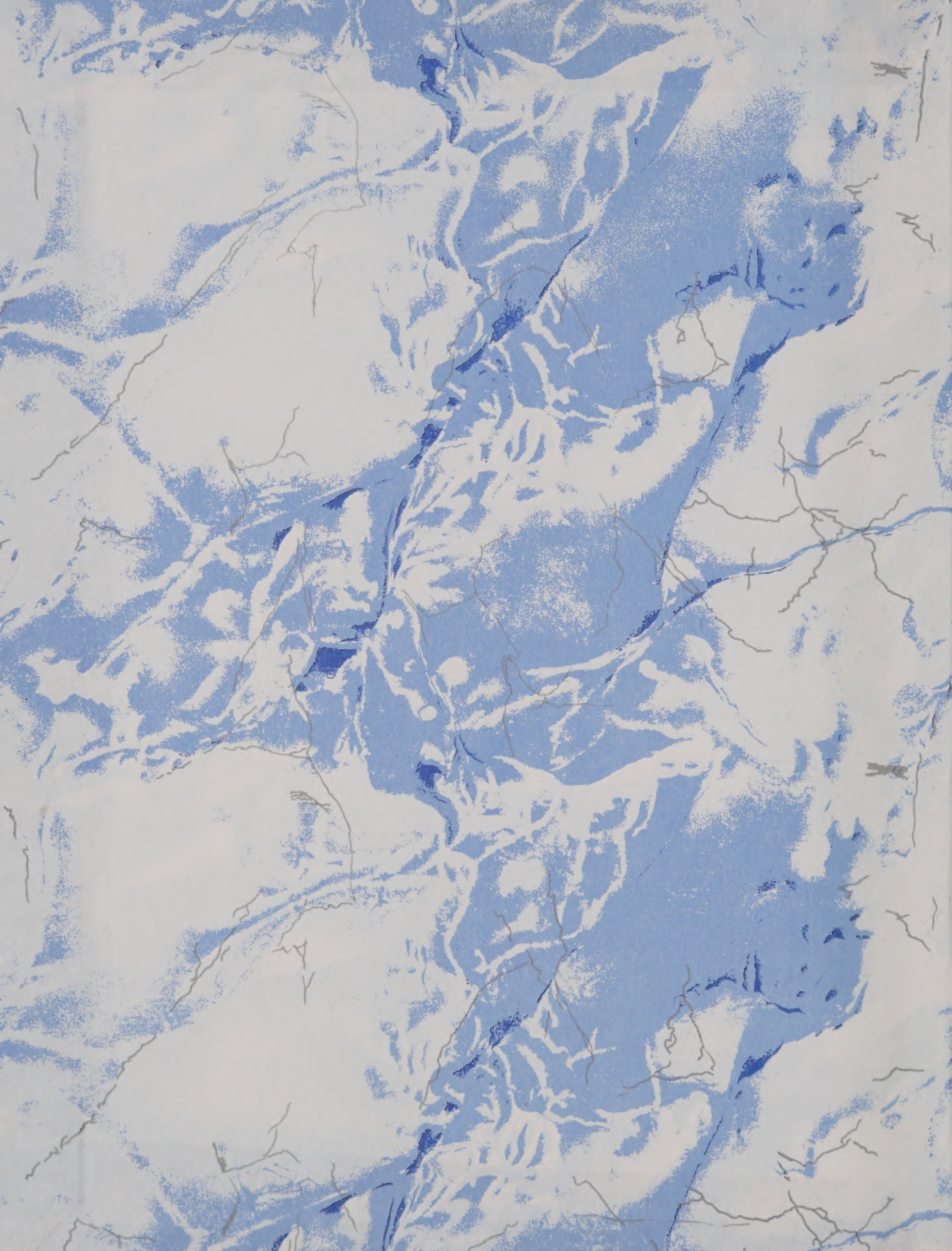
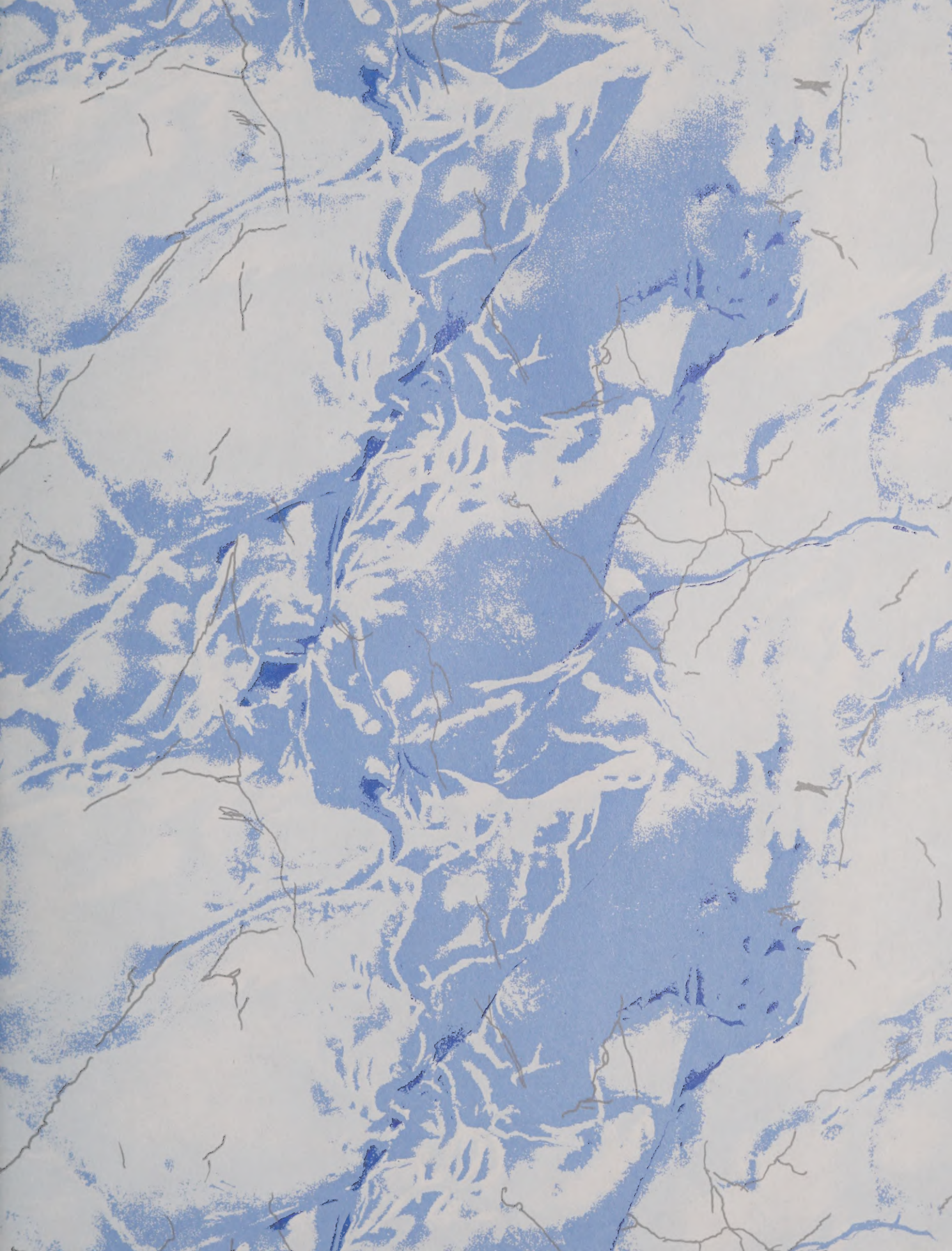






Town of Sandwich
2011
Annual Reports

SANDWICH, MASSACHUSETTS: A Profile

Settled: 1637, Incorporated 1639

County: Barnstable

Population: January 1, 2010 – 22,997
January 1, 2011 – 21,774

Area: 43.95 square miles (includes 14.95 square miles in The Massachusetts Military Reservation)

Highest Elevation: 292 feet (Telegraph Hill)
Lowest Elevation: Sea Level

Miles of Road: 246.8 miles (148.4 Town owned, 21.2 State, 78.1 other)

Area Code: 508

Zip Codes: 02563 (Sandwich)
02537 (East Sandwich)
02644 (Forestdale)
02562 (Sagamore Beach)

Government: 5 Member Part-Time Board of Selectmen and a Town Manager
Open Town Meeting, 1st Monday in May
Town Election, 1st Thursday following the 1st Monday (Annual Town Meeting)

FY 2011 Tax Rate, Residential: $12.18 per thousand, Sandwich Water District $.89, North Sagamore Water District $.91
FY 2012 Tax Rate, Residential: $12.74 per thousand, Sandwich Water District $.89, North Sagamore Water District $1.04

Public Schools: Henry T. Wing School (K-8) – 827 students
Oak Ridge School (K-8) – 751 students
Forestdale School (K-8) – 740 students
High School (9-12) – 978 students
Upper Cape Cod Vocational Technical School (Bourne) – 120 Sandwich students as of 10/1/11

Public Safety: Full-Time Police and Fire Department (with ambulance service)

Public Library: Sandwich Public Library, founded 1891, FY'11 76,584 volumes

Utilities:

Electric:	NSTAR	800-592-2000
Telephone:	Verizon	800-837-4966
Natural Gas:	National Grid (formerly KEYSPAN)	800-548-8000
Water:	Sandwich Water District	508-888-2775
Cable Television:	Comcast Cable TV (Toll Free)	800-COMCAST (800-266-2278)

Nearby Hospitals:

Cape Cod Hospital (Hyannis)	508-771-1800
Falmouth Hospital (Falmouth)	508-548-5300
Jordan Hospital (Plymouth)	508-746-2000
Tobey Hospital (Wareham)	508-295-0880
Spaulding Rehabilitation Cape Cod (Sandwich)	508-833-4000

Churches: St. John's Episcopal, Corpus Christi (Catholic), Forestdale Baptist, Covenant Baptist, Sandwich Community Church of the Assemblies of God, First Church of Christ, Sandwich Meeting of Friends (Quaker), Calvary Chapel of Cape Cod, Lighthouse On The Rock Family Church, Lighthouse Christian Fellowship


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2011
Annual Reports
of the
Town Officers
of the
Town of Sandwich
The Oldest Town on Cape Cod

For the Year Ending December 31, 2011

2011 EMPLOYEE RECOGNITION CEREMONY

The Employee Recognition Ceremony was held on Tuesday, December 6, 2011 at the Sandwich Town Hall Meeting Hall to honor Town Employees for their years of dedicated service and to give special honor to recipients of the Employee of the Year and Volunteer of the Year.

VOLUNTEER OF THE YEAR – GEORGE E. CHALLIES

EMPLOYEE OF THE YEAR – GUY BOUCHER and JANICE SOUZA

EMPLOYEE OF THE YEAR - SCHOOL DEPARTMENT – MARIAN G. FERRICK

GENERAL GOVERNMENT

15 YEAR EMPLOYEES

Drew P. Lahteine – Fire Department
William R. Patton – Police Department
Judy A. Rumul – Assessing Department

20 YEAR EMPLOYEES

David R. Whearty – Marina

25 YEAR EMPLOYEES

Kathleen Coggeshall – Town Manager/Selectmen's Office
Richard R. Saline – Department of Public Works

SCHOOL DEPARTMENT

15 YEAR EMPLOYEES

Kim L. Aiello
Cheryl S. Anderson
Susan D. Bahman
Susan M. Burbank
Donna M. Burns
Laura R. Carlyle
Colleen D. Clabault
Connie E. Codner
William H. Crosby
Patricia A. Eldredge
Kathryn M. Hunnewell
Lynne Ann Morgan
Maureen D. O'Connell
Pamela J. Potter
Susan K. Schmidt
Donald G. Shewchuk
Kathleen A. Stallings
John D. Stobbart
Colleen M. Thomas
Suzanne E. Voelxen
Marsha L. Wood

20 YEAR EMPLOYEES

Beverly Y. Chuda
Kirsten Ermi
Pamela D. Gibbs
Kathleen A. Grant
Douglas S. Hill
Donna T. Kozak
Debra J. Melanson
Sherrill L. Rutty

25 YEAR EMPLOYEES

Sister Juleanne Burns
Joan D. Caulkins
Erin K. Coughlin-Crowle
Laura M. Dunn
Maureen C. Harrington
Susan R. Lindholm
Susan E. McDonald
Elizabeth F. Powers
Marcia A. Simpson

30 YEAR EMPLOYEES

Jean A. Ahonon
Daralyn A. Duquette
Justine F. McLoughlin
Gilbert D. Newton

35 YEAR EMPLOYEES

Karen A. D'Amato
Marian G. Ferrick

"Much to the joy of many people a family of swans resided at Nye Pond in East Sandwich from the early spring to late in the fall… We can only hope they return for again another season."
–Front cover photo provided by Don Fleet, Fleetwood Photography

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General Government



Photo courtesy of Sandwich Archives

The Central House on Main Street. Later to be called the Daniel Webster Inn after changes in 1915. The building burned in 1971 and was replaced by the present Dan'l Webster Inn.

Report of the BOARD OF SELECTMEN AND TOWN MANAGER

Two thousand and eleven was an extremely busy year for the Board of Selectmen and Town Manager's Office. One of the most visible issues the Town has been attempting to address for a number of years is the significant coastal erosion along Town Neck Beach. In 2011 the Board of Selectmen arranged a meeting with key elected and appointed state officials to help refocus attention at the state level to our serious concerns. As part of that effort, Special Town Meeting subsequently appropriated $150,000.00 to finalize the Town's Beach Management Plan and to hire professional services to help secure the required local and state permits for a future beach renourishment. We appreciate Town Meeting's support, which will greatly help us to continue to make progress on this critically important issue for the Town.

In late 2010, the Governor signed a special act establishing the Sandwich Economic Initiative Corporation (SEIC), followed by corrective language enacted into law in 2011 necessary to better establish the corporation in accordance with Town Meeting's vote. In early 2011 the Board of Selectmen signed a Memorandum of Understanding with the SEIC regarding the commercial development for the South Sandwich Village Center. This was then followed by a subsequent Town Meeting vote to appropriate $50,000.00 at the November 7, 2011 Special Town Meeting for future SEIC economic development efforts. The Board of Selectmen looks forward to executing a grant agreement on the use of these funds with the SEIC, and to making significant progress with respect to economic development in 2012.

In the spring of 2011 the Town executed a contract with a nationally recognized engineering firm to assist the Town in developing a Comprehensive Water Resources Management Plan (CWRMP). Since this project will take approximately three years to complete, the Town also retained this firm to provide additional consultant services to help with an "interim plan" to make shorter-term wastewater planning decisions affecting the South Sandwich Village Center and the Sandwich Industrial Park, two strategic planning zones located in sensitive watersheds and water supply protection areas of the Sandwich Water District. Significant progress has been made in 2011, including calculating wastewater flows/needs, outlining regulatory requirements, identifying options, and bringing together all of the largest relevant stakeholders. Ultimately, the groundwork begun in 2011 will yield significant economic benefits for the Town for years to come.

At a Special Town Meeting in late 2010, Town Meeting approved a $5.365 million debt exclusion for repairs to various General Government and School Department buildings. However, this initiative subsequently failed at the November 2, 2010 ballot. As a result, the Board of Selectmen later approved placing the most significant items from the failed debt exclusion – replacing the roofs and windows at the Forestdale and Oakridge elementary schools, and replacing the HVAC system at the Public Library – separately on a Town Meeting Warrant and subsequent ballot. These items passed at the May 2, 2011 Annual Town Meeting. At the following Annual Town Election on May 5, 2011, the ballot questions for the school roofs and windows passed, while the authorization to borrow funds to replace the failed HVAC system at the Public Library narrowly failed. The Board of Selectmen, working with the Capital Improvement Planning Committee, later recommended incorporating a new $125,000 addition to the annual capital budget, and an increase of $25,000 to the annual Facilities Department operating budget beginning with the FY12 budget. Both of these amounts were fully supported at the May 2, 2011 Annual Town Meeting as a method of making incremental progress at building maintenance needs without relying on large, periodic debt exclusions. These additional appropriations, however, were not enough to fund the required replacement of the HVAC system at the Public Library. Planning for that project continues, and we anticipate that the Capital Improvement Planning Committee will ask the Board to place another question for borrowing authorization (a one-year "capital exclusion") at an upcoming local election in the near future.

The Board of Selectmen also updated the Long Range Plan (LRP) in 2011. This was a significant update in that the structure of the LRP was substantially changed from prior editions. Rather than updating the previous lengthy narrative and financial reports, the Board decided to streamline the document to be much more concise. The 2011 update included a revised projection of needs, issues, and projects, and a specific action plan for moving forward in both the near term and long term. A highlight of the accomplishments thus far include implementing the Pay-As-You-Throw program at the DPW Transfer Station, appointing a Charter Review Committee, securing state funding for the Forestdale and Oakridge School roof projects, hiring an architect to develop schematic design plans for a new joint public safety building with cost estimates, beginning the work on the CWRMP, revising the zoning bylaws, and renewing action on our beach erosion efforts. The Board published the LRP in the Annual Town Meeting Warrant, which was met with significant support from Town Meeting attendees.

In the summer of 2011 the Board formally appointed members of the Substance Abuse Prevention Task Force. The Selectmen recognized that substance abuse is a significant issue, and after some initial exploration decided that a formal group could assist in understanding the current climate in Town as well as enhancing future prevention and outreach efforts. As part of this initiative, the Task Force worked with the School Department to conduct a confidential survey of students to determine attitudes of school age children from 6th to 12th grade, which was funded from the School Safety appropriation in the Town Manager/Board of Selectmen budget. Later in the year, the group began applying for a substantial federal grant to help improve our prevention efforts, which could fund a staff person and several programs dedicated for this purpose in the future.

At the Special Town Meeting in November 2011, zoning bylaw amendments were adopted to facilitate mixed use cluster developments, amend parking requirements, and enable the Town to enter into development agreements with the Cape Cod Commission

and future developers in the South Sandwich Village Center. In addition, Special Town Meeting granted authority to the Selectmen to negotiate a roadway easement on Town land in the South Sandwich Village Center. The Board, working in cooperation with the SEIC, worked throughout 2011 on developing a strategy for developing the South Sandwich Village Center in general, and for future disposition of the Town's land assets in that area in particular. The Board and SEIC will shortly be issuing a Request for Expressions of Interest for the Town's property. All of these actions, including the previously mentioned efforts at wastewater planning, will significantly help facilitate additional needed economic development in the future.

The November Special Town Meeting also passed several Community Preservation Act articles, including the beach erosion consultant funding mentioned above, preserving historic town records, and authorizing the Board to purchase a critical parcel in the middle of Town-owned conservation land.

One of the most significant policy changes to occur in 2011 was the Board of Selectmen's decision to implement a "Pay-As-You-Throw" (PAYT) system at the DPW Transfer Station. The concept behind this policy was to implement a system that is fairer to all residents by better aligning individual Transfer Station usage with actual costs. In the new PAYT system, the more a resident chooses to recycle, the less he/she will pay. The more trash a resident generates for disposal at the Transfer Station, the more he/she will pay. While there were some initial concerns from residents about how the system would work, it has been a resounding success. Implementation began on July 1, 2011 and, based on preliminary six month data, the amount of recycling has significantly increased, and the amount of regular household trash has significantly decreased, resulting in substantial cost avoidance for the Town. Beginning July 1, 2012, the Town will implement an "Enterprise Fund" accounting system for the Transfer Station, so that all revenues received from this department, e.g., Transfer Station stickers, bag fees, recycling revenue, etc., will be able to stay in this account and be used to offset the expenses to run the Transfer Station operation. In early 2012 it is expected that the Board will make policy decisions about when they would like the Transfer Station Enterprise Fund to transition to become totally self-sufficient and not rely on any General Fund tax revenues to fund the operation. We would like to express our sincere appreciation for all the hard work our Department of Public Works staff has done to implement this new system. We would also like to thank all of the private businesses in Town that have agreed to sell our new PAYT trash bags to residents at-cost. We could not have implemented this program as effectively without their participation.

In 2011 the Board of Selectmen entered into a new contract for food and beverage services at Sandwich Hollows Golf Club. The Town issued a Request for Proposals (RFP) for a different type of restaurant compared to prior RFPs, in order to implement one of the recommendations from the business plan drafted by the National Golf Foundation, which the Town previously hired as our business consultant. To date, the new restaurant has been very successful in getting off the ground, and we look forward to their continued success as they build their business. In addition, Town Meeting previously authorized the Board to petition the state legislature to pass a special act to allow expanded recreational uses at the golf course. In 2011, the Legislature and Governor enacted this special act into law. As a result, the Board has issued a new RFP seeking private developers to construct new indoor/outdoor recreational facilities at the golf course. When combined with the golf club, the new restaurant, and additional efforts to encourage Sandwich's youth sports boards to construct new athletic fields on-site, the Board is cautiously optimistic that Sandwich Hollows could become a very strong recreation destination for the entire Upper Cape and South Shore region.

Late in 2011 the state legislature and Governor enacted the Health Care Reform Act. This long overdue legislation finally granted municipalities the much needed authority to responsibly implement health care savings measures in the health plan benefit offered to municipal employees. The Town adopted the relevant sections of state law, and with the strong guidance of the Human Resources Director and the cooperation of our unions, the Town has implemented our "plan design changes." As a result, our preliminary FY13 budget includes significantly lower health insurance costs for the Town than would otherwise have been the case, which has dramatically improved our overall projected budget balance.

After literally years of work, the Board executed a renewal license with Comcast cable television for the continued rights to offer and maintain a cable television system in Town. Sandwich participated in an eight-town consortium for this purpose, and negotiated as a group to reduce our negotiating expense and maximize our bargaining position with Comcast. Ultimately, the final contract was very favorable for the Town, preserving the requirement that Comcast maintain a local customer service office in Sandwich, and increasing the amount of funding Comcast will provide to the Town and our local cable access studio, Sandwich Community Television (SCT). Shortly, the Board will be updating our Management Agreement with SCT regarding the allocation and use of these additional funds. The Town greatly appreciates the efforts of SCT to televise, and post on the Internet, our local government meetings in order to make them accessible to the entire community.

Throughout 2011 the Town's Recreation Department continued to expand and offer new programs, many out of their new home at Oak Crest Cove on Quaker Meetinghouse Road. We are very proud of how effectively and efficiently this modestly staffed department has expanded services for our entire community, and made many different portions of this property even more beneficial for our residents. In addition to the fact that the Recreation Department is offering many successful programs on site, we are also very pleased to report that the beach and boat ramp continue to remain open to the public and are well maintained with the assistance of our seasonal Department of Natural Resources staff; the large field on Quaker Meetinghouse Road is frequently used by regular farmers' markets, bazaars, and large scale events; and the Town is currently designing a new joint public safety building headquarters on the portion of the property at the corner of Quaker Meetinghouse Road and Cotuit Road. We are truly grateful that Town residents had the foresight to overwhelmingly support the purchase of this very strategic property for the Town.

Lastly, there are currently two significant roadway projects underway in Town. The state Department of Transportation is upgrading the Route 6 - Exit 2 intersection to greatly improve traffic safety. The Town is also using state Highway Safety Improvement Program funding to improve the intersection at Cotuit Road and South Sandwich/Harlow Road, one of the most dangerous intersections in Town, by installing a new round-a-bout. We look forward to the completion of these two projects, and will soon have tackle the difficult question of when to ask Sandwich voters for a new road bond to maintain the high standard of roads throughout Town that our residents deserve.

Throughout calendar year 2011 the Board has moved forward simultaneously on many fronts identified in the Long Range Plan. Responsible planning and concrete short term actions will continue to position Sandwich for the future. We are pleased with the accomplishments we have made to date, and look forward to the very difficult challenges we face ahead.

Respectfully submitted,

Frank Pannorfi, Chairman
John Kennan, Vice Chair
Linell Grundman
James Pierce
Ralph Vitacco

George "Bud" Dunham, Town Manager
Douglas Lapp, Assistant Town Manager

FEDERAL, STATE AND COUNTY ELECTED OFFICIALS

CONGRESS

Senator in Congress
John Kerry
1 Bowdoin Square
10th Floor
Boston, MA 02114
Tel. 617-565-8519
Fax 617-248-3870
E-mail *john_kerry@kerry.senate.gov*

Senator in Congress
Scott Brown
2400 JFK Federal Building
Boston, MA 02203
Tel. 617-565-3170
Fax 617-723-7325
Website *www.scottbrown.senate.gov*

Congressman – 10th District
William Keating
283 1st Southeast
315 Cannon HOB
Washington, DC 20540
Tel. 202-225-3111
Fax 202-225-5658
Website *www.keating.house.gov*

297 North Street
Suite 312
Hyannis, MA 02601
Tel. 800-870-2626
Tel. 508-771-0666
Fax 508-790-1959

STATE

Governor
Deval Patrick
Office of the Governor
State House - Room 360
Boston, MA 02133
Tel. 617-725-4000
Fax 617-727-9725
Website *www.mass.gov*

State Senate
Plymouth & Barnstable District
Senator Therese Murray
State House - Room 332
Boston, MA 02133
Tel. 617-722-1500
Fax 617-248-3840
Chief of Staff – Jerome Smith
Director of Local Affairs – Jacqueline Horigan
E-mail *therese.murray@masenate.gov*

Plymouth – District Office
Senator Therese Murray
10 Cordage Park Circle
Room 229
Plymouth, MA 02360
Tel. 508-746-9332
Fax 508-746-4910

State House of Representatives
Representative Randy Hunt
5th Barnstable
State House - Room 136
Boston, MA 02133-1054
Tel. 617-722-2800 x8743
Legislative Aid – Susann Koelsch
E-mail *Randy.Hunt@MAHouse.gov*

District Office
297 Quaker Meetinghouse Road
Sandwich, MA 02563
Tel. 508-888-2158
Legislative Aid – Susann Koelsch
E-mail *randy@electrandyhunt.com*
E-mail *randy@randyhuntcpa.com*

COUNTY

Barnstable County Commissioners
PO Box 427
3195 Main Street
Barnstable, MA 02630
Direct Tel. 508-375-6648
Tel. 508-375-6600 (County Complex)

Mary Pat Flynn, Chairman - Falmouth
Sheila Lyons, Vice-Chairman - Harwich
William Doherty, Commissioner - Wellfleet

Barnstable County Assembly of Delegates
James Killion
6 Pierre Vernier Drive
East Sandwich, MA 02537
Tel. 508-539-4149
E-mail *onthecod@verizon.net*

Cape Cod Commission
3225 Main Street
PO Box 226
Barnstable, MA 02630
Tel. 508-362-3828
E-mail *frontdesk@capecodcommission.org*
Joanne O'Keefe – Sandwich Representative

TOWN OFFICIALS through June 30, 2012

ELECTED OFFICIALS

Board of Selectmen
- Frank Pannorfi, Chairman 2014
- John Kennan, Vice Chairman 2014
- Linell Grundman 2013
- James W. Pierce 2012
- Ralph Vitacco 2013

Board of Assessors
- Nicholas E. Fernandes, Chair 2012
- Lawrence B. Harrington 2013
- Robert James 2014

Town Clerk
- Taylor D. White 2013

Moderator
- Jan Levin Teehan 2012

Constables
- Joseph M. Cotter 2013
- Clyde S. Gill 2014
- James Joseph Sullivan 2012

Board of Health
- Francis J. Sheehan 2014
- Sandra Lee Tompkins 2013
- Rebecca Lovell Scott 2012

School Committee
- Shaun Cahill, Chair 2012
- Jessica Linehan, Vice 2012
- Andrea Killion 2012
- Nancy Crossman 2013
- Marie Kangas 2013
- Susan Sundermeyer 2014
- Bob Catalini 2013

Trustees of the Sandwich Public Library
- Mark A. Wiklund 2014
- Jeanie M. VanderPyl 2014
- Joseph V. Maruca 2012
- Marie Hayes 2012
- Janet R. Czarnetzki 2013
- Susan Smith 2013
- Alice Baker 2013
- Marian L. Gurney 2012
- Jennifer Tickell 2014

Trustees of Weston Memorial Fund
- Geoffrey F. Lenk, Chair 2012
- Jonathan Hagenstein 2013
- Peter N. Conathan 2014

Planning Board
- Sarah Regan, Chair 2012
- Daniel Marsters 2012
- Amy Lipkind 2012
- Joseph A. Vaudo 2012
- Richard A. Claytor, Jr. 2013
- Nanette Perkins 2013
- Henry Rakov 2014
- John Campanele, alternate 2012

Sandwich Housing Authority
- Richard Johnson, Chair 2012
- Peter Beauchemin 2013
- Donald Dickinson 2013
- Christine Palkowski 2016
- Hank Tuohy 2015

Sandwich Historic District Committee
Old King's Highway Regional Historic District
Annual Election November 2011
- William R. Collins, Chair 2013
- Patricia McArdle 2012
- Barbara Shaner 2015
- Andrew Jones 2013
- Barry Hall, Builder/Architect 2012
- Betty Allen, Alternate 2012
- Richard Algers, Alternate 2012

Upper Cape Cod Regional Technical Vocational School
- Penelope Jane Blackwell 2013
- Steven L. Chalke 2012

APPOINTED OFFICIALS
June 30, 2011 – end of term

Town Accountant
- Doreen A. Guild 2014

Barnstable County Coastal Resources Committee
- Michael Zylich 2014

Barnstable County Home Consortium
- Donald Dickinson 2012

Board of Appeals
- Christopher Neeven, Chair 2012
- Erik VanBuskirk 2013
- Frederick Q. Watt 2014
- Robert Jensen 2014
- Harold Mitchell 2016
- James Killion, Alternate 2012

Cape Cod Commission Representative
- Joanne O'Keefe 2013

Cape Cod Water Protection Collaborative
Linell Grundman 2012

Cape Light Compact
Everett Horn 2012

Capital Improvement Planning Committee
(appointed by Moderator)
Donald Leighton 2012
John Juros 2012
Michael Baker, Chair 2012
John Vibberts 2012
Christopher Richards 2012

Cemetery Commissioners
James Pierce 2012
Frank Pannorfi 2014
Ralph Vitacco 2013

Community Preservation Committee
Timothy Cooney, Chair 2012
Stephen Hayes, Vice Chair 2013
Lisa Bates 2013
Richard Claytor 2013
Barbara Shaner 2014
David Sullivan 2014
Jonathan Shaw 2012
Donald Dickinson 2013

Commission on Disability
Polly Sherman 2014
Maureen McNamara 2013

Conservation Commission
Michael Zylich, Chair 2014
Christopher Kirrane 2013
Elizabeth Desaulnier 2013
David Sullivan 2014
Neal Holmgren 2013
Melissa Romano 2012
Christopher Sellstone 2012

Council on Aging
Regina Peters, Chair 2013
Emmanuel Freddura 2012
Katherine Heras 2012
Marian McLoughlin 2013
Maureen Schneider 2013
Robert Sheehan 2014
John Barrett 2012
Carolyn Motta 2014
Frederick Battaglia 2012
Neal O'Brien 2013

Local Emergency Management/Planning Committee
Brian Gallant 2012
Sean P. Grady 2012
George H. Dunham 2012
Gregory E. Fayne 2012
Bruno R. Ferretti 2012
Chrystal A. Lapine 2012
Randy Lewis 2012
Daniel H. Mahoney 2012
Ronald D. Santos 2012
John Lapine 2012
William LaPine 2012
James Murphy 2012
Lois Wack 2012
Heather Gallant 2012

Energy Committee
Damien Houlihan, Chair 2012
Laura Gregorio-Tanguillig *(res. 1/2012)* 2012
Kevin Burgess 2012
Ann Moehle 2012
Sara Cote 2012

Fence Viewer
Paul Spiro 2012

Finance Committee
(appointed by Moderator)
William Diedering, Vice Chair 2013
Paul Kilty 2014
John Vibberts 2012
Paul Sylvia 2012
Ellen Yaffe 2014
Thomas Hickey 2012
Courtney Buttner Bridge 2014
Linda N. Bliss 2013

Forest Warden
George Russell, Jr. 2012

Golf Advisory Committee
John Tzimorangas, Chair 2012
Brian Jordan 2012
Mike Regan 2012
Norman Theriault 2012
Al Lanoie 2012
Susan James 2012

Herring Warden
Mark S. Galkowski 2012

Board of Health Agent
(appointed by Board of Health)
David Mason

Hazardous Waste Coordinator
George Russell 2012

Mass. Military Reservation Senior Management Board
Dana Barrette 2012

Parking Clerk
Taylor White 2012

Personnel Board
Karen Miller, Chair 2012
Susan Hart 2012
Kelee Renzi 2012

Recreation Committee
Theodore Mullin 2012
Ken Mooney 2012
Lisa Bates 2012
Joanne Sykes 2012
Susan E. McKenna 2012
Mary Casali 2012

Registrar of Voters
Joe Carlson 2014
Merilyn Myers 2012
Antoinette L. Gleason 2013

Regional Transit Authority
George H. Dunham 2012

Right to Know Coordinator
George Russell 2012

Sandwich Cultural Council
Charleen Johnson, Chair 2012
Phyllis Helfrich 2014
Debra L. Barrette 2013
Karen Miller 2013
Brian Everett 2012
Wayne Miller 2014

Sandwich Historical Commission
Terry Blake, Chair 2014
William Daley 2012
Jonathan Shaw 2012
Ellen Carlson 2012
Carolyn Crowell 2013
Jennifer Y. Madden 2012
David Wheelock 2014

SEIC Board of Directors
John Kennan, President 2012
Richard Johnson 2012
Maureen Brenner 2013
Peter Dubay 2013
Timothy Cooney 2012
Todd Hermann 2012
Stanley Torrey 2012

Shellfish Constable
Mark Galkowski 2012

Sign Inspector
Paul Spiro 2012

Tax Collector
E. Susan Flynn 2012

Town Treasurer
Craig Mayen 2012

Regional Director Veterans' Services
Edward Merigan 2012
James McCrockett, Service Officer 2012

Veterans' Graves Officer
Raymond Moniz 2012

Visitor Services Board
Steve Catania, Chair 2012
Donna Thomas 2012
Nancy Clifford 2012
David Merrell 2012
Arlene Hoxie 2012
Steve Catania 2012
Robert King 2012
Rose Provencher 2012

Water Quality Advisory Committee
Fran Sheehan, Board of Health 2012
Sarah Regan, Planning Board 2012
Linell Grundman, Board of Selectmen 2012
Peter Thomas, Water District 2012
Mike Zylich, Conservation Commission 2012

DEPARTMENT DIRECTORY

ACCOUNTANT'S OFFICE
888-0352
Doreen Guild, Town Accountant
Phyllis O'Neill, Assistant Town Accountant
Office Personnel:
Maryann Scarpellini

TOWN MANAGER'S OFFICE/SELECTMEN'S OFFICE
888-5144 or 888-4910
George H. Dunham, Town Manager
Douglas Lapp, Assistant Town Manager
Kathleen Coggeshall, Office Manager
Office Personnel:
Diane Hanelt

ASSESSING DEPARTMENT
888-0157
Edward L. Childs, Principal Assessor
Walter Slepchuk, Assistant Assessor
Gary Fryxell, Field Technician
Judy Rumul, Office Manager
Office Personnel:
Jeanne M. Varney
Sharon Smith

BOARD OF HEALTH
888-4200
David Mason, Agent
Darren Meyer, Assistant Health Agent
Office Personnel:
Katherine Walter

BUILDING DEPARTMENT
888-4200
Paul Spiro, Inspector of Buildings
Alden "Pete" Sherwin, Assistant Inspector of Buildings
Joan F. Evans, Office Manager
John Pimental, Wire Inspector
Walter Fagnant, Jr., Gas and Plumbing Inspector

COUNCIL ON AGING
888-4737
Janet Timmons, Director
Martha Johnson, Outreach Coordinator
Office Personnel:
Mary Ellen Steeves

DEPARTMENT OF PUBLIC WORKS
833-8002
Paul Tilton, DPW Director/Town Engineer
Stefan Masse, General Foreman
Kevin Buckland, Tree Warden
Richard R. Saline, Parks Foreman
Sean Mulroy, Sanitation Foreman
Office Personnel:
Joyce Bartlett

Personnel:
Gary T. Gray
William Hawkins
Jeffrey P. MacDonald
Brian Fraser
Michael Chesky
John Lifrieri
Richard Malatesta
William Neville
Ylber Berisha
Joseph Cosgrove

Part-time Personnel:
James Tocci
Ronald Merriam
Steven Clark
Kevin Murray
Thomas Glynn
Greg Barber
James Driscoll
Joseph Webber
John Matthews
Brian Rae
Adam Burbank
Nicholas Powell
Peter Zanello
Marcus Barber
David Benedict
Timothy Cotter
Edward Coveney
Steven Vaughn

ENGINEERING DEPARTMENT
833-8000
Samuel Jensen, Assistant Town Engineer
Sean Harrington, Engineering Technician

EAST BOAT BASIN MARINA
833-0808
Greg Fayne, Harbormaster
David Whearty, Assistant Harbormaster
Troy Lima
Office Personnel:
Brenda Manley
Tricia Wojnar

FACILITIES MANAGEMENT
477-9457

Ted Hamilton, Director
William Sewall, Building Maintenance Specialist
Personnel:
Michael Little, Custodian
Wayne Enos, Custodian

FIRE DEPARTMENT
888-0525

George P. Russell, Jr., Chief
Thomas A. Corriveau, Deputy Chief
Office Personnel:
Lisa Malcolmson

Captains:
Timothy Q. McMahon
James B. Huska
Robert R. Black III
Scott Ames

Lieutenants:
Sean Butler
Richard A. Lizotte
Peter M. Pozerski
Jason Vivieros

Firefighters:
David G. Ames
Martin Baumhoff
Robert Black IV
Daniel J. Brun
Lee E. Burrill
Donald G. Campbell
Andrew Davison
Christopher George
Robert J. George
Joshua Glaser
Michael Goodwin
Peter Halliday
Michael Harrington
Jonathan Houde
Daniel Keane
Drew Lahteine
John LeVangie
Karen Macedo
Lawrence Machado, Jr.
Joseph Maciel
Sean Miller
Tammy Pimentel-Matthews
Nicholas C. Souke
Matthew Thompson

Fire Prevention:
John J. Burke

EMS Officer:
Brian Leary

Dispatchers:
Christine A. Lawrence
Kathleen M. Keene
Charmaine Sargent
Kim Bell

HUMAN RESOURCES DEPARTMENT
833-8061

Marie Buckner, Director
Janice Hagberg, Assistant Director

INFORMATION TECHNOLOGY DEPARTMENT
833-8069

Michael Twomey, Director

NATURAL RESOURCES DEPARTMENT
888-4200

Mark S. Galkowski, Director of Natural Resources
David DeConto, Natural Resources Officer
Office Personnel:
Michelle Raymond
Heidi Hawkins (part-time)

PLANNING AND DEVELOPMENT DEPARTMENT
833-8001

Gregory Smith, Director (resigned)
Office Personnel:
Marilyn Bassett
Maureen Carty (part-time)

POLICE DEPARTMENT
888-3343

Peter Wack, Chief of Police
Lieutenants:
Lynne I. Gourley
David J. Guillemette

Office Personnel:
Lorrie Wieman

Sergeants:
Joseph M. Cotter
Daniel J. O'Connell
Peter D. Howell (retired)
Michael J. Nurse
Christopher P. McDermott
Michael T. Bondarek
Jason M. Keene
Joshua Bound

Detective Sergeant:
Terence Murphy

Detectives:
Albert J. Robichaud
Robert Brun
Bruce T. Lawrence

School Resource Officer:
Christa Cabral

Corporals:
David Legacy
Michael F. Hoadley

Officers:
Timothy M. Cavanaugh
David M. Malcolmson
Brian A. Bondarek
William R. Patton
Matthew O'Brien
Philip Anderson
Michael Wood
Shawn P. O'Neil
David Dwyer
Michael Gumbleton
Timothy Kane
Nicholas Giammarco (resigned)
Lauren Gilrein
Daniel Perkins
John Manley
Adam Trayner
Greg Jaroszuk
Brian Fernandes

Special Officers:
Richard White
James Swift
Bart McKay
James R. Spofford

PUBLIC HEALTH NURSE
833-8020
Joanne Geake, Public Health Nurse
Office Personnel:
Jeannette Scalese

PUBLIC LIBRARY
888-0625
Joanne Lamothe, Library Director
Cynthia B. Anderson
Doris L. Brow
Carol Bucci
Pamela J. Carmichael
Melissa Frye
Barbara Gill
Willa Grant
Colleen S. Hayes
Kathleen M. Johnson
Joann Latimer
Susan J. Laverty
Rebecca H. Lawrence
Stuart W. Parsons
Lauren L. Robinson
Vincent J. Sgro
Karen E. Varjian
Pat Vineis
Judith Werner

RECREATION DEPARTMENT
888-4361
Guy Boucher, Director
Janice Souza, Assistant Director
Seasonal Office Support:
Rosemary Rhodes

SANDWICH HOLLOWS GOLF COURSE
888-3384
John R. Johnson Jr., Director
Office Support:
Jill McArdle (part-time)
David B. Polidor, Superintendent
Jesse Schectman, Golf Operations Supervisor
David Tilly, Groundskeeper
Stanley Romano, Mechanic

TOWN COLLECTOR'S OFFICE
833-8012
E. Susan Flynn, Town Collector
Carol Ann Peterson, Assistant Town Collector
Office Personnel:
Warren Bovarnick
Sally Styche

TOWN CLERK'S OFFICE
888-0340
Taylor White, Town Clerk
Susan Lundquist, Assistant Town Clerk
Judy Hendy, Assistant Town Clerk (retired)
Office Personnel:
Nicole King

TREASURER'S OFFICE
888-6508
Craig Mayen, Town Treasurer
Robin Cherry, Assistant Town Treasurer
Office Personnel:
Christine Brailey-Green
Linda Kiley

Report of the HUMAN RESOURCES DEPARTMENT

2011 saw a few personnel changes. The Sandwich Marina staff welcomed Tricia Wojnar in July as the new Administrative Assistant. This already existing position had been vacant for a while so we are very happy to welcome Tricia. After the retirement of Assistant Town Clerk Julia Hendy, Susan Lundquist, formerly the Administrative Assistant in that department was promoted to Assistant Town Clerk. Nicole King was hired to take Sue's place as Administrative Assistant. In the Natural Resources Department, Heidi Hawkins was hired to fill a vacant part-time Administrative Assistant position and Jill McArdle was hired as a part-time Golf Operations Assistant at Sandwich Hollows. As 2011 draws to a close, a search is being conducted for a new Town Planner. Applications have been received and the interview process is to begin in February of 2012.

Worker's compensation/Line of Injury claims have slightly decreased from last year, however their complexities have been markedly more challenging. We are hopeful that with additional safety training we will see a further decrease in claims. HR handles all WC/LOI claims for the both School and Town employees.

The Safety Committee continues to meet with MIIA Loss Control Manager Jeff Siena. The following departments, Fire, Police, DPW, Marina, Engineering, Golf, Recreation, Building, School Business Office and School Maintenance and Public Facilities can always be relied on to attend these meetings. Different training opportunities are discussed including driver training, back safety, etc. This all helps with keeping our safety standards up and injuries down. As always, we participated in the "MIIA Rewards" program. This year we received a credit of $22,147 from MIIA for our efforts. This amount was credited towards our FY '12 premium for worker's compensation/auto liability/professional liability and property and casualty insurance.

The HR Department worked closely with the Personnel Board and Town Manager in updating all non-union position descriptions.

In July 2011 the Governor signed Health Care Reform Legislation which will enable the Town to make plan design changes to it health plans in a more streamlined manner. The cost avoidance attributed to making these changes is significant. Town Management will continue to work with School and Town employees regarding these proposed changes that will be in effect on July 1, 2012. The Town continues to purchase health insurance through the Cape Cod Municipal Health Group (CCMHG), a Joint Purchase Group comprised of 53 public employers on Cape Cod and Martha's Vineyard.

We once again received a $600 grant from the CCMHG to support wellness programs. We used a portion of the funds to provide incentives to employees to attend our health screenings. We held a drawing and the winners received gift cards to a location of their choice. We will provide similar incentives moving forward. We also used a portion of the funds to help our Recreation Department fund a Yoga Class for employees. Several other wellness programs are offered through the Group which helps in keeping the health insurance rates as low as possible.

The HR office continues to work closely with any department needing assistance. Since everything we do is collaboration we want to thank all departments for their continued assistance to us as well. We continue to be committed to serving all Town of Sandwich employees both Town and School in the most efficient and effective way possible. We are proud to serve the residents of the Town of Sandwich.

Respectfully submitted,

Marie L. Buckner, Director
Janice L. Hagberg, Assistant Director

Report of the INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology Department provides computer hardware, software, network, and end user support for 25 municipal departments and its staff members.

For the Calendar Year of 2011, the I.T. Department assisted in implementing several major software upgrades with its proprietary software vendors.

With the addition of the new Clubhouse restaurant contract at the Sandwich Hollows Golf Club, we added a Point Of Sale software module specifically tailored and customized towards golf course restaurant and function hall operations. This integrated seamlessly with the Club's existing Pro Shop software application. Additional POS hardware was also added as needed. This software module helps streamline the day-to-day operations of the new restaurant, as it does for the Pro Shop operations.

Strategic planning for network power redundancy began after the start of the July 1st fiscal budget cycle. The Town's servers are being relocated to another Town site, where a generator will allow the Town's network to remain functional in the event of an extended power outage. The I.T. Department has also worked closely with Comcast to relocate the Town's fiber optic hub to another Town location which also has a generator. This work commenced during this calendar year, and will be completed in 2012. Many thanks to the Town Manager, Assistant Town Manager, and especially the Facilities and DPW Departments, for their help and assistance in making these move possible for the betterment of the Town's network.

Paced hardware upgrades continue, to prevent the Town's systems from becoming old, outdated, and obsolete. Some of these upgrades had to be put off until the start of the next fiscal year, due to budgetary limitations and other project priorities that are more advantageous to the overall operation of the Town's network.

As a 1-person I.T Department, I would like to personally thank the Town Manager, Assistant Town Manager, all Department Heads, and all of the Town's staff members for their ongoing help, support, and assistance to the I.T. Department.

Respectfully submitted,

Michael S. Twomey
Information Technology Director

Finance



Photo courtesy of Sandwich Archives

The Brady House which stood on the Brady's Island Conservation area created in 1967.

Report of the TOWN ACCOUNTANT

In Accordance with Chapter 41, Section 61 of the Massachusetts General Laws, I herewith submit my Annual Report of the Town of Sandwich for the Fiscal Year July 1, 2010 to June 30, 2011.

I would like to thank the Board of Selectmen, Town Manager Bud Dunham, and all the employees of the various Town Departments for their cooperation and assistance during the past year. A special thanks to my staff, Phyllis O'Neill and Maryann Scarpellini whose hard work is greatly appreciated.

Respectfully submitted,

Doreen A. Guild
Town Accountant

TOWN OF SANDWICH RECEIPTS
FISCAL YEAR JULY 1, 2010 TO JUNE 30, 2011

GENERAL FUND REVENUES:		
TAXES:		
Personal Property	3,188,020.00	
Real Estate	42,548,019.00	
Excise Taxes	2,470,607.00	
Interest on Taxes/Assessments	337,214.00	
Lieu Taxes	30,231.00	
Room Tax	168,467.00	
Tax Lien Redemptions	375,445.00	
Betterments	43,151.00	
Total Taxes		**49,161,154.00**
LOCAL RECEIPTS:		
Parking Charges	32,159.00	
Landfill	738,491.00	
Departmental Revenue	212,057.00	
Licenses & Permits	597,392.00	
Court Fines	4,492.00	
Earnings on Investments	71,100.00	
Medicare/Medicaid Reimbursements	209,293.00	
Other	161,504.00	
Total Local Receipts		**2,026,488.00**
STATE REVENUE - Cherry Sheet		
Abated Taxes	109,975.00	
Police Incentive	9,333.00	
Loss Taxes-State Owned Land	524,767.00	
In Lieu of taxes - Federal	563.00	
Lottery/Beano	953,340.00	
Veterans	12,238.00	
Charter School Assessment Reimbursement	255,178.00	
School Construction	1,418,438.00	
School-Aid-Chapter 70	6,342,344.00	
Total State Revenue		**9,626,176.00**
Total General Fund Revenues		**60,813,818.00**

SPECIAL REVENUES:		
School:		
School Lunch	705,618.00	
School Athletics	212,757.00	
Community School	1,962,937.00	
School Grants	1,871,495.00	
School Revolving	1,411,640.00	
Total School	6,164,447.00	
Town:		
Federal Grants	11,731.00	
State Grants	111,363.00	
State Aid to Highways-Ch.90	789,975.00	
Reserve for Appropriation	1,414,387.00	
Marina	1,529,104.00	
CPA	1,674,413.00	
Other Special Revenue	201,308.00	
Donations / Gifts	228,896.00	
Other Revolving	671,434.00	
Total Town	6,632,611.00	
Total Special Revenue:		**12,797,058.00**
CAPITAL PROJECTS / BOND ISSUES		
School Construction BAN	0.00	
Municipal Buildings	0.00	
Land Bank - CPA	0.00	
Total Capital Projects:		**0.00**
TRUST FUNDS		
Trust Funds	30,089.00	
Stabilization Fund	5,072.00	
Total Trust Funds		**35,161.00**
Enterprise Fund:		
Golf Course	881,791.00	
Total Enterprise Fund		**881,791.00**
AGENCY ACCOUNTS:		
Water Districts	2,571,289.00	
Withholdings	14,783,758.00	
State Licenses	15,036.00	
Special Details	210,075.00	
Clients Escrow	33,399.00	
School Activity	409,814.00	
Total Agency Accounts		**18,023,371.00**
TOTAL RECEIPTS ALL FUNDS:		**92,551,199.00**

TOWN OF SANDWICH DISBURSEMENTS
FISCAL YEAR JULY 1, 2010 TO JUNE 30, 2011

GENERAL FUND:		
General Government	3,457,776.00	
Protection Persons/Property	7,269,640.00	
Education	31,128,252.00	
Public Works	2,914,214.00	
Human Services	447,671.00	
Culture & Recreation	1,174,827.00	
Debt Accounts	4,549,616.00	
Assessments/		
Intergovernmental	1,475,624.00	
Employee Benefits	11,297,018.00	
Total General Fund		**63,714,638.00**
SPECIAL REVENUE ACCOUNTS:		
School:		
School Lunch	700,896.00	
School Grants	1,680,327.00	
Revolving Accounts	826,817.00	
School Athletics	210,603.00	
Community School	1,967,019.00	
Total School	**5,385,662.00**	
Town:		
Federal Grants	14,509.00	
State Grants	108,309.00	
State Aid to Highways - Ch.90	719,218.00	
Donations / Gifts	243,075.00	
Reserve for Appropriation	4,389.00	
Marina	1,253,753.00	
Land Bank / CPA	197,805.00	
Other Special Revenue	174,637.00	
Other Revolving	391,296.00	
Total Town	**3,106,991.00**	
Total Special Revenue Funds		**8,492,653.00**

CAPITAL PROJECTS:		
School Construction	0.00	
Municipal Buildings	754,552.00	
Total Capital Projects		**754,552.00**
TRUST ACCOUNTS:		
Trust Funds	13,125.00	
Stabilization Fund	0.00	
Total Trust Accounts		**13,125.00**
ENTERPRISE ACCOUNT:		
Golf Course	828,280.00	
Total Enterprise Fund		**828,280.00**
AGENCY ACCOUNTS:		
Water Districts	2,569,716.00	
Withholdings	14,568,408.00	
Tailings	285.00	
State Licenses	9,486.00	
Special Details	245,151.00	
Client Escrow	76,097.00	
School Activity	428,241.00	
Total Agency Accounts		**17,897,384.00**
TOTAL DISBURSEMENTS ALL FUNDS:		**91,700,632.00**

TOWN OF SANDWICH
APPROPRIATIONS AND EXPENDITURES SCHEDULE
Fiscal Year 2011

Account	Encumb. Carried Forward	Total ATM	Total STM	Reserve Fund Transfers	Final Appropriation Balance	Total Expenditures	Remaining Appropriation Remaining	Appropriation Savings Closed	Balance Encumbered
General Government									
Operating budget									
Moderator		1.00	-		1.00	1.00	-	-	
Selectmen Administrator	18,696.00	382,385.00	-		3401,081.00	396,022.69	5,058.31	4,988.31	70.00
Personnel expenses		75,000.00	-		75,000.00	2,128.12	72,871.88	72,871.88	
Finance Committee		2,700.00	-		2,700.00	2,224.26	475.74	475.74	
Reserve Fund		400,000.00	-	(289,656.69)	110,343.31	-	110,343.31	110,343.31	
Accounting		191,755.00	-		191,755.00	176,880.13	14,874.87	1,374.87	13,500.00
Assessing	440.29	338,359.00	-		338,799.29	337,174.44	1,624.85	1,624.85	
Treasurer		183,066.00	-		183,066.00	181,869.75	1,196.25	1,196.25	
Tax Collector		235,820.00	-		235,820.00	234,823.77	996.23	996.23	
Tax Title		25,000.00	-		25,000.00	22,745.00	2,255.00	2,255.00	
Legal		225,000.00	-	71,297.94	296,297.94	296,297.94	-	-	
Human Resources		143,842.00	-		143,842.00	133,667.96	10,174.04	10,174.04	
Town Clerk		156,050.00	-		156,050.00	155,280.09	769.91	769.91	
Elections & Registrations		56,500.00	-		56,500.00	55,508.96	991.04	991.04	
Natural Resources		305,861.00	-		149,662.00	147,299.92	2,362.08	2,362.08	
Facilities Management		449,604.00	-		449,604.00	447,637.53	1,966.47	59.61	1,906.86
Town Reports		11,000.00	-		11,000.00	6,819.35	4,180.65	4,180.65	
Bind Town Records		1,000.00	-		1,000.00	1,000.00	-	-	
Data Processing	135.00	331,456.00	-		331,591.00	321,577.15	10,013.85	1,065.97	8,947.88
Total operating budget	***19,271.29***	***3,411,911.00***	***-***	***(218,358.75)***	***3,464,973.54***	***3,223,148.22***	***241,825.32***	***217,248.58***	***24,576.74***
Unclassified Accounts									
Medicare/FICA		466,124.00	-		466,124.00	421,284.58	44,839.42	44,839.42	
Property & liab. Insurance		785,000.00	-		785,000.00	640,290.04	144,709.96	144,709.96	
County retire. Assessment		2,409,126.00	-		2,409,126.00	2,361,953.42	47,172.58	0.00	47,172.58
Group Health Insurance		8,250,000.00	-		8,250,000.00	7,696,820.10	553,179.90	553,179.90	
Unemployment Comp.	12,750.03	250,000.00	-		262,750.03	176,670.04	86,079.99	86,079.99	
Articles									
Building/Capital Purch.	19,362.24	4,000.00	-	34,500.00	57,862.24	34,500.00	23,362.24	-	23,362.24
FM Computer Software (FY'11 Cap)		60,000.00	-		60,000.00	35,075.00	24,925.00	-	24,925.00
Sandwich Promotions Fund	2,201.48	17,051.00	-		19,252.48	18,976.25	276.23	(0.00)	276.23
Natural Resources Capital	13,829.01	-	-		13,829.01	5,319.64	8,509.37	-	8,509.37
E & R Voting Machines (FY'11 Cap)		50,000.00	-		50,000.00	49,980.00	20.00	20.00	
Hum. Serv Bldg Chairs (190) (FY'11 Cap)		7,000.00	-		7,000.00	7,000.00	-	-	
Town Buildings Repairs		-	-		-	-	-	-	
Old Sandwich Harbor Study (Stab. Fund)	10,983.08	-	-		10,983.08	1,875.00	9,108.08	-	9,108.08
Grist Mill Dam Repairs (Stab. Fund)		-	-		-	-	-	-	
Town Hall Prop Repairs (Stab. Fund)	53,105.44	-	-		53,105.44	51,447.20	1,658.24	0.00	1,658.24
Data Process. Comp. Purch (Stab. Fnd)		-	-		-	-	-	-	
Mirant Canal Plant Valuation	17,035.63	-	-		17,035.63	17,035.63	-	-	
Oakcrest Cove Improvements		-	-		-	-	-	-	
Ryder Property Improvements (171)	49.73	-	-		49.73	-	49.73	-	49.73

Account	Encumb. Carried Forward	Total ATM	Total STM	Reserve Fund Transfers	Final Appropriation Balance	Total Expenditures	Remaining Appropriation Remaining	Appropriation Savings Closed	Balance Encumbered
E Sandwich Beach Improvements		-	-		-	-	-	-	
Workcamper Program Expansion		-	-		-	-	-	-	
Conservation Land Maps	2,153.50	-	-		2,153.50	-	2,153.50	-	2,153.50
Natural Resources Work Skiff		-	-		-	-	-	-	
Annex Copier (FY'07 Capital)		-	-		-	-	-	-	
Assessing Software (FY'07 Capital)	13,600.00	-	-		13,600.00	12,600.00	1,000.00	-	1,000.00
Natural Resources Dump Trailer ('07 Cap)	666.80	-	-		666.80	-	666.80	-	666.80
Natural Resources Trail Maint ('07 Cap)	185.47	-	-		185.47	-	185.47	-	185.47
Natural Resources Capital Equip ('10 Cap)	1,528.50	-	-		1,528.50	723.54	804.96	-	804.96
Murkwood Prop Electric & Alarm ('07 Cap)	42.53	-	-		42.53	-	42.53	-	42.53
Conservation Land Gates ('07 Cap)	250.00	-	-		250.00	-	250.00	-	250.00
Facilities Management Mower ('07 Cap)	196.78	-	-		196.78	-	196.78	-	196.78
Facilities Management Flail Attach ('07 Cap)	609.15	-	-		609.15	-	609.15	-	609.15
I.T. Technology (STM 9/25/06)		-	-		-	-	-	-	
ACO Vehicle-171 ('08 Cap)		-	-		-	-	-	-	
Conservation Land Imp ('08 Cap)	6.24	-	-		6.24	-	6.24	-	6.24
Natural Resources Outboard Eng ('08 Cap)		-	-		-	-	-	-	
Natural Resources Shellfish Management	1,505.39	-	-		1,505.39	96.00	1,409.39	-	1,409.39
Natural Resources-Ryder OakCrest Repair		-	-		-	-	-	-	
Total articles	***150,061.00***	***12,281,250.00***	-	***34,500.00***	***12,482,862.00***	***11,531,646.44***	***951,215.56***	***828,829.27***	***122,386.29***
Total General Government	***169,332.29***	***15,693,161.00***	-	***(183,858.75)***	***15,947,835.54***	***14,754,794.66***	***1,193,040.88***	***1,046,077.85***	***146,963.03***
Public Safety									
Operating budgets									
Police Department	36,606.00	3,045,197.00	-	50,000.00	3,131,803.00	3,130,603.00	1,200.00	-	1,200.00
Fire Department		2,907,892.00	-		3,807,892.00	3,761,433.96	46,458.04	31,734.47	14,723.57
Inspections		230,843.00	-		230,843.00	221,462.07	9,380.93	9,380.93	
Weights & Measures		1,200.00	-		1,200.00	-	1,200.00	1,200.00	
Emergency Management		5,250.00	-		5,250.00	4,907.01	342.99	342.99	
Forest Warden		1,500.00	-		1,500.00	1,500.00	-	-	
Bourne Shellfish (830)		4,000.00	-		4,000.00	4,000.00	-	-	
Greenhead Fly		1,500.00	-		1,500.00	1,500.00	-	-	
Total operating budgets	***36,606.00***	***7,097,382.00***	-	***50,000.00***	***7,183,988.00***	***7,125,406.04***	***58,581.96***	***42,658.39***	***15,923.57***
Articles									
PD Building Renovations (FY'07 Cap)	3,257.73	-	-		3,257.73	3,257.73	-	-	
FD Ambulance Defibrillators		120,000.00	-		120,000.00	119,599.39	400.61	0.00	400.61
FD Vehicle Purchase		-	-		-	-	-	-	
FD Fire Engine Lease/Purchase		-	-		-	-	-	-	
FD Ambulance Replacement		-	-		-	-	-	-	
FD Replace Ambulance (FY'10 Cap)	10,838.90	-	-		10,838.90	10,766.00	72.90	(0.00)	72.90
Inspectors Vehicle Purchase (FY'08 Cap)		-	-		-	-	-	-	
JSD Copier (FY'08 Cap)		-	-		-	-	-	-	
Civil Defense Comm equip (FY'10 Cap)	16,333.89	-	-		16,333.89	13,706.61	2,627.28	-	2,627.28
Civil Defense Generator	1,248.35	-	-		1,248.35	904.70	343.65	-	343.65
Civil Defense-Operation Center		-	-		-	-	-	-	
Total articles	***31,678.87***	***120,000.00***	-	-	***151,678.87***	***148,234.43***	***3,444.44***	***0.00***	***3,444.44***
Total Public Safety	***68,284.87***	***7,217,382.00***	-	***50,000.00***	***7,335,666.87***	***7,273,640.47***	***62,026.40***	***42,658.39***	***19,368.01***

Account	Encumb. Carried Forward	Total ATM	Total STM	Reserve Fund Transfers	Final Appropriation Balance	Total Expenditures	Remaining Appropriation Remaining	Appropriation Savings Closed	Balance Encumbered
Education									
Operating Budgets									
School Department	2,355,764.50	30,176,539.00	(393,508.00)		32,138,795.50	29,317,530.50	2,821,265.00	270,330.49	2,550,934.51
Upper CC Regional Tech School		1,686,655.00	-		1,686,655.00	1,686,655.00	-	-	
Total operating budgets	***2,355,764.50***	***31,863,194.00***	***(393,508.00)***	***-***	***33,825,450.50***	***31,004,185.50***	***2,821,265.00***	***270,330.49***	***2,550,934.51***
Articles									
School Safety Equip (FY'08 Cap)		-	-		-	-	-	-	
H.S. Auditorium Curtains (FY'08 Cap)		-	-		-	-	-	-	
Oak Ridge/Forestdale Roof Rep ('08 Cap)		-	-		-	-	-	-	
H T Wing Bldg Study (Art #4 FY'11 ATM)		100,000.00	-		100,000.00	74,207.00	25,793.00	-	25,793.00
Carpeting & Painting (FY'10 Cap)	726.65	-	-		726.65	726.65	-	-	
Thermal Windows (FY'10 Cap)	4,205.42	-	-		4,205.42	4,205.42	-	-	
Wastewater Treatment	10,372.01	-	-		10,372.01	-	10,372.01	-	10,372.01
H T Wing Windows/Roof ('08 Cap)		-	-		-	-	-	-	
H T Wing Triangular Windows ('09 Cap)		-	-		-	-	-	-	
SHS Field Maint/Improv. (Art #5 FY'11)		34,480.00	-		34,480.00	-	34,480.00	-	34,480.00
Pick-Up and Plow (FY'11 Cap)		45,000.00	-		45,000.00	44,732.00	268.00	-	268.00
Sped Vehicles (FY'08 Capital)		-	-		-	-	-	-	
Oak Ridge Floor Cleaning Mach ('07 Cap)	400.44	-	-		400.44	-	400.44	-	400.44
Oak Ridge Window Repair ('07 Cap)	4,000.00	-	-		4,000.00	194.58	3,805.42	-	3,805.42
Total articles	***19,704.52***	***179,480.00***	***-***	***-***	***199,184.52***	***124,065.65***	***75,118.87***	***-***	***75,118.87***
Total Education	***2,375,469.02***	***32,042,674.00***	***(393,508.00)***	***-***	***34,024,635.02***	***31,128,251.15***	***2,896,383.87***	***270,330.49***	***2,626,053.38***
Public Works									
Operating budgets									
Engineering		123,593.00	-		123,593.00	122,538.79	1,054.21	154.21	900.00
DPW - highways	36,480.39	1,509,979.00	-		1,546,459.39	1,515,467.34	30,992.05	12,817.05	18,175.00
Snow & Ice		250,009.00	-	117,246.92	367,255.92	367,255.92	-	-	
Streetlights		30,000.00	-		30,000.00	26,443.63	3,556.37	3,556.37	
DPW - Landfill	45,904.06	765,569.00	-		811,473.06	808,520.16	2,952.90	517.11	2,435.79
Total operating budgets	***82,384.45***	***2,679,150.00***	***-***	***117,246.92***	***2,878,781.37***	***2,840,225.84***	***38,555.53***	***17,044.74***	***21,510.79***
Articles									
Boardwalk Repairs		20,000.00	-	9,375.00	29,375.00	29,375.00	-	-	
Engineering Vehicle Purchase ('11 Cap)		34,000.00	-		34,000.00	32,940.00	1,060.00	-	1,060.00
Cemetery Capital Projects	4,300.83	-	-		4,300.83	-	4,300.83	-	4,300.83
DPW Pick-up & Plow (FY'10 Cap)	2,478.65	-	-		2,478.65	503.42	1,975.23	-	1,975.23
DPW Basin Truck (FY'10 Cap)	3,678.00	-			3,678.00	1,919.50	1,758.50	-	1,758.50
Landfill Trailer (FY'07 Capital)	161.70	-	-		161.70	-	161.70	-	161.70
Wastewater Plan Engineering (Stab. Fund)	41,500.00	-			41,500.00	9,250.00	32,250.00	-	32,250.00
Total articles	***52,119.18***	***54,000.00***	***-***	***-***	***9,375.00***	***115,494.18***	***73,987.92***	***41,506.26***	
Total Public Works	***134,503.63***	***2,733,150.00***	***-***	***126,621.92***	***2,994,275.55***	***2,914,213.76***	***80,061.79***	***17,044.74***	***63,017.05***

Account	Encumb. Carried Forward	Total ATM	Total STM	Reserve Fund Transfers	Final Appropriation Balance	Total Expenditures	Remaining Appropriation Remaining	Appropriation Savings Closed	Balance Encumbered
Health and Human Services									
Operating Budgets									
Health Department		167,464.00	-		167,464.00	162,354.40	5,109.60	5,109.60	
Nursing Department		118,665.00	-		118,665.00	117,987.24	677.76	677.76	
Social Services		21,200.00	-		21,200.00	21,200.00	-	-	
Council on Aging		147,520.00	-		147,520.00	142,509.34	5,010.66	4,892.77	117.89
Veterans Services Benefits	532.07	17,205.00	-		17,737.07	3,619.35	14,117.72	12,117.72	2,000.00
Veterans District Assessment (830)		24,795.00	-		24,795.00	24,794.21	0.79	0.79	
Total operating budgets	***532.07***	***496,849.00***	-		***497,381.07***	***472,464.54***	***24,916.53***	***22,798.64***	***2,117.89***
Articles									
A13 FY05 ATM BOH Vehicle		-	-		-	-	-	-	
COA 12 Passenger Van (FY'10 Cap)		-	-		-	-	-	-	
HSB Copier (FY'07 Capital)		-	-		-	-	-	-	
BOH Mass Estuaries (FY'08/'09 Cap)	151,011.00	-		-	151,011.00	-	151,011.00	-	151,011.00
Total articles	***151,011.00***	-	-	-	***151,011.00***	-	***151,011.00***	-	***151,011.00***
Total Health and Human Services	***151,543.07***	***496,849.00***	-	-	***648,392.07***	***472,464.54***	***175,927.53***	***22,798.64***	***153,128.89***
Cultural & Recreation									
Operating Budgets									
Library		866,210.00	-	7,236.83	239,335.58	873,446.83	-	-	
Youth Task Force		-	-		-	-	-	-	
Recreation Department		71,149.00	-		171,149.00	171,111.80	37.20	37.20	
Sandy Neck Beach Privleges		39,600.00	-		39,600.00	39,599.11	0.89	0.89	
DPW - Parks		13,850.00	-		35,850.00	35,307.35	542.65	542.65	
Hoxie House/Gristmill	15,750.86	48,000.00	-		63,750.86	43,045.04	20,705.82	-	20,705.82
Memorial Day		1,200.00	-		1,200.00	1,188.85	11.15	11.15	
Historic District		12,000.00	-		12,000.00	11,128.26	871.74	871.74	
Total operating budgets	***15,750.86***	***1,174,009.00***	-	***7,236.83***	***1,196,996.69***	***1,174,827.24***	***22,169.45***	***1,463.63***	***20,705.82***
Articles									
Recreation Sailboats A16 FY'04 ATM		-	-		-	-	-	-	
G/M Walkways & Planking (FY'10 Cap)		-	-		-	-	-	-	
Library Flooring		-	-		-	-	-	-	
Library Building Repairs-HVAC	9,388.55	-	-		9,388.55	-	9,388.55	-	9,388.55
Recreation Safety Equipment		-	-		-	-	-	-	
Elm Tree Management		-	-		-	-	-	-	
East Boat Basin		-	-		-	-	-	-	
Marina-Stabilization Vote	68,000.00	-	-		68,000.00	-	68,000.00	-	68,000.00
Total articles	***77,388.55***	-	-	-	***77,388.55***	-	***77,388.55***	-	***77,388.55***
Total Cultural and Recreation	***93,139.41***	***1,174,009.00***	-	***7,236.83***	***1,274,385.24***	***1,174,827.24***	***99,558.00***	***1,463.63***	***98,094.37***

Account	Encumb. Carried Forward	Total ATM	Total STM	Reserve Fund Transfers	Final Appropriation Balance	Total Expenditures	Remaining Appropriation Remaining	Appropriation Savings Closed	Balance Encumbered
Debt Service									
Articles									
Short Term Debt		75,000.00	-		75,000.00	1,500.00	73,500.00	73,500.00	
Debt-Town Principal		2,089,011.00	-		2,089,011.00	2,089,010.98	0.02	0.02	
Debt-Town Interest		1,115,091.00	-		1,115,091.00	1,102,370.75	12,720.25	12,720.25	
Land Bank/CPA Debt Svc.		1,356,736.00	-		1,356,736.00	1,356,734.50	1.50	1.50	
Total articles/debt service	-	***4,635,838.00***	-		***4,635,838.00***	***4,549,616.23***	***86,221.77***	***86,221.77***	-
Total general fund	***2,992,272.29***	***64,262,264.00***	***(393,508.00)***		***- 66,861,028.29***	***62,267,808.05***	***4,593,220.24***	***1,486,595.51***	***3,106,624.73***
State and County assessments					1,308,679.00	1,446,830.00	(138,151.00)	(138,151.00)	

TOWN OF SANDWICH
COMBINED BALANCE SHEET
All Fund Types and Account Groups
June 30, 2011

Assets:	General	Special Revenue	Capital Projects	Enterprise Funds	Fiduciary & Trust Funds	Acct Group Long Term Obligation	Totals Only
Cash	$8,424,121	$9,644,548	$92,686	$517,686	$2,277,927		$20,956,967
Property Taxes:							
Real Estate	1,222,516						1,222,516
Personal Property	87,572						87,572
Other Receivables:							–
Motor Vehicle Exc.	295,826						295,826
Other Excise	16,870						16,870
Tax Liens	829,382	26,232					855,614
Special Assessment	290,072	35,085					325,157
Deferred Taxes	229,076						229,076
Tax Foreclosures	382,883	25,268					408,152
Due From Other Fnds							–
Amts to be provided							–
Long Term Debt						32,051,608	32,051,608
Total Assets	**$11,778,319**	**$9,731,133**	**$92,686**	**$517,686**	**$2,277,927**	**$32,051,608**	**$56,449,358**
Liabilities & Fund Equity:							
Warrants Payable	1,072,113	245,369		10,934	1,288		$1,329,703
Payroll Whhldgs	$388,505						$388,505
Def. Rev. PP & RE	1,134,191						1,134,191
Def. Rev. Other	2,044,110	86,585					2,130,695
Prov. For Abate	175,897						175,897
Notes Payable							–
Tailings	6,296						6,296
Agency Payables					331,529		331,529
Bonds Payable						32,051,608	32,051,608
Total Liabilities	**4,821,113**	**331,954**	**0**	**10,934**	**332,816**	**32,051,608**	**37,548,424**
Fund Equity:							
FB Res for Encumb.	3,106,625	1,230,063					4,336,687
FB Reserve Expendit.	1,367,711	692,217					2,059,928
Res. for Overlay	150,000						150,000
FB Res. Open Space		397,024					397,024
FB Res. Historic		114,610					114,610
FB Res. Comm Hsng		562,034					562,034
Undesignated	2,332,871	6,403,232	92,686	506,752	1,945,111		11,280,652
Total Fund Equity	6,957,207	9,399,179	92,686	506,752	1,945,111	-	18,900,935
Total Liab & Fd Equity	$11,778,319	$9,731,133	$92,686	$517,686	$2,277,927	$32,051,608	$56,449,360

TOWN OF SANDWICH
STATEMENT OF INDEBTEDNESS
FY 2011

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2010	+ New Debt Issued	– Retirements	= Outstanding June 30, 2011	Interest Paid in FY 2011
Buildings	3,000,000.00		300,000.00	2,700,000.00	125,250.00
Departmental Equipment				0.00	
School Buildings	14,5125,000.00	2,360,000.00	3,785,000.00	13,090,000.00	665,781.25
School – All Other				0.00	
Sewer				0.00	
Solid Waste				0.00	
Other Inside	10,995,895.27	3,105,000.00	4,186,268.98	9,914,626.29	441,263.00
SUB-TOTAL - INSIDE	**$28,510,895.27**	**$5,465,000.00**	**$8,271,368.98**	**$25,704,626.29**	**$1,232.294.25**

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2010	+ New Debt Issued	– Retirements	= Outstanding June 30, 2011	Interest Paid in FY 2011
Airport				0.00	
Gas / Electric Utility				0.00	
Hospital				0.00	
School Buildings				0.00	
Sewer				0.00	
Solid Waste				0.00	
Water				0.00	
Other Outside	6,655,853.00	950,000.00	1,258,871.00	6,346,982.00	300.682.00
SUB-TOTAL - OUTSIDE	**$6,655,853.00**	**$950,000.00**	**$1,258,871.00**	**$6,346,982.00**	**$300.682.00**
TOTAL - LONG TERM DEBT	**$35,166,748.27**	**$6,415,000.00**	**$9,530,139.98**	**$32,051,608.29**	**$1,532,976.25**

Short Term Debt	Outstanding July 1, 2010	+ Issued	– Retired	= Outstanding June 30, 2011	Interest Paid in FY 2011
RANs - Revenue Anticipation				0.00	
BANs - Bond Anticipation:					
Buildings				0.00	
School Buildings				0.00	
Sewer				0.00	
Water				0.00	
Other BANs				0.00	
SANs - State Grant Anticipation				0.00	
FANs - Federal Grant Anticipation				0.00	
Other Short Term Debt				0.00	
TOTAL - SHORT TERM DEBT	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
GRAND TOTAL - ALL DEBT	**$35,166,748.27**	**$6,415,000.00**	**$9,530,139.98**	**$32,051,608.29**	**$1,532,976.25**

Report of the
COLLECTOR OF TAXES

2007 REAL ESTATE TAX

OUTSTANDING - JULY 1, 2010	3,469.82	COLLECTED	0.00
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	3,469.82
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	3,469.82	TOTAL	3,469.82

2010 REAL ESTATE TAX

OUTSTANDING - JULY 1, 2010	1,163,467.70	COLLECTED	636,543.27
COMMITTED FY 2011	0.00	ABATED	29,306.03
REFUNDED	11,801.09	TAX TITLE	495,236.74
DEFERRED	-13,537.46	OUTSTANDING - JUNE 30, 2011	645.29
TOTAL	1,161,731.33	TOTAL	1,161,731.33

2011 REAL ESTATE TAX

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	42,041,528.22
COMMITTED FY 2011	43,385,960.39	ABATED	215,635.40
REFUNDED	118,251.60	TAX TITLE	0.00
DEFERRED	-25,177.99	OUTSTANDING - JUNE 30, 2011	1,221,870.38
TOTAL	43,479,034.00	TOTAL	43,479,034.00

2007 COMMUNITY PRESERVATION ACT

OUTSTANDING - JULY 1, 2010	83.86	COLLECTED	0.00
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	83.86
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	83.86	TOTAL	83.86

2010 COMMUNITY PRESERVATION ACT

OUTSTANDING - JULY 1, 2010	33,113.17	COLLECTED	18,561.61
COMMITTED FY 2011	0.00	ABATED	141.75
REFUNDED	84.57	TAX TITLE	14,477.12
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	17.26
TOTAL	33,197.74	TOTAL	33,197.74

2011 COMMUNITY PRESERVATION ACT

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	1,261,216.68
COMMITTED FY 2011	1,301,578.59	ABATED	6,041.65
REFUNDED	747.26	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	35,067.52
TOTAL	1,302,325.85	TOTAL	1,302,325.85

2007 SANDWICH WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2010	297.86	COLLECTED	0.00
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	297.86
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	297.86	TOTAL	297.86

2010 SANDWICH WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2010	66,406.46	COLLECTED	35,613.71
COMMITTED FY 2011	0.00	ABATED	1,582.45
REFUNDED	480.07	TAX TITLE	28,571.91
DEFERRED	-1,071.92	OUTSTANDING - JUNE 30, 2011	46.54
TOTAL	65,814.61	TOTAL	65,814.61

2011 SANDWICH WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	2,124,023.73
COMMITTED FY 2011	2,249,286.93	ABATED	61,908.58
REFUNDED	2,490.57	TAX TITLE	0.00
DEFERRED	-1,308.56	OUTSTANDING - JUNE 30, 2011	64,536.63
TOTAL	2,250,468.94	TOTAL	2,250,468.94

2010 NORTH SAGAMORE WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2010	2,884.97	COLLECTED	896.32
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	1,988.65
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	2,884.97	TOTAL	2,884.97

2011 NORTH SAGAMORE WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	71,533.71
COMMITTED FY 2011	75,759.25	ABATED	1,059.74
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	3,165.80
TOTAL	75,759.25	TOTAL	75,759.25

2010 SANDWICH WATER DISTRICT COMMITTED ASSESSMENT

OUTSTANDING - JULY 1, 2010	1,037.29	COLLECTED	528.35
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	508.94
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	1,037.29	TOTAL	1,037.29

2011 SANDWICH WATER DISTRICT COMMITTED ASSESSMENT

OUTSTANDING - JULY 1, 2010	21,236.68	COLLECTED	19,827.07
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	1,409.61
TOTAL	21,236.68	TOTAL	21,236.68

2010 SANDWICH WATER DISTRICT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2010	741.20	COLLECTED	390.90
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	350.30
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	741.20	TOTAL	741.20

2011 SANDWICH WATER DISTRICT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	8,513.16
COMMITTED FY 2011	9,560.44	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	1,047.28
TOTAL	9,560.44	TOTAL	9,560.44

2010 STREET BETTERMENT

OUTSTANDING - JULY 1, 2010	185.94	COLLECTED	0.00
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	185.94
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	185.94	TOTAL	185.94

2011 STREET BETTERMENT

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	7,316.58
COMMITTED FY 2011	7,515.64	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	199.06
TOTAL	7,515.64	TOTAL	7,515.64

2010 STREET BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2010	133.92	COLLECTED	0.00
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	133.92
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	133.92	TOTAL	133.92

2011 STREET BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	3,359.94
COMMITTED FY 2011	3,516.78	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	156.84
TOTAL	3,516.78	TOTAL	3,516.78

2011 BEACH BERM BETTERMENT

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	16.84
COMMITTED FY 2011	16.84	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	16.84	TOTAL	16.84

2011 BEACH BERM BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	11.24
COMMITTED FY 2011	11.24	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	11.24	TOTAL	11.24

2010 SEPTIC BETTERMENT

OUTSTANDING - JULY 1, 2010	627.50	COLLECTED	327.50
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	300.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	627.50	TOTAL	627.50

2011 SEPTIC BETTERMENT

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	19,525.69
COMMITTED FY 2011	20,153.19	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	627.50
TOTAL	20,153.19	TOTAL	20,153.19

2010 SEPTIC BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2010	427.08	COLLECTED	262.04
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	165.04
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	427.08	TOTAL	427.08

2011 SEPTIC BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	9,745.05
COMMITTED FY 2011	10,140.68	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2011	395.63
TOTAL	10,140.68	TOTAL	10,140.68

2010 SANDWICH WATER DISTRICT WATER LIEN

OUTSTANDING - JULY 1, 2010	4,188.55	COLLECTED	2,845.59
COMMITTED FY 2011	0.00	TAX TITLE	1,342.96
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	4,188.55	TOTAL	4,188.55

2011 SANDWICH WATER DISTRICT WATER LIEN

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	39,496.97
COMMITTED FY 2011	45,922.12	TAX TITLE	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	6,425.15
TOTAL	45,922.12	TOTAL	45,922.12

2007 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	12,300.99	COLLECTED	1.02
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	12,299.97
TOTAL	12,300.99	TOTAL	12,300.99

2008 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	11,518.94	COLLECTED	176.91
COMMITTED FY 2011	0.00	ABATED	343.26
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	10,998.77
TOTAL	11,518.94	TOTAL	11,518.94

2009 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	16,832.64	COLLECTED	107.89
COMMITTED FY 2011	0.00	ABATED	480.84
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	16,243.91
TOTAL	16,832.64	TOTAL	16,832.64

2010 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	24,594.44	COLLECTED	6,502.11
COMMITTED FY 2011	0.00	ABATED	1,393.20
REFUNDED	177.14	OUTSTANDING - JUNE 30, 2011	16,876.27
TOTAL	24,771.58	TOTAL	24,771.58

2011 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	3,218,339.89
COMMITTED FY 2011	3,254,996.49	ABATED	42,433.82
REFUNDED	36,930.74	OUTSTANDING - JUNE 30, 2011	31,153.52
TOTAL	3,291,927.23	TOTAL	3,291,927.23

2007 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	969.14	COLLECTED	0.27
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	968.87
TOTAL	969.14	TOTAL	969.14

008 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	1,010.83	COLLECTED	12.55
COMMITTED FY 2011	0.00	ABATED	32.91
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	965.37
TOTAL	1,010.83	TOTAL	1,010.83

009 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	1,275.53	COLLECTED	1.26
COMMITTED FY 2011	0.00	ABATED	31.95
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	1,242.32
TOTAL	1,275.53	TOTAL	1,275.53

010 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	1,672.88	COLLECTED	416.85
COMMITTED FY 2011	0.00	ABATED	91.32
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	1,164.71
TOTAL	1,672.88	TOTAL	1,672.88

011 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	231,831.81
COMMITTED FY 2011	234,312.07	ABATED	3,054.92
REFUNDED	2,595.11	OUTSTANDING - JUNE 30, 2011	2,020.45
TOTAL	236,907.18	TOTAL	236,907.18

2007 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	15.45	COLLECTED	0.00
COMMITTED FY 2011	0.00	ABATED	15.45
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	15.45	TOTAL	15.45

2008 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	4.62	COLLECTED	0.00
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	4.62
TOTAL	4.62	TOTAL	4.62

2009 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	0.77	COLLECTED	0.77
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	0.77	TOTAL	0.77

2010 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	33.03	COLLECTED	19.50
COMMITTED FY 2011	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	13.53
TOTAL	33.03	TOTAL	33.03

2011 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	487.07
COMMITTED FY 2011	527.87	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	40.80
TOTAL	527.87	TOTAL	527.87

2006 MOTOR VEHICLE TAX			
OUTSTANDING - JULY 1, 2010	17,506.00	COLLECTED	1,137.85
COMMITTED FY 2011	0.00	ABATED	16,368.15
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	17,506.00	TOTAL	17,506.00
2007 MOTOR VEHICLE TAX		COLLECTED	2,454.11
OUTSTANDING - JULY 1, 2010	21,643.92	ABATED	19,189.81
COMMITTED FY 2011	0.00	ADJUSTMENTS	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	0.00
TOTAL	21,643.92	TOTAL	21,643.92
2008 MOTOR VEHICLE TAX		COLLECTED	10,066.99
OUTSTANDING - JULY 1, 2010	30,663.20	ABATED	1,305.57
COMMITTED FY 2011	0.00	ADJUSTMENTS	0.00
REFUNDED	869.06	OUTSTANDING - JUNE 30, 2011	20,159.70
TOTAL	31,532.26	TOTAL	31,532.26
2009 MOTOR VEHICLE TAX		COLLECTED	32,218.21
OUTSTANDING - JULY 1, 2010	58,402.18	ABATED	2,491.98
COMMITTED FY 2011	1,189.85	ADJUSTMENTS	0.00
REFUNDED	1,455.02	OUTSTANDING - JUNE 30, 2011	26,336.86
TOTAL	61,047.05	TOTAL	61,047.05
2010 MOTOR VEHICLE TAX			
OUTSTANDING - JULY 1, 2010	206,335.25	COLLECTED	408,625.45
COMMITTED FY 2011	271,091.30	ABATED	34,249.73
REFUNDED	18,788.94	OUTSTANDING - JUNE 30, 2011	53,340.31
TOTAL	496,215.49	TOTAL	496,215.49
2011 MOTOR VEHICLE TAX			
OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	2,029,718.91
COMMITTED FY 2011	2,266,753.90	ABATED	62,833.76
REFUNDED	21,710.98	OUTSTANDING - JUNE 30, 2011	195,912.21
TOTAL	2,288,464.88	TOTAL	2,288,464.88
2007 BOAT EXCISE TAX			
OUTSTANDING - JULY 1, 2010	3,562.50	COLLECTED	77.00
COMMITTED FY 2011	0.00	ABATED	110.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2011	3,375.50
TOTAL	3,562.50	TOTAL	3,562.50
2008 BOAT EXCISE TAX			
OUTSTANDING - JULY 1, 2010	4,057.58	COLLECTED	104.00
COMMITTED FY 2011	0.00	ABATED	167.00
REFUNDED	42.50	OUTSTANDING - JUNE 30, 2011	3,829.08
TOTAL	4,100.08	TOTAL	4,100.08
2009 BOAT EXCISE TAX			
OUTSTANDING - JULY 1, 2010	4,519.50	COLLECTED	1,506.67
COMMITTED FY 2011	0.00	ABATED	612.09
REFUNDED	137.76	OUTSTANDING - JUNE 30, 2011	2,538.50
TOTAL	4,657.26	TOTAL	4,657.26

2010 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2010	6,721.32	COLLECTED	2,750.02
COMMITTED FY 2011	0.00	ABATED	1,001.27
REFUNDED	193.29	OUTSTANDING - JUNE 30, 2011	3,163.32
TOTAL	6,914.61	TOTAL	6,914.61

2011 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2010	0.00	COLLECTED	19,706.97
COMMITTED FY 2011	26,936.00	ABATED	3,384.68
REFUNDED	119.65	OUTSTANDING - JUNE 30, 2011	3,964.00
TOTAL	27,055.65	TOTAL	27,055.65

COLLECTIONS NOT TAX FY 2011

TITLE 5 - SEPTIC PRINCIPAL	842.79
TITLE 5 - SEPTIC INTEREST	489.13
LANDFILL STICKERS	644,320.00
BEACH STICKERS	157,670.00

Report of the FINANCE COMMITTEE

After months of careful examination, deliberation and fine-tuning, the FY 2012 budget was presented and passed at the Annual Town Meeting on May 2, 2011 as recommended by the Board of Selectmen and the Finance Committee. This budget was adjusted slightly at a Special Town Meeting held on November 7, 2011 after the state finalized its budget and state aid figures.

The adjusted FY 2012 budget calls for a total expenditure of $65,937,056 representing an increase of $568,191 (0.87%) over the FY 2011 budget.

An increase of less than 1%, by any measure, is a very lean budget. In the best-case scenario, this could be considered a level-service budget. Certainly there is no expectation that it will result in any increase in service levels.

The portion of the budget which makes up the general government (non-school) operating budget calls for a 3% increase to cover increases in expenses, most of which are salary increases related to collective bargaining agreements. It is not anticipated that there will be sufficient funds available to increase staffing levels in any general government department.

The school budget calls for a reduction in the local contribution of $557,804 and an increase in Chapter 70 state aid to schools of $34,049. The result is an overall 1.9% reduction in the school department operating budget. It is important to note that student enrollment continues to decrease significantly. Over the last nine years enrollment has decreased from 4,171 to 3,296 (21%). Recent forecasts predict enrollment will continue to decline in the foreseeable future.

At the time this report is being written, work on developing the FY 2013 budget has already begun and the Finance Committee is actively involved in that process. Aside from the details of the annual budget, there are also a number of larger issues facing the town.

- The town is currently studying the possibility of building a combined Police and Fire public-safety facility. The proposal will be for the most significant enhancement of our public safety facilities in decades, but won't come without a significant tax impact.
- As the population in Sandwich is getting older there will be increased demand for services for the senior population and decreased demand for school services.
- As more charter school options become available for Sandwich students, our tuition assessment continues to increase to levels never before imagined. In FY 2006 the actual cost (assessment - reimbursement) of charter school tuition was $200,000. We project that in FY 2013 it will be over $1.2 million, with no indication this trend has stabilized yet.
- The town received a preliminary engineering report suggesting that the Wing School needs extensive repairs and improvements, which would cost at least $30 million. This has prompted the town to engage in further analysis to determine the most practical future use of the Wing School facility.
- At the time this report is being written, the largest collective bargaining unit in the town has been working without a contract since 2010. As negotiations continue, it's unknown what the financial liability might be for retroactive changes, or if there will be any at all.

The Finance Committee, which functions as an independent advisory committee, weighs the input from relevant parties on all financial matters and analyzes the impact that each financial decision will have on the taxpayers, residents and visitors of Sandwich. Our objective is to provide meaningful financial advice and recommendations to the Board of Selectmen and the voters of Sandwich. The current Finance Committee is comprised of nine members with varied backgrounds and areas of expertise. Each member is an active and valuable contributor, resulting in a very strong committee.

Respectfully submitted,

William Diedering, Chair
Paul Sylvia, Vice-Chair
Linda Bliss
Courtney Bridge
Thomas R. Hickey
Paul C. Kilty
Gene Parini
John D. Vibberts
Ellen Yaffe

Report of the
TOWN TREASURER

I would like to thank the Board of Selectman, Town Administrator, and the employees of all the other Town Departments for their assistance and cooperation throughout the past year. I would like to especially thank my staff, Robin Cherry, Christine Brailey-Greene, and Linda Kiley for their dedication, support, and hard work which is greatly appreciated.

Respectfully submitted,

Craig F. Mayen
Town Treasurer

TREASURER'S SUMMARY
FY 11 – July 1, 2010 to June 30, 2011

General Cash Summary	Date	Amount
Cash Checking Account	6/30/10	$3,132,911.39
Investments	6/30/10	$17,520,033.42
Receipts	7/01/10-6/30/11	$75,665,295.79
Disbursements	7/01/10-6/30/11	$75,361,274.79
Total Cash 6/30/11		**$20,956,965.81**

Statement of Accounts Balance 6/30/11	
General Funds: Checking	$6,303,241.14
General Funds: Investments	$6,171,426.44
Marina	$1,016,534.76
Hoxie House	$35,332.99
Wastewater Treatment	$44,673.03
Stabilization	$834,243.84
Boardwalk Fund	$26,170.30
Municipal Golf Course	$562,909.65
Landbank	$3,815,307.33
Other Special Revenue	$407,202.25
Trust Funds	$1,739,924.08
Total Cash 6/30/11	**$20,956,965.81**

Earnings on Investments on Various Accounts	
General Cash	$71,100.03
Marina	$2,880.92
Hoxie House	$109.76
Stabilization	$5,071.95
Boardwalk	$211.78
Golf Course	$1,419.18
CPA Fund	$11,767.76
Total Interest 6/30/11	**$92,561.38**

Treasurer's Trust Funds

Various Funds: Cemetery Funds:	Original Bequest	Balance 7/1/2010	Additional Bequest	Interest Income	Withdrawals	Balance 6/30/2011
Bayview Cemetery						
Sale Of Lots & Graves	$ –0–	$8,040.97		$20.39		$8,061.36
Perpetual Care	$21,151.35	$73,031.91	$642.44	$186.07		$73,860.42
Cedarville Cemetery	$15,200.00	$67,149.21		$170.37		$67,319.58
Forestdale Cemetery	$720.47	$4,848.74		$12.31		$4,861.05
Freeman Cemetery	$1,272.89	$11,875.33		$30.12		$11,905.45
Mt. Hope Cemetery	$4,550.00	$21,056.50		$53.42		$21,109.92
Old Town Cemetery	$1,200.00	$22,394.12		$56.82		$22,450.94
St. Peter's Cemetery	$550.00	$1,449.38		$3.69		$1,453.07
Spring Hill Cemetery	$800.00	$831.40		$2.13		$833.53
Wakeby Cemetery	$1,600.00	$18,360.93		$46.59		$18,407.52
New Town Cemetery						
Sale Of Lots & Graves	$ –0–	$257,269.83	$16,500.00	$806.63		$274,576.46
Perpetual Care	$ –0–	$316,629.27	$7,800.00	$909.00	$(22,000.00)	$303,338.27
Totals	**$47,044.71**	**$802,937.59**	**$24,942.44**	**$2,297.54**	**$(22,000.00)**	**$808,177.57**
Law Enforcement Funds:		**$822.69**	**$2,384.50**	**$3.86**		**$3,211.05**
Total		**$822.69**	**$2,384.50**	**$3.86**		**$3,211.05**
Miscellaneous Funds:						
Dr. Samuel M. Beale, Jr.	$3,900.69	$8,951.10		$22.68		$8,973.78
Nurse Brennan Funds	$ –0–	$31,284.36	$4,909.02	$84.66		$36,278.04
Edwin Brown Beautification	$930.00	$1,403.33		$3.57		$1,406.90
H. Eugene Carr	$100.00	$252.76		$0.62		$253.38
Lots 451 + 452 Dillingham	$1,200.00	$16,234.62		$41.19		$16,275.81
Eaton Fund	$5,100.00	$6,369.58		$15.92	$(300.00)	$6,085.50
Mary I. Freeman Nursing	$1,000.00	$1,031.07		$2.63		$1,033.70
Raymond Hamblin Boy Scout	$630.00	$1,170.29		$2.96		$1,173.25
Nye Monument	$100.00	$2,336.23		$5.94		$2,342.17
Post War Rehab Fund	$ –0–	$1,300.13		$3.32		$1,303.45
Tupper Family	$500.00	$5,057.60		$12.83		$5,070.43
Council On Aging – Tuttle	$1,433.06	$8,105.82		$20.56		$8,126.38
Robert Black Friendship	$23,727.58	$41,879.09		$106.24		$41,985.33
Totals	**$38,621.33**	**$125,375.98**	**$4,909.02**	**$323.12**	**$(300.00)**	**$130,308.12**
Scholarship Funds:						
Jack Alves	$300.00	$3,217.21	$150.00	$8.38		$3,375.59
Mary C. Baker	$25,000.00	$32,196.61		$81.39	$(500.00)	$31,778.00
Sarah J. Bradley	$1,000.00	$1,405.38		$3.54	$(82.07)	$1,326.85
Hannah B. Belcher	$2,000.00	$3,133.97		$15.00	$(100.00)	$3,048.97
Eugene S. Clark, Jr.	$40,015.49	$53,282.97		$134.15	$(1,500.00)	$51,917.12
John F. Clayton	$9,647.62	$13,507.85		$34.28		$13,542.13
Timothy Colombo	$8,335.00	$11,117.08		$27.93	$(500.00)	$10,645.01
Paul C. Ewer, Jr.	$2,485.00	$3,867.71		$9.73	$(150.00)	$3,727.44
Wayne H. Gilmore	$10,864.00	$13,857.49		$34.77	$(700.00)	$13,192.26
Mary E. & Henry L. Hall	$16,506.40	$19,777.00		$49.79	$(700.00)	$19,126.79
William M. Harrison	$10,000.00	$14,449.30		$36.50	$(300.00)	$14,185.80
Alvah B. Holway	$1,000.00	$1,966.91		$4.93	$(100.00)	$1,871.84
David B. Laffoon	$1,160.00	$2,705.82		$6.88		$2,712.70
Sylvester Mcginn	$10,000.00	$13,985.16		$35.48		$14,020.64
Sandwich Academy	$325.00	$1,490.58		$3.80		$1,494.38
Elizabeth T. Vanbuskirk	$6,838.00	$13,070.98		$33.18		$13,104.16
George S. Wing	$4,000.00	$5,598.80		$14.12	$(150.00)	$5,462.92
Eva G. Strain	$184,255.29	$323,683.56	$2,072.81	$982.62	$(4,000.00)	$322,738.99
Annie Chamberlain	$4,133.80	$4,900.11		$12.43		$4,912.54
Heather Kull	$583.00	$876.09		$2.24		$878.33
John & Ruth Tyback	$10,420.00	$24,687.42	$10,500.00	$76.82	$(1,000.00)	$34,264.24
Donald Long	$5,625.00	$6,835.78		$17.33		$6,853.11
Frances Silva	$2,200.00	$2,278.13		$5.78		$2,283.91
Class Of 2000	$4,000.00	$4,504.42		$11.33	$(200.00)	$4,315.75
Totals	**$360,693.60**	**$576,396.33**	**$12,722.81**	**$1,642.40**	**$(9,982.07)**	**$580,779.47**
Combined Library Funds	$216,687.71	$226,176.35		$671.52	$(9,400.00)	$217,447.87
Total	**$216,687.71**	**$226,176.35**		**$671.52**	**$(9,400.00)**	**$217,447.87**
GRAND TOTALS	**$663,047.35**	**$1,731,708.94**	**$44,958.77**	**$4,938.44**	**$(41,682.07)**	**$1,739,924.08**

WAGE REPORT– 2011

Employee Name	Department	Regular	Other	Overtime	Benefits	Total
Abbott, Amy	Teacher	45,939.84	195.00	0	0	46,134.84
Abbott, Joanne	Educational Support Personnel	20,500.64	702.38	0	0	21,203.02
Adams, Barbara Bemis	Teacher	50,285.80	6,510.00	0	0	56,795.80
Ahari, Kathleen	Transportation	22,803.94	891.96	150.99	0	23,846.89
Ahlgren, Merry Sue	Teacher	53,825.80	2,800.00	0	0	56,625.80
Ahonen, Cheryl A.	School Lunch	5,731.10	641.88	0	0	6,372.98
Ahonen, Jean A.	Teacher	74,192.00	3,300.00	0	0	77,492.00
Aiello, Kim	Educational Support Personnel	19,322.10	525.00	0	0	19,847.10
Aiken, Theresa	Community School	175.00	0	0	0	175.00
Alcorn, Therese M.	Teacher	68,385.00	2,300.00	0	0	70,685.00
Aldrich, Justin A.	Substitutes	2,660.00	0	0	0	2,660.00
Aldrich, Kathryn	Teacher	44,692.40	1,118.75	0	0	45,811.15
Allietta, Patricia C.	Teacher	69,231.00	2,880.00	0	0	72,111.00
Almas, Laura	Substitutes	560.00	0	0	0	560.00
Alves, Jason M.	Substitutes	1,050.00	0	0	0	1,050.00
Ames, David G.	Fire Special Detail	0	853.00	0	0	853.00
Ames, David G.	Fire	56,470.56	645.00	29,938.14	50.00	87,103.70
Ames, Scott	Fire Special Detail	0	476.00	0	0	476.00
Ames, Scott	Fire	65,190.14	760.00	25,454.63	50.00	91,454.77
Andersen, Mary Beth	School Lunch	8,613.82	712.36	0	0	9,326.18
Anderson, Chenel L.	Transportation	13,905.14	0	0	0	13,905.14
Anderson, Cheryl S.	Teacher	68,385.00	1,800.00	0	0	70,185.00
Anderson, Cynthia B.	Library	41,861.20	375.00	0	0	42,236.20
Anderson, Heather A.	School Lunch	85.14	0	0	0	85.14
Anderson, Michelle J.	Child Care Center	10,955.86	90.00	108.45	0	11,154.31
Anderson, Philip H.	Police	57,437.20	0	27,368.74	0	84,805.94
Anderson, Philip H.	Police Special Detail	0	1,261.58	0	0	1,261.58
Anderson, Robert.	Municipal Golf Course	24,815.21	0	1,076.68	0	25,891.89
Anderson-Walsh, Heidi	Secretarial	43,024.80	850.00	0	0	43,874.80
Andreotti, Cassandra M.	Community School	1,142.91	0	0	0	1,142.91
Angelique, Young	Community School	460.50	0	0	0	460.50
Antonowicz, Cole	Community School	4,448.14	0	0	0	4,448.14
Arado-olson, Filomena	Community School	391.00	0	0	0	391.00
Archambeault Jr., Leo	Custodians	39,988.00	1,979.35	3,806.58	200.00	45,973.93
Archambeault, Carol A.	Teacher	69,231.00	0	0	0	69,231.00
Arnold, Alexandra En.	Child Care Center	4,582.08	0	0	0	4,582.08
Arrimour, Lindsey M.	Teacher	41,327.72	1,636.67	0	0	42,964.39
Auclair, Richard	Custodians	36,612.20	0	532.97	200.00	37,345.17
Augusta, Jillian	Recreation	2,506.89	0	0	0	2,506.89
Austin, Michelle J.	Administration	98,641.92	4,500.00	0	0	103,141.92
Austin, Samantha R.	Substitutes	17,110.63	5,370.00	0	0	22,480.63
Avery, Ellen M.	Child Care Center	28,339.17	0	40.55	0	28,379.72
Avery, Todd E.	Child Care Center	32.50	0	0	0	32.50
Aycock, C. David	Teacher	68,385.00	16,118.00	0	0	84,503.00
Babineau, Kathleen	Teacher	55,126.32	4,087.50	0	0	59,213.82
Bach, Gilbert W.	Coaching	70.00	4,065.00	0	0	4,135.00
Bahman, Susan D.	Teacher	74,192.00	1,800.00	0	0	75,992.00
Balcom, Anne	Educational Support Personnel	20,184.79	565.00	0	0	20,749.79
Balkam, Pamela J.	Educational Support Personnel	21,251.53	584.27	0	0	21,835.80
Balzarini, Lauren A.	Substitutes	1,185.00	0	0	0	1,185.00
Bamert, Anita J.	Community School	5,725.50	0	0	0	5,725.50
Baptiste, Courtney E.	Child Care Center	1,588.19	0	0	0	1,588.19
Barbeau, Wendy E.	Community School	340.00	0	0	0	340.00
Barber III, George F.	Substitutes	490.00	0	0	0	490.00
Barber, Gregg J.	Department Of Public Works	4,734.00	0	0	0	4,734.00
Barber, Marcus J.	Department Of Public Works	7,032.25	396.00	223.01	0	7,651.26
Barbosa, Dianna L.	Administration	18,119.60	0	0	0	18,119.60
Barr, Carol A.	Conservation Comm.	9,317.70	0	0	0	9,317.70
Barrette, Dana P.	Administration	2.00	0	0	0	2.00
Bartlett, Joyce	Department Of Public Works	48,303.96	751.23	533.55	0	49,588.74

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Bartlett-Kelly, Ann	Teacher	64,333.16	3,314.00	0	0	67,647.16
Bassett, Marilyn	Planning & Development	40,558.98	2,192.84	137.34	0	42,889.16
Baumgartner, Nicole	Teacher	45,939.84	5,236.83	0	0	51,176.67
Baumhoff, Martin W.	Fire	60,952.42	2,814.04	25,575.33	50.00	89,391.79
Baumhoff, Martin W.	Fire Special Detail	0	1,192.00	0	0	1,192.00
Beane, Pamela Ann	Educational Support Personnel	18,570.93	0	0	0	18,570.93
Beaton, Dianne L.	Transportation	22,430.77	883.55	64.49	0	23,378.81
Bechard, Shannon O.	Teacher	58,361.16	875.00	0	0	59,236.16
Beikes, Linda	Educational Support Personnel	18,713.09	0	0	0	18,713.09
Bell, Kim	Fire	47,424.72	475.00	8,354.43	1,200.00	57,454.15
Bellao, Breanne E.	Child Care Center	742.28	0	0	0	742.28
Bellao, Sharon	Administration	52,241.91	0	0	0	52,241.91
Benedict, David H.	Department Of Public Works	4,050.00	0	0	0	4,050.00
Bengtson, Christine M.	Educational Support Personnel	4,783.39	0	0	0	4,783.39
Bentley, Paul W.	Coaching	0	4,065.00	0	0	4,065.00
Berard, Melissa R.	Community School	455.00	0	0	0	455.00
Beriau, Timothy J.	Recreation	139.50	0	0	0	139.50
Berisha, Ylber S.	Department Of Public Works	44,918.48	4,596.07	3,375.31	300.00	53,189.86
Berry, Elaine M.	Teacher	58,589.04	0	0	0	58,589.04
Berry, Lori L.	Substitutes	3,710.00	0	0	0	3,710.00
Bertucci Hartney, Jessica	Substitutes	6,040.00	0	0	0	6,040.00
Birmingham, Stephen J.	Educational Support Personnel	6,800.40	0	0	0	6,800.40
Black III, Robert R.	Fire	55,001.18	22,282.24	17,988.99	50.00	95,322.41
Black IV, Robert R.	Fire	60,354.98	0	17,828.12	50.00	78,233.10
Black IV, Robert R.	Fire Special Detail	0	732.00	0	0	732.00
Black, Kara	Teacher	45,939.84	0	0	0	45,939.84
Black, Lyndsay E.	Child Care Center	18,928.70	0	0	0	18,928.70
Blackington, Jennifer A.	Teacher	19,606.00	2,850.60	300.50	0	22,757.10
Blackmore, Stephen	Community School	420.00	0	0	0	420.00
Blades, Thomas A.	Custodians	4,055.19	0	0	0	4,055.19
Blake, Jean M.	Substitutes	3,220.00	0	0	0	3,220.00
Blount, Stacey L.	Teacher	69,231.00	1,800.00	0	0	71,031.00
Bobal, Dawne S.	Community School	5,206.25	0	0	0	5,206.25
Bondarek, Brian A.	Police	56,096.80	0	28,139.43	0	84,236.23
Bondarek, Brian A.	Police Special Detail	0	3,708.00	0	0	3,708.00
Bondarek, Michael T.	Police	74,107.28	9,218.08	13,516.82	0	96,842.18
Booras, Ellin	Administration	111,683.00	2,000.00	0	0	113,683.00
Booth, James A.	Maintenance Supervisors	53,601.28	2,114.92	4,791.65	0	60,507.85
Boucher, Guy J.	Recreation	57,346.19	0	0	0	57,346.19
Bound, Emma	Recreation	2,550.13	0	0	0	2,550.13
Bound, Joshua	Police	84,997.60	0	65,927.82	0	150,925.42
Bound, Joshua	Police Special Detail	0	8,024.20	0	0	8,024.20
Boutin, Robert M.	Community School	360.00	0	0	0	360.00
Bova, Jaclyn M.	Substitutes	3,850.00	0	0	0	3,850.00
Bovarnick, Warren H.	Tax Collector	41,639.92	425.00	0	0	42,064.92
Bovat, Sandra J.	Educational Support Personnel	19,088.10	180.00	0	0	19,268.10
Brackett, Doreen J.	Substitutes	5,110.00	0	0	0	5,110.00
Bradbury, Erin L	Hoxie House	121.50	0	0	0	121.50
Bradley, Keith F	Community School	937.97	0	0	0	937.97
Brady, Clare M	Teacher	73,414.00	420.00	0	0	73,834.00
Brady, David W	Custodians	5,788.80	0	0	0	5,788.80
Brady, Ellen K	Community School	200.00	0	0	0	200.00
Brady, Stephanie	School Lunch	27,188.91	1,090.00	0	0	28,278.91
Brailey-greene, Christine	Treasurer	32,584.36	133.78	0	0	32,718.14
Brault, Danielle	Substitutes	840.00	0	0	0	840.00
Brennan, Lynda J	Teacher	81,770.24	2,300.00	0	0	84,070.24
Brickley, Tess A.	Community School	667.38	0	0	0	667.38
Brides, Gail	Tutors	5,092.41	584.45	0	0	5,676.86
Bridges, Benjamin	Department Of Public Works	0	750.75	0	0	750.75
Bridges, Mark S.	Maintenance Supervisors	17,119.20	32,792.00	0	0	49,911.20
Bridges, Matthew J.	Administration	117,999.96	0	0	0	117,999.96
Brooks, Suzanne M.	School Lunch	193.93	0	0	0	193.93

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Brothers, Matthew	Teacher	41,528.48	3,271.00	0	0	44,799.48
Brow, Doris L.	Library	40,827.63	375.00	0	0	41,202.63
Brown, Geoffrey	Substitutes	630.00	0	0	0	630.00
Brun, Daniel J.	Fire	55,349.66	530.00	34,718.13	50.00	90,647.79
Brun, Daniel J.	Fire Special Detail	0	1,048.00	0	0	1,048.00
Brun, Robert	Police	63,990.08	0	32,469.09	0	96,459.17
Brun, Robert	Police Special Detail	0	9,501.68	0	0	9,501.68
Brunelli, Virginia	School Lunch	5,558.93	650.00	0	0	6,208.93
Bruster, Harold G.	Community School	2,409.00	0	0	0	2,409.00
Brynildsen, Kenneth G.	Substitutes	140.00	0	0	0	140.00
Bucci, Carol A.	Library	14,533.53	0	0	0	14,533.53
Buckland, Kevin J.	Department Of Public Works	51,812.08	5,358.04	647.96	0	57,818.08
Buckley, Donna	Community School	1,267.69	0	0	0	1,267.69
Buckner, Marie	Human Resources	77,944.52	450.00	0	0	78,394.52
Budzynkiewicz, Suzanne	Teacher	64,982.00	3,250.00	0	0	68,232.00
Bumstead, Kathy	Tutors	1,220.00	55.00	0	0	1,275.00
Bundschuh, Moira L.	Teacher	50,789.04	2,407.50	0	0	53,196.54
Bunker, Kerin E.	Substitutes	2,436.00	0	0	0	2,436.00
Burbank, Adam J.	Department Of Public Works	4,374.00	0	0	0	4,374.00
Burbank, Susan M.	School Lunch	8,983.67	757.38	0	0	9,741.05
Burke, John	Fire Special Detail	0	1,654.00	0	0	1,654.00
Burke, John J.	Fire	71,561.30	645.00	45,062.88	50.00	117,319.18
Burke, Kathleen	Substitutes	2,380.00	0	0	0	2,380.00
Burlingame, Sheryl A.	Teacher	68,385.00	3,300.00	0	0	71,685.00
Burns, Donna Marie	Community School	77,516.95	0	0	0	77,516.95
Burns, Eileen E.	Hoxie House	1,188.00	0	90.00	0	1,278.00
Burns, Michaela R.	Community School	168.98	0	0	0	168.98
Burns, Sister J.	Teacher	74,192.00	2,800.00	0	0	76,992.00
Burrill, Lee E.	Fire	4,365.92	64,654.44	0	50.00	69,070.36
Butland, Susan K.	Transportation	5,176.15	0	0	0	5,176.15
Butland-Coke, Katie	Transportation	24,904.82	688.31	706.36	0	26,299.49
Butler, Sean	Fire Special Detail	0	280.00	0	0	280.00
Butler, Sean S.	Fire	65,169.10	645.00	6,542.24	50.00	72,406.34
Buttafuoco, Janet S.	Teacher	51,221.32	0	0	0	51,221.32
Byron, Priscilla A.	School Lunch	27,188.91	800.00	0	0	27,988.91
Cabral, Christa	Police	39,376.08	0	11,344.45	0	50,720.53
Cahill, Lisa Ag.	Teacher	51,219.32	90.00	0	0	51,309.32
Campbell, Brie E.	Community School	465.51	0	0	0	465.51
Campbell, Donald	Fire	65,157.03	0	50,881.66	50.00	116,088.69
Campbell, Donald	Fire Special Detail	0	1,452.00	0	0	1,452.00
Canfield, C. Richard	Administration	74,146.21	0	0	6,500.00	80,646.21
Canning, Martine	Educational Support Personnel	4,392.60	0	0	0	4,392.60
Canning, Nancy	Community School	912.75	0	0	0	912.75
Cannon, Liam D.	Community School	325.00	0	0	0	325.00
Carafone, Anthony F.	Teacher	22,668.45	0	0	0	22,668.45
Cardalino, Paul	Municipal Golf Course	4,664.56	0	0	0	4,664.56
Cardone, Michael K	Teacher	13,205.52	40.00	0	0	13,245.52
Cardoza, Tara L.	Teacher	48,259.44	827.00	0	0	49,086.44
Carig, Suzanne	Substitutes	3,150.00	0	0	0	3,150.00
Carl, Catherine	Teacher	68,385.00	1,788.00	0	0	70,173.00
Carlson, Joseph P.	Elections & Reg.	125.00	0	0	0	125.00
Carlyle, Laura R.	Teacher	68,135.00	5,341.00	0	0	73,476.00
Carmichael, Pamela J.	Library	23,878.79	300.00	0	0	24,178.79
Carroll, Christine L.	Teacher	68,645.32	1,105.88	0	0	69,751.20
Carter, Jeffery L.	Teacher	66,568.27	11,183.73	0	0	77,752.00
Carter, Lisa M.	Teacher	61,885.97	2,447.19	0	0	64,333.16
Carty, Maureen	Planning & Development	15,928.56	397.74	0	0	16,326.30
Casali, Mary L.	Substitutes	560.00	0	0	0	560.00
Casey, Patricia O.	School Lunch	43,004.52	1,035.00	0	0	44,039.52
Cassista, Matthew J.	East Boat Basin	5,597.50	0	337.50	0	5,935.00
Catalano, Mary K.	School Lunch	8,535.01	833.68	0	0	9,368.69
Caulkins, Joan D.	Secretarial	68,664.22	3,000.00	0	0	71,664.22

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Cavanaugh, Timothy	Police Special Detail	0	12,724.96	0	0	12,724.96
Cavanaugh, Timothy M.	Police	61,899.84	0	48,573.72	0	110,473.56
Chagnon, Doreen	Teacher	66,312.84	0	0	0	66,312.84
Chamberlain, Carly	Educational Support Personnel	21,247.01	763.47	0	0	22,010.48
Chambers, Paula	Teacher	53,958.92	323.60	0	0	54,282.52
Cherry, Robin M	Treasurer	39,655.56	375.00	0	0	40,030.56
Chesky, Michael	Department Of Public Works	47,015.08	2,548.82	552.96	300.00	50,416.86
Chicco, Judth Ellen	Teacher	26,358.00	0	0	0	26,358.00
Childs, Edward L.	Assessors	98,370.62	525.00	0	0	98,895.62
Chilson, Ruth F.	Teacher	72,135.00	2,300.00	0	0	74,435.00
Christensen, Adam J.	Tutors	553.63	0	0	0	553.63
Christiani, Daniel	Community School	785.38	0	0	0	785.38
Chuda, Beverly Y.	Child Care Center	28,924.87	0	0	0	28,924.87
Cianciolo, Elizabeth	Child Care Center	30,321.95	0	0	0	30,321.95
Clabault, Colleen D.	Teacher	70,278.44	3,300.00	0	0	73,578.44
Clancy, Elizabeth	Community School	1,039.98	2,790.00	0	0	3,829.98
Clancy, Jennifer M.	Community School	1,749.63	0	0	0	1,749.63
Clancy, Jennifer M.	Recreation	4,875.65	0	0	0	4,875.65
Clancy, Megan E.	Community School	3,501.32	876.76	0	0	4,378.08
Clark, Christine	Teacher	65,577.88	3,590.00	0	0	69,167.88
Clark, Elizabeth	Substitutes	2,660.00	0	0	0	2,660.00
Clark, Steven K.	Department Of Public Works	9,308.75	0	0	0	9,308.75
Clifford, Brandy L.	Teacher	62,035.36	925.00	0	0	62,960.36
Clifford, Heather M.	Recreation	1,894.50	0	0	0	1,894.50
Cloutier, Ann C.	Teacher	68,385.00	0	0	0	68,385.00
Coakley, Kevin J.	Teacher	68,385.00	20.00	0	0	68,405.00
Coates, Irene	Substitutes	5,572.50	275.00	0	0	5,847.50
Codner, Connie E.	Teacher	72,635.00	1,800.00	0	0	74,435.00
Coggeshall, Kathleen	Administration	55,050.12	825.00	4,446.57	0	60,321.69
Coker, Donna L.	Tutors	360.00	0	0	0	360.00
Colameco, Mikaela	Child Care Center	6,070.79	0	0	0	6,070.79
Cole, Dianne S.	Community School	400.00	0	0	0	400.00
Collins, Ellen	Educational Support Personnel	20,093.09	270.00	0	0	20,363.09
Colona, John	Transportation	12,625.66	0	0	0	12,625.66
Colona, Nancy F.	Teacher	50,286.00	3,180.00	0	0	53,466.00
Comer, Kellen A.	Community School	686.50	0	0	0	686.50
Comer, Kristie L.	Community School	1,473.49	1,827.02	0	0	3,300.51
Compton, Anthony J.	Coaching	0	11,930.00	0	0	11,930.00
Compton, Anthony J.	Community School	1,469.16	0	0	0	1,469.16
Condon, Amanda G.	Community School	1,660.88	0	0	0	1,660.88
Condon, Jennifer	Educational Support Personnel	18,207.00	0	0	0	18,207.00
Congro, Carolyn	Educational Support Personnel	18,796.54	150.00	0	0	18,946.54
Conlon, Irene	Substitutes	4,550.00	0	0	0	4,550.00
Connolly, Martin J.	Transportation	5,378.36	0	0	0	5,378.36
Connolly, Richard	Custodians	41,964.00	1,769.20	257.23	200.00	44,190.43
Conrad, Kevin	Coaching	0	4,883.00	0	0	4,883.00
Conrad, Patrick	Community School	1,256.25	0	0	0	1,256.25
Coolidge, Ann	Teacher	62,035.36	0	0	0	62,035.36
Cooney, Christina A.	Teacher	48,259.44	0	0	0	48,259.44
Coppola, Kathleen	Teacher	74,192.00	0	0	0	74,192.00
Correira, Anisia Regina	Community School	531.00	0	0	0	531.00
Corriveau, Thomas A.	Fire	91,744.62	525.00	0	0	92,269.62
Cort, Brittany N.	Substitutes	587.25	1,109.25	0	0	1,696.50
Cosgrove, Joseph M.	Department Of Public Works	42,169.83	4,399.07	3,576.96	300.00	50,445.86
Cosgrove, Marci	Teacher	64,333.16	590.00	0	0	64,923.16
Cosgrove, Martin	Teacher	70,278.36	14,003.00	0	0	84,281.36
Costa, Ann M.	Teacher	7,227.28	0	0	0	7,227.28
Costa, Jamie J.	Substitutes	70.00	0	0	0	70.00
Costello, Casey B.	Child Care Center	5,605.93	0	0	0	5,605.93
Coté, James R.	Teacher	68,385.00	0	0	0	68,385.00
Cotter, Joseph M.	Police Special Detail	0	45,227.94	0	0	45,227.94
Cotter, Joseph M.	Police	88,194.00	0	52,982.48	0	141,176.48

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Cotter, Timothy P.	Department Of Public Works	3,672.00	0	0	0	3,672.00
Coughlin-Crowley, Erin	Teacher	73,653.36	2,800.00	0	0	76,453.36
Coutinho, Susan	Administration	47,200.52	2,493.00	0	0	49,693.52
Couto, Benjamin	Community School	160.00	0	0	0	160.00
Coveney, Edward T.	Department Of Public Works	280.50	0	0	0	280.50
Cowan, William J.	Municipal Golf Course	2,440.48	0	0	0	2,440.48
Cox, E. Perry	Bldg/Gas/Plmb/Insp.,Wire Insp.	246.92	0	0	0	246.92
Coyman, Jody K.	Transportation	10,253.35	782.07	0	0	11,035.42
Craig, Chelsea G.	Teacher	11,846.16	0	0	0	11,846.16
Crecco, Richard A.	Community School	770.00	0	0	0	770.00
Crispo, Elizabeth K.	Community School	2,351.06	0	0	0	2,351.06
Crogan, Katie	Teacher	51,378.80	0	0	0	51,378.80
Cronin, Rachel	Secretarial	23,271.69	2,150.16	0	0	25,421.85
Crosby, Amanda E.	Tutors	1,755.00	0	0	0	1,755.00
Crosby, Julia Warner	Teacher	60,765.48	0	0	0	60,765.48
Crosby, William H.	Teacher	72,635.00	1,800.00	0	0	74,435.00
Crossman, Nancy A.	Community School	1,432.64	0	0	0	1,432.64
Crossman, Nicholaus A.	Community School	492.03	0	0	0	492.03
Crowley, Katherine	Recreation	3,411.38	0	0	0	3,411.38
Crowley, Sheila	Community School	594.00	0	0	0	594.00
Crowther, Deana	Substitutes	6,790.00	0	0	0	6,790.00
Cummings Jr., Thomas A.	Grist Mill	1,806.50	0	0	0	1,806.50
Curran, Susan S.	Educational Support Personnel	19,322.10	525.00	0	0	19,847.10
Currier, Teele	Community School	655.00	0	0	0	655.00
Curtis, Kristen	Teacher	58,339.04	40.00	0	0	58,379.04
Czarnetzki, Janet E.	Substitutes	1,470.00	0	0	0	1,470.00
D'Agostino, Donna M.	Community School	1,175.00	0	0	0	1,175.00
D'Amato, Karen A.	Teacher	68,385.00	3,300.00	0	0	71,685.00
Daley, Barbara	Educational Support Personnel	11,961.30	0	0	0	11,961.30
Dallaire, Pamela	Teacher	68,385.00	3,962.50	0	0	72,347.50
Daniels, Thomas S.	Administration	101,364.90	0	0	0	101,364.90
Dansereau, Mary E.	Community School	1,171.50	0	0	0	1,171.50
Dargis, Robert W.	Custodians	51,000.04	0	73.56	0	51,073.60
Dauphinais, Victoria	School Lunch	848.85	1,175.25	0	0	2,024.10
Davidson, Robin	Coaching	0	2,192.00	0	0	2,192.00
Davis, Arly B.	Teacher	62,035.36	1,112.00	0	0	63,147.36
Davis, Emily L.	Community School	4,296.01	0	0	0	4,296.01
Davis, Frances A.	Community School	222.82	0	0	0	222.82
Davis, Frances N.	Educational Support Personnel	18,713.09	0	0	0	18,713.09
Davis, Grace M.	Recreation	2,756.28	0	0	0	2,756.28
Davis, Lawrence Todd	Recreation	3,726.25	0	0	0	3,726.25
Davis, Thomas A.	Community School	397.60	0	0	0	397.60
Davison, Andrew	Fire	52,993.46	8,427.16	4,540.63	50.00	66,011.25
Dawe III, Joseph R.	Teacher	68,385.00	40.00	0	0	68,425.00
De La Hoya, Monica	Secretarial	17,287.94	1,890.60	0	0	19,178.54
Dean, Elizabeth K.	Teacher	31,771.88	8,830.87	84.19	0	40,686.94
Deconto, David J.	Conservation Comm.	48,803.87	15,160.28	383.14	0	64,347.29
Deconto, Joanne	Secretarial	43,188.80	304.00	0	0	43,492.80
Delano, Theresa S.	Teacher	69,231.00	4,862.50	0	0	74,093.50
Della Grotte, Ellen L.	Hoxie House	1,314.00	0	0	0	1,314.00
Demeo, Maria	Teacher	8,372.00	0	0	0	8,372.00
Denmat, Cynthia A.	Teacher	48,615.37	1,916.31	0	0	50,531.68
Denmat, John A.	Substitutes	70.00	0	0	0	70.00
Depasqua, David R.	Department Of Public Works	157.50	904.50	0	0	1,062.00
Deptula, Michael J.	Community School	3,139.91	0	0	0	3,139.91
Desisto, Sharon	Grist Mill	1,944.00	0	0	0	1,944.00
Desmarais, Amanda J.	Teacher	34,583.66	0	0	0	34,583.66
Devaranjini, Denbow	Substitutes	420.00	0	0	0	420.00
Devellis, Richard F.	Teacher	72,635.00	4,474.00	0	0	77,109.00
Dewald, Barbara	Conservation Comm.	3,752.00	88.00	0	0	3,840.00
Dewald, Joseph R.	Conservation Comm.	2,936.00	3,141.00	40.50	0	6,117.50
Dexter, Linda E.	Recreation	2,911.50	0	0	0	2,911.50

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Dharmapalan, Kamala J.	Substitutes	5,250.00	0	0	0	5,250.00
Diemer, Jennifer	Educational Support Personnel	20,209.60	475.00	0	0	20,684.60
Diesso, Nicole	Community School	1,267.69	0	0	0	1,267.69
Digregorio, James	Recreation	2,648.25	0	0	0	2,648.25
Dintino, Bryanne	Community School	1,693.00	0	0	0	1,693.00
Dintino, Christopher E.	Custodians	346.73	1,138.16	0	0	1,484.89
Dintino, Christopher S.	Teacher	68,385.00	16,067.00	0	0	84,452.00
Dintino, Connor	Community School	1,230.50	0	0	0	1,230.50
Dockrey, Thomas E.	Community School	6,724.41	386.00	0	0	7,110.41
Doherty, Ashley N.	Tutors	5,445.00	0	0	0	5,445.00
Dolbec, Jane A.	Transportation	21,093.63	318.56	31.16	0	21,443.35
Donahue, Nancy.	School Lunch	5,382.82	71.07	0	0	5,453.89
Donlon, Sean	Recreation	3,126.75	0	0	0	3,126.75
Donovan, Kristen E.	Educational Support Personnel	20,857.17	1,019.32	0	0	21,876.49
Donovan, Maureen	School Lunch	28,188.93	2,421.00	0	0	30,609.93
Dougan Pouliot, Meghan P.	Substitutes	210.00	0	0	0	210.00
Douglas, Ashley	Tutors	2,516.25	0	0	0	2,516.25
Douglas, James W.	Custodians	37,723.70	0	930.30	200.00	38,854.00
Dovell, Lesa C.	Educational Support Personnel	19,322.10	475.00	0	0	19,797.10
Dowick, Joseph F.	Administration	15,330.48	0	0	0	15,330.48
Doyle, Joan E.	Teacher	62,035.36	195.00	0	0	62,230.36
Doyle, William D.	East Boat Basin	4,330.00	0	0	0	4,330.00
Drake, Claire K.	Community School	116.71	0	0	0	116.71
Draper, Tara C.	Teacher	12,760.00	90.00	0	0	12,850.00
Driscoll, Clare	Teacher	74,192.00	4,550.00	0	0	78,742.00
Driscoll, James J.	Department Of Public Works	26,550.00	306.00	5,400.00	0	32,256.00
Drolette, Pamela A.	Educational Support Personnel	20,141.25	0	0	0	20,141.25
Duarte, Michael	Teacher	14,748.80	4,010.50	0	0	18,759.30
Duffany, Jeffrey F.	Teacher	51,643.68	0	0	0	51,643.68
Duffy, Kathleen A.	Teacher	64,982.00	3,965.00	0	0	68,947.00
Duffy, Sandra	Substitutes	8,830.00	0	0	0	8,830.00
Dumas, Christopher	Teacher	62,035.36	5,684.00	0	0	67,719.36
Dumas, Elaine M.	Secretarial	8,334.08	280.53	0	0	8,614.61
Dumas, Sharon	Educational Support Personnel	19,538.10	7,099.50	0	0	26,637.60
Dunham, George H.	Administration	133,794.28	525.00	0	0	134,319.28
Dunham, Michele A.	Teacher	63,724.00	3,552.50	0	0	67,276.50
Dunn Jr., John J.	Grist Mill	3,404.50	0	0	0	3,404.50
Dunn, Laura M.	Teacher	68,385.00	2,800.00	0	0	71,185.00
Dunphe, Mary Beth	Substitutes	2,380.00	0	0	0	2,380.00
Duquette, Daralyn A.	Teacher	74,192.00	5,519.00	0	0	79,711.00
Durgin, Jeanne M.	Community School	195.00	0	0	0	195.00
Durno, Lauren R.	Child Care Center	27,671.36	0	30.96	0	27,702.32
Durr, Alanah H.	Community School	913.79	0	0	0	913.79
Dwyer, David P.	Police	57,832.96	0	14,020.32	0	71,853.28
Dwyer, David P.	Police Special Detail	0	328.00	0	0	328.00
Dwyer, Elizabeth Anne	Educational Support Personnel	8,334.90	25.00	0	0	8,359.90
Dwyer, Margaret	Substitutes	910.00	0	0	0	910.00
Eident, Donna J.	Teacher	73,653.53	1,500.00	0	0	75,153.53
Eldredge, Patricia Ann	Teacher	73,414.00	1,800.00	0	0	75,214.00
Elliott, Mary	Teacher	41,788.80	0	0	0	41,788.80
Ellis, Patricia M.	Teacher	44,227.48	6,738.00	0	0	50,965.48
Elskamp, David R.	Custodians	41,964.00	0	151.32	200.00	42,315.32
Emerson, Kimberly S.	Teacher	67,534.16	0	0	0	67,534.16
Enos, Wayne J. Sr.	Public Facilities	15,102.90	0	0	0	15,102.90
Ermi, Kirsten	Teacher	68,385.00	2,300.00	0	0	70,685.00
Eshbaugh, Janet E.	Secretarial	24,090.19	4,046.63	0	0	28,136.82
Esperson-Golden, Jean	Community School	420.00	0	0	0	420.00
Evans, Joan F.	Bldg/Gas/Plmb/Insp.,Wire Insp.	47,216.36	1,690.96	0	0	48,907.32
Fagnant Jr., Walter T.	Bldg/Gas/Plmb/Insp.,Wire Insp.	25,320.53	8,788.77	16.13	0	34,125.43
Fagnant, Michael	Bldg/Gas/Plmb/Insp.,Wire Insp.	896.21	505.25	0	0	1,401.46
Falconieri, David W.	Community School	350.00	0	0	0	350.00
Farley, MaryTheresa	Teacher	19,606.00	1,179.02	0	0	20,785.02

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Favret, Andrea L.	Community School	5,036.00	0	0	0	5,036.00
Fawcett, Robert J.	Recreation	2,192.50	0	0	0	2,192.50
Fay, Jerome	Coaching	5,965.00	0	0	0	5,965.00
Fayne, Gregory E.	East Boat Basin	78,832.29	525.00	0	0	79,357.29
Feeney, John	Community School	1,009.60	0	0	0	1,009.60
Felicetti, Tara M.	Educational Support Personnel	19,842.36	90.00	0	0	19,932.36
Fenton, Robert	Substitutes	7,717.00	647.00	0	0	8,364.00
Fernandes, Brian A.	Police	14,670.40	0	3,475.68	0	18,146.08
Ferrick, Marian G.	Teacher	68,385.00	3,300.00	0	0	71,685.00
Ferris, Stephanie L.	Teacher	60,916.18	0	0	0	60,916.18
Finerty, Samantha C.	Child Care Center	5,416.17	0	0	0	5,416.17
Finnegan, Ellen R.	Substitutes	1,050.00	0	0	0	1,050.00
Fiore-Kelly, Marisa	Educational Support Personnel	19,142.78	0	0	0	19,142.78
Firth, Anne E.	Community School	458.39	0	0	0	458.39
Fish, Judith E.	Secretarial	43,024.80	950.00	0	0	43,974.80
Fitzpatrick, Emma B.	Community School	120.00	0	0	0	120.00
Fitzpatrick, Kathleen	Community School	13,132.50	0	0	0	13,132.50
Flaherty, Colleen M.	Teacher	16,038.16	0	0	0	16,038.16
Flaherty, Cynthia DM.	Community School	2,118.86	0	0	0	2,118.86
Flanagan, Darin J.	Substitutes	70.00	0	0	0	70.00
Flanigan, Debra	Educational Support Personnel	20,297.10	475.00	0	0	20,772.10
Flannery, Kathleen C.	Substitutes	280.00	0	0	0	280.00
Flannery, Maureen A.	Educational Support Personnel	17,685.47	475.00	0	0	18,160.47
Flannigan, Christine M.	Secretarial	43,024.80	930.00	0	0	43,954.80
Flynn, Carol	Substitutes	9,292.00	0	0	0	9,292.00
Flynn, E. Susan	Tax Collector	67,432.27	525.00	0	0	67,957.27
Foley, Hugh J.	Municipal Golf Course	4,230.00	0	0	0	4,230.00
Foote Jr., Charles H.	East Boat Basin	5,758.50	0	0	0	5,758.50
Ford, Joann F.	Transportation	16,305.10	0	72.71	0	16,377.81
Fordham, Rebecca	Community School	3,493.07	0	0	0	3,493.07
Fortier, Meredith	Community School	1,080.00	0	0	0	1,080.00
Fougere, Dominique	Teacher	40,782.41	776.00	0	0	41,558.41
Fournier, Leticia H.	Child Care Center	35,530.66	0	125.08	0	35,655.74
Fox, Elizabeth M.	Library	395.16	0	0	0	395.16
Francis, Kristen E.	Teacher	59,447.44	0	0	0	59,447.44
Franke, Donald E.	Teacher	68,385.00	4,030.00	0	0	72,415.00
Franzie, Jennifer M.	Recreation	1,642.50	0	0	0	1,642.50
Fraser, Brian	Department Of Public Works	47,015.08	2,266.48	569.74	300.00	50,151.30
Freddura, Mitchell S.	Community School	711.00	0	0	0	711.00
Freeman, Constance	Teacher	64,333.16	925.00	0	0	65,258.16
Frye, Melissa D.	Library	14,951.69	0	0	0	14,951.69
Fryxell, Gary	Assessors	42,406.40	300.00	0	0	42,706.40
Fudala, Renee K.	Teacher	11,846.16	0	0	0	11,846.16
Fuller, Wendi Ann	Substitutes	5,987.63	0	0	0	5,987.63
Fulton, Sean	Community School	258.61	0	0	0	258.61
Galkowski, Mark S.	Conservation Comm.	70,043.84	525.00	0	0	70,568.84
Gallagher, Catherine L.	Educational Support Personnel	9,784.66	750.57	0	0	10,535.23
Gallagher, Christopher	Community School	1,123.50	0	0	0	1,123.50
Galligan, Peter J.	Conservation Comm.	3,538.00	945.50	0	0	4,483.50
Galligan, Sandra W.	Conservation Comm.	2,272.00	0	0	0	2,272.00
Gamache, Roger H.	Substitutes	280.00	971.00	0	0	1,251.00
Ganju, Diana M.	Teacher	50,531.68	0	0	0	50,531.68
Gannon-Gage, Rebecca	Community School	1,260.00	0	0	0	1,260.00
Garcia, Olivia M.	Community School	144.13	0	0	0	144.13
Garcia, Tomas B.	Community School	820.05	0	0	0	820.05
Garrison, Rylie B.	Recreation	2,729.13	0	0	0	2,729.13
Garrity, Barbara A.	Teacher	73,653.36	1,800.00	0	0	75,453.36
Garrity, Patricia Erwin	Teacher	68,385.00	3,156.25	0	0	71,541.25
Gasse, Susan J.	Substitutes	2,310.00	0	0	0	2,310.00
Gayton, Meghan E.	Teacher	52,829.84	2,275.00	0	0	55,104.84
Geake, Joanne K.	Public Health Nurse	60,448.93	300.00	0	0	60,748.93
Geggatt, Linda J.	Transportation	1,276.56	0	0	0	1,276.56

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Gelinas, Elizabeth A.	Coaching	0	1,231.00	0	0	1,231.00
Gendreau, Christopher R.	Coaching	70.00	4,373.00	0	0	4,443.00
Gendreau, Erin E.	Community School	598.50	0	0	0	598.50
Gendreau, Kerry	Substitutes	4,410.00	0	0	0	4,410.00
George, Christopher J.	Fire	56,220.94	0	11,867.72	50.00	68,138.66
George, Elizabeth B.	Community School	4,865.00	0	0	0	4,865.00
George, Robert	Fire Special Detail	152.00	648.00	0	0	800.00
George, Robert J.	Fire	55,199.68	760.00	14,343.85	50.00	70,353.53
Gerrity, Laura	Tutors	16,824.43	1,725.00	0	0	18,549.43
Giammarco, Nicholas	Police	22,515.99	3,004.56	7,168.37	0	32,688.92
Gibbons, Rory	Recreation	2,450.25	0	0	0	2,450.25
Gibbs, Pamela D.	Transportation	22,891.26	495.18	0	0	23,386.44
Gibbs, Tammy	Transportation	21,781.62	242.99	10.75	0	22,035.36
Gilbert, Shannon A.	Educational Support Personnel	21,595.82	602.14	0	0	22,197.96
Gill, Barbara	Library	10,227.30	768.00	0	0	10,995.30
Gill, Michelle	Teacher	68,385.00	2,300.00	0	0	70,685.00
Gillespie, Breanne G.	Teacher	41,327.72	916.25	0	0	42,243.97
Gillis, Barbara J.	Hoxie House	220.50	0	0	0	220.50
Gillis, Francis E.	Grist Mill	1,570.50	49.50	0	0	1,620.00
Gillooly, Erin E.	Administration	9,557.88	0	0	0	9,557.88
Gilmore, Mark K.	Teacher	73,414.00	1,800.00	0	0	75,214.00
Gilooly, Karen	Substitutes	700.00	0	0	0	700.00
Gilrein, Lauren E.	Police	61,929.60	0	16,090.88	0	78,020.48
Glaser, Erika	Community School	164.01	0	0	0	164.01
Glaser, Joshua	Fire	59,935.36	415.00	19,419.14	50.00	79,819.50
Glaser, Joshua C.	Fire Special Detail	0	724.00	0	0	724.00
Gleason, Antoinette	Elections & Reg.	50.00	0	0	0	50.00
Glynn, Thomas E.	Department Of Public Works	6,462.00	0	0	0	6,462.00
Goins, Erin	Teacher	17,538.24	9,438.03	0	0	26,976.27
Golas, Donna L.	Community School	55.00	0	0	0	55.00
Golas, Donna L.	Tutors	7,270.69	1,624.41	0	0	8,895.10
Golas, Michael	Custodians	1,918.29	158.29	0	0	2,076.58
Golfomitsos, Gabriella	Recreation	1,587.39	0	0	0	1,587.39
Gonzales, Kim L.	Community School	6,325.73	386.00	0	0	6,711.73
Good, Paul W.	Teacher	12,202.00	0	0	0	12,202.00
Goode, Patricia A.	Teacher	44,987.52	0	0	0	44,987.52
Goodwin, Michael	Fire	58,488.19	0	37,687.30	50.00	96,225.49
Goodwin, Michael	Fire Special Detail	0	1,493.00	0	0	1,493.00
Gorrasi, Kristen E.	Community School	556.80	0	0	0	556.80
Gosselin, Sally A.	School Lunch	10,791.18	656.57	0	0	11,447.75
Gould, Ellery E.	Community School	771.20	0	0	0	771.20
Gourley, Lynne I.	Police	89,249.12	525.00	14,538.04	0	104,312.16
Gourley, Lynne I.	Police Special Detail	0	1,452.22	0	0	1,452.22
Govoni, Jane	Grist Mill	1,165.50	0	0	0	1,165.50
Graessle, Florence J.	Substitutes	9,938.90	0	0	0	9,938.90
Graham, Patricia A.	Teacher	72,635.00	2,180.00	0	0	74,815.00
Grandin, Alexander R.	Teacher	39,212.00	160.00	0	0	39,372.00
Grant, Kathleen A.	Teacher	64,124.00	150.17	0	0	64,274.17
Grant, Willa H.	Library	24,431.57	300.00	0	0	24,731.57
Gray, Gary	Department Of Public Works	49,441.59	2,835.44	2,539.86	600.00	55,416.89
Green Jr, William B.	Department Of Public Works	198.00	0	0	0	198.00
Green, Dennis P.	Coaching	0	2,983.00	0	0	2,983.00
Green, Ellen L.	Teacher	57,739.24	0	0	0	57,739.24
Grimaldi Jr., Louis	Teacher	73,414.00	2,300.00	0	0	75,714.00
Grisé, Susan J.	Teacher	71,619.49	2,800.00	0	0	74,419.49
Gruen, Lynn S.	Teacher	68,385.00	0	0	0	68,385.00
Grundman, Linell M.	Administration	1.00	0	0	0	1.00
Grundman, Mary	Recreation	2,740.00	0	0	0	2,740.00
Grundman, Michael	Community School	2,616.10	0	0	0	2,616.10
Guarcello, Genna	Teacher	42,637.31	130.00	0	0	42,767.31
Guerin, Ellen J.	Substitutes	630.00	0	0	0	630.00
Guild, Doreen A.	Accounting	79,920.45	375.00	0	0	80,295.45

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Guiliano, John J.	Custodians	41,964.00	881.57	0	200.00	43,045.57
Guillemette, David	Police	97,366.08	525.00	286.52	0	98,177.60
Gumbleton, Michael P.	Police	57,123.20	0	26,380.21	0	83,503.41
Gustafson, Deborah	Community School	3,541.10	0	0	0	3,541.10
Gwynn, Catherine K.	Public Health Nurse	11,662.45	375.00	0	0	12,037.45
Hafferty, Bryan M.	Teacher	11,846.16	0	0	0	11,846.16
Hagberg, Janice L.	Human Resources	54,224.16	550.00	1,312.71	0	56,086.87
Hall, Alan J.	Maintenance Supervisors	12,115.40	0	0	0	12,115.40
Hallas, Christina C.	Tutors	9,782.75	480.00	0	0	10,262.75
Halliday, Peter	Fire Special Detail	0	280.00	0	0	280.00
Halliday, Peter J.	Fire	56,756.40	5,292.66	20,107.68	50.00	82,206.74
Hamilton, Karen	School Lunch	3,013.01	0	0	0	3,013.01
Hamilton, Ted	Public Facilities	70,067.37	432.20	0	0	70,499.57
Hammond-Beaton, Kelsy A.	Substitutes	0	11,930.00	0	0	11,930.00
Hammond-Beaton, Kelsy A.	Community School	750.00	0	0	0	750.00
Hanelt, Diane M.	Administration	45,501.68	1,027.08	1,154.25	0	47,683.01
Hanlon, Janet M.	School Lunch	15,704.62	522.00	0	0	16,226.62
Hanlon, Peter J.	Conservation Comm.	495.00	0	0	0	495.00
Hanna, Paul D.	Department Of Public Works	8,068.50	0	280.50	0	8,349.00
Hannegan, Sara M.	Substitutes	3,150.00	0	0	0	3,150.00
Hanson, Joanne	Tutors	2,029.00	0	0	0	2,029.00
Harding, Kenneth	Municipal Golf Course	4,245.45	0	0	0	4,245.45
Harmon, Nancy	Substitutes	490.00	0	0	0	490.00
Harold, Diane S.	Substitutes	7,972.00	0	0	0	7,972.00
Harries Jr., Richard J.	Substitutes	3,360.00	0	0	0	3,360.00
Harrington, Maureen C.	Educational Support Personnel	20,197.10	575.00	0	0	20,772.10
Harrington, Michael	Fire	55,789.60	2,908.00	20,503.29	50.00	79,250.89
Harrington, Michael	Fire Special Detail	0	492.00	0	0	492.00
Harrington, Sean P.	Engineering Dept	46,871.28	1,616.96	0	0	48,488.24
Harris, David	Community School	4,412.00	0	0	0	4,412.00
Harris, Melissa	Tutors	4,317.00	6,540.00	0	0	10,857.00
Harrison, Virginia M.	Teacher	51,363.68	9,177.00	0	0	60,540.68
Hart, Kathleen Kelly	Teacher	59,732.20	1,788.00	0	0	61,520.20
Hartshorn, Bruce R	Grist Mill	1,435.50	0	0	0	1,435.50
Haskell, Elizabeth A	Administration	80,426.06	2,557.92	0	0	82,983.98
Hawkins, Heidi	Conservation Comm.	4,627.00	0	0	0	4,627.00
Hawkins, William	Department Of Public Works	46,961.64	4,050.58	325.56	600.00	51,937.78
Hayes, Colleen S.	Library	43,758.08	0	0	0	43,758.08
Healy, Benjamin G.	Teacher	15,422.66	0	0	0	15,422.66
Helms, Joshua M	Coaching	0	1,315.00	0	0	1,315.00
Henderson, Brett	Department Of Public Works	4,697.00	110.00	99.00	0	4,906.00
Hendy, Jason	Community School	812.50	0	0	0	812.50
Hendy, John J.	Department Of Public Works	3,731.00	0	7.69	0	3,738.69
Hendy, Julia C.	Town Clerk	40,941.89	1,341.65	0	0	42,283.54
Hennessy, Samuel	Child Care Center	115.68	0	0	0	115.68
Henry, Leslie J.	Transportation	23,628.27	214.33	53.75	0	23,896.35
Henson, Kelly	Educational Support Personnel	23,489.08	2,346.54	0	0	25,835.62
Herndon, Olivia G.	Community School	283.12	0	0	0	283.12
Hickey, Brian	Child Care Center	9,612.09	0	0	0	9,612.09
Hickson, Beth	Teacher	60,856.86	2,079.38	0	0	62,936.24
Hill, Douglas S.	Custodians	44,988.00	1,060.70	2,611.45	200.00	48,860.15
Hill, Owen J.	Teacher	64,124.00	1,835.00	0	0	65,959.00
Hill, Patricia M.	Teacher	67,088.72	180.00	0	0	67,268.72
Hill, Stephanie M.	Teacher	41,788.80	950.00	0	0	42,738.80
Hirst-Fahrenholt, Sandra	SubstitutEs	700.00	0	0	0	700.00
Hite, Carolyn J.	Teacher	69,231.00	2,300.00	0	0	71,531.00
Hoadley II, Michael F.	Department Of Public Works	3,564.00	0	8.25	0	3,572.25
Hoadley, Michael	Police Special Detail	0	320.00	0	0	320.00
Hoadley, Michael	Police	48,590.25	0	0	0	48,590.25
Hoerner, John A.	Community School	150.00	0	0	0	150.00
Holcomb, Carol J.	Conservation Comm.	3,824.00	0	0	0	3,824.00
Holcomb, Michael D.	Conservation Comm.	3,415.00	2,440.00	0	0	5,855.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Holland, Susanne	Teacher	45,132.56	3,480.42	0	0	48,612.9
Holler, James F.	Community School	500.00	0	0	0	500.0
Hollett, Brody T.	Tutors	437.75	128.75	0	0	566.5
Holmgren, Alan	Substitutes	9,663.16	1,809.01	0	0	11,472.1
Holmgren, Sandra C.	Substitutes	3,920.00	0	0	0	3,920.0
Hood, Annette	Child Care Center	19,636.99	0	0	0	19,636.9
Hood, Molly	Teacher	62,035.36	0	0	0	62,035.3
Hoover, Diane E.	Teacher	74,192.00	1,800.00	0	0	75,992.0
Horan, Lori L.	Teacher	72,635.00	1,315.00	0	0	73,950.0
Horn, Pamela	Educational Support Personnel	19,382.10	565.00	0	0	19,947.1
Horton, Janet M.	Secretarial	43,024.80	950.00	0	0	43,974.8
Houde, Jonathan B.	Fire	66,334.19	530.00	19,378.50	50.00	86,292.6
Houde, Jonathan B.	Fire Special Detail	0	484.00	0	0	484.0
Hough, Amanda	Community School	1,237.60	0	0	0	1,237.6
Hough, Patrick	Educational Support Personnel	18,180.06	60.03	0	0	18,240.0
Hough-Gosselin, Mary E.	Tutors	5,843.75	0	0	0	5,843.7
Houlihan, Sarah E.	Substitutes	1,260.00	0	0	0	1,260.0
Howell, Christine Crawley	Teacher	66,679.84	0	0	0	66,679.8
Howell, John E.	Tutors	206.00	0	0	0	206.0
Howell, Peter D.	Police Special Detail	0	23,402.02	0	0	23,402.0
Howell, Peter D.	Police	14,199.68	3,872.64	1,512.75	0	19,585.0
Hoxie Jr., Edward W.	Substitutes	560.00	0	0	0	560.0
Hughes, Joanna E.	Administration	89,405.00	3,000.00	0	0	92,405.0
Hunnewell, Kathryn M.	Teacher	73,414.00	1,800.00	0	0	75,214.0
Hunt, Candace M.	Teacher	45,939.84	2,682.50	0	0	48,622.3
Hunt, Yvonne M.	Teacher	68,645.32	1,590.00	0	0	70,235.3
Huska, James B.	Fire	69,738.16	760.00	45,286.48	50.00	115,834.6
Huska, James B.	Fire Special Detail	0	320.00	0	0	320.0
Husson, Laura B.	Educational Support Personnel	18,713.09	0	0	0	18,713.0
Iadonisi, Susan Proehl	Teacher	74,192.00	1,800.00	0	0	75,992.0
Infascelli, Stephen	Substitutes	0	17,895.00	0	0	17,895.0
Ing, Brian	Community School	682.00	0	0	0	682.0
Israel, Deborah	Community School	4,550.00	0	0	0	4,550.0
Jackson, Maureen B.	Secretarial	42,859.32	1,105.48	0	0	43,964.8
Jacob, Kyle M.	Community School	5,584.08	0	59.64	0	5,643.7
Jacobsen, Kathryn A.	Teacher	73,414.00	2,300.00	0	0	75,714.0
James, Sheri L.	Conservation Comm.	3,392.00	0	0	0	3,392.0
James, Warren H.	Conservation Comm.	2,934.00	2,449.00	0	0	5,383.0
Jaroszuk, Gregory K.	Police	21,803.36	0	289.71	0	22,093.0
Jaroszuk, Karen	Substitutes	210.00	0	0	0	210.0
Jensen, Samuel JP	Engineering Dept	68,678.23	0	0	0	68,678.2
Jodoin, Erin P.	Teacher	48,478.80	5,462.50	0	0	53,941.3
Johnson Jr., John R.	Municipal Golf Course	71,127.04	375.00	0	0	71,502.0
Johnson, Glenn L.	Custodians	39,988.00	800.00	1,268.84	200.00	42,256.8
Johnson, Helen R.	Transportation	24,153.78	238.92	3,187.52	0	27,580.2
Johnson, Kathleen M.	Library	49,422.32	375.00	0	0	49,797.3
Johnson, Lee A.	Grist Mill	1,377.00	0	0	0	1,377.0
Johnson, Martha	Council On Aging	36,859.20	0	0	0	36,859.2
Johnson, Mary Ellen	Administration	102,121.95	24,500.00	0	0	126,621.9
Jones, Alison D.	Educational Support Personnel	19,664.01	270.00	0	0	19,934.0
Jones, Gavin J.	Community School	868.50	0	0	0	868.5
Jones, Troy P	Custodians	35,287.20	6,450.80	1,684.36	200.00	43,622.3
Jordan, Sarah S.	Educational Support Personnel	16,874.14	60.03	0	0	16,934.1
Joseph, Ruth M.	Administration	49,002.99	0	0	0	49,002.9
Josephs, Jodi J.	Child Care Center	21,401.60	0	0	0	21,401.6
Jurkiewicz, Charles J.	Hoxie House	805.50	148.50	0	0	954.0
Kaczmarczyk, Sharon L.	Substitutes	7,770.00	0	0	0	7,770.0
Kane, Timothy J.	Police	43,751.20	0	13,139.29	0	56,890.4
Kane, Timothy J.	Police Special Detail	0	320.00	0	0	320.0
Kanis, Mersh L.	Community School	146.13	0	0	0	146.1
Kanis, Mersh Lubel	Teacher	59,732.20	0	0	0	59,732.2
Karlson, Richard E.	Transportation	14,474.90	0	16.13	0	14,491.0

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Keane, Daniel	Fire	12,030.00	58,095.70	6,546.37	50.00	76,722.07
Keenan, Joseph F.	East Boat Basin	10,556.00	0	468.00	0	11,024.00
Keenan, Michael J.	East Boat Basin	7,696.00	0	0	0	7,696.00
Keene, Cheyne	East Boat Basin	7,590.00	0	210	0	7,800.00
Keene, Evan	East Boat Basin	3,910.00	0	0	0	3,910.00
Keene, Jason	Police Special Detail	0	15,693.36	0	0	15,693.36
Keene, Jason M.	Police	71,317.92	0	24,094.17	0	95,412.09
Keene, Kathleen M.	Fire	47,133.36	475.00	11,486.04	1,200.00	60,294.40
Kelley, Christine A.	Substitutes	70.00	0	0	0	70.00
Kelley, Thomas P.	Substitutes	490.00	0	0	0	490.00
Kellier, Kiera	Community School	1,176.00	0	0	0	1,176.00
Kelliher, Kiera M.	Substitutes	18,789.00	0	0	0	18,789.00
Kelliher, Michael J.	Recreation	5,359.75	0	0	0	5,359.75
Kelliher, Susan E.	Teacher	64,982.00	0	0	0	64,982.00
Kelliher, Walter F	Recreation	6,357.00	0	0	0	6,357.00
Kelly, Brian	Community School	1,350.00	0	0	0	1,350.00
Kelly, Charles P.	Teacher	39,212.00	90	0	0	39,302.00
Kelly, Mary	Teacher	50,791.68	2,352.00	0	0	53,143.68
Kelly, Roisin M.	Community School	2,336.00	0	0	0	2,336.00
Kennan, John	Administration	1.00	0	0	0	1.00
Kennedy, Lance D.	Community School	8,653.86	0	0	0	8,653.86
Kennison, Merrill E.	Teacher	73,653.36	2,300.00	0	0	75,953.36
Kent, John B.	Substitutes	4,830.00	0	0	0	4,830.00
Kern, Susan H.	Teacher	74,192.00	0	0	0	74,192.00
Kerr, Jonathan	Teacher	66,029.04	2,300.00	0	0	68,329.04
Kessler, Robert A.	Teacher	68,385.00	2,300.00	0	0	70,685.00
Keyes, Mary E.	Teacher	73,414.00	4,000.00	0	0	77,414.00
Kiley, Linda J.	Treasurer	31,671.42	0	0	0	31,671.42
Killorin, Elizabeth	Teacher	3,650.10	0	0	0	3,650.10
Kinchla, Brenda J.	Secretarial	19,786.44	1,802.74	0	0	21,589.18
King, Lise J.	Substitutes	7,070.00	0	0	0	7,070.00
King, Nicole C.	Town Clerk	4,734.59	0	0	0	4,734.59
Kirkwood, Ian T.	Recreation	2,453.00	0	0	0	2,453.00
Kittredge, Jane M	Teacher	66,029.04	90.00	0	0	66,119.04
Kittredge, Walter O	Teacher	64,982.00	90.00	0	0	65,072.00
Kivi, Wayne	Community School	375.00	0	0	0	375.00
Klier, Deborah	Teacher	50,531.68	615.00	0	0	51,146.68
Kling, Frederick	Custodians	37,744.42	160.65	3,878.81	200.00	41,983.88
Klulevsek, Donna	Community School	4,823.10	0	0	0	4,823.10
Knippenberg, Joyce M.	Substitutes	4,060.00	0	0	0	4,060.00
Koch, Emily H.	Educational Support Personnel	10,188.34	617.27	0	0	10,805.61
Kondratowicz, Kathleen M.	Educational Support Personnel	18,345.64	0	0	0	18,345.64
Konowicz, Robert J.	Teacher	68,385.00	0	0	0	68,385.00
Konowicz, Sara M.	Teacher	68,385.00	2,300.00	0	0	70,685.00
Koslowsky, Kara M.	Teacher	35,264.23	284.83	0	0	35,549.06
Koulouvaris, Kari E.	Substitutes	210.00	0	0	0	210.00
Kovanda, Diane J.	Community School	197.98	0	0	0	197.98
Kozak, Donna T.	Educational Support Personnel	19,322.10	575.00	0	0	19,897.10
Krusas, Frances.	School Lunch	28.38	0	0	0	28.38
Kuchar, Christine D.	Educational Support Personnel	10,484.10	0	0	0	10,484.10
Kucia, Lisa	Teacher	64,982.00	1,000.00	0	0	65,982.00
Kuhn, Aihan	Community School	375.00	0	0	0	375.00
Kuhtmann, Mary G.	Child Care Center	9,761.77	0	0	0	9,761.77
Kuzava, Charlotte J.	Hoxie House	2,827.00	0	0	0	2,827.00
Lacina, Leah M.	Teacher	49,078.32	1,725.00	0	0	50,803.32
Lacroix, Deborah P.	Secretarial	4,609.72	0	0	0	4,609.72
Lahteine, Drew P.	Fire Special Detail	0	280.00	0	0	280.00
Lahteine, Drew P.	Fire	17,193.72	45,236.88	4,144.64	50.00	66,625.24
Lally, Mary Anne	Teacher	72,635.00	700.00	0	0	73,335.00
Lamb, Elizabeth	Substitutes	280.00	0	0	0	280.00
Lamb, Hannah J.	Administration	32,244.20	0	0	0	32,244.20
Lamontagne, Coleen	Teacher	55,258.99	0	0	0	55,258.99

Employee Name	Department	Regular	Other	Overtime	Fringe	Tot
Lamothe, Joanne L.	Library	81,163.93	0	0	0	81,163.9
Landolfa, Anthony	Recreation	2,842.50	307.50	0	0	3,150.0
Landry, Debra Anne	Administration	92,755.00	3,500.00	0	0	96,255.0
Lane, Keith E.	Community School	375.00	0	0	0	375.0
Lang, Annemarie S.	Community School	720.00	0	0	0	720.0
Laporte, Roger M.	Community School	3,385.00	0	0	0	3,385.0
Lapp, Douglas A.	Administration	94,802.72	300.00	0	0	95,102.7
Larochelle, Kathleen	Community School	4,068.75	0	0	0	4,068.7
Larocque, Judith	Community School	784.00	0	0	0	784.0
Larsen, Edwin M.	East Boat Basin	7,944.00	0	18.00	0	7,962.0
Lasit, Kevin	Community School	1,104.00	0	0	0	1,104.0
Lasit, Melinda M.	Teacher	62,890.35	3,134.75	0	0	66,025.1
Latimer, Jo Ann E.	Library	49,174.86	0	0	0	49,174.8
Lavelle, Ginger	Teacher	41,528.48	180.00	0	0	41,708.4
Lavers, Michael S.	Teacher	72,635.00	8,487.00	0	0	81,122.0
Laverty, Susan J.	Library	39,214.35	375.00	0	0	39,589.3
Lawrence, Bruce T.	Police	57,193.76	0	27,373.31	0	84,567.0
Lawrence, Bruce T.	Police Special Detail	0	320.00	0	0	320.0
Lawrence, Christine M.	Fire	49,833.84	575.00	13,051.00	1,200.00	64,659.8
Lawrence, Rebecca H.	Library	39,710.26	375.00	0	0	40,085.2
Leary, Brian	Fire	67,729.86	530.00	25,479.05	50.00	93,788.9
Leary, Brian	Fire Special Detail	0	1,124.00	0	0	1,124.0
Leary, Patricia	Teacher	72,874.68	3,500.00	0	0	76,374.6
Leavitt, Gail M.	Substitutes	210.00	0	0	0	210.0
Lebretton, Donna J.	Teacher	7,172.82	0	0	0	7,172.8
Ledwell, Lauren K.	Educational Support Personnel	18,793.60	320.82	0	0	19,114.4
Leeman, Matthew R.	Department Of Public Works	2,870.00	0	0	0	2,870.0
Lefaivre, Mary	Community School	170.90	0	0	0	170.9
Lefavor, Jennifer	Tutors	5,490.00	535.00	0	0	6,025.0
Legacy Sr., David B.	Police	10,378.40	46,303.36	1,552.40	0	58,234.1
Lehane, Michael	Teacher	64,982.00	2,390.00	0	0	67,372.0
Lemay, Catherine J.	Teacher	69,231.00	2,623.67	0	0	71,854.6
Lenk, Holly J.	Secretarial	23,185.59	1,015.37	0	0	24,200.9
Leroy, Robert S.	Transportation	37.63	0	0	0	37.6
Levangie, John	Fire	54,844.26	0	41,873.26	50.00	96,767.5
Levangie, John	Fire Special Detail	0	3,125.00	0	0	3,125.0
Lewis, Kimberly J.	Teacher	26,362.36	0	0	0	26,362.3
Lewis, Rebecca J.	Teacher	49,108.32	2,182.00	0	0	51,290.3
Lifrieri, John Jr.	Department Of Public Works	35,254.46	12,118.81	702.14	300.00	48,375.4
Liimatainen, Linda	School Lunch	14,076.83	450.00	0	0	14,526.8
Lima, Courtney M.	Community School	550.00	0	0	0	550.0
Lima, Kathleen A.	Educational Support Personnel	21,544.16	1,175.00	0	0	22,719.1
Lima, Sheila J.	Administration	101,364.90	3,000.00	0	0	104,364.9
Lima, Troy M.	East Boat Basin	43,998.30	300.00	851.61	0	45,149.9
Lindholm, Susan R.	Secretarial	43,024.80	4,900.00	0	0	47,924.8
Linehan, Gary D.	Teacher	64,024.20	120.00	0	0	64,144.2
Linkkila, Jenny R.	Teacher	65,184.96	0	0	0	65,184.9
Linton, Susan E.	Teacher	44,393.52	0	0	0	44,393.5
Lipsett, Lloyd W.	East Boat Basin	17,420.00	273.00	351.00	0	18,044.0
Little, Michael	Public Facilities	18,414.31	300.00	0	0	18,714.3
Lizotte, Richard A.	Fire Special Detail	0	480.00	0	0	480.0
Lizotte, Richard A.	Fire	69,209.33	5,856.52	7,972.76	50.00	83,088.6
Lohr, Collette	Community School	1,520.00	0	0	0	1,520.0
Lohr, Collette	Coaching	0	1,437.00	0	0	1,437.0
Long, Dorothy M.	Transportation	303.69	0	0	0	303.6
Longhitano, Joseph	Custodians	6,452.10	0	0	0	6,452.1
Longhitano, Monique D.	School Lunch	1,222.72	0	0	0	1,222.7
Looney, Nancy	School Lunch	27,188.91	450.00	0	0	27,638.9
Looney, Robert E.	Custodians	2,510.08	618.14	0	0	3,128.2
Lopes, Elizabeth	Teacher	22,968.17	1,659.46	318.61	0	24,946.2
Loring, Jacqueline	Community School	601.50	0	0	0	601.5
Lorino, Maureen	Substitutes	840.00	0	0	0	840.0

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Lornell, Eric	Teacher	73,414.00	5,479.00	0	0	78,893.00
Losh, Joyce M.	Community School	3,225.00	0	0	0	3,225.00
Lothrop, Erin K.	Teacher	62,035.36	0	0	0	62,035.36
Loucks, Andrew C.	Community School	548.26	0	0	0	548.26
Loud, Douglas	Maintenance Supervisors	52,988.00	1,200.00	3,081.42	0	57,269.42
Lovell, Catherine E.	Community School	9,473.54	0	0	0	9,473.54
Lowry, Markus Harold	Custodians	41,964.00	1,768.42	3,131.88	200.00	47,064.30
Lucas, Kathy A.	Teacher	41,327.72	1,370.19	0	0	42,697.91
Luck, Margaret C.	Teacher	68,385.00	1,653.50	0	0	70,038.50
Luette, Christopher J.	Substitutes	3,749.00	0	0	0	3,749.00
Luette, William O.	Teacher	73,414.00	10,460.00	0	0	83,874.00
Lundquist, Susan M.	Town Clerk	39,264.06	425.00	0	0	39,689.06
Lupien, Lucille E.	School Lunch	4,726.50	0	0	0	4,726.50
Lupone-Stonis, Susan	Teacher	69,231.00	1,500.00	0	0	70,731.00
Lutz, Casey E.	Community School	680.03	0	0	0	680.03
Lynch, Debra A.	Tutors	1,000.00	0	0	0	1,000.00
Lynch, Kathleen M.	Educational Support Personnel	12,001.29	0	0	0	12,001.29
Lynch-Summersall, Sara	Child Care Center	41,609.84	1,440.00	42.58	0	43,092.42
Lyons, James	Municipal Golf Course	6,986.25	0	0	0	6,986.25
Lyons, Kerin E.	Substitutes	210.00	0	0	0	210.00
Lyver, Michele Marie	Teacher	68,385.00	90.00	0	0	68,475.00
MacDonald, Eugenia	Teacher	48,478.80	1,044.12	0	0	49,522.92
MacDonald, Jeffrey P.	Department Of Public Works	48,541.32	2,216.59	18.41	600.00	51,376.32
MacDonald, Kristin L.	Teacher	49,078.32	725.00	0	0	49,803.32
MacDonald, Maryellen	Teacher	68,385.00	2,800.00	0	0	71,185.00
Macedo, Karen	Fire Special Detail	0	316.00	0	0	316.00
Macedo, Karen A.	Fire	60,551.56	415.00	12,294.66	50.00	73,311.22
Machado Jr., Lawrence	Fire	56,215.60	5,038.66	13,849.94	50.00	75,154.20
Machado Jr., Lawrence	Fire Special Detail	0	1,179.00	0	0	1,179.00
Machnik, Lauren T.	Teacher	49,689.84	0	0	0	49,689.84
Machon, George W.	Teacher	64,124.00	4,242.00	0	0	68,366.00
Maciel, Joseph	Fire	59,373.22	415.00	19,959.37	50.00	79,797.59
Maciel, Susan D.	Teacher	55,426.44	0	0	0	55,426.44
MacKeil Jr., Louis M.	Community School	763.75	0	0	0	763.75
MacLeod, Lee A.	Teacher	57,938.80	0	0	0	57,938.80
MacLeod, Meagan	Recreation	3,766.13	0	37.13	0	3,803.26
Macomber, Wilhelmina E.	Transportation	810.00	0	0	0	810.00
MacPherson, Marian	Teacher	72,493.12	0	0	0	72,493.12
Maki, Shauna Anne	Teacher	40,076.56	0	0	0	40,076.56
Malatesta, Richard J.	Department Of Public Works	45,900.99	4,233.33	2,875.30	300.00	53,309.62
Malcolm, David	Municipal Golf Course	3,693.67	0	0	0	3,693.67
Malcolmson, David Mark	Police	57,756.32	0	12,929.40	0	70,685.72
Malcolmson, David Mark	Police Special Detail	0	3,060.00	0	0	3,060.00
Malcolmson, Lisa	Fire	53,865.60	425.00	0	0	54,290.60
Maloy, Rita	Substitutes	70.00	0	0	0	70.00
Manganella, Eileen G.	Teacher	36,085.75	0	0	0	36,085.75
Manley, Brenda J.	East Boat Basin	42,543.06	550.00	68.68	0	43,161.74
Manley, John A.	Police	21,803.36	0	547.23	0	22,350.59
Mann, Peter A.	Teacher	69,231.00	0	0	0	69,231.00
Manning, Allison	Community School	14,682.04	0	59.64	0	14,741.68
Manning, Diana Lee	Community School	1,200.00	0	0	0	1,200.00
Manning, Lynn M.	Teacher	15,992.28	1,480.76	0	0	17,473.04
Manos, Maria	Substitutes	4,088.00	0	0	0	4,088.00
Mantenfel, Ellen M.	Teacher	74,192.00	3,800.00	0	0	77,992.00
Mark, Arleen	Educational Support Personnel	19,275.75	195.00	0	0	19,470.75
Mark, Nicole J.	Teacher	68,385.00	187.50	0	0	68,572.50
Marks, Elizabeth A.	Transportation	14,534.05	207.76	129.85	0	14,871.66
Marshall, Caroline	Community School	938.50	0	0	0	938.50
Marshall, Heather N.	East Boat Basin	4,334.00	0	0	0	4,334.00
Martin, Marie	School Lunch	884.52	0	0	0	884.52
Martin, Martha M.	Teacher	69,231.00	1,462.00	0	0	70,693.00
Martin, Wes	Coaching	0	5,965.00	0	0	5,965.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Mason, Bradley E.	Recreation	3,118.75	0	0	0	3,118.7
Mason, Bruce	Grist Mill	1,602.00	0	0	0	1,602.0
Mason, Christine M.	Community School	425.00	0	0	0	425.0
Mason, David B.	Board Of Health	72,969.47	450.00	0	0	73,419.4
Masse, Stefan	Department Of Public Works	61,764.72	6,664.64	1,098.38	0	69,527.7
Matthews, John L.	Department Of Public Works	9,022.75	0	0	0	9,022.7
Mattson, Kristin	Tutors	750.00	0	0	0	750.0
Mayen, Craig F.	Treasurer	68,476.58	0	0	0	68,476.5
Mazar, Ryan	Community School	2,810.05	0	0	0	2,810.0
Mazzucchi, Susan L.	Transportation	25,961.31	1,824.74	498.60	0	28,284.6
McAdams, Kathryn Mary	Teacher	66,679.84	0	0	0	66,679.8
McArdle, Jill	Municipal Golf Course	10,907.40	0	0	0	10,907.4
McCabe, Linda M.	Child Care Center	38,193.05	1,440.00	89.42	0	39,722.4
McCaffrey, Paul	Municipal Golf Course	3,597.12	0	0	0	3,597.1
McCarron, Mary Fran	Secretarial	43,024.80	950.00	0	0	43,974.8
McCarthy, Karen Hosmer	Child Care Center	59,525.54	1,440.00	64.28	0	61,029.8
McCluskey, Willard E.	Library	3,010.02	3,912.08	0	0	6,922.1
McDermott, Christopher P.	Police Special Detail	0	808.00	0	0	808.0
McDermott, Christopher P.	Police	77,793.44	4,960.00	40,685.09	0	123,438.5
McDermott, Janice L.	Hoxie House	355.50	0	0	0	355.5
McDonald, Evangeline J.	Substitutes	1,120.00	0	0	0	1,120.0
McDonald, Jennifer L.	Child Care Center	7,492.69	0	0	0	7,492.6
McDonald, Patrick R.	Teacher	5,206.89	0	0	0	5,206.8
McDonald, Susan E.	Teacher	69,231.00	2,940.00	0	0	72,171.0
McGinnis, Camryn R.	Substitutes	210.00	0	0	0	210.0
McGinnis, Lois	Substitutes	6,108.00	0	0	0	6,108.0
McGowan, Taryn	Community School	1,420.00	0	0	0	1,420.0
McGrail, Carolyn	Teacher	41,327.72	50.00	0	0	41,377.7
McGrath, Collin	Community School	343.00	0	0	0	343.0
McGrath, Karen	Teacher	74,192.00	820.00	0	0	75,012.0
McGrath, Stephen	Community School	7,532.76	0	0	0	7,532.7
McGuire, Maryjane	Educational Support Personnel	19,322.10	475.00	0	0	19,797.1
McGurk, Kevin	Substitutes	350.00	0	0	0	350.0
McHugh, Steven R.	Teacher	12,558.16	0	0	0	12,558.1
McKay, E. Bartlett	Police Special Detail	0	7,676.00	0	0	7,676.0
McKay, Jill M.	Tutors	300.00	0	0	0	300.0
McKee, Victoria A.	Community School	425.50	0	0	0	425.5
McKenna, Brian	Municipal Golf Course	3,392.64	0	0	0	3,392.6
McKenna, Susan E.	Substitutes	140.00	0	0	0	140.0
McLoughlin, Justine	Teacher	72,635.00	3,360.00	0	0	75,995.0
McMahon, Terence E.	Substitutes	3,360.00	0	0	0	3,360.0
McMahon, Timothy Q.	Fire Special Detail	0	432.00	0	0	432.0
McMahon, Timothy Q.	Fire	74,237.26	760.00	49,575.63	50.00	124,622.8
McNeill Jr., Michael	Teacher	59,732.20	11,147.00	0	0	70,879.2
McVay, Joseph V.	Transportation	2,649.88	0	0	0	2,649.8
Meara, Melissa	Teacher	48,478.80	20.00	0	0	48,498.8
Medeiros, Timothy L.	Teacher	15,779.00	140.00	0	0	15,919.0
Meeker, Mary	Council On Aging	3,100.50	0	0	0	3,100.5
Meissner, Lisa	Substitutes	630.00	0	0	0	630.0
Melanson, Debra	Secretarial	43,024.80	950.00	0	0	43,974.8
Melia, Matthew J.	Community School	1,558.50	0	0	0	1,558.5
Melillo, Evan N.	Substitutes	1,230.00	0	0	0	1,230.0
Melillo, Lauren P.	Tutors	28,364.00	3,500.00	0	0	31,864.0
Merget, Richard T.	Substitutes	1,190.00	0	0	0	1,190.0
Merriam, C. Ronald	Department Of Public Works	9,064.00	0	0	0	9,064.0
Metropolis, Richard G.	Administration	80,852.38	2,131.60	0	0	82,983.9
Metta, June F.	School Lunch	139.54	0	0	0	139.5
Meyer, Darren M.	Board Of Health	45,912.78	0	0	0	45,912.7
Meyer, Deborah A.	Educational Support Personnel	21,955.93	1,200.00	0	0	23,155.9
Mignone, Richard A.	Community School	730.00	0	0	0	730.0
Miller, Michael P.	Substitutes	12,088.00	1,818.00	0	0	13,906.0
Miller, Sean M.	Fire	61,236.30	645.00	26,704.26	50.00	88,635.5

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Miller, Sean M.	Fire Special Detail	0	888.00	0	0	888.00
Miquelle, Dana Lisa	Educational Support Personnel	10,535.05	0	0	0	10,535.05
Mitchell, Kathleen A.	Transportation	23,718.29	249.30	0	0	23,967.59
Mitchell, Mollie M.	Community School	2,200.95	0	0	0	2,200.95
Mohre, Jordan	Coaching	0	5,965.00	0	0	5,965.00
Molloy, Dorlise S.	Tutors	225.00	0	0	0	225.00
Montgomery, Elise	Teacher	66,679.84	0	0	0	66,679.84
Moody, Suzanne V.	Substitutes	280.00	0	0	0	280.00
Moore, Bobbie J.	Secretarial	27,830.41	8,817.00	0	0	36,647.41
Moore, Linda C.	Educational Support Personnel	18,713.09	90.00	0	0	18,803.09
Moore, Sarah	Community School	1,505.76	0	0	0	1,505.76
Moran, Mark R.	Bldg/Gas/Plmb/Insp.,Wire Insp.	1,457.86	0	0	0	1,457.86
Morelli, Karen	Community School	5,232.50	0	0	0	5,232.50
Morgan, Lynne Ann	Teacher	68,385.00	1,800.00	0	0	70,185.00
Moroney, Kimberly J.	Library	90.16	0	0	0	90.16
Morris, Amanda C.	Educational Support Personnel	15,690.26	943.53	0	0	16,633.79
Morris, Debra	Teacher	60,055.28	1,788.00	0	0	61,843.28
Morris, Donna L.	Teacher	62,482.69	6,724.31	0	0	69,207.00
Morrison, Allan	Conservation Comm.	3,850.00	2,403.50	238.50	0	6,492.00
Morrison, Margaret C	Conservation Comm.	3,000.00	0	0	0	3,000.00
Morrison, Michael T.	Community School	4,585.25	0	0	0	4,585.25
Morrison, Patricia A.	Secretarial	22,999.27	1,146.24	0	0	24,145.51
Mortenson, Kathleen E.	Library	867.13	0	0	0	867.13
Mott, Felicia J.	Community School	43,024.80	850.00	0	0	43,874.80
Moynahan, Mary Alice	Teacher	29,631.00	2,962.40	0	0	32,593.40
Moynihan, Laura K.	Recreation	2,660.51	0	44.63	0	2,705.14
Muise, Ronald A.	Community School	800.00	0	0	0	800.00
Mullen, Carolyn O.	Substitutes	420.00	0	0	0	420.00
Mullin, Mary K.	Substitutes	1,890.00	0	0	0	1,890.00
Mulroy, Sean J.	Department Of Public Works	51,243.40	5,514.21	87.99	0	56,845.60
Mulveyhill, Andrew J.	Department Of Public Works	4,412.63	0	169.18	0	4,581.81
Munroe, Wendy J.	Transportation	3,168.57	0	0	0	3,168.57
Murad, Mitchell J.	Substitutes	4,550.00	0	0	0	4,550.00
Murphy, Anne B.	Substitutes	9,800.00	0	0	0	9,800.00
Murphy, Maryann	Community School	490.00	0	0	0	490.00
Murphy, Sean	Substitutes	420.00	0	0	0	420.00
Murphy, Terence P.	Police Special Detail	0	7,713.69	0	0	7,713.69
Murphy, Terence P.	Police	86,168.40	0	65,794.83	0	151,963.23
Murray, Helen W.	Educational Support Personnel	18,570.93	0	0	0	18,570.93
Murray, Kevin	Department Of Public Works	9,641.50	0	0	0	9,641.50
Murray, Sarah	Teacher	62,883.00	75.00	0	0	62,958.00
Myers, Elizabeth F.	Teacher	62,512.83	925.00	0	0	63,437.83
Myers, Merilyn	Elections & Reg.	487.50	0	0	0	487.50
Naples, Kathleen P.	Community School	1,750.00	0	0	0	1,750.00
Nee, Patrick R.	Municipal Golf Course	8,402.94	0	130.57	0	8,533.51
Neill, David A.	Teacher	60,055.28	4,942.00	0	0	64,997.28
Nelson, Alison R.	Teacher	57,428.64	717.00	0	0	58,145.64
Nelson, Dana	Community School	2,092.17	0	0	0	2,092.17
Nelson, Jeanne Marie	Teacher	33,340.12	0	0	0	33,340.12
Nelson, Pauline	Community School	300.00	0	0	0	300.00
Neske, Christine	Teacher	41,379.48	0	0	0	41,379.48
Neville, William A.	Department Of Public Works	45,900.99	2,888.95	2,653.44	300.00	51,743.38
Newton, Gilbert D.	Teacher	74,192.00	3,725.50	0	0	77,917.50
Nichol, Margaret	Teacher	74,192.00	2,800.00	0	0	76,992.00
Nicolazzo, Albert W.	Transportation	2,107.00	600.00	0	0	2,707.00
Noble, Anna	Substitutes	246.00	0	0	0	246.00
Noll, Stephen	Coaching	5,965.00	0	0	0	5,965.00
Nordman, Betsy	Educational Support Personnel	21,341.83	1,619.59	0	0	22,961.42
Norton, Catherine A.	School Lunch	6,957.52	521.18	0	0	7,478.70
Norton, Jane F.	Community School	5,098.07	0	0	0	5,098.07
Norton, Kathleen	Teacher	68,385.00	6,062.50	0	0	74,447.50
Novero, Elena M.	Teacher	64,232.00	5,558.12	0	0	69,790.12

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Nurse, Michael J.	Police	82,540.96	0	77,380.04	0	159,921.0
O'Brien, Deborah S.	Teacher	67,985.93	7,420.00	0	0	75,405.9
O'Brien, Matthew J.	Police	66,471.92	0	49,006.26	0	115,478.1
O'Brien, Michael	Teacher	47,343.48	23,063.50	0	0	70,406.9
O'Bryan, Elizabeth M.	Substitutes	140.00	0	0	0	140.0
O'Connell, Daniel J.	Police Special Detail	0	35,363.22	0	0	35,363.2
O'Connell, Daniel J.	Police	79,055.68	0	28,009.43	0	107,065.1
O'Connell, Matthew	East Boat Basin	5,880.00	0	240.00	0	6,120.0
O'Connell, Reilly C.	Community School	31.83	0	0	0	31.8
O'Connor, James R.	Community School	1,500.00	0	0	0	1,500.0
O'Connor, Lisa A.	Community School	9,254.13	924.56	0	0	10,178.6
O'Donnell, Amy R.	Substitutes	700.00	0	0	0	700.0
O'Donnell, Maureen D.	Teacher	68,385.00	1,800.00	0	0	70,185.0
O'Gara, Christine Marie	Educational Support Personnel	18,570.93	0	0	0	18,570.9
O'Neil, Shawn	Police Special Detail	0	2,116.00	0	0	2,116.0
O'Neil, Shawn	Police	68,942.56	0	48,731.46	0	117,674.0
O'Neill, Phyllis M.	Accounting	43,595.02	375.00	0	0	43,970.0
Oakes, Betsy	Educational Support Personnel	9,173.12	0	0	0	9,173.1
Oliver, Katherine J.	Child Care Center	5,085.28	0	0	0	5,085.2
Orbach, Deborah	Teacher	68,385.00	1,825.00	0	0	70,210.0
Owen, Suellyn	School Lunch	14,465.53	6,963.44	0	0	21,428.9
Pagliarani, Donna M.	Community School	2,061.00	0	0	0	2,061.0
Palazzolo, Jennifer M.	Child Care Center	222.50	0	0	0	222.5
Palmer, Beth AF	Educational Support Personnel	17,471.04	90.00	0	0	17,561.0
Palombo, Teresa A.	Educational Support Personnel	18,570.93	0	0	0	18,570.9
Paltrineri, Linda	Teacher	74,192.00	7,212.50	0	0	81,404.5
Papapietro, Julie	School Lunch	4,937.80	154.86	0	0	5,092.6
Pare, Mary L.	Community School	5,100.00	0	0	0	5,100.0
Parker, Diana L.	Teacher	64,982.00	1,800.00	0	0	66,782.0
Parma, Michael J.	Maintenance Supervisors	52,988.00	900.00	5,505.94	0	59,393.9
Parsons, Stuart W.	Library	49,802.25	375.00	0	0	50,177.2
Pastore, Carley M.	Tutors	520.00	0	0	0	520.0
Patton, William R.	Police	23,094.40	1,211.20	2,508.09	0	26,813.6
Pearsall, Brent F.	Teacher	64,124.00	12,728.00	0	0	76,852.0
Pearsall, David A.	Municipal Golf Course	4,484.31	0	0	0	4,484.3
Pearsall, Linda M.	Teacher	64,982.00	2,300.00	0	0	67,282.0
Pearson, Pamela A.	School Lunch	5,482.85	350.00	0	0	5,832.8
Pells, Stanley	Custodians	41,964.00	2,278.30	3,541.92	200.00	47,984.2
Perakslis, Sandra	Community School	300.00	0	0	0	300.0
Perdigao, Suzanne E.	Teacher	68,385.00	1,800.00	0	0	70,185.0
Perkins, Daniel	Police	65,078.68	0	39,518.20	0	104,596.8
Perreault, Elizabeth	Community School	500.00	0	0	0	500.0
Perry, Carolyn P.	Secretarial	36,064.18	4,308.53	0	0	40,372.7
Perry, Christopher L.	Municipal Golf Course	3,898.71	0	6.66	0	3,905.3
Perry, David J.	Custodians	1,628.11	0	0	0	1,628.1
Perry, Samantha C.	Department Of Public Works	1,445.25	0	0	0	1,445.2
Persico, Sean M.	Educational Support Personnel	21,344.48	495.44	0	0	21,839.9
Peterson, Carol Ann	Tax Collector	46,952.92	550.00	0	0	47,502.9
Peterson, Christine	Community School	1,295.76	0	0	0	1,295.7
Peterson, Kimberly J.	Tutors	865.00	0	0	0	865.0
Petipas, Catherine E.	Teacher	51,643.68	0	0	0	51,643.6
Petit, James	Custodians	39,409.86	0	666.72	200.00	40,276.5
Philie, Adam E.	Community School	514.00	0	0	0	514.0
Philie, Alexandra D.	Community School	1,568.95	120.60	0	0	1,689.5
Philie, Andrew G.	Community School	1,853.00	0	0	0	1,853.0
Philie, Pauline C.	Community School	3,375.00	0	0	0	3,375.0
Phinney, Lynne	Teacher	40,404.76	950.00	0	0	41,354.7
Pierce, James	Administration	1.00	0	0	0	1.0
Pierce, Wendy	Community School	3,447.46	0	0	0	3,447.4
Pike, Susan E.	Teacher	64,982.00	962.50	0	0	65,944.5
Pimental, John	Bldg/Gas/Plmb/Insp.,Wire Insp.	25,987.52	18,515.01	3,504.02	0	48,006.5
Pimentel-Matthews, Tammy	Fire	7,412.76	62,078.56	2,748.94	50.00	72,290.2

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Pimentel-Matthews, Tammy	Fire Special Detail	0	160.00	0	0	160
Pinheiro, Jacqueline A.	Community School	2,550.00	0	0	0	2,550.00
Pisch, Patricia A.	Community School	195.00	0	0	0	195.00
Pistone, Courtney	Community School	52.50	0	0	0	52.50
Plouffe, Donna F.	Community School	5,285.00	0	0	0	5,285.00
Polidor, David B.	Municipal Golf Course	78,969.92	375.00	0	0	79,344.92
Ponte, Paul E.	Custodians	16,575.34	0	150.87	0	16,726.21
Porter, Darragh	Substitutes	490.00	0	0	0	490.00
Potter, Pamela J.	Teacher	68,385.00	1,840.00	0	0	70,225.00
Powell, Nicholas	Department Of Public Works	5,467.00	0	0	0	5,467.00
Powers, Ann I.	Educational Support Personnel	19,319.10	0	0	0	19,319.10
Powers, Elizabeth F.	Teacher	70,278.36	2,800.00	0	0	73,078.36
Powers, Gregory A.	Tutors	225.00	0	0	0	225.00
Powers, Madeline A.	Educational Support Personnel	12,708.53	609.15	0	0	13,317.68
Powers, Robert G.	Substitutes	70.00	0	0	0	70.00
Pozerski, Peter M.	Fire	66,168.76	4,197.00	19,717.76	50.00	90,133.52
Pozerski, Peter M.	Fire Special Detail	0	240.00	0	0	240.00
Prell, Alicia A.	Child Care Center	6,739.71	0	0	0	6,739.71
Prevett, Cynthia L.	Community School	318.20	0	0	0	318.20
Pulsifer, Suzanne	Educational Support Personnel	24,739.48	2,472.56	0	0	27,212.04
Queenan, Joseph A. Jr.	Recreation	1,932.75	0	0	0	1,932.75
Quinn, Michelle	Teacher	64,982.00	243.75	0	0	65,225.75
Quinn-Robb, Cheryl	Teacher	69,231.00	1,800.00	0	0	71,031.00
Rae, Brian	Department Of Public Works	13,990.90	0	288.75	0	14,279.65
Raftery, Blake K.	Educational Support Personnel	20,277.90	412.50	0	0	20,690.40
Raftery, Priscilla	Transportation	841.19	0	0	0	841.19
Rains, Carilyn	Administration	69,898.22	1,000.00	0	0	70,898.22
Ramos, Myrna	School Lunch	11,786.76	1,336.67	0	0	13,123.43
Ranta, Karen	Substitutes	9,302.23	0	0	0	9,302.23
Raymond, Michelle Y.	Conservation Comm.	32,718.14	1,570.69	0	0	34,288.83
Ready, Amy E.	Recreation	4,437.50	0	0	0	4,437.50
Recker, Beth	Teacher	46,641.57	5,856.34	0	0	52,497.91
Reiber, Amy B.	Substitutes	630.00	0	0	0	630.00
Reilly, Consuela M.	Child Care Center	38,604.96	750.00	0	0	39,354.96
Reilly, R. Kevin	Child Care Center	22.61	0	0	0	22.61
Reilly-Stewart, Kathleen	Child Care Center	320.00	0	0	0	320.00
Rezendes, Janice L.	Police	6,900.48	0	0	0	6,900.48
Rhoades, Rosemary F.	Recreation	1,431.52	0	0	0	1,431.52
Richard, Keith G.	Community School	791.66	0	0	0	791.66
Richard, Laura	Teacher	55,974.52	9,673.00	0	0	65,647.52
Richard, Maria	Community School	23,969.17	386.00	0	0	24,355.17
Rider, Blake A.	Substitutes	8,865.00	2,250.00	0	0	11,115.00
Riedel, Emma R.	Community School	679.00	0	0	0	679.00
Rigatuso, David	Community School	720.00	0	0	0	720.00
Rigazio, Brett	Teacher	50,531.68	2,983.00	0	0	53,514.68
Rigordaeva, Kathleen	Teacher	70,278.36	3,225.00	0	0	73,503.36
Riley, Heather L.	Teacher	74,192.00	6,626.50	0	0	80,818.50
Robichaud, Albert	Police	69,896.48	0	36,198.21	0	106,094.69
Robinson, Lauren L.	Library	54,768.35	525.00	0	0	55,293.35
Robinson, Mary	Child Care Center	15,412.81	0	0	0	15,412.81
Rogerson, Melissa L.	Recreation	2,246.14	0	0	0	2,246.14
Romanelli, Drew	Community School	1,015.89	0	0	0	1,015.89
Romanelli, Reilly M.	Child Care Center	559.12	0	0	0	559.12
Romano, Stanley	Municipal Golf Course	36,065.26	300.00	0	0	36,365.26
Romanowicz, Sherry A.	Community School	1,964.93	6,114.00	0	0	8,078.93
Rossomando, Richard R.	Coaching	0	4,883.00	0	0	4,883.00
Rubino, Michele P.	Municipal Golf Course	2,480.58	0	0	0	2,480.58
Rumul, Judy A.	Assessors	46,992.92	475.00	0	0	47,467.92
Russell Jr., George P.	Fire	110,470.94	525.00	0	0	110,995.94
Russell, E. Marilyn	Secretarial	43,024.80	750.00	0	0	43,774.80
Russell, Jean	Substitutes	0	5,965.00	0	0	5,965.00
Russo, Martin P.	Teacher	72,635.00	6,683.00	0	0	79,318.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Rutty, Sherrill L.	Educational Support Personnel	19,797.10	575.00	0	0	20,372.1
Ryan, Colleen	Recreation	1,482.25	1,688.50	165.00	0	3,335.7
Ryan, Patricia	Council On Aging	12,329.84	6,138.40	0	0	18,468.2
Ryer, Sandra M.	Teacher	66,679.84	0	0	0	66,679.8
Sabetta, Karen Lee	Teacher	72,635.00	1,890.00	0	0	74,525.0
Sacco, Judith	School Lunch	8,253.31	497.76	0	0	8,751.0
Saline, Richard R.	Department Of Public Works	52,215.08	3,264.08	874.36	0	56,353.5
Santoni, Julie A.	Teacher	68,385.00	1,800.00	0	0	70,185.0
Sarafin, Suzanne W.	Administration	42,317.54	3,742.50	0	0	46,060.0
Sargent, Charmaine	Fire	47,409.60	425.00	5,527.28	1,200.00	54,561.8
Saucier, Jonathon W.	Community School	304.50	0	0	0	304.5
Saunders, Joanne D.	Teacher	64,799.96	725.00	0	0	65,524.9
Savery, Lucinda A.	Teacher	74,192.00	0	0	0	74,192.0
Scalera, Andrew R.	Recreation	2,188.77	0	0	0	2,188.7
Scalese, Jeannette E.	Public Health Nurse	38,775.66	425.00	0	0	39,200.6
Scandone, Jenna L.	Educational Support Personnel	3,552.60	0	0	0	3,552.6
Scarpellini, Maryann E.	Accounting	33,873.56	234.52	0	0	34,108.0
Schaefer-Catten, Aurelia	Teacher	72,635.00	1,800.00	0	0	74,435.0
Schechtman, Jesse	Municipal Golf Course	34,434.67	990.00	0	0	35,424.6
Schemenaur, Caitlin M.	Substitutes	420.00	0	0	0	420.0
Schermerhorn III, Horace	Teacher	69,692.68	2,439.00	0	0	72,131.6
Schermerhorn, Patricia	Teacher	72,635.00	2,300.00	0	0	74,935.0
Schmidt, Susan K.	Teacher	72,635.00	2,889.00	0	0	75,524.0
Schofield, Catherine T.	Teacher	64,982.00	0	0	0	64,982.0
Schultz, David V. Jr.	Community School	858.00	0	0	0	858.0
Schulz, Victoria J.	Teacher	72,635.00	1,820.00	0	0	74,455.0
Scichilone, Judith S.	Transportation	7,444.40	0	0	0	7,444.4
Scoglio, Alfred J.	Community School	378.00	0	0	0	378.0
Scott, Samuel	Community School	1,723.08	0	0	0	1,723.0
Scott, Zachary	Community School	336.48	0	0	0	336.4
Seaman, Jane	Community School	437.50	0	0	0	437.5
Selby, Gerald L.	Recreation	1,759.53	0	0	0	1,759.5
Sellin, Wayne	Substitutes	770.00	0	0	0	770.0
Senese, Audrey	Community School	83,945.08	5,000.00	0	0	88,945.0
Sewall, William L.	Public Facilities	50,008.73	300.00	106.17	0	50,414.9
Sgro, Vincent J.	Library	23,061.64	0	0	0	23,061.6
Shanahan, Kathy L.	Child Care Center	39,062.44	1,440.00	42.58	0	40,545.0
Sharpe, Kathi	Educational Support Personnel	20,008.00	2,123.86	0	0	22,131.8
Shastany, Kerry	Educational Support Personnel	18,944.10	0	0	0	18,944.1
Shaw, Chad W.	Custodians	105.53	97.99	0	0	203.5
Shaw, James B.	Community School	1,860.00	0	0	0	1,860.0
Shaw, Sydny G.	Educational Support Personnel	17,688.85	1,088.65	0	0	18,777.5
Shea, Ann F	Teacher	68,385.00	1,800.00	0	0	70,185.0
Shea, Elizabeth C.	Community School	10,481.25	0	0	0	10,481.2
Sheehan, Antoinette A.	Secretarial	30,448.32	0	0	0	30,448.3
Shepherd, Caitlin	Substitutes	10,149.00	2,087.50	0	0	12,236.5
Sherwin, Alden	Bldg/Gas/Plmb/Insp.,Wire Insp.	45,273.62	300.00	0	0	45,573.6
Sherwin, Roberta C.	Substitutes	1,330.00	0	0	0	1,330.0
Sherwood, Karen E.	Transportation	26,238.55	1,218.61	4,407.00	0	31,864.1
Shewchuk, Donald G.	Teacher	69,231.00	2,734.00	0	0	71,965.0
Shiever, Savannah	Child Care Center	9,446.24	0	0	0	9,446.2
Shorten, MaryAlice	Community School	41,692.84	750.00	0	0	42,442.8
Sicard, Nancy Young	Teacher	66,192.84	0	0	0	66,192.8
Sigsbee, Susan	Community School	4,575.00	0	0	0	4,575.0
Silbret, Roberta L.	Community School	1,602.30	0	0	0	1,602.3
Silverman, Lisa C.	Community School	20,568.87	840.48	0	0	21,409.3
Simkins, John	Coaching	376.00	9,020.00	0	0	9,396.0
Simkins, Penny Jane	Educational Support Personnel	18,207.00	0	0	0	18,207.0
Simmons, Robert	Community School	757.50	0	0	0	757.5
Simpson, Janet C.	Teacher	64,982.00	4,294.50	0	0	69,276.5
Simpson, Marcia	Teacher	64,982.00	2,800.00	0	0	67,782.0
Singer, Joel A.	Teacher	41,528.48	4,502.00	0	0	46,030.4

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Sinnott, Myles F.	Conservation Comm.	2,816.00	2,574.00	202.50	0	5,592.50
Sinnott, Roberta	Conservation Comm.	3,600.00	0	0	0	3,600.00
Sjoo, Teresa	Community School	2,656.50	0	0	0	2,656.50
Skeary, John J.	Municipal Golf Course	10,829.89	0	0	0	10,829.89
Skirvan, Christine	Teacher	68,385.00	225.00	0	0	68,610.00
Slagle, Karen	Teacher	69,231.00	0	0	0	69,231.00
Slepchuk, Walter M.	Assessors	50,882.18	300.00	0	0	51,182.18
Small Johns, Leslie Ann	Child Care Center	8,555.04	0	0	0	8,555.04
Smillie, Janet L.	Substitutes	840.00	0	0	0	840.00
Smith, Cynthia L.	Transportation	13,072.22	0	0	0	13,072.22
Smith, Elizabeth	Teacher	66,029.04	1,500.00	0	0	67,529.04
Smith, Ernest W.	East Boat Basin	11,863.50	0	940.50	0	12,804.00
Smith, Grace K.	Community School	5,750.00	0	0	0	5,750.00
Smith, Gregory M.	Planning & Development	67,643.94	0	0	0	67,643.94
Smith, Joan M.	Teacher	69,231.00	1,800.00	0	0	71,031.00
Smith, Joseph W.	Educational Support Personnel	19,284.20	7,209.26	273.75	0	26,767.21
Smith, Marilyn H.	Administration	86,255.00	250.00	0	0	86,505.00
Smith, Mary	Hoxie House	1,494.00	0	0	0	1,494.00
Smith, Merle J.	Custodians	7,801.32	0	0	0	7,801.32
Smith, Phil A.	Community School	0	2,438.00	0	0	2,438.00
Smith, Sharon M.	Assessors	32,778.14	0	0	0	32,778.14
Solari, Jean L.	Substitutes	2,800.00	0	0	0	2,800.00
Sollows, Kimberly A.	Teacher	26,308.48	538.78	0	0	26,847.26
Soltis, Paula L.	Teacher	72,635.00	2,800.00	0	0	75,435.00
Souke, Brittany	Community School	425.00	0	0	0	425.00
Souke, Nicholas C.	Fire	58,160.88	530.00	4,565.28	50.00	63,306.16
Souza, Abigail	Recreation	877.50	0	0	0	877.50
Souza, James D.	Recreation	5,945.88	162.00	0	0	6,107.88
Souza, Janice	Recreation	30,510.98	0	302.40	0	30,813.38
Spencer, Leslie	Community School	259.00	0	0	0	259.00
Spielman, Aletta H.	Administration	702.66	0	0	0	702.66
Spiro, Paul D.	Bldg/Gas/Plmb/Insp.,Wire Insp.	66,938.48	0	0	0	66,938.48
Split, Paul	Community School	210.00	0	0	0	210.00
Spofford, James R.	Police Special Detail	0	12,847.18	0	0	12,847.18
St. James, Anna M.	Transportation	21,324.95	384.60	0	0	21,709.55
St. Pierre, Laurie L.	Teacher	72,635.00	1,920.00	0	0	74,555.00
Stallings, Kathleen A.	Teacher	68,385.00	1,800.00	0	0	70,185.00
Stanton, Debra	Teacher	65,184.88	0	0	0	65,184.88
Stapleton, Karen L.	Teacher	74,192.00	2,800.00	0	0	76,992.00
Steele, Aimee M	Educational Support Personnel	21,610.64	195.00	0	0	21,805.64
Steeves, Mary-Ellen	Council On Aging	39,249.14	425.00	0	0	39,674.14
Stepper, Eda W.	Community School	325.00	0	0	0	325.00
Stewart, Jeanne C.	Substitutes	4,480.00	0	0	0	4,480.00
Stillings, Carl F.	Custodians	41,964.00	1,059.22	2,663.13	200.00	45,886.35
Stinson, Diana L.	Child Care Center	39,417.73	1,440.00	42.58	0	40,900.31
Stobbart, John D.	Custodians	43,108.00	700.00	1,088.05	200.00	45,096.05
Stocker, Anne Terry	Community School	586.34	0	0	0	586.34
Strano, Jennifer B.	Substitutes	2,590.00	0	0	0	2,590.00
Styche, Sally A.	Tax Collector	33,913.56	0	0	0	33,913.56
Sullivan, Cara	Educational Support Personnel	20,810.96	1,256.86	0	0	22,067.82
Sullivan, Elisa	Community School	656.80	0	0	0	656.80
Sullivan, Maureen G.	Substitutes	1,470.00	0	0	0	1,470.00
Sullivan, Nancy L.	Teacher	58,587.32	2,314.96	0	0	60,902.28
Suomala, Diane	Educational Support Personnel	19,322.10	475.00	0	0	19,797.10
Susko, Anne C.	Educational Support Personnel	9,660.40	3,311.75	0	0	12,972.15
Swan, James	Municipal Golf Course	4,156.56	0	0	0	4,156.56
Swift, Dylan J.	Teacher	43,888.16	775.00	0	0	44,663.16
Swift, James	Police Special Detail	0	17,098.70	0	0	17,098.70
Sykes, Myles B.	Recreation	3,272.65	452.27	0	0	3,724.92
Sylvester, Kathleen J.	Community School	390.00	0	0	0	390.00
Sylvia, Allyson K.	Tutors	50.00	0	0	0	50.00
Talerman, Elizabeth M.	Community School	260.00	0	0	0	260.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Tavares, Adria	Community School	623.50	0	0	0	623.5(
Tavares, Robert P.	Custodians	41,888.00	700.00	401.33	200.00	43,189.3
Taylor, Margaret E.	Community School	1,320.00	0	0	0	1,320.0(
Tedeschi, Linda J.	Teacher	64,982.00	1,800.00	0	0	66,782.0(
Tedeschi, Silvio	Coaching	0	11,930.00	0	0	11,930.0(
Teehan, Jan L.	Moderator	1.00	0	0	0	1.0(
Teehan, Michael	Municipal Golf Course	2,959.04	0	0	0	2,959.04
Tellez, Marcos	Community School	1,131.55	0	0	0	1,131.5
Tetreault, Ralph E.	Maintenance Supervisors	46,146.44	0	1,922.76	0	48,069.2(
Thomas, Candice M.	School Lunch	506.12	0	0	0	506.12
Thomas, Colleen	Teacher	69,231.00	0	0	0	69,231.0(
Thomas, James M.	Tutors	2,450.00	9,710.00	0	0	12,160.0(
Thomas, Kari A.	Substitutes	420.00	0	0	0	420.0(
Thompson, Matthew	Fire Special Detail	0	1,052.00	0	0	1,052.0(
Thompson, Matthew	Fire	64,656.98	530.00	27,828.04	50.00	93,065.02
Tibbetts, Mari B.	Child Care Center	1,527.94	0	0	0	1,527.94
Tice, Alex J.	Community School	4,672.03	0	0	0	4,672.03
Tilly, David	Municipal Golf Course	39,052.57	819.32	3,482.97	0	43,354.86
Tilton, Paul	Department Of Public Works	98,303.07	1,100.89	0	375.00	99,778.96
Timmons, Janet	Council On Aging	60,098.48	525.00	0	0	60,623.48
Ting, Anastasia	Substitutes	6,300.00	0	0	0	6,300.00
Tobia, Elizabeth A.	Teacher	68,385.00	3,250.00	0	0	71,635.00
Tocci, James G.	Department Of Public Works	3,600.00	0	0	0	3,600.00
Toczylowski, Jillian F.	Recreation	3,104.75	0	0	0	3,104.75
Toczylowski, Natalie	Recreation	3,943.76	0	0	0	3,943.76
Tofteroo, Karen	Teacher	63,948.80	1,866.20	0	0	65,815.00
Tomasini Jr., Angelo F.	Custodians	21,571.30	1,246.00	2,257.33	200.00	25,274.63
Tomasini, Brian F.	Substitutes	350.00	0	0	0	350.00
Tompkins, Kristin	Teacher	68,385.00	0	0	0	68,385.00
Tonini Jr., Frank C.	Community School	255.00	287.96	0	0	542.96
Torrey, Dorothy	Community School	1,030.00	0	0	0	1,030.00
Towey, Kristen G.	Recreation	2,490.75	0	0	0	2,490.75
Travers, Audrey J.	Transportation	4,332.03	533.23	0	0	4,865.26
Trayner, Adam S.	Police	21,803.36	0	418.47	0	22,221.83
Tremarche, Connor J.	Recreation	3,157.77	0	89.26	0	3,247.03
Tremarche, Pamela V.	Teacher	71,698.62	4,492.00	0	0	76,190.62
Trimble, Peter B.	Teacher	68,385.00	7,440.00	0	0	75,825.00
Troyanos, Andrew J.	Tutors	971.00	0	0	0	971.00
Trudeau, George	Community School	400.00	0	0	0	400.00
Tucker Brown, Sharon	Community School	750.00	0	0	0	750.00
Tuohy, Donna M.	Teacher	72,635.00	2,390.00	0	0	75,025.00
Turgeon, Nancy	Community School	276.00	0	0	0	276.00
Tuttle, Amanda L.	Municipal Golf Course	1,797.21	0	0	0	1,797.21
Twomey, Michael S.	Data Processing	94,293.05	600.00	0	0	94,893.05
Ulmer, Allison W.	Teacher	69,231.00	90.00	0	0	69,321.00
Vagenas, Valorie A.	Teacher	47,343.48	8,700.00	0	0	56,043.48
Vallee, Janet A.	Teacher	72,635.00	1,800.00	0	0	74,435.00
Van Cleef, Mary H.	Teacher	63,268.52	0	0	0	63,268.52
Vargus, Nicole E.	Community School	300.00	0	0	0	300.00
Varjian, Karen E.	Library	39,870.99	375.00	0	0	40,245.99
Varney, Cheryle M.	Teacher	64,124.00	3,201.61	0	0	67,325.61
Varney, Jeanne M.	Assessors	38,775.66	764.84	0	0	39,540.50
Varney, Monique	School Lunch	2,033.71	51.58	0	0	2,085.29
Vaughan, Stephen	Department Of Public Works	561.00	0	0	0	561.00
Vena, Lauren	Teacher	12,498.80	0	0	0	12,498.80
Viglas, Geraldine C.	Educational Support Personnel	20,158.14	475.00	0	0	20,633.14
Vineis, Patrice M.	Library	50,801.85	525.00	0	0	51,326.85
Viola, Claire Michelle	Teacher	5,458.50	0	0	0	5,458.50
Viola, Kathleen	Community School	439.63	0	0	0	439.63
Vitacco, Ralph A.	Administration	1.00	0	0	0	1.00
Viveiros, Jason	Fire Special Detail	0	1,120.00	0	0	1,120.00
Viveiros, Jason	Fire	72,024.06	530.00	67,505.94	50.00	140,110.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Voelxen, Suzanne E.	Teacher	68,385.00	1,800.00	0	0	70,185.00
Vrountas, Marilyn H.	Administration	72,786.70	0	0	0	72,786.70
Wack, Peter N.	Police	122,326.15	0	0	0	122,326.15
Wack, Peter N.	Police Special Detail	0	10,622.64	0	0	10,622.64
Wade, Anne	Educational Support Personnel	17,170.44	270.00	0	0	17,440.44
Walker, Wanda G.	Grist Mill	1,699.00	0	0	0	1,699.00
Wall, Andrew J.	Recreation	4,526.50	0	0	0	4,526.50
Walsh, Julie C.	Teacher	64,124.06	0	0	0	64,124.06
Walter, Katherine D.	Board Of Health	38,775.66	805.78	63.00	0	39,644.44
Washburn, Mary	Substitutes	1,610.00	0	0	0	1,610.00
Wasley, Richard S.	Community School	160.00	0	0	0	160.00
Wass, Martel	Community School	2,612.30	0	0	0	2,612.30
Webber, Joseph R.	Department Of Public Works	7,617.50	0	0	0	7,617.50
Weber, Abigail	Child Care Center	1,359.24	0	0	0	1,359.24
Weber, Barbara	Educational Support Personnel	18,944.10	0	0	0	18,944.10
Weekes, Harold A.	Maintenance Supervisors	52,988.00	1,352.85	2,789.49	0	57,130.34
Weekes, Nicholas A.	Custodians	40,976.00	514.47	3,047.80	200.00	44,738.27
Weiner, Lori E.	Teacher	61,734.32	0	0	0	61,734.32
Welch Jr., Michael	Teacher	67,534.16	987.00	0	0	68,521.16
Werner, Judith C.	Library	3,546.04	0	0	0	3,546.04
Wesley, Michelle A.	Educational Support Personnel	19,322.10	475.00	0	0	19,797.10
Westerhouse, Joanne	Community School	476.45	0	0	0	476.45
Whearty Jr., Robert D.	Substitutes	70.00	0	0	0	70.00
Whearty, David R.	East Boat Basin	52,231.35	525.00	2,703.02	0	55,459.37
Whelan, Paul J.	Municipal Golf Course	9,473.04	0	13.23	0	9,486.27
White, Angela Piccolo	Teacher	72,635.01	2,340.00	0	0	74,975.01
White, Daniel	Custodians	4,507.47	241.20	0	0	4,748.67
White, Kim	Teacher	49,323.04	462.50	0	0	49,785.54
White, Taylor D.	Town Clerk	66,522.08	1,050.00	0	0	67,572.08
Wiehe, Janice	Tutors	3,495.00	295.00	0	0	3,790.00
Wieman, Patricia	Police	51,318.56	475.00	377.37	0	52,170.93
Wiklund, Maureen	Teacher	71,176.48	4,575.00	0	0	75,751.48
Wilkey, Marlene	Substitutes	3,850.00	0	0	0	3,850.00
Willette, Dorothy	Transportation	22,891.26	646.85	16.94	0	23,555.05
Williams, John P.	Teacher	71,331.99	3,884.00	0	0	75,215.99
Williamson, Melissa G.	Teacher	40,076.56	6,854.25	0	0	46,930.81
Wojciechoswski, Keryn E.	Teacher	59,732.20	1,112.00	0	0	60,844.20
Wojnar, Patricia J.	East Boat Basin	13,902.63	0	225.90	0	14,128.53
Wong, Holli	Teacher	19,519.09	0	0	0	19,519.09
Wood, Christina L.	Recreation	3,528.00	0	0	0	3,528.00
Wood, Marsha Lee	Teacher	69,231.00	1,800.00	0	0	71,031.00
Wood, Michael P.	Police	57,847.20	112.50	50,058.15	0	108,017.85
Wood, Michael P.	Police Special Detail	0	2,555.00	0	0	2,555.00
Woodbury, Jennifer	East Boat Basin	5,380.00	0	255.00	0	5,635.00
Yarnell, Walter J.	Transportation	23,418.36	353.18	529.76	0	24,301.30
Young, Kristen L.	Teacher	52,004.64	100.00	0	0	52,104.64
Zanello, Peter J.	Department Of Public Works	1,474.00	0	0	0	1,474.00
Zappala, Sarah	School Lunch	5,445.75	350.00	0	0	5,795.75
Zarembski, Dina L.	Tutors	2,223.75	0	0	0	2,223.75
Zenopoulos, Jacqueline B.	Substitutes	280.00	0	0	0	280.00

Report of the BOARD OF ASSESSORS

2011 was a hectic and challenging year for the Assessing Department.

The Fiscal 2012 actual bills were issued at the end of December. The legal value date for these bills was January 1, 2011, based on 2010 calendar year sales. The appeal period had just expired at the writing of this report, with 226 appeals turned in, (97 from two land subdivisions) and in process of review. This represented a 1.5 percent decrease in filings from last year.

Fiscal 2012 was a triennial certification year for the town, and the project to revalue and work with officials from the Massachusetts Department of Revenue, Bureau of Local Assessment ran from April until December, at which point the town's assessment projects was certified and Fiscal 2012 tax rate set. As part of the process of review, over 1500 properties were inspected and listed on site, and over 7000 properties were reviewed as part of a final "drive-by" review for accuracy and final value determination purposes.

The Fiscal 2012 certified assessments have a legal assessment date of January 1, 2011 and were based upon review of valid calendar year 2010 sales. Sales of a non valid nature, such as foreclosure related and most short sales were not considered within the analysis. All sales properties, as in each year, were contacted both by mailer, as well as through a site visit.

The department is entering its fourth year of successfully conducting abutter's certifications from on-line submissions. Over the past three years, 786 such lists have been processed using this system, which is hosted by Applied Geographic's (AppGeo) through our Town of Sandwich website.

The department is currently is in discussions with AppGeo to install a newer and more user friendly version of on-line mapping, called MapGeo. This version, if installed, will allow for quicker and more intuitive lookups and will include a section to open, review and print out our appraisal field cards. With all agreements in place, it is hoped this new version could be online for the summer of 2012.

We are finishing software improvements with WTI-Data National for the current appraisal system. The original agreement, signed in November 2009 for $17,000, was the first money spent for new development in a system that has served the town since 1990, and represents a fraction of the cost required for a new appraisal system. The changes were successful in assisting the certification project, in that it allows for more and faster transfer and analysis of appraisal data.

The appraisal staff of the department will continue their high visibility during the 2012 calendar year. Fiscal 2013 is an interim valuation year, in accordance with state regulations, and the department will be reviewing calendar 2011 sales in setting values as of January 1, 2012.

Ongoing programs include building permit inspections, personal property listing and review, commercial income and expense review, and sales property review program.

The department will continue the DOR/Bureau of Local Assessment mandated "cyclical inspection program" – where the department visits and re-inspects a percentage of residential and commercial properties each year in an effort to maintain data quality.

As we continue with these annual inspection programs, please remember that statistical accuracy leads to assessment accuracy, which benefits both Town and Taxpayer equally. We ask for your continued cooperation in these efforts.

The Board would also like to thank the staff of the Assessing Department for their continued outstanding service to the Board and to the residents of Sandwich.

Ed Childs, Director of Assessing
Judy Rumul, Office Manager
Jeanne Varney, Administrative Assistant
Sharon Smith, Administrative Assistant
Walter Slepchuk, Assistant Assessor
Gary Fryxell, Field Technician

Wishing all residents a happy and prosperous 2012.

Respectfully submitted,

Lawrence B. Harrington, Chair
Robert G. James
Nicholas Fernandes
SANDWICH BOARD OF ASSESSORS

Report of the CAPITAL IMPROVEMENT PLANNING COMMITTEE

The Capital Improvement and Planning Committee continued to support increased funding of on-going repairs and renovations to town facilities utilizing town staff. A good deal of work has been accomplished by our small staff.

In addition, approved funding of the architect, Symmes Maini & McKee Associates (SMMA) was secured for the building study of the Wing School and later, the entire school district master plan working with the Study Committee. This effort has resulted in a new district wide education plan for the future recognizing the Town's decreasing school population. This plan and related funding is subject to approval by the School Board, the Selectmen and the residents of the Town.

The preliminary design and cost estimate for a new Public Safety Complex, as recommended by CIPC, has proceeded with the selection of an architect, Kaestle Boos Associates, Inc. (KBA). The design and cost estimate has now been finalized. The proposed project is in the process of being presented to various Boards and the residents of the Town in seeking for approval and funding. This badly needed facility is widely being accepted and has been the focus of many a discussion.

Respectfully submitted,

John Juros, Chair

Town Clerk



Photo courtesy of Sandwich Archives

The Fish Freezer Plan on the Cape Cod Canal was located west of the East Boat Basin. The building was built in 1917 and demolished in 2010.

Report of the TOWN CLERK

The Town Clerk's Office experienced many changes in 2011. It began with the Annual Town Meeting followed by the Annual Town Election which garnered a 20.85% turn-out, the reelection of John Kennan and the return of former Selectmen Frank Pannorfi to the Board of Selectmen. The Town also elected two new members to the School Committee, Robert Catalini and Susan Sundermeyer.

While no State or Federal Elections took place in 2011 the Clerk's Office was busy updating census data and working on a re-precincting plan. In conjunction with the Secretary of State's Office the Town's voting precincts were redrawn and the voting locations reorganized. The end result produced a reduction in voting precincts from seven to six as well as the elimination of the High School as a voting location.

We also experienced some personnel changes in 2011, as long time Assistant Town Clerk Judy Hendy announced her retirement. She left the office in mid October and we would like to thank her for her service to our community over the past thirteen years. We were pleased to announce that Susan Lundquist, long time Administrative Assistant in the Clerk's Office, was promoted to Assistant Town Clerk. Susan has been with the Clerk's Office since 2000 and is well qualified to fill this position. The vacancy left by Susan's promotion was filled by a new face to the Clerk's Office in Nicole King. Nicole has adapted well to the position of Administrative Assistant and has helped to streamline the functions of the office.

There was a Special Town Meeting in November where several major zoning changes as well as Community Preservation appropriations were passed.

We are pleased to continue to offer expanded hours, which has been in place since August of 2009 and allows residents to access the Clerk's Office until 8pm every Tuesday evening. Citizens have been able to conduct their business after traditional office hours and we have seen an increase in our ability to provide them with passports, marriage licenses, vital records requests, dog licenses and voter registrations.

Unfortunately, 2011 was the last year in which the Clerk's Office was able to provide Fish & Game licenses to Sandwich residents. Due to increased State regulations and requirements, it became unfeasible for us to continue to offer this service in 2012. We are disappointed to report this, but are willing to help residents with any questions they might have in obtaining licenses through different methods.

We have also continued our work with the Community Preservation Committee to secure funding for the preservation and restoration of the Town's vital records. A total of 13 of the Town's oldest vital records were preserved in 2011 and are now in the care and custody of the Town Clerk. We would like to thank the residents of Sandwich for supporting the CPC appropriation which allowed us to engage in this important preservation effort.

The Annual Town Election in May was the first time we used the newly purchased AccuVote optical scanner voting machines. This new equipment replaced the aging Optech Eagle voting machines that have been in use for over 15 years. We were pleased to report a smoother voting process as well as faster election results with the use of the new voting equipment.

As always, I would like to publicly thank the reliable and dedicated poll workers who help make the voting process here in Sandwich run successfully. Without them the election process could not occur. With four town-wide elections and two Town Meetings planned for 2012, I expect they will again be working hard for the voters of Sandwich. I would also like to extend my appreciation to my wonderful staff, Sue Lundquist and Nicole King for their devoted service to the residents of Sandwich. They work hard everyday to ensure that the functions of the Town Clerk's Office are implemented with the utmost professionalism and highest level of service. Together we have been able to increase the level of service we provide and implement efficiencies for the future.

I would like to thank the citizens of Sandwich for allowing me to serve them for another year. For the past three years I have been dedicated to modernizing the Clerk's operations, preserving our history and providing added levels of service and convenience. I truly appreciate the opportunity to be your Town Clerk.

Respectfully submitted,

Taylor D. White
Town Clerk

BIRTHS, MARRIAGES AND DEATHS IN 2011

A detailed list of births, marriages and deaths is no longer published in the Town Report due to privacy concerns and State law. The total number of births to Sandwich residents in 2011 was 130. The total number of marriages recorded in 2011 was 108. The total number of deaths recorded in 2011 was 356.

PASSPORTS

The Town Clerk is an official agent authorized to accept and process new passport applications. The Office processed a total of 384 passports in 2011.

DOG AND CAT LICENSES

Dog Licenses Issued in 2011

Males	**101**
Neutered Males	**480**
Females	**46**
Spayed	**490**
13 Kennel Licenses were issued	
TOTAL AMOUNT COLLECTED	**$8,787.00**

Cat Licenses Issued in 2011

Males	**0**
Neutered Males	**0**
Females	**0**
Spayed Females	**6**
TOTAL AMOUNT COLLECTED	**$18.00**

BUSINESS CERTIFICATES & RAFFLE PERMITS

The Town Clerk registered 161 business certificates in 2011 which generated a total of $4,025.00 in revenue for the Town of Sandwich. 10 raffle permits to various non-profit organizations were issued in 2011 which generated a total of $100.00 in revenue.

TOWN OF SANDWICH
2011 ANNUAL TOWN MEETING
MAY 2, 2011

The Annual Town Meeting was called to order in the Sandwich High School auditorium by Moderator Jan Levin Teehan at 7:00 P.M. The clerks checked in a total of 451 voters. The total number of eligible voters was 14,922. The invocation was delivered by Reverend John E. McGinn, Rector of St. John's Episcopal Church and Dana Barrette, Chairman of the Board of Selectmen, led the Pledge of Allegiance. The Moderator swore in the following Sandwich residents as tellers: Nancy Comer, Elaine Davis, Regina Peters, Katherine Heras, Carolyn Motta, Mary Fishman, Robert Paul, Alice Paul, Donna Leiss and John Leiss. Rene Douglas served as the timekeeper.

Moderator Teehan asked for a moment of silence for the following Town Employees who have passed since last Town Meeting: Vincent Harrington, James Silva, Ruth Tyback, Dagny Miller, and Edmund Serodio.

ARTICLE 1

To see if the Town will vote to hear the reports of all Town Officers and Committees and to act thereon and to hear the report of the Board of Selectmen on the Long Range Plan, or take any action relative thereto.

Dana Barrette, Chair of the Board of Selectmen read the report on the Long Range Plan on behalf of the Board.

MISSION STATEMENT

The government of the Town of Sandwich will provide the public with the highest, most efficient and effective level of service with the resources available in a manner that exemplifies honesty, integrity and a commitment to public service while honoring our rich history, protecting our environment and responsibly planning for our future.

SUMMARY OF LONG RANGE PLAN

The purpose of the Long Range Plan (LRP) is to annually project the future needs of the Town and identify the primary issues and projects on which the Town will focus, and to report this to Town Meeting (Section 4.2.5(i) of Town Charter). The vision that forms the basis for the LRP is articulated in detail in the Local Comprehensive Plan (LCP) approved by Town Meeting in May 2009. The document below is long range in the sense that is takes us further than just one budget cycle. It is meant to define the next few steps of the journey to the vision set forth in the LCP and the other planning documents identified in the Attachments below. Several of the items found in the Action Plan will be voted on at the May 2, 2011 Annual Town Meeting and are addressed in the recommended FY'12 budget.

INTRODUCTION

Guiding principles followed in developing the LRP include:

- Adequate staffing takes precedence over new buildings
- Realistic limitations of a large population & small tax base need to be considered
- Proposition 2.5 funding limitations need to guide wage / compensation packages, to the extent the Town can control them
- Action items over the next 12 months are heavily weighted toward collecting information and plan development
- Funding sources & tax impacts of proposed actions will be identified during the planning phase

ACTION PLAN

(* = proposed action item leader)

1. Improved Delivery of Existing Services
   - **a.** Submit a plan to the Selectmen and School Committee to explore consolidating & unifying financial systems and human resource cost centers – November 2011 – School Business Manager*, Town Accountant*, Town Treasurer, Human Resources Director, Information Technology Director, School Information Technology Staff
     - **i.** Warrant article to fund any hardware/software – April 2012 – Selectmen
     - **ii.** Consider "Chief Financial Officer" position – Jan 2012 – Selectmen, School Committee
   - **b.** Implement Pay-As-You-Throw – July 2011 –Director of Public Works*
     - **i.** Warrant article for transfer station enterprise fund – May 2011 – Selectmen
     - **ii.** Resolve SEMASS contract issue – 2011 – Director of Public Works
   - **c.** Submit a plan to the Selectmen to improve delivery of senior services – September 2011 – Council on Aging Director*, Public Health Nurse
     - **i.** Warrant article to fund initial step(s) – April 2012 – Selectmen
   - **d.** Review recreational facilities & existing Recreation Field Development Plan with the Selectmen – December 2011 – Recreation Director*
     - **i.** Issue RFP for additional recreational uses / services at Sandwich Hollows Golf Club (provided special legislation passes) – October 2011 – Selectmen, Town Manager's Office*, Golf Director
     - **ii.** Warrant article to fund first step(s) of recreation plan – April 2012 – Selectmen
   - **e.** Appoint charter review committee – July 2011 – Selectmen*
   - **f.** Streamline volunteer committee system – July 2011 – Selectmen*
   - **g.** Consider formation of Sandwich Endowment Fund – 2012 – Selectmen, Town Treasurer*
2. Capital Asset Management
   - **a.** Warrant article to secure State matching MSBA Green Repair Program funds for Forestdale and Oak Ridge Schools – April 2011 –Selectmen, School Department*
   - **b.** Warrant article for library HVAC capital exclusion – April 2011 – Selectmen, Library*
   - **c.** Resolve status of current library branch proposal – May 2011 – Town Meeting*

d. Move forward on public safety improvement plan
   i. Submit staffing plan and personnel cost estimate to Selectmen – December 2011 – Town Manager*, Fire Chief, Police Chief
   ii. Submit construction plan and cost estimate to Selectmen – December 2011 – Town Manager*, Fire Chief, Police Chief, Consultant
   iii. Warrant article/ballot question to support staffing plan – February 2012 – Selectmen
   iv. Warrant article/ballot question to support construction – February 2012 – Selectmen
e. Evaluate consultant's School District Master Plan – October 2011 – School Committee*
   i. Recommend action on School District Master Plan – January 2012 – School Committee
   ii. Warrant article to gauge public acceptance of the School District Master Plan – April 2012 – Selectmen
f. Submit a comprehensive capital improvement plan to the Selectmen, School Committee and Finance Committee – 2012 – Town Manager's Office*, Public Facilities Director, Building Inspector, School Business Manager, School Facilities Director, Capital Improvement Planning Committee
   i. It would be a 10-year plan encompassing all non-public safety physical facilities. It would propose new construction, if needed, to support a school master plan, road bond, consolidated town hall, senior / community center, and library facilities. It would propose necessary maintenance for facilities down in the queue for new construction. It would also show the tax impact of any borrowing needed to finance either construction or repairs – 2012 – Town Manager*, Financial Department Heads
   ii. Warrant article to adopt the plan – 2012 – Selectmen
   iii. Warrant article to fund the first step(s) – 2012 – Selectmen

3. Economic Development (Tax Base Growth)
   a. Achieve first series of Comprehensive Wastewater Management Plan milestones – per Wright-Pierce schedule – Health Director*, Water Quality Advisory Committee, Wright-Pierce
   b. Commence a 10-year tax base expansion plan to Selectmen, Sandwich Economic Initiative Corporation – January 2012 – Director of Planning &Development*, Director of Assessing
      i. Issue South Sandwich Village Center Request for Proposals – August 2011 – Selectmen, Town Manager's Office*
      ii. GenOn future & successor to current Tax Valuation Agreement – 2012 – Town Manager, Director of Assessing*
   c. Town meeting approval of revised zoning bylaw – October 2011 – Selectmen, Director of Planning & Development*, Planning Board
   d. Continue consideration of the Town's relationship with local non-profit organizations – 2011 – Selectmen, Assessors, Director of Assessing*
4. Preserve and Protect Historic Character and Natural Resources
   a. Warrant articles for CPC recommendations – April 2011 – Selectmen*
   b. Renewed plan to deal with beach erosion – July 2011 – Town Manager, Natural Resources Director*, Woods Hole Group, Army Corps of Engineers, Department of Environmental Protection
      i. Renewed action on previously submitted Federal & State funding & permitting efforts – April 2011 – Selectmen, Federal & State Delegation, Army Corps of Engineers, Department of Environmental Protection
      ii. Warrant article to fund permitting expenses which may entail use of CPA funds – October 2011 – Selectmen
      iii. Warrant article to fund first improvement step(s) – 2012 – Selectmen
   c. Progress report or new requests relative to Sandwich Affordable Housing Plan November 2011 – Sandwich Housing Authority*
   d. Review open space purchase priority list – January 2012 – Selectmen*, Natural Resources Director*, Conservation Commission, Community Preservation Committee

UNANIMOUSLY VOTED: That the Town accept the Report of all Town Officers and Committees as printed in the 2010 Annual Town Reports and hear the report of the Board of Selectmen on the Long Range Plan. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 2

To see if the Town will vote to hear the report of the Finance Committee and to see if the Town will vote to raise and appropriate or transfer from available funds the sum of $63,674,031.00, or any other amount, to defray Town expenses for the Fiscal Year July 1, 2011 to June 30, 2012 as itemized below in the third column entitled FY'12 Recommendation, or take any action relative thereto.

William Diedering, Chair of the Finance Committee read the report on behalf of the Board.

Finance Committee FY'12 Budget Message:

In accordance with the charter of the Town of Sandwich, the Finance Committee hereby presents this fiscal year 2012 budget message to the members of Town Meeting and to the taxpayers and residents of Sandwich.

We would like to thank the town department heads and staff, as well as School Superintendent Johnson and her staff, for their diligent work in support of this process. We would especially like to thank Town Manager Bud Dunham for his assistance as we worked our way through another difficult budget year. Mr. Dunham brings extraordinary budgeting expertise and valuable guidance to the table week after week and it is much appreciated.

The recommended FY 2012 budget calls for a total expenditure of $65,903,007. This is an increase of $534,142 (0.8%) over the FY 2011 budget. An increase of less than 1%, by any measure, is a very lean budget. In the best-case scenario, this could be considered a level-service budget. Certainly there is no expectation that it will result in any increase in service levels.

REVENUE SUMMARY

Calculated into this budget is an increase in the tax levy of $1,128,749 (2.5%) plus an additional $500,000 of tax levy attributed to new growth. Our surplus revenue is $1,367,711 which is an increase of $390,732 over last year.

Last year we transferred $1,250,000 from the Stabilization Fund to balance the FY 2011 budget. We are not taking any money from stabilization for the FY 2012 budget. Therefore, when comparing this year to last year it's important to understand that this represents a significant decrease in revenue.

We won't know the exact amount of our Chapter 70 state aid for schools until it is voted by the state legislature. With mixed signals coming from Beacon Hill, and no official guidance given, the decision was made to plug in an assumption of level funding for now. As we have done for the past several years, we will adjust this number at a future town meeting should it either increase or decrease.

We are projecting an 11.5% increase in discretionary state aid, due to an increase in the reimbursement for charter school tuition. Associated with this increase in reimbursement is an even greater increase in charter school assessments.

EXPENSE SUMMARY

The budget calls for a 3% increase to the general government operating budget to cover increases in expenses, most of which are salary increases related to collective bargaining agreements. It is not anticipated that there will be sufficient funds available to increase staffing levels in any general government department.

The general government departments are all running very lean in staffing, and in some cases are clearly understaffed. An increase lower than the proposed 3% would likely result in reductions in staff that would have a serious impact on the current service levels. An increase higher than 3% is not supported by our revenue projections.

The budget calls for a reduction in the local contribution to the school budget of $557,804 and assumes level funding of Chapter 70 state aid to schools. The result is an overall 1.9% reduction in the school department operating budget.

It is important to note that student enrollment decreased by 147 students this year. In the past five years, enrollment has decreased by 519 students, or 13%. Recent forecasts predict enrollment will continue to decline in the foreseeable future.

The School Department appears to be able to withstand the proposed 1.9% decrease without a major reduction in service levels. Much credit goes to the School Department for implementing various cost saving measures to help make this possible. While some positions may be eliminated due to reorganizing, the budget does not project a significant overall decrease in staffing level, and class sizes are projected to hold steady on average. There are no plans to eliminate programs due to a lack of funding. No new fees are being proposed.

The School Department made the decision to participate in the School Choice program starting in 2010. Since that time, a small but growing number of out-of-district students have chosen to attend school in Sandwich. The school department receives tuition for these students to help cover incremental costs. This tuition money has been put into an account to be used at the discretion of the School Committee. The Superintendent projected that there will be $160,000 available in the account for use next year should the need arise. This revenue source is not included in the FY 2012 budget projections so it has the effect of partially offsetting the 1.9% decrease.

The reverse of this situation occurs when students leave the Sandwich schools to attend a charter school, or another public school through the School Choice program. The town is assessed money to cover their tuition. We expect a sharp increase in this expense as more students are attending schools elsewhere. The main driving factor behind this is the expansion of the Sturgis Charter School which now has more seats available. To put all this in perspective, in 2006 the actual cost (assessment - reimbursement) of charter school tuition was $200,000 and in 2012 it will be approximately $835,000.

The one aspect of the school budget that causes the most concern is related to pending collective bargaining agreements. The most recent collective bargaining agreement with the teachers union (SEA) expired in 2010 and teachers are currently working without a contract while a new agreement is being negotiated. The proposed FY 2012 budget does not include any amount for salary increases beyond step and longevity increases. Depending on the outcome of the negotiations this could present a very serious imbalance.

Other noteworthy changes in expenses include a 5.9% increase in the assessment for the Upper Cape Regional Technical School, a 7.9% increase in the town's share of employee health care costs, and an increase in the annual pension liability of 6.8%. These are significant increases that we've been forced to deal with year after year. Just the increase in health insurance alone is $650,000 this year.

STRUCTURAL DEFICIT

Every year, as we begin the process of developing the budget for the following year, we are faced with a deficit of somewhere between one to two million dollars. This is the amount of the structural deficit that is built into our budget. Simply put, our annual increase in expenses exceeds our annual increase in revenues. Common sense would dictate that this situation is not sustainable.

Every year we manage to find a way to overcome the deficit and balance the budget. We've accomplished this with a variety of "one-time" solutions, rather than to solve the problem with any kind of sustainable solution. Since 2009, we've taken $1.5 million dollars out of the Stabilization Fund. We've had some union and non-union employees forgo cost of living increases for two consecutive years in order to preserve jobs. We've reduced our capital budget that we use to maintain our equipment, vehicles and buildings. Not properly maintaining our assets will inevitably cost us more over the long term.

We have also balanced the budget in recent years by underfunding the general government operating budget.

Town Manager Dunham told us in no uncertain terms that the Police, Fire, DPW and many other general government departments are under-resourced. In budget discussions this year, Mr. Dunham issued a stern warning to the Selectmen and the Finance Committee

stating that we cannot continue to underfund our most basic requirements. Underfunding our Police and Fire departments jeopardizes public safety as well as the safety of our employees. Underfunding maintenance of our roads will cost us more as they continue to deteriorate.

There is no single solution to the structural deficit problem. On the expense side, much of the annual increases are related to employment costs, specifically, the rate of salary increases and the rising cost of health care and retirement benefits. Strategies can and should be developed to contain these costs. Our annual revenue is, to a great extent, influenced by factors beyond our control. Still, there are a few limited options available to increase revenue and each must be fully investigated.

There will undoubtedly be careful consideration of an override next year but that decision has yet to be made.

CONCLUSION

The Finance Committee, which functions as an independent advisory committee, weighs the input from all interested parties during the budget deliberations and analyzes the impact that the budget will have on the taxpayers, residents and visitors of Sandwich. This year the recession has dictated that we support a very lean budget with practically no increase in total spending over FY 2011.

The impact on property taxes of the proposed FY 2012 budget is estimated to be a $63 increase for the average single-family home, valued at $358,200. This estimate does not include the debt exclusion and capital exclusion articles that appear later on the warrant.

After careful review and consideration, the Finance Committee voted unanimously to recommend that Town Meeting accept the budget as presented, and pass Article 2.

FY'12 BUDGET TOTALS

No.	Department	FY'10 Appropriation	FY'11 Appropriation	FY'12 Recommendation
114	Moderator	1	1	1
123	Selectmen/Administrator	382,310	382,385	377,656
	Personnel Expenses	76,799	75,000	158,153
131	Finance Committee	2,200	2,700	2,700
135	Accounting	172,844	176,755	183,362
141	Assessing	338,531	338,359	341,087
145	Treasurer	164,030	168,066	174,755
146	Tax Collector	229,981	235,820	241,224
147	Tax Title	25,000	25,000	25,000
151	Legal	225,000	225,000	225,000
152	Human Resources	143,842	143,842	143,842
161	Town Clerk	153,934	156,050	156,990
162	Elections & Registrations	35,500	56,500	45,000
171	Natural Resources	233,008	233,711	236,898
175	Planning & Development	150,849	149,662	153,133
190	Facilities Management	410,784	449,604	474,604
195	Town Reports	11,000	11,000	11,000
196	Bind Town Records	1,000	1,000	1,000
197	Data Processing	331,156	331,456	331,456
	Total 100s	3,087,769	3,161,911	3282,861
210	Police Department	3,058,024	3,045,197	3,148,270
220	Fire Department	3,631,921	3,657,892	3,790,423
241	Inspections	229,480	230,843	231,306
244	Weights & Measures	1,200	1,200	200
291	Emergency Management	5,250	5,250	5,250
294	Forest Warden	1,500	1,500	1,500
297	Bourne Shellfish	4,000	4,000	4,000
299	Greenhead Fly	1,500	1,500	1,500
	Total 200s	6,932,875	6,947,382	7,182,449
300	School Department	30,413,314	30,176,539	29,225,227
313	UCCRVTS	1,575,093	1,686,655	1,786,439
	Total 300s	31,988,407	31,863,194	31,011,666

No.	Department	FY'10 Appropriation	FY'11 Appropriation	FY'12 Recommendation
410	DPW – Engineering	123,293	123,593	123,593
420	DPW – Highways	1,478,417	1,509,979	1,540,118
421	Snow & Ice	250,008	250,009	250,010
424	Streetlights	30,000	30,000	30,000
435	DPW – Sanitation	765,569	765,569	765,569
	Total 400s	2,647,287	2,679,150	2,709,290
510	Health Department	166,464	167,464	167,616
522	Nursing Department	126,322	118,665	128,938
541	Council on Aging	145,369	147,520	152,115
543	Veterans Services	37,591	42,000	41,992
	Total 500s	475,746	475,649	490,661
610	Library	866,210	866,210	892,196
630	Recreation Department	70,849	71,149	71,149
650	DPW – Parks	13,850	13,850	13,850
671	Hoxie House / Grist Mill	0	10,000	10,000
693	Memorial Day	1,200	1,200	1,200
694	Historic District	11,500	12,000	12,000
	Total 600s	963,609	974,409	1,000,395
OPERATING SUBTOTAL:		46,095,693	46,101,695	45,677,322
135	Marina & SHGC Indirect Costs Transfers			30,000
171	Waterways Fund Transfer			17,500
220	Ambulance Fund Transfer			150,000
630	Beach and Recreation Account Transfer (incl. Sandy Neck)			195,240
645	Community Preservation Act Debt			1,282,701
650	Cemetery Trust Fund Transfer			22,000
671	Hoxie House / Grist Mill Income Transfer			33,000
INTER-FUND TRANSFERS SUBTOTAL:				1,730,441
132	Reserve Fund			400,000
540	Social Services Programs			21,200
710	Short Term Debt			50,000
750	Debt			2,953,256
910	Group Health Insurance			8,900,000
912	Medicare			494,091
940	Property & Liability Insurance			825,000
941	Unemployment Account			50,000
950	Retirement Assessment			2,572,721
OTHER ACCOUNTS SUBTOTAL:				16,266,268
FY'12 BUDGET TOTAL:				**63,674,031**

UNANIMOUSLY VOTED: That the Town hear the report of the Finance Committee and raise and appropriate $59,675,879; transfer and appropriate $1,367,711 from Free Cash; transfer and appropriate $900,000 from the ambulance receipts reserved for appropriation account; transfer and appropriate $150,000 from overlay surplus; transfer and appropriate $1,065,110 from the Community Preservation Fund Fiscal Year 2012 estimated annual revenues; transfer and appropriate $217,591 from the Community Preservation Fund undesignated fund balance; transfer and appropriate $15,000 from Sandwich Marina funds; transfer and appropriate $15,000 from the Sandwich Hollow Golf Club enterprise fund; transfer and appropriate $195,240 from the beach parking receipts reserved for appropriation account; transfer and appropriate $33,000 from the Hoxie House / Grist Mill receipts reserved for appropriation account; transfer and appropriate $17,500 from the Waterways Fund; transfer

and appropriate $22,000 from cemetery trust funds; to defray Town expenses for the Fiscal Year 2012 as itemized in the third column entitled FY'12 Recommendation, as printed in the Warrant under Article 2, and set the compensation of elected officials as follows:

Moderator	**1**
Chairman Board of Selectmen	**2**
Selectmen – 4 each	**1**
Chairman Board of Assessors	**2**
Assessors – 2 each	**1**
Town Clerk	**65,520**

This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 3

To see if the Town will vote to hear the report of the Capital Improvement Planning Committee, and further, to appropriate the sum of $648,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and repairing equipment, vehicles, and buildings, and providing related services in accordance with the following list, with any unexpended balance for each item identified below to be placed in the Building Repairs / Capital Purchases account to be expended under the direction of the Board of Selectmen:

Natural Resources – Pick-up Replacement	40,000.00
Natural Resources – Outboard Motor & Steering Replacement	15,000.00
Facilities Department – Town Building Repairs/Improvements	125,000.00
Joint Public Safety Building – Schematic Design & Cost Estimate	125,000.00
Police Department – Cell Block Upgrades	26,000.00
Fire Department – Ambulance Replacement	200,000.00
DPW – Truck w/ Plow Replacement	45,000.00
DPW – Sanitation Walls Improvements	40,000.00
School Department – Remove HTW Underground Tank	10,000.00
Police Department – Taser Purchases	9,000.00
Recreation Department – Playground & Skate Park Maintenance	4,000.00
Recreation Department – Portable PA System	1,500.00
School Department – HTW School Zone Signals	7,500.00

And further,

That to meet this appropriation, the sum of $152,956.70, be transferred from the following unexpended balances:

Ambulance Fund Transfer	75,000.00
County Retirement Assessment	47,172.58
Natural Resources – Murkwood Property	42.53
Natural Resources – Ryder Property	49.73
Natural Resources – Trailer Purchase	666.80
Natural Resources – Conservation Land Improvements	6.24
Facilities Department – Various Building Repairs	723.33
Facilities Department – Buildings Assessment	1,241.80
Facilities Department – Flail Mower Attachment Purchase	609.15
Facilities Department – Mower Purchase	196.78
Facilities Department – ADA Accessibility	1,148.71
Facilities Department – East Sandwich Beach	787.44
Police Department – Encumbrance	1,200.00
Engineering Department – Vehicle Purchase	1,060.00
DPW – Pick-up with Plow Purchase	1,975.23
DPW – Basin Truck Purchase	1,758.50
Library – HVAC Repairs	9,388.55
Health Department – Snake Pond	4,255.00
CCC Traffic Mitigation – Project Balance	3,300.95
Outfall Pipe Legal Fund – Project Balance	2,373.38

And that the sum of $495,043.30 be raised and appropriated or transferred from available funds for these purposes.

or take any action relative thereto.

Michael Baker read the report of the Capital Improvement Planning Committee.

Carl Johansen of Oxford Road made a motion to amend article 3 by reducing the total by $28,000 from the following line-items:

Natural Resources – Pick-up Replacement	–$20,000
Natural Resources – Outboard Motor & Steering Replacement	–$8,000

Motion was seconded from the floor.

The vote on the motion to amend was a voice vote and declared failed by the Moderator.

VOTED: That the Town hear the report of the Capital Improvement Planning Committee and raise and appropriate $495,043.30, and transfer and appropriate $75,000 from the ambulance receipts reserved for appropriation account, and transfer and appropriate 77,956.70 from the unexpended balances listed in the Warrant under Article 3, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and repairing equipment, vehicles, and buildings, and providing related services as listed in Article 3 of the warrant, with any unexpended balance for each item identified below to be placed in the Building Repairs / Capital Purchases account to be expended under the direction of the Board of Selectmen. This was a voice vote and declared carried by the Moderator.

ARTICLE 4

To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the School Building Committee to pay costs of remodeling, reconstructing and making extraordinary repairs to the Oak Ridge School roofs and windows, located at 260 Quaker Meetinghouse

Road, Sandwich, Massachusetts and the Forestdale School roofs and windows, located at 151 Route 130, Sandwich, Massachusetts, including the payment of all design and any other costs incidental thereto, for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The proposed repair projects would materially extend the useful life of the schools and preserve assets that are otherwise capable of supporting the required educational program. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the project shall not exceed the lesser of (1) forty-four and sixty-nine one hundredths percent (44.69%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. Provided that said appropriation shall be contingent on a Proposition 2 and 1/2 debt exclusion referendum in accordance with M.G.L. c. 59, sec. 21C(k); or to take any other action relative thereto.

UNANIMOUSLY VOTED: That the Town of Sandwich appropriates the sum of five million four hundred fifteen thousand seven hundred and eighty dollars ($5,415,780) to pay costs of remodeling, reconstructing and making extraordinary repairs to the Oak Ridge School roofs and windows, located at 260 Quaker Meetinghouse Road, in Sandwich, Massachusetts and the Forestdale School roofs and windows, located at 151 Route 130 in Sandwich, Massachusetts, including the payment of all design and any other costs incidental thereto, which proposed repair projects would materially extend the useful life of the schools and preserve assets that are otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the School Building Committee, and to meet this appropriation the Town is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the projects shall not exceed the lesser of (1) forty-four and sixty-nine one hundredths percent (44.69%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 1/2); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 5

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich Public Library HVAC system located at 142 Main Street, including design, site improvements, equipment, furnishings and costs incidental thereto, and further to authorize the Board of Selectmen to enter into any and all contracts necessary to carry out such project; provided that said appropriation shall be contingent upon the passage of a so-called proposition two and one-half capital expenditure exclusion referendum in accordance with M.G.L. c.59, §21C(iΩ), or take any action relative thereto.

UNANIMOUSLY VOTED: That the sum of $450,000 be raised and appropriated to pay costs of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich Public Library HVAC system located at 142 Main Street, including design, site improvements, equipment, furnishings and costs incidental thereto; and further, that the Board of Selectmen is authorized to enter into any and all contracts necessary to carry out such project; provided, however, that no amounts shall be expended hereunder unless and until the Town shall have approved a so-called proposition two and one-half capital expenditure exclusion referendum in accordance with M.G.L. c.59, §21C(i1/2). This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 6

To see if the Town will approve the $2,000,000 borrowing authorized by the vote of the Upper Cape Cod Regional Vocational Technical School District on March 10, 2011, for the purpose of paying costs of replacing windows at the District high school located at 220 Sandwich Road, Bourne, Massachusetts, and for the payment of all costs incidental and related thereto, or to take any other action relative thereto.

UNANIMOUSLY VOTED: That the Town hereby approves the $2,000,000 borrowing authorized by the vote of the Upper Cape Cod Regional Vocational Technical School District on March 10, 2011, for the purpose of paying costs of replacing windows at the District high school located at 220 Sandwich Road, Bourne, Massachusetts, and for the payment of all costs incidental and related thereto. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 7

To see if the Town will vote to transfer and appropriate the remaining balance, or any other amount, from the Sandwich boardwalk plank sale account to the boardwalk repair and maintenance account, to be expended under the direction of the Board of Selectmen, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer and appropriate $26,100.75 from the Sandwich boardwalk plank sale account to the boardwalk repair and maintenance account, to be expended under the direction of the Board of Selectmen. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 8

To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53F1/2 to raise and appropriate or transfer from available funds a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'12 operating budget for Sandwich Hollows Golf Club, or take any action relative thereto.

VOTED: That the Town transfer and appropriate $1,026,885 from Golf Course Receipts, to be expended under the direction of the Board of Selectmen, for establishing the Fiscal Year 2012 Enterprise Fund operating budget for Sandwich Hollows Golf Club. This was a voice vote and declared carried by the Moderator.

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of $13,139.50, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of funding the FY'12 Sandwich Promotions Fund as established under Chapter 227 of the Acts of 1997, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer and appropriate $13,139.50 from the Sandwich Promotions Fund, to be expended under the direction of the Board of Selectmen, for funding the Fiscal Year 2012 Sandwich Promotions Fund as established under Chapter 227 of the Acts of 1997. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 10

To see if the Town will vote to appropriate the sum of money, received or to be received, from the Chapter 90 State Aid to Highways Program for highway construction and/or maintenance on any State approved road during FY'12, or take any action relative thereto.

VOTED: That the Town appropriate $794,190 or any other amount received, or to be received, from the Chapter 90 State Aid to Highways Program for highway construction and/or maintenance on any State approved road during Fiscal Year 2012. This was a voice vote and declared carried by the Moderator.

ARTICLE 11

To see if the Town will vote to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. c.59, §5, Clause 41A, the so-called Property Tax Deferral for Seniors program, from 8.0% to 5.0%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2011, or take any action relative thereto.

VOTED: That the Town vote to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. c.59, §5, Clause 41A, the so-called Property Tax Deferral for Seniors program, from 8.0% to 5.0%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2011. This was a voice vote and declared carried by the Moderator.

ARTICLE 12

To see if the Town will vote to accept the provisions of M.G.L. c.59, §5, clause 56, which allows members of the Massachusetts National Guard or military reservists who are on active duty to obtain a reduction of all or part of their real and personal property taxes for any Fiscal Year they are serving in a foreign country, to be effective beginning in Fiscal Year 2012, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town accept the provisions of M.G.L. c.59, §5, clause 56, which allows the Board of Assessors to reduce all or part of the real and personal property taxes for any fiscal year for any member of the Massachusetts National Guard or military reservists who are on active duty in a foreign country. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 13

To see if the Town will vote to accept the provisions of M.G.L. c.44, §53F1/2 to establish an enterprise fund for the delivery of solid waste and landfill operations and services effective Fiscal Year 2013, or take any action relative thereto.

VOTED: That the Town accept the provisions of M.G.L. c.44, §53F1/2 to establish an enterprise fund for the delivery of solid waste and landfill operations and services effective Fiscal Year 2013. This was a voice vote and declared carried by the Moderator.

ARTICLE 14

To see if the Town will vote to accept the provisions of M.G.L. c.51, §42C to allow voter education and voluntary registration sessions one day each year between April 1 and May 15 in each public, private, and vocational high school in Sandwich, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town accept the provisions of M.G.L. c.51, §42C to allow voter education and voluntary registration sessions one day each year between April 1 and May 15 in each public, private, and vocational high school in Sandwich. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 15

To see if the Town will vote to accept the preliminary design for the construction and equipping of a new library to be located in Sandwich off Quaker Meetinghouse Road near the intersection with Cotuit Road, the so-called South Sandwich Village Library Project; and further, to authorize the Library Trustees of the Sandwich Public

Library and/or the Board of Selectmen to apply for, accept and expend any state grants that may be available for the design, constructing or equipping of such new library, such funds to be expended under the direction of the Board of Selectmen in accordance with the Town Charter, or to take any other action relative thereto.

(Submitted by Petition)

Jeanie Vander Pyl of State Street and Chair Board of Library Trustees moved that the meeting accept Article 15.

Motion was seconded from the floor.

She read the following report on behalf of the Library Trustees.

On behalf of the Sandwich Library Trustees, I ask you to vote "yes" on Article 15.

A **YES** vote simply means that our grant application will be reviewed and rated by the state. It does **NOT** approve the expenditure of any Town Funds.

Although the wording of the article states to "apply for, accept and expend" it is only the application process that is currently under consideration. Our application was submitted on Jan. 26 as required to the MA Board of Library Commissions. The grant application requires that the Town pass an article that contains this wording. If we are lucky enough to receive an award in July or sometime in the future, then and only then will the issues of "accepting and expending" be up for consideration. Any expenditure of funds will have to be approved at a future Town Meeting and also at the Polls.

The State legislature has already approved bonding $100 million to encourage and assist Towns with library construction projects. Another incentive for Towns to apply is the unprecedented nearly 50% match for reimbursement. These are your tax dollars and can only be used for library buildings. If Sandwich isn't at least considered for a grant, your tax dollars will most certainly pay for another Town's library project . Over 30 Towns have submitted applications and less than half of these will be awarded State Funds. Other worthy projects will be put on a waiting list. In the past, libraries on these lists waited another 4-5 years until additional State funds were secured. Passing Article 15 is also our only chance to get on the waiting list.

Article 15 also states that the Town accepts our preliminary design. Last June, the Trustees went before the Selectmen to secure a parcel of land for a new library, another requirement for our grant application. On June 24, the Selectmen approved designating a 3 acre parcel for a new library in the Golden Triangle. The Trustees immediately went to work along with the Assistant Town Manager to write and publish the RFQs to hire an Owner's Project Manager and Architect as required by the State. The Trustees, Library Director and other Town staff put in hundreds of hours of work to formulate the plans and write the grant application, a 130 page document. The plans were based on our Building Program which was prepared by a consultant with funds approved by the Board of Selectmen in 2006. The Building Program compares our current facility to nationally recognized standards and requires planning for adequate service for the next 20 years. A **YES** vote on Article 15 ensures that the collaboration and preparation of the past 10 months is at least acknowledged by the Town and considered for funds by the State.

We can't expand our wonderful Main Street library – it's adjacent to conservation land, and the building was not designed to support a second floor. We know from community surveys done in the last 10 years, that 70 % of responders favored an additional library facility. We also know that 60% of our population now lives in the South and East Sandwich area. Just as the Town built 2 elementary schools closer to these neighborhoods, we feel that a library should be available in this area of Town. Over 3,000 people use the Sandwich Library on a weekly basis. Having a library in the Golden Triangle will also be a golden opportunity to make commercial businesses want to be there. The library is the busiest public building in Sandwich, and new libraries bring in even more users, since they are accessible and can accommodate more services. So our usage will most likely increase, and provide the incentive for people to use the businesses in this complex.

During the last library grant round in 2005, the Trustees sought approval from the Selectmen to apply. We were told that the school debt would be retiring in five years, and that would be a better time to apply. Well here we are. Matching funds at that time were 30%; they are almost 50% now. Beside school construction projects, no other Town buildings qualify for any reimbursement from the State.

Our Main Street Library will be maintained and returned to the level of service for which it was designed. It will again have places to study, comfortable seating and small and large meeting rooms. With more space available, the Archives collection will be able to be properly housed and made more accessible to visitors to our Town.

If we had adequate library facilities it would be amazing to see what could be offered and provided to the community. Having worked with the grant team and seeing the possibilities has made me hopeful that Sandwich could have the facilities for library services it needs and deserves. The library provides services to all ages and all economic levels and is used by residents and visitors alike. The plans for the South Sandwich Village Library speak to the myriad of ways that people use the library and include wonderful spaces for people to use individually and with groups. There will be ample parking and the building will be accessible to all. The design also incorporates green elements which will enable us to qualify for additional LEEDS reimbursements. This project would be something positive for our Town, something we could all use and enjoy.

A "Yes" vote does not commit the Town to any funding, but opens the door to receiving millions from the State. We have the opportunity for the State to pay half of the cost of a new library building. Either we can take advantage of it or another Town will. Voting "yes" on Article 15 only allows our application to be considered for a grant. It is our only chance to find out what the State thinks of our project. It is also our only opportunity to get on a waiting list for future funds. It doesn't guarantee a grant, nor does it guarantee that the Town will take the next step to fund our project.

Mr. Bess from the Architectural firm made a presentation.

There was a motion to move the question and it was seconded. This was a voice vote and declared carried the required two-thirds majority by the Moderator.

VOTED: That the Town accept the preliminary design for the construction and equipping of a new library to be located in Sandwich off Quaker Meetinghouse Road near the intersection with Cotuit Road, the so-called South Sandwich Village Library Project and authorize the Library Trustees of the Sandwich Public Library and/or the Board of Selectmen to apply for, accept and expend any state grants that may be available for the design, constructing or equipping of such new library, such funds to be expended under the direction of the Board of Selectmen in accordance with the Town Charter. This was a counted vote, 155 yea and 136 nay, and declared carried by the Moderator.

ARTICLE 16

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2012 Community Preservation budget and to appropriate from the Community Preservation Fund Fiscal Year 2011 estimated annual revenues the sum of $75,000.00, or any other sum, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2012; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources, and community housing purposes, as well as a sum of money to be placed in the 2012 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes as recommended by the Community Preservation Committee; or take any other action in relation thereto.

UNANIMOUSLY VOTED: That the Town hear and act on the report of the Community Preservation Committee on the Fiscal Year 2012 Community Preservation budget and transfer and appropriate $75,000 from the Community Preservation Fund Fiscal Year 2012 estimated annual revenues, to be expended under the direction of the Board of Selectmen, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2012; and further reserve for future appropriation from the Fiscal Year 2012 Community Preservation Fund estimated annual revenues the following sums: $162,873 for open space purposes; $162,873 for historic resources purposes; and $162,873 for community housing purposes. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 17

To see if the Town will vote to transfer and appropriate under the Community Preservation Act historic resources program the sum of $10,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of preserving, restoring, and protecting burial stones in the Town of Sandwich Old Town Cemetery, Grove Street; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money fo this purpose; or take any other action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer an appropriate $10,000 from the Community Preservatio Fund historic resources reserve for historic resource pur poses under the Community Preservation Act, to be ex pended under the direction of the Board of Selectmen, fo the purpose of preserving, restoring, and protecting buria stones in the Town of Sandwich Old Town Cemetery, Grov Street. This was a voice vote and declared carried unani mously by the Moderator.

At 11 pm, the Moderator asked for a vote to continue the meeting per the Town By-Laws. This was a voice vote and carried by the required two-thirds majority.

ARTICLE 18

To see if the Town will vote to transfer and appropriate under the Community Preservation Act historic resources program the sum of $16,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of preparing and installing signage to appropriately identify National Register Historic Districts in Sandwich; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose; or take any other action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer and appropriate $16,000 from the Community Preservation Fund historic resources reserve for historic resource purposes under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for the purpose of preparing and installing signage to appropriately identify National Register Historic Districts in Sandwich. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 19

To see if the Town will vote to transfer and appropriate under the Community Preservation Act affordable housing program the sum of $450,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of supporting the Forestdale Village affordable housing project owned by Forestdale Village, LLC; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose; and further, to authorize the Board of Selectmen to enter into a grant agreement with said Forestdale Village, LLC, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions under which such funds may be expended, and to further authorize the Board of Selectmen to accept an affordable housing restriction pursuant to the grant agreement; or take any other action relative thereto.

Carl Johansen of Oxford Road moved the question.

Motion was seconded from the floor and declared carried by the required two-thirds majority by the Moderator.

VOTED: That the Town transfer and appropriate $450,000 from the Community Preservation Fund community housing reserve for community housing purposes under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for the purpose of supporting the Forestdale Village affordable housing project owned by Forestdale Village, LLC, and authorize the Board of Selectmen to enter into a grant agreement with said Forestdale Village, LLC, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions under which such funds may be expended, and to further authorize the Board of Selectmen to accept an affordable housing restriction pursuant to the grant agreement. This was a voice vote and declared carried by the Moderator.

ARTICLE 20

To see if the Town will vote to transfer and appropriate under the Community Preservation Act affordable housing program the sum of $48,500.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of supporting the Housing Assistance Corporation down payment and closing cost assistance program; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose; and further, to authorize the Board of Selectmen to enter into a grant agreement with said Housing Assistance Corporation, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions under which such funds may be expended, and to further authorize the Board of Selectmen to accept an affordable housing restriction pursuant to the grant agreement; or take any other action relative thereto.

VOTED: That the Town transfer and appropriate $48,500 from the Community Preservation Fund community housing reserve for community housing purposes under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for the purpose of supporting the Housing Assistance Corporation down payment and closing cost assistance program, and authorize the Board of Selectmen to enter into a grant agreement with said Housing Assistance Corporation, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions under which such funds may be expended, and to further authorize the Board of Selectmen to accept an affordable housing restriction pursuant to the grant agreement. This was a voice vote and declared carried by the Moderator.

ARTICLE 21

To see if the Town will vote to transfer and appropriate under the Community Preservation Act affordable housing program the sum of $49,999.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of supporting the actual construction of the Community Green project owned by Housing Assistance Corporation; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose; and further, to authorize the Board of Selectmen to enter into a grant agreement with said Housing Assistance Corporation, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions under which such funds may be expended, and to further authorize the Board of Selectmen to accept an affordable housing restriction pursuant to the grant agreement; or take any other action relative thereto.

VOTED: That the Town transfer and appropriate $49,999 from the Community Preservation Fund community housing reserve for community housing purposes under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for the purpose of supporting the actual construction of the Community Green project owned by Housing Assistance Corporation, and authorize the Board of Selectmen to enter into a grant agreement with said Housing Assistance Corporation, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions under which such funds may be expended, and to further authorize the Board of Selectmen to accept an affordable housing restriction pursuant to the grant agreement. This was a voice vote and declared carried by the Moderator.

ARTICLE 22

To see if the Town will vote to transfer, from the board or officer currently having custody for the purposes for which now held to the Conservation Commission for conservation purposes and also for the purpose of granting a conservation restriction, Parcels 1, 2 and 3 identified below, and to authorize the Conservation Commission, with the approval of the Board of Selectmen, to convey conservation restrictions on said Parcels 1, 2 and 3 with the objective of satisfying the requirements of the Natural Heritage program in order to permit the Town to proceed with using other parcels of land for wastewater treatment and/or discharge purposes, such conservation restrictions to be granted to the Sandwich Conservation Trust or another entity eligible under G.L. c.184, §32 to hold a perpetual conservation restriction, based on such terms and conditions as the Conservation Commission deems to be in the best interests of the Town; and further to authorize the Board of Selectmen to convey a conservation restriction on any other Town parcel or parcels located in the Discovery Hill Conservation Lands – Town Lands Complex area or elsewhere, now held for general municipal purposes, as to which the grant of a conservation restriction may be deemed necessary by the Board of Selectmen for the same objective;

Said parcels defined as:

1. Assessors Map 28, Lot 56, off Service Road, consisting of approximately 12.30 acres; and

2. Assessors Map 33, Lot 48, off Service Road, consisting of approximately 18.73 acres; and

3. Assessors Map 28, Lot 67, off Quaker Meetinghouse Road, consisting of approximately 7.25 acres;

And further,

that such conservation restriction grants may be in consideration of the grant to the Town of the fee simple or lesser interest in the following described parcels of land for wastewater treatment and or discharge purposes, as depicted on a sketch plan of the area of land on file in the Town Clerk's Office entitled "Proposed Habitat Offset for Community Green/Town of Sandwich Wastewater Facilities", dated April 14, 2011, said property located on land owned by the Housing Assistance Corporation off Jan Sebastian Drive and defined as Assessors Map 28, Lots 41 and 42, consisting of approximately 40.20 acres in their entirety;

or take any action relative thereto.

VOTED: That the Town transfer, from the board or officer currently having custody for the purposes for which now held to the Conservation Commission for conservation purposes and also for the purpose of granting a conservation restriction, Parcels 1, 2 and 3 identified in the Warrant under Article 22, and authorize the Conservation Commission, with the approval of the Board of Selectmen, to convey conservation restrictions on said Parcels 1, 2 and 3 with the objective of satisfying the requirements of the Natural Heritage program in order to permit the Town to proceed with using other parcels of land for wastewater treatment and or discharge purposes, such conservation restrictions to be granted to the Sandwich Conservation Trust or another entity eligible under G.L. c.184, §32 to hold a perpetual conservation restriction, based on such terms and conditions as the Conservation Commission deems to be in the best interests of the Town; and that such conservation restriction grants may be in consideration of the grant to the Town of the fee simple or lesser interest in the following described parcels of land for wastewater treatment and or discharge purposes, as depicted on a sketch plan of the area of land on file in the Town Clerk's Office entitled "Proposed Habitat Offset for Community Green/Town of Sandwich Wastewater Facilities", dated April 14, 2011, said property located on land owned by the Housing Assistance Corporation off Jan Sebastian Drive and defined as Assessors Map 28, Lots 41 and 42, consisting of approximately 40.20 acres in their entirety. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 23

To see if the Town will vote to authorize the Board of Selectmen to convey, all or a portion of the Town property known as the Deacon Eldred House located at 4 Water Street, and shown as Assessor Map 73, Lot 154, consisting of approximately 0.89 acres, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town; or take any action relative thereto.

VOTED: That the Town authorize the Board of Selectmen to convey, all or a portion of the Town property known as the Deacon Eldred House located at 4 Water Street, and shown as Assessor Map 73, Lot 154, consisting of approximately 0.89 acres, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town. This was a voice vote and declared carried by the Moderator.

ARTICLE 24

To see if the Town will vote to authorize the Board of Selectmen to accept a gift of a 50-foot wide drainage easement from Franklin G. Gilfoy on land situated at 99 Route 130 and shown as Assessor Map 11, Lot 74 and which is also shown as Lot B on a plan entitled, "Plan of Land of Charles T. Burke Situated in Forestdale Town of Sandwich Scale 1"=60'" dated Oct. 1926 and recorded with the Barnstable County Registry of Deeds in Plan Book 19, Page 135 located at 99 Route 130, and shown as Assessor Map 11, Lot 74, a copy of which is on file with the Town Clerk's Office, upon such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town authorize the Board of Selectmen to accept a gift of a 50-foot wide drainage easement from Franklin G. Gilfoy on land situated at 99 Route 130 and shown as Assessor Map 11, Lot 74 and which is also shown as Lot B on a plan entitled, "Plan of Land of Charles T. Burke Situated in Forestdale Town of Sandwich Scale 1"=60'" dated Oct. 1926 and recorded with the Barnstable County Registry of Deeds in Plan Book 19, Page 135 located at 99 Route 130, and shown as Assessor Map 11, Lot 74, upon such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, as printed in the Warrant under Article 24. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 25

To see if the Town will vote to accept the layout of Harlow Road as a public way and easements adjacent to Harlow Road as shown on the plans thereof entitled "Massachusetts Department of Transportation Highway Division, Preliminary Right of Way Plans, Cotuit Road, Harlow Road, & South Sandwich Road in the Town of Sandwich, Barnstable County, as altered April 2011, Sheets 1 thru 10" as amended and prepared by Howard/Stein-Hudson Associates, Inc., a copy of which is on file with the Town Clerk's Office; and further to authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee in land, for the layout of said way for the Cotuit Road, Harlow Road and South Sandwich Road Project, and to raise and appropriate a sum of $1.00 for said purposes; or take any action relative thereto.

VOTED: That the Town accept the layout of Harlow Road as a public way and easements adjacent to Harlow Road as shown on the plans thereof entitled "Massachusetts Department of Transportation Highway Division, Preliminary Right of Way Plans, Cotuit Road, Harlow Road, & South Sandwich Road in the Town of Sandwich, Barnstable County, as altered April 2011, Sheets 1 thru 10" as amended and prepared by Howard/Stein-Hudson Associates, Inc. and authorize the Board of Selectmen to accept as a gift,

purchase or take by eminent domain, permanent and temporary easements or fee in land, for the layout of said way for the Cotuit Road, Harlow Road and South Sandwich Road Project, and to raise and appropriate a sum of $1.00 for said purposes, as printed in the Warrant under Article 25. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 26

To see if the Town will vote to amend the Town Bylaws by deleting the text and title of Section 6.10, Junk Dealer/Collector, and inserting the following, or take any action relative thereto.

Secondhand Dealers and Secondhand Collectors

1. Definitions

ACCEPTABLE IDENTIFICATION means either:

A. A current driver's license that includes the date of birth, photograph, and physical description of the person offering the identification; or

B. Two other pieces of current identification, at least one of which is issued by a governmental agency or subdivision and includes the date of birth, photograph and physical description of the person offering the identification.

POLICE CHIEF means the Chief of Police of the Town of Sandwich or her or his designee.

REGULATED PROPERTY means the following used property:

A. Precious metals, including but not limited to, any metal valued for its character, rarity, beauty or quality, including gold, silver, copper, platinum or other metals, whether as a separate item or in combination with other items.

B. Precious gems, including but not limited to, any gem valued for its character, rarity, beatify or quality, including diamonds, rubies, emeralds, sapphires or pearls, or other precious or semi-precious gems or stones, whether as a separate item or in combination with other items or as a piece of jewelry.

C. Watches and jewelry containing precious metals or precious gems, including but not limited to, rings, necklaces, pendants, earrings, brooches, chains, pocket watches, wrist watches, or stop watches.

D. Sterling silver flatware, including but not limited to, knives, forks, spoons, candlesticks, coffee and tea sets, or ornamental objects.

E. Any electronic audio, video or photographic and optical equipment along with computer or computer equipment or recordings in any form.

F. Any power tools or equipment.

G. Musical instruments.

H. Sporting equipment.

I. Automobiles, boats, planes, motorcycles in whole or taken in parts, or any other type machinery.

J. Collectibles; including objects of art, coins, currency and antique objects, but not including those items identified in Section 8(H).

SECONDHAND COLLECTOR shall have the same meaning as the term "junk collector" M.G.L. c.140, §56.

SECONDHAND DEALER shall have the same meaning as the term "junk dealer" and keeper of a shop for the purchase, sale or barter of junk, old metals or second hand articles in M.G.L. c.140, §54.

LICENSING AUTHORITY means the Town of Sandwich Board of Selectmen or its designee.

2. Issuance, Renewal and Revocation of Licenses Required.

A. Secondhand collectors and secondhand dealers must obtain a license to conduct said activities within the Town of Sandwich. The Licensing Authority shall indicate on any such license the term that such license is valid, not to exceed one calendar year. The Licensing Authority may issue a limited license for a period of one or more days and shall state the starting and expiration dates on such license, and any limited license shall be subject to the requirements of this bylaw. The Licensing Authority may establish a fee for any license issued pursuant to this bylaw. Any annual license issued under this section shall expire on December 31.

B. The Licensing Authority of the Town of Sandwich shall, upon receipt of an application for a secondhand collectors or secondhand dealers license, conduct a public hearing as to whether to issue such license. After due notice and a hearing, the Licensing Authority may deny an original or renewal application for a Secondhand Dealer or Secondhand Collector License or revoke an issued license if it has probable cause to believe any of the following conditions exist after a public hearing:

1) The applicant, or any person who in part or whole, owns, manages or operates the secondhand dealer or secondhand collector business, has owned or operated a secondhand dealer or secondhand collector business regulated under this regulation or any substantially similar license and, within the five years prior to the application date:

(a) Has had a secondhand dealer or secondhand collector license revoked for a reason that would be grounds for a denial or revocation pursuant this chapter; or

(b) The secondhand dealer or secondhand collector business has been found by a Massachusetts court or the Licensing Authority to constitute a public nuisance.

(2) The licensee applicant, or any person who, in part or whole, owns, manages or operates the secondhand dealer or secondhand collector business, has been convicted of a felony or any crime involving a false statement within 15 years prior to the application date. The license applicant shall consent to the Police Chief or his designee conducting a CORI check as a condition of eligibility for such license.

(3) The applicant has:

(a) Knowingly made a false statement in the application;

(b) Knowingly omitted information requested to be disclosed in the application; or

(c) Completed the application with reckless disregard for the truth or accuracy of the statements made therein.

(4) A lawful inspection of the secondhand dealer or secondhand collector business premises by the Police Chief or his designee has been unjustifiably refused by a person who, in part or whole, manages or operates the business.

(5) The secondhand dealer or secondhand collector business, the applicant or any person who, in part or whole, owns, manages or operates the secondhand dealer or secondhand collector business has more than five violations of these regulations, any state or federal law, or any combination thereof within a two-year period, including the two years prior to the application date.

(6) The secondhand dealer or secondhand collector business, the applicant or any person who, in part or whole, owns, manages or operates the secondhand dealer or secondhand collector business has been convicted of any crime under the laws of the Commonwealth of Massachusetts that is inconsistent with the type of secondhand business to be conducted, such as, but not limited to, receiving stolen property, any form of breaking and entering, larceny from a person or any other form of larceny, or any form of aggravated assault, as verified by a CORI check by the Police Chief or his designee.

(7) Such other grounds as the Authority determines to be in the public interest or in violation of the conditions of the license or any law or regulation of the Commonwealth or the Town of Sandwich.

3. Inspection of Property and Records.

A. Whenever necessary to make an inspection to enforce the provisions of this ordinance, or when the Police Chief or his designee has reasonable grounds to believe that a specific item or regulated property held by a Secondhand Dealer or Secondhand Collector is associated with criminal conduct, the Police Chief or his designee may enter the premises of the Secondhand Dealer or Secondhand Collector at any reasonable time, provided that the premises are occupied at the time of entry and the Police Chief or his designee presents proper official identification at or near the time of entry. If entry is refused, the police Chief or his designee shall have recourse to every remedy provided by law to secure entry, including an administrative search warrant or a criminal search warrant.

B. Authority to inspect Secondhand Dealer or Secondhand Collector premises under this bylaw is in addition to and not in limitation of the authority the Town or the Police Chief or any police officer would otherwise have to enter the business premises.

C. Once allowed to enter the premises of the Secondhand Dealer or Secondhand Collector, the Police Chief or his designee may inspect property kept there. The Police Chief or his designee may also inspect the business records associated with regulated property and perform any duty imposed upon the Town or the Police Chief by this bylaw.

4. Record Keeping

A. The Police Chief or his designee shall design a purchase report form and make copies available to all Secondhand Dealer or Secondhand collectors. Secondhand Dealers or Secondhand Collectors shall utilize these forms, or any other substantially similar form approved by the Police Chief, to record all purchases of regulated property. The form may request any information reasonably calculated to help the Police Chief identify the purchaser, the seller or the property associated with the purchase of regulated property.

B. Whenever a Secondhand Dealer or Secondhand Collector purchases regulated property for business purposes, the Secondhand Dealer or Secondhand Collector shall obtain acceptable identification from the seller along with the seller's current residence address. The Secondhand Dealer or Secondhand Collector shall fill out a purchase report form in all relevant aspects at the time of the purchase. A purchase report form as required to be filled out by this section shall be filled out in legible English. The seller shall sign his or her name on the filled-out form.

C. A digital photograph will be taken of each item purchased as defined under regulated property Section 1(E). The photograph may be stored electronically, but are subject to the same recordkeeping requirements as listed in Section 4A. Copies of the photographs will be made available to the Chief of Police in a timely manner, and are subject to the same rights of inspection as listed in Section 3.

D. The licensee shall cause to be delivered to the Sandwich Police Department on a weekly basis, a copy of all forms and photographs regarding transactions recorded in the ledger on the form provided. If, during the preceding week such Secondhand Dealer or Secondhand Collector has taken no articles, in, he/she shall make out and deliver to the Police Department a report of such fact. For any licensed business that intends to conduct business for one week or less, all such documents shall be delivered to the Police Department on or before the last day of conducting business.

5. Posting of Licenses and Notices

A. All licenses shall be conspicuously posted in an accessible place on the licensed premises, available at all times to the proper authorities.

B. A secondhand dealer shall post the following notice no smaller than eight and one-half inches by 11 inches with lettering no smaller than one-fourth of an inch in height outside each point of entry intended for patron use and at or near each place where a secondhand dealer purchases used property in the in the regular course of business.

NOTICE:
"The sale or attempted sale of property to a secondhand dealer without consent of the property's owner is punishable by a civil penalty not to exceed $300 per item.

Don't sell property without consent of the property's owner. You will be held strictly liable for violation of this law."

If a significant number of the patrons of the regular secondhand dealer use a language other than English as a primary language, the notice shall be worded in both English and the primary language or languages of the patrons.

6. Purchases by a Secondhand Dealer or Secondhand Collector

A. A Secondhand Dealer or Secondhand Collector shall not make any cash purchase in an amount that exceed $50.00 (fifty dollars and zero cents.)

B. A Secondhand Dealer must not carry on the business of buying or selling secondhand property except at the premises designated in the dealership license.

C. A Secondhand Dealer must not purchase any property whose serial number or other identifiable marking has been wholly or partially tampered with or removed.

D. A Secondhand Dealer or Secondhand Collector may not purchase any item from any person under the age of 18 (eighteen).

7. Unauthorized Sale of Property.

A. No Secondhand Dealer or Secondhand Collector may purchase or sell any property of any type without the consent of the owner.

B. No sale will be made to anyone under the age of 18.

8. Holding Periods.

A. A copy of every purchase report form filled out as required by this ordinance shall be kept on the premises of the Secondhand Dealer or Secondhand Collector business during normal business hours for at least three (3) years from the date of purchase. The report form shall be subject to inspection by the Police Chief or his designee.

B. All regulated property in the categories of precious metals or precious gems, defined in Section 1, purchased by a Secondhand Dealer or Secondhand Collector and required to be recorded on a purchase report form shall be held by said Secondhand Dealer or Secondhand collector for at least 21 days from the date of purchase.

C. All other regulated property purchased by a Secondhand Dealer or Secondhand Collector and required to be recorded on a purchase report form shall be held by said Secondhand Dealer or Secondhand Collector for at least 15 days from the date of purchase.

D. The Secondhand Dealer or Secondhand Collector shall maintain the property in substantially the same form as when purchased and shall not alter exchange or commingle the property before the expiration of the applicable holding periods set forth in Sections 8(B) and (C). During the holding period the regulated property shall be kept on the business premises during normal business hours and shall be subject to inspection by the Police Chief, or his designee.

E. The Police Chief or his designee may give written notice to a Secondhand Dealer or Secondhand Collector holding regulated property that the Police Chief or his designee has reasonable grounds to believe more likely than not a specific item of regulated property is associated with criminal conduct. The Secondhand Dealer or Secondhand Collector holding the regulated property shall then continue to hold the property specified in the notice in the same manner and space as required under subsection (B) of this section until released by the Police Chief.

F. The holding period for any item of regulated property shall not exceed 180 days from the date of purchase.

G. A Secondhand Dealer or Secondhand Collector may from time to time request in writing that the Police Chief shorten the length of the holding period. If the Police Chief or his designee determines relief from the holding period is appropriate due to unreasonable hardship, the Police Chief or his designee shall provide the Secondhand Dealer or Secondhand Collector who requested relief with written authorization to sell, transfer or otherwise dispose of the regulated property. The request shall identify the property and state the basis or bases of the unreasonable hardship or hardships. The authorization shall be effective only upon delivery of the written authorization to the Secondhand Dealer.

H. Secondhand Dealers, retailing or wholesaling used property limited to the following, are exempt from section B above:

(1) Used clothing, furniture, costume jewelry, knickknacks, footwear, and house ware items, such as dishes, pots, pans, cooking utensils, and cutlery; or

(2) Used clothing, furniture, costume jewelry, footwear and house ware items such as dishes, pots, pans, cooking utensils and cutlery, obtained only from or through a "registered charity" or by donations; or

(3)Used books, papers, or magazines.

9. Testing of weighing and measuring devices.

All weighing or measuring devices used by a licensee in the conduct of the licensed business shall be tested and sealed by the Town of Sandwich Sealer Weights and Measures Division, or its designee, prior to being placed in service.

10. Violations and Penalties.

A. Violation of any provision of this bylaw may be prosecuted as a criminal matter, as an administrative procedure or by the method provided in §21D of Chapter 40 of the General Laws. Each violation shall be considered separately.

B. Whoever violates the provisions of this bylaw shall be subject to a fine of not more than $300. As an alternative to criminal prosecution, any violation of this bylaw enforced by the methods provided in §21D of Chapter 40 of the General Laws shall be subject to a fine of $250.

C. As an alternative to or concurrent with any enforcement pursuant to Section 10(B), the Licensing Authority may, after due notice to the licensee and a hearing, suspend, revoke or modify any license issued by them whenever they have reasonable cause to believe the licensee has violated the terms, conditions or regulations pertaining to such license.

11. Severability.

Each provision of this chapter shall be construed as separate. If any part of this chapter shall be held invalid for any reason, the remainder shall continue in full force and effect.

VOTED: That the Town amend the Sandwich Town Bylaws by deleting the text and title of Section 6.10, Junk Dealer/Collector, and inserting in its place a new Section 6.10, Secondhand Dealers and Secondhand Collectors, as printed in the Warrant under Article 26, with the following changes:

1. **In Section 1, Definition of Regulated Property, delete Subsection J in its entirety and replace with the following: Coins and Currency.**
2. **In Section 1, Definition of Secondhand Collector, delete the definition in its entirety and replace with the following: SECONDHAND DEALER shall have the same meaning as the term "junk collector" in M.G.L. c. 140, sec. 54, but excluding private collectors for non-commercial purposes.**

This was a voice vote and declared carried by the Moderator.

ARTICLE 27

To see if the Town will vote to amend Section 2.55 of the Town Bylaws, Legal Advice, by adding the following after the existing paragraph:

The Town may retain legal counsel who may also represent other public entities in matters in which the Town has a direct or substantial interest without violating G.L. c. 268A, Section 17(a) or (c). Such dual or common representation allows the Town to pool resources for a common purpose, develop mutual interests, and preserve scarce Town funds. Pursuant to this bylaw, the official duties of legal counsel include, but are not limited to, representing the Town and other public entities in: (i) administrative and judicial proceedings in which the Town is also a party; and (ii) other matters in which the Town has a direct or substantial interest, provided that in each instance, such dual or common representation would not cause a violation of rules governing attorney conduct. Legal counsel shall discharge such duties only when requested in writing by the Board of Selectmen. Prior to making such a request, the Board of Selectmen shall determine whether the interests of the Town will be advanced by such dual or common representation and shall evaluate if actual or potential conflicts of interest exist. If any conflicts are identified, they shall be described in the written request. Legal counsel shall then make its own determination whether such dual or common representation would not cause a violation of rules governing attorney conduct.

or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Town Bylaws, Section 2.55, Legal Advice, by inserting the language relating to the retention of legal counsel who may also represent other public entities, as printed in the Warrant under Article 27. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 28

To see if the Town will vote to amend Section 2.03 of the Town Bylaws, Length of Contracts, by deleting the existing sentence and inserting the following to provide the School Committee with the same authority as the Board of Selectmen in determining the length of contracts up to ten years:

The Board of Selectmen and School Committee are hereby authorized to enter into contracts for goods and services for such period of time as the Selectmen and School Committee may determine, which may be longer than three years, but not more than ten years.

or take any action relative thereto.

VOTED: That the Town amend the Sandwich Town Bylaws, Section 2.03, Length of Contracts, by deleting the existing sentence and inserting new language relating to the length of goods and services contracts the Board of Selectmen and School Committee can enter into, as printed in the Warrant under Article 28. This was a voice vote and declared carried by the Moderator.

ARTICLE 29

To see if the Town will vote to amend Section 2.97 of the Town Bylaws, Public Records and Open Meetings, by correcting the M.G.L. references and content in Parts 1 and 4 as follows:

In Part 1, Purpose, delete "Chapter 39, Sections 23A and B" and insert "Chapter 30A, Sections 18-25"; and further,

In Part 4(a), Requirements, delete "Chapter 39, Section 23B" and insert "Chapter 30A, Sections 18-25"; and further

In Part 4(b), Requirements, delete "one day" and insert "at least forty-eight hours".

or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town to amend the Sandwich Town Bylaws, Section 2.97, Public Records and Open meetings, by correcting the legal references and content in Parts 1 and 4, as printed in the Warrant under Article 29. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 30

There is no Article 30 due to an administrative error.

ARTICLE 31

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation to amend Section 20 of Chapter 70 of the Acts of 2010, "An Act Establishing The Sandwich Economic Initiative Corporation", by deleting Section 20 and inserting the following; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

SECTION 20. The corporation may, upon the affirmative vote of two-thirds of its members, or town meeting may by a two-thirds vote, petition for the corporation's dissolution by order of the supreme judicial court, in the manner provided in section 11A in chapter 180 of the General Laws.

or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town authorize the Board of Selectmen to petition the General Court for special legislation to amend Section 20 of Chapter 70 of the Acts of 2010, "An Act Establishing The Sandwich Economic Initiative Corporation", by deleting Section 20 and inserting the language printed in the Warrant under Article 31, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 32

To see if the Town will vote to dissolve the Mary I. Freeman Community Nursing Fund, established at the April 8, 1926 Special Town Meeting under Article 5, which bequeathed funds to the Community Nursing Association, which no longer exists; and further, in recognition of the stated wishes of Ms. Freeman, to transfer the balance of said Mary I. Freeman Community Nursing Fund to the Nursing Department Donation Account; or take any action relative thereto.

Joanne O'Keefe made a motion to indefinitely postpone Article 32. This was a voice vote and the motion declared carried by the Moderator.

The Moderator adjourned Town Meeting at 12:20 AM to the election to be held, Thursday May 5, 2011.

ARTICLE 33

To Elect the following Officers:

One Assessor for a term of three years;

	P1	P2	P3	P4	P5	P6	P7	Total
Robert G. James	449	363	339	233	280	271	241	2176
Write-Ins	1	1	0	0	1	1	5	5
Blanks	168	203	156	92	106	106	99	930
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

One Board of Health Member for a term of three years;

	P1	P2	P3	P4	P5	P6	P7	Total
Francis J. Sheehan, Jr.	434	352	335	335	270	264	242	2130
Write-Ins	3	0	2	0	1	0	1	7
Blanks	181	215	158	92	116	114	98	974
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

Two Selectmen for terms of three years;

	P1	P2	P3	P4	P5	P6	P7	Total
John G. Kennan, Jr.	403	342	281	195	227	219	197	1864
Frank Pannorfi	348	321	284	191	217	224	206	1791
Glenn S. Pare'	227	248	237	136	163	140	158	1309
Write-Ins	3	1	0	2	3	2	2	13
Blanks	21	15	27	16	19	18	9	125
Total	**1002**	**927**	**829**	**540**	**629**	**603**	**572**	**5102**

One Constable for a term of three years;

	P1	P2	P3	P4	P5	P6	P7	Total
Clyde S. Gill	456	387	339	231	284	274	246	2217
Write-Ins	1	1	2	0	2	0	1	7
Blanks	161	179	154	94	101	104	94	887
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

One Housing Authority Member for a term of five years;

	P1	P2	P3	P4	P5	P6	P7	Total
Christine M. Palkoski	419	332	321	224	266	263	236	2061
Write-Ins	1	0	0	0	1	0	0	2
Blanks	198	235	174	101	120	115	105	1048
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

One Housing Authority Member for a term of four years;

	P1	P2	P3	P4	P5	P6	P7	Total
Hank Tuohy	421	336	318	218	256	266	227	2042
Write-Ins	0	1	1	0	0	0	0	2
Blanks	197	230	176	107	131	112	114	1067
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

One Housing Authority Member for a term of one year;

	P1	P2	P3	P4	P5	P6	P7	Total
Richard Johnson	410	340	314	216	253	256	232	2021
Write-Ins	0	1	1	0	0	2	0	4
Blanks	208	226	180	109	134	120	109	1086
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

One Planning Board Members for a term of three years;

	P1	P2	P3	P4	P5	P6	P7	Total
Henry Rakov	412	324	306	219	253	149	231	1994
Write-Ins	1	0	0	0	1	0	0	2
Blanks	205	243	189	106	133	129	110	1115
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

Two School Committee Members for terms of three years;

	P1	P2	P3	P4	P5	P6	P7	Total
Sharron L. Marshall	170	162	144	89	137	169	88	959
Robert Paul Catalini	399	361	319	187	225	215	223	1929
Mike Merolla	138	140	108	85	100	80	108	759
Susan L. Sundermeyer	380	301	304	197	219	178	196	1775
Write-Ins	0	0	0	1	0	20	4	7
Blanks	17	20	16	13	9	9	6	90
Total	**1104**	**984**	**891**	**572**	**690**	**653**	**625**	**5519**

Three Trustees, Sandwich Public Library for terms of three years;

	P1	P2	P3	P4	P5	P6	P7	Total
Jeanie M. Vander Pyl	385	309	305	179	227	225	212	1842
Mark A. Wiklund	360	306	300	183	212	225	200	1786
Jennifer B. Tickell	382	315	319	201	244	244	211	1916
Write-Ins	1	0	3	0	1	3	0	8
Blanks	148	174	119	93	95	89	92	810
Total	**1276**	**1104**	**1046**	**656**	**779**	**786**	**715**	**6362**

One Trustees, Weston Memorial Fund for a term of one year;

	P1	P2	P3	P4	P5	P6	P7	Total
Paul A. Alvarenga	407	337	323	222	260	272	230	2051
Write-Ins	0	0	0	0	1	2	0	3
Blanks	211	230	172	103	126	104	111	957
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

One Trustee, Weston Memorial Fund for a term of three years;

	P1	P2	P3	P4	P5	P6	P7	Total
Peter N. Conathan	442	363	335	223	260	263	229	2115
Write-Ins	1	0	1	0	1	0	0	8
Blanks	175	204	159	102	126	115	112	993
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

BALLOT QUESTION #1

Shall the Town of Sandwich be allowed to exempt from the provisions of proposition two and-one-half, so called, the amounts required to pay for the bond issued for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Oak Ridge School and Forestdale School roofs and windows?

	P1	**P2**	**P3**	**P4**	**P5**	**P6**	**P7**	**Total**
Yes	378	310	297	176	239	237	215	1852
No	208	221	158	124	123	131	111	1076
Blanks	32	36	40	25	25	10	15	183
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

BALLOT QUESTION #2

Shall the Town of Sandwich be allowed to assess an additional $450,000 in real estate and personal property taxes for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich Public Library HVAC system for the fiscal year beginning July first, two thousand eleven?

	P1	**P2**	**P3**	**P4**	**P5**	**P6**	**P7**	**Total**
Yes	322	243	242	137	167	182	146	1439
No	268	292	216	166	196	190	179	1507
Blanks	28	32	37	22	24	6	16	165
Total	**618**	**567**	**495**	**325**	**387**	**378**	**341**	**3111**

The polls for the election were opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 3,111, which is 20.85 percent of the voters. The total number of voters at the close of registration prior to the election was 14,922. The lists of Ballot Clerks and Checkers were checked and found in order and agreed with Ballot Box totals.

The number of absentee ballots cast was: Precinct 1, 48; Precinct 2, 34; Precinct 3, 15; Precinct 4, 10; Precinct 5, 15; Precinct 6, 7; Precinct 7, 5, for a total of 134 voters.

I hereby certify that this is a true record of the Annual Town Meeting held on May 2, 2011 and true record of the Annual Town Election held on May 5, 2011.

Respectfully submitted,

Taylor D. White, Town Clerk

TOWN OF SANDWICH
2011 SPECIAL TOWN MEETING
NOVEMBER 7, 2011

The Special Town Meeting was called to order in the Sandwich High School auditorium by Moderator Jan Levin Teehan at 7:00 P.M. The clerks checked in a total of 305 voters. The total number of eligible voters was 15,130. The invocation was delivered by Chaplain Jennifer Bowden from the United States Coast Guard and Frank Pannorfi, Chairman of the Board of Selectmen, led the Pledge of Allegiance. The Moderator swore in the following Sandwich residents as tellers: Nancy Comer, Rosemary Rhoades, Colleen Hayes, Sue Vibberts, Barbara Shaner, Jeanne Nichols, Neal O'Brien, Rebecca Hewitt, Steve Hewitt, Katherine Heras and Barbara Connolly. Rene Douglas served as the timekeeper.

ARTICLE 1

To see if the Town will vote to increase the amount raised and appropriated under Article 2 of the May 2, 2011 Annual Town Meeting for the FY'12 School Department budget by the sum of $34,049.00, or any other amount, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town raise and appropriate $34,049 to increase the FY'12 School Department budget appropriation as voted at the May 2, 2011 Annual Town Meeting under Article 2. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 2

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of $50,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of providing funds to the Sandwich Economic Initiative Corporation; and further, to authorize the Board of Selectmen to enter into a grant agreement with said Sandwich Economic Initiative Corporation, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions under which such funds may be expended, or take any action relative thereto.

Jim Coogan of Main Street made a motion to move the question. The motion was seconded and declared carried by a voice vote by the Moderator.

VOTED: That that Town raise and appropriate $50,000, to be expended under the direction of the Board of Selectmen, for the purpose of providing funds to the Sandwich Economic Initiative Corporation and authorize the Board of Selectmen to enter into a grant agreement with said Sandwich Economic Initiative Corporation, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions under which such funds may be expended. This was a voice vote and declared carried by the Moderator.

ARTICLE 3

To see if the Town will vote to transfer from the FY'12 Group Health Insurance Account, and appropriate a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of reducing a projected FY'12 deficit in the Unemployment Account, or take any action relative thereto.

VOTED: That the Town transfer $75,000 from the FY'12 Group Health Insurance Account and appropriate $75,000 to the FY'12 Unemployment Account, to be expended under the direction of the Board of Selectmen. This was a voice vote and declared carried by the Moderator.

ARTICLE 4

To see if the Town will vote to transfer from the Beach Parking Account, and appropriate a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of performing construction and drainage improvements to the Oak Crest Cove parking lot, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer $8,000 from the Beach Parking Account, to be expended under the direction of the Board of Selectmen, for the purpose of performing construction and drainage improvements to the Oak Crest Cove parking lot. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 5

To see if the Town will vote to transfer and appropriate under the Community Preservation Act historic resources program the sum of $25,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of preserving, restoring, and protecting historic Town of Sandwich records, documents, photographs, and other archival materials; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose; or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer and appropriate $25,000 from the Community Preservation Fund Historic Resources Reserve for historic resource purposes under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for the purpose of preserving, restoring, and protecting historic Town of Sandwich records, documents, photographs, and other archival materials. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 6

To see if the Town will vote to transfer and appropriate under the Community Preservation Act open space and recreation program the sum of $150,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of securing professional services and permitting the Town Neck Beach Management Plan and Old Harbor Inlet Stabilization Project; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose, or take any action relative thereto.

VOTED: That the Town transfer and appropriate $150,000 from the Community Preservation Fund Open Space Re-

serve for open space and recreation resource purposes under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for securing professional services and permitting the Town Neck Beach Management Plan and Old Harbor Inlet Stabilization Project. This was a voice vote and declared carried by the Moderator.

ARTICLE 7

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, on such terms and conditions as the Board of Selectmen deems appropriate, all or a portion of the land and improvements thereon identified as Assessors Map 25, Lot 25 consisting of 6.53 acres more or less off Chase Road, Assessors Map 25, Lot 28 consisting of 2.97 acres more or less off Chase Road, and Assessors Map 25, Lot 7 consisting of 2.08 acres more or less off Popple Bottom Road, all of said premises believed to be owned by Alvaro G. Tarantino for open space and water protection purposes under the Community Preservation Act; and as funding therefor to transfer and appropriate from the Community Preservation Fund the sum of $400,000.00, or any other amount; and further, to authorize the Board of Selectmen to grant a conservation restriction meeting the general requirements of M.G.L. c. 184, Section 31, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town indefinitely postpone Article 7. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 8

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, on such terms and conditions as the Board of Selectmen deems appropriate, all or a portion of the land and improvements thereon identified as Assessors Map 24, Lot 208-001 consisting of 4.00 acres more or less off Popple Bottom Road, said premises believed to be owned by C. E. Schmonsees Realty Trust for open space and water protection purposes under the Community Preservation Act; and as funding therefor to transfer and appropriate from the Community Preservation Fund the sum of $200,000.00, or any other amount; and further, to authorize the Board of Selectmen to grant a conservation restriction meeting the general requirements of M.G.L. c. 184, Section 31, or take any action relative thereto.

VOTED: That the Town authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, on such terms and conditions as the Board of Selectmen deems appropriate, all or a portion of the land and improvements thereon identified as Assessors Map 24, Lot 208-001 consisting of 4.00 acres, more or less, off Popple Bottom Road, said premises believed to be owned by C. E. Schmonsees Realty Trust, for open space, recreation, and water protection purposes under the Community Preservation Act; and as funding therefor, to transfer and appropriate $200,000 from the Community Preservation Fund Open Space Reserve, to be expended under the direction of the Board of Selectmen; and further, authorize the Board of Selectmen to grant a conservation restriction meeting the general requirements of M.G.L. c. 184, Section 31. This was a voice vote and declared carried by the Moderator.

ARTICLE 9

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, on such terms and conditions as the Board of Selectmen deems appropriate, all or a portion of the land and improvements thereon identified as Assessors Map 25, Lot 5 consisting of 16.51 acres more or less off Popple Bottom Road, said premises believed to be owned by Dennis J. Falcione for open space and water protection purposes under the Community Preservation Act; and as funding therefor to transfer and appropriate from the Community Preservation Fund the sum of $150,000.00, or any other amount; and further, to authorize the Board of Selectmen to grant a conservation restriction meeting the general requirements of M.G.L. c. 184, Section 31, or take any action relative thereto.

VOTED: That the Town authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, on such terms and conditions as the Board of Selectmen deems appropriate, all or a portion of the land and improvements thereon identified as Assessors Map 25, Lot 5 consisting of 16.51 acres, more or less, off Popple Bottom Road, said premises believed to be owned by Dennis J. Falcione, for open space, recreation, and water protection purposes under the Community Preservation Act; and as funding therefor, to transfer and appropriate $150,000 from the Community Preservation Fund Open Space Reserve, to be expended under the direction of the Board of Selectmen; and further, authorize the Board of Selectmen to grant a conservation restriction meeting the general requirements of M.G.L. c. 184, Section 31. This was a voice vote and declared carried by the Moderator.

ARTICLE 10

To see if the Town will vote to authorize the Board of Selectmen to grant a non-exclusive perpetual easement over the portion of the property known as Parcel A and Parcel C of the Town of Sandwich South Sandwich Village Center land off Quaker Meetinghouse Road, shown on a plan on file with the Office of the Town Clerk titled "Plan to Accompany R.F.P. Land in Sandwich, Massachusetts, Quaker Meetinghouse Road" dated June 14, 2004 and prepared by David C. Thulin, PE, PLS, for the purpose of providing an internal roadway and associated infrastructure improvements through the South Sandwich Village Center, on such terms and conditions and for such consideration as the Board of Selectmen may determine, and to further authorize the Board of Selectmen to execute any and all instruments and to take such other action necessary to effectuate this vote; or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town authorize the Board of Selectmen to grant a non-exclusive perpetual easement over the portion of the property known as Parcel A and Parcel C of the Town of Sandwich South Sand-

wich Village Center land off Quaker Meetinghouse Road, shown on a plan on file with the Office of the Town Clerk titled "Plan to Accompany R.F.P. Land in Sandwich, Massachusetts, Quaker Meetinghouse Road" dated June 14, 2004 and prepared by David C. Thulin, PE, PLS, for the purpose of providing an internal roadway and associated infrastructure improvements through the South Sandwich Village Center, on such terms and conditions and for such consideration as the Board of Selectmen may determine; and further, authorize the Board of Selectmen to execute any and all instruments and to take such other action necessary to effectuate this vote. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 11

To see if the Town will vote to authorize the Board of Selectmen to accept a drainage easement from Judith G. Lanigan consisting of 18,989 square feet more or less on land situated at 33 Tarragon Drive and shown as Assessor Map 30, Lot 69, and which is also shown as Potential Drainage Easement on a plan entitled, "Town of Sandwich Potential Drainage Easement at 33 Tarragon Drive" dated September 14, 2011, a copy of which is on file with the Town Clerk's Office, upon such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town authorize the Board of Selectmen to accept a drainage easement from Judith G. Lanigan consisting of 18,989 square feet, more or less, on land situated at 33 Tarragon Drive and shown as Assessor Map 30, Lot 69, and which is also shown as Potential Drainage Easement on a plan entitled, "Town of Sandwich Potential Drainage Easement at 33 Tarragon Drive" dated September 14, 2011, a copy of which is on file with the Town Clerk's Office, upon such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 12

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws and the Zoning Map dated October 2009 by changing all references for BL-1 and BL-2 to B1 and B2, respectively, or take any action relative thereto.

Jonathan Shaw of Main Street made a motion to amend Article 12 by deleting references to BL-1 and B1 and only changing references to BL-2 and B2.

VOTED: That the Town amend the Sandwich Protective Zoning By-laws and the Zoning Map dated October 2009 by changing all references for BL-2 to B2. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 13

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws by replacing Section 2600, Intensity of Use Schedule, note b, "Hotels, motels, motor courts, lodging houses and cottage colonies must meet this requirement and must provide not less than 12,000 square feet per dwelling or guest unit" and substitute a new note b to read:

For hotels or motels, must meet this requirement and lot area must be increased by 3,000 square feet per guest unit for each guest unit after the first.

or take any action relative thereto.

William Burbank of Beachway Road made a motion to indefinitely postpone Article 13. The motion was seconded and declared not carried by a voice vote by the Moderator.

VOTED: That the Town amend the Sandwich Protective Zoning By-laws by replacing Section 2600, Intensity of Use Schedule, note "b", related to hotels and motels, to read as printed in the Warrant under Article 13. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 14

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws by deleting the text of Section 3510 (a) in its entirety which presently reads: "Not more than sixty percent of lot area shall be covered by structures, paving, driveways, walkways and parking areas", and revising subsection (b) by adding the text in bold in place of that shown with strikeout, so as to read:

Not less than 30 percent of lot area shall be retained ~~in its natural state with no more than minor removal of existing trees and ground vegetation~~ **in a vegetated condition unless by special permit**.

and by re-lettering the remaining two subsections accordingly, so that Section 3150 reads in its entirety as follows:

(a) Not less than 30 percent of lot area shall be retained in a vegetated condition unless by special permit.
(b) Vegetation Restoration (etc.)

or take any action relative thereto.

VOTED: That the Town amend the Sandwich Protective Zoning By-laws by deleting the text of Section 3510 (a) in its entirety and revising Section 3510 to read as printed in the Warrant under Article 14. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 15

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws by adding the following text as new Sections 4500-4505, Mixed Use Cluster Development Regulations, thereby adding a new use by special permit in the B2 zoning district:

4500 Mixed Use Cluster Development Regulations

4501 Objective
Create vibrant mixed use developments and housing, including workforce housing, by allowing residential use to be incorporated into second and third floors of certain new or existing commercial structures in accordance with the provisions of this Section.

4502 Applicability
The Zoning Board of Appeals may grant a special permit for the construction and occupancy of a Mixed Use Cluster Development subject to Sections 1330-1342 and the additional following regulations and conditions.

4503 Mixed Use Cluster Provisions
A Mixed Use Cluster special permit may be issued to authorize construction of a mixed use structure of at least two stories, or to convert or expand a Major Commercial Complex structure by adding a second or third story.

4504 Residential Restrictions
1. The floor area of residential use shall be limited to the second or third story;
2. Individual residential units shall contain a minimum of 800 square feet of floor area; and
3. The average number of bedrooms for the entirety of any proposed Mixed Use Cluster Development shall not exceed 1.5. For the purposes of determining compliance with this standard, any proposed studio units shall be considered one-bedroom units.

4505 Affordability Restrictions/Regulatory Agreement
A minimum of 15 percent of all proposed units shall be restricted to families earning low to moderate income as defined by the Massachusetts Department of Housing and Community Development. Fractions of a unit shall be rounded to the nearer whole number. Any special permit granted pursuant to this section shall require that these units be sold and maintained in accordance with the following provisions:

Any special permit granted hereunder shall contain a condition that a permanent deed restriction shall be recorded against the property to require permanent affordability of all the affordable units prior to or simultaneously with the recording of the special permit, which shall require that no occupancy of any unit in the project shall occur unless and until the affordable units have been determined as eligible for inclusion upon occupancy of the unit on the Town's Subsidized Housing Inventory as maintained by the Department of Housing and Community Development or any successor agency and as provided for under the applicable state regulations for inclusion upon completion of construction and occupancy.

The permanent restriction shall be released in the event that, either the special permit is not exercised by completing the construction and uses allowed thereunder before it expires or the permanent restriction is released by majority vote of the Board of Selectmen.

Regulatory Agreement
The resale of affordable units created under this section shall be governed by the regulatory agreement executed as a condition of any special permit granted. Eligible purchasers are given the opportunity to purchase the Affordable Units at a reduced price of the Affordable Unit's appraised fair market value if the purchaser agrees to convey the Affordable Unit on resale:
1. To an eligible purchaser located by the Town of Sandwich or the Monitoring Agent or the property owner or;
2. To the Town of Sandwich, for an amount equal to the Maximum Resale Price, which is determined by multiplying the most recent published area median income as determined by the United States Department of Housing and Urban Development ("HUD") (the "Base Income Number") by the Maximum Resale Price Multiplier. Maximum Resale Price Multiplier is calculated at the initial sale by dividing the Initial Sales Price by the Base Income Number.

And further,

Amend Section 2600, Intensity of Use Schedule, by adding ad note "q" the following: "May be increased up to 40 feet by Mixed Use Cluster Development Special Permit."

And further,

Amend Section 2540, by adding a new subsection "d. Mixed Use Cluster Developments", to read as follows:

d. In the B2 district, multiple mixed market rate and affordable owner occupied or rental dwelling units may be located on an individual lot within a Mixed Use Cluster Development by special permit from the ZBA pursuant to Section 4500. In the case of affordable units, the provisions of Section 4130 shall not apply; however, the Zoning Board of Appeals shall condition any special permit allowing for Mixed Use Cluster affordable housing according to the affordability requirements in Section 4505, subsection b, 1 and 2, and the special permit criteria of Section 1342.

or take any action relative thereto.

VOTED: that the Town amend the Sandwich Protective Zoning By-laws by adding new Sections 4500-4505, Mixed Use Cluster Development Regulations, thereby adding a new use by special permit in the B2 zoning district; by adding a new note "q" to Section 2600, Intensity of Use Schedule; and by adding a new note subsection "d. Mixed Use Cluster Developments" to Section 2540; all as printed in the Warrant under Article 15, except that the amendments to Section 2600 Intensity of Use Schedule, by the addition of Note q. shall read; "By Mixed Use Cluster Development Special Permit may be increased by up to 5 additional feet of non-habitable, ornamental, space, for a total height not to exceed 40 feet. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 16

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws by amending Section 3100, Parking Requirements, by

inserting the text shown below in bold type, so that it reads as follows:

Section 3110. Adequate off-street parking shall be provided on all-weather surfaces within a reasonable distance to service all parking demands created by new construction, whether through new structures or additions to old ones, or by change of use of existing structures. Such parking shall be either on the same premises as the activity it services, or within three hundred feet (300') on a separate parcel, which may be jointly used with other premises for this purpose. The following minimums must be met unless, after application and hearing, the Board of Appeals grants a special permit upon a showing and determination that the construction of fewer spaces will adequately serve anticipated parking needs. **Analyses used to demonstrate that a reduction of spaces is acceptable may include, but shall not be limited to, a peak demand analysis consistent with the Institute of Traffic Engineers (ITE) guidance and the use of on-street parking where allowed.** For uses allowed on special permit under Section 2300, the Board of Appeals may require that these minimums be exceeded to meet anticipated demand.

And further,

Amend Section 3130 by inserting the text shown in bold below, so that it reads as follows:

No off-street parking shall be maintained closer to the street line than twenty feet (20') **unless approved as part of a Mixed Use Cluster Development special permit.** In the B-2 and Industrial District, no off-street parking shall be located between the principal building and the street line of an arterial street unless completely screened from view from the arterial street by vegetation and topography. Off-street parking servicing a use not allowed in an R-1 or R-2 District shall not be maintained within thirty feet (30') of said district bounds.

And further,

Amend Section 3100, Parking Requirements, at Section 3120, Table of Requirements, by adding the following introductory language prior to the listing of parking requirements for the various types of uses currently listed:

The following Table of Requirements shall be used to determine the required number of spaces for individual uses. Where more than one primary use is located on a site, the sum of the required spaces for each individual use shall apply.

or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Protective Zoning By-laws by inserting a new sentence in Section 3100, Parking Requirements; by inserting the phrase "unless approved as part of a special permit" at the end of the first sentence in Section 3130; and by inserting introductory language prior to the listing of parking requirements for the various types of uses current listed in Section 3120, Table of Requirements; all as printed in the Warrant under Article 16. This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 17

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws by inserting a new Article VI–A, Sections 6000 through 6104, Sandwich Development Agreement to read as follows:

ARTICLE VI–A

6000 Sandwich Development Agreement

6001 Purpose

WHEREAS: The Town of Sandwich 2009 Local Comprehensive Plan has been certified by the Cape Cod Commission as consistent with the Regional Policy Plan; this by-law is adopted pursuant to the authority of the Cape Cod Commission Act, Chapter 716 of the Acts of 1989, as amended, and Chapter D, Development Agreement Regulations, Code of Cape Cod Commission Regulations of General Application, for the purpose of authorizing the Town to enter into a Development Agreement with an owner of land for the mutual benefit of the parties consistent with the purposes of said Act and Regulations.

6002 Authority

Notwithstanding provisions of G. L. c. 40A or other law to the contrary, the Town, acting through the Board of Selectmen may enter into a Development Agreement with an owner of land within the Town as provided herein and consistent with the certified local comprehensive plan for the Town.

6010 Definitions

ACT- The Cape Cod Commission Act, Chapter 716 of the Acts of 1989, including, where appropriate, regulations adopted by the Cape Cod Commission for the purpose of implementing Development Agreements and other actions authorized by the Act.

APPLICANT- As used in this section, a person or persons with 100 percent ownership and control of the land within a proposed Development Site, as well as meeting the requirements for Qualified Applicant status within the meaning of the Act and Regulations adopted thereunder.

APPLICATION- The form generated by the Town for initiation of the development agreement negotiation and legislation process and the process by which an Applicant initiates consideration of a proposed Development Agreement.

CAPITAL FACILITY- Any constructed element or service necessary or appropriate to support a Development, including but not limited to roads, water, sewers, waste treatment or disposal, affordable housing, schools, police and fire protection facilities.

CAPITAL FACILITIES, PUBLIC- Those Capital Facilities which are open or available to the general public.

CAPITAL FACILITES, PRIVATE- Those Capital Facilities which

are not open to the general public and are open or available only to the Applicant and successors in interest.

CHIEF REGULATORY OFFICER- The official appointed by the Barnstable County Commissioners, upon the recommendation of the Commission, as provided in Section 8(h) of the Act, who is responsible for supervising the development of the regional impact review process and for review of proposed Development Agreements as provided in §8.2 of the Cape Cod Commission's Model Development Agreement By-law.

CONSULTANT FEE- Such fees as may be required from an Applicant by the Town for peer or technical review in the course of the negotiation and review of a proposed Development Agreement as authorized in the manner provided by G. L. c. 44, §53G.

COUNTY- The County of Barnstable, Massachusetts.

DEVELOPMENT- Any of the following activities undertaken by any person: any building, construction, renovation, mining, extraction, dredging, filling, excavation, or drilling activity or operation; any material change in the use or appearance of any structure or in the land itself; the division of land into parcels; any change in the intensity of use of land, such as an increase in the number of dwelling units in a structure or a change to a commercial or industrial use from a less intensive use; any activity which alters a shore, beach, seacoast, river, stream, lake, pond, canal, marsh, dune area, woodland, wetland, endangered species habitat, aquifer, or other resource area, including coastal construction or other activity in Barnstable County within the jurisdictional limits of Barnstable County; demolition of a structure; the clearing of land as an adjunct of construction; or the deposit of refuse, solid or liquid waste or fill on a parcel of land or in any water area.

DEVELOPMENT AGREEMENT- A contract among and between an Applicant and the Town and, at the election of the Applicant, with the Cape Cod Commission, the principal purpose and effect of which is to establish the Development Rights that will apply to the Site of the Development Agreement during the term of said Agreement and to establish the conditions to which the Development will be subject.

Pursuant to a Development Agreement, an Applicant may agree to contribute one or more of the following: Public and/or Private Capital Facilities to serve the proposed Development, the Town and/or Region; Affordable Housing either on- or off-site; reservation of land for open space, community facilities, historic or natural preservation or recreational use and/or the contribution of impact fees or other funds to create or support any of such purposes and facilities. The Development Agreement shall establish the permitted uses, densities, scale of buildings, site design and traffic within or external to the Development Site, the duration of the Agreement, impact fees and any other terms or conditions mutually agreed upon between the Applicant, the Town and/or the Cape Cod Commission, and shall have the effect of Vesting the Development Rights relative to the Site for the duration of the Agreement, as further defined in this by-law and the Agreement.

DEVELOPMENT OF REGIONAL IMPACT (DRI)- As defined in the Act, a Development which, because of its magnitude or the magnitude of its impact on the natural or built environment, is likely to present regulatory or other development issues significant to or affecting more than one municipality, and which conforms to the applicable criteria set out in Section 12 of the Act.

DEVELOPMENT PERMIT- Any permit, license, authority, order, approval, certificate, endorsement, or permission required from the Town prior to the commencement or completion of any Development, but not including any household solid waste permit.

DEVELOPMENT RIGHTS- The restrictions and other conditions on the nature or number of residential or other units of development which are in effect at the time of submission of a completed Application as established by the Town's land use laws and regulations or, where applicable, by the Act and Regulations thereunder.

FEES- The Board of Selectmen may adopt regulations setting the fee for application for and modification of a development agreement and may establish a consultant fee procedure consistent with the provisions of G. L. c. 44, §53G.

HOUSING, AFFORDABLE- Any residential housing unit which meets affordability standards promulgated by the Executive Office of Communities and Development of the Commonwealth of Massachusetts and which prohibits discrimination because of the race, color, religious creed, national origin, sex, ancestry, sexual orientation or handicap of any person.

IMPACT FEE- Payment(s) to the Town designed to offset in whole or in part the effects upon the Town or Region of a proposed Development, which may include, but not be limited to payments for creation or enhancement of Public Capital Facilities, such as streets, sewers and sewer treatment facilities, water supply and distribution facilities, parks, improvements to natural resource areas, whether public or privately owned, schools, police and fire protection facilities, affordable housing and other Capital Facilities of or within the Town; such payments to be held and administered in the manner provided in §15 (b) and (c) of the Act.

INFRASTRUCTURE- Services and physical facilities accessory to or otherwise associated with development of a site, including but not limited to roads, water supply, sewers and electrical or other utilities.

LOCAL COMPREHENSIVE PLAN- The Sandwich LCP, as certified by the Cape Cod Commission as of the effective date of this by-law and as may be amended as of the date of submission to the Town of an Application for a Development Agreement.

MAIL- Unless otherwise indicated, certified mail, return receipt requested.

MODIFICATION, MAJOR- An amendment to an executed Development Agreement that alters or varies the use, intensity or mitigation stipulations of an executed Development Agreement.

MODIFICATION, MINOR- An amendment to an executed Development Agreement that is limited to a technical correction or does not alter or vary the use, intensity or mitigation stipulations of an executed Development Agreement, as determined by both the Commission and the Town.

NOTICE- Unless otherwise provided, written notice sent by certified mail to the Parties or other required entities.

PARTIES, PARTICIPATING- Following execution and delivery of a Development Agreement, the Town and Applicant, and, where applicable, the Cape Cod Commission.

PROFFER- An offer contained in an Application or made by the Applicant or another Party in the course of negotiation to commit to provide certain benefits to one or more of the Parties or to residents of the Town or Region, and which are intended to become a term or condition of the approved Development Agreement.

REGULATIONS- The Town, acting through the Planning Board as specified herein shall adopt, and may from time to time amend, regulations establishing procedures in furtherance of the objectives of this by-law.

REGION- That area, including but not limited to land within the County, which is either likely to be benefited or otherwise affected by a Development, either during its construction stage or post-construction.

SITE- The locus subject to a Development Agreement, whether consisting of a single parcel of land or multiple parcels.

TOWN- The Town of Sandwich, acting through its Board of Selectmen, which term shall include the designee of the Board of Selectmen.

TOWN MEETING- The legislative body of the Town.

TRANSFER OF DEVELOPMENT RIGHTS (TDR)- As authorized by an approved Development Agreement, the severance, or limitation, of the potential development rights of parcel, known as the "sending parcel," and the corresponding increase in Development Rights for another parcel, known as the "receiving parcel," as provided for in Regulations adopted by the Planning Board.

VESTING OF DEVELOPMENT RIGHTS- The "freezing" of applicable zoning or other local laws or regulations, and/or in the case of a Development Agreement to which the Cape Cod Commission is a party, Development Rights pursuant to §14(a) of the Act and §3 of Cape Cod Commission Regulations Chapter D "Development Agreement Regulations," with the effect that, notwithstanding any other law to the contrary, amendments to Town By-laws and regulations or, in the case of any Development Agreement to which the Cape Cod Commission is a party, to provisions of the Act and its Regulations otherwise applicable to the development of land, shall not apply to the Development Site during the term of the Development Agreement; subject to a requirement in the Development Agreement that the application and/or development authorized by a Development Agreement proceed reasonably and continuously.

6020 Participating Parties

A Development Agreement may be executed by and between applicant and one or more of the following, parties:

1. The Town of Sandwich; or
2. The Cape Cod Commission and the Town of Sandwich

6030 Elements of Development Agreement

6031 Proffer(s) by Applicant

A Development Agreement may include, but is not limited to, commitments by the applicant to actions that contribute to one or more of the following interests, as they may be identified in the Application and further refined or modified in the course of negotiation of the Development Agreement, which, as identified in the Application may include, but not be limited to contributions for or improvements to:

1. The infrastructure of the Town and/or region;
2. Public or Private Capital Facilities;
3. Land dedication and/ or open space, historical or other preservation;
4. Affordable housing, either on- or off-site;
5. Employment opportunities;
6. Community facilities;
7. Recreational facilities, active or passive in nature;
8. Alternative or mass transportation facilities or contributions; and
9. Any other benefit intended to serve the proposed Development, Town, and/or Region, including without limitation site design standards for preservation or enhancement of aesthetic, natural, historic, cultural or other resources

6032 Proffer(s) by Town

A Development Agreement may include commitments by the Town to provide specific protection(s) from future changes in applicable local by-laws and/or regulations and assistance in streamlining the local Development approval process. Streamlining may include, where not in conflict with existing local, state or federal law, holding joint board and permit hearings, coordination of permit applications and, where possible, accelerated review of permit approvals. The Parties may agree in writing to extensions of time within which development approvals under local laws may be acted upon, which, in the case of any Development Agreement to which the Cape Cod Commission is a party, may include deadlines for action on applicable state or regional laws and regulations.

6040 Application Procedure

6041 Applicant Qualification

Application for approval of a Development Agreement may be made by a person having full ownership and control of the real property which is the subject of the Development Agreement, including the duly authorized agent.

6042 Application

Applicant shall complete a Development Agreement Application Form provided by the Town, which form shall require submission of the following information:

1. A certified list of abutters;
2. A legal description and survey plan of the Site, including names of all legal and equitable owners;
3. The proposed duration of the Development Agreement;
4. The uses currently permitted on the land by applicable zoning and other local controls, and all uses and structures proposed on the land, including, building densities, height, and any significant natural features;
5. A description of Public Capital Facilities that will service the Development, including sources of payment for such facilities, the date of construction of all new facilities, and a schedule to assure that public facilities adequate to serve the Development are available concurrent with the impacts of the Development;
6. A description of any reservation or dedication of land for public purposes, including public recreation, conservation, agricultural or historic purposes;
7. A description of all Town, State and regional permits and licenses approved or required to be approved for the development of the site;
8. A statement acknowledging that any omission or failure to address a particular permit, condition, term, or restriction in a Development Agreement as may issue for the proposed project shall not relieve applicant of the obligation to comply with the law governing said permitting requirements, conditions, terms or restrictions;
9. A Final Environmental Impact Report, bearing the certification of the Secretary of Environmental Affairs, if required under G. L. c. 30, §§61 through 62h;
10. Additional data and analysis necessary to assess the impact of the proposed Development;
11. Evidence of ownership and assents of all parties with legal or equitable interests in the site; and
12. A description of any zoning relief required pursuant to §7.703 Limitations.

6043 Cape Cod Commission a Party

An applicant shall complete a Development Agreement application form and comply with the specific application requirements set forth in Section 5 of Chapter D of the Code of Cape Cod Commission Regulations of General Application, as revised. The procedural requirements established in Section 5 of Chapter D of the Code of Cape Cod Commission Regulations of General Application, as revised, shall be followed, and no Development Agreement shall be valid unless and until the requirements of said Section 5 of Chapter D have been complied with in full.

6044 Cape Cod Commission Not a Party

6044.1 Local DRI Determination

An applicant seeking to enter into a Development Agreement without the Cape Cod Commission as a party shall submit an Application containing a detailed description of the proposed Development to the Building Inspector for review and jurisdictional determination as to whether the proposed Development qualifies as a DRI.

1. If the Building Commissioner determines that the proposed Development is not a DRI, then the Building Commissioner shall within five business days forward said determination, together with reasons therefore and a copy of the Development Agreement application form, to the Clerk of the Cape Cod Commission, in which case the applicant may pursue a Development Agreement without the Cape Cod Commission as a party.

2. If the proposed Development is determined to be a DRI, then the Cape Cod Commission must be a party to the Development Agreement, in which case, the provisions of Section 5 of Chapter D of the Code of Cape Cod Commission Regulations of General Application, as revised, shall apply, which require, among other things, that the applicant shall file with the Cape Cod Commission a Notice of Intent to file a Development Agreement for a determination by the Cape Cod Commission Regulatory Committee as to whether the proposed development is suitable and qualifies for the Development Agreement Process

6050 Standard of Review

The Planning Board shall review a proposed Development Agreement for consistency with the Cape Cod Commission Act, the Town's zoning and the Local Comprehensive Plan. A Development Agreement proposal that is inconsistent with the by-law shall require either a zoning amendment or shall be subject to obtaining the required zoning relief, by special permit or otherwise, as may be available under then current zoning as necessary to eliminate the conflict or inconsistency with zoning, unless, however, the Development Agreement containing such inconsistencies is approved by two-thirds vote of Town Meeting.

6060 Negotiation

Negotiation of the terms of a Development Agreement shall commence with the filing of an Application with the Planning Board. The Planning Board may designate such other boards, departments or officers to participate in review of the Application as it shall deem necessary or appropriate in consideration of the nature of the proposed Development, the characteristics of the Site and any other relevant considerations. All negotiations shall take place in open meetings or public hearings that comply with the applicable Town or statutory requirements for the notice and conduct of meetings with or hearings by Town boards.

6070 Hearing

The Planning Board shall hold a public hearing after receipt of a fully completed Application. There shall be a minimum of two public hearing sessions for the purpose of reviewing the Development Agreement application, which hearing shall close within 90 days, unless extended by mutual agreement of the parties. Failure to close the public hearings within 90 days shall not result in a constructive grant of the proposed development.

6071 Notice

The Town shall provide at the expense of applicant notice of the public hearing to consider a Development Agreement by publication in a newspaper of general circulation once in each of two successive weeks, the first publication to be not less than 14 days before the day of the hearing, and by mailing notice not less than 14 days before to:

1. The Board of Selectmen, Town Manager, Town Clerk, Building Inspector, Planning Board, Zoning Board of Appeals, Conservation Commission, Board of Health, Old King's Highway Historic District Committee, Historic District Commission, Housing Authority, Sandwich Economic Initiative Corporation and any other Town agency, officer or individual that makes a written request for such notice;
2. The applicant;
3. Each abutter to the Site, based on a list of abutters provided by the applicant and certified by the Sandwich Tax Assessor, including owners of land directly opposite the Site on any public or private street or way and owners of land located within 300 feet of any boundary of the proposed Development; and
4. The Cape Cod Commission.

6080 Decision: Issuance; Filing; Recording and Summary

6081 Issuance

A Development Agreement shall be issued in a form suitable for recording in the Barnstable County Registry of Deeds.

6082 Filing and Recording

The Town shall file an executed Development Agreement with the Clerk of the Cape Cod Commission and with the Town Clerk, and shall, at the expense of the applicant, record the executed Development Agreement in the Barnstable County Registry of Deeds and publish notice of issuance of a Development Agreement in a newspaper of general circulation in the Town, which notice shall contain a brief summary of the contents of the Development Agreement and a statement that copies of the Development Agreement are available for public inspection at the office of the Town Clerk during normal business hours.

6083 Summary

In addition, the Town shall provide the Cape Cod Commission with a summary of the Development Agreement which the Cape Cod Commission shall publish in its official publication pursuant to Section 5(i) of the Cape Cod Commission Act.

6090 Modification and Rescission of Development Agreement

A Development Agreement may be amended or rescinded as provided below, subject to the same procedural requirements as required for application pursuant to §5 of the Development Agreement Regulations applicable where the Cape Cod Commission is a party, other than submission of a Notice of Intent pursuant to §5(a) of said Regulations and §6,applicable where the Cape Cod Commission is not a party, including requirements applicable to negotiation, hearing and approval of a Development Agreement as applicable to the original application.

6091 Procedure

At any time following execution and delivery of an approved Development Agreement, any Party to the Development Agreement, including the Town on its own initiative, acting through the Board of Selectmen, may petition for amendment or rescission of the Development Agreement. If not a Party, the Cape Cod Commission may petition to rescind the Development Agreement only in the event of failure of consideration.

Modification or rescission of an executed Development Agreement must be ratified by all parties to the original Development Agreement. Any Development Agreement may contain provisions further regulating the amendment and/or rescission of a Development Agreement.

1. A petition for modification or rescission shall be made in writing and shall state, in specific detail the Petitioner's reasons for amendment or rescission, and, except in the case of a Minor Modification, a Party applying for modification or rescission of shall provide notice of said application, in writing and at its own expense, to every Party, and to the Cape Cod Commission if not a Party, including a copy of the application for modification or rescission..
   a. Minor Modification- Amendments to an approved and executed Development Agreement that consist only of de minimis substantive changes or technical or typographical changes may be made by the Planning Board at an open meeting without the need for the full application, notice and hearing required for the original application, provided that any such Minor Modification is authorized by the Regulatory Committee of the Cape Cod Commission and by majority vote of the Board of Selectmen; otherwise, the procedure for Major Modification shall apply.
   b. Major Modification or Rescission -
      i. When the Commission is a party to the Development Agreement, any Party to a Development Agreement, any Participating Party, including the Commission, may petition to amend the Development Agreement, subject to the application, notice and hearing requirements for the original application; however, the Commission may petition for rescission only in the event of failure of consideration.
      ii. When the Commission is not a party, the Town or any other Party to the Development Agreement may petition to amend or rescind the Development Agreement, subject to the application, notice and hearing requirements for the original application; provided that said petitioner shall provide notice in writing to the Commission and all Parties of its intent to seek amendment or rescission

6100 Decision

6101 Term

1. A Development Agreement shall commence and terminate as provided in said Agreement. Where the Cape Cod Commission is not a party, a Development Agreement shall not exceed 10 years;

2. Where the Cape Cod Commission is a Party, a Development Agreement may extend for such period of time as it may provide, as set forth in Section 7 of Chapter D of the Code of Cape Cod Commission Regulations of General Application, as revised; and
3. Notwithstanding the foregoing, conditions or other provisions of the Development Agreement pertaining to the preservation of open space and park areas, and agreement to pay for maintenance of utilities and other infrastructure may exceed such ten-year limitation.

6102 Interpretation

1. A Development Agreement may not be interpreted or applied to prevent the Town or other governmental subdivision or agency from requiring applicant to comply with the laws, rules and regulations and policies enacted after the date of the Development Agreement, if the Town or governmental agency determines that the imposition of and compliance with the newly effective laws and regulations are essential to ensure the public health, safety or welfare of the residents of all or part of the jurisdiction; and
2. In any case of conflict between the provisions of this by-law and other by-laws or regulations of the Town, the more restrictive provisions shall apply.

6103 Limitations

1. Nothing in this Article shall be construed to permit the Town to require an applicant to enter into a Development Agreement; and
2. Any provision within a Development Agreement that is inconsistent with the zoning bylaw shall require either a zoning amendment or shall be subject to the grant of such zoning relief as may be needed for compliance with the zoning by-law.

6104 Enforcement

A Development Agreement is a binding contract which is enforceable in law or equity by a Massachusetts court of competent jurisdiction.

or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Protective Zoning By-laws by inserting a new Article VI–A, Sections 6000 through 6104, Sandwich Development Agreement, as printed in the Warrant under Article 17. This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 18

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws by deleting the current Definitions section in its entirety and inserting a new Definitions section in order to eliminate duplication, make editorial changes, and add new definitions, to read as follows:

Definitions

In this by-law the following terms, unless a contrary meaning is required by the context or is specifically prescribed, shall have the following meanings. Words used in the present tense include the future, and plural includes the singular; the word "lot" includes the word "plot"; the word "structure" includes the word "building." The word "shall" is intended to be mandatory; "occupied" or "used" shall be considered as though followed by the words "or intended, arranged or designed to be used or occupied." The word "person" includes a corporation as well as an individual.

ABANDONMENT- A non-conforming use of a building or land, which has been abandoned for a period of two (2) years, shall not thereafter be returned to such non-conforming use. A non-conforming use shall be considered abandoned when the premises has been vacant for two years, or when the characteristic equipment and/or furnishings of the non-conforming use have been removed from the premises and have not been replaced by similar equipment, whichever shall occur first.

ACCESSORY APARTMENT- A secondary dwelling unit (not to exceed 750 square feet) on a property which is located within or attached to a single-family dwelling unit.

ACCESSORY BUILDING OR USE- A building or use customarily incidental to and located on the same lot with the principal building or use, except that if more than thirty percent of the lot area or building is devoted to a principal use or is occupied by such use, it shall no longer be considered accessory.

ACCESSORY DWELLING UNIT- A small, self-contained residential unit not to exceed 1,000 square feet (or 30 percent of the gross floor area of the principal dwelling unit) built on the same lot as an existing single-family home that is within or attached to a principle dwelling unit or garage.

ADDITION- New construction in which a substantial part of a wall of the original structure is attached to the principal building.

ADULT USE- The following uses are included within this term, all as defined in G. L. c. 40A, §9A: Adult Bookstore; Adult Motion Picture Theater; Adult Paraphernalia Store; Adult Video Store; Establishment which displays live nudity for its patrons.

ALTERATION- Any construction, reconstruction or other action resulting in a change in the structural parts or height, number of stories or exits, size, use or location of a building or other structure.

ANIMAL KENNEL- Premises for the harboring and/or care of more than three dogs or other domestic animals. Four or more animals shall require a special permit in any district.

ANTENNA- A device for transmitting and receiving electromagnetic waves.

ANTENNA, AMATEUR RADIO- An antenna structure operated by a federally licensed amateur radio operator, as provided in G. L. c. 40A, §3.

APARTMENT, ACCESSORY- A secondary dwelling unit on a property, which is in addition to, and secondary to, another primary residential or commercial building.

APPLICANT- Individuals, partnerships, corporations, trusts and other legal entities in which the applicant of record holds a legal or beneficial ownership of greater than one percent.

ARTERIAL STREET- Any state numbered highway, plus the following named streets: Beale Avenue, Chase Road, Farmersville Road, Great Hill Road, Mid-Cape Service Road, Newtown Road, Race Lane, Quaker Meetinghouse Road, Sandwich-Cotuit Road, Snake Pond Road.

ASSISTED LIVING FACILITY- per G. L. c. 19D, §18(d), a facility so defined in G. L. c. 19D, §1 and licensed pursuant to G. L. c. 19D, §4 for provision to three or more adult residents with activities of daily living.

AUDITORIUM- A large open or enclosed building used to accommodate an audience for public meetings or gatherings.

BASE FLOOD- The flood having a one percent chance of being equaled or exceeded in any given year.

BASEMENT- The portion of a building which is partly below and partly above grade, and having at least one-half its height above grade.

BED AND BREAKFAST- A dwelling which includes the renting of rooms at a daily rate wherein the rental rate includes a breakfast meal in the daily rate, and wherein the owner or operator maintains a place of principal residence. Hotels, motels, and inns are not classified as bed and breakfast establishments.

BEDROOM- Any habitable room in a dwelling, if such room exceeds sixty square feet, other than a living room, dining room, kitchen, utility room, or bathroom. Any dwelling unit in which no such room exists shall be construed to contain one bedroom.

BOAT AND WATERCRAFT STORAGE BUILDING- A building used for the indoor storage of boats and watercraft.

BOAT HOUSE- A structure used for the storage of recreational vessels and associated equipment and which is located within one hundred feet of mean high water (MHW) or the natural high water mark.

BUILDING- An enclosed structure, whether principal or accessory.

BUILDING HEIGHT- The vertical distance from the natural grade at the front line of the building to the highest point of the roof for flat or shed roofs, to the deck line for mansard roofs and to the ridge for gable, hip and gambrel roofs. Not included are spires, cupolas, TV antennae and other parts of structures, which do not enclose potentially habitable floor space.

BULK STORAGE- Exposed outside storage of sand, lumber, coal, or raw materials, or the storage of liquids or gases in tanks (except underground) as an accessory use.

CAMPER- A portable dwelling, eligible to be registered and insured for highway use, designated to be used for travel, recreational and vacation uses, but not suitable for permanent residence. Includes equipment commonly called travel trailers, pick-up coaches, or campers, motorized campers, and tent trailers.

CAMPGROUND- Premises used for travel trailers, campers, tenting or for temporary overnight facilities of any kind where a fee is charged.

CAMPING SUPERVISED- Facilities operated on a seasonal basis for continuing supervised recreational, health, educational, religious, and/or athletic programs, with persons enrolled for periods of not less than one week, and with group dining if overnight accommodations are included.

CELLAR- A portion of a building, partly or entirely below grade which has half or more than one–half or its height, measured from finished floor to finished ceiling, below the average finished grade of the ground adjoining the building. A cellar is not deemed a story.

CERTIFICATE OF USE AND OCCUPANCY- A statement signed by the Building Inspector setting forth either that a building or structure complies with zoning and the building code or that a building, structure or parcel of land may lawfully be employed for specified uses.

CHANGE OF USE- Any use that substantially differs in quality and effect on its neighborhood from the previous use of a building or land. If a particular land use is undefined by this by-law, the most similar use listed in the Standard Industrial Classification (SIC) Manual shall be used. A change of ownership shall not be considered a change of use.

CHANNEL- The segment of the radiation spectrum from an antenna that carries one signal. An antenna may radiate on many channels simultaneously.

CHILD CARE FACILITY- A day care center or school age child care program, as those terms are defined in G. L. c. 1A, §15d and G. L. c. 40A, §3.

CINEMA- a movie theater containing several auditoriums within the same building.

CLUB- An organization catering exclusively to members and their guests, or premises and buildings for recreational, social and/or fraternal purposes, which are not conducted primarily for gain, providing there are no vending stands, merchandising or commercial activities except as required generally for the membership and purposes of such club. There shall be no sleeping accommodations provided for members or their guests.

CLUSTER DEVELOPMENT- Residential development granted

by special permit, on parcels of land of five or more acres, that would qualify for development as a conventional subdivision of land in full compliance with dimensional zoning controls, alternatively designed to maximize open space with the same or fewer number of lots within the parcel, by reduction of lot dimensions and building setback and clustering or consolidation of remaining land as open land to provide superior protection of the parcel's natural features and aesthetic characteristics in comparison to a conventional residential design.

COMMERCIAL MARINE EQUIPMENT STORAGE- Storage of a boat, boat trailer and/or equipment relating to a commercial marine business.

COMMON DRIVEWAY- By special permit, an alternative means of physical access to two or three lots which have legal access and frontage of the length and type required for individual lots. A common driveway so permitted is not a street and does not provide lot frontage.

CONTINUING CARE RETIREMENT COMMUNITY- A facility or group of facilities which offers several levels of assistance, including independent living, assisted living, congregate care, and/or skilled nursing care.

CONTRACTOR'S YARD- An enclosed lot with or without structures used by an individual building contractor or subcontractor for storage of equipment, supplies, and sub-assemblies, or parking of wheeled equipment.

CONVENIENCE STORE, RETAIL- Retail store greater than 5,000 gross square feet yet not to exceed 9,999 square feet. Retail convenience store may operate a pharmacy within the premises.

CONVENIENCE STORE, SMALL RETAIL- Retail store less than 5,000 square feet gross floor area that sells a variety of basic items and packaged foods. Small retail convenience stores shall not operate pharmacies within the premises.

COTTAGE COLONY- Two or more detached seasonal dwellings located on the same lot and under single ownership, each designed for independent family living and including cooking facilities.

CULTIVATED LAWN- A vegetated cover of sod-forming grass species, which is maintained by being fertilized, irrigated, and mowed.

DAY CARE CENTER- See G. L. c. 40A, §3 "Child Care Facility" defined as "day care of school age child care as those terms are defined in" G. L. c.28A, §9.

DEVELOPMENT- Any constructed change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

DISCHARGE, WASTEWATER EFFLUENT- A discharge into the ground of treated wastewater from a permitted wastewater treatment facility.

DISPOSAL AND RECYCLING FACILITIES- Structures not to exceed 9,000 square feet where non-hazardous wastes, scrap articles or materials are safely stored, sorted and packed for sale or re-use.

DISTRICT OF CRITICAL PLANNING CONCERN (DCPC)- a geographic area of Cape Cod identified by the Cape Cod Commission as requiring special protection and designated by the Assembly of Delegates in accordance with the criteria, procedures and requirements set for in Sections 10 and 11 of the Commission Act.

DRIVE-UP/DRIVE THROUGH- A principal or accessory use relating to or conducting exchanges with clients who drive-up to a window and remain in their automobiles.

DWELLING- A building or part of a building used exclusively as the living quarters for one or more households.

DWELLING, SINGLE-FAMILY- One dwelling unit on a single lot irrespective of structure type, ownership or tenure.

DWELLING, TWO-FAMILY- Two dwelling units on a single lot irrespective of structure type, ownership or tenure.

DWELLING, MULTI-FAMILY- Three or more dwelling units on a single lot irrespective of structure type, ownership or tenure.

DWELLING UNIT- Living quarters for a single household and not more than two boarders or lodgers, with cooking, living, sanitary, and sleeping facilities, independent of any other unit.

ELEVATION- Height relative to mean sea level.

ELEVATION, PRINCIPAL FLOOR – the first floor of a structure or building at grade.

EMF- Electromagnetic frequency radiation.

EXTERIOR DISPLAY- Any advertising done outdoors that publicizes a business's products and services. Types of exterior display include billboards, bus benches, interiors and exteriors of buses, taxis and business vehicles, and signage posted on the exterior of a building.

FACILITY SITE- Location of proposed telecommunication tower or turbine and all associated equipment (including but not limited to electrical transformers for utility interconnections, equipment shelters, storage facilities, transformers and substations) required to ensure long-term, safe and proper operations.

FALL ZONE- A circle with its center at the base of the wireless telecommunication or wind energy facility and its radius equal to the facility's height.

FAMILY DAY CARE- As defined in G. L. c. 40A, §3

FARM- Premises, including necessary structures and equipment which are used for gain in the raising of agricultural products, or livestock, except horses (see Stables).

FARM STAND- As defined in G. L. c. 40A, §3.

FAST FOOD, TAKE OUT- Establishments designed for the selling or intended selling of food to be taken and eaten off the premises.

FCC- The Federal Communications Commission of the Untied States of America.

FCC 96-326- A report and order that sets national standards for emissions of radio frequency emissions from FCC regulated transmitters.

FLOOR AREA- The sum of the gross horizontal area of the several floors of a building and its accessory buildings on the same lot, including the area of basements not more than fifty percent below grade, roofed porches and roofed terraces, excluding areas with less than six feet floor to ceiling height. All dimensions shall be measured between exterior faces of walls.

FLOOD PLAIN- A low plain adjacent to a river that is formed chiefly of river sediment and is subject to flooding.

FLOOD ZONE A- Areas with a 1 percent annual chance of flooding and a 26 percent chance of flooding over the life of a 30-year mortgage. Because detailed analyses are not performed for such areas, no depths or base flood elevations are shown within these zones.

FLOOD ZONE AE- The base floodplain where base flood elevations are provided. AE Zones are now used on new format Flood Insurance Rate Maps instead of A1-A30 Zones.

FLOOD ZONE AO- River or stream flood hazard areas and areas with a 1 percent or greater chance of shallow flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet. These areas have a 26 percent chance of flooding over the life of a 30-year mortgage. Average flood depths derived from detailed analyses are shown within these zones.

FLOOD ZONE V- Coastal areas with a 1 percent or greater chance of flooding and an additional hazard associated with storm waves. These areas have a 26 percent chance of flooding over the life of a 30-year mortgage. No base flood elevations are shown within these zones.

FLOOD ZONE VE- Coastal areas with a 1 percent or greater chance of flooding and an additional hazard associated with storm waves. These areas have a 26 percent chance of flooding over the life of a 30-year mortgage. Base flood elevations derived from detailed analyses are shown at selected intervals within these zones.

FOOTPRINT- The area within the perimeter of a building measured at the foundation. It shall include all roofed porches and/or other roofed areas, bulkhead and cantilevered portions on any level of the building. Not included in the footprint are open, uncovered patios, decks, unroofed stoops, window wells for emergency egress from below-grade bedrooms, stairs and roof projections (cornices, eaves, gutters, outside chimneys, steps, bay windows and terraces).

FORMULA BUSINESS ESTABLISHMENT- A business which does or is required by contractual or other arrangement or as a franchise to maintain two (2) or more of the following items: standardized (formula) array of services and/or merchandise including menu, trademark, logo, service mark, symbol, décor, architecture, façade, layout, uniforms, color scheme, and which are utilized by ten (10) or more other businesses worldwide regardless of ownership or location.

FRONTAGE- That portion of a lot which is bounded by the street line or way, the sidelines and the minimum building setback line. The frontage must be suitable for development of an access route or driveway to the building site.

GAME ROOM- A commercial facility exclusively for playing of billiards, pool, darts and/or table games, but not including video games or pinball machines.

GARAGE, RESIDENTIAL- A structure which is accessory to a residential building and which is used for the parking and storage of vehicles or other chattel owned by the residents thereof, which is not a separate commercial enterprise available to the general public and is not to be utilized for commercial repair, commercial storage, or the rental of more than two stalls.

GARAGE/PARKING LOT, COMMERCIAL- A structure or designated area used for the parking and storage of vehicles which is operated as a business and open to the public for a fee.

GARAGE, REPAIR- A building designed and used commercially for the storage, care, repair, or refinishing of motor vehicles including both minor and major mechanical overhauling, paint, and body work.

GASOLINE STATION- Any area of land, including structures thereon, that is used or designated to be used for the retail sale of gasoline or oil or other fuel for the propulsion of motor vehicles, and which may include facilities for cleaning or servicing such motor vehicles, but not including painting or body repairs.

GOLF COURSE, STANDARD OR PAR 3 - Course, including customary accessory buildings, where tee-to-hole distance averages not less than eighty yards.

GROUNDWATER- Water beneath the earth's surface, often between saturated soils and rock, that supplies wells and springs.

GROSS FLOOR AREA, NON-RESIDENTIAL- The sum of the areas for each story or level exclusive of basements, elevator shafts, stairwells, and floor space used for mechanical equipment as measured from the outer face of exterior walls.

GROSS FLOOR AREA, RESIDENTIAL- The sum of the areas for each story or level of a dwelling unit exclusive of areas not designed for human occupancy including, but not limited to basements, stairwells, bathrooms, attics, wall partitions and attached accessory buildings.

GUEST HOUSE- An accessory residential structure for occasional occupancy by non-paying guests, having not less than 400 square feet of gross floor area.

GUEST UNIT- Room or suite of rooms suitable for separate rental or occupancy in a hotel, motel, or similar establishment. Any room or suite of rooms containing a stove plus either or both a refrigerator and a kitchen sink shall be considered a dwelling unit.

HABITABLE SPACE- Space in a structure for living, sleeping, eating or cooking. Bathrooms, closets, halls, storage areas and utility spaces are not considered habitable space.

HAZARDOUS MATERIALS- Any product or waste or combination of substances which, because of quantity, concentration, or physical or chemical, or infectious, or radioactive characteristics may reasonably pose, in the determination of the enforcing authority, a substantial present or potential hazard to human health, safety or welfare, or the environment when improperly treated, stored, transported, used or disposed of, or otherwise managed; any substance which may create a special hazard in the event of spill, leak, fire, or exposure; and all substances deemed to be hazardous waste as defined in G. L. c. 21C §2, the hazardous waste regulations promulgated by the DEP at 310C CMR 30.010 in amounts in excess of that normally used in household maintenance, the Resource Conservation and Recovery Act (RCRA), 42 USC 6901 et seq., or the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 USC 9601 et seq., as these may be amended, or other materials which are listed as toxic, hazardous or a priority pollutant by the United States Environmental Protection Agency.

HAZARDOUS MATERIALS, HOUSEHOLD QUANTITIES- Any waste material defined by the Massachusetts Hazardous Waste Regulations, 310 CMR 30.00. Household quantities may consist of any of the following:

- 275 gallons or less of oil on site at any time to be used for heating of a structure or to supply an emergency generator; or
- 25 gallons (or the dry weight equivalent) or less of other hazardous materials on site at any time, including oil not used for heating or to supply an emergency generator; or
- a quantity of hazardous waste at the Very Small Quantity Generator level as defined in the Massachusetts Hazardous Waste Regulations, 310 CMR 30.535.

HAZARDOUS WASTE FACILITY- As defined in G. L. c. 21D, §5. A site or works for the storage, treatment, dewatering, refining, incinerating, reclamation, stabilization, solidification, disposal or other processes where hazardous wastes can be stored, treated or disposed of; however, not including a municipal or industrial waste water treatment facility if permitted under G. L. c. 21, §43.

HEALTH CLUB- A facility with exercise equipment offering aerobic-related activities and is open to both those with memberships as well as the general public.

HEIGHT- The vertical distance from the average finished grade of the adjacent ground to the top of the structure of the highest roof beams of a flat roof, the deck of a mansard roof, or the mean level of the highest gable or slope of a hip roof. When applied to a Wind Energy Facility, the height of a Wind Energy Facility measured from natural grade of the facility's foundation to the tip of the rotor blade at its highest point, or blade-tip height.

HELIPORT- An area, either at ground level or elevated on a structure, licensed or approved for the loading and takeoff of helicopters, and including auxiliary facilities such as parking, waiting room, fueling, and maintenance equipment.

HOME OCCUPATION - The use of a room or rooms in a dwelling or building accessory thereto as an office, studio, or workroom for a home occupation by a person resident on the premises provided that:

1. Such use is clearly incidental and secondary to the use of the premises as a dwelling;
2. Not more than one person other than residents of the premises regularly provided paid services in connection with such use;
3. No commodity or service is sold or provided to another person who is on the premises;
4. The public is not invited onto the premises in the usual course of business;
5. No offensive noise, traffic, vibration, smoke, dust, odor, heat, or glare is produced as a result of the home occupation;
6. There is no exterior display or exterior sign except as permitted under the Sign Code;
7. There is no exterior storage of materials or equipment (including the exterior parking of more than one commercial vehicle), and no other exterior indication of such use or variation from the residential character of the premises;
8. All parking for such home occupation, other than for residents of the premises, shall be provided off the street. Adequate off-street parking shall be provided in accordance with the provisions of the by-laws; and
9. Such use has been approved in writing by the Building Inspector.

HOME RULE AMENDMENT - Article II of the Articles of Amendment to the Constitution of the Commonwealth, as amended, which is codified in the General Laws of the Commonwealth as G. L. c. 43B, which empowers a municipality by local legislation to exercise any power or function which the General Court has power to confer upon it, so long as such local law does not conflict with the Constitution of the Commonwealth or certain statutes enacted by the General Court which deny such local power in matters where state-wide uniformity has been deemed to be necessary.

HOSPICE CARE- Palliative and supportive care and other services for terminally ill patients with a limited life-expectancy and their families. Services shall include, but not be limited to, physician's services, nursing care provided by or under the supervision of a registered nurse, social services, volunteer services and counseling services.

HOSPITAL- Institutions providing acute twenty–four hour inpatient services which include, but are not limited to, the treatment of

emergencies, intensive and patient care units for adults and children, and major clinical and diagnostic health care services.

HOSPITAL, REHABILITATION - A hospital licensed pursuant to G. L. c. 111, which provides Hospital-level in-patient rehabilitation services, together with general and specialty out-patient rehabilitation services including but not limited to: aquatic therapy, cardiac rehabilitation, occupational therapy, physical therapy, speech and language pathology, women's rehabilitative services, wellness, holistic medicine, sports medicine, wound treatment, pain therapy, adult daycare, research and development related to rehabilitation, geriatric and elder care and day time veterinary rehabilitative services.

HOSPITAL-RELATED SERVICES- Hospital or healthcare-related commercial services, such as laboratories, pharmacies, laundries, and medical equipment rentals, which are operated by and on the principal premises of a hospital or health care facility. A hospital licensed pursuant to G. L. c. 111, which provides hospital-level in-patient rehabilitation services, together with general and specialty out-patient rehabilitation services including but not limited to: aquatic therapy, cardiac rehabilitation, occupational therapy, physical therapy, speech and language pathology, women's rehabilitative services, wellness, holistic medicine, sports medicine-adaptive sports, wound treatment, pain therapy, adult daycare, research and development related to rehabilitation, geriatric and elder care and day time veterinary rehabilitative services.

HOSPITAL, VETERINARY- A building providing for the diagnosis and treatment of ailments of animals other than human, including facilities for overnight care.

HOTEL- A building or group of buildings, whether detached or connected, each containing three or more rooming units each with its own sanitary facilities, as well as providing meals and other guest services (including such accessory uses as function rooms, health club, restaurants, swimming pools, and/or tennis courts).

IMPERVIOUS SURFACE- A surface that has been compacted or covered with a layer of material so that it is highly resistant to infiltration by water. It includes surfaces such as compacted sand and gravel, or clay, as well as most conventionally surfaced streets, roofs, roadways, sidewalks, parking lots, and other similar structures.

JUNKYARD- A lot, land or structure, or part thereof, used primarily for the collecting, dismantling, storage and salvaging of machinery or vehicles not in running condition or for the sale of parts thereof.

LANDSCAPE MAINTENANCE AGREEMENT- contract between SPGA and applicant for the long-term care and health of plantings for a project subject to SPR approval or issuance of a special permit.

LANDSCAPED OPEN SPACE- Space not covered by any structure and not used for golf drives, parking, utilities, or storage; such spaces include landscaped areas and outdoor recreational facilities, including those on balconies and roofs over structures, if so developed. Area shall be measured horizontally and not include any land with slope over twenty percent, or any land under water other than swimming pool.

LOAM- Fertile, friable, natural topsoil of the locality, without admixture of subsoil, refuse or other foreign material, and as further defined by the Barnstable County Extension Service.

LOT- An area of land in single ownership with definite boundaries established by a recorded plan or deed, including a lot created by combining several previously recorded lots, and used or available for use as the site of one or more buildings or for any other purpose.

LOT AREA- The horizontal area of a lot exclusive of any area in a street or recorded way open to public use. At least eighty percent of the lot area required for zoning compliance shall be contiguous land other than that under any water body, or wetland as defined in G. L. c. 131, §40 of the Sandwich Wetland By-law.

LOT, CORNER- A lot at the point of intersection of and abutting on two or more intersecting streets, the interior angle of intersection of the street lot lines, or extended lot lines in case of a curved street being not more than 135°.

LOT COVERAGE- Percentage of lot area that is covered by structures, paving, driveways, walkways and parking area.

LOT FRONTAGE- That portion of a lot fronting upon and having access to a street, measured continuously along the street sideline between side lot lines. For lots on the outside of a curve whose radius is 120 feet or less, the lot frontage may be reduced at the street line to sixty percent of the required lot frontage, provided that the full required frontage can be met at the front building line. No lot width shall measure less than sixty percent of the required lot frontage between side lot lines within a distance of one hundred feet from the street sideline.

LOT SHAPE- No lot shall be created so as to be so irregularly shaped or extended that the square of the lot perimeter exceeds thirty times the gross lot area for any lot in excess of 80,000 square feet, or twenty-two times the gross lot area for any other lot. A lot may exceed the shape factor of 22 or 30 only if the portion intended for building is designated on the plan and said portion is connected to the frontage and meets the shape and zoning requirements of the area in which it is located.

MAINTENANCE PLAN- Shall include, but not be limited to, the structural integrity of the wireless telecommunications facility and accessory structures, painting, site access maintained in a manner acceptable to the Fire Chief, and inspections in accordance with the manufacturer's guidelines.

MAJOR COMMERCIAL COMPLEX- Building or series of buildings in excess of 10,000 square feet GFA located on one or more lots for retail sales and service.

MAJOR INDUSTRIAL COMPLEX- Building or series of buildings in excess of 10,000 square feet GFA located on one or more lots for industrial use.

MANUFACTURING, LIGHT- processing, assembly, or packaging of previously prepared or refined materials, provided that at no time will such use result in or cause: excessive dust, smoke, smog, observable gas, fumes or odors, or other atmospheric pollution, objectionable noise, glare, or vibration discernable beyond the property lines of the industry, hazard of fire or explosion or other physical hazard to any adjacent building or land, or to surface or groundwater, Including without limitation the following:

1. Manufacture of small machinery:
2. Fabrication of metal, paper or wood products;
3. Boat building or repair;
4. Food and associated industries such as: wholesale bakeries, bottling of food and beverages, and food processing;
5. Warehousing or storage of goods and products such as building materials, farm supplies and the like, which may be sold from the premises to the general public. The bulk storage of nuclear or radioactive products, toxic waste chemicals is specifically excluded from the intent of the above; and
6. Scientific or research laboratories devoted to research, design and/or experimentation and processing and fabrication incidental thereto.

MARINA- a boat basin with facilities for small boats, docks, moorings and supplies.

MARINE MEDICAL and REHABILITATION FACILITY- A facility that rescues, rehabilitates and releases all varieties of marine species and serves as an educational resource for studies in oceanic health, marine care and medicine.

MEASURED WATER'S EDGE- The waters of any other fresh ponds and lakes shall be determined by the contour of the highest observed elevation, established by measuring the existing elevation and adjusting that elevation by using the methods specified in the *U.S.G.S. Water Resources Investigations 83-4112* with subsequent amendments, if any, as if the waters of the pond or lake were the groundwater.

MEDICAL OFFICES- offices and clinics for medical or other health services for the examination and treatment of persons as outpatients only, including laboratories that are part of such offices and clinics.

MOBILE HOME- A movable or portable dwelling suitable for permanent residence built on a chassis, designed for connection to utilities when in use, and designed without necessity of a permanent foundation for year-round living.

MOBILE HOME PARK- Premises which have been planned and improved for the placement of mobile homes for year-round occupancy.

MONITORING PROTOCOL- The testing protocol, such as the Cobbs Protocol, or a protocol substantially similar, including compliance determined in accordance with the National Council on Radiation Protection and Measurements, Reports 86 and 119, that is to be used to monitor emissions from existing and new personal wireless service facilities. Other testing protocols may be required as the technology changes.

MOTEL- Building or a group of buildings, whether detached or connected, each containing three or more rooming units. Rooming units may include such accessory uses as swimming pools and tennis courts shall be no less than 225 square feet in size and no more than 480 square feet in size, and no building shall be fewer than **20 feet** from any other buildings. The rooming units shall be used, or designed to be used, as individual sleeping and dwelling units by transient travelers, tourists or vacationers. Each integral sleeping unit shall have its own attached sanitary facilities. A motel may include accessory uses such as a restaurant and other facilities commonly associated with the operation of a motel

MULTI-FAMILY HOUSING- Includes duplexes, 3 to 4 unit structures and apartment-type structures with 5 or more units.

MUNICIPAL USE- activity on land owned or controlled by the Town or any of its subsidiary or partner agencies, including (but not limited to) the Town, Sandwich Housing Authority or Sandwich Public Schools.

MUSEUM- Premises for the procurement, care and display of inanimate objects of lasting interest and value.

NONCONFORMING LOT, USE OR STRUCTURE- A lot, use or structure, or any part thereof, which does not conform to the use or dimensional regulations for the zoning district in which it exists.

NONCONFORMING USE OR STRUCTURE, EXTENSION- Any one of the following: greater coverage of land area with structures or paving or other non-vegetative uses associated with or accessory to the use or structure; including without limitation, any increase in parking or storage or display of vehicles or goods; any increase in the volume of a structure by means of an addition, or enlargement; or the placement of accessory structures or accessory uses such as storage sheds, gas pumps, outdoor displays and other similar structures or uses.

NONCONFORMING USE OR STRUCTURE, PRE-EXISTING- A nonconforming use or structure which either preceded the first zoning in the Town of Sandwich May 9, 1960 or which complied with applicable use and dimensional regulations in effect on the date the use was commenced or the structure was constructed and which is situated exclusively within the limits of ownership.

NURSING/CONVALESCENT/REHABILITATION FACILITY- Any institution, however named, whether conducted for charity or profit, which is advertised, announced or maintained for the express or implied purpose of caring for four or more persons admitted thereto for the purpose of nursing or convalescent care.

OFFICE, PROFESSIONAL- The office or place of business where professional services are offered and do not involve the sale of goods, or the keeping of a stock in trade. Professional offices include but are not limited to doctors, dentists, attorneys, architects, engineers, land surveyors, planners, landscape architects, accountants, real estate brokers, insurance brokers, builders, psychologists and chiropractors.

OFFICE, TEMPORARY CONSTRUCTION- An accessory building temporarily used only during the construction period for new or rehabilitated structures.

OPEN LAND- As used in Section 7 and required as a condition of a Cluster Development special permit, land and water or a combination of both which is dedicated in one or a combination of the methods required in Section 7 to achieve the purposes of Section 7.

OVERLAY DISTRICT- A zoning district which overlies other zoning districts. The provisions and restrictions of an overlay district take precedence over those of the underlying zoning district(s).

PARKING SPACE- Designated space adequate to park an automobile. Each space shall be not less than nine feet wide and eighteen feet in length and if unmarked shall consist of at least 350 square feet per vehicle.

PHILANTHROPIC INSTITUTION- An endowed or charitably supported, non-profit religious or non-sectarian activity maintained for public or semi-public use.

PLOT PLAN- A diagram, not necessarily to scale, showing a parcel and the proposed or existing use of a specific parcel of land and approximate dimensions of existing and proposed structures.

POWER GENERATION, ELECTRICAL- A facility that generates and distributes electrical energy from oil, coal, gas for sale.

PRINCIPAL USE- A primary purpose for which land or a building is arranged, designed, intended or used.

PROCESSED WASTES- Pollutant or combination of pollutants designated as toxic, present in wastewater or inherent to a manufacturing or production process and discharged into the environment.

PROCESSING- Continuous production of large amounts of bulk product (paint, chemicals, etc).

PRODUCT INVENTORY AND MANIFEST SYSTEM- A form prepared by all generators who transport, or offer to transport, hazardous waste for off-site treatment, recycling, storage or disposal (see EPA Form OMB NO. 2050-0039).

RECHARGE AREA- The area encompassing land and water surface through which precipitation enters the groundwater, and from which groundwater flows naturally or is drawn by pumping into a water well.

RECREATIONAL FACILITY, INDOOR- Any establishment whose main purpose is to provide recreational activities conducted entirely within a building, including arcade, athletic and health clubs, auditorium, bowling alley, club or lounge, community center, conference center, gymnasium, athletic center, pool, tennis court, skating rink or billiard hall.

RECREATION FACILITY, OUTDOOR- A recreational land use conducted outside of a building characterized by potentially substantial impacts on traffic, the natural environment, and the surrounding neighborhood; such uses include but not limited to: athletic fields, miniature golf, skateboard parks, swimming, bathing, wading, tennis, handball, and basketball courts, as well as batting cages and trampoline facilities.

REGIONAL SERVICE- Retail, professional and/or business service activities serving the resident population of the Town and the Upper Cape Region (Sandwich/Mashpee/Falmouth/Bourne).

RESEARCH LABORATORY- Industrial or commercial experimentation, design, and production of prototypes excluding volume, continuous production or retail sales.

RESIDENTIAL USE- Occupation of a single or two-family structure.

RESTAURANT- A business establishment designed for the preparation and serving of food and beverage primarily on the premises, including seating accommodation for all patrons to be served at any one time.

RETAIL SALES/SERVICE, MAJOR- An establishment 2,500 square feet to 9,999 square feet selling or renting goods or services to the general public for personal and household consumption, including but not limited to a barber or beauty shop, business or trade school, clothing rental establishment, coin operated or other self-service dry cleaning establishment, collection station for laundry or dry cleaning, dancing or music school, dressmaking or millinery shop, frozen food storage locker, hand or self service laundry, household appliance sales or repair shop, interior decorating studio, meeting hall for hire, photographic studio, shoe or hat repair shop, electronics sales or repair shop. A convenience store that sells gasoline and auto supplies but does not repair, service, or store vehicles shall be considered a retail business.

RETAIL SALES/SERVICE, MINOR- An establishment less than 2,500 square feet... (see definition above).

RETAIL SALES/SERVICE, REGIONAL- An establishment 10,000 square feet or greater... (see above definition).

RETAINING WALL- a wall designed to resist the lateral displacement of soil or other material. Retaining walls whose exposed faces are oriented toward abutting properties (facing outward) and are greater than seven feet in total height as measured from the bottom of the footing to the highest point of the wall or which have an exposed face exceeding three vertical feet at any point, must meet the setback requirements of Section 2600.

RIDING SCHOOL- A riding academy or riding center used as a school for instruction in equestrianism, or for hiring of horses for pleasure riding.

ROOMING UNIT- A room or suite of rooms in a motel suitable for separate rental.

SEASONAL DWELLING UNIT- summer homes, resort cottages, or other part-time homes that could serve as a residential use occupied for no more than the period April 15st through October 31st.

SEPTAGE- The liquid, solid and semi-solid material that results from wastewater pre-treatment in a septic tank.

SETBACK- The minimum distance that a building or structure and any accessory building(s) shall be separated from the front, rear and/or side lot lines of a Lot.

SHADOW/FLICKER- Caused by sunlight passing through the swept area of the wind turbines blades.

SITE- The parcel of land on which a use or structure is located.

SITE CONTROL- The legal authority to prevent the use or construction of any structure for human habitation within a wireless telecommunication facility's setback areas.

SITE PLAN- A detailed drawing to scale prepared by a Massachusetts registered architect, landscape architect, civil engineer or surveyor showing building footprint, travelways, parking, drainage facilities, sanitary sewer lines, water lines, trails, lighting, landscaping and garden elements.

SPECIAL FLOOD HAZARD AREA- The land within a flood plain subject to a one- percent or greater chance of flooding in any given year. The area may be designated on the FIRM as Zone A, AO, Al-30, AE, A99, AH, V, V1-30, and VE.

SPECIAL PERMIT- A discretionary authorization by a special permit granting authority to conduct a particular use as set forth in this by-law, subject to the provisions of Section 1 and the Use Regulation Schedule, where applicable.

SPECIAL PERMIT GRANTING AUTHORITY- That body empowered to grant special permits. As specified by the section providing for the granting of the special permit, that body may be the Zoning Board of Appeals or the Planning Board.

SPILL CONTAINMENT- Engineered containment vessel (impermeable wall or pneumatic bladder) designed to contain spills of chemicals, oils, sewage, etc.

STABLES- Premises used for the shelter and feeding of horses.

STORAGE- The use of a room, building or structure for the containment of goods whether liquid or solid.

STORY- That portion of a building that includes the space between the surface of any floor and the surface of the next floor above it, or, if no floor exists above it, the space between such floor and the ceiling next above it. Any portion of a story exceeding fourteen feet in height shall be considered as an additional story for each fourteen feet or fraction thereof. One-half story means any story or space situated wholly or partly in the roof, so designed, arranged, or built to be used for storage or habitation.

STREET- An accepted Town way, or way established by or maintained under County, State or Federal authority; or
- A way established by a subdivision plan approved in accordance with the Subdivision Control Law; or
- A way certified by the Planning Board to have sufficient width, suitable grades, and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land and the buildings erected or to be erected thereon.

STREET ELEVATION- Measured at the edge of pavement directly in front of the center of the building.

STRUCTURE- Anything constructed or erected, the use of which requires fixed location on the ground, or attachment to something on the ground, including all buildings, mobile homes, billboards, towers, swimming pools or tanks that have a capacity of 4,000 gallons or more, or the like, or part thereof; but not including paving, usual lawn accessories, fences or retaining walls six feet in height or less.

SUBDIVISION CONTROL LAW- G. L. c. 41 §81K-81 GG

SUPERMARKET- A large, self-service retail store 10,000 square feet or larger that sells a variety of foods and household goods. A pharmacy may be operated within the premises.

SWIMMING POOL- A pool designed and built for swimming purposes as an accessory use to a principal permitted use, for use primarily by the occupants or tenants of said property. The term includes any permanent in or above-ground pool and any portable pool more than two feet in height or depth and fifteen feet in length or diameter. Pools having a depth of two feet or more and having a capacity of 4,000 gallons or more in volume shall be considered structures.

TATTOO ESTABLISHMENT/ BODY ART ESTABLISHMENT- A location, place, or business where the practices of body art are performed either for profit or not for profit and as further defined by the Sandwich Board of Health Regulations.

TECHNOLOGY BUSINESS OR SERVICE- Such businesses or services, including communications, data warehousing of any media, sales, service, data collection, research, development, assembly and manufacture of communication products, information service products and other electronic technology-based business or service.

TELECOMMUNICATION FACILITY, WIRELESS- Any structure including all buildings and appurtenances solely intended to house and/or support equipment (equipment shelter), used for trans-

mission and/or reception of electromagnetic radiation, including towers, monopoles, antennas, wiring or other devices attached thereto, including guy wires.

TELECOMMUNICIATION PLOTS, RADIAL- As applied to antennae, the result of drawing equally spaced lines (radials) from the point of the antenna, calculating the expected signal and indicating this graphically on a map. The relative signal strength may be indicated by varying the size or color at each point being studied along the radial; a threshold plot uses a mark to indicate whether that point is strong enough to provide adequate coverage. Radial plots concentrate plot points close to the antenna while plot points diverge near the ends of the radials at the outer edge of coverage.

TELECOMMUNICATION PLOTS, TILED COVERAGE PLOTS- Tiled plots calculate the signal at uniformly spaced locations on a rectangular grid, or tile, of the proposed coverage area. Relative signal strength may be indicated by varying the size or color at each point being studied. Tiled plots provide a uniform distribution of points over the coverage area. Tiled coverage plots incorporate more topographic data than radial plots and are the preferred form for coverage mapping.

TELECOMMUNICIATION REPEATER- A small receiver/relay transmitter of not more than 20 watts output designed to provide telecommunications service to areas which are not able to receive adequate coverage directly from an existing wireless telecommunication facility.

TELECOMMUNICATION TOWERS- Any guyed, monopole, or self-supported tower, constructed as a free-standing structure proposed to mount one or more antennas intended for transmitting and receiving television, AM/FM radio, digital, microwave, cellular, telephone or similar forms of electromagnetic radiation.

TEMPORARY CONSTRUCTION OFFICE- Mobile home, utility trailer or similar vehicle located on a building site. Such temporary offices shall not be located within view of a public way.

THEATRE, PLAYHOUSE- A large room or hall, usually with a raised platform and tiered seating for an audience, used for lectures and film shows.

TOP OF FOUNDATION- The physical location of the highest point of the foundation above mean sea level (NGVD). The top of foundation is not the location from which building height is to be measured.

TRACT- A defined contiguous area of land comprised of one or more parcels or lots.

TRAILER- A vehicle or object on wheels which has no motive power of its own, but which is drawn by or used in connection with a motor vehicle.

TRAILER, STORAGE- A trailer not on wheels that is designed, constructed and utilized for the principal purpose of storing goods or material and is generally located in a stationary position.

TRAILER, UTILITY- A wheeled trailer which is designed, constructed and utilized for the principal purpose of transporting equipment, goods or material from one location to another.

UNDERSTORY PLANTINGS- Those plantings that form an underlying layer of vegetation.

UPLAND AREA- That area exclusive of wetlands as defined in the Wetland Protection By-laws as defined in Section 7 of the Town of Sandwich By-law and land within the Floodplain Overlay District as defined in the zoning by-law.

WASTEWATER TREATMENT FACILITY- size, treatment level and cannot discharge in the Water Resource Protection Overlay District.

WAY, QUALIFIED- A vehicular or pedestrian thoroughfare, which is either:

1. A public way laid out by a governmental entity or public authority pursuant to Mass General Laws;
2. A way that has been accepted as a public way pursuant to Mass General Laws;
3. A way that is shown on a plan approved and endorsed by the Planning board, and constructed in accordance with the Subdivision Rules & Regulations of the Town; or
4. A way, in existence when the Subdivision Control Law became effective in the Town, that is certified by the Planning Board as having sufficient width, suitable grades, sufficient drainage, and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land abutting thereon or served thereby and to provide for the installation and maintenance of municipal services to serve such land.

WAREHOUSE SALES, WHOLESALE OR RETAIL- one building on one lot occupied by one business for the sole purpose of selling goods or merchandise to both retail and wholesale customers not to exceed 30,000 square feet of floor area.

WIND ENERGY FACILITY- All of the equipment, machinery and structures together utilized to convert wind to electricity. This includes, but is not limited to, transmission, storage, collection and supply equipment, substations, transformers, service and access roads, and one or more wind turbines.

WIND ENERGY FACILITY, SMALL-SCALE- A single device that converts wind to electricity or other forms of energy, typically consisting of a rotor and blade assembly, electrical generator, and tower, or appropriate mounting device, and associated control or conversion electronics which has a rated capacity of not more than 10 kW, located on a single lot, intended as an accessory use in areas zoned to allow residential use in an area zoned residential.

WIND MONITORING OR METEORLOGIAL TOWER- A temporary tower equipped with devices to measure wind speed and direction, to determine how much electricity a wind energy facility can be expected to generate.

WIND TURBINE- A device that converts kinetic wind energy into rotational energy to drive an electrical generator. A wind turbine typically consists of a tower, nacelle body, and a rotor to extract wind energy.

YARD- A required open space, unobstructed with structures more than thirty inches high, other than fences or other customary yard accessories.

YARD, FRONT- A yard extending between lot sidelines across the front of a lot adjacent to each street it adjoins.

YARD, SIDE- A yard extending from the rear line of the required front yard to the rear lot line adjacent to the lot sideline.

YARD, REAR- A yard extending across the rear of the lot between the inner side yard lines.

YIELD PLAN- For cluster development, a plan that demonstrates the maximum number of units that could be constructed utilizing a conventional grid subdivision design that complies with both the zoning requirements of the district and the Planning Board regulations.

or take any action relative thereto.

VOTED: That the Town indefinitely postpone Article 18. This was a voice vote and declared carried by the Moderator.

Moderator Teehan made an announcement that Sandwich High School students John Cannavo and Sam Sholi from the organization, Students and Military, will be placing flags at the new Gerald F. DeConto track on Friday, November 11, 2011 to honor the service men and women who have died from across Massachusetts in Iraq and Afghanistan.

The meeting was adjourned at 8:55 PM.

I hereby certify that this is a true record of the Special Town Meeting held on November 7, 2011.

Taylor D. White
Town Clerk

Report of the
DIVISION OF FISHERIES & WILDLIFE
Licenses issued in 2011

License Class Issued	# Sold	Fees	Total	Town Fees	Balance
Resident Fishing	75	23.50	1,762.50	1.50	112.5(
Resident Fishing Minor	1	7.50	7.50	1.50	1.5(
Resident Fishing, Age 65-69	9	12.25	110.25	1.50	13.5(
Resident Fishing Handicapped	45	N/A	-	-	
Non-Resident Fishing	6	33.50	201.00	1.50	9.0(
Non-Resident Fishing 3-Day	3	19.50	58.50	1.50	4.5(
Resident Fishing 3-Day	1	8.50	8.50	1.50	1.5(
Non-Resident Minor Fishing	1	7.50	7.50	1.50	1.5(
Resident Trapping	1	31.50	31.50	1.50	1.5(
Resident Trapping Minor	0	7.50	-	1.50	
Resident Trapping, Age 65-69	0	16.25	-	-	
Duplicate Fishing	0	2.50	-	-	
Duplicate Trapping	0	2.50	-	-	
Resident Citizen Hunting	8	23.50	188.00	1.50	12.0(
Resident Hunting, Age 65-69	3	12.25	36.75	1.50	4.5(
Resident Hunting Paraplegic	0	N/A	-	-	
Resident Alien Hunting	0	23.50	-	1.50	
Non-Resident Hunting, Big Game	0	95.50	-	1.50	
Non-Resident Hunting, Small Game	0	61.50	-	1.50	
Resident Citizen Minor Hunting	0	7.50	-	1.50	
Resident Sporting	20	41.00	820.00	1.50	30.00
Resident Sporting, Age 65-69	6	21.00	126.00	1.50	9.00
Resident Citizen Spting. Over 70	31	N/A	-	-	
Resident Minor Sporting	3	8.00	24.00	1.50	4.50
Duplicate Hunting	0	2.50	-	-	
Duplicate Sporting	0	2.50	-	-	
Archery Stamp	13	5.10	66.30	0.10	1.30
Waterfowl Stamp	12	5.00	60.00	0.25	3.00
Primitive Firearms Stamp	16	5.10	81.60	0.10	1.60
Wild. Conser. Stamp (Resident)	126	5.00	630.00	-	
			$ 4,269.90		$211.40

Remitted to the Division of Fisheries & Wildlife $4,058.50

SANDWICH HISTORIC DISTRICT ELECTION
Old Kings Highway Regional Historic District
November 22, 2011

The Sandwich Historic District Election was held on November 22, 2011 at the Henry T. Wing School to elect one member for a four year term. The polls were open from 7:30 P.M. to 9:00 P.M. There were 4 ballots cast.

The election results are as follows:

Barbara Shaner 4

I hereby certify that this is a true record of the 2011 Sandwich Historic Election.

Respectfully submitted,

Taylor D. White
Town Clerk

Planning and Environment



Photo courtesy of Sandwich Archives

The store of the Estate of John Murray stood where the parking area is for the MacDonald's building on Jarves Street.

Report of the PLANNING & DEVELOPMENT DEPARTMENT

The Planning and Development Department is tasked with undertaking both short and long-term planning to protect the Town's natural and cultural resources while also encouraging development and redevelopment in appropriate areas of town. To ensure that all planning and development related activites are dealt with as expeditously and thoroughly as possible, the department works with both the Planning Board and the Zoning Board of Appeals, and often coordinates with the Health Department, Building Inspector, Engineering Department, and Natural Resources Department.

The daily activities of the Planning Department are overseen by a dedicated staff of two full-time employees and one half time employee. Marilyn Bassett, Sr. Administrative Asst., and Maureen Carty, part time Administrative Asst., provide the highest level of service to the public and ensure the land use boards and volunteer committees are kept abreast of all ongoing projects and planning activities. The Planning Board elected Sarah Regan as the new Chair with Dan Marsters serving as Vice Chair. Henry Rakov has joined the Planning Board this year and brings to the board considerable management experience. John Campanale has returned to serve on the Board after a five year absence. His expertise and knowledge are a welcome addition to the Board. Chris Neeven continues to serve as chair of the Zoning Board of Appeals, while Woody Mitchell serves as the board's vice-chair. The Planning Department welcomes their continued leadership.

Over this past year the department staff has worked on a variety of planning activites. Working in concert with town staff and other boards and committees, many of the Action Items in the Local Comprehensive Plan are continuing to be implemented.

The Department finalized the re-write of several of the Town's zoning bylaws, which successfully passed at the Special Town Meeting held on November 7, 2011. These included amendments to facilitate hotel and motel development and mixed use cluster developments, amend parking requirements, and enable the Town to enter into development agreements with the Cape Cod Commission and future developers in the South Sandwich Village Center. This effort would not have been possible without the assistance of the Bylaw Committee, the former Economic Development Committee and the land use boards. The Department continues to work on drafting a Large Scale Ground Mounted Solar Photovoltaic Installtions Bylaw.

The Department also worked closely with the Cape Cod Commission on a variety of important projects. Among them was continued technical support for a Multi-modal Interconnect between the Cape Cod Canal and downtown Historic Sandwich. The Commission also finalized an Interim Wastewater Management Plan funded by a District of Local Technical Assistance (DLTA) grant which provided input to the Town's Comprehensive Water Resources Management Plan and Interim Wastewater Solutions Study for the South Sandwich Village Center (SSVC) and Industrial Park.

The Department, in conjunction with the Town's emergency management staff, has worked on updating the Town's Pre-Disaster Mitigation Plan. The update to this plan will allow the Town to qualify for federal disaster relief funds.

In its regulatory role, the Department continues to work with the Planning Board and ZBA on a host of planning issues. Permitting for new development, while relatively slow, has begun to rebound. The Zoning Board of Appeals worked with a local developer to transfer ownership of Bayview Farms, a small subdivision off Route 6A. This ownership transfer wll result in the construction of several new homes.

The Department also continues to provide administrative support to the the Sandwich Historical Commission, the Sandwich Energy Committee and the Sandwich Economic Initiative Corporation (SEIC). The Department staff also looks forward to working with the SEIC on a host of short and long-term activities that will help facilitate additional needed economic development in the future.

A key goal of the Department is to conduct its daily business in an efficient and positive manner while making every effort to streamline the permitting process and make that process predictable for those seeking to do business in Town. The Department would like to thank all of the Town staff who make this effort possible including Paul Tilton, Town Engineer, Sam Jensen, Assistant Town Engineer, Paul D. Spiro, Building Inspector, Dave Mason, Health Agent, and Mark Galkowski, Natural Resources Officer. Also, our thanks to those elected and appointed Board members who have the authority and responsibility to protect the Town and guide its development. Your commitment and tireless efforts on behalf of the Town are very much appreciated. Lastly, the Department would like to recognize the efforts of Gregory Smith, who left his position as Director of Planning and Development for the Town in the fall of 2011 to pursue other professional goals. We wish him the best of luck in the future.

The coming year affords the Department an opportunity to assist the Town and the land use boards in meeting the many challenges that face the community over the next several years. It is our intent to continue providing the highest level of public service to the community.

Respectfully submitted,

Planning & Development Department

eport of the
ONSERVATION COMMISSION

The Conservation Commission through the hard work and dication of the Natural Resources Department is responsible for: e review and permitting of projects subject to the Massachusetts etlands Protection Act and the Town of Sandwich Wetlands By-w, managing 1,500+ acres of conservation land, working with the mmunity Preservation Committee to preserve priority lands, and ucating local citizens.

In 2011 the Conservation Commission fulfilled its regulatory sponsibilities under the Sandwich Wetlands Protection Bylaw, apter 7 and the Massachusetts Wetland Protection Act, MA Gen-al Laws, Chapter 131, Section 40 by reviewing 3 Requests for etermination of Applicability's, 35 Notice of Intents, and 4 Re-ests to Amend existing Orders of Conditions. Commission staff so evaluated 50 requests for Administrative Review permits for inor projects. As expected, based on the economic and housing wnturn, the number of formal filings decreased from the previous ar. Administrative Review permits however, continued at the same ce as the previous year confirming the usefulness of this process. e Commission also conducted numerous site reviews and con-lted with other Town officials on regulatory and land management sues.

David Sullivan currently serves on the Community Preserva-n Committee as the board's representative, where they approved nding of several exciting projects. Michael Zylich remains the ommission's representative to the Water Quality Advisory Board d Christopher Sellstone is an alternate representative, where they ligently continue to work to develop a Comprehensive Wastewater anagement Plan to address nutrient impacts to the groundwater d estuaries.

Overall, thanks to the dedication and hard work of all its mem-ers, the Commission remains strong with a diverse and expert skills t in many areas. The full Commission is comprised of 7 full time nd 3 associate members. It is with great pleasure to state that for the rst time in many years the Commission has a full compliment of ll time members. There are currently 3 vacancies for associate embers. The Commission continues to seek conservation-minded itizens who are willing to give time in the service of their commu-ity.

We would like to once again express our gratitude to the Department of Public Works Parks/Grounds division, the Ameri-Corp West House Crew and volunteers who have helped maintain our conservation lands in the past year including those who served as workampers for the Ryder Conservation area and the Oakcrest Cove recreation area.

Goals for 2012 include:

- Review existing Sandwich wetlands regulations, policies, and guidelines and revise and update as needed
- Streamline and improve the application and hearing process
- Continue to focus on and improve enforcement of the wetlands regulations and bylaws
- Increase public awareness and outreach
- Obtain land acquisition priorities and make recommendations to the CPC for land acquisition

The Commission would like to express their gratitude to Michelle Raymond, Administrative Assistant of the Natural Resources Department for keeping the day to day operations of the Commission and the public hearings running smooth. It has been very enjoyable working with her in 2011 and the board looks forward to many more years of her assistance.

As always, the Conservation Commission is grateful for the hard work and dedication of Mark S. Galkowski, Natural Resources Director and David J. DeConto, Assistant Director of Natural Resources. We also acknowledge the Board of Selectmen, and all other town departments, officials and officers for their cooperation and help in 2011.

Respectfully submitted,

Christopher J. Kirrane
Chairman

Report of the NATURAL RESOURCES DEPARTMENT AND ANIMAL CONTROL

Two thousand and eleven (2011) was an assiduous year for the Natural Resources Department (DNR) and the Town.

Due to a number of complaints in 2010 the Department focused our waterways patrol efforts on Peters Pond, where the largest concentration of boating activity occurs. To assist the boating public, the Department placed buoys demarcating the statutory "no wake" zone within one hundred fifty (150) feet of the shoreline of the pond. Peters Pond borders a large transient campground where a large percentage of the craft are either jet skis or boats powered by potentially high speed, three hundred (300) plus horsepower engines towing two (2) and three (3) tubes at a time. Our patrol boat had over eighty (80) interactions with boaters this year attempting to educate the boating public about proper operation and boating laws.

More citizens took advantage of Sandwich's shellfish program in its second year. Fishermen made one hundred ninety three (193) trips to the flats from November through May harvesting 18.75 bushels of quahogs (*M. Mercenaria*). Shellfishing will continue on Sundays through May 2012. A Town of Sandwich permit is required. Also, Sandwich residents remain eligible to purchase a Bourne Resident Shellfish Permit to fish in Bourne's open areas throughout the year. We continue to provide financial assistance to support Bourne's propagation efforts.

The DNR crew with help from the AmeriCorps' West House crew and members of the Sandwich Football Team planted 300 bags of quahogs from the Division of Marine Fisheries (DMF) Taunton River contaminated relay in early June. We continued experimenting with oyster culture raising, remote set oysters (*Crassostrea virginica*) in a floating bag raft system. The oysters were provided to the department at no cost through the Marine Program of the Cape Cod County Extension Service (CCCES).

The Town appreciates many of Sandwich's pet owners conscientious efforts in cleaning up after their pets on our public lands especially Town Neck Beach and around the Boardwalk. This sets a good example for our visitors. These efforts are very important to the health of the environment especially in our shellfish beds.

The Town Beach barrier beach and adjacent areas experienced significant erosion in the fall of 2010 and winter of this year due to the severity of a few storms. Estimates of thirty (30) feet of dune were lost in some portions of the beach. Access stairs re-built the previous summer by this Department were damaged but re-built before the start of the summer season.

The Department continued its long-standing relationship with Massachusetts Audubon Society to provide plover and tern monitoring across our shores from April to August. This year the Town was notified by U.S. Fish and Wildlife Service that they were encouraged by the Town's efforts instituted in 2010 to help curtail certa illegal activities in the area of the bird habitat (Town Beach). Aga this year I coordinated police details at Town Neck to provide a pre ence during the evening and night hours when illegal activities a most likely to occur. Both programs are funded from the beach par ing fees account.

The number of Anadromous fish passing over the Upp Shawme Pond dam , this year appeared to be fewer in number tha 2010. . We used locally trained observers to monitor the Lower ar Upper Shawme Pond ladders. I have requested the DMF to stoc Anadromous fish to the upper pond in 2012. This program has bee on hold for a few years due to the low numbers of fish in the don runs.

As mentioned in my 2009 and 2010 report, the land area withi Barnstable County has a high probability to experience outbreaks o wildfires, second only to Southern California. In March the Depar ment continued implementation of the *Wildland Fire Protection an Preparedness Plan for the Maple Swamp and Discovery Hill Tow Lands Complex* through an additional $10,000.00 grant from th Cape Cod Cooperative Extension of Barnstable County (CCCES The focus of this portion of the project was to continue to mov thirty (30) foot buffers along both sides of the existing roadway sys tem creating a fire break by removing the horizontal continuity o the woodland shrub layer. We hope to receive additional funding i the future to complete Phase I in the Maple Swamp.

Additional improvements and upgrades continue to be mad to various conservation land facilities. Our workampers continue t carry out a number of other maintenance projects and provide con tinuous onsite operations, support and security.

Our seasonal Deputy Natural Resource Officers (DNRO) com pleted a number of projects, this year, along with the execution o our waterways patrol schedule and patrolling the town shellfish beds on a regular basis. Other projects completed include; improvements to the Talbot's Point Conservation Lands trail head and trails; main tenance of parking areas, trails, fields and roadways on other town lands; installation of seasonal protective fencing at Town Beach t protect the plover and tern nests and habitat; maintenance of shell fish signs; and installation of our seasonal signage and buoys at our beaches and on town waterways. A foot bridge was constructed i the spring by IBI Construction. Protective fencing will be installed in the winter 2012.

Our goals for the upcoming year include; Review of the Sand wich Boat Operations and Use of Waterways Bylaw, complete the survey and bounding of the Ryder and Cook Farm Conservation Lands, complete the design of the Ryder boardwalk, assist our con sultant the Woods Hole Group with design and permitting for Town Beach, update the department's web site, continue public outreach on departmental issues, improve pet rabies and licensing compli ance, complete the update and distribution of the Sandwich Conser vation Lands Map and continue operational and security improve ments to town conservation lands and facilities.

I would like to acknowledge the indefatigable efforts of all my staff including Assistant DNR Director, David J. DeConto, Administrative Assistant, Michelle Y, Raymond, Deputy ACOs John Pimental and Walter Fagnant, their clerks Carol Barr and Heidi Hawkins for their dedication and assistance; our seasonal workampers and DNR staff especially Myles and Roberta Sinnott, Mike and Carol Holcomb, Joseph and Barbara DeWald, and Al and Marge Morrison for their hard work and continuous years of service; Police Chief, Peter Wack and his department; DPW Director, Paul Tilton; Recreation Director, Guy Boucher, DPW Parks/Grounds Superintendent, Dick Saline and his crew; the Facilities Department along with members of other town departments for the assistance they provide to us each year. Also, I would like to specifically recognize the support the Town has received from the State Shellfish Biologist, J. Michael Hickey, Field Biologist, Neil Churchill, Anadromous Fisheries Biologist, Brad Chase and the rest of the staff at the DMF; the Mass Wildlife Southeast District staff; our AmeriCorps placements Matt LePere and the AmeriCorps crew from the 'West House' for their assistance with various departmental projects.

Citizens who have questions regarding wildlife issues, shellfish inquiries, anadromous fish (herring), conservation lands management, boating laws, CPA issues, sale and/or donation of land for conservation purposes and/or other natural resources related matters, are encouraged to contact our office, Monday – Friday, 8:30 AM to 4:30 PM or via email at *naturalresources@townofsandwich.net*. The department's after hours hotline for reporting natural resources and boating violations June – September is 508-477-2589. For animal control matters please contact us at 508-833-8004, Monday – Friday, 8:30 AM to 12:00 PM or you can leave a message after hours or via email at *animalcontrol@townofsandwich.net* or if it's **an emergency,** through the Sandwich Police Department. We will endeavor to provide answers to your questions or direct you to agencies or organizations that may be better qualified to respond to your inquiries.

Respectfully submitted,

Mark S. Galkowski.
Director

ANIMAL CONTROL DIVISION

The Division's two (2) part-time Deputy Animal Control Officers (DACO) John Pimental and Walter Fagnant, Jr. have attended over a dozen conferences and workshops and received certifications from the National and Massachusetts Animal Control Officers Certification to help better serve the Town's pets and pet owners. They have responded to over seven hundred (700) calls regarding domestic animals and lost pets. In addition they have also responded to over one hundred (100) wildlife incidents.

The Natural Resources Department worked with Massachusetts Fisheries and Wildlife's Southeast District's Jason Zimmer to inform the public how to live with coyotes in specific portions of Town.

In April our officers assisted the Sandwich Lion's Club with their annual rabies clinic. This clinic provides affordable services to the community, reducing some of the costs that come with animal ownership. Rabies prevention starts with the pet owner. Protect yourself, your pet and other residents by ensuring your animals are up to date with their vaccinations. If you're not sure, simply contact your veterinarian.

Working closely with the Town Clerk's office, the Town was able to license over 300 dogs that were not previously licensed. This was due for the most part to the DACO's efforts to speak personally with these pet owners, informing them of their responsibilities to have their dogs vaccinated and licensed.

The Natural Resources Department maintains an affiliation with Cape Cod Disaster Animal Response Team (CCDART) in coordination with our Emergency Management Department to assist with sheltering pets during emergencies (i.e. storms) in our Town. Through training with CCDART the officers were able to experience a smooth transition during Tropical Storm Irene August 28, 2011.

Shawme Animal Hospital continues to assist us with various domestic animal emergencies providing emergency assistance to a pet when we are unable to immediately locate an owner.

We're continuing to experience an increase in animals left behind or abandoned by their owners. I suspect the cause is due to the economic slump and the number of foreclosures of homes. The economic downturn is affecting our non-profit animal welfare shelters across the state and throughout the country; this ripple effect has made it much more difficult finding space within non-profits and adopting pets into permanent homes. In each case of an unclaimed or abandoned animal the officers work to find a place for them days before the end of the ten-day holding period in order to maximize their chances of being adopted.

Our Animal Control Clerk, Carol Barr left the employ of the Town this year. We sincerely thank her for her years of service. Her compassion and commitment to our Town's animals and their owners has been truly appreciated. With her departure, the position has been filled by Heidi Hawkins. She has continued the commitment to connect the townspeople with their missing pets and calm worried pet owners. We welcome Heidi to the Natural Resources Department.

I would like this opportunity to thank the community and our staff for their patience, assistance and support throughout the year.

Please remember to refrain from feeding stray animals and wildlife. Keep in mind, indirect feeding (i.e. birdfeeders, improper storage of garbage, etc.) is an attraction to strays and wildlife, especially in the colder months and can be a cause of unwanted interactions.

Respectfully submitted,

David J. DeConto,
Assistant Director of Natural Resources

Report of the HARBORMASTER

I respectfully submit my annual report for the 2011/2012 boating season. In a very challenging economic period, the Sandwich Marina did well. Both recreational and commercial slips were leased to capacity. The three variables we rely on to enhance our financial base are fuel sales, transient traffic and ramp traffic. All of these revenue streams were moderate.

We continue to try and maintain our existing facilities. Last year we were able to complete another phase of maintenance for Dock E. In the past we have rebuilt part of the dock and reconditioned a different section. New finger piers were constructed and installed in-house. The maintenance of the marina is a never ending project in which we progressively stay pro-active.

I am pleased to announce that the new parking spaces along Freezer Road should be completed by this spring. This will add much needed parking for access to the marina as well as the canal access road.

In addition to the previously named project, we continue to work on several other projects as stipulated in our new lease. These include a new off loading area for our commercial fisherman on the bulkhead at the west side of the marina entrance. We will also be constructing in the very near future two additional slips to lease for canal operations.

Lastly we are making positive progress in our efforts to construct a new office building. We have had several very constructive meetings with the ACOE and hope to have some very encouraging news soon.

In conclusion, none of the efforts of this office would be possible without the continuing support of the Board of Selectmen, the Town Manager, the Assistant Town Manager and all other town departments. Without their help and oversight, each task would be overwhelming. I would also like to express my sincere thanks to my own staff, David Whearty, Troy Lima, Brenda Manley and Trish Wojnar as well as our seasonal staff.

Respectfully submitted,

Gregory E. Fayne
Harbormaster

Report of the ECONOMIC INITIATIVE CORPORATION

The Sandwich Economic Initiative Corporation ("SEIC") has had a very eventful year in 2011. Some of the key events have included: Formalization of the MOU between the SEIC and the Board of Selectmen for the planning and development of the South Sandwich Village Center (SSVC) occurred on June 20, 2011.

The issuance of an RFP to retain an Economic Development Consultant to assist the SEIC on June 27, 2011. Proposals were received on August, 1, 2011. After interviewing all the proposers the SEIC selected the team lead by Comprehensive Environmental Incorporated in early September.

The SEIC through CEI began to provide input to the Town relative to the Comprehensive Water Resources Management Plan (CWRMP) and the relevant economic development issues.

In addition, the SEIC provided input into the revised zoning by laws presented at the town meeting on November 7th.

The SEIC met with the Board of Selectmen on November 3rd and reviewed its economic development priorities and overall economic development goals for Sandwich.

At the November 7th Town Meeting the $50,000 grant from the town to the SEIC was approved by a significant margin. These funds will be used to undertake the various economic initiatives agreed to by the Town and SEIC and adopted as part of the Local Comprehensive Plan. These initiatives include:

• Development of a Request for Expression of Interest (RFEI) for the Town owned land at the South Sandwich Village Center. The RFEI will be used to gain private sector input before issuance of a more formal Request For Proposal (RFP). This document will be coordinated with the access roadway easement to the Tsakalos Realty Trust Development.

• Formulating strategies for the development of the Industrial Zone roadway network in order to maximize the return on investment for the Town of Sandwich. Seeking funding for this roadway and infrastructure from the State MassWorks Program.

• Assisting the Town in negotiating with involved stakeholders of the proposed sanitary sewer system, and the new access roadway.

• On-going dialogue with the Cape Cod Commission regarding development options at the SSVC and Industrial Area.

• On-going dialogue with Mass Development relative to future funding and development assistance.

• On-going dialogue with the Massachusetts Military Reservations (MMR) and the coordination of joint economic development efforts.

• On-going dialogue with Open Cape to assure the proximity of the broadband network to the SSVC and Industrial Area.

• Development of an enhanced web site to further our marketing efforts to attract businesses to Sandwich.These tasks were consistent with the Mission and Goals of the SEIC:

Our Mission

To advocate and facilitate Smart Growth and Sustainable Development within Sandwich in accordance with the Town's Local Comprehensive Plan and; To maintain and stimulate economic opportunities that will preserve and enhance the quality of life within the Sandwich community.

Our Goals

Implement elements of the Local Comprehensive Plan that affect land use and economic development.

I. Expand the Town's property tax base;
II. Retain the Town's current job base and create new job opportunities;
III. Expand accessibility to local and regional infrastructure and services identified in the Local Comprehensive Plan; and
IV. Cooperate with surrounding towns in regional planning and economic development.

Our efforts are paying off in enhanced interest from the private sector and their efforts to locate in Sandwich. Local developer Tsakalos Realty Trust has proposed a major development at the SSVC.

This can be the catalyst for extensive growth in Sandwich which will increase our tax base and enhance our community. The SEIC will continue to advance the economic development interests of Sandwich to forge a better place for our families to live and work in.

Respectfully submitted,

John G. Kennan, Jr., President,
Sandwich Economic Initiative Corporation

Report of the COMMUNITY PRESERVATION COMMITTEE

The Sandwich Community Preservation Committee is charged with making recommendations to Town Meeting for funding of projects from the trust fund created by the Community Preservation Act. Community Preservation Act funding includes the 3% property tax surcharge (formerly used for the Land Bank) as well as matching funds provided by the Commonwealth of Massachusetts.

Community Preservation Act funds may be appropriated for projects related to: preservation or acquisition of open space; historic preservation; creation or preservation of community housing (housing for persons with income at or below the area median income), and recreation.

Projects recommended by the Committee and approved by the 2011 Annual Town Meeting included:

- $450,000 for creation of affordable housing at the Forestdale Village project (a subsidy of $25,000 per affordable housing unit created)
- $49,900 for creation of affordable housing at Community Green
- $48,500 for creation of a revolving fund for down payment and closing cost assistance for the purchase of affordable housing
- $10,000 for restoration of burial stones at the old town cemetery on Grove Street
- $16,000 for signage for the Town Hall Square, Jarvesville and Spring Hill historic districts

Projects recommended by the Committee and approved at the November 2011 Special Town Meeting included:

- $350,000 for the purchase of land for open space preservation within the Maple Swamp area
- $150,000 for completion of permitting for restoration and preservation of the Town Neck/Old Harbor Beach
- $25,000 for continuation of the Town Clerk's preservation of historical records

The past year saw at long last the completion of the new track at the High School. 2011 was also the first full year of operation of the restored Town Hall, including the historic meeting room on the second floor.

The Community Preservation Committee continues to seek applications for appropriate projects in the areas of open space, historic preservation, recreation, and community housing. The Committee is committed to managing the financial resources created by the Community Preservation Act.

Respectfully submitted,

Stephen P. Hayes,
Chairman

Report of the SANDWICH REPRESENTATIVE TO THE CAPE COD COMMISSION

My service on the Cape Cod Commission for the past year has included the regular meetings of the full 19-member board in Barnstable approximately every two weeks. The meetings are video taped for public viewing via a link on the Cape Cod Commission web site (www.capecodcommission.org) and via broadcast on local community access television.

In addition to the regular full-board meetings, I serve on the Commission's Planning Committee, one of three "standing" committees. Standing committees also meet approximately every two weeks. On occasion this year, the Planning Committee also held joint public meetings with the Commission's standing Regulatory Committee.

This year I also served on several subcommittees reviewing specific Development of Regional Impact (DRI) proposals; part of that service involves participating in posted public meetings and hearings. The proposed projects were:

- The Community Health Center of Cape Cod, which is to be a two-story, 22,000-square foot expansion to the existing 9,900-square foot Community Health Center in Mashpee. The Cape Cod Commission approved the proposal, determining it to be a Project of Community Benefit, which qualified it for exemptions from certain performance standards, on August 4, 2011.

- The Cape Cod Cooperative Bank's Preliminary Plan for the recombination and reorganization of an existing subdivision of 48 acres of land into a new arrangement of commercial, industrial, and open space lots off Route 130 in Mashpee. The Commission approved the proposal, granting a Hardship Exemption on December 15, 2011.

- The Commission regulatory subcommittee on which I serve continues to review the New Generation Wind Joint Venture, a proposed wind-energy facility with four turbines expected to generate 9.5 megawatts of power on several parcels of land west of the Cape Cod Canal in Bourne.

Other Cape Cod Commission members serve on additional subcommittees reviewing DRI proposals. Commission members and staff also serve on community committees that address regional planning issues, such as the Cape Cod Metropolitan Planning Organization and the Cape Cod Joint Transportation Committee, for a wide variety of transportation planning and implementation including transit, bicycle pathways, and road and intersection improvements.

All 15 towns on Cape Cod benefit from regional services provided by the Cape Cod Commission annually. For example, the Commission serves as coordinator of regional transportation planning with other agencies and providers. In Fiscal Year 2011, those planning efforts resulted in approximately $50 million of local and regional transportation projects being scheduled for federal and state funding in the Transportation Improvement Program for Federal Fiscal Years 2011-2014. Another example is the Commission's continuing role as coordinator of the Barnstable County HOME Consortium and administrator of the HOME Program, which received nearly $750,000 in federal funds in Fiscal Year 2011 to be applied to affordable housing needs throughout the region. The primary purpose of this report, however, is to focus on Sandwich-specific activities and services provided by the Cape Cod Commission in Fiscal Year 2011.

Planning, Community Development, and Technical Services

- The Commission continued to provide technical assistance and GIS support for the town's Multi-Hazard Mitigation Plan update.

- The Commission provided technical assistance to the Old Kings Highway Historic District Committee in their review of alterations to significant historic structures.

- The HOME Consortium made a conditional commitment of $175,000 in HOME funds to the Housing Assistance Corporation for 10 affordable single-person rental units for the first phase of its Community Green development.

- The Commission conducted 10 automatic traffic-recorder counts on road segments in Sandwich.

- The Commission initiated and completed a bicycle planning study with maps of potential interconnections that would establish links and improve bicycle and pedestrian facilities between the existing Cape Cod Canal multi-use path and the historic and business areas of downtown Sandwich.

- The Commission provided mapping support for the Scorton Creek watershed analysis for the Massachusetts Estuaries Project.

- The Commission provided $25,000 in District Local Technical Assistance funds and completed technical planning assistance for wastewater management in South Sandwich, including GIS maps to help analyze different scenarios in the "Golden Triangle" and neighboring industrial areas.

- The Commission organized forums as part of its "Watershed Tour," to build public awareness and support for watershed-based wastewater planning in these watersheds in Sandwich:
  - the Waquoit Bay East watershed (Sandwich, Falmouth, and Mashpee)
  - the Popponesset Bay watershed (Sandwich, Mashpee, and Barnstable)
  - the Three Bays watershed (Sandwich, Mashpee, and Barnstable)

- The watershed initiative emphasizes the regional scope of watershed dynamics and encourages citizens to look past their town's boundaries when considering solutions for wastewater treatment. At the forums, the Commission distributes localized maps and information to better acquaint citizens with their watersheds, and shares data and concepts from the Commission's work to develop a regional wastewater management plan. The ultimate goal of these forums is to work with citizen stakeholders to develop cost-effective and appropriately scaled wastewater solutions to benefit and preserve Cape Cod's environment and economy for the future.

- The Commission conducted the annual Pond and Lake Stewardship (PALS) freshwater ponds sampling snapshot for Lawrence, Spectacle, and Triangle ponds.

- The Commission conducted water education festivals for students in the Forestdale School.

Regulatory Activities

DRI Mitigation Funds in Fiscal Year 2011

- The Commission provided $25,465 for work related to th preservation of the Roberti Farm.

DRI Decisions in Fiscal Year 2011

- Forestdale Village (Resubmittal) - The Commission twic denied on procedural grounds without prejudice a proposed 100,000 sq.ft. commercial development on Route 130, once on 9/30/10 an again on 5/12/11.

DRI Minor Modifications

- Riverview School - The Commission approved a minc modification to allow changes to the on-site stormwater manage ment system on 9/10/10.

DRI Reviews Ongoing at Year End

- Sagamore Line Reinforcement Project (Western Segment - the proposed installation of 11,000 feet of 20-inch diameter ga pipeline along Service Road between Route 130 and Quaker Meet inghouse Road.

Other Regulatory Assistance

- The Commission submitted comment letters to the Massa chusetts Environmental Policy Act (MEPA) Office on (1) the Lowe SEMA 345Kv Electric Line in Bourne, Sandwich, and Barnstabl (10/25/10); and (2) a new Massachusetts Military Reservation Train ing Program (4/22/11).

Respectfully submitted,

Joanne O'Keefe,
Town of Sandwich Representative to the CCC
Appointed by the Board of Selectmen

Report of the SANDWICH REPRESENTATIVE TO THE CAPE LIGHT COMPACT

The Cape Light Compact was formed in 1997 following two years of study and votes of town boards of selectmen and town council. It is organized through a formal intergovernmental agreement signed by all 21 member towns and Barnstable and Dukes counties. The purpose of the Cape Light Compact is to advance the interests of consumers in a competitive electric supply market, including the promotion of energy efficiency. Each participating municipality has a representative on the Compact Governing Board, which sets policy and works with staff, technical and legal support to advance the Cape Light Compact programs.

POWER SUPPLY

Throughout 2011, natural gas prices remained low and relatively stable due to an abundant supply of the fuel. Since natural gas is the primary fuel used to generate electricity in New England, energy prices also remained low throughout 2011. After hitting a peak in 2008, the Compact reduced its rates in 2009, 2010, and again in 2011; reducing rates six straight times over this three year time period. In 2012, the current outlook is for supplies of natural gas to remain relatively stable but with a bias in price to the upside. This bias towards higher prices is due to an anticipated increase in demand for natural gas due to forecasts for a harsh winter in the northeast and a higher demand for electricity. Higher natural gas prices typically result in higher electricity prices.

In 2011, the Cape Light Compact provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison *Solutions*. As of December 2011, the Compact had 7,561 electric accounts in the Town of Sandwich on its energy supply.

ENERGY EFFICIENCY

In 2011, rebates and other efficiency incentive programs provided to the Town of Sandwich by the Compact totaled approximately $813,253.73 and brought savings to 816 participants of $477,295 or about 2,386,477 kilowatt-hours of energy saved for 2011.

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge ($0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer's electric bill.

Other Cape Light Compact Efforts Include:

- The Cape Light Compact continues to bring energy education to the Sandwich schools in the form of energy kits, materials and staff support.
- The "Solar Power Intelligence Team" (SPIT) energy club continues to educate their peers at Forestdale School as to the operation and importance of the PV system on their school as well as educational public outreach.
- Over its lifetime The "Solarize Our Schools" solar array at the Forestdale School produced over 582,401 kWh of electricity and avoided over 1,005,224 lbs. of CO_2 since it's installation in fall 2006.
- Fifty-eight Low-Income homes were retrofitted for a reduction in energy usage and increased comfort.
- Three ENERGY STAR® qualified homes were constructed in the Town of Sandwich.

Thirty-two Sandwich small business and municipal accounts and one large commercial account took advantage of numerous energy efficiency opportunities available to them. They received incentives of $118,411.97 and realized energy savings of 343,664 kWh. The municipal accounts include Sandwich High School and the Wing School which received consulting services by the Cape Light Compact's energy efficiency consulting engineer.

Respectfully submitted,

Everett Horn,
Sandwich Representative to the Cape Light Compact

Report of the ENERGY COMMITTEE

The Board of Selectmen formed the Sandwich Energy Committee (SEC) on January 24, 2008. The SEC was created in response to The Alternative Energy Initiative Report of October 30, 2007, which recommended, "the formation of an energy committee with a broad scope of duties." The SEC is composed of seven members appointed annually by the Board of Selectmen. We currently have five members, and two vacant positions.

The SEC's Mission Statement, is as follows:

The charge of the Sandwich Energy Committee (SEC) is to investigate, study, and recommend viable methods for achieving energy and resource conservation, as well as renewable and alternative energy production. The SEC also will promote energy education within our town. The SEC will strive to do this through cooperation with governmental agencies, businesses, non-profit organizations, as well as the general public.

We are especially proud that we stayed true to our goal of working cooperatively with other town departments and boards, the business community, and the general public. Our progress during 2011, consistent with our mission, is as follows:

SEC Members started off the year by completing the Annual Ethics Training in January and compiling a report for the 2010 Annual Town Report.

The Committee also set a goal to continue pursuing designation as an official Green Community (GC) under the Green Communities Act (GSA). For more information on Green Communities, visit: www.mass.gov/eea/energy-utilities-clean-tech/green-communities/. The requirements for GCA designation are as follows:

1. Provide as-of-right siting in designated locations for renewable/alternative energy generation, research & development, or manufacturing facilities;
2. Adopt an expedited application and permit process for as-of-right energy facilities;
3. Establish an energy use baseline and develop a plan to reduce energy use by twenty percent (20%) within five (5) years;
4. Purchase only fuel-efficient vehicles;
5. Set requirements to minimize life-cycle energy costs for new construction; one way to meet these requirements is to adopt the new Board of Building Regulations and Standards (BBRS) Stretch Code (Stretch Code).

The Committee met with the Board of Selectmen on February 3, 2011 to discuss the possibility of pursuing GCA designation. Such a designation allows a town to become eligible for grant money for energy related projects, thereby saving the Town money on their energy bills.

The Selectmen were supportive but were concerned that the requirements would not be completed in time to put a warrant together for the Town Meeting in May. They encouraged the Committee to continue to pursue the requirements and to make a plan for community outreach and education so that citizens can learn more about what it means to become a Green Community. Selectmen had some specific concerns about the Stretch Code requirements, and how this could potentially impact the local building sector.

In March the SEC was represented at the Cape Light Compact Energy Committee Meeting. Members from various energy committees across the Cape shared their experiences and goals for the future. The SEC also met with Everett Horn, our new Cape Light Compact Representative and Bill Burbank, a guest who discussed plans for a new walking path for the Town and the potential benefits it would have.

In April the Committee drafted a letter to the Cape Cod Commission as part of a public comment period regarding the proposed Technical Bulletin and Minimum Performance Standards for wind turbine installations. The SEC felt that the overly strict standards would prevent towns from pursuing potentially viable wind power projects now and in the future.

In May the SEC was represented at the Annual Town Meeting and provided voters with information on free energy audits for homeowners available through the Cape Light Compact.

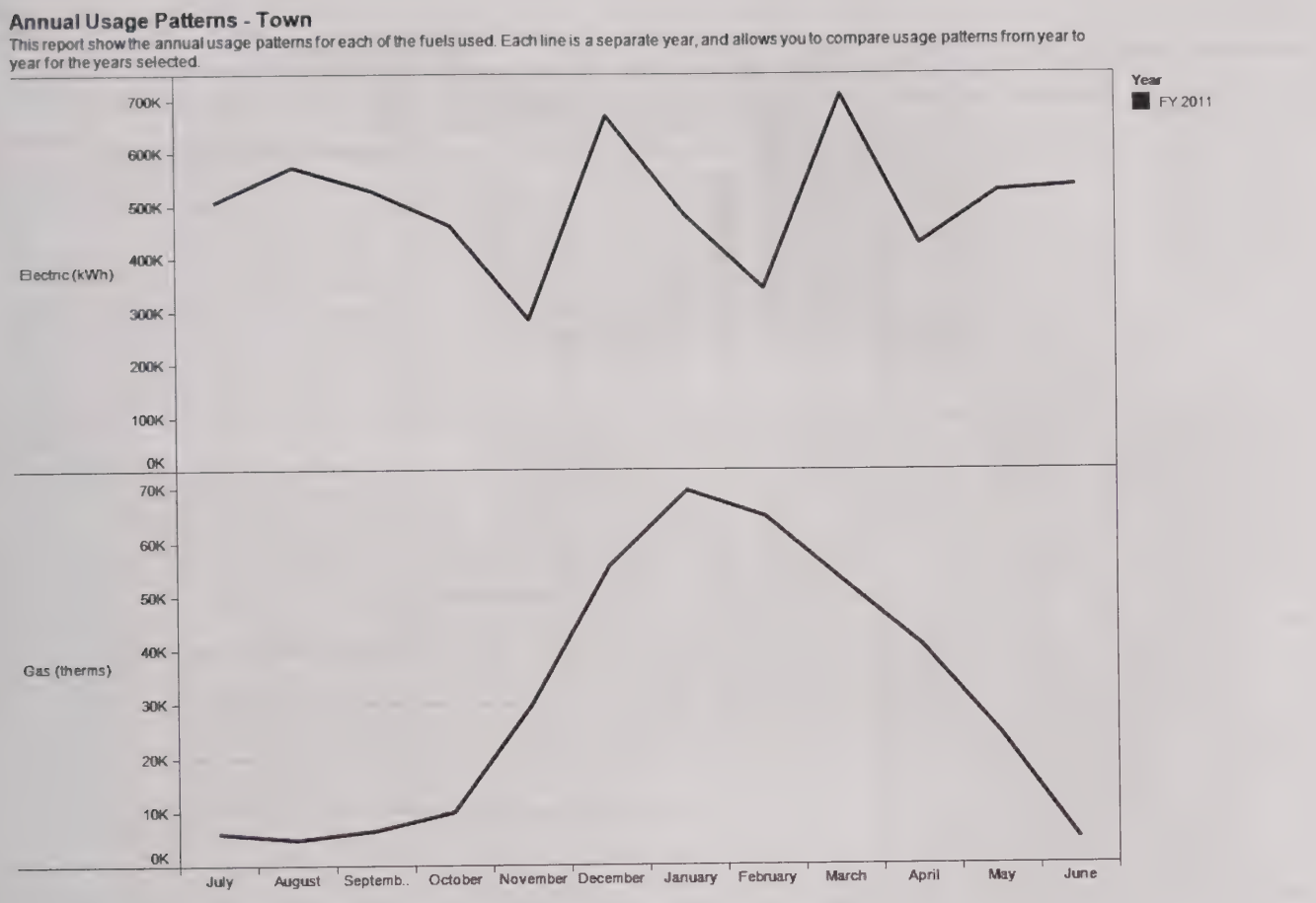
In August the Committee elected officers, listed as follows:

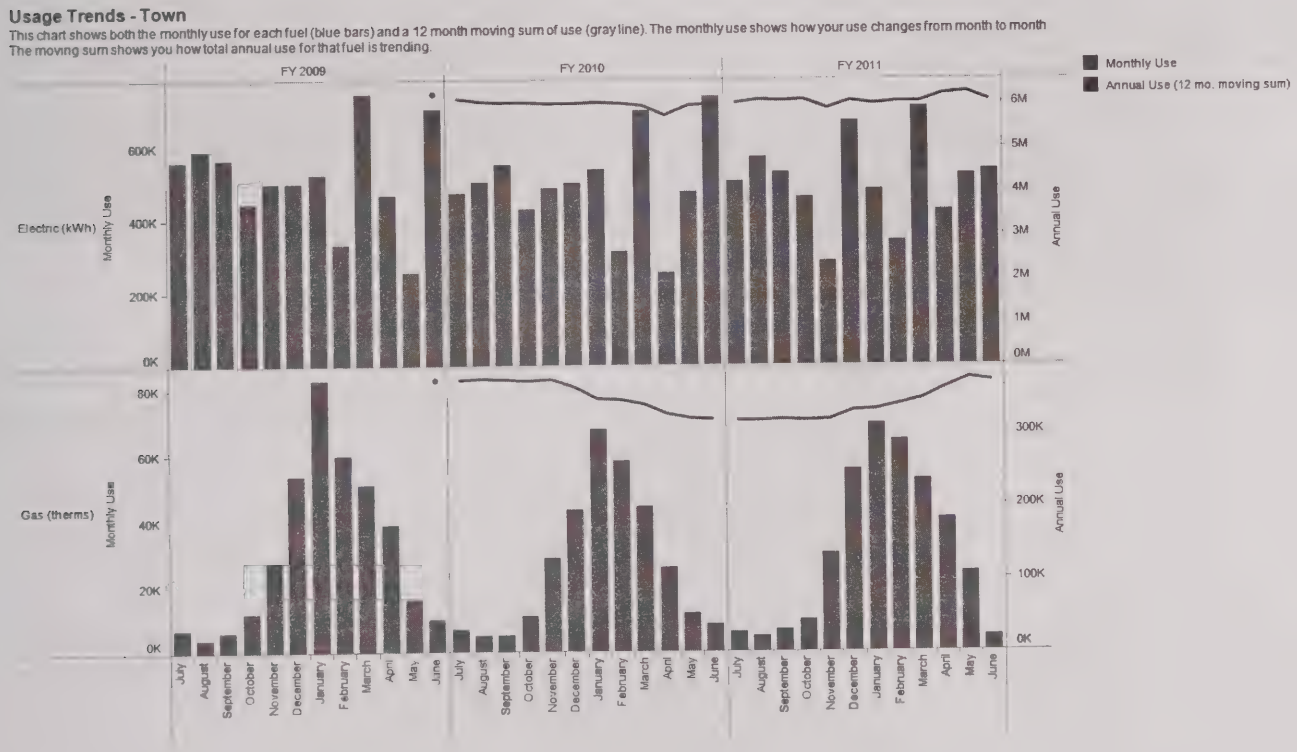
Damien Houlihan – Chairman
Kevin Burgess – Vice Chairman
Sarah Cote – Secretary

The Committee also discussed its goals for the upcoming year which include pursuing solar development in Town, remaining involved in the Town's plans for bike paths and sidewalks, a presence at the Fourth of July parade, and continuing to pursue Green Communities Act designation.

The SEC is especially pleased with the strides it made in tracking Town energy use. Towards the end of 2011 the Energy Committee gained access to the on-line software tool "MassEnergyInsight" (visit to *www.massenergyinsight.net*). This tool makes tracking Town energy use easy and efficient. After attending a training webinar and sending off authorization letters, the SEC and the Town now have full access to the software. We look forward to utilizing this powerful tool over the coming years. We are now in a position to learn more about the Town's energy use and establish a baseline, and then set a goal for energy use reduction. MassEnergyInsights enables the Town to target measures that provide the most "bang for the buck." It would be a bonus to also receive Green Communities Act designation, since that program provides additional funding for energy efficiency projects. This will allow the Town to lower its energy bills at no cost to the Sandwich taxpayer.

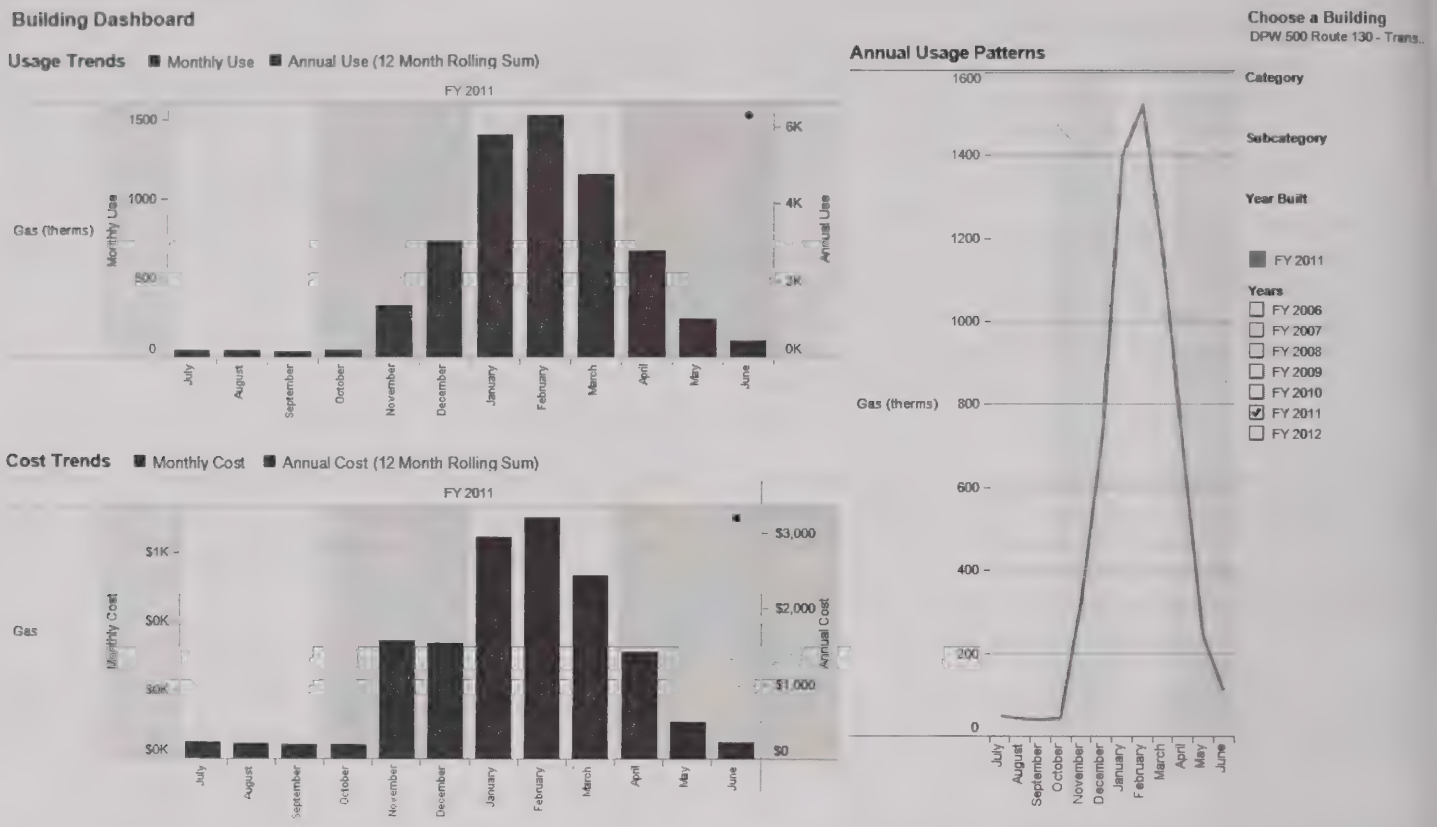
Below is an example of a graphic pulled from Mass Energy Insights which outlines the Annual Usage Pattern for the Town in Fiscal Year 11.





Above is an example of the energy Usage Trends for FY 2009, 2010 and 2011.

The system also enables the user to target specific buildings and departments. Below is an example of the usage trends for the Transfer Station during FY 2011.



While the various bills and accounts for the Town are still being organized, the Energy Committee is confident that Mass Energy Insights will prove useful in making sense of our energy use and help target efforts to reduce energy bills through efficiency and conservation measures.

Goals for the upcoming year of 2012 include

- completing the energy benchmarking project and bringing the town one step closer to GC status;
- Hosting an energy and environmental awareness event that will provide information to the public on the implications of global warming, including sea level rise on Cape Cod, and what Town can and is doing to meet upcoming energy related challenges.

The members of the Sandwich Energy Committee look forward to continue to work with all of the town departments, employees, and the general public to increase our sustainability as a community.

Respectfully submitted,

Sandwich Energy Committee

Damien Houlihan
Kevin Burgess
Laura Gregorio-Tanguilig
Ann Moehle
Sarah Cote

Historic



Photo courtesy of Sandwich Archives

This building stood on the west bank of the mill stream opposite the Town Hall and was at one time Chipman's Antique Shop.

Report of the HISTORICAL COMMISSION

The Sandwich Historical Commission was established by Town Meeting in 1971 and acts as the local branch of the Massachusetts Historical Commission. The SHC is a collaborative effort of seven volunteer members who are appointed by the Board of Selectmen to identify, preserve, develop, and protect the historical assets of the town, including structures, burial grounds, monuments, natural features and other landmarks and sites of significant value to the town.

The SHC encourages local citizens to attend our public meetings and get involved with the preservation projects we have underway, or champion a new project.

In April, 2011, as a follow-up to the success of the 1834 Town Hall restoration of 2010, the project was awarded a coveted *Massachusetts Historical Commission Historical Preservation Award* by the Secretary of State, William Galvin. The SHC has recommended funding of Phase II of the Town Hall restoration project with alterations to the popular "artesian well" platform to make the site wheelchair accessible and safer for all users. Like Phase I, Phase II funding would come from an allocation of Community Preservation Act funds.

The Commission was actively involved in the question of how to preserve and use the Sand Hill School/Clark-Haddad building in 2011. At year's end the SHC was seeking alternative uses for the building and the surrounding lot with the goal of finding the highest use for the property, consistent with the U.S. Secretary of State's standards for historic preservation.

Acknowledgments

The Historical Commission is a team effort and no project could succeed without the support and assistance of the membership as a whole, still I want to recognize some of the individual accomplishments of our members.

Don Bayley – Don enthusiastically engaged in two difficult behind-the-scenes projects. He created a comprehensive index of the assets of the Town Archives and documented it for public reference in the Archives and the SHC web site. His research into the histories of the houses and the families that occupied them go beyond the MACRIS program's minimum requirements and will serve as an invaluable asset for homeowners and town planners in the foreseeable future.

Terry Blake – Terry succeeded Bill Daley as Chair of the SHC in July, 2011. She designed the commission's new web site, coordinates programs and facilitates the monthly meetings.

Ellen Carlson – In 2010, Ellen effectively facilitated a review of the SHC's plans, goals, and objectives. The duties of her full-time career with the National Park Service make her uniquely qualified to coordinate community visioning events. We hope to employ these events in the process of developing plans for the Sand Hill School building and the Hoxie House Museum.

Carolyn Crowell – Carolyn's long history with the commission and personal insight into the recent history of Sandwich make her an invaluable asset. Sandwich's history and memory can be documented in many ways. It is a not only a collection of papers, houses and headstones. History has a human side to it as well. She continues to research issues arising from the consideration to add the name of Rev. John Smith to the Hoxie House.

William Daley – Bill's coordination of the Historic Marker Program has been a tremendous success. His effort has resulted in 114 approved markers through December, 2011. This information is used to enhance the MACRIS files, thus filling a dual purpose. Bill also authored several articles for publication in magazines, newspapers and inclusion in the new web site.

Jennifer Madden – Jennifer successfully developed and recommended a favorable cemetery preservation plan. She is continually evaluating the most pressing needs for cemetery preservation and allocating funding for restoration and documentation.

Cemeteries are a memorial to the great achievements of the common everyday people that lived and worked in Sandwich, leading to the creation of a better town for those that followed. Our primary objective is the preservation of these unique historical resources for future generations and to increase the awareness and importance of our historic cemeteries as sources of community and state pride.

Jonathan Shaw – Jon is the SHC's distinguished liaison to the Community Preservation Committee. His extensive knowledge of the policies, procedures, and operations of national, state, and local preservation programs has a measurable effect on preservation efforts in Sandwich. Jon was responsible for the application package that ultimately earned the *Historical Preservation Award* for the Town Hall rehabilitation project.

Kate Bavelock – Kate is the Executive Director of the Sandwich Chamber of Commerce and has been actively participating in the commission since 2009. The Chamber annually donates a portion of the proceeds of the Christmas House Tour.

Warren Blake – Warren built and developed the website to it's final impressive manifestation. He maintains and moderates the site and keeps security up to date. *www.sandwichhistory.org*,

Additional gratitude is due to Kaethe Maguire and Taylor White for their advice and mentoring; Town Archivist, Barbara Gill; Planning Board, Marilyn Bassett and Maureen Carty; and Doug Lapp and Kathy Coggeshall in Town Hall for their perpetual care.

Members:

Don Bayley
Terry Blake,Chair
Ellen Carlson, Co-Vice Chair
Carolyn Crowell
William Daley, Chair
Jennifer Madden, Co-Vice Chair
Jonathan Shaw, CPC Member

Associate Member:

Kate Bavelock

Respectfully submitted,

Terry Blake,
Chair

Report of the ARCHIVES AND HISTORICAL CENTER

The Archives and Historical Center, founded in 1973, is located in the McKnight Room of the Sandwich Public Library. Normally we are open with the part-time Archivist present from 9.30 to 1.30 Tuesday, Wednesday, and Thursday of each week.

Our mission is to preserve the written and oral history of the Town of Sandwich as well as the historical artifacts of the Town; to assist in genealogical research, maintain and preserve our Colonial and early American rare documents; and to educate and increase awareness of the pivotal role of Sandwich in the formation of our country.

Our work is supported by and dependent upon generous donations to the Friends of the Sandwich Town Archives (FOSTA), which raised approximately $13,000 from 253 donors in 2011. This money pays the salary of the part-time Archivist and assists in preserving the history of the Town of Sandwich. The town's support is in the form of a physical location for the Archivist and her documents and pictures. The Town Archives are now a part of the Sandwich Public Library. These efforts are also supported by the voluntary efforts of 9 individuals. Additional volunteers are welcome.

During 2012 we served directly 250 individuals, who happened to sign our guest book, not only from Sandwich and Cape Cod, but from across the country. This number includes 3rd grade classes from Sandwich and a 6th grade class from the Montessori School. The Archives served many more uncounted individuals via phone calls and email.

With the help of funding from the Sandwich Historical Commission, the Archives and Historical Center was reorganized to improve the preservation and access to our documents. We also have been active in supporting the updating of Russell Lovell's book, *Sandwich, A Cape Cod Town* so that it will continue to be made available to the public.

The Archives continues to collect materials pertaining to Sandwich and its people, which are preserved for use of future generations. Additional donations, pictures and other documents to the Archives are always welcome.

Special thanks go to those individuals who have donated materials to the Archives during the year 2011:

Albert Benak, Kay Black, Diane Carr, Anna Crosby, Carolyn Crowell, Bill Daley, Sue Doucette, Donald Harris, Helen Jillson, Andrew Jones, Thomas Keyes, Barbara Knight, Mildred Lauzier, David Leary, Russell Lovell, Jr., Kaethe Maguire, Mr. & Mrs. John McArdle, Stauffer Miller, Joanne Morrow, William Richards, & Annette Talbot.

We welcome members of the public to visit the Archives and Historical Center and donations to FOSTA are always appreciated.

Respectfully submitted,

Barbara L. Gill
Sandwich Town Archivist

Report of the DEXTER GRIST MILL

Overlooking the Lower Shawme Pond in the historic center of Sandwich, bordered by the newly renovated Town Hall, the Dexter Grist Mill was in full operation from late June to Columbus Day. This season The Mill ground nearly 3 tons of corn, selling it to visitors and local business alike; the corn meal was also packaged and sent as far as California to fulfill its mail orders.

Thomas Dexter built the Mill between 1640 and 1646. He was one of the original "Ten Men of Saugus" who settled Sandwich in 1637. The Dexter family owned the Mill until 1700 when it was sold to Capt. Seth Pope. After remaining idle for many years, there was renewed interest in the Mill and a historical restoration began in 1961. All of the later additions on the site were removed and the Mill, still in its original location, was restored to a 17th century working grist mill. All the Mill's machinery is the earliest type used in this country and is driven be water power from Shawme Pond. Those who enjoy baking can purchase freshly ground cornmeal packaged in old fashioned cloth bags.

This season the Sandwich Recreation Department took charge of the operations at the Mill and its dedicated staff. Our millers worked hard day in and day out, grinding corn and educating the many visitors on how the Mill operates along with providing the history of the Mill and the Town of Sandwich. The Mill was host to hundreds of visitors from all over the country and world, and like in years past, welcomed the 3rd graders from the three Sandwich Elementary schools.

I would like to thank all of the staff for their continued dedication to the Town and the Dexter Grist Mill. Also, I would like to thank the Sandwich Facilities Department, Sandwich Chamber of Commerce, the Sandwich Museum coalition and Scenic Roots Garden Center.

Respectfully submitted,

Guy J. Boucher
Recreation Director

Report of the HOXIE HOUSE

It's Cape Cod's oldest house in Cape Cod's oldest town. This "salt box" house located overlooking beautiful Shawme Pond is named after Captain Abraham Hoxie, a whaling captain who owned the house in the mid-1800's. Prior to that, it had been owned by descendants of Rev. John Smith. The house dates back to the 1680-1690 period. It was acquired by the Town of Sandwich and restored in 1959. It is truly representative of early colonial construction; it is a first period house.

This season, the Sandwich Recreation Department took charge of the operations and its dedicated docent staff. The Hoxie House was open to visitors and residents from the end of June until Columbus Day. Our docent staff is adept at providing tours to the diverse visitors who come through its doors. Whether their audience is a 3rd grade class from Sandwich Public Schools or visitors from another country; they are able to share their knowledge of the vibrant history of the Town, points of interest in the house and furnishings, along with and explanation of where some whimsical sayings from that period were derived. Our staff is friendly, informative, and entertaining; visitors leave with a smile and a better understanding of life in Colonial days.

I would like to thank all of the staff for their continued dedication to the Town of Sandwich and the Hoxie House. We appreciate the involvement and support of the Sandwich Facilities Department, Sandwich Chamber of Commerce and the Sandwich Museum Coalition and we look forward to the opening of the Hoxie House once again in June!

Respectfully submitted,

Guy J. Boucher
Recreation Director

Report of the OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT COMMISSION

The Old King's Highway Regional Historic District Act wa passed by the Massachusetts legislature and signed into law in 197 (Chapter 470, as amended.) The purpose of the Act is to preserv and protect the buildings, settings, and places within the histori district, which includes portions of Sandwich, Barnstable, Dennis Yarmouth, Brewster, and Orleans. Each member town has a loca Historic District Committee, and there is a Regional Historic Dis trict Commission comprised of the chairs from each town's com mittee. The Sandwich Historic District includes all properties lo cated between Route 6 and Cape Cod Bay, extending from the tow line with Bourne to the border of Barnstable.

All exterior changes to a property, including new buildin construction, additions/alterations and demolitions must receiv Sandwich Historic District Committee (SHDC) approval prior t the commencement of work. Approval is also required for sheds decks, window and door replacements, signs, retaining walls, walk ways, driveway paving, aprons, fences, and exterior paint colors Upon approval, a Certificate of Appropriateness is issued. All appli cations are reviewed at the public hearings which are usually held on the second Wednesday evening of the month, starting at 6:30 PM at the Town Office Building located on Jan Sebastian Drive. For new building projects and large addition/alteration projects applicants are encouraged to come before the Committee for informal discussions prior to or during the design phase to get a sense for the design ele ments the Committee members may find inappropriate for the site These informal discussions are held at the end of the scheduled pub lic agenda.

In January 2011, the SHDC elected William Collins as Chai for the year. The other elected members of the 2011 committee were Patricia McArdle, Barbara Shaner, Andrew Jones and Barry Hall The Board of Selectmen in addition appointed Betty Allen and Ri chard Alger as alternate SHDC members.

In 2011, the SHDC held hearings for 172 applications and 72 exemptions.

The annual elections for one seat on the SHDC was held on November 22. Barbara Shaner was elected to a four-year term.

Thanks are due to all members of the Committee who served in 2011. I would also like especially to thank Joan Evans, our long-serving and efficient Office Secretary, who provides knowledgeable and thoughtful guidance to the committee members and to members of the public who are applying for a certificate.

Respectfully submitted,

William Collins,
Chair

Public Safety and Inspections



Photo courtesy of Sandwich Archives

The Sandwich lockup built in 1865 on the west bank of Mill Creek at River Street.

Report of the POLICE DEPARTMENT

Mission Statement

The Mission of the Sandwich Police Department is to enforce the law and promote a feeling of safety and security for all members of the community. The Sandwich Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.

Core Values

- **RESPECT** for all persons both in and outside of the organization. We will inspire respect and confidence in the public trust by performing all duties impartially and respecting the dignity of all citizens and fellow employees.
- **STRIVE FOR EXCELLENCE** in all our activities. We value professionalism and a team effort to provide effective public safety services. We will strive for courage and conviction to see the mission through.
- Provide a high level of **SERVICE** to the community at all times. We will work cooperatively with other town, state and federal agencies to provide the highest level of service to our residents, businesses and visitors.
- We will seek the highest levels of **ETHICAL** and **MORAL** conduct in our on-duty and off-duty activities.

	2008	2009	2010	2011
Police services initiated	8084	7820	10529	14674
Assault investigations	164	181	191	156
Auto theft investigations	8	8	9	4
Burglary investigations	289	319	288	243
Domestic violence investigations	165	166	154	188
Larceny investigations	199	224	214	174
Liquor Law Violations	30	21	39	58
Malicious destruction	163	148	185	241
Murders	0	0	0	0
Motor vehicle crash investigations	302	275	273	287
Property alarm responses	990	865	823	833
Robbery Investigations	3	6	2	1
Drug Violations	43	55	56	41
Arrests	424	445	424	587
OUI	93	72	83	75
Motor vehicle citations	818	1024	1842	3306

From the Chief of Police

In 2011 the police department significantly increased its proactive patrolling and enforcement activates. In response to these efforts, there was an increase in motor vehicle enforcement and directed patrols. We have used past crime data to deploy our officers into areas which need our presence. Each month we shift our efforts. Teams of officers have been working together to address specific issues. We have been involved with a number of self initiated narcotics investigations and arrests. We have partners with other federal, state, local and regions law enforcement agencies to collect intelligence and conduct investigations. We are focused on being proactive with all of our enforcement activities.

This past year was very positive and productive for the poli department. Our involvement within the community went far. W hosted our Citizen's Police Academy, Youth Police Academy, fi Women's Personal Safety Program, Parent Internet Safety Class a a prescription drug take back event. We partnered with the Fire D partment to collect Toys for Tots during the holiday season. Th Department is directly involved with the Sandwich Teen Substan Abuse Task Force and we have partnered with No Place for Hate.

We continue to maintain a strong partnership with Sandwi Schools. Officer Bruce Lawrence left the School Resource Offic (SRO) position after several years and returned to our patrol oper tions. Officer Christa Cabral was selected to become our new SR During the fall we partnered with the High School's SADD club a the Fire Department to present a mock OUI motor vehicle crash Sandwich High School. During the fall, with the support of th Barnstable Sheriff's Office, Fire Department and other area law e forcement agencies, we conducted a canine narcotics search of th high school. The department has been actively involved with th School's Safety Committee and supported joint emergency plannin efforts.

The police department held its first award ceremony in th history of the department during November. Seventy-one awar were prepared for presentation at this event. Awards included Mil tary Service Recognition, Meritorious Service, Outstanding Servic Life Saving, and Unit Citations. We held our second annual To Gun Competition which presents officers with combat shooting situ ations. OFF. Matthew O'Brien won the Top Gun award for the no instructors division and LT. David Guillemette won the award f the instructors division.

The department has been involved with making recommen dations for new bylaws and modifications to existing bylaws. W put out our first bid request for maintaining and servicing th department's fleet. We also put out a bid request for the installatio of a new video system throughout the station. The department bega implementation of deploying Tasers to officers. This is a very saf but effective use of force which will have the ability to reduce office injuries when dealing with combative individuals.

One of our most involved initiatives this past year has bee preparing for a new joint public safety building. We have met regu larly with the Town Manager, Fire Department and the architectura firm to plan for this building. Our present building continues to sin and shift. The septic connection to the building has broken severa times in the past. Doors on the second floor have required re-plumb ing. A cell door has mechanical issues and the basement regularl floods. The flooding of the basement is critical due to all of the town' E-911 equipment, police and fire department's radio and compute systems being located within this area. The present building is jus too small for the thirty-five men and women who work within it. Si Sergeants work in what appears to be a closet, twenty patrol officer share 10' x 14' room and all employees share one small locker room These spaces pose a significant strain on the department. We ar committed to working very hard on planning for a new Joint Publi Safety Building.



In 2011, four new officers were hired; John Manning, Adam rayner, Gregory Jaroszuk and Brian Fernandes. This brings our vorn officer staffing to thirty-four officers. OFF. Michael Gumbleton as selected to become a new member of the Cape Cod Regional aw Enforcement Counsel's SWAT Team. The department received ur grants which have supported a number of initiatives involving e department and community.

The men and women of the Sandwich Police Department are truly dedicated and professional group. They continue to meet each ew challenge with confidence. Those living in or traveling through andwich should feel comfortable knowing that the Sandwich Po- ce Department is actively patrolling the community and ready to spond to any incident which may develop.

Sincerely,

Chief Peter N. Wack

RO Report

The following is a summary of activities that have been ac- omplished by the Sandwich Police Department's School Resource Officer, Patrol Officer Christa Cabral, during the 2011-2012 school ear to date.

Officer Cabral conducted orientations at Camp Burgess for ncoming Sandwich High School freshmen as well as a separate rientation for their parents. These orientations allowed her to intro- duce herself as the new SRO, explain what her goals and expecta- ions of them were, and offer information on the new bullying and harassment laws.

She assisted with several lockdown drills and fire drills in all of the public schools as well as the Riverview School. Grades K-3 at all elementary schools received Stranger Danger presentations. Officer Cabral implemented on site drug testing at the High School in collaboration with Franey Laboratories. She planned, coordinated, and implemented a K-9 operational plan to search for narcotics at the High School. She served as mentor for two Sandwich High School students for the senior class project.

Officer Cabral was actively involved with school administration, school staff, juvenile probation, and parents regarding student safety issues. She is a member of the Bert Team Safety Committee and attends weekly team meetings that address "at risk" students. This support team consists of Officer Cabral, school nurses, administrators, and the guidance department. Some of the issues they address are enforcement of laws and rules, Child In Need of Services, diversion program support, probation checks, behavioral issues, follow-up on juvenile cases that occur outside of school hours, psychological assists, and at-home well being checks.

Investigations conducted by Officer Cabral have included drug violations, bullying and harassment, larcenies, assault and batteries, sexual assaults, and malicious destruction cases.

Officer Cabral has built a strong partnership with the Sandwich Schools. Her involvement has been a true benefit to the school administration, student population, as well as the Police Department.

Detective Division

The Detective Division consists of Detective Sergeant Terence Murphy, Detective Albert Robichaud and Detective/Court Officer

Robert Brun. The Division also is involved with the Patrol Investigator program. This program consists of Patrol Officers and Detectives working together sharing investigative intelligence in an effort to solve investigations and detect narcotics violators. This program has been in place since late 2010 and is very effective.

The Division had a busy year in 2011 investigating crimes into homes, businesses and motor vehicles. One of the Divisions significant achievements was in partnership with Patrol when the 2011 Sovereign Bank robbery was solved within 48 hours. Investigators involved with this case worked continuously with other local, state and federal law enforcement agencies to identify, locate and arrest the suspect. A case which had limited leads was successful due to the outstanding efforts of all involved personnel.

Detective Robichaud spent a great deal of time in 2011 monitoring local pawn shop records and communicating with other agencies in regards to stolen property. In 2011 Detectives investigated a number of sexual assault cases with victims ranging in age from children to adults. A lot of effort in 2011 was focused on narcotic enforcement. Detectives worked closely with the Patrol Division making narcotic arrests and executing search warrants. These investigations resulted in the seizure of narcotics and U.S. currency. The majority of drug investigations were for Oxycodone, better known as Percocet and Oxycontin. Detectives also spent significant amount of time investigating financial and identity theft crimes. The Detective Division is in need of expansion. The Division continues to strive to provide the best possible services to the community.

Report of the FIRE DEPARTMENT

As Fire Chief, I respectfully submit the annual report for the year 2011 for the Sandwich Fire Department.

Fire, rescue and related incidents totaled 3,699 in 2011 a 4.5% increase over last year. This included 2,550 medical calls, 101 fires and related incidents with damages totaling $ 374,550.00 and 1,048 other emergencies, including but not limited to: 158 hazardous incidents including flammable or toxic chemical spills, power lines down, attempted arsons, fuel leaks, structures hit by lightning, assistance to other agencies, and investigations. Fifteen (15) firefighters sustained injuries while working last year. We averaged 10.1 emergencies a day, with Monday being our busiest day, and Wednesday being the slowest. Our busiest hours are 8AM to 4PM = 50% of all calls, 4PM to 12 Midnight = 34% of all calls, and Midnight to 8AM = 16% of all calls.

Last year 61 or 80% of the structure fires were in residential occupancies, with a dollar loss of $179,450.00. Additionally, we treated four residents with injuries at structure fires last year. This underscores the need to properly locate and maintain smoke detectors. In 2006, the Center for Disease Control released a grant funding program for the State Department of Public Health in conjunction with the Massachusetts State Fire Marshal's Office to offer free smoke detectors to those Massachusetts residents who qualify. The qualifications are your home must have been constructed prior to 1975 and have battery operated smokes. If you qualify please contact the Sandwich Fire Department Fire Prevention Division to schedule installation.

Of the 91 carbon monoxide incidents we responded to, 14 had serious levels of carbon monoxide in the building. Residents must not take chances with carbon monoxide; it is odorless, tasteless and colorless and is easily overlooked. In many cases it is the poor maintenance of a heating system that has caused the problem, followed by vehicles running in attached garages. Nicole's Law which requires that every dwelling, building or structure including those owned by the Commonwealth, occupied in whole or in part for residential purposes that, (1) contain fossil fuel burning equipment or (2) incorporate closed parking within its structure, be equipped by the owner with approved carbon monoxide alarms. All residential properties were mandate to have installed CO alarms as of March 31, 2006.

Emergency medical calls numbered 2,550 a 1.1% increase over last year, involving 2,724 patients, of whom we transported 1,930 patients to area hospitals. Out of those 2,550 calls, 642 required more than one ambulance and 1,515 required Advanced Life Support. We responded to 164 motor vehicle accidents and used the Jaws of Life and other heavy-rescue equipment to extricate numerous people.

The Department's 10 CPR/AED instructors taught 232 people in 22 Classes; including community/lay people, local Doctors, Nurses, Police, and Firefighters. Additionally, 472 blood pressure screenings were conducted between the Headquarters and Forestdale stations.

Fire Prevention conducted 851 inspections, issued 677 permits and reviewed numerous commercial and residential plans, visited numerous homes and businesses to answer questions, performed public, private, and school safety programs.

The Sandwich Fire Department continued its Fire Prevention Education program last year by conducting a series of site visits, lectures and 28 school safety drills. The drills included fire alarm, lockdown and storm dismissal drills. The drills were conducted at all Sandwich Public Schools as well as private schools and charter schools.

Sandwich is divided into the 5 response districts listed below:

District 1

Includes Quaker Meetinghouse Road west to the Bourne town line and from power lines north. **1,155** medical calls, **33** fires totaling **$37,300.00** in damages, and **344** other emergencies for a total of **1,532** emergencies in this area, with average response times: Ambulance 4.70 min. Fire 5.42 min.

District 2

Includes Quaker Meetinghouse Road east to the Barnstable town line and from power lines north. **449** medical calls, **27** fires totaling **$163,150.00** in damages, **215** other emergencies for a total of **691** emergencies in this area, with average response times: Ambulance 9.21 min. Fire 10.50 min.

District 3

Includes power lines south to the Mashpee line and east from the Military boundary to Stowe Road. **713** medical calls, **28** fires totaling **$69,100.00** in damages, and **307**other emergencies for a total of **1,046** emergencies in this area, with average response times: Ambulance 6.27 min. Fire 6.67 min.

District 4

Includes power lines south to the Mashpee line and from Stowe Road east to the Barnstable town line had **228** medical calls, **13** fires totaling **$15,000.00** in damages, and **104** other emergencies for a total of **345** in this area, with average response times: Ambulance 11.67 min. Fire 12.06 min.

District 5

Includes all areas north of the Cape Cod Canal had **18** medical calls, **1** fire totaling **$90.00** in damages, and **8** other emergencies for a total of **27** in this area, with average response time to this district is 12.99 minutes.

Mutual Aid

As part of the county mutual aid agreement, assistance was provided to other communities **50** times and we received their help **150** times. The times we have multiple calls at once and no personnel in either station, causes us to call for Mutual Aid.

Of the 3,699 emergencies we responded to 1,421 or 38% occurred while another emergency was being handled. To meet the many and varied specialized needs presented to us at the various

incidents 5,880 pieces of apparatus were needed, with the total number of 12,096 personnel responding to those incidents, much of which involves bringing additional personnel to complete vital tasks or relieve the first in crews. The volume and frequency of our incidents has a direct impact on our response times, the time from the receipt of the call to our arrival at the incident.

In 2011, 1,794 or 48% of the incidents took 6 minutes or less from the receipt of the phone call to arrival on scene. However, as the call volume steadily increases it can and does in some cases extend response times until off duty personnel can get to the stations. Many of the longer times are for incidents that happen when we have three or more calls at the same time, are on the outer edges of the town, non-emergency requests for assistance or when we went mutual aid to another community. The importance of response times is significant when you consider that the human brain suffers severe damage in only 4 to 6 minutes, making recovery very difficult at best. Response time also impacts residential fires, as a room will flash over consuming the entire contents in 2.5 minutes preventing escape. Response times in Sandwich suffer because of poor station placement, no personnel in the East Sandwich station and the number of emergencies that come in at the same time as other emergencies.

Comprehensive Training of emergency response personnel is an ongoing major concern and need. The challenges that are thrown at emergency responders today are becoming more and more difficult requiring specialized tools and techniques. Failure to properly train our personnel will some day come back to haunt the community. This must be dealt with sooner rather than later.

Last year the Sandwich Fire Department sponsored the fifth Citizens Fire Academy. This was a 12-week course where 19 residents of Sandwich learned about the Sandwich Fire Department. They were shown how we operate, what equipment we have, and some of the services we provided to the town. I would like to thank Fire Fighter Larry Machado, who started this program, along with the other fire fighters who took part in the academy, they did an excellent job.

Exercises

The Sandwich Fire Department hosted the 2011 Army Civil Support Team Northeast Region Exercise on May 2, 3, 4 2011. The exercise involved agencies from the Army National Guard, US Coast Guard, Mirant Energy Plant, Sandwich Fire, Police and Emergency Management departments, US Department of Energy, Federal Bureau of Investigation, US Army NorthCOM, US Army Corps of Engineers and the Federal Emergency Management Agency.

The exercises tested the ability of local responders to mesh with our federal partners in a simulated hazardous materials incident at the Mirant Energy Plant. The exercise was very well received and provided a great opportunity for the Sandwich Fire Department to train with our Federal partners. The exercise was funded by monies from the Southeast Regional Development Council and the Massachusetts Executive Office of Public Safety.

The Sandwich Fire Department conducted a tabletop exercise with administration and staff of the Cape Heritage Nursing Home on Dec 10, 2011 to test the facilities ability to respond to a fire and need for patient evacuation. The exercise also allowed the staff to function with the new Nursing Home Incident Command System (NHICS) to allow integration with local first responders.

The Sandwich Fire Department applied for a Homeland Security Port Security Grant to construct a boat to help protect our numerous assets that both work and enjoy our waterways in our marina, canal and offshore. Through the hard work of Deputy Corriveau, we were notified on September 23rd that we were chosen to receive $900,000.00 to construct an Emergency Response and Recovery capable vessel. We are now in the process of constructing a 37 foot diesel powered catamaran vessel capable of a wide variety of missions including rescue and especially firefighting which is not available today. The catamaran design allows for great stability and is able to operate water as shallow as 2 feet with jet drive propulsion. The vessel will have the latest thermal imaging technology to greatly help in the search for victims in the water both in the dark and low visibility conditions. The Coast Guard personnel at the Canal Station have offered to train our personnel at no cost to the town. After that initial training, we will begin training exercises this year and intend to work and train closely with the Canal Station. This grant is administered through FEMA and has a zero contribution of funds from the Town. It also includes all equipment and training costs for our personnel and will provide a great asset to the community for many years to come. The anticipated delivery will be the summer of 2013.

As I stated before: A full time mechanic position is needed to safely and properly maintain the Fire Department's apparatus. With nearly 4.5 million dollars in rolling stock alone, not including the several hundred thousand dollars of specialized equipment that is carried on all of the units, it is critical that the maintenance of that equipment get the proper attention of a full-time mechanic. Without a proactive maintenance plan and in-house repair person, higher out of town repair costs and longer down times are inevitable. While we are fortunate to have a Firefighter/EMT who is knowledgeable and capable of doing much of the work, he is hampered by interruptions requiring his response on calls. Maintenance and repairs are very time consuming on the larger specialized fire and rescue equipment, making it difficult at best, for that member to handle during a shift that requires him to also respond to emergency calls. I strongly recommend that this become a full time position as soon as possible. I would like to thank the citizens of Sandwich for approving and supporting the article for the Joint Public Safety Building Schematic Design and Construction estimate. As you know the Fire Stations are bursting at the seams from both old age and increased functions that must be carried out in them. None of our fire stations are insulated causing very high-energy costs. There is also a serious lack of space for every facet of our operation from office and medical supplies to vehicles and equipment. We have been cited by the State Ambulance Inspector for not having adequate space for the storage of our ambulance supplies, not having a decontamination area for our medical supplies, and not having an adequate oxygen storage area. Closets have been turned into offices with files and supplies placed in the attics, hallways and in the apparatus bays. Vehicles must be specially ordered to fit in the buildings adding to their cost.

everal specialized pieces of equipment must be parked outside, or t other locations within the town, delaying response, especially uring the winter months, and adding to maintenance costs. The ast Sandwich Fire Station still remains unmanned and is of great oncern. If you look at the number of fires in the East Sandwich istrict it ranks second in the town, and on some occasions residents all for our response and then complain that we took so long to get ere. Right now 98 out of a 100 times that a fire truck (there is no mbulance there) from this station signs on the air, when the station activated, it has only one member on board.

The community faces many critical challenges over the next ew years with public safety one of the key issues. A third of the ommunity receives less than reasonable fire and ambulance response mes and coverage. Two of the fire stations sit in a flood plain, the hird sits too far south to benefit the greater population. All are too mall for our busy operation. We are unable to store and maintain our equipment, supplies, files, etc. in a cost effective manner. Separate studies have recommended, along with the community asking for, better Fire and Ambulance coverage. Town Meeting voted two years ago to man the East Sandwich Fire station. We will continue to try to accomplish this, while keeping in mind the fiscal effect this would have on the Town. I would also like to thank the Board of Selectmen, other town boards, departments, and committees, the citizens and various organizations of Sandwich, other Fire/Rescue Departments, but most importantly the members of the Sandwich Fire Department and their families for their support and cooperation throughout the year.

Respectfully submitted,

George P. Russell,
Fire Chief

Report of the FOREST WARDEN

As Forest Warden, I respectfully submit my annual report as Forest Warden for the year 2011. Below is a break down of the activities of the Forest Warden's department:

Written seasonal burning permits issued	4,877
Daily burning permits issued	3,108
Cook permits issued	1,026
Agricultural permits issued	65
Burning without a permit	48
Burning permits out of control that required a fire department response	48
Investigation of an outside odor of smoke	41
Woodland, brush, and grass fires	9

Cost and dollars lost in damage to woodland and exposures: $5,520.00

Massachusetts provides an open burning season, however it has strict guidelines that must be adhered to. We do not have any discretion to expand the guidelines, change the hours, or extend the burning season. I ask that persons who wish to burn respect others and the law, as the right to burn brush is limited and not guaranteed.

I would like to remind everyone that no fires are allowed on the beaches unless it is for cooking and then only if it meets stringent requirements. First a permit must be obtained from the Fire Department and you must follow the rules set by the Selectmen and the State. A copy of the rules will be given to you when you obtain a permit.

The Fire Department should have three brush trucks, we have obtained a surplus vehicle and are in the process of converting this to a breaker when funds become available. The other two brush trucks are a 1953 Studebaker, and a 1970 Kaiser. Both of these trucks were military surplus and it is getting more and more difficult to obtain parts for them.

On the Upper Cape, we have some of the largest contiguous tracks of natural woodlands, with much of it in and around Sandwich. Sandwich has the distinction of having two of the largest acreage, 2,000 and 2,500 acres. Forest fires on Cape Cod in size, are second in the Northeast only to Plymouth. With the increase in the number of homes and their proximity to the woods, the losses will be high without quick action. The types of vegetation and weather conditions, including ever changing winds, put Cape Cod in the top three in the United States for forest fire spread and severity. Rapid response to and the control of outside fires are imperative to prevent the major fires this town has experienced in the past.

I would like to thank the Board of Selectmen, other town boards departments, and committees, the citizens and organizations of Sandwich, other Fire Departments and especially the members of the Sandwich Fire Department and their families for their support and cooperation throughout the year.

Respectfully submitted,

George P. Russell, Jr.,
Forest Warden

Report of the BUILDING DEPARTMENT

The building department consists of the building, electrical, plumbing and gas inspectors along with the staff to support each of these functions. The department serves the town of Sandwich to ensure the public safety in enforcement of all applicable building codes, regulations and by-laws making certain that the buildings under its jurisdiction are constructed and maintained safely. The building department also serves the administration and enforcement of the Protective Zoning By-Law, The Old King's Highway Historic Committee and the Architectural Access Board regulations as well as other oversight as may be determined by the Selectmen or the Town Manager.

During the year, new sheet metal regulations were put in place which made it mandatory that any new or altered HVAC system required a permit and work to be done by a licensed contractor; much like as is currently done in the plumbing/gas and electrical trades. At this time, all 8th editions of the Massachusetts Building Code (780 CMR) are in place and in use for all construction.

This year the building department has started the arduous process of updating all building permit files. This effort will help to streamline research by citizens and others in obtaining information concerning any address. We are on a mission to place all permit information into one file in lieu of searching separate files for each permit obtained for a specific property.

For the year ending December 31, 2011, there were 25 new single-family dwellings constructed; another increase from the previous year. As with last year, projects that became inactive during the past few years have started the process of coming back on line for permits. Those that were restarted last year, continue to maintain their activity.

The building department processed $184,778.00 through permits for building of new construction, additions and alterations. The breakdown of activity is as follows:

	2011	2010	2009
New Single-Family Homes	25	18	5
Additions	167	305	184
Alterations (Windows, Siding, Roofing, etc.)	438	474	382
New Commercial	0	2	2
Commercial Additions & Alterations	2	14	15
*Inspections	1,223	895	810
Fees Collected	$184,778.00	$162,009.00	$115,989.00

*Not including well over 100 required assembly use inspections and zoning inquiries.

In addition to the building permit fees, monies collected for sheet metal permits, signs, certificates, stoves, driveway openings and copies totaled $6,835.00. Electrical permit fees of $24,125.00 and Plumbing/Gas permit fees of $27,290.00 brought the total amount of fees collected by the Building Department to $243,028.00.

I would like to give my sincere thanks to the amount of administrative help and support that has been afforded to me; specifically to Joan Evans, office manager, Katherine Walter and Michelle Raymond. The continued support from all of the department heads and their staff throughout the town helps in completing all tasks that come before the building department. Also, Pete Sherwin, Assistant Building Inspector, continues to unselfishly dedicate his time and efforts, through inspections, zoning and permit inquiries and especially making certain that all annual inspections are thoroughly completed; an effort that ensures that all places of assembly are maintained and are safe for use by our citizens and others.

Wherever a person is in town, whether in their home, at church, at the stadium, in school, in a restaurant or wherever there is a building that is occupied, those facilities have had contact with the Building Department and its staff to help ensure and continue to ensure that their time in that building is safe.

Respectfully submitted,

Paul D. Spiro,
Inspector of Buildings

Report of the ELECTRICAL DEPARTMENT

During the year 2011 the electrical department issued a total of 504 permits, an increase due to the amount of new houses which totaled 25. The inspections for the year totaled 610 inspections. The monies collected and paid to the town were $24,125.00, an increase of $4,875.00 more than the previous year.

As the Electrical Inspector for the Town of Sandwich, I wish to thank the office staff for keeping accurate records and for keeping the paper work in order.

Respectfully submitted,

John Pimental,
Inspector of Wires

Report of the PLUMBING/GAS INSPECTOR

2011 showed an increase in plumbing and gas permits issued. The increase was due to the amount of new houses that totaled 25 as compared to 18 new houses in 2010. Gas permits that were issued totaled 351 permits which brought in a total of $9,735.00, and a total of 293 plumbing permits issued brought in a total of $17,555.00. The total inspections for the year were 589 inspections.

I would like to thank everyone in the office for their professionalism in assisting me with the paperwork and record keeping required.

Respectfully submitted,

Walter Fagnant, Jr.,
Plumbing and Gas Inspector

Report of the FACILITIES DEPARTMENT

The mission of the facilities department is to provide cost effective maintenance repairs and improvements to Town facilities and buildings. 2011 was another productive year for this department. Despite limited staff and rising cost of construction materials and labor, the department was able to complete numerous maintenance and construction projects. Below is a summary of some major accomplishments.

- Human Services Building – Installed Central Station fire alarm, new exterior doors and improvements to the ramp at the main entrance.
- Fire Station Headquarters – Added secondary egress to the living quarters, new flooring, and exterior masonry repairs.
- IT Department – Electrical upgrades to support servers.
- Oak Crest Cove, Building Department, Human Services Building Police headquarters, DPW offices – provided Duct cleaning to improve air quality and more efficient heating and cooling.
- Town Hall Square Comfort Station – Interior and exterior improvements to better serve the Public.
- Ryder Conservation Boat House – Sill, siding and trim repair.

The continuation of the maintenance schedule for HVAC equipment is a top priority. However, many of the systems will require replacement or significant upgrades in the near future. Preliminary work has been started to asses this equipment and plan for predictable maintenance or replacement. A prioritized list of potential improvements for Town buildings has been created and scheduled for completion through the next three years, to improve services to the Town facilities buildings and various town departments.

Many thanks to all town departments for their support and cooperation in 2011. Also individual thanks to facilities department staff Bill Sewall, Mike Little, and Wayne Enos. A special thanks to Jan Hagberg for her continued administrative support.

Respectfully submitted,

Ted Hamilton
Director of Public Facilities

Report of the BOARD OF HEALTH

The Board of Health and its Health Department strives to maintain programs to protect the public and environmental health, enforce and educate those state laws that authorizes the Health Department to enforce such and to develop programs that will reflect the anticipated changes in Public and Environmental Health.

The development of the Comprehensive Water Resources Management Plan was the focal point of the Health Department this past year. This is year one of a three year process for the development of the CWRMP. The Health Department is working closely with its consultant Wright-Pierce and the Water Quality Advisory Committee. The first year has been the development of Phase I which is the Needs Assessment. The needs assessment looks at the existing conditions in the town to identify if, what and where what is needed for wastewater infrastructure or programs. The Sandwich Health Department, the only Health Department in the Commonwealth to implement the MEP program is awaiting the results from SMAST. The results of the MEP analysis will be utilized in the development of the CWRMP. The development of the CWRMP will allow the Town to determine Sandwich's wastewater issues and how Sandwich's wastewater affects the estuaries in Barnstable, Mashpee, and Falmouth. This process utilizes groundwater watersheds to model future impacts. The Town needs to review nitrogen issues affecting these embayments and determine a plan of action, if needed, to assist in nitrogen reduction. This data will be utilized to determine how to address wastewater in the Town of Sandwich. To simply state that the Town of Sandwich requires sewering and wastewater treatment plants is premature and scientifically unfounded at this time.

Meanwhile the Health Department and the Board of Health continues to identify septic systems requiring upgrade and compliance while educating the community of the need for proper sewage treatment and disposal.

The economy and resulting foreclosures has impacted the Health Department resulting in an increase of General Complaints and Housing Complaints. Foreclosures have resulted in abandoned dwellings or bank "takeovers" resulting in trash and debri in yards impacting abutting dwellings. This Department has responded to numerous complaints which take numerous man hours to track down contacts for bank owned properties. The second impact of the resulting foreclosures is the impact on the Health Department resulting from residents of foreclosed homes accessing rental properties. An increase in rental properties has resulted in an increase in the housing complaints, which the Department is responsible for enforcing through the State Minimum Standards for Human Habitation 105 CMR 410.000. The Health Department becomes involved with tenants and rental property owners which consumes a considerable amount of man hours.

Board of Health member Doctor Francis Sheehan was appointed Animal Inspector by the Board of Health for the Town of Sandwich as approved by the Massachusetts Department of Agriculture. This position is responsible for the inventory of large animals. Dr. Sheehan completed the required barn inspections for the 2011 inventory period. The Board thanks Dr. Sheehan for his time and efforts. With the decline in the economy, the Health Department has seen an increase in "residential size chicken coops". Residents have sought to be less dependent on purchasing food. The result of this is an increase in residents with 4-6 hens for eggs. Although this has not created public health issues, there has been an increase in noise complaints because of roosters. The Health Department ask that the citizens of the Town to be considerate of their neighbors.

The Board witnessed the election of Doctor Francis Sheehan to the Board of Health in May. The Board elected Sandra Lee Tompkins as Chairman, Rebecca Lovell Scott as Vice Chair and Dr. Francis Sheehan as Clerk. The Board and Agent express their gratitude to the Assistant Health Agent Darren Meyer for his continued efforts and professionalism. Additionally, Darren maintains a committed schedule for timely permit approval and all efforts to assist the citizens. As always, the Board and Agent thank Katherine Walter for her patience, professionalism and for organizing the office on a daily basis. Katherine consistently addresses all permitting issues, processing of licenses and general questions.

	2010	2011
Percolation Tests Witnessed	122	112
Title 5 Engineered Septic Plans Reviewed	171	157
Septic Permits Issued (New)	29	21
Septic Permits Issued (Repair/Upgrade)	132	133
Septic Installation Inspections	236	221
State Septic Inspection Reports Reviewed	102	131
Well Permits Issued	31	28
Composting Operation Permit	0	0
Septic Disposal Works Installation Licenses Issued	72	71
Offal (Septage Haulers) Licenses Issued	22	24
Sewage Complaint Investigations	16	9
Food Service Permits Issued	158	164
Food Service Establishment Inspections	287	302
Home Baking Permits Issued	12	12
Bed & Breakfast Licenses Issued		
(3 or fewer bedrooms)	9	9
(4 or more bedrooms)	9	10
Camps/Cabins,etc. Licenses Issued	21	22
Camp Inspections	17	20
Pool Licenses Issued	18	18
Pools Inspections	52	51
Rental Housing Inspections/Complaint Responses	81	102
Tanning Permits Issued	4	3
Funeral Directors	1	1
Stable Permits Issued	31	26
Total Animals:		
Equine	82	75
Cattle/Dairy/Beef/Oxen	1	2
Goats	22	15
Sheep	3	6
Llamas/Alpacas	1	0
Swine	0	0
Turkeys	20	10
Chickens	68	75
Recreational Pond Samplings	440	435
Rubbish Haulers Licenses Issued	8	9
General Public Health Complaints	353	379

Respectfully submitted,

David B. Mason, RS, CHO
Health Agent

Report of the EMERGENCY MANAGEMENT DIRECTOR

Mission Statement

Working together for a safer community, the Sandwich Emergency Planning Committee promotes emergency preparedness, planning and public awareness to protect the Sandwich community from the potential impact of hazardous chemical substances, manmade disasters, natural disasters, and related emergencies.

This is accomplished by working diligently to coordinate the cooperation of various Town Departments, Volunteer Units, regional partners, and other organizations that would have a role in any major emergency. During a major disaster or emergency, response and recovery activities are coordinated from the Town's Emergency Operations Center (EOC) located in the Human Services building. From the EOC, heads of various departments and agencies work in a unified command to respond to the emergency.

2011 was a busy year for Sandwich Emergency Management and many accomplishments were made. Several new volunteers came on board to assist the Town in emergency situations and I am grateful for each of them for donating their time and talent to the community. The volunteers of Sandwich Emergency Management donated a total of 7,450 hours of service to the community in training, preparedness, and response and recovery efforts. This is a significant effort by volunteers!

The Local Emergency Planning Committee met this year in preparation for hurricane season. It was well attended by EM staff, town departments and the Town Manager. All of these folks have extremely busy schedules, so we appreciate their attendance and assistance.

Three of our volunteers studied and successfully passed various levels of the Amateur (Ham) Radio licensing, adding to the communication capabilities of the Town's Emergency Management capabilities. Sandwich Emergency Management now has 7 people licensed as ham radio operators. Our group is often assisted by the Amateur Radio Emergency Services (ARES) when needed to staff the shelters or large emergencies. Our radio equipment has been reprogrammed and is in compliance with the Federal Communication Commission's requirements for narrowbanding, thanks to Rick Waterfield, who handles our radios and other technical issues. Rick has also donated and set up an Internet Radio Linking Project (ILRP), which allows us to monitor for weather related activities in the Emergency Operations Center, using voice over internet protocol.

Our volunteer staff has completed several FEMA training courses and has attended training courses offered by the Massachusetts Emergency Management Agency (MEMA) to further prepare them to handle emergency situations that arise. Three staff members have attended the Resource Management Systems (RMS) course and have completed the Train the Trainer course in RMS.

The Comprehensive Emergency Response Plan (CEMP) was revised and accepted by MEMA. All of the NIMCAST requirements for the state and federal requirements have been completed and submitted; bringing the Town into compliance for any grant funding that may come available for emergency management issues. The Town's Hazard Mitigation and Flood Plans have been revised and submitted to the Cape Cod Commission for review. It has been several years since these plans were revised, so this was a labor intensive task that was done at no cost to the town.

Another plan that was worked on extensively by EM staff is the Cape Cod Traffic Plan. This plan has several issues that affect Sandwich and our concerns were reflected positively in the revision to the plan. Specifically, fourteen traffic posts are located in Sandwich and would need to be manned by Police Officers when the Traffic Plan is activated. This had the potential to leave the Town with inadequate law enforcement coverage and we were successful in having other agencies be responsible for these activities, leaving the Sandwich Police to handle local activities.

The Barnstable County Regional Emergency Planning Committee (REPC) is represented monthly by a volunteer member of the Sandwich Emergency Management staff. Sandwich also has been very active in the Regional Shelter task force of the REPC, as one of the Regional Shelters is the Sandwich High School. Additionally, MEMA holds monthly meetings in Bridgewater for Emergency Management Directors, which we attend.

The shelter was moved from the Oak Ridge School to the High School earlier this year and quite a bit of planning was done prior to the official move. Wires had to be run for communications equipment and antennas had to be mounted on the roof. Our thanks go out the many volunteers who were involved in this effort and especially to the staff of the Technical Division of the Barnstable Sheriff's Office for their invaluable assistance in getting the antennas mounted prior to hurricane season. Drills and exercises are a key part in the preparation for emergencies in Town. Our staff and volunteers have participated in many emergency exercises during the previous year. We collaborated with regional partners, non governmental organizations and other key stakeholders to drill on communications, hazardous material response, storm preparedness and response to name a few.

Drills and exercises are a key part in the preparation for emergencies in Town. Our staff and volunteers have participated in many emergency exercises during the previous year. We collaborated with regional partners, non governmental organizations and other key stakeholders to drill on communications, hazardous material response, storm preparedness and response to name a few. We routinely participate in calldown drills and exercises with the Health Department, MEMA and others to ensure that we are in a state of readiness for a future emergency.

The EOC was activated for several minor storms and Hurricane Irene. For Hurricane Irene, the shelter at the High School and the EOC were manned for 44 hours by volunteer staff. The Emergency Management staff coordinates radio communications, resource

eeds and requests and other functions prior to, during and after najor emergencies. Damage assessment reports after storms are eveloped and used for reimbursement to the town by the EM staff hen the President declares an emergency. The various Town Deartments are responsible for tracking their costs, equipment use nd resources for submittal to FEMA for reimbursement.

The volunteers worked very hard to update some used vehicles to use for Emergency Management purposes. We have repaired the vehicles with staff donations and will be installing communications equipment, also donated by staff members to better handle emergency situations in the community.

I would like to thank the Emergency Management Staff for heir dedication and tireless efforts this year. Most of our work goes nnoticed, but it is crucial when an emergency hits. Sean Grady is he Deputy Director and has provided training to the community nd numerous hours manning the EOC and assisting me with operaional issues. Bill LaPine is the Communications Officer and has spent countless hours programming radios, installing equipment, maintaining the vehicles and many other tasks. Bill can always be counted on when needed! Heather Gallant assists EM in many capacities. She has served along with Lois Wack as Regional Shelter Managers, working long hours and I cannot thank them enough for their service. Rick Waterfield maintains our communications equipment and serves as a technical resource that we are fortunate to have. Randy Lewis assists the organization at any hour of the day or night and backs up Bill LaPine with communications and other issues.

We couldn't have been successful this year if we didn't have the cooperation and assistance from the Town Departments. Bud Dunham and Doug Lapp have always been supportive and available prior to, during and after any emergency- thank you. I want to thank Police Chief Peter Wack and his officers, as well as Fire Chief George Russell and his staff for their support and encouragement this year. DPW Director Paul Tilton and his staff were extremely helpful to EM, in moving our shelter container several times (mostly on short notice)-thanks, Paul and crew. Jan Timmons and the entire COA staff were very helpful to us this year-thanks for all your support. Mark Galkowski and his staff were always available to staff the EOC, answer questions and provide assistance to EM whenever needed. We also want to thank the Harbormaster and his crew, the Town Nurse's staff, the Recreation staff, Facilities staff, the School Superintendent and his staff and employees, Town Hall staff, the Town Clerk, and all other Town Departments who assisted us during 2011. Thanks also goes to Frank O'Laughlin and Dan Howard of ARES; Sean O'Brien and Chief Mike Whelan and Chief George Baker of the REPC; the Barnstable Sheriff's Office; Barnstable County Community Emergency Response Team; the Medical Reserve Corps; the Red Cross and Salvation Army; Cape Cod Disaster Animal Response Team; MEMA and especially the Region 2 staff; the Barnstable County Incident Management Team; and all other groups, organizations and people that have assisted the Town in any way. If you weren't mentioned, it is not that we do not appreciate you; it is sometimes difficult to capture each and every person/group without omitting someone. Again, thanks to everyone.

Residents can obtain additional information by viewing the Town's website for updates.

Report of the SCHOOL SAFETY GROUP

Two thousand and eleven was a transitional year for the School Safety Group with several personnel changes throughout the year. July of two thousand and eleven saw the departure of three key people from the school safety group. Superintendent of Schools Mary Ellen Johnson has moved on as has Skip Tetreault who served as director of buildings and grounds for the school district. Also, safety group member and police department school liaison, Detective Bruce Lawrence, returned to patrol duty in July of two thousand eleven. We would like to thank Dr. Johnson, Skip Tereault and Detective Lawrence for their strong commitment to school safety and their very hard work during the time they served on the safety group. We wish them well in all their future endeavors.

The group would like to welcome our new Superintendent of Schools Dr. Richard Canfield and his new director of buildings and grounds for the district Allen Hall. We would also like to welcome newly appointed School Resource Officer Christa Cabral who will serve as the police department liaison on the group. As the membership of the group continues to evolve new leadership roles within the group will be identified and established.

Despite the challenge of personnel changes, the group continued to focus on the issues of prevention, planning, response and recovery. With the arrival to the new school year in the fall of 2011, Dr. Walter Lesiak began to work with building administrators and Building Emergency Response Team (BERT) members in each of the four schools in the area of emergency planning by identifying and staffing critical roles that BERT members and administrators will perform during an emergency. In the spring of two thousand eleven safety group members met with each of the teams and encouraged them to continue to organize and meet frequently within their own buildings to review and practice emergency response procedures utilizing the equipment and training they received from the safety group when the BERTs were formed the previous year. We are encouraged that each of the schools administrators and BERT members has taken ownership of their roles during a critical incident. They continue to organize and train without the need for additional safety group involvement. CPR and emergency training was provided over the summer break to school bus drivers by Fire Prevention Officer JJ Burke and other members of the Sandwich Fire Department. Lock down and fire drills continue at each of the schools with the full support of the safety group and the increased involvement of the BERTs.

One of the goals previously identified by the safety group has been to assess the culture and climate within the schools to provide focus and direction for future planning. The school safety group was able to assist the Town's recently formed Substance Abuse Prevention Task Force by funding a professional school survey aimed at identifying critical issues and confidential student perspectives within our school community.

Looking toward the future the group will continue its mission of providing a safe and secure environment for all members of our school community by facilitating emergency training, identifying needed resources and collaborating with other community groups who can assist us in accomplishing this mission.

Lastly, we would like to express our gratitude to the School Committee, Board and Selectmen, School Department Administration, Town Manager, School Councils and the community at large for their continued support of our efforts.

Respectfully submitted,

Lt. David J. Guillemette, Police Department,
School Safety Group Chairman
Deputy Chief Tom Corriveau, Fire Department
Dr. Richard Canfield, Superintendent of Schools
Douglas Lapp, Assistant Town Manager
Officer Christa Cabral, Police Department
Dr. Walter Lesiak, Community Representative
Allen Hall, Director of Buildings and Grounds,
School Department

Public Works



Photo courtesy of Sandwich Archives

The Foster-Wing House which stood on the grounds of Heritage Museums and Gardens, was the home of Samuel Wing, cabinmaker. It was torn down in 1971.

Report of the DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works (DPW) is to maintain, preserve and protect the infrastructure and resources of the Town of Sandwich in the most efficient and effective manner. In order to fulfill this mission, the DPW strives to provide responsive and high quality public service to the residents of Sandwich. Each of the DPW departments plays a vital role in providing this service.

The DPW had another productive year in 2011. The Department dealt with several significant storms, including Tropical Storm Irene, completed many construction projects, and maintained the safety and soundness of the Town's infrastructure, grounds and resources on a daily basis.

Highways

The Department continued to implement its pavement management plan to maintain, repair and reconstruct Sandwich's 150 miles of public roads, the Town's most valuable asset. Paving treatments included full-depth reclamation, milling and paving, cracksealing, and patching.

The process of rehabilitating poor-conditioned roads is called pavement reclamation. The existing pavement and sub-grade are pulverized to create a homogeneous pavement base, which is then paved with a new surface. Pavement reclamation replaces the old method of destruction, removal and replacement with new materials. This saves on labor, fuel, equipment and most importantly, natural resources by reusing the existing pavement. This process was used on Holly Ridge Drive.

Roads that are experiencing surface deficiencies but not in need of base rehabilitation (e.g., reclamation), are good candidates for milling (cold planing) and paving. This process entails grinding up several inches of old pavement and adding a new course of hot mix asphalt. Milling and paving improves road profiles, cross sections, drainage and skid control, and is best used on roads without base problems. This method was performed on Quaker Meetinghouse Road, completing this three-year roadway construction project.

To maintain our good roads, the Department uses preventative maintenance measures such as crack-sealing. Crack-sealing, one of the most effective methods of preventative maintenance, helps reduce moisture infiltration that causes many pavement distresses. This maintenance treatment is essential to extending the life of our good-conditioned roads. The Town cracksealed over 35 roads in 2011.

Pothole patching, berm work, aprons, sidewalk repairs and paving around drainage structures were also completed throughout Town.

The Town continues to construct the sidewalk on Quaker Meetinghouse Road as time and funding allows. Over $70,000 was spent to install curbing for the future sidewalk. The Town is currently seeking numerous funding options to complete construction of the sidewalk from Cotuit Road to Route 6A.

Major drainage projects were completed on Quaker Meetinghouse Road, Tupper Road, Holly Ridge Drive, and Luscombe Lane. Easements were secured for future drainage projects.

General maintenance performed by the highway crew included catch basin cleaning and repairs, pipe cleaning, street sweeping, sign construction and installation, roadside litter pick up, and various other routine services for the residents. In total, the DPW responded to over 650 work order requests from the public.

Sandwich was hit with several early season snow storms, depleting a significant amount of the Snow & Ice budget. This past winter, the DPW performed a thorough inspection of private roads currently being plowed. The DPW notified homeowners of roads that did not meet acceptable plowing standards, as adopted by the Board of Selectmen in 1994. The "Winter Maintenance of Private Roads" standards were also revised to provide private road homeowners a better understanding of the improvements and timelines required to obtain DPW approval. All private roads not meeting this policy will not be plowed unless they are approved by the DPW prior to October 1.

Sanitation

The DPW began the long-anticipated Pay-As-You-Throw (PAYT) program at the Transfer Station on July 1. The first six months of the program proved very successful. As expected, the PAYT program has provided the best incentive to recycle. Increased recycling reduces solid waste disposal fees for the Town and, in turn, helps offset rising user fees. Over the first six months, solid waste tonnage dropped by 41%. Over the same period, recycling increased by 65% for commingled items (glass, plastics and bottles) and 36% for fiber (paper and cardboard). This resulted in a cost reduction of over $10,000 per month. Additionally, the bulky waste fee system, also instituted in July, resulted in a cost avoidance of $18,000 for the Town over the first six-months of the program.

As part of the new user-fee based program, the DPW distributed over 2,500 recycling bins and 300 compost bins to Transfer Station sticker holders. The DPW will continue to encourage recycling and provide further incentives to the residents to utilize the PAYT program. Annual updates of the PAYT program will be provided to determine cost savings and to assist with budgeting for the Transfer Station Enterprise Fund, beginning July 2012.

Parks Department and Tree Warden

The Town of Sandwich was recognized as a "Tree City" for the 11th consecutive year by the National Arbor Day Foundation and continues to receive grants for planting and preserving town trees. The Department continued its tree management plan by pruning and planting trees and clearing invasive undergrowth to preserve Sandwich's public trees.

Several wind storms and Tropical Storm Irene wreaked havoc on our public trees this year resulting in significant branch, limb and/or tree loss. The DPW worked diligently to remove storm debris throughout Town resulting from Irene damage. At no cost, the DPW collected tree debris from Town residents at Oak Crest Cove to help

reduce residential costs from the storm damage. Overall, Tropical Storm Irene costs the DPW over $35,000 for which the Town is seeking reimbursement from the Federal Emergency Management Agency (FEMA).

As part of an effort to upgrade and restore the Sandwich Public Library, the DPW removed trees and overgrown vegetation that were impacting the library functionally and aesthetically. This work will enable exterior structural improvements to take place while opening up the view of the historic library. Continued maintenance of the landscaping will allow this building to be a major attraction in Sandwich Village for years to come.

The Town continued its tree planting partnership with the community. On Arbor Day, the DPW partnered with Gill Newton and Sandwich High School's Environmental Science class to plant a tree at the corner of Tupper Road and Route 6A.

The Town continued its aggressive program to brush and prune roadsides in an effort to maintain good sight distances and vertical clearance along roads while preserving aesthetically pleasing tree canopies.

Our Parks Department diligently maintained our expansive grounds throughout Town. The crew superbly maintained our flower beds, roadsides, cemeteries and numerous other highly visible public areas that are enjoyed by our residents and visitors. In the tradition of Sandwich, the parks crew continued to beautifully decorate the Town during the holiday seasons, including installation of new winter banners in Sandwich Village purchased by the Sandwich Chamber of Commerce.

Engineering Department

Thanks to the tremendous generosity of the DeConto Family and the efforts and focus of David J. DeConto, Phase 1 of the Captain Gerald F. DeConto, USN Veterans Memorial Stadium was constructed at the Sandwich High School. The new synthetic running track, field event amenities, and other features are a great improvement for the student athletes and others who will benefit from this facility. Although the Department assisted with procurement and construction, the principal engine behind the work was David J. DeConto of the Natural Resources Department, and the Sandwich Sports Complex Committee. Thanks belong to them and the DeConto family for their generosity and sacrifice.

Construction began on improvements to the Route 6 Exit 2 interchange (Route 130), and planned improvements for the intersection of Cotuit, Harlow, and South Sandwich Roads went to bid. Traffic safety has long been problematic at these locations and the Department has long advocated for funding assistance to implement improvements. Route 6 Exit 2 construction is anticipated to continue through 2012. Construction at Cotuit, Harlow, and South Sandwich Roads is anticipated to commence in the spring of 2012 and continue through the year. Funding for both projects has been provided by the Massachusetts Department of Transportation Highway Division and Federal Highway Administration.

The Engineering Department continued efforts to protect water quality through a grant obtained from the United States Department of Agriculture Natural Resource Conservation Service. This allowed the Department to procure design of stormwater runoff treatment facilities for a portion of the Jarvesville neighborhood, Boardwalk Road, and Town Neck Beach parking lot. The designs are complete and funding for construction is being sought.

Construction of the final phase of stormwater runoff treatment improvements were completed along Tupper Road from Route 6A to Town Hall. Final pavement resurfacing is anticipated to be completed in the spring of 2012, which will bring construction to a close. This work has been funded by a multi-year grant provided by the Massachusetts Department of Environmental Protection section 319 program.

The Engineering Department also continued implementation of the Town's Stormwater Management Plan as mandated by the Environmental Protection Agency (EPA). This included educating the public and schools, adopting and enforcing regulations and improving drainage systems on public roads. EPA has indicated that a new permit may be issued in 2012 with substantial new requirements for sampling and management of stormwater runoff. The Department will assess the new permit when it is issued and advise the Town accordingly if additional budgetary or programmatic assistance will be needed.

Engineering assisted with planning and maintenance of Town roads and other infrastructure. Included were pavement resurfacing of Quaker Meetinghouse Road and Holly Ridge Drive, assistance with Chapter 90 road maintenance planning, and numerous traffic safety assessments made at various locations.

Technical review and construction inspection services were provided to the Planning Board and Zoning Board of Appeals for new developments in Town. Although the economy has put a damper on private construction, work continued on new subdivision roads at Rockhill Estates, Watts Farm, and Colonial Way. Technical support was also provided to various Town departments in the form of GIS mapping and procurement assistance.

Special thanks to all the volunteers, committees, boards and Town Departments in Sandwich for their dedication and commitment to make Sandwich a special place. I also wish to recognize my entire staff for their support, perseverance and hard work in what was a very demanding year given the implementation of our many new programs at the DPW.

Respectfully submitted,

Paul S. Tilton, P.E.
Director of Public Works/Town Engineer

Culture, Recreation and Leisure



Photo courtesy of Sandwich Archives

The Patty Hall Cottage was located on Ploughed Neck Road Extension and was torn down around 1918 when Albert N. Hoxie purchesed the property and built a more modern home.

Report of the RECREATION DEPARTMENT

The mission of the Recreation Department is to promote healthy lifestyles and the general well being of individuals in the community by providing a wide range of affordable recreational classes, programs and events. While physical fitness, arts & crafts, and sports are an integral component of recreation, it is our goal to incorporate, in these activities, a sense of community, personal growth, social interaction, broadening of horizons, and general enjoyment.

We extend our sincerest appreciation to all of our dedicated volunteers and instructors who generously offer their time and expertise for the benefit of all Sandwich residents and visitors alike, with special thanks to all the Youth Sports Board Members and coaches, the Sandwich Facilities Department, Information Technology, Department of Natural Resources, Department of Public Works and all the Town Departments who assist the Recreation Department in accomplishing our goals. We are also very excited to now be collaborating with the Sandwich Partnership for Families and The Coalition for Children to offer great affordable programs.

The Sandwich Recreation Committee's objective is to provide support to the Recreation Department along with leadership and a sense of town spirit and unity. We thank and recognize the contribution, efforts, time and energy of Ted Mullin, Chair; Ken Mooney, Vice-Chair; and Committee Members Joanne Sykes, Lisa Bates, Peter Brady, Mary Casali and Susan McKenna. The Recreation Committee meets the 1st Tuesday of each month at 6:30 PM at the Oakcrest Cove Lodge (34 Quaker Meetinghouse Rd.)

I would be remiss if I did not take this opportunity to thank Janice Souza, Assistant Director, for all of her hard work and all of the extra time she puts in to provide quality programs to our Town. Janice is only a part-time employee but with all that she does, one would not know that; her leadership and dedication to the Town should not go unnoticed and can be seen in all of our programs and special events.

This past year we were happy to welcome the Hoxie House and Dexter Grist Mill and their staff to the Recreation Department. This past season was the first time these two facilities have been managed by the Recreation Department and we could not be happier to have two such great facilities and staff to work with. Each location welcomed hundreds of visitors throughout their season from June to Oct. keeping alive the vibrant history of our Town.

The Recreation Department works with volunteers and the KBF Skate Park Committee to oversee, clean, maintain the Kenneth Benjamin Fleet Skate Park, located on Quaker Meetinghouse Road. Because of all the volunteers, the park has seen a new optimism and respect that can be felt throughout the community. The park is open year round (weather permitting), 7 days a week, from 8 AM – dusk.

The annual clean-up of the park is scheduled each spring. Volunteers are always needed and welcome. If you would like to be a part of this great facility, please let us know. The continued support of the community will keep this park a safe and clean place for all to enjoy.

In 2011, beachgoers, fishermen & sunbathers kept our lifeguards and gate attendants busy. Wakeby, Oakcrest Cove and Snake Pond beaches were staffed with lifeguards. Gate attendants managed the beach parking lots at the Boardwalk, Town Neck, 2 lots at East Sandwich and Snake Pond. The past season was also the second season that the Recreation Department served as Parking Control Officers in the beach parking areas, helping to ease congestions and stem illegal parking. All beach areas were monitored for trash and cleaned by conscientious Recreation Summer Staff. This summer Jen Clancy, Head Lifeguard & Walter Kelliher, Gate Attendant Supervisor, Amy Ready, Fun, Fun Program Director and Tony Landolfa Head Tennis Instructor were outstanding in the supervisory roles. Our summer staff of 61 (tennis, swimming and sailing instructors, counselors, gate attendants, lifeguards and Hoxie House and Dexter Grist Mill Tour Guides) are valued and appreciated for a job well done as they consistently continue to go above and beyond the call of duty. Traditional summer programming (swimming, sailing & tennis) was filled to near capacity along with our all day Summer Fun, Fun Program at Oakcrest Cove was once again well received and full every week, servicing over 200 families. All program information can be found at our new web site www.sandwichrec.com and on facebook by becoming a fan of The Sandwich Recreation Department.

The 4th of July activities drew large crowds and participation! Over 400 runners entered this year's early morning 3-mile road race. Once again the parade was a huge success with thousands of spectators in attendance all enjoying the patriotic floats, marching groups and antique vehicles. The Field Events were enjoyed by all ages. Our renowned "egg toss" game had over 800 participants! As always the Fireman's Muster was a huge hit and a fun way for all to cool off. We had water games, sack races, parachute games, beach ball fun, and the Rain Gutter Regatta which was offered by Boy Scout Pack 46. Dale & the Duds had the crowd of 1000+ dancing and singing along to their "oldies but goodies" on picturesque Shawme Pond at the evening concert…and the perfect ending to the perfect day was the Town's treasured boat parade where spectators stood mesmerized and awed by the creativity and ingenuity of the candle lit boats. We are grateful to the Ellis family for continuing to sponsor this valued tradition. This July 4th was one to remember! Many, many thanks to the Recreation Committee, Fire and Police Departments and **all** the volunteers that helped make this year's event so fabulous!

Our father/daughter Valentine's Dance was filled to capacity! It was a magical evening of daughters & dads dancing to music provided by a professional DJ, couples had their pictures taken and everyone enjoyed making ice cream sundaes! The dance will be an annual event! Because of the overwhelming response and requests from moms to have a dance with their sons, we will be sponsoring a St. Patrick's Day dance in the coming year for mothers and sons.

Once again, our annual October Scarecrow Contest was spectacular thanks to the creativity and participation of the community. There were 20 impressive entries exhibited on the front of the Sandwich Public Library lawn; hundreds of residents and visitors were captivated by this delightful exhibit. Nearly 200 people cast ballots for their favorite scarecrow. We appreciate the support from the Library staff, volunteers, and thank all those who participated.

The main function room at Oakcrest Cove is gaining in popularity for residents to rent out this beautiful facility overlooking Peter's Pond for private functions. Also, the tennis courts at Oakcrest Cove were resurfaced and lined to provide additional use for basketball and pickle-ball. We are extremely grateful to Sandwich Youth Basketball for their generous contribution! The courts were busy with a summer basketball program too!

The Sandwich Recreation Department is very excited and grateful to be location at the Oakcrest Cove Lodge. This location has allowed us to expand our programming offerings while still preserving the main lodge facility for functions and event. Now that we are located here at Oakcrest Cove we are utilizing the entire property for many different programs from family hikes, basketball, and Zumba. We have only just begun to tap into the potential for programs her at Oakcrest Cove and look forward to exciting year ahead.

The following programs/events were offered in 2011:

- Youth Swimming Lessons
- Youth Sailing Lessons
- Youth Tennis Lessons
- Spring/fall Tennis
- Adult tennis
- Skating Lessons at Gallo Ice Arena
- Skating lessons at Compass Ice
- Yoga Classes
- Kayaking
- Jump Rope
- Road Race T-shirt Design Contest
- July 4th Road Race
- July 4th Street & Boat Parade
- July 4th Field Events
- July 4th Band Concert
- Canal Walking Club
- NY City Bus Trip
- Scarecrow Contest
- American Red Cross Babysitting Courses
- Snowman Challenge
- Sledding
- Intro to Wrestling
- Fun, Fun Summer Program
- Pickle-Ball
- Lunar New year celebration
- Adult Co-Ed Indoor Soccer
- Adult Co-Ed Ultimate Frisbee
- Zumba
- Kinder Kids
- Children's Sampler series
- Summer outdoor basketball program
- Free family hikes
- Middle school rock concert
- Free family concerts
- Father and Daughter Dance
- Elves Workshop
- Gym Babies
- Learn Spanish
- Pizza & Movie Nights
- Conditioning for Sports & Fitness
- Pilates
- Racquetball
- Arts and crafts
- Afterschool Arts and Crafts
- African Drum class
- Girls Adventure club
- Coonamessett Farm Day
- Shell fishing
- Mother and Daughter yoga retreat
- Song writing class
- Stand up paddle boarding
- Boxing
- Hiking
- Girls After School Adventure club

We are the proud sponsors of:

- Sandwich Little League
- Girls Softball
- Babe Ruth/Senior Babe Ruth
- Sandwich Youth Soccer
- Sandwich Youth Lacrosse
- Pop Warner Football & Cheerleading
- Sandwich Youth Basketball
- Men's & Women's Tennis Leagues
- Men's & Women's Pick-up Basketball
- Adult Over 30 Soccer League
- Adult Co-Ed Softball

We have many exciting programs in the works and will continuing to grow our Department and offerings in 2012. Keep your eye out for our flyers to see what we are up to and how you can get involved and take part in the fun. Check out our new website *www.sandwichrec.com*. Registrations can be done on-line or at the Recreation Office. Flyers are available at the Recreation Department, Town Hall, all town buildings, Sandwich Public Schools; You can also find us on Facebook so become a fan of The Sandwich Recreation Department and stay up to date on all that we have to offer.

We welcome your comments and suggestions. Office hours are 8:30 AM – 4:30 PM Monday – Friday.

Respectfully submitted,

Guy J. Boucher,
Recreation Director

Report of the SANDWICH PUBLIC LIBRARY

2011 commenced with the submission of a public library construction grant application to the Massachusetts Board of Library Commissioners for the new South Sandwich Village Library. In March of 2011, in compliance with grant regulations, the Board of Library Trustees appeared before the Board of Selectmen to request a warrant article be placed before Town Meeting to seek the Town's approval of the design and submission of the grant. Citing other town needs, the Selectmen did not approve the placement of the article on the May Town Meeting Warrant. Anticipating that the project would be favored by the Selectmen as the result of their June 2010 vote to provide the Library Trustees with three acres of land in the Golden Triangle, the Library Trustees proceeded with a citizens' petition and were successful in having the article appear before Town Meeting. After a very healthy debate, the article passed. The grant was submitted and underwent a lengthy review considering factors such as need, design and the site and as a result of the merits of the project, the proposed new South Sandwich Village Center Library project was placed on a waiting list to receive funding.

The year also marked the 100th Anniversary of the dedication of the original library building, which was funded through a bequest of Mr. & Mrs. William H. Weston. To celebrate the library's long legacy a 100th Birthday Bash was held on the library lawn and included performances by the Sandwich Town Band, Theatre of Sandwich and Chip Hill. A magnificent cake created by Sara Beth Gall to mark the accomplishment was served to guests. A new fundraising campaign, the Second Century Club, was launched to continue the legacy of philanthropic support and community participation begun by the Westons.

In the May town elections, we welcomed Paul Alvarenga as a new Library Trustee. At the May Town Meeting, the body approved the new boiler system for the Main Street library but the project failed at the polls a few days later.

The Trustees, committed to maintaining Sunday operating hours no longer funded through the town appropriation, developed the Sponsor a Sunday program. Businesses, families, civic groups and individuals, through their generous donations, enabled the library to continue Sunday operating hours. The Sponsor a Sunday program, as well as the Second Century Club campaign, indicates that the library's budget relies on the support of the community and the development of a public/private partnership to maintain library services.

Library programs for members of the community of all ages continue to be a major component of library services. Our youngest patrons enjoyed storytimes, book discussion groups, the annual teddy bear picnic, the *Strega Nona* puppet show and pasta luncheon, *The Gingerbread Man* puppet show and cookie decorating, *The Three Little Pigs* puppet show and pancake breakfast. The statewide summer reading theme, "One World, Many Stories" enabled young readers to get the reading passport stamped. They also enjoyed Worl Tales with Jennings & Ponder, Julie & Denya's Fantastic Musi Adventures and Jackson Gillman's Songs and Stories for a Smal Planet. Teens wee engaged in the "You Are Here" summer readin theme. Rick Riordan, author of the Percy Jackson series, spoke to full house at Sandwich High School's Auditorium. The Lunar Nev Year Celebration held in February with a stunning performance b the Chinese Folkarts Workshop and collaboration with the Taipe Economic and Cultural Office of Boston. Adults enjoyed a numbe of author visits and book signings including Justin Cronin, Lis Genova, Tracy Chevalier and Tess Gerritsen in addition to book dis cussion groups, film series, lectures and a yoga program.

Sandwich Reads Together continues to present exemplary pro grams to engage the entire community. This year's theme, "So Many Ways to Tell Our Story, So Many Stories to Tell" brought an inter view with Russell Baker, storytelling performances and workshop with Jay O'Callahan and Bill Harley, and the StoryCorps Nationa Day of Listening. Linda Greenlaw, author of *The Hungry Ocean The Lobster Chronicles* and *Seaworthy* visited with her mother Martha Greenlaw, and spoke about their collaborative cookbooks *Recipes from a Small Island* and *The Maine Summers Cookbook* Henry Winkler, star of *Happy Days* delighted the audience when he visited to speak about his new book, *I've Met an Idiot on the River: Reflections on Family, Fishing and Photography.* The highlight of this year's Sandwich Reads Together programming was a visit from Ruth Reichl, former editor in chief of *Gourmet* magazine, restaurant critic for *The New York Times* and author of *Tender at the Bone, Garlic and Sapphires* and *Comfort Me with Apples.* The Sandwich Reads Together committee organized a delightful summer supper at the Grange followed by a book talk and signing at Sandwich Town Hall.

The library is so fortunate to have so many collaborative community partners who enable us, through financial support and volunteer efforts, to present such a wide variety of remarkable programs enjoyed by all. We are indebted especially to the Friends of the Sandwich Public Library whose diligent efforts provide us with funding for programs, museum passes, furniture and equipment. The Kiwanis Club's Levreault Trust underwrites our summer children's program and the Sandwich Artisans generously donate their vendor fees for programs. Support from Titcomb's Book Shop, Sandwich Recreation, Sandwich Chamber of Commerce, Cape Cod 5, Eastern Bank, Green Briar Nature Center, Eastern Bank, are just a sampling of entities that strengthen our public/private partnerships. We are grateful for the support from individuals and families who contribute to our success. Our thanks are extended to our dedicated corps of volunteers who ensure that library operations run smoothly through their diligent efforts.

Respectfully submitted,

Joanne Lamothe
Director,
Sandwich Public Library

brary Statistics

	Fiscal 2009	Fiscal 2010	Fiscal 2011
rculation			
ildren's	101,082	95,438	103,159
dult	190,761	190,327	190,761
tal Circulation	291,843	285,765	293,920
terlibrary Loan			
ms borrowed from other libraries	30,552	30,818	30,525
ms loaned to other libraries	26,258	26,661	26,258
llection			
ildren's Books	22,425	22,425	22,976
dult books	39,795	39,795	41,407
udio	3,056	3,056	3,168
deo	5,297	5,297	6,046
aterials in Electronic Content	189	189	189
-Books			306
iscellaneous	160	160	165
riodical Subscriptions	258	258	262
icroform	28	28	28
nline Databases	5	5	6

Report of the CULTURAL COUNCIL

The Sandwich Cultural Council is the local arm of the Massachusetts Cultural Council. Members are volunteers who are responsible for making decisions on how to award money granted by the MCC in ways that will serve local cultural needs. We solicit and review grant requests annually and award funding to individuals or organizations seeking to provide programs that will enrich, educate, and/or entertain the residents of Sandwich.

We try to ensure that the programs selected represent as many of the arts and sciences as possible and that they target a cross-section of the Sandwich community. In addition, the Council itself may apply to the State for a grant to sponsor a fundraising event. The Council meets regularly during the year to fulfill its duties.

For the current year, the Council granted awards totaling $4,350 to 16 organizations/individuals out of 22 grant requests received. These grants support programs in community-oriented arts, the humanities and interpretive sciences geared towards all segments of the Sandwich community.

The recipients were:

- Cultural Center of Cape Cod – Rise and Shine Program for at-risk youth
- Sandwich Public Library – Personal essay/memoir writing mini-course
- Alzheimer's Services of Cape Cod – Arts, Alzheimer's and Music Initiative
- Scott Tooker – Ragtime and Romance, a series of three piano recitals
- Phyllis E. Callan – Making floral arrangements
- Sandwich No Place for Hate – Dance Around the World, styles of dance
- Chris Kolb – Garden Under the Oak, a horticultural exploration
- Thornton W. Burgess Society – Burgess Book Club for Children, monthly
- John Root – Senior citizen luncheon musical program
- Mass Audubon Long Pond Wildlife Sanctuary – create a bird guide
- Sandwich Town Band – Free band concerts during summer months
- Sandwich Community School for Early Learning – Annual art show
- Cape Cod Museum of Art – ARTWORK - art internship program
- Falmouth Chorale – Coro Ragazzi: Winter Session Sandwich outreach
- Jennifer Sexton – China: Through My Eyes in-school presentations
- Sandwich Community School for Early Learning Extended Day Program – Cape Playhouse Theater for Children

The Cultural Council thanks all those who applied this year and wishes to encourage more Sandwich residents to apply for grants next year. The application deadline for the next cycle will be October 15, 2012. The Council is also seeking new volunteers to serve on the committee. Those interested should contact Charleen Johnson at 508-833-2962.

Respectfully submitted,

Charleen Johnson, Chair
Debbie Barrette, Secretary
Karen Miller, Treasurer
Brian Everett
Phyllis Helfrich
Wayne Miller

Report of the WESTON MEMORIAL FUND

The Trustees of the Weston Memorial Fund are elected by the Voters to serve the Town by managing endowment funds for the Sandwich Public Library. This year we mourned the loss of Charles Scribner in April, 2011. Chuck was an energetic Trustee, full of energy and great investment ideas. We sorely miss him.

The Fund distributed $15,282 to the Town for library purposes for fiscal year 2011. This compares to $14,457 in fiscal year 2010. Continued low interest rates impacted our income and we expect this level of low interest income to prevail for the near future. The allocation of assets in the Fund reflects a balanced investment approach with long-term objectives of increasing the Fund value and income. The market value of the Fund was $654,985 as of June 30, 2011, compared to $548,956 as of June 30, 2010.

It was another challenging year for the investment portfolio. The challenge of creating income in this low-interest-rate environment continues. Our conservative investment philosophy has dampened the downside of the fund assets relative to other indices. We note that dividends currently provide more income than bonds – an historical anomaly.

We are pleased to acknowledge a generous gift in memory of Doris and George Fried from Alice and Michael Baker.

The Trustees of the Sandwich Public Library help us coordinate an annual appeal to residents of the Town. The annual appeal donations are assigned to the Endowment Fund, which has grown to be the second largest component of the Weston Memorial Fund. We thank you and encourage everyone to make an annual donation to this important fund for the library.

Name of Fund (year created)	Book Value	Market Value
Nathaniel Nye Fund	1,433	1,867
Sophia and William Weston Fund (1907)	42,178	54,938
Dodge MacKnight Fund (1964)	216,753	282,324
Mary C. Baker Fund (1964)	22,865	29,781
Hannah B. Belcher Fund (1942)	16,253	21,170
Annie B. Chamberlin Fund (1945)	977	1,272
Harriet M. Faunce Fund (1910)	2,410	3,139
J. Frank Giles Fund (1934)	2,410	3,139
Charles M. Macy Fund (1925)	20,421	26,599
Willard Boyden Fund (19990	8,861	11,542
Nolan, Robert & Marjorie (2003)	31,245	40,697
Virginia L. Harvey (2007)	51,125	66,591
Endowment Fund (1997)	85,931	111,926
TOTAL ALL FUNDS	**$ 502,861**	**$ 654,985**

Respectfully submitted,

Geoffrey F. Lenk, Chairman
Peter N. Conathan, Trustee
Jonathan Hagenstein, Trustee

Report of the DIRECTOR OF GOLF OPERATIONS/ SANDWICH HOLLOWS GOLF CLUB

Sandwich Hollows Golf Club is an 18-hole municipal golf facility overlooking Cape Cod Bay. Calendar year 2011 marked the eleventh year of ownership and management of Sandwich Hollows Golf Club by the Town of Sandwich.

All phases of successful club operations are largely dependant on increasing our total number of rounds on a yearly basis. All efforts - marketing, staffing, capital improvements and policy planning are analyzed and executed with this goal in mind, and with an eye toward FY '12, Sandwich Hollows is confident this progress will continue.

In May of 2011 The Clubhouse Sports Bar & Grill opened its doors. Open for breakfast, lunch, & dinner seven days a week. If you are planning an event, please check out the Bay View Room. 508-888-0800

Modest course renovations took place in 2011, including the addition of several golf car paths, along with some minor tree management.

Impact of new policies affected all facets of golf operations. Most notably, increased attention toward and the establishment of discounted rates for Sandwich charity golf outings. Relationships forged between community leaders and the golf club were extremely productive for all parties involved. Outings have become and will continue to play a significant role in the success of this golf course, with local charitable outings leading the way.

Some of the local groups who held substantial golf functions at Sandwich Hollows in 2011were:
Sandwich Fire Department
Sandwich Police Department

Many other groups, most new to the club, participated in holding outings or weekly leagues, or both, in 2011.

Weekly Leagues
Public Safety Golf League
Players Club
Sandwich Hollows Members Women's League
Sandwich Hollows Senior Men's Weekday League
Double Bonus Quota League

Regional Leagues
Cape Cod Pro-Am League
Cape Cod Senior 4-Ball League
Cape Cod Women's League
Bay Colony Women's League
Mid-Cape Men's Club
Sandwich High School Golf Team
Upper Cape Tech Golf Team
Sacred Heart High School Team
Golf Outing Partners
Bogiliani Tournament
Matty Oliveria Memorial
Daniel Murray Memorial
Northeastern University
Jim Lynch C.C. Classic



Sandwich Hollows Golf Advisory Committee (GAC) continues to advise management in important areas of both short and long term planning. New GAC Chairman John Tzimorangas, is currently assisted by the following: Sue James, Mike Regan, Norm Theriault and Al Lanoie

The Sandwich Board of Selectmen have instituted periodic reviews throughout the year with management regarding general department policies, accomplishments, goals, planning for the future and accountability of existing management.



The recent success of Sandwich Hollows could not have been achieved without the ever-present assistance of Town Manager Bud Dunham, Assistant Town Manager Doug Lapp, and many other department heads that lent a helping hand when requested. Director of Public Facilities Ted Hamilton has been generous with his time and helpful with many projects at the club.

Please visit our website, *www.sandwichhollows.com*.

Respectfully submitted,

John R. Johnson Jr.
Director of Golf Operations

Report of the VISITOR SERVICES BOARD

The Visitors Services Board's mission is to strengthen the Town of Sandwich as an attractive center for tourism, conventions and related purposes of the visitor industry with an emphasis on attracting overnight guests.

This past year, funds were given to both the Sandwich Chamber of Commerce for the visitors center on Rt. 130 and the Canal Region Chamber for the visitors center in Sagamore. Other advertising funded was the Sandwich Walking Guide, Cape Cod Life, the Sandwich Guide Book and the Cape Cod Travel Guide. A percentage of the funds are spent each year for beautification of the town such as the signage on the traffic islands.

The advertising focus will be on developing and improving our web presents *(www.discoversandwich.org)* in collaboration with the local Chamber of Commerce.

The VSB is funded by a percentage of the local occupancy tax.

Respectfully submitted,

Steve Catania, Chairman
Donna Thomas
Nancy Clifford
Dave Merrell
Arlene Hoxie
Bob King
Rose Provencher

Housing and Human Services



Photo courtesy of Sandwich Archives

The Ansel C. Fish house on Route 130 in Forestdale was located south of the P.A. Landers' plant and was raised in the 1950s.

Report of the HOUSING AUTHORITY

The Sandwich Housing Authority is an independent governmental entity administered by a Board of Commissioners consisting of four members elected by the voters of Sandwich and a fifth member appointed by the Governor of the Commonwealth.

The mission of the Sandwich Housing Authority is to provide safe and affordable housing for low and moderate income persons, encourage self-sufficiency, and continuously pursue opportunities for the expansion of affordable housing units whenever financial or regulatory opportunities may exist.

The Authority currently provides housing for families, senior citizens and people with special needs at properties located on George Fernandes Way and at Hansen Village on Tom's Way.

These properties include:

- 28 units of state-funded Section 667 elderly housing
- 8 units of state-funded Section 667 congregate housing
- 13 units state-funded Section 705 family housing
- 12 units of state-funded Section 689 special needs housing
- 2 units of CPC-funded rental housing

The Authority also administers State and Federal rental vouchers which can be utilized at non-SHA rental properties throughout the area including:

- 9 state-funded MRVP vouchers for low-income families and individuals
- 20 state-funded AHVP vouchers for low-income & disabled individuals
- 28 HUD Section 8 vouchers for low-income families and individuals

2011 was both a challenging and an exciting year for the Sandwich Housing Authority.

As with housing agencies across the Commonwealth, SHA continued to see a growing demand which far exceeded its supply of available housing. Since SHA maintains a 100% occupancy rate of our public housing units, we counsel applicants about other housing resources on the Cape whenever we can.

The need for new housing units is great, and the SHA is very appreciative to the Community Preservation Committee and the members of Town Meeting for their continued confidence and support on two new affordable housing initiatives.

Sandwich RAP Program –Two Sandwich families continue to occupy homes that were acquired and renovated using a portion of the RAP funds which were approved by the Community Preservation Committee (CPC) and Town Meeting. Under this program, CPC funds are used by the SHA as a down payment to acquire and renovate an existing housing unit for a qualified family. The income generated through the rental of the unit is then used to fund the monthly mortgage payment to a local bank. The SHA anticipates closing on a third house in early 2012.

Expansion of George Fernandes Way – The Authority continues to work with its development team to create 24 new units of affordable housing on SHA-owned land adjacent to George Fernandes Way using $1.8 million in funding that was allocated by the CPC and approved at Town Meeting. The Authority is also exploring ways to rehabilitate the existing 12 units at GFW by leveraging the CPC award and other state and federal funding sources.

Other Expansion Efforts – In a further effort to increase acquisition opportunities, the SHA has been designated as an approved buyer for future Mass Housing Partnership and Massachusetts Department of Housing and Community Development (DHCD) funded affordable units. This will allow the SHA to acquire affordable housing units which may be included within a planned 40(b) subdivision.

The SHA has also been recommended by both the Sandwich Planning Board and the Sandwich Board of Appeals as the recommended monitoring agent for affordable housing in the Town of Sandwich. This will allow the Authority to monitor planned affordable developments to ensure that they remain in compliance with local and state policies. Fees earned from these services will be utilized to further expand SHA services.

The Board of Commissioners would like to recognize the good work of Commissioner Daniel DiGiandomenico who served on the Board from 2005 - 2011. The Board welcomed two new Commissioners this year: Christine Palkoski and Hank Tuohy. The Board would also like to thank our Executive Director and Staff for all of their continued efforts during the year as well as their ability to find a positive side to almost every situation!

The Authority would also like to thank Town Manager Bud Dunham, the Board of Selectmen, the Police & Fire Departments, the Department of Public Works, the Council on Aging, the Board of Health, the Town Planner and all the other town agencies for their continued assistance, cooperation and support throughout the year.

Regular public meetings of the Board of Commissioners are scheduled for the first Thursday of each month at 6:00 PM in the Community Room at Hansen Village, 20 Tom's Way. To confirm meeting times, or for more information on eligibility or unit availability, please contact the Sandwich Housing Authority at 508-833-4979.

For more information, please visit our website at *www.sandwichhousing.org*

Respectfully submitted,

The Sandwich Housing Authority Board of Commissioners
Richard Johnson, Chairman
Donald Dickinson, State Appointee and Treasurer
Peter Beauchemin, Commissioner
Christine Palkoski, Commissioner
Hank Tuohy, Commissioner

and the Staff of the Sandwich Housing Authority:
Paula K. Schnepp, Executive Director
Phil Egan, Maintenance
Rebecca Dudley, Administrative Assistant

Report of the PUBLIC HEALTH NURSE DEPARTMENT

This was a busy year due, in part, to some unexpected changes. Governmental budget cuts trickled down to the Public Health Arena and dictated changes in vaccine procurement and therefore in costs to us. The State would no longer provide us with catch-up vaccines for children or any vaccines for adults.....including the pneumococcal and influenza vaccines for adults. The State Department of Public Health did find resources late in the flu season and provided additional doses of flu vaccine. Instead of ordering a small supply of private flu vaccine in July/August, I had to order 720 doses of Fluzone as well as a number of doses of Menactra (to prevent meningococcal disease), Hepatitis A and B, MMR (mumps, measles, and rubella), Tdap (tetanus, diphtheria,and pertussis), and Pneumococcal vaccine (to protect against 23 types of pneumococcal bacteria). Keeping up with the demand for Zostavax (the shingles vaccine) was also a priority. During the same time period, the syringes, needles, alcohol swabs, bandaids, gloves, syringe containers, and hand sanitizers had to be ordered for flu clinics which would begin in August and continue through November with individual appointments continuing on a daily basis throughout early 2012. Locations for clinics had to be booked and, most importantly, the volunteer professional and administrative staffs had to be contacted and scheduled. Unfortunately, Cathy Gwynn, our hard working part-time nurse and my professional colleague, left during this time in order to pursue new experiences. She had worked here for 12 years and will certainly be missed.

Thanks to the help of our energetic, reliable volunteers, I was able to hold 5 flu clinics (3 were all day and 1 ended at 6PM.) Approximately 900 Sandwich residents/workers were vaccinated with influenza vaccine. I am happy to report that we have never had a needlestick incident with over 9000 injections given over the past six years. Jeannette Scalese, Nursing Administrative Assistant, continues to do our Medicare billing and University of Mass. Medical School, Worcester, Center for Health Care Financing acts as a clearinghouse for claims by public clinics and bills private insurers for us.

I continued to hold routine immunization clinics for adults and children on the first Tuesday of each month. I administered 145 shots (Tdap 28, Hepatitis A 4, Hepatitis B 33, Pneumococcal 24, Varicella 4, Zostavax 24, MMR 4, and 24 TB tests). In addition, I am working with the GenOn power plant to provide the Hepatitis B immunization series to their first responders. The first clinic occurred in November. There will be 2 additional clinics scheduled. Revenue from injections was approximately $22, 869.66.

There is also a growing population of adults who require monthly B12 (Cyanocobalamin) injections. With a doctor's order, they can receive their intramuscular injection in this office with flexible scheduling, without having a co-pay. This past year, I gave 75 B12 injections.

We participate in the Massachusetts Department of Public Health electronic disease surveillance system using the Massachusetts Virtual Epidemiologic Network. This year I received notification of 120 reportable diseases which included Hepatitis B and C, Enteric illnesses, Varicella, Streptococcus pneumoniae, Group A and B Streptococcus, Haemophilus influenza, Toxoplasmosis, and tick borne diseases.

Lyme Disease, Babesiosis, and Human Granulocytic Anaplasmosis accounted for 85 of the reportable diseases with 74 of the 85 being Lyme disease. After receiving notification from the Massachusetts Department of Public Health I will call physicians, when possible, to verify illness and then call the patients to discuss symptoms, treatment, exposure history (food, travel, activities), and when necessary, contacts, food products consumed, place of consumption or purchase and place of employment. Information gathered is sent back to the Massachusetts Department of Public Health. While meeting the MDPH requirements, this process also acts as a backup system to ensure that all patients are informed of the disease they sought treatment for and are receiving an appropriate medication.

In April, after having many residents stop in the office to report they or a family member had fallen, we organized a presentation by Spaulding Rehabilitation titled "Slips, Trips and Broken Hips: How to Protect yourself from Falls and Injuries" which was well attended at OakCrest Cove. Participants were screened for balance problems and given exercises to correct them.

Blood pressure screenings and medication counseling is done the first Thursday of each month at Shawme I and II and will soon be reinstituted at Hansen Village. Also, blood pressures are done daily on a walk-in basis or by appointment in the office. In many cases, medication/dietary discussions occur and appropriate information is given to the client. In some cases the primary doctor is called or, at the client's request, a specialist is consulted. This past year we saw over 300 clients for blood pressure checks. This has also provided a good opportunity to review medications the client was prescribed.

I made 19 home visits, some complex requiring co-ordination with the Outreach Worker, Fire Department, and Board of Health, others were well being visits, injections, hospital visits or requests by family members for acute illness evaluation. I was also able to respond to three medical incidents in the Human Services Building.

As always, the durable medical equipment shed stocked with wheelchairs, shower chairs/benches, walkers, commodes, bedrails, canes, and crutches was a busy area. There were more than 200 visits to the shed this year. Residents of Sandwich can sign out equipment and keep it as long as it is medically necessary.

Cathy held Well Women's Clinics this past spring. She and Dr. Wendy Bone saw 12 patients in the spring clinics where they performed physicals, reviewed lab work, made referrals, and did dietary and health teaching.

I saw an increasing number of walk-in visits this year. They ranged from: dressing changes; evaluation of lesions; tick removals; teaching injection techniques; reviewing hospital and doctor's or-

ders with patients; assisting relatives who are setting up home care; immunization counseling; referrals to Cape Cod Free Clinic and Bourne Walk-in Clinic; evaluating and referring mental health issues; assessing patients with headaches, dizziness, and light headedness; falls; reviewing prescribed medications with patients; and helping with bereavement issues. We also have had residents from surrounding towns call or come in with requests and questions.

My goal is to remain current on all events which could potentially affect the health of the residents of Sandwich. In the past, this has included preparing for novel viruses such as H1N1, understanding medications new to the market (Gardasil, Pradaxa) and in the case of immunizations, being prepared to offer them when they come on the market (Adacel, Zostavax).

I am grateful for the hard work, flexibility, and professionalism of our volunteers, without whom we would not be able to hold large immunization clinics. Thank you Cathy Baker, Susan Selby, and Maureen Schneider for your time and expertise in making our months of clinics safe and enjoyable. Our gratitude goes to Diane and Bill Gill, Rosemary Rhoades, Joanne Heatley, Gerry Selby, Addie Finn, and RoseMarie Fariello for helping us with the administrative piece which keeps the clinics running smoothly and allows for more efficient billing. I also want to thank Jeannette Scalese, Administrative Assistant, for her part in coordinating the day to day functions of the department as well as assisting with the planning and implementation of the various programs.

Respectfully submitted,

Joanne Geake,
MPH, BSN, RN

Report of the COUNCIL ON AGING

The mission of the Council on Aging is to 1) advocate on behalf of Sandwich elders in addressing their needs by identifying and developing resources of assistance; 2) provide information, referral, outreach, nutrition and health services, in cooperation with other Town Departments and area agencies; 3) enhance quality of life for seniors and the community by providing educational, recreation, cultural programs and activities; and 4) set policy for operation of the Senior Center.

Our senior citizen population (age 60+) is 5,413 (25% of the population). *We know there will be a dramatic increase in the numbers of residents turning 60 – in 2021 the projected number is 9,261 – 45% of the population (based on numbers in 2011 census).* Your Council on Aging staff and Board of Directors as well as our Friends of Sandwich Council on Aging are aware and concerned of this growth trend and will continue to advocate to ensure your Council on Aging is able to serve this growing population.

Our **Outreach Program** is vital to the safety, security and well being of our senior citizens and their families. Living independently and safely in one's own home as long as possible is important to most senior citizens and our Outreach Program is crucial to that goal. We work closely with many local, state and federal agencies to leverage as much assistance as possible. We continue to try and meet the challenge to supplement funding cuts to programs that are important to senior citizens. Much of the help we receive comes from donations and the willingness of Sandwich citizens of all ages to help in so many ways.

We provide programs to address outreach needs and/or concerns, information and referrals, advocacy for senior citizens and their family members. In FY 11, our Outreach Program assisted 398 senior citizens plus assisted an additional 81 with applications for fuel assistance. We also assisted 161 community members under age 60 and provided fuel assistance intake assistance for 112 families age 59 and under in 2011.

As a service to community members of all ages, we continue to oversee the Global Petroleum Oil donation as well as continue to be an intake site for the State Fuel Assistance Program through South Shore Community Action. We encourage residents of any age struggling with heating bills to contact us at 508-888-4737 to inquire about program guidelines.

Our **Volunteer Program** is crucial to our operation. Talented and dedicated volunteers deserve most of the credit for the success of the work of the Council on Aging. If you are interested in helping out please contact our Volunteer Coordinator at 508-888-4737. You do not have to be over age 60 to volunteer! Our volunteers make possible many programs such as: Reception Desk coverage, Seminars, Tai Chi, Friendly Visitors, Handyman Repair Program, Telephone Reassurance, Intergenerational Programs, Transportation and our Newsletter collating. Our Board Members are also volunteers as

are the Friends of Sandwich Council on Aging Board. In FY 11, our 123 volunteers gave 8,147 hours valued at $169,865.00. Our volunteers are vital not only to the Council on Aging but to all Sandwich residents. We honor them each year with a recognition luncheon made possible with State Formula Grant funds.

Our **Transportation Program:** The Council on Aging has two vehicles – 12 passenger van as well as a bus we received through a grant award from the Cape Cod Regional Transit Authority in February, 2010. We operate our passenger vans to transport seniors to medical appointments, grocery shopping, pharmacy, banks, area malls, and errands such as the library, town offices, hair dressers, barbers as well as to programs at the Council on Aging. We also transport to Sight Loss Support Group once a month. These programs are possible through the generous donation of time by our van volunteers. More are needed! Beginning July, 2011, The Council on Aging was funded $2,500 towards the cost of gasoline. The users of this service pay a donation to support this program and necessary maintenance costs.

We also have volunteer drivers available to drive seniors to medical appointments. This program is critical, as many seniors can no longer drive.

Until the Council on Aging has a paid professional driver to drive our vans, the Council on Aging is unable to adequately provide for the transportation needs of elders who no longer (or should not) drive.

Other Programs: We provide many social, educational and wellness programs and we encourage you to explore our offerings.

Staff or volunteers responded to 20,957 Telephone calls (24,584 in FY10) for general information and referral, transportation, educational seminars, social programs, outreach requests, fuel assistance, financial assistance, health issues/screenings, and insurance counseling—SHINE (Serving the Health Information Needs of Elders).

Participation at our programs was 15,006 in areas such as our many classes, seminars, socials, day trips, luncheons, transportation to medical appointments, grocery shopping, appointments for lawyers, tax preparation, health screenings, support groups and wellness programs were handled during FY11. Evening and Saturday fitness programs have proved very popular.

THE NEWSLETTER: Our newsletter is published 10 months (December/January and July/August are combined) and is made possible with the support of local merchants who advertise in our Newsletter. *We receive no town funds.* They make possible the printing and mailing of our Newsletter (16,356 in FY11) to 2,000+ businesses and residents. In order to save postage costs, we do encourage receiving via e-mail. This Newsletter communicates the programs and services being offered at the Council on Aging as well as information on health, legal and financial issues. As many as 30 volunteers address and collate the Newsletter each month. We thank our advertising sponsors for their ongoing support.

Many organizations provide support and assistance to the programs and services at the Council on Aging. They are: Friends of the Sandwich Council on Aging, Sandwich Senior Citizen's Club, Bayada Nursing Services, Cape Cod VNA, American Legion Post #188, American Legion Auxiliary, Rotary Club of Bourne/Sandwich, Lion's Club, Sandwich Women's Club, Shawme Heights Management, Inc. We thank them and ask you to support their fund raising efforts. We also appreciate the annual fundraiser – Oktoberfest – that the Aqua Grille Bistro sponsors. We also thank private citizens who support us through their donations of funds and items such as craft items, supplies and services.

We continue to work closely with other Town Departments. These men and women are always ready to assist the Council on Aging and Sandwich Senior Citizens. We thank them and sincerely appreciate their support.

Eleven members comprise the policymaking Board of the Council on Aging. The Board would like to thank the citizens of Sandwich and officials for their assistance and support during the year. *The Board will continue to advocate for the need of a Senior Center to provide appropriate and adequate space and has made this their number one priority. We remain hopeful that there will be encouraging news soon for a timeline for the building of our Senior Center.*

We are fortunate to have the services of a knowledgeable and caring staff. Town funded positions are Martha Johnson, Outreach Coordinator who advocates for services for clients; Patricia Ryan, Volunteer and Special Projects Coordinator who provides the much needed organization for our volunteer program as well as the coordination of some of our special programs and Mary-Ellen Steeves, Administrative Assistant, who provides assistance and support in so many ways to the staff and program participants as well as coordinating the Tax Credit program and the Transportation Program. We receive State Formula Grant funding which enables us to fund Patricia Ryan, Volunteer/Special Projects Coordinator and Mary Meeker, Clerk who helps with data entry for our stats. We will continue to work to provide interesting and meaningful programs and services.

Respectfully submitted,

Janet A. Timmons, Director
Regina Peters, Chair
John Barrett, Vice Chair
Carolyn Motta, Secretary
Maureen Schneider, Treasurer
Fredrick Battaglia
Kathryn Heras
Emmanuel Freddura
Marian McLoughlin
Neal O'Brien
Robert Sheehan

Report of the DEPARTMENT OF VETERANS' SERVICES

2011 saw an increase in volume for our entire District due to difficult economic conditions and increasing medical costs. The needs of our veterans' population continue to evolve as our Iraq/Afghanistan veterans come home and the needs of our World War II, Korea, Vietnam and peacetime veterans change with the passage of time.

In 2011 we provided local aid of over $10,000 to the town's needy veterans and their widows. These benefits were reimbursed to the town at 75% by the Commonwealth.

We also filed numerous claims with the Veterans Administration for service-connected disabilities for Sandwich veterans and low income federal pensions for veterans and widows. Federal monies paid to Sandwich veterans and widows for these benefits in 2011 totaled $3.6 million. These federal monies significantly relieved demand on the Town's local aid budget.

Our objective is to be a one-stop center for all of the benefit needs of both veterans and their spouses and our staff works very hard to meet that goal. We are anxious and willing to assist with claims and information for the full range of available services.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, in the Town Hall, at your home or any location that is best for you. For the convenience of our Sandwich veterans, we also keep office hours at the Sandwich Council on Aging on Wednesday afternoons.

We would like to thank the Town Manager, Treasurer and Town Accountant for their outstanding support.

In the Service of all Veterans,

Edward F. Merigan,
Director and Veterans' Agent

James M. Crockett,
Service Officer

Report of the CAPE COD REGIONAL TRANSIT AUTHORITY

The Cape Cod Regional Transit Authority (CCRTA) has provided in Sandwich 16,400 one-way passenger trips from July 2010 through June 2011 (FY11).

CCRTA provided 262 general public clients in Sandwich with DART (Dial-a-Ride Transportation) service during FY11. These clients took a total of 15,352 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 168,627 in FY10 compared to 184,344 in FY11.

CCRTA FY11 records for the Boston Hospital Transportation service indicates 19 Sandwich residents took 110 one-way trips on this service.

CCRTA supplied the Sandwich Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 938 rides from July 2010 to June 2011.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at *www.capecodrta.org*, as well as links to many other transportation resources.

Respectfully submitted,

Tom Cahir,
Administrator
Cape Cod Regional Transit Authority

Education



Photo courtesy of Sandwich Archives

The Holway House on Route 6A in East Sandwich, east of Ploughed Neck Road. The barn in the background still exists, converted into a residence. The house was torn down in 1941.

Report of the SANDWICH PUBLIC SCHOOLS

School Committee:

Shaun Cahill, Chair 2012
Andrea Killion, Vice Chair 2012
Nancy Crossman, Secretary 2013
Robert Catalini 2014
Marie Kangas 2013
Jessica Linehan 2012
Susan Sundermeyer 2014
Jeanne Speroni, Student Rep.

Superintendent of Schools:

C. Richard Canfield, Ed.D.

School Business Administrator:

Michelle Austin

Office Personnel:

Joan Caulkins, Administrative Assistant
Janet Horton, Payroll
Monica de la Hoya, Bookkeeper
Holly Lenk, Bookkeeper

Office Address:

365 Quaker Meetinghouse Road, Suite A
East Sandwich, MA 02537
Telephone: 508-888-1054
Fax: 508-833-8023

GENERAL INFORMATION

School Committee Meetings:

Regular School Committee Meetings are held at 7:00 PM, in the Sandwich High School Library, on the first and third Wednesdays of each month, unless otherwise posted.

School Entrance Ages:

School Committee Policy states: "Children must be five (5) years of age by September 1st to be eligible for Kindergarten, and six (6) years of age by September 1st to be eligible for first grade.

Birth Certificate:

A birth certificate is required for all children entering either Kindergarten or Grade 1.

Medical Requirements:

Medical requirements for school entrance are immunizations according to the General Laws of Massachusetts, certified by a doctor.

State Regulations:

The School Committee or Board of Health shall cause every child in the public schools to be separately and carefully examined by a physician duly registered in Massachusetts within six months before entrance to school or during the first year after entrance and at intervals of either three or four years thereafter.

No School Information:

Every effort will be made to have school whenever feasible. If the conditions are severe, school will be canceled. If conditions are almost safe but the Highway Department needs extra time to plow, the school day will be shortened. Under this alternative plan the opening of all schools and all bus pickups will be delayed two hours. When the schools are on a two-hour delay, there will be no morning kindergarten. You will receive an "Alert Now" message regarding no school announcements or a two hour delayed opening. Announcements will also be carried, starting at or before 6:00 AM, by radio stations WQRC 99.9 FM, CAPE 104, WCOD 106.1 FM, WXTK 94.9 FM, WPLM-AM 1390, as well as television stations WBZ Channel 4, WCVB Channel 5, WHDH Channel 7, and WLVI Channel 56.

ENROLLMENTS IN SANDWICH As of October 1, 2011

School	Grade	Total
Forestdale	Kindergarten	75
	One	74
	Two	67
	Three	83
	Four	82
	Five	91
	Six	87
	Seven	99
	Eight	82
	Total:	740
Oak Ridge	Kindergarten	65
	One	86
	Two	80
	Three	79
	Four	98
	Five	72
	Six	93
	Seven	83
	Eight	95
	Total:	751
Wing	Pre-School	59
	Kindergarten	72
	One	85
	Two	75
	Three	73
	Four	94
	Five	100
	Six	87
	Seven	92
	Eight	90
	Total:	827
High School	Nine	230
	Ten	208
	Eleven	280
	Twelve	260
	Total:	978
Total Enrollment 10.01.11:		**3296**

2011 SCHOOL BUDGET REPORT

FY-11

School Budget	30,176,539
Revised Budget	29,783,031
School Expended	29,596,420

	Previous Balance	Receipts as of 6/30/11	Expenses as of 6/30/11	Balance 6/30/11
Revolving Accounts:				
Athletic Revolving Account	377	212,757	209,877	3,257
Special Education Tuition Acct. Balance	404,910	816,163	418,292	802,781
Pre School Tuition Account Balance	40,687	37,802	37,332	41,158
Music Account Balance 6/30/08	1,941	14,956	11,477	5,419
Brennan Account Balance 6/30/08	642	3,000	2,226	1,417
School Donation Revolving Acct	39,555	24,441	44,474	19,522
Facilities Use Revolving	19,734	126,376	144,161	1,949
Insurance Fund 6/30/08	–386	32,211	16,460	15,366
Kindergarten Revolving	134,809	254,502	254,561	134,750
Student Activity Revolving	254	36,400	35,002	1,652
Cape Cod Five	226	9,259	3,305	6,180
Total Revolving Accounts	**642,749**	**1,567,867**	**1,177,165**	**1,033,451**

	Grant Amount	Expended as of 6/30/11	Balance as of 6/30/11
Grants:			
Nurse Leadership	81,180	72,653	8,527
Early Literacy 738	23,000	20,749	2,251
E C Allocation #262	9,040	8,294	746
Project Adjust #240	730,609	675,130	55,479
Safe & Drug Free #331	3,702	3,702	0
Title 1 #305	304,212	213,120	91,092
Ed Quality #140	70,213	23,640	46,573
Community Partnership #391	28,725	28,725	0
EEC 237	35,224	35,224	0
Closing the Gap 297	7,500	6,994	506
ARRA Stimulus Grant 760	498,869	335,079	163,790
Total Grants	**1,792,274**	**1,423,310**	**368,964**

Report of the SUPERINTENDENT OF SCHOOLS

The Sandwich Public Schools provide an excellent educational opportunity for the 3,346 students enrolled in pre-kindergarten through grade eight at the Forestdale, Oak Ridge and Henry T. Wing schools, and Sandwich High School. The schools enjoy an excellent reputation for teaching and learning, and appreciate the support from the Sandwich community. Sandwich Public School students consistently demonstrate intellectual curiosity, kindness, and motivation as they strive to achieve goals through diligence and effort.

The Sandwich Public Schools believe that expectations, effort, instruction, relationships and results matter. This belief is central to the district's goal to reach 21st Century global standards of achievement, leadership and citizenship. The dedicated, focused and caring professionals of the Sandwich Public Schools are committed to meeting academic, social, and civic expectations that are at the heart of 21st Century teaching and learning standards.

In an era of diminishing resources, the Sandwich schools are focusing on efficiencies and innovation to make the best, most responsible use of resources, while continuing to provide relevant curricular experiences to insure that all students graduate equipped with college or career ready knowledge and skills.

Sandwich High School represents the culminating experience in each student's K-12 journey, and the community takes pride in its high school. Sandwich High School is fully accredited by the New England Association of Schools and Colleges (NEASC). In June of 2011, Sandwich High School received recognition as one of America's Top 500 high schools. SHS Blue Knight Pride is demonstrated through its core values of *performance, respect, integrity, dedication, and excellence.* Additionally, clearly defined academic, social and civic expectations provide direction for teaching and learning for all students. The high school is preparing for its decennial visit from NEASC that will occur in the fall of 2013. Teams of teachers, students and parents are at work writing reports based upon the seven NEASC standards for accreditation.

In October of 2011, the high school was recognized by NEASC for exemplary practice in the area of *personalization*, specifically for the *Freshman Experience* program. The new senior mentor program won rave reviews when the students presented at the Showcase of Model School Practices.

Sandwich High School continues to boast excellent MCAS scores placing the school consistently in the top tier among Cape Cod high schools and throughout the state. The English Language Arts (ELA) scores were 91% advanced and proficient. Mathematics scores were 89% advanced and proficient, and biology scores were 89% advanced and proficient. College acceptance rates are strong with students attending top ranked colleges and universities including Ivy League schools, NESCAC, and service academies. Feedback gathered from graduates is exceedingly positive as students praise their experience and preparation for rigorous learning opportunities beyond high school.

Among the successes, came news that, once again, the Massachusetts Interscholastic Athletic Association (MIAA) Hall of Fame award has been awarded to Sandwich High School, a distinction received six times. This honor is a credit to coaches, athletes, and fans for sportsmanship that is emblematic of Blue Knight Pride. Success of SHS athletes is evident in the number of undefeated seasons and league championships. The artists and musicians continue to excel as well. The Knights Theatre Club does an outstanding job, and our young artists are flourishing not only at SHS, but also in their well deserved placements at some of the finest art schools in the country.

All students at Sandwich High School must complete a capstone course defined by experiential learning, performance-based assessment, and demonstration of mastery to adults from the community. The high school is grateful to the community for the ongoing support of all of the capstone activities including Environmental Technology and Senior Project.

High school students and staff will play a key role in the development of the 2020 Vision, as they strive to shape the future of their school, their town, country and global community.

Forestdale School serves 745 students and Oak Ridge School serves 751 students in grades K-8, while The Henry T. Wing School is home to 828 students in grades pre-kindergarten through grade 8. The Lesley University – Literacy Collaborative program serves as the cornerstone of the language arts curriculum. Instruction includes mini-lessons, reader's and writer's workshops, and guided reading. Struggling learners are supported through Leveled Literacy Intervention (LLI), Reading Recovery and/or Special Education.

The Everyday Math program has been expanded to include grades K-6. Students requiring additional support work with Math Intervention teachers at each of the three schools. In addition to science, mathematics, ELA, and social studies, students participate in music, physical education and visual art. World Language is offered to students in grades 5-8. Community service is emphasized in all of the schools, and a variety of activities result in helping hands within the school and the community of Sandwich. Each school has a recycling program providing students with the opportunity to be good citizens and stewards of the environment. Teachers are trained in Responsive Classroom and Developmental Design, both programs designed to enhance the culture and relationships within the school community. Technology plays an important role in Sandwich classrooms. The district continues to enhance instruction through Smart Board and other newer forms of technology, including increased use of IPADS.

All Sandwich schools have a School Data Team that works with data derived from state academic performance measures and local assessments to monitor and to adjust instruction to improve achievement. The schools look for gain in scores for each cohort of students and set goals for improvement. Forestdale celebrated a sec-

ond place finish in the Math Counts competition and had a student qualify for the National Geography Bee state competition. Oak Ridge was designated as very high performing in ELA, and high performing in mathematics in 2011 for their MCAS performance. The Wing school was recognized for having no failures on the 8th grade MCAS in ELA. The Wing School was one of 127 schools to receive a commendation from the Massachusetts Department of Education for narrowing the proficiency gap for special education students.

All of the schools enjoy the support of Parent Teacher Associations (PTA) that support special programs and enrichment activities through their various fundraising activities. The PTA also provides an opportunity for parents to come together with teachers and school administration to discuss issues important to the schools. A district Parents Council brings together the officers of the PTAs and the Parent Advisory Council (PAC) that represents the needs of special education students, to discuss system-wide interests and concerns.

The district provides special education services through an inclusion model and offers services to small groups and individual students. Forestdale has a system-wide Communication Skills Development program. Located at the Wing School, the district's pre-kindergarten program draws students from all three K-8 schools. Now, in its third year, the Spinnaker program provides service to children supported by extensive professional development through CARD (Children with Autism and Related Disorders). The success of this program is evidenced in the improvement of verbal communication and social skill development for Spinnaker students. Project Excel offers an alternate high school experience for high school students whose social, emotional and academic needs can best be met in a smaller alternate program. In June of 2011, Excel celebrated its first graduate, a student prepared to move ahead to post secondary education. The high school also offers a Learning Center, Social Development Program, and Life Skills Program, as well as inclusion academics and itinerant services to complete a comprehensive model for special education services. Social Workers in each school provide valuable support for students and families with a variety of needs. They also provide support programs to help with individual and whole class interventions including social skills, problem solving, and strategies to promote self esteem and confidence among all students. The district also continues to develop and to implement an intervention model designed to identify learning problems, to intervene and to provide support and remediation as pre referral strategies. Intervention, known federally as Response to Intervention (RTI), a regular education program, requires regular and special educators to work hand-in-hand to provide quality instruction for every student.

Facility needs are monitored by the district Director of Facilities. He has responsibility for 620,674 square feet of facilities and nearly 46 acres of fields and grounds that are used extensively for town as well as school programs. Currently, he is working to develop a 5-year plan to focus on preventative and routine maintenance and to identify and plan for capital needs. A plan for centralized purchasing will also extend the system's ability to maintain the buildings and grounds in a cost effective manner. The year 2011, will also be remembered for the dedication and opening of the new Captain Gerald F. DeConto, USN Veterans Memorial Stadium. The culmination of years of planning and fundraising led by the DeConto family and many volunteers, the new facility has a beautiful modern track and new sod field. The stadium committee is now moving into Phase II aiming at stadium completion including the addition of an artificial turf field, seating and lighting. The memorial field will pay tribute to all of our veterans from all branches of the armed services and will be a source of pride within Sandwich and throughout the Cape. The year 2011, has also been a year for planning the Green Repair project for new roofs and new windows for both Forestdale and Oak Ridge Schools. That work is scheduled to commence on the day after school closes in June of 2012, and to be completed for the opening of school this next fall. In 2011, the district completed negotiations for its bus contract, and First Student will provide all new buses for the opening of school in 2012. Buses will be equipped with 3 digital cameras on every bus. These will enhance the monitoring of student conduct as well as monitoring oncoming traffic to insure compliance with bus stop signals.

The Sandwich Community School has been serving the community for the past 37 years. In 1977, Gale Ewer, the Director stated, "Sandwich Schools are for everyone...educational experiences are available for people of all ages." That statement continues to be true today, and in-fact, the majority of programs offered involve expert instructors for the community of Sandwich. Major programs include Adult Continuing Education, aquatics, computer technology, driver education, and the School for Early Learning and Summer Camp. The year 2011 also marked the beginning of a new era for the Community School, with the appointment of Mr. Lance Kennedy as its Director. Mr. Kennedy will be supported by a team of volunteer Trustees from the community as they engage in community outreach to determine programming needs and desires for various age groups within the Town of Sandwich.

Finally, the year 2011, also marked the occasion for the appointment of a new Superintendent of Schools. Dr. C. Richard Canfield, officially began his assignment on July 1, 2011. As he looks to the future for the Sandwich schools, and looks to address Cape-wide issues of declining enrollment and increased family options for schooling choices, his 2020 Vision is designed to guide the district as it plans for the future. The goal of that vision is to provide an excellent education, rooted in the precepts of 21st Century knowledge and skills, as defined by the Partnership for 21st Century Learning, a focused collaboration among corporate and higher education leaders. In partnership with the community, the objective is to develop and to sustain quality schooling, while being respectful of the needs throughout the town of Sandwich.

Respectfully submitted,

C. Richard Canfield, Ed.D.
Superintendent of Schools

SANDWICH HIGH SCHOOL

365 Quaker Meetinghouse Road, East Sandwich, MA 02537
508-888-4900
www.sandwich.k12.ma.us/shs

SANDWICH HIGH SCHOOL FACULTY – September 2011-June 2012

Name	Department	Education	Began in Sandwich
Ellin Booras	Principal	University of Connecticut, B.A. University of Massachusetts, Amherst, M.Ed. Bridgewater State College, C.A.G.S.	1998
Therese Alcorn	Mathematics	Framingham State College, B.S.	1990
Lindsey Arrimour	School Counselor	University of Pennsylvania, B.A. University of Scranton, M.S.	2010
David Aycock	Mathematics	Westfield State College, B.A. Bridgewater State College, M.Ed.	1994
Nicole Baumgartner	Guidance Counselor	University of Connecticut, B.A. Salem State College, M.A.	2008
Matthew Brothers	Social Studies	Boston University, B.A.	2009
Moira Bundschuh	English/Project Excel	Simmons College, B.A.	2010
Sheryl Burlingame	Health	Bridgewater State College, B.S. University of Arizona, M.S.	1977
Michael Cardone	Music	University of New Hampshire, B.M. Eastman School of Music, M.M.	2011
Tara Cardoza	Science	University of Colorado, Boulder, B.A.	2008
Laura Carlyle	English	University of Massachusetts, Amherst, B.A. Felton Media Scholar/Babson College	1995
Christine L. Carroll	Guidance Counselor	Bradford College, B.A. Bridgewater State College, M.Ed.	2000
Jeffrey Carter	Special Needs/Project Excel	SUNY, Courtland, NY, B.S. New York Institute of Technology, M.Ed.	1999
Christine Clark	Business/DECA	Salem State College, B.S. Lesley College, M.S.M. Bridgewater State College, C.A.G.S.	2004
Ann Cloutier	Science	University of Massachusetts, Dartmouth, B.F.A. University of Massachusetts, M.M.A., C.C.C.C. University of Massachusetts, Dartmouth, C.Z.M. University of Massachusetts, Dartmouth, M.A.T.	2003
Kevin Coakley	Industrial Arts	Fitchburg State, B. S. Cambridge College, M. Ed.	2006
Ann Coolidge	Business/Accounting	Nichols College, B.S. University of Massachusetts, Dartmouth, Certificate in Management University of Massachusetts, Dartmouth, M.B.A.	2001
Kathleen A. Coppola	World Languages	Regis College, B.A. Middlebury College, M.A. Universite de Tours	2000
Martin Cosgrove	Athletic Director	Framingham State College, B.A. University of Massachusetts, Boston, M.Ed.	1995
Susan Coutinho	Social Worker	Plymouth State College, B.S. Boston University, M.S.W.	2007
Chelsea Craig	English	University of Maine, Farmington, B.F.A.	2011
Kristen Curtis	Fine Arts	Syracuse University, B.F.A	2003
Joseph Dawe	Social Studies	Bates College, B.S. Bridgewater State College, M.A.T.	1997
Elizabeth Dean	School Nurse	Colby-Sawyer College, B.S.N. University of Illinois, Chicago M.N.A.	2008

Name	Department	Education	Began in Sandwich
Tara Draper	Librarian	Ithaca College, B.S. University of Albany, N.Y. , M.S.	2011
Clare Driscoll	Special Needs	Framingham State College, B.S. Lesley College, M.Ed.	1989
Michael Duarte	Social Studies	University of Massachusetts, Bridgewater, B.S. University of Massachusetts, Dartmouth, M.A.T.	2011
Kathleen Duffy	Special Needs	Simmons College, B.A.	1984
Christopher Dumas	Science	SUNY Brockport, B.S. University of Montana, M.S.	2007
Kirsten Ermi	Mathematics	University of Toronto, B.S.	1991
Dominique Fougere	Mathematics	Providence College, B.A.	2010
Donald Franke	Social Studies	Framingham State College, B.A. Bridgewater State College, M.A.T.	1985
Marci Galvin	English	Westfield State College, B.A. Lesley University, M.Ed.	2000
Meghan Gayton	English	College of the Holy Cross, B.A. Clark University, M.A.	2006
Breanne Gillespie	English	Boston University, B.S.	2010
Mark Gilmore	Science	S.U.N.Y., Potsdam, B.S. Bridgewater State College, M.A.T.	1993
Alexander Grandin	Latin	Boston University, B.S.	2010
Kathleen Grant	Nurse	Curry College, B.S.N.	1997
Louis Grimaldi	Mathematics	Westfield State College, B.S., M.Ed.	1987
Genna Guarcello	Social Studies	New York University, B.A.	2010
Bryan Hafferty	Mathematics	University of Massachusetts, Bridgewater, B.S.	2011
Elizabeth A. Haskell	Assistant Principal	Wake Forest University, B.A. Framingham State College, M.Ed.	2010
Owen Hill	Science	Fitchburg State College, B.S.	1994
Carolyn Hite	Special Needs	St. Thomas Aquinas, B.S. Russell Sage College, M.S., Ed.	1989
Susanne Holland	Math/Project Excel	Northeastern University, B.S.	2008
Candice Hunt	English	Siena College, B.A. Boston College, M.Ed.	2008
Erin Jodoin	English	Mount Holyoke College, B.A.	2006
Mary Kelly	Business/Technology	University of Maryland, B.A. Lesley University, M.Ed.	2002
Elizabeth Killorin	School Psychologist	Armstrong Atlantic State University, M.Ed. Georgia Southern University, Ed. S.	2011
Deborah Klier	Business/Technology	Westfield State, B.S. Bridgewater State, M.Ed.	2006
Michael Lavers	Science	Worcester Polytechnic Institute, B.S. Boston University, M. Ed.	2007
Gary Linehan	Social Studies	University of Massachusetts, Boston, B.A., M.Ed.	2003
Kathy Lucas	School Counselor	University of Massachusetts, Dartmouth, B.A. Boston University, Ed.M.	2010
Margaret Luck	Social Studies	University of California, Irvine, B.A. Texas A&M University, M.S.	2009
William Luette	Physical Education/Wellness	Rowan College of N.J., B.A. Marygrove College, M.A.	2005 1999
Martha Martin	English	Colby College, B.A. Fairfield University, M.Ed.	1999
Susan McDonald	Special Needs	Stonehill College, B.A. Bridgewater State College, M.Ed.	1986
Karen McGrath	Business/Technology	University of Massachusetts, Amherst, B.A. Anna Maria College, M.Ed.	2004

Name	Department	Education	Began in Sandwich
Steven McHugh	Mathematics	Harvard University, B.A. Cornell University, J.D.	2011
Justine McLoughlin	Science	College of Mt. St. Vincent, B.S. Fordham University, M.S.	1981
Michael McNeill	Social Studies	Bridgewater State College, B.A. Fitchburg State College, M.Ed.	2002
Melissa Meara	Science	Saint Joseph's College, B.S.	2007
Richard G. Metropolis	Assistant Principal	University of New Hampshire, B.A. University of Massachusetts, Lowell, M.Ed. Cambridge College, C.A.G.S.	2010 2001
David Neill	Mathematics	Bridgewater State College, B.S.	
Alison Nelson	World Languages	University of Delaware, B.A. University of Massachusetts, Boston, M.Ed.	2006
Gilbert Newton	Science	Florida State University, B.S., M.S.	1981
Margaret Nichol	Mathematics	Boston State College, B.A. Boston College, M.Ed.	1984
Kathleen Norton	Speech-Language Pathology	Bridgewater State College, B.S. Emerson College, M.S.	2000
Diana Parker	Science	University of Maine, Orono, B.S.	1992
Brent Pearsall	Physical Education	Salem State College, B.S.	1993
Pamela Potter	World Language	Duquesne University, B.S. Pace University, M.B.A.	1996
Laura Richard	Special Education	Slippery Rock University, B.S. Cambridge College, M.Ed.	2006
Brett Rigazio	Art	St. Michael's College, B.A. / B.S. Massachusetts College of Art, Post Baccalaureate	2006
Martin Russo	English	Fordham University, B.A. University of Virginia, M.A. Southern Connecticut State University, M.Ed.	1993
Laurie St. Pierre	Science	Regis College, B.A. Lesley University, M.Ed.	1994
Lucinda Savery	Mathematics	Salem State College, B.S. University of Massachusetts, Dartmouth, M.A.T.	2000
Horace Schermerhorn	English	Norwich University, B.A. Bridgewater State College, M.Ed. Salem State College, M.Ed.	1989
Susan K. Schmidt	World Languages	Indiana University of Pennsylvania, B.S. University of Pittsburgh, M.A. University de Nantes, France	1996
Victoria Schulz	Special Needs	University of Rhode Island, B.S. Rhode Island College, M.A. Bridgewater State College, C.A.G.S.	1993
Donald Shewchuk	Special Needs	San Diego State University, B.A. Bridgewater State College, M.Ed.	1996
Janet Simpson	Social Studies	Northeastern University. B.S.	1976
Marcia Simpson	Art	University of Massachusetts, Dartmouth, B.F.A.	1986
Joel Singer	Social Studies	Roger Williams University, B. A.	2010
Angela White	World Languages	Bridgewater State College, B.A. Harvard University, A.L.M.	1990
Kristen Young	P.E./Wellness	Bridgewater State College, B.S. Fitchburg State College, M. Ed.	2005

HENRY T. WING SCHOOL

151 Route 130, Sandwich, MA 02563
508-888-1343

HENRY T. WING SCHOOL FACULTY – September 2011-June 2012

Name	Position	Education	Began in Sandwich
Aldrich, Kathryn	Grade 1 Teacher	Northeastern University, B.S.	2002
Allietta, Patricia	Pre-School Teacher	University of Connecticut, M.A., Boston College, B.S.	1992
Balkam, Pamela	E.S.P. Spinnaker Program	Stonehill College, B.A.	2005
Bechard, Shannon	Grade 4 Teacher	Providence College, B.A.; Salem State University, M.Ed.	2010
Berry, Elaine	Grade 3 Teacher	Bridgewater State College, B.S.	1997
Blount, Stacey	Grade 5 Teacher	Lesley College, B.S., Cambridge College, M.Ed.	1992
Budzynkiewicz, Suzanne	Reading Recovery Teacher	Kean College	1989
Cahill, Lisa	Adaptive Phys. Ed.	Bridgewater State College, B.S., Ed. Oregon State University, M.Ed.	1994
Canning, Martine	E.S.P. Spinnaker Program		
Chamberlain, Carly	E.S.P. Spinnaker Program	Bridgewater State College	2010
Chambers, Paula	Grade 7 Science	University of Massachusetts Dartmouth, B.S.	2006
Chilson, Ruth	Speech/Language Therapist	Ithaca College, B.S.; University of Rhode Island, M.A.	1989
Clifford, Brandy	Math Intervention	Salem State College, B.S.W., Bridgewater State College, M.Ed.	2001
Cooney, Christina	Grade 5 Teacher	University of Massachusetts Dartmouth, B.A., Bridgewater State University, Post B.A., Elem. Ed.	2008
Costa, Ann	Technology Integration Spec.	Fitchburg State College, M.Ed., Roger Williams University, B.S., Bridgewater State College, M.Ed.	2011
Cote, James	Grade 6 & 7 Intervention Specialist	Lesley University, B.A. Harvard University, Ed.M.	2004
Crogan, Katie	Grade 4 Teacher	Bridgewater State College, B.S., B.A., El. Ed., Fitchburg State College, M.Ed.	2008
Crosby, Julia	Grade 1 Teacher	Lesley University, B.A., Cambridge College, M.Ed.	2001
DeMeo, Maria	Spanish Teacher, Gr. 5-8	School for International Training, M.A., Spanish, University of Massachusetts, B.A., Spanish	2011
Dintino, Christopher	Phys. Ed. Teacher	Bridgewater State College, B.S.M.Ed./ School Administration, American International College	1991
Donovan, Kristen	E.S.P. Spinnaker Program	Worcester State College, B.S.	2010
Dowick, Joseph	Social Worker	Salve Regina University, B.S.S.W., Boston University, M.S.W.	2011
Duffany, Jeffrey	Grade 7 History	Framingham State College, M.A.	2010
Dumas, Sharon	Grades 7 & 8 E.S.P.	Assumption College, B.A., Fitchburg State College, B.S., Early Childhood Ed.	2001
Dunham, Michele	Grade 7 & 8 Intervention Specialist	Providence College, B.A.	1988
Dunn, Laura	Grade 2 Teacher	North Adams State College, B.S.,E.C.E.	1986
Ellis, Patricia	Lead Teacher Spinnaker Program	University of Connecticut, B.A., M.A. Endicott College, B.C., B.A.	2009
Farley, Mary	.5 School Nurse	Suffolk University, Cape Cod Community College	2010
Felicetti, Tara	E.S.P. Spinnaker Program	Northeastern University, B.S.	2006

Name	Position	Education	Began in Sandwich
Ferris, Stephanie	Grade 2 Teacher	University of Massachusetts Dartmouth, B.A., Bridgewater State College, Post-Bacc. Cambridge College, M.Ed.	2000
Freeman, Constance	Grade 6 English Language Arts Teacher	Boston College, B.A., Bridgewater State College, Lesley University, M.A., Literacy	2008
Garrity, Patricia	Grade 7 Mathematics	College of New Rochelle, N.Y., B.A.	1992
Gilbert, Shannon	E.S.P. Spinnaker Program	Emerson College, B.S.	2009
Harrington, Maureen	Grades 1 & 2 E.S.P.		1980
Hickson, Beth	Pre-school Teacher	Bridgewater State College, B.S. Fitchburg State College, M.Sp.Ed.	2007
Horan, Lori	Grade 8, English	University of Georgia, B.A., Simmons College, M.Ed. Lesley University, M.Lit.	2006
Howell, Christine	Grade 2	Wheelock College, B.S., Rhode Island College, M.Ed.	2007
Hughes, Joanna	Assistant Principal	Southeastern Mass. University, B.S., Framingham State College, M.Ed., Lesley College, Reading Recovery	2001
Jordan, SallyKoch, Emily	E.S.P.E.S.P. Spinnaker Program	Springfield College, B.S.	2010
Kelliher, Susan	Grade 2 Teacher	Fitchburg State College, B.S., El. Ed./Special Education	1999
Kerr, Jonathan	Grade 6 Teacher	Springfield College, B.S.	1989
Kessler, Robert	Grade 8 History	Southeastern Massachusetts University, B.A.	1987
Kozak, Donna	E.S.P.		1991
Lacina, Leah	Special Ed. Teacher Grades 4 & 5	Lesley University, B.A., M.Ed. (Special Education)	2008
Lally, Maryanne	Grade 3 Teacher	Bridgewater State, B.S., El. Ed., Spec. Ed., Boston University, M.S.	1998
Ledwell, Lauren	E.S.P. Spinnaker Program	University of Delaware	2010
Lemay, Catherine	Grade 3 Teacher	S.U.N.Y. Geneseo, B.S., El. Ed./Spec. Ed., Lesley University, M.Ed.	1989
Lima, Kathy	E.S.P.	University of Lowell, B.S.	2000
Lima, Sheila	Principal	Rosary College, B.A., M.S., Illinois Institute of Tech, School Psych. Certificate, Ed. Psych. License	1989
Macdonald, Eugenia	School Nurse	Northeastern University, College of Nursing, B.S.N.	2006
MacDonald, Kristin	Grade 5 Teacher	Villanova University, B.A., College of Notre Dame of Maryland, M.Ed.	2007
MacDonald, Maryellen	Art Teacher	Boston State College, B.S.Ed.	1984
Maciel, Susan	Grade 4 Teacher	Illinois State University, B.S.Ed.	2001
Maki, Shauna	Kindergarten Teacher	Lesley University, B.S.	2007
Manning, Lynn	Occupational Therapy	University of Massachusetts Dartmouth, B.S., Mount Ida College, A.S., Occ. Therapy	2011
Meyer, Deborah	Reading E.S.P.	University of Massachusetts, B.A., El. Ed.	2006
Morris, Amanda	E.S.P. Spinnaker Program	Emerson College, B.A.	2011
Morris, Debra	Grade 7 English	Principia College, B.A.	1998
Morris, Donna	Kindergarten Teacher	Bridgewater State College, B.S., Ed.	1975
Moynahan, Mary Alice	Grades 7 & 8 Latin	College of the Holy Cross, B.A., Tufts University, M.A.	1992
Myers, Elizabeth	Math Intervention	University of Vermont, B.S., Ed.	2010
Nelson, Jeanne	Spanish Teacher, Grades 5-8	Boston College, B.A. Spanish; B.A. Philosophy, University of Jaen, Spain, M.A. Applied Linguistics	2005
Novero, Elena	Physical Ed. Teacher	Northeastern University, B.S.	1991
Oakes, Betsy	E.S.P.	University of Vermont, B.S.	2007

Name	Position	Education	Began in Sandwich
O'Donnell, Maureen	Grades K-3 Intervention Specialist	East Carolina University, B.S., Simmons College, M.S.Ed.	1996
O'Gara, Christine	E.S.P.	Lesley College, MA, L.M.H.C., S.A.C., Boston College, B.A.	2007
Orbach, Deborah	Occupational Therapist	Boston University, B.S.; Cert. Occ. Therapy, University of Southern California	2009
Palombo, Teresa	Technology E.S.P.	Boston College, B.A.	2006
Persico, Sean	E.S.P. Spinnaker Program	University of Massachusetts Dartmouth, B.A.	2010
Petipas, Cathy	Grade 1 Teacher	Eastern Nazarene College, B.S., E.C.E.	2005
Phinney, Lynne	Kindergarten Teacher	University of New Hampshire, B.A., Psychology, B.A. Family Studies; Wheelock College, M.S.	2010
Powers, Ann	E.S.P.		2002
Powers, Madeline	E.S.P. Spinnaker Program	St. Anselm College, B.A.	2010
Pulsifer, Sue	E.S.P. Spinnaker Program	Naugatuck Valley Community College, A.S.	2010
RigordaEva, Kathleen	Grade 4 Teacher	Stonehill College, B.A., Lesley College, M.A.	1988
Riley, Heather	Behavioral Psychologist	University of Hawaii, Ph.D.	2009
Rutty, Sherrill	E.S.P.	University of Southern Connecticut, B.A.	1991
Schermerhorn, Patricia	Grade 8 Mathematics	Bridgewater State College, B.A., M.Ed.	1987
Sharpe, Kathi	E.S.P. Spinnaker Program	American International College, B.S.	2007
Shaw, Sydny	E.S.P. Spinnaker Program	Cape Cod Community College, Assoc. Degree	2010
Sicard, Nancy	Reading Recovery Teacher	University of Massachusetts, B.A.. El. Ed.. Framingham State College, M.Ed.	2000
Smith, Elizabeth	Literacy Teacher	Wheelock College, B.S., El. Ed., Spec.Ed.	1998
Soltis, Paula	Grade 8 Science	Bridgewater State College, B.S., Worcester State College, M.Ed.	1984
Stallings, Kathleen	Grade 6 Mathematics	University of Minnesota, B.A.	1996
Stanton, Deb	Grade 6 ELA Teacher	Salem State College, B.S. El. Ed., M.Ed.	2005
Sullivan, Cara	E.S.P. Spinnaker Program	B.S. El. Ed./ECE	2008
Tofteroo, Karen	Music Teacher	Westfield State College, B.A. Music	2001
Tobia, Elizabeth	Grade 5 Teacher	Kutztown University, B.S. Ed., Cambridge College, M.Ed.	1986
Tuohy, Donna	Grade 5 Teacher	Bridgewater State College, B.S. Ed., M.Ed.	1986
Vallee, Janet	Librarian	Fitchburg State College, B.S., Bridgewater State College, M.UMS	1989
Wade, Ann	E.S.P. Spinnaker Program	Lesley College, B.S.	2004
Weber, Barbara	Pre-school E.S.P.	SUNY at Cobleskill, A.A.S., Nursery Education, SUNY at Plattsburgh, B.S.	2002
Wesley, Michelle	Reading E.S.P.	Cape Cod Community College, A.A. Bridgewater State College, Spec. Ed.	2000
White, Kimberly	Grade 1 Teacher	Westfield State College, B.S. Ed.	2007
Wiklund, Maureen	Literacy Teacher	University of Connecticut, B.A. Lesley College, M.Ed.	1999
Williamson, Melissa	Admin. Spinnaker Program	Curry College, B.A., Endicott College, M.Ed.	2010

FORESTDALE SCHOOL

151 Route 130, Forestdale, MA 02644
508-477-6600

FORESTDALE SCHOOL FACULTY – September 2011-June 2012

Name	Position	Education	Began in Sandwich
Abbott, Amy	SPED Teacher	Bridgewater State College, B.A., Elem. Ed., Bridgewater State College, M.Ed.	2008
Abbott, James	Physical Therapist	Marquette University, B.S., Daemen College, Doc.	1978
Adams, Barbara	SPED Teacher	Westfield State College, B.S., Salem State College, M.Ed.	1996
Ahonen, Jean	Grade 3 Teacher	Boston University, B.A., Simmons College, M.A.T.	1981
Aiello, Kim	ESP, Literacy	SUNY at Oswego, B.A.	1996
Anderson, Cheryl	Grade 5 Teacher	Elms College, B.A.	1996
Archambeault, Carol	Grade 6 Teacher	University of Connecticut, B.A., Bridgewater State College, M.Ed.	1999
Babineau, Kathy	Speech/Language	University of New Hampshire, B.S., M.S.	2004
Bahman, Susan	Grade 6 Teacher	Wells College, B.A., Cambridge College, M.Ed.	1996
Balcom, Anne	ESP, SPED	University of Massachusetts, Boston, B.A.	2000
Barbosa, Dianna	Social Worker	University of Massachusetts, B.A., Boston College, MSW	2011
Beikes, Linda	ESP, Literacy	Bridgewater State College, B.A.	2005
Bertucci, Jessica	.5 Spanish Teacher	University of the Cumberlands, B.A., M.A.	2011
Birmingham, Steve	Tech ESP	Murray State University, B.A., University of Illinois, M.Ed.	2011
Blackington, Jennifer	School Nurse	Bridgewater State College, B.S.N.	2010
Burns, Juleanne	SPED Teacher	St. Elizabeth College, B.S., Lesley College M.Ed., Seton Hall, Ed.S.	1986
Buttafuoco, Janet	Librarian	Kansas State Unversity, B.S., Emporia State University, M.A.	2011
Cahill, Lisa	A.P.E. Teacher	Bridgewater State College, B.S., Oregon State University, M.Ed.	1994
Carl, Catherine	Grade 8 Teacher	University of Massachusetts Lowell, B.S., University of Massachusetts Lowell, M.Ed.	2005
Carter, Lisa	Kindergarten Teacher	Bridgewater State College, B.S., M. Elem. Ed.	1995
Chicco, Judy	School Nurse	Southeastern Massachusetts University, B.S.N.	2008
Clabault, Colleen	Literacy Teacher Grades 6-8	St Lawrence University, B.A., Nova Southeastern University, M.S.	1996
Codner, Connie	Grade 6 Teacher	Central Conneticut State University, B.S., M.S.	1996
Collins, Ellen	ESP, SPED	Aquinas Junior College, A.S.	2004
Colona, Nancy	Foreign Language	New England College, B.A.	1997
Condon, Jennifer	ESP	University of Massachusetts Amherst	2008
Congro, Carolyn	ESP SPED	Plattsburgh State University, B.S.	2006
Coughlin-Crowley, Erin	Grade 2 Teacher	Bridgewater State College, B.S., Cambridge College, M.Ed.	1986
Curran, Susan	ESP, SPED	SUNY College at Fredonia, NY	1996
Delano, Theresa	Grade 1 Teacher	Wheelock College, B.S., M.Ed.	1984
Doyle, Joan	SPED Teacher	Simmons College, B.A., Bridgewater State College, M.Ed.	1998
Eident, Donna	Literacy Teacher Grades 3-5	Bridgewater State College, B.S., Elem. Ed., Bridgewater St. College, M.Ed.	2008

Name	Position	Education	Began in Sandwich
Eldredge, Patricia	P.E. Teacher	Austin Peay State University, B.S., Ball State University M.A.	1996
Elliott Bellao, Sharon	Principal	Bridgewater State College, B.S., Elem. Ed., Lesley University, M.Ed., Spec. Ed.	2008
Elliott, Mary	Kindergarten Teacher	Bridgewater State College, B.S.	2001
Emerson, Kim	Grade 3 Teacher	University of New Hampshire, B.S., Bridgewater State University, M.Ed.	1997
Flaherty, Colleen	Spanish Teacher	Union College, B.A., University of Colorado, M.A.	2011
Flannigan, Christine	Administrative Assistant	California State University Long Beach, B.S.	1984
Francis, Kristen	Psychologist	Simmons College, B.A., Northeastern University, M.S., C.A.G.S.	2004
Fudala, Renee	Grade 7 Teacher	Humboldt State University, B.S., Goddard College, M.A.	2011
Garrity, Barbara	Grade 4 Teacher	Boston University, B.S., Lesley College, M.Ed.	1993
Gerrity, Laura	ESP, Literacy	University of Massachusetts Boston, B.A., Lesley University, M.Ed.	2006
Graham, Patricia	SPED Teacher	Fitchburg State University, B.S., Bridgewater State University, M.Ed.	1993
Grise, Susan	Grade 5 Teacher	Worcester State College, B.S.	1984
Hart, Kelly	Math Inv. Teacher	University of Massachusetts Boston, B.S., Bridgewater State University, M.Ed.	2007
Hill, Stephanie	Grade 4 Teacher	Westfield State College, B.S., Elem. Ed.	2009
Iadonisi, Susan	Grade 4 Teacher	Trinity College, B.S., Cambridge College, M.Ed.	1992
Jackson, Maureen	Administrative Assistant	Cape Cod Community College, A.A.	1994
Jacobsen, Kathy	Grade 1 Teacher	Boston College, B.A., Tufts University, M.Ed.	1987
Jones, Alison	ESP, SPED	Fairfield University, B.A.	2006
Joseph, Ruth	Principal	Ohio University, B.S., Boston College, M.Ed., University of Massachusetts Lowell, Ed.D.	2011
Kanis, Mersh Lubel	SPED Teacher	Cambridge College, B.A., University of Massachusetts Boston, M.Ed.	2003
Kelley, Marisa	ESP	Cape Cod Community College, A.S., Boston University, B.S.	2004
Kelly, Charles	Latin Teacher	Roger Williams University, B.A.	2010
Kennison, Merrill	Grade 2 Teacher	Bridgewater State College, B.A., Lesley University, M.Ed.	1987
Kern, Susan	Reading Recovery Teacher	Bridgewater State College, B.S., Elem. Ed., Worcester State College, M.Ed.	2008
Keyes, Mary	Occupational Therapist	Springfield College, B.S., Columbia University, M.S. O.T.	2010
Kittredge, Jane	Grade 7 Teacher	Unversity of New Hampshire, B.S.	1999
Kittredge, Walter	Grade 7 Teacher	Pennsylvania State University, B.A., Bridgewater State College	1998
Kondratowicz, Kathleen	ESP, SPED	Stonehill College, B.S.	2007
Koslowsky, Kara	SPED Teacher	St. Anselm's College, B.A.	2010
Kuchar, Christine	ESP	University of Massachusetts Lowell, B.S., Southern New Hampshire University, M.B.A.	2011
Lamb, Hannah	Social Worker	University of Massachusetts Amherst, B.S. Rhode Island College, M.S.	2007
Lasit, Melinda	Music Teacher	California State University Hayward, B.A., University of San Diego, CLAD Certificate	2009

Name	Position	Education	Began i Sandwi
Leary, Patricia	Literacy Teacher - K-2	SUNY at Geneseo, B.S., S.U.C. at Buffalo, M.Ed.	1997
Lehane, Michael	Grade 8 Teacher	Bridgewater State College, B.A.	1988
Lewis, Kim	.5 Spanish Teacher	Bowling Green University	2010
Linkkila, Jenny	Reading Recovery Teacher	Stonehill College, B.A., North Carolina State University, M.Ed.	1999
Lynch, Kathleen	ESP, Technology	University of Massachusetts Amherst, B.S.	2005
Machon, George	Instr. Music Teacher	Boston Conservatory of Music, B.S.	1989
Macleod, Lee	Speech/Language	Colgate University, B.S., MGH Insitute of Health Professionals, M.S.	2009
Mark, Arleen	ESP, CSD	Northen Essex College, A.A.	2009
Mark, Nicole	SPED Teacher	University of Rhode Island, B.S., Boston College, M.Ed.	2003
Montgomery, Elise	Art Teacher	Tufts University, B.S.	1998
Moore, Linda	ESP, SPED	Dean Junior College, A.S.	2004
Murray, Helen	ESP	Arizona State University, B.S.	2006
Murray, Sarah	Math Inv. Teacher	Suffolk University, B.S.; Wheelock College, M.Ed.	1999
Neske, Christine	Grade 4 Teacher	Westfield State College, B.S., Elem. Ed., Lesley University M.Ed.	2009
Palmer, Beth	ESP	Westfield State College, B.S.	2011
Paltrineri, Linda	Grade 5 Teacher	University of Vermont, B.S., Bridgewater State College, M.Ed.	1987
Perdigao, Suzanne	Kindergarten Teacher	Bridgewater State University, B.S.	1993
Powers, Elizabeth	Grade 3 Teacher	Boston College, B.S., Cambridge College, M.Ed.	1986
Quinn, Michelle	Grade 1 Teacher	Wheelock College, B.S.	1998
Raftery, Blake	ESP	Cape Cod Community College, A.A.	2010
Recker, Beth	Nurse	SUNY New York Cortland, B.S., Tomplins/Cortland Community College, R.N.	2000
Sabetta, Karen	Grade 7 Teacher	University of New Hampshire, B.A., University of Massachusetts Boston, M.Ed.	1993
Santoni, Julie	Grade 6 Teacher	Fitchburg State College, B.S., M.Ed.	1994
Sarafin, Sue	Speech/Language	University of Rhode Island, B.S.	2009
Shea, Ann	Grade 8 Teacher	University of Massachusetts Amherst, B.A.	1993
Skirvan, Christine	Grade 2 Teacher	St. Joseph College, B.S., Lesley University, M.S.	2001
Slagle, Karen	Grade 3 Teacher	Central Missouri State University, B.S., Simmons College, M.Ed.	1997
Smith, Joan	SPED Teacher	Bridgewater State College, B.S., M.Ed.	1994
Smith, Marilyn	Assistant Principal	Curry College, B.A., Elem. Ed., Bridgewater State College, M.Ed. & C.A.G.S.	2009
Stapleton, Karen	Grade 5 Teacher	University of Maine Farmington, B.S.; Bridgewater State College, M.Ed.	1983
Steele, Aimee	ESP	University of Massachusetts Dartmouth, B.A.	2007
Swift, Dylan	Grade 7 Teacher	University of North Carolina, B.S., Vanderbilt University, M.S.	2010
Tremarche, Pam	P.E. Teacher	Springfield College, B.S., Bridgewater State College, P.B.T.C., M.S.	1988
Trimble, Peter	Grade 8 Teacher	University of Connecticut, B.S.	1983
Ulmer, Allison	French Teacher	Skidmore College, B.A., Middlebury College, M.A.	2009
Vena, Lauren	Kindergarten Teacher	University of Arizona, B.S., Lesley College, M.Ed.	2011
Wood, Marsha	Grade 1 Teacher	University of Connecticut, B.S., Bridgewater State College M.Ed.	1996

OAK RIDGE SCHOOL

260 Quaker Meetinghouse Road, East Sandwich, MA 02537
508-833-0111

OAK RIDGE SCHOOL FACULTY – September 2011-June 2012

Name	Position	Education	Began in Sandwich
Anderson-Walsh, Heidi	Secretary	Dean Junior College, A.S.	1993
Auclair, Richard	Custodian		2008
Bartlett-Kelly, Ann	Teacher, Grade 6	Stonehill College, B.A.	2002
Beane, Pamela	ESP		2005
Black, Kara	Teacher, Grade 4	University of Massachusetts Amherst, B.A., M.Ed.	2008
Bovat, Sandy	ESP	University of Massachusetts	2002
Brady, Clare	Teacher, Special Education	Bridgewater State University, B.S.; Curry College, M. Ed., CAGS	2010
Cahill, Lisa	OT		2010
Catalano, Mary	Cafeteria		2005
Chagnon, Doreen	Teacher, Grade 4	Lesley College, B.A., M.Ed.	2006
Condon, Jennifer	ESP	University of Massachusetts Amherst, B.S.	1996
Crosby, William	Teacher, Grade 4	University of Massachusetts Dartmouth, B.A. Psy/Ed.; Lesley College, M.Ed.	
Dallaire, Pamela	Teacher, Grade 3	Wagoner College, B.A. Ed.	1985
D'Amato, Karen	Teacher, Grade 3	Boston College, B.A. Special Ed. / Elementary Ed.	1976
Daniels, Tom	Principal	Dartmouth College, B.A. Philosophy Lesley University, M.Ed.	2008
Davis, Arly	Teacher, Grade 7	University of Connecticut, B.S.; Central Connecticut State University, M.S.	2009
Davis, Frances	ESP	University of North Carolina, B.S.	2004
Denmat, Cynthia	Teacher, Grade 1	Lesley University, B.A., M.Ed.	2009
Desmarais, Amanda	Kindergarten Teacher	Central Michigan University, B.S. El. Ed.	2010
Diemer, Jennifer	ESP	Briarwood College, A.S.	2001
DeVellis, Richard	Social Dev. Teacher	University of Massachusetts, CAGS; M. Ed.	2009
Douglas, James	Custodian		2007
Duquette, Daralyn	Teacher, Grade 6	Lesley College, B.S. Ed.; Bridgewater State College, M. Ed.; Lesley University, M.A.	1980
Ferrick, Marian	Math Intervention	Bridgewater State College, B.S. El. Ed.	1976
Fish, Judith	Secretary	Cape Cod Community College, A.S.	1980
Flaherty, Colleen	Teacher, Spanish	Union College, B.A.; University of Colorado, M.A.	2011
Flannery, Maureen	ESP	Aquinas Junior College, A.S.	2000
Francis, Kristen	Psychologist	New England University, B.A.; Simmons College, M.S.	2009
Gallagher, Catherine	ESP	Bryant & Stratton, Med. Sec. Science	2001
Gill, Michelle	Teacher, Grade 2	Salve Regina College, B.A.	1987
Goins, Erin	Teacher, PE	SUNY Cortland, B.S. Ed.	2008
Green, Ellen	Teacher, Grade 5	Boston State College, B.S. Elementary Ed.	2002
Healy, Benjamin	Music Teacher	Salve Regina University, B.A.	2011
Hill, Patricia	Teacher, Tech.	Simmons College, M. Educational Leadership	2010
Hood, Molly	Teacher, Grade 3	Providence College, B.A.; Lesley University, M.El. Ed., Special Needs	2001
Hoover, Diane	Teacher, Special Ed.	Goshen College, B.A.; Michigan State University, M.A.; Bridgewater State College, Elem. Ed.; Special Ed.	1995
Hunnewell, Kathryn	Teacher, Grade 4	University of Massachusetts Amherst, B.S.; Bridgewater State College; M.Ed.	1995
Hunt, Yvonne	Literacy Teacher	Westfield State College, B.S. & B.A.; Psy/M. Ed.	2001
Husson, Laura	Tech. ESP	University of New Hampshire, B.S.	2004

Name	Position	Education	Began in Sandwich
Kelly, Charles	Teacher, Latin	Roger Williams University, B.S. Foreign Languages	2010
Konowicz, Robert	Teacher, PE	University of Massachusetts Amherst, B.S.	2001
Konowicz, Sara	Teacher, Grade 6	University of Massachusetts Amherst, B.A.	1988
Kucia, Lisa	Teacher, Reading Recovery	Curry College, B.A., M.Ed.	2007
LaMontagne, Coleen	Speech	Emerson College, B.S.; University of Vermont, M.A.	2010
Landry, Debra	Assistant Principal	Keene State College, B.S. Ed.; Salem State College M.S.	1988
Lavelle, Ginger	Teacher, Grade 8	Worcester Polytechnic Institute, B.S. El. Ed.	2010
Lewis, Rebecca	Teacher, Grade 7	Mary Washington College, International Affairs	2006
Liimatainen, Linda	Cafeteria		2006
Looney, Nancy	Cafeteria		2003
Lopes, Elizabeth	Nurse	University of Massachusetts Dartmouth, B.S.N.	2009
Lornell, Eric	Teacher, Grade 8	State University of New York, B.S.; M.Ed.	1989
Lothrop, Erin	Teacher, Special Ed.	Mt. Ida College, B.A.; Fitchburg State University, M.Ed.	2009
Loud, Douglas	Custodian		1987
Lupone Stonis, Susan	Literacy Teacher	Boston University, B.S.W.; M. Ed.	1989
Lyver, Michele	Teacher, Grade 7	Suffolk University, B.S. Ed.	2000
Machnick, Lauren	Teacher, Reading Recovery	Quinnipiac University, B.A.; Bridgewater State University, Sociology, El. Ed.	2006
Machon, George	Instructional Music		1989
MacPherson, Marian	Teacher, Grade 6	Boston College, B.A.; Framingham State College, M. Ed.; Bridgewater State College, A.G.S.	1998
Mann, Peter	Teacher, Art	University of Massachusetts Amherst, B.F.A.; Brooklyn College, M. Ed.	1997
Mantenfel, Ellen	Literacy Teacher	Northeastern University, B.S. Ed.; Case Western University, Speech Pathology; Bridgewater State College, M.Ed. Reading	1989
McAdams, Kathryn	Teacher, Grade 2	Framingham State College, M.Ed. Spec	1999
McGrail, Carly	Teacher, Special Ed.	Bridgewater State University, B.A.; Wheelock College, M. Science	2010
McGuire, Mary Jane	ESP	Alphonsus Junior College, A.A.S.	2001
Morgan, Lynne	Teacher, Grade 1	Emmanuel College, B.A. El. Ed.; Curry College, M. Ed.	1996
Orbach, Debbie	OT	Boston University, B.A.; University of Southern California, Certificate in OT	2009
Pearsall, Linda	Teacher, Grade 3	Plymouth State University, B.S.	1988
Pearson, Pamela	Cafeteria		2006
Pike, Susan	Teacher, Grade 1	Rhode Island College, B.A. El. Ed./Psychology	1997
Robb Quinn, Cheryl	Librarian	State University of New York, B.S.; Bridgewater State College, M.S.	1989
Ryer, Sandra	Speech Teacher	Bridgewater State College, M.A.	2010
Sacco, Judy	Cafeteria		2010
Schaefer-Catten, Rea	Teacher, Grade 5	Orange Coast College, A.A.; Butler University, B.S. Secondary Ed.; Lesley College, M. Ed.	1992
Schofield, Catherine	Teacher, Grade 5	University of New Hampshire Keene, B.S. El. Ed.	1997
Shastany, Kerry	ESP	Becker Junior College, A.S.	2003
Simkins, Penny	ESP		2010
Sollows, Kimberly	Teacher, PE	Fitchburg State University, B.E. Ed.; PE License	2008
Sullivan, Nancy	Teacher, K	Framingham State University, B.S. ECE	2007
Tedeschi, Linda	Teacher, Grade 1	Lyndon State College, B.E. Ed.	1991

Name	Position	Education	Began in Sandwich
Thomas, Colleen	Teacher, Grade 7	Rutgers University, B.A.; Cambridge College, M. Ed.	1996
Tomasini, Angelo	Custodian		2009
Tompkins, Kristin	Teacher, Grade 2	Assumption College, B. S. Psychology El. Ed.; Framingham State College, M.S. SPED	1997
Ulmer, Allison	Teacher, Spanish	Skidmore College, B.A; Middlebury College, M.A.	2009
Van Cleef, Mary	Teacher, Kindergarten	Framingham State College, B.S. Ed.	1997
Varney, Cheryle	Nurse	Curry College, B.S.N.	1994
Voelxen, Suzanne	Teacher, Grade 2	University of Massachusetts, B.S. Ed.	1996
Walsh, Julie	Teacher, French	Université du Quebec, Cert. En Education	1999
Weiner, Lori	Teacher, Special Ed.	Bloomsburg University, B.A.; Lesley University, M.A.	2008
Welch, Michael	Teacher, Grade 8	Stonehill College, B.A.; Bridgewater State College, M.A.	2000
Williams, John	Teacher, Music	University of Massachusetts, B.M.; M. Ed.	2000
Wojciechowski, Keryn	Teacher, Grade 8	University of Maryland, B.A.; St. Michael's College, M. Ed.	2009

SCHOLARSHIP AWARDS 2011

Kelli Lyn Anderson
Harold Magnusson

* **Ryan Davidson Barrette**
Eugene S. Clarke Jr.
Sandwich High School Association

Trevor Sturgis Behlman
Cape Cod Association

Matthew C. Blackmon
Wayne Gilmore Memorial Scholarship

Teagan Anne Bokanovich
KTC Jennifer Geertz Memorial

Camille Louise Bovat
Sandwich Firefighters

* **Tess A. Brickley**
American Legion Post 188 – Clifford Collins Memorial
Sandwich Girls Swim Team
Cape Cod Association

Christopher Brown
Sandwich High School Association

Brianna Brunelli-Hook
Harold Magnusson

Connor Byrne
Sandwich High School Association

Adam J. Christensen
PTSA

Taylor-May Ciliberto
Holly Hog Charitable Foundation
PTSA
Stu Benedict Memorial Scholarship (Sandwich Lions)
Sandwich Education Association

Emma Mary Clancy
Henry L. & Mary E. Hall

Heather Marie Clifford
PTSA

Thomas C. Colombo
UMass Amherst Alumni Association

* **Helen H. Cutler**
Cape Cod Chamber of Commerce
Sons of the American Legion

* **Frances Ann Davis**
Donald Ashley Memorial – Shawme Fish and Game Club
Class of 2000 Scholarship
Sandwich Education Association

Tyler Everett Dennis
PTSA
William H. Harrison

* **Shalynn Doherty**
American Legion Auxiliary Post 188
PTSA

* **Christopher J. Dolan, Jr.**
David W. Allen Memorial
Gerald and Claire Levreault Award
PTSA
Sandwich Women's Club

* **Emily Renee Duerr**
Captain Gerald F. DeConto
Kiwanis International
PTSA
The Grace Swift Nye & Alfred Gibbs Nye
Otis Civilian Advisory Council Scholarship
Sandwich Realtors Scholarship

Zachary David Foley
Mary Crocker Baker

Kelley Anne Fox
Harold Magnusson

Randi Marie Gallerani
American Legion Auxiliary Post 188
American Legion Post 188 – Clifford Collins Memorial
John F. Clayton

Rylie Brianne Garrison
Sandwich Bourne Rotary

* **Lucille Marie Gauthier**
Cotuit Athletic Association – Manuel Robello Scholarship
Cape Cod Association

* **Chelsea Gibbs**
American Legion Post 188 – Clifford Collins Memorial

* **Devin P. Green**
Physicians of Cape Cod

Caitlin Marie Hanna
American Legion Post 188 – Clifford Collins Memorial
David B. Laffoon
Paul Curtis Ewer, Jr.
Sandwich High School Association

* **Philia Henderson**
The Grace Swift Nye & Alfred Gibbs Nye
Boston University Alumni Club of Cape Cod

Ashley M. Holmes
George S. Wing

* **Gavin James Jones**
David W. Allen Memorial
The Grace Swift Nye & Alfred Gibbs Nye

Sarah Marie Jordan
Mary Celata Scholarship
Sandwich Women's Tennis League
Sons of the American Legion

* **Amy Christine Kangas**
Claire Levreault Scholarship
Eugene S. Clarke Jr.

Autumn Khazeie
Hannah S. Belcher
Sarah Bradley

* **Elise M. Kinchla**
Sandwich Citizen's Police Academy

* **Domenick J. Lasorsa**
Hal Thorkilsen – Ocean Spray Scholarship
PTSA
Wareham Education Association

Kevin C. Laughlin
Shawme Fish and Game Club

Stephen T. Lessard
Jeff Hayes Memorial

Patrick Michael Long
Cape Cod Association
PTSA
Sandwich Firefighters

Hannah Marie Lowman
Mary Crocker Baker
PTSA

* **Thomas M. Macdonald**
#12 (Jeff Hayes Award)

* **Rachel E. Maginnis**
Sandwich High School Association

* **Sean McGonagle**
Bonbright Family Foundation – Sandwich Band Boosters
Cape Cod Association

Scott C. McGowan
Sandwich Firefighters Scholarship

Collin James McGrath
Dr. Sylvester McGinn

Patrick M. McGrath
Eugene S. Clarke Jr.

Christopher McNamara
KTC Jennifer Geertz Memorial

++***Kaitlin M. Meiss**
Kiwanis International
PTSA
Sandwich Democratic Town Committee
The Grace Swift Nye & Alfred Gibbs Nye

Margaret E. Mondou
Alvah B. Holway
Anne & Sarah Chamberlain
Barnstable County 4-H Council

Dana John Murphy
PTSA

Kelly Palmatier
Sandwich Women's Tennis League

Sharon M. Pietryka
Bunny DiPietro Memorial – Shawme Fish and Game Club
Sons of the American Legion

Cody Pratt
Harold Magnusson

* **Megan C. Robicheau**
Sandwich High School Association

* **Mariah Ann Silva**
Cape Cod Five Cents Savings Bank (laptop)

*+ **Benjamin A. Siranosian**
Gerald Levreault Award

Rebecca Grace Slamin
Elizabeth T. VanBuskirk

Beau William Stanton
PTSA

Colleen Rose Sullivan
Richard J. Connor – Friends of the Sandwich Public Library
KTC Jennifer Geertz Memorial

Jennifer C. Sundman
Don Long Memorial
Harold Magnusson
Mary A. Earle Memorial Scholarship – ALA
Sandwich Administrators Association

* **Carly Ann Tefft**
Bonbright Family Foundation – Sandwich Band Boosters
Michael J. Smith
Timothy Colombo Memorial
Sandwich Realtors Scholarship

* **Mari Tibbetts**
Eva G. Strain

* **Andrew James Towey**
John O'Hear – Kiwanis Scholarship

Robert Andrew Walker
Sandwich High School Association
Wareham Police Association

Paige Elisabeth Wallace
American Legion Auxiliary Post 188

Paige Pauline Wilcox
#12 (Jeff Hayes Award)
CIGA and John Boyden Memorial
Russ Andersen Memorial Scholarship (Sandwich Lions)
Sandwich Firefighters
Sandwich High School Association

* **Griffin B. Young**
John and Ruth Tyback Memorial
Sandwich Democratic Town Committee
The Grace Swift Nye & Alfred Gibbs Nye
The Elizabeth Eagan Gould Memorial Scholarship
Sandwich Education Association

COMMENCEMENT – SATURDAY, JUNE 11, 2011 – 11:00 AM

Processional	"Pomp and Circumstance" (Elgar)	*SHS Concert Band* *Mr. Paul Good, Conductor*
Pledge of Allegiance		*Heather M. Clifford,* *Class Secretary*
National Anthem		*SHS Style* *Mr. James Thomas, Director*
Salutatorian		*Benjamin A. Siranosian*
Greetings		*Dr. Mary Ellen Johnson,* *Superintendent of Schools*
Farewell to SHS		*Beau William Stanton,* *Class President*
Recognition of Class Advisors and Presentation of Yearbooks		*Alexander Garet Grotevant,* *Class Treasurer and* *Christopher M. McNamara,* *Public Relations*
"The Irish Blessing" (J.E. Bacak)		*SHS Style* *Mr. James Thomas, Conductor*
Valedictorian		*Kaitlin M. Meiss*
Class Gift		*Frances Ann Davis,* *Class Vice President*
Presentation of Diplomas		*Ms. Ellin Booras,* *Principal* *Ms. Sherry Marshall,* *Chairman, Sandwich School Committee* *Ms. Elizabeth Haskell,* *Assistant Principal* *Mr. Richard Metropolis,* *Assistant Principal*
*Recessional	Peter Gunn (Mancini)	*HS Concert Band* *Mr. Paul Good,* *Conductor*

*Please Stand

Class Advisors
Nicole Baumgartner and Erin Jodoin

Class Officers
President – Beau William Stanton
Vice President – Frances Ann Davis
Secretary – Heather Marie Clifford
Treasurer – Alexander Garet Grotevant
Public Relations – Christopher M. McNamara

Marshals
Erica C. Corbiere – Thomas O. Cundiff

Ushers
Britney Bazinet – Victoria B. Goddard – Brian T. Hann
Abigail P. Hanson – Jaclyn Higgins – Nicole Iodice
John Kangas – Kelsey Lawrence – Alicia Mangelson
Marinna Raucci – Abigail Raymond – Elizabeth Reardon
Madeleine Reynolds – Jennifer Siranosian
Terah Strauss – Maranda Swift

Sincere Thanks To:
Ms. Ellin Booras, Principal
Ms. Elizabeth Haskell, Assistant Principal
Mr. Richard Metropolis, Assistant Principal
SHS Faculty and Staff
Mrs. Laura Carlyle – Mr. Donald Franke
Mr. Michael O'Brien – Mrs. Deborah O'Brien
Mrs. Susan Lindholm – Mr. Bud Schermerhorn
Mr. Skip Tetreault – Mr. Jamie Booth
The SHS Custodial and Maintenance Staff
Mrs. Brenda Kinchla – Mrs. Joanne DeConto
Mrs. Rachel Cronin – Mrs. Florence Graessle
Friends and Families of the Class of 2011
The Building/Grounds Team
Sandwich Hollows – Scenic Roots
Robbie Jarvis Sound & Lighting
Ms. Paula Johnson, Jennifer McClatchey
and
Jamieson Horton, Sandwich Community Television

SANDWICH HIGH SCHOOL CLASS OF 2011

Subrina Ahmad
Charles Bradley Allen
Chelsea Nicole Allen
Matteo Brand Aluisy
Karl William Andersen
Kelli Lyn Anderson
* Abigail Grace Antoine
Judith M. Antonowicz
Jenna M. Arnowitt

Jonathan Patrick Barrett
* Ryan Davidson Barrette
Tyler Maxwell Barrette
Jessica Anne Bartel
* Amanda Marie Bartram
Matthew Bearup
Trevor Sturgis Behlman
Catherine F.Bergeron
Matthew C. Blackmon
Jeffrey J. Blanchard
Teagan A. Bokanovich
Camille Louise Bovat
Danielle N. Boyajian
Desiree M. Bradford
Kevin Bradley
Daniel Branzetti
* Tess A. Brickley
Christopher Brown
Brianna Brunelli-Hook
Peter Burger
Connor Byrne

Zachary John Cabana
Taylor Cahoon
Sara Marie Cannilla
Liam Duncan Cannon
Colleen M. Carroll
Aiko Jasmine Carter
Paul Anthony Catalano
Adam J. Christensen
Taylor-May Ciliberto
Emma Mary Clancy
Brittany E. Clarkson
Brooke E.Clarkson

Heather Marie Clifford
Thomas C. Colombo
Amy Elizabeth Comlin
Kyler Steven Conena
Megan E. Congro
Annaleise Jane Conway
Ryan Earl Cook
* Katherine Corey
Paige E. Corkery
Casey Brooke Costello
Nicholas Daniel Cotter
Emily Celina Cullinan
* Helen H. Cutler

Eben D'Agostino
Jack Sylvain Daly
* Kevin Alexander Daly
Nicholas Darzenta
* Frances Ann Davis
Tyler Everett Dennis
Chloé J. Di-Tommaso
* Shalynn Doherty
* Christopher J. Dolan Jr.
James E. Doleman
Benjamin D. Downey
Brandon T. Downey
* Emily Renee Duerr
Trever J. Dumas

Nicholas Russell Earle
Alexa Jo Elliott
Andrew A. Esborn

Patrick John Farrington
Jonathan Field
Caitlyn Finch
John D. Fitzgerald
Kaitlyn N. Fitzgerald
Zachary David Foley
Brandon Michael Foster
Kelley Anne Fox
William James Fox

Randi Marie Gallerani
Reece Ryan Garrison
Rylie Brianne Garrison
* Lucille Marie Gauthier
Emily Ghadban
Ashley Giannakoulis
Rory C. Gibbons
* Chelsea Gibbs
Olivia Jean Goddard
Nicholas M. Gorrasi
Timothy P. Grady

* Devin P. Green
Kevin M. Greene
* Alexander G. Grotevant
Michael C. Grundman
Joseph L. Gualtieri

Caitlin Marie Hanna
Victoria A. Hanrahan
Robert T. Hemingway
* Philia Henderson
Jill Henry
Crystal Lee Hernandez
Michael Higgins
Thomas Justin Hineline
Tess Anne Hixon
Lindsey E. Hogan
Ashley M. Holmes

* Gavin James Jones
Sarah Marie Jordan
Erin Joska
Hannah Reed Joyce

* Amy Christine Kangas
Margot Jean Keil
Emily Jean Kent
Samuel Joseph Kent
Autumn Khazeie
* Elise M. Kinchla
Thomas M. King
Alicia Marie Kirby
Olivia Lauren Klenert
Kara Marie Kosinski
Meaghan C. Koudelka

Kristen M. Lambrich
Monica Kristi Lanciano
* Domenick J. Lasorsa
Kevin C. Laughlin
Alexander J. LaRocco
Matthew R. Leeman
Lauren Holly Lenk
Joshua D. Leonardi
Stephen T. Lessard
Christopher John Lilly
Matthew Glen Liset
Patrick Michael Long
Hailey A. Loonan
Caitlin Marie Loud
Hannah Marie Lowman

* Thomas M. Macdonald
* Rachel E. Maginnis
Mary E. Manganella

++ Valedictorian
+ Salutatorian
* National Honor Society
Multicolored tassels denote
Art Honor Society

Zachary Mangelson
Alexandra Marogozakis
Kenzie McCaffrey
Jacob Victor McCombs
Kellie McGann
Michael A. McGinty
* Sean McGonagle
Scott C. McGowan
Collin James McGrath
Patrick M. McGrath
Matthew McKenna
Ryann McMorrow
Christopher McNamara
++* Kaitlin M. Meiss
Zain Mian
Natasha Miskovsky
Margaret E. Mondou
Melanie Victoria Montt
Nicole Moore
Ryan Morin
Justin Charles Morris
Kyle Forrest Mosher
Evelyn Marie Mucci
Eric R. Mueller
Alexander S. Munsey
Dana John Murphy

Elana Courtney Neal
Sarah Netto

Jennifer Callyn O'Brien
Taylor O'Brien
Mark Odell

Kelly Palmatier
Anne Kathleen Parsons
Lauren Pavao
Amanda L. Pederzani
Robert Perkins
Blake William Petipas
Kevin Phan
Sharon M. Pietryka
Taylor A. Poloway
Craig Potter
Cody Pratt

Christian E. Raymond
John A. Renfrew
Kelly Ann Richardson
Rebecca Jane Riedel
Katie Rose Ritchie
* Megan C. Robicheau
Drew Marie Romanelli
Briana M. Rossomando
Molly Jean Roughan
Lindsay M. Rutherford
John Henry Ryan

Patrick Santosuosso
* Jonathon Wade Saucier
Alex Shell
* Mariah Ann Silva
Mariah L. Silva
*+ Benjamin A. Siranosian
Rebecca Grace Slamin
Briana Maureen Smith
Paul Henry Sparrow
Beau William Stanton
Christopher M. Steele
Chelsea Stenstrom
Colleen Rose Sullivan
Jennifer C. Sundman

* Carly Ann Tefft
* Mari Tibbetts
* Andrew James Towey
Ashley Tropea

Dylan S. VanDrimlen
Rebecca Lauren Varjian

Robert Andrew Walker
* Caroline Elizabeth Wall
Paige Elisabeth Wallace
Michael J. Warnica
* Melanie M. Webb
Kerry P. White
Matthew Edgar White
Paige Pauline Wilcox
Alyssa Michelle Wood

* Griffin B. Young



++ Valedictorian
+ Salutatorian
* National Honor Society
Multicolored tassels denote Art Honor Society

Report of the UPPER CAPE COD REGIONAL TECHNICAL SCHOOL

To the citizens of Bourne, Falmouth, Marion, Sandwich, and Wareham:

Elected School Committee Representatives:

Town of Bourne	Joseph A. Agrillo, Sr. Lisa Dumont
Town of Falmouth	Donald Haynes, Chair Edmund Zmuda
Town of Marion	Eunice Manduca
Town of Sandwich	Penny Blackwell Steven Chalke, Treasurer
Town of Wareham	Robert Fichtenmayer, Vice Chairman Kent Pearce
Superintendent	Kevin C. Farr

Upper Cape Cod Regional Technical School foundation enrollment, as of October 1, 2010 consisted of one hundred nineteen (119) students from Bourne, two hundred (200) from Falmouth, nineteen (19) from Marion, one hundred twenty-nine (129) from Sandwich, and two hundred twenty-five (225) from Wareham. For several years now, the school remains enrolled beyond capacity with a large waiting list that continues to grow each year. The school also has a full-time, self-sufficient adult Licensed Practical Nursing program with a satellite program at Cape Cod Regional Technical School in Harwich.

Upper Cape Tech continues to expand its offerings for adults and other out of school individuals. Adult tuition students, specialized afternoon and evening occupational programs, and summer programs are additional to the 692-pupil school day enrollment. Upper Cape Tech continues to offer valuable cost-effective services to its communities via its day and evening programs. 1,631 adult students were enrolled in evening courses during this fiscal year.

Our enrollment has continued to increase and should remain at the current level based on the size of our physical plant and faculty. We continue to receive almost 400 applications from 8th graders in the district for the 180 seats in the freshman class.

This fiscal year concluded with the commencement of several building and grounds projects including breaking ground on the construction of a 9,225-square-foot building designed to house the licensed practical nursing program. The construction is expected to be a two to three year project, built by students and instructors and funded by the profits from the LPN and adult education programs. The building will be home to the full-time LPN program and will include four classrooms/labs and a child care center, as well as provide space for offices and storage. Additional projects included curb and sidewalk replacement, reconfiguration of the Business Office and relocation of the Adult and Continuing Education offices.

The Regional School District Committee extends its appreciation to the many advisory boards that assist us in developing and maintaining educational programs, various town and school officials who support our efforts, and school staff members. It is the combined effort of all of these individuals that has enabled the success of the school and its graduates. We look forward to your continued support.

Respectfully submitted,

Kevin C. Farr,
Superintendent

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL CLASS OF 2011

SANDWICH

Chase Alexander
Peter Balkam
Jonathan Britt
Sean Buckland
Rachel Clark
Danea Cosgrove
Gregory DeVico
Devon Dietz
Empress El
Andrew Esposito
Mark Gianferante
Allison Hall
Matthew Jepson
James Kandrick
Kelsey Lombardi
Holly Loverro
Anna McEntee
Sean McManus
Christopher Meehan
Michael Nee
Andrew Nesom
Kristie Page
Niraj Patel
Megan Quindley
Joseph Reardon
James Roellke
Michael Splitz
Joseph Vongeorge

ting Schedule
section is subject to change. Please check the Town Hall ex bulletin board to confirm the date, time and location of ings.

rd of Appeals
nd & 4th Tues., 7:00 p.m., 16 Jan Sebastian Dr.

rd of Assessors
ontact Town Hall for Meeting Schedule

mmunity Preservation Committee
st Mon., 5:00 p.m., 16 Jan Sebastian Dr.

servation Commission
st & 3rd Wed., 7:00 p.m., 16 Jan Sebastian Dr.
except July 4, Nov. 21 and Jan 4, 2013)

ncil on Aging
1th Mon., 11:30 a.m., Human Services Building

rgy Committee
1st Thurs., 7:00 p.m., Human Services Building *(Lower Level)*

nds of Sandwich Public Library
3rd Wed. *(Contact Sandwich Public Library for details)*

ance Committee
Contact Town Hall for Meeting Schedule

lf Advisory Committee
1st Wed., 7:00 p.m., Sandwich Hollows Golf Club

ard of Health
2nd Mon., 7:00 p.m., 16 Jan Sebastian Dr.

torical Commission
1st Wed., Sandwich Public Library
(See Town Clerk's website for details)

storic District Committee
Contact the Building Dept.

using Authority Commission
1st Thurs., 6:00 p.m., 20 Tom's Way

brary Trustees
2nd Tues., 7:00 p.m., Public Library *(except July and August)*

rsonnel Board
Contact Town Hall for Meeting Schedule

anning Board
1st & 3rd Tues., 7:00 p.m., 16 Jan Sebastian Dr.

ecreation Committee
1st Tues., 7:00 p.m., Oak Crest Cove, 34 Quaker Meetinghouse Rd.

chool Committee
1st & 3rd Wed., 7:00 p.m., Sandwich High School Library

oard of Selectmen
Every Other Thurs., 7:00 p.m., Town Hall, 130 Main St.
(Unless Otherwise Posted)

isitor Services Board
2nd Tues. 8:00 a.m., Café Chew, Merchant's Square

Vater Quality Review Committee
Contact Board of Health for Meeting Schedule

LOCATION OF TOWN DEPARTMENTS

Town Hall, 130 Main Street
Office of the Board of Selectmen 888-4910
Office of the Town Manager 888-5144
Accounting Office 888-0352
Office of the Treasurer 888-6508
Office of the Human Resources Director 833-8061

Town Hall Annex, 145 Main Street
Assessing Department 888-0157
Office of the Tax Collector 833-8012
Office of the Town Clerk 888-0340
Transfer Station/Beach Sticker Sales 833-8012

Public Library, 142 Main Street 888-0625
Town Archives

Public Works Dept., 500 Route 130 833-8002
Cemetery
Town Engineer
Highway
Parks
Sanitation/Transfer Station 888-1969
Tree Warden

Sandwich Marina, Ed Moffitt Drive 833-0808

Human Services Building, 270 Quaker Meetinghouse Road
Council on Aging 888-4737
Public Health Nurse 833-8020

Oak Crest Cove, 34 Quaker Meetinghouse Road
Facilities Department 477-9457
Information Technology 833-8069
Recreation Department 888-4361

Town Offices, 16 Jan Sebastian Drive, Industrial Park, Rte 130
Animal Control Officer 833-8004
Board of Appeals 833-8001
Board of Health 888-4200
Building Inspector 888-4200
Engineering Department 833-8000
Natural Resources Department (Conservation) 833-8054
Planning Department 833-8001

Police Department, 117 Rte 6A, Sandwich
(Non-Emergency) 888-3343

Fire Department, 115 Rte 6A, Sandwich
(Non-Emergency) 888-0525

School Superintendent, 365 Quaker Meetinghouse Rd. . 888-1054

Sandwich Hollows Golf Club, Round Hill Rd. 888-3384

TOWN WEBSITE: ***www.sandwichmass.org***

TELEPHONE DIRECTORY

EMERGENCY 911
Accountant 888-0352
Animal Control Officer 833-8004
Archives *(located at the Public Library)* 888-0625
Assessors 888-0157
Barnstable County *(Main #)* 375-6600
Barnstable County Registrar Of Deeds 362-7733
Board of Appeals 833-8001
Board of Health 888-4200
Building Inspector 888-4200
Business Manager *(School)* 888-1054
Cable TV *(Comcast)* ..... *(Toll Free)* 800-COMCAST
800-266-2278
Cable TV Studio *(SCTV)* 888-6800
Canal Region Chamber of Commerce 759-6000
Cape Cod Times Newspaper 508-548-9300
Community School:
Main Office @ High School 888-5300
School for Early Learning @ Wing 888-8004
Pool 888-5300
Council on Aging 888-4737
Engineering Department 833-8000
Facilities Manager 477-9457
Fire *(non-emergency)* 888-0525
Forestdale School:
Main 477-6600
Nurse 477-2866
Gas/Plumbing Inspector 888-4200
Golf Course *(Sandwich Hollows)* 888-3384
Health Agent 888-4200
High School 888-4900
Athletic Director ..... ext. 5044
Guidance ..... ext. 5023
Library ..... ext. 5043
Nurse ..... ext. 5033
Historic District 888-4200
Housing Authority 833-4979
Hoxie House 888-1173
Human Resources 833-8061
Information Technology 833-8069
Library 888-0625
Marina 833-0808
Municipal Liens 833-8012
Natural Resources *(Conservation)* 833-8054
Oak Ridge School:
Main 833-0111
Nurse 833-0988
Otis Air Force Base 968-4670
Planning Board 833-8001
Police *(non-emergency)* 888-3343
Public Health Nurse 833-8020
Public Works Department 833-8002
Cemetery
Highway
Parks
Town Engineer
Tree Warden
Transfer Station 888-1969
Recreation Director 888-4361
Sandwich Chamber of Commerce 833-9755
Sandwich Enterprise Newspaper 800-286-7744
Sandy Neck *(4x4 Permits)* 362-8300
Selectmen 888-4910
Shawme Crowell Forest 888-0351
Shellfish Inquiries 833-8054
State Fish Hatchery *(MDFW)* 888-0008
Superintendent of Schools 888-1054
SPED ..... 888-1054 ext. 21
Tax Collector 833-8012
The Broadsider Newspaper 888-0000
Town Clerk 888-0340
Town Manager 888-5144
Treasurer 888-6508
Upper Cape Cod Regional Technical School 508-759-7711
Veterans' Services ..... *(Toll Free)* 888-778-8701
Water District 888-2775
Weights & Measures 508-862-4671
Wing School:
Main 888-1343
Nurse 888-7016
Wire Inspector 888-4200

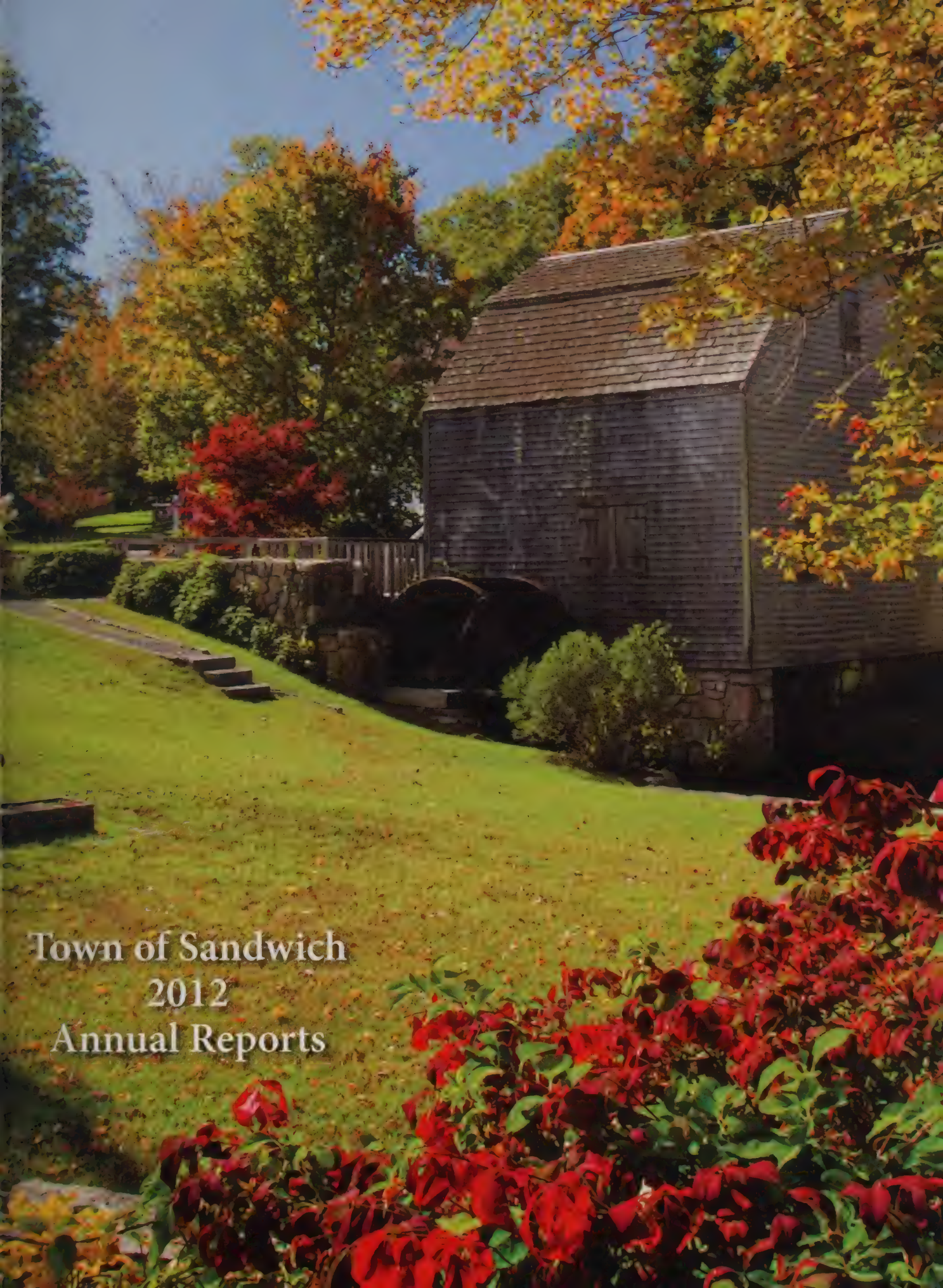
FAX NUMBERS:
Animal Control Officer 833-0018
Assessing 833-8098
Board of Appeals 833-8006
Canal Region Chamber of Commerce 759-6965
Community School @ High School 888-8095
Council on Aging 833-9154
Natural Resources *(Conservation)* 833-0018
DPW 833-8011
Engineering 833-8005
Fire 833-8010
Forestdale School 477-7665
Golf Course *(Sandwich Hollows)* 833-1689
High School 833-8392
Housing Authority 833-4993
Human Resources 833-8045
Inspections 833-0018
Library 833-1076
Marina 833-8026
Nursing 833-8398
Oak Ridge School 888-0911
Planning & Development 833-8006
Police 888-4163
Recreation 888-5884
School Business Office 833-8023
Selectmen 833-8045
Superintendent of Schools 888-9505
Tax Collector 888-2497
Town Manager 833-8045
Town Clerk 888-2497
Treasurer 888-8655
Wing School 888-1082

Town Website: *www.sandwichmass.org*

Town E-Mail Addresses: *townhall@townofsandwich.net*
selectmen@townofsandwich.net

Sandwich Chamber of Commerce Website:
www.sandwichchamber.com

Sandwich Visitor Services Board Websites:
www.sandwichma.org
www.sandwichvacation.com



Town of Sandwich
2012
Annual Reports

SANDWICH, MASSACHUSETTS: A Profile

Settled:	1637, Incorporated 1639
County:	Barnstable
Population:	January 1, 2011 – 21,774 January 1, 2012 – 21,698
Area:	43.95 square miles (includes 14.95 square miles in The Massachusetts Military Reservation)
Highest Elevation:	292 feet (Telegraph Hill)
Lowest Elevation:	Sea Level
Miles of Road:	248.4 miles (147.7 Town, 20.4 State, 80.3 other)
Area Code:	508
Zip Codes:	02563 (Sandwich) 02537 (East Sandwich) 02644 (Forestdale) 02562 (Sagamore Beach)
Government:	5 Member Part-Time Board of Selectmen and a Town Manager Open Town Meeting, 1st Monday in May Town Election, 1st Thursday following the 1st Monday (Annual Town Meeting)
FY 2012 Tax Rate, Residential:	$12.74 per thousand, Sandwich Water District $.89, North Sagamore Water District $1.04
FY 2013 Tax Rate, Residential:	$13.72 per thousand, Sandwich Water District $.89, North Sagamore Water District $1.09
Public Schools:	Henry T. Wing School (K-8) – 802 students Oak Ridge School (K-8) – 726 students Forestdale School (K-8) – 735 students High School (9-12) – 862 students Upper Cape Cod Vocational Technical School (Bourne) – 125 Sandwich students as of 10/1/12
Public Safety:	Full-Time Police and Fire Department (with ambulance service)
Public Library:	Sandwich Public Library, founded 1891, FY'12 – 82,518 volumes

Utilities:

Electric:	NSTAR	800-592-20
Telephone:	Verizon	800-837-49
Natural Gas:	National Grid (formerly KEYSPAN)	800-548-80
Water:	Sandwich Water District	508-888-27
Cable Television:	Comcast Cable TV (Toll Free)	800-COMCA (800-266-227

Nearby Hospitals:

Cape Cod Hospital (Hyannis)	508-771-18
Falmouth Hospital (Falmouth)	508-548-53
Jordan Hospital (Plymouth)	508-746-20
Tobey Hospital (Wareham)	508-295-08
Spaulding Rehabilitation Cape Cod (Sandwich)	508-833-40

Churches: St. John's Episcopal, Corpus Christi (Catholic), Forestdale Baptist, Covenant Baptist, Sandwich Community Church of the Assemblies of God, First Church of Christ, Sandwich Meeting of Friends (Quaker), Calvary Chapel of Cape Cod, Lighthouse On The Rock Family Church, Lighthouse Christian Fellowship, Covenant Community Church, Jehovah's Witness

2012
Annual Reports
of the
Town Officers
of the
Town of Sandwich
The Oldest Town on Cape Cod

For the Year Ending December 31, 2012

2012 EMPLOYEE RECOGNITION CEREMONY

The Employee Recognition Ceremony was held to honor Town Employees for their years of dedicated service to the Town of Sandwich and to give special honor to recipients of the Employee of the Year and Volunteer of the Year.

EMPLOYEE OF THE YEAR - GENERAL GOVERNMENT – WILLIAM SEWALL

EMPLOYEE OF THE YEAR - SCHOOL DEPARTMENT – ALAN J. HALL

VOLUNTEER OF THE YEAR – MARY D. COX

GENERAL GOVERNMENT

15 YEAR EMPLOYEES

Lee E. Burrill – Fire Department
Susan J. Laverty – Library
Terence P. Murphy – Police Department

20 YEAR EMPLOYEES

Sean S. Butler – Fire Department

25 YEAR EMPLOYEES

E. Susan Flynn – Tax Collector
Mark S. Galkowski – Director, Department of Natural Resources
David J. Guillemette – Police Department
Michael Hoadley – Police Department
Stefan Masse – Department of Public Works
Janet Timmons – Director, Council on Aging

30 YEAR EMPLOYEES

George P. Russell, Jr. – Fire Chief

SCHOOL DEPARTMENT

15 YEAR EMPLOYEES

Elaine M. Berry – Wing
Joseph R. Dawe, III – High School
Kimberly S. Emerson – Forestdale
Patricia Leary – Wing
Peter A. Mann – Oak Ridge
Susan E. Pike – Oak Ridge
Catherine T. Schofield – Oak Ridge
Robert P. Tavares – Forestdale
Kristin Tompkins – Oak Ridge
Mary H. Van Cleef – Oak Ridge

20 YEAR EMPLOYEES

Patricia C. Allietta – Wing
Stacey L. Blount – Wing
Christopher S. Dintino – Wing
Patricia E. Garrity – Wing
Susan P. Iadonisi – Forestdale
Mary Alice Moynahan – Wing
Elena M. Novero – Wing
Diana L. Parker – High School
Cheryl Quinn-Robb – Oak Ridge
Aurelia Schaefer-Catten – Oak Ridge
Janet A. Vallee – Wing

25 YEAR EMPLOYEES

Michelle Gill – Oak Ridge
Sally Ann Gosselin – Oak Ridge
Louis Grimaldi, Jr. – High School
Kathryn A. Jacobsen – Forestdale
Glenn L. Johnson – Grounds
Troy P. Jones – Wing
Merrill E. Kennison – Forestdale
Douglas Loud – Oak Ridge
Linda Palrineri – Forestdale
Patricia Schermerhorn – Wing
Donna M. Tuohy – Wing

The beauty of fall at the Dexter Grist Mill in Sandwich.

–Front cover photo provided by Kathleen Coggeshall

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General Government



Photo courtesy of Sandwich Archives

Spring Hill Road in the late 19th Century, just north of the present Route 6A.

Report of the BOARD OF SELECTMEN AND TOWN MANAGER

The Board of Selectmen and Town Manager made progress toward numerous goals in two thousand and twelve. At the beginning of the year, the Board initiated and approved the Community Preservation Act application for funding for the Town Hall Phase II ("bubbler") project. This project was subsequently approved at the Annual Town Meeting in May, and will complete immediate improvements to Town Hall square, including structural retaining wall improvements, pedestrian safety and aesthetic enhancements and, most importantly, accessibility improvements to the public drinking water fountain area. The Town is currently reviewing the results from the Invitation for Bids issued in late 2012 for construction, which will begin next spring.

Throughout the year, the Board discussed the need for a new joint public safety building. An informal committee including Selectman Vitacco, the Town Manager, various Town staff, and four town resident volunteers worked throughout the year on this initiative. They periodically met with the full Board to publicly refine the committee's mission, and worked on a schematic design and cost estimate with consultant architects, firematic experts, and other sub-consultants. The committee also provided extensive outreach and communication with the general public. While very difficult decisions will need to be made by the public to ultimately fund a new facility through a debt exclusion, the need for a new facility proved to be unquestioned by the Board, Town staff, and the vast majority of the general public. It is anticipated that the proposal will go before the Annual Town Meeting, and the following Annual Town Election, in the spring of 2013.

One very difficult issue the Board addressed in 2012 was the Department of Public Works' (DPW) recommended update and implementation of the Town's Private Road Winter Maintenance Policy. Although winter maintenance by the DPW of private roads is not required by state law, it is permitted in certain circumstances when requested by its residents. As many roads throughout town were constructed during the same time period decades ago, they have begun to significantly deteriorate at the same time. As a result, it has become increasingly difficult for the DPW to effectively provide this service for private roads without delaying services to other parts of town, and without damaging its – or its contractors' – equipment. While many of the discussions at the public meetings regarding this topic were heated, ultimately the Board developed a successful compromise solution where virtually all of the residents requesting this service made the necessary improvements requested by the DPW are now receiving winter maintenance by the Town. It is our hope that implementation of this policy in subsequent years will be much easier now that the extensive communication about the process throughout this past fall has been completed.

At the Annual Town Meeting in May, and the subsequent Annu Town Election, the Town voted to approve a one-year $500,000 "capit exclusion" to fund a complete replacement of the heating, ventilatio air conditioning (HVAC) system at the Sandwich Public Library. Th improvement is long overdue, and will replace an aging and fail system that was originally installed in the 1960's. It is anticipated th this project will go out to bid and be completed in 2013.

At the Annual Town Meeting in May, Town Meeting al provided authorization for the Board to sell the +/- 56 acres of Tow owned commercially zoned land in South Sandwich, including t authorization to sell a +/- 7 acre subset of this acreage currently us by Pop Warner for youth football purposes, with the understanding th any potential developer purchasing this area would have to construc new field – at no cost to the Town or Pop Warner – on other Town lan The Board greatly appreciates Pop Warner's cooperation and long-ter vision with this project. The Town issued the Request for Proposa (RFP) for both the sale of the land, as well as the right to grant an eas ment to construct a road, in the fall. Working in cooperation with t Sandwich Economic Initiative Corporation, the Board looks forward reviewing proposals in early 2013 for the commercial development this property to fulfill our long term objectives to responsibly increa the commercial tax base in this economic focus area, and improve t greater local economy for the Town.

In early 2012 the Board was very pleased to authorize the Tow Manager to hire Mr. Nathan D. Jones as the new Town Planner. M Jones has an excellent educational and professional background municipal planning and economic development, and has already 'h the ground running.' The Board is looking forward to working wi Mr. Jones in the future as we tackle the many important land use a development facing the Town.

The Board also appointed a Charter Review Committee analyze the Town's current Charter to determine if any provisio need to be amended or updated. The Board gave general direction the committee, and provided the services of the Town's legal couns to give the appropriate legal background information and answer a technical legal questions the committee had. The Board was pleased receive the final report from the committee at the end of 2012, and w decide in early 2013 what it will place on the Warrant for the upcomi Annual Town Meeting. The Board would like to express its since appreciation for all of the volunteers on the committee for diligent working, and soliciting public input, on this critically important tas

In March, the Town signed a contract with the Woods Ho Group, funded by a Special Town Meeting appropriation, to contin our longstanding efforts to permit a Beach Management Plan for Tow Neck and Spring Hill Beaches and to address problems with the C Harbor inlet. This permitting is expected to take 18-24 months and is hoped these efforts will further quantify how the abutting Cape C Canal jetty has prevented the natural movement of sand to this secti of Sandwich's shoreline.

In late 2012 the Board issued an RFP to lease 7.4 acres of under-utilized land at Sandwich Hollows Golf Club as part of a public-private-partnership effort to greatly enhance recreational opportunities at this site. Previously, the Town had successfully petitioned the Massachusetts General Court to allow for such additional, expanded recreational uses via a special act. The Town received one response to the RFP and, as of the time this report is being printed, the Board is still reviewing the details of the proposal.

The Town Manager, working closely with the Capital Improvement Planning Committee (CIPC), also completed a comprehensive capital improvement needs plan, as required by the Board's Long Range Plan. The capital plan is a thoughtful, detailed analysis of all of the Town's capital needs, and should give the proper perspective needed for policy makers and taxpayers to decide exactly when it wants to address specific capital projects. The report will be formally presented by the CIPC to the Board of Selectmen in early 2013.

In 2012, the Board also issued an RFP for the long term lease of an area of Town owned land adjacent to the DPW facility on Route 130 to foster additional tourism and economic development efforts in Town. The Sandwich Chamber of Commerce submitted a proposal and was awarded the lease, and the Board looks forward to working with them as they complete their fundraising and preliminary design for the project in the future.

In late 2012 the Board formally appointed members to the Sandwich Cultural Council Steering Committee. The Board is very enthusiastic about the Town's new Cultural District designation by the Commonwealth, and is very appreciative of the efforts of the committee's volunteers that worked tirelessly to emphasize the Town's historic, tourist and cultural assets to achieve this respected designation. We also look forward to viewing the practical impacts this will have on our local economy in the near future.

Lastly, at the end of 2012, the Board took a very strong stand and sent a pointed letter to our State Senator and House Representative regarding the impact of tuition assessments on the Town's local budget. More than any other single item, "tuition assessments" have been negatively affecting the Town budget. In Fiscal Year 2004, the General Government budget had no expense for this line item. Today, tuition assessments alone cost the Town $2.4 million -- virtually equal to the entire override amount passed by voters eight fiscal years ago. The Board of Selectmen and Town Manager will continue to vigorously advocate for the Town with our state representatives to bring more fairness and equity into the educational funding formulas to prevent the Town's general municipal services from deteriorating due to these expenses which – outside of our control – dramatically increase year after year.

In closing, we would like to thank all Town employees who work to provide services to the public as effectively and efficiently as possible, and a special thank you to all of the various unpaid volunteers on numerous boards and committees who dedicate countless hours every year. The Town could not function as effectively as it does without their efforts. For that, we thank you.

Respectfully submitted,

John G. Kennan, Chairman
Ralph A. Vitacco, Vice Chair
Linell M. Grundman
James W. Pierce
Frank Pannorfi

George "Bud" Dunham, Town Manager
Douglas Lapp, Assistant Town Manager

FEDERAL, STATE AND COUNTY ELECTED OFFICIALS

CONGRESS

Senator in Congress
Elizabeth Warren
2400 JFK Federal Building
Boston, MA 02203
Tel. 617-565-3170
Fax 617-723-7325
Website *www.elizabethwarren.senate.gov*

Senator in Congress
William "Mo" Cowan
1 Bowdoin Square, 10th Floor
Boston, MA 02114
Tel. 617-565-8519
Fax 617-248-3870
E-mail *ashley_o'neill@cowan.senate.gov*

Congressman – 10th District
William Keating
283 1st Southeast
315 Cannon HOB
Washington, DC 20540
Tel. 202-225-3111
Fax 202-225-5658
Website *www.keating.house.gov*

District Office
297 North Street, Suite 312
Hyannis, MA 02601
Tel. 800-870-2626
Tel. 508-771-0666
Fax 508-790-1959

STATE

Governor
Deval Patrick
Office of the Governor
State House, Room 360
Boston, MA 02133
Tel. 617-725-4000
Fax 617-727-9725
Website *www.mass.gov*

State Senate – Plymouth & Barnstable District
Senator Therese Murray
State House, Room 332
Boston, MA 02133
Tel. 617-722-1500
Fax 617-248-3840
Chief of Staff – Jerome Smith
Director of Local Affairs – Jacqueline Horigan
E-mail *therese.murray@masenate.gov*

Plymouth – District Office
Senator Therese Murray
10 Cordage Park Circle, Room 229
Plymouth, MA 02360
Tel. 508-746-9332
Fax 508-746-4910

State House of Representatives – 5th Barnstable
Representative Randy Hunt
State House, Room 136
Boston, MA 02133-1054
Tel. 617-722-2800 x8743
Legislative Aide – Susann Koelsch
E-mail *Randy.Hunt@MAHouse.gov*

District Office
297 Quaker Meetinghouse Road
Sandwich, MA 02563
Tel. 508-888-2158
Legislative Aide – Susann Koelsch
E-mail *randy@electrandyhunt.com*
E-mail *randy@randyhuntcpa.com*

COUNTY

Barnstable County Commissioners
P.O. Box 427
3195 Main Street
Barnstable, MA 02630
Direct Tel. 508-375-6648
Tel. 508-375-6600 (County Complex)
Mary Pat Flynn, Chairman - Falmouth
Sheila Lyons, Vice-Chairman - Harwich
William Doherty, Commissioner - Wellfleet

Barnstable County Assembly of Delegates
James Killion
6 Pierre Vernier Drive
East Sandwich, MA 02537
Tel. 508-539-4149
E-mail *onthecod@verizon.net*

Cape Cod Commission
3225 Main Street
P.O. Box 226
Barnstable, MA 02630
Tel. 508-362-3828
E-mail *frontdesk@capecodcommission.org*
Joanne O'Keefe – Sandwich Representative

TOWN OFFICIALS through June 30, 2012

ELECTED OFFICIALS

Board of Selectmen
- John Kennan, Chairman 2014
- Ralph Vitacco, Vice Chairman 2013
- Linell Grundman 2013
- James W. Pierce 2015
- Frank Pannorfi 2015

Board of Assessors
- Nicholas E. Fernandes, Chairman 2015
- Lawrence B. Harrington 2013
- Robert James 2014

Town Clerk
- Taylor D. White 2013

Moderator
- Garry Blank 2015

Constables
- Joseph M. Cotter 2013
- Clyde S. Gill 2014
- James Joseph Sullivan 2015

Board of Health
- Francis J. Sheehan 2014
- Sandra Lee Tompkins 2013
- Rebecca Lovell Scott 2015

School Committee
- Andrea Killion, Chairman 2015
- Nancy Crossman, Vice Chairman 2013
- Marie Kangas 2013
- Susan Sundermeyer 2014
- Bob Catalini 2013
- Anita Marie Johnston 2015
- Travis Andrade 2015

Trustees of the Sandwich Public Library
- Mark A. Wiklund, Chairman 2014
- Marian L. Gurney, Vice Chairman 2015
- Jeanie M. VanderPyl 2014
- Jann R. Czarnetzki 2013
- Susan Smith 2013
- Alice Baker 2013
- Mary Gaffney 2013
- Jennifer Tickell 2014
- John McDonagh 2015

Trustees of Weston Memorial Fund
- Geoffrey F. Lenk, Chairman 2015
- Jonathan Hagenstein 2013
- Peter N. Conathan 2014

Planning Board
- Sarah Regan, Chairman 2013
- John Campanele 2015
- William Burbank 2013
- Joseph A. Vaudo 2014
- Henry Rakov 2014
- Stanley Torrey 2015
- Nicole King *(resigned)* 2015

Sandwich Housing Authority
- Richard Johnson, Chairman 2015
- Peter Beauchemin 2013
- Donald Dickinson 2013

Sandwich Historic District Committee
Old King's Highway Regional Historic District
Annual Election November 2012
- Williams Collins, Chair 2013
- Patricia McArdle 2015
- Barbara Shaner 2015
- Andrew Jones 2013
- Barry Hall, Builder/Architect 2013
- Betty Allen, Alternate 2013
- Richard Algers, Alternate 2013

Upper Cape Cod Regional Technical Vocational School
- Penelope Jane Blackwell 2013
- Steven L. Chalke 2016

APPOINTED OFFICIALS – June 30, 2012 – end of term

Town Accountant
- Doreen A. Guild 2014

Barnstable County Assembly of Delegates
- James Killion 2013

Barnstable County Coastal Resources Committee
- Mark Galkowski 2013
- Dave DeConto, Alternate 2013

Barnstable County Human Rights Commission
- Kathy Felt 2013

Board of Appeals
- Harold Mitchell, Chairman 2016
- Robert Jensen, Vice Chairman 2014
- Christopher Neeven 2017
- Erik VanBuskirk 2013
- Frederick Q. Watt 2014
- James Killion, Alternate 2013

Cape Cod Commission Representative
- Joanne O'Keefe 2013

Cape Cod Water Protection Collaborative
- Linell Grundman 2013

Cape Light Compact
- Everett Horn 2013

Capital Improvement Planning Committee
(appointed by Moderator)
John Juros, Chairman 2013
Donald Leighton 2013
S. Michael Baker 2013
John Vibberts 2013
Michael Dwyer 2013

Cemetery Commissioners
James Pierce 2015
Frank Pannorfi 2014
Ralph Vitacco 2013

Community Preservation Committee
Stephen Hayes 2013
Lisa Bates 2013
Richard Claytor 2013
Barbara Shaner 2014
David Sullivan 2014
Jonathan Shaw 2015
John Campanale 2013
Darryl Crossman 2015
Laura Wing 2015

Commission on Disability
Polly Sherman 2014
Maureen McNamara 2013

Conservation Commission
Christopher Kirrane, Chairman 2013
Michael Zylich, Vice Chairman 2014
David Sullivan 2014
Neal Holmgren 2013
Melissa Romano 2015
Christopher Sellstone 2015

Council on Aging
Regina Peters, Chairman 2013
John Barrett, Vice Chairman 2015
Marian McLoughlin 2013
Maureen Schneider 2013
Neal O'Brien 2013
Robert Sheehan 2014
Carolyn Motta 2014
Frederick Battaglia 2015
Ellen Swain 2015

Local Emergency Management/Planning Committee
Brian Gallant, Director 2013
Sean P. Grady, Deputy Director 2013
George H. Dunham 2013
Chrystal A. Lapine 2013
Randy Lewis 2013
Daniel H. Mahoney 2013
Ronald D. Santos 2013
John Lapine 2013
Lois Wack 2013
William Lapine 2013
Mark Galkowski 2013
Paul Tilton 2013
James Foley 2013
Richard Farrar 2013

Energy Committee
Damien Houlihan, Chair 20
Kevin Burgess 20
Ann Moehle 20
Sara Cote 20

Fence Viewer
Paul Spiro 20

Finance Committee
(appointed by Moderator)
Paul Sylvia, Chairman 20
Gene Parini, Vice Chairman 20
William Diedering 20
Richard Reilly 20
Ellen Yaffe 20
Courtney Buttner Bridge 20
Linda N. Bliss 20
Thomas Hickey 20
Michael Dwyer 20

Forest Warden
George Russell, Jr. 20

Golf Advisory Committee
John Tzimorangas, Chair 20
Norman Theriault 20
Mike Regan 20
Al Lanoie 20
Susan James 20
Victor Devine 20
Paul Washburn 20

Herring Warden
Mark S. Galkowski 20

Board of Health Agent
(appointed by Board of Health)
David Mason

Hazardous Waste Coordinator
George Russell, Jr. 20

Mass. Military Reservation Senior Management Board
Dana Barrette 20

Parking Clerk
Taylor White 20

Personnel Board
Karen Miller, Chair 20
Susan Hart 20
Kelee Renzi 20

Recreation Committee
Theodore Mullin, Chairman 20
Ken Mooney, Vice Chairman 20
Lisa Bates 20
Joanne Sykes 20
Susan E. McKenna 20
Mary Casali 20
Brian Bodjiak 20

Registrar of Voters
Antoinette L. Gleason....2013
Joe Carlson....2014
Merilyn Myers....2015

Regional Transit Authority
George H. Dunham....2013

Right to Know Coordinator
George Russell, Jr. 2013

Sandwich Cultural Council
Charleen Johnson, Chairman 2015
Phyllis Helfrich 2014
Debra L. Barrette....2013
Karen Miller 2013
Paul Egley....2013
Wayne Miller....2014
Pat O'Connell....2014
Aurora Winters....2015

Sandwich Glass Town Cultural District Steering Committee
Nate Jones....2013
Kate Campbell....2013
Joanne Lamonthe....2013
Kate Bavelock....2013
Charleen Johnson....2013
Terry Blake....2013
Lee Repetto....2013
Ellen Spear 2013
Steve Catania....2013
Jeanne Pendergast....2013
Linell Grundman--Selectmen Liaison....2013

Sandwich Historical Commission
Terry Blake, Chairman 2014
William Daley 2015
Jonathan Shaw....2015
Ellen Carlson....2015
Lisa Hasler....2015
Carolyn Crowell....2013
Jennifer Y. Madden 2015
David Wheelock....2014

SEIC Board of Directors
Tim Cooney, Chairman....2015
John Kennan....2014
Richard Johnson....2015
Maureen Brenner 2013
Peter Dubay....2013
Ellen Spear 2015
Stanley Torrey 2013
Denise M. Dever 2014

Shellfish Constable
Mark Galkowski....2014

Sign Inspector
Paul Spiro 2013

Substance Abuse Task Force
Linell Grundman....2013
Lt. David Guillemette 2013
Chief Peter Wack....2013
Myriah Bruce 2013
Susan Coutinho 2013
Ellin Booras....2013
Ruth Joseph 2013
Sheila Lima 2013
Ruth Provost....2013
Kathleen Fisher 2013
Shaun Cahill....2013
Carilyn Rains....2013
Patrice Hurley....2013
Ralph Vitacco 2013
Dr. Richard Canfield....2013
Nancy Crossman....2013
Diana Barbosa....2013
Guy Boucher 2013
Steven Wolf 2013
Joanne Geake 2013
Sarah Balkam....2013
Trudy Avery....2013
Kate Bavelock....2013
John Paradise....2013
Father George Harrison 2013
Brenda Kinchala....2013
Steven Robinson, D.M.D. 2013
State Representative Randy Hunt 2013

Tax Collector
E. Susan Flynn 2013

Town Treasurer
William Jennings....2013

Regional Director Veterans' Services
Edward Merigan....2013
James McCrockett, Service Officer....2013

Veterans' Graves Officer
Raymond Moniz 2013

Visitor Services Board
Steve Catania, Chair....2013
Donna Thomas....2013
Nancy Clifford 2013
David Merrell....2013
Arlene Hoxie 2013
Robert King....2013
Rose Provencher 2013

Water Quality Advisory Committee
Francis Sheehan, Board of Health 2013
Sarah Regan, Planning Board 2013
Linell Grundman, Board of Selectmen....2013
Peter Thomas, Water District 2013
Mike Zylich, Conservation Commission 2013
Ralph Vitacco, Board of Selectmen alternate....2013

DEPARTMENT DIRECTORY

ACCOUNTANT'S OFFICE 508-888-0352

Doreen A. Guild, Town Accountant
Phyllis M. O'Neill, Assistant Town Accountant
Office Personnel:
Maryann E. Scarpellini

TOWN MANAGER'S OFFICE/SELECTMEN'S OFFICE
508-888-5144 or 508-888-4910

George H. Dunham, Town Manager
Douglas A. Lapp, Assistant Town Manager
Kathleen Coggeshall, Office Manager
Office Personnel:
Diane M. Hanelt

ASSESSING DEPARTMENT
508-888-0157

Edward L. Childs, Principal Assessor
Walter M. Slepchuk, Assistant Assessor
Gary Fryxell, Field Technician
Judy A. Rumul, Office Manager
Office Personnel:
Jeanne M. Varney

BOARD OF HEALTH
508-888-4200

David B. Mason, Agent
Darren M. Meyer, Assistant Health Agent
Office Personnel:
Tori Hall
Katherine Walter *(retired November 2012)*

BUILDING DEPARTMENT
508-888-4200

Paul D. Spiro, Inspector of Buildings
Alden "Pete" Sherwin, Assistant Inspector of Buildings
Michelle Y. Raymond, Office Manager
Joan F. Evans, Office Manager *(retired March 30, 2012)*
John Pimental, Wire Inspector
Walter T. Fagnant, Jr., Gas and Plumbing Inspector

COUNCIL ON AGING
508-888-4737

Janet Timmons, Director
Rita E. Wahlstedt, Outreach Coordinator
Martha Johnson, Outreach Coordinator
(retired March 30, 2012)
Office Personnel:
Mary Ellen Steeves

DEPARTMENT OF PUBLIC WORKS
508-833-8002

Paul Tilton, DPW Director/Town Engineer
Stefan Masse, General Foreman
Kevin Buckland, Tree Warden *(resigned July 6, 2012)*
Richard R. Saline, Parks Foreman
Sean J. Mulroy, Sanitation Foreman
Office Personnel:
Joyce Bartlett

Personnel:
Gary T. Gray
William Hawkins
Jeffrey P. MacDonald
Brian Fraser
Michael Chesky
John Lifrieri, Jr.
Richard J. Malatesta
William A. "Scott" Neville
Ylber "Ben" Berisha
Joseph M. Cosgrove

Part-time Personnel:
James Tocci
Ronald Merriam
Steven Clark
Thomas Glynn
James Driscoll
Joseph Webber
John Matthews
Marcus Barber
Timothy Cotter
Edward Coveney
Steven Vaughn
Timothy Michaud

ENGINEERING DEPARTMENT
508-833-8000

Samuel J.P. Jensen, Assistant Town Engineer
Sean P. Harrington, Engineering Technician
Office Personnel:
Jennifer Woodbury

EAST BOAT BASIN MARINA
508-833-0808

Gregory E. Fayne, Harbormaster *(retired April 12, 2012)*
David R. Whearty, Assistant Harbormaster
Troy M. Lima, Assistant Harbormaster
Office Personnel:
Patricia J. Wojnar
Sharon Smith
Brenda J. Manley *(retired December 28, 2012)*

FACILITIES MANAGEMENT
508-477-9457

Ted A. Hamilton, Director
William L. Sewall, Building Maintenance Specialist

Personnel:

Michael Little, Custodian
Wayne J. Enos, Sr., Custodian
Gary Gronlund, Custodian

FIRE DEPARTMENT
508-888-0525

George P. Russell, Jr., Chief
Thomas A. Corriveau, Deputy Chief

Office Personnel:

Lisa Malcolmson

Captains:

Timothy Q. McMahon
James B. Huska
Robert R. Black III
Scott Ames

Lieutenants:

Sean Butler
Richard A. Lizotte
Peter M. Pozerski
Jason Vivieros

Firefighters:

David G. Ames
Martin W. Baumhoff
Robert R. Black IV
Daniel J. Brun
Lee E. Burrill
Donald G. Campbell
Andrew Davison
Christopher J. George
Robert J. George
Joshua Glaser
Michael Goodwin
Peter Halliday
Michael Harrington
Jonathan Houde
Daniel Keane
Drew Lahteine
John LeVangie
Karen Macedo
Lawrence Machado, Jr.
Joseph Maciel
Sean Miller
Tammy Pimentel-Matthews
Nicholas C. Souke
Matthew Thompson

Fire Prevention:

John J. Burke

EMS Officer:

Brian Leary

Dispatchers:

Christine A. Lawrence
Kathleen M. Keene
Charmaine Sargent
Kim Cyr

HUMAN RESOURCES DEPARTMENT
508-833-8061

Marie L. Buckner, Director
Janice L. Hagberg, Assistant Director

INFORMATION TECHNOLOGY DEPARTMENT
508-833-8069

Michael Twomey, Director
Tammy Reil, Network Support Technician

NATURAL RESOURCES DEPARTMENT
508-888-4200

Mark S. Galkowski, Director of Natural Resources
David DeConto, Natural Resources Officer

Office Personnel:

Heidi Hawkins
Kim Cavanaugh

PLANNING AND DEVELOPMENT
508-833-8001

Nathan Jones, Director

Office Personnel:

Marilyn Bassett
Maureen Carty

POLICE DEPARTMENT
508-888-3343

Peter N. Wack, Chief of Police

Lieutenants:

David J. Guillemette
Michael J. Nurse
Lynne I. Gourley *(retired August 21, 2012)*

Office Personnel:

Lorrie Wieman

Sergeants:

Joseph M. Cotter
Daniel J. O'Connell *(retired November 1, 2012)*
Peter D. Howell *(retired)*
Christopher P. McDermott
Michael T. Bondarek
Jason M. Keene
Joshua Bound
Bruce Lawrence *(provisional)*
Timothy Cavanaugh *(provisional)*

Detective Sergeant:
Terence Murphy

Detectives:
Albert J. Robichaud
Robert Brun

School Resource Officer:
Christa Cabral

Corporals:
David Legacy
Michael F. Hoadley

Officers:
David M. Malcolmson
Brian A. Bondarek
William R. Patton
Matthew O'Brien
Philip Anderson
Michael Wood
Shawn P. O'Neil
David Dwyer
Michael Gumbleton
Timothy Kane
Lauren Gilrein
Daniel Perkins
John Manley
Adam Trayner
Greg Jaroszuk
Brian Fernandes

Special Officers:
Richard White
James R. Spofford

PUBLIC HEALTH NURSE
508-833-8020
Joanne Geake, Public Health Nurse
Office Personnel:
Jeannette Scalese

PUBLIC LIBRARY
508-888-0625
Joanne Lamothe, Library Director
Personnel:
Cynthia B. Anderson
Doris L. Driscoll
Carol Bucci
Pamela J. Carmichael
Melissa Frye
Barbara Gill
Willa Grant
Colleen S. Hayes
Kathleen M. Johnson
Joann Latimer
Susan J. Laverty
Rebecca H. Lawrence
Stuart W. Parsons
Lauren L. Robinson
Vincent J. Sgro
Karen E. Varjian
Pat Vineis
Judith Werner

RECREATION DEPARTMENT
508-888-4361
Guy Boucher, Director
Janice Souza, Assistant Director

SANDWICH HOLLOWS GOLF COURSE
508-888-3384
John R. Johnson Jr., Director
Office Support: Jill McArdle
David B. Polidor, Superintendent
Jesse Schectman, Golf Operations Supervisor
David Tilly, Groundskeeper
Stanley Romano, Mechanic

TOWN COLLECTOR'S OFFICE
508-833-8012
E. Susan Flynn, Town Collector
Carol Ann Peterson, Assistant Town Collector
Office Personnel:
Warren Bovarnick
Sally Styche

TOWN CLERK'S OFFICE
508-888-0340
Taylor White, Town Clerk
Susan Lundquist, Assistant Town Clerk
Office Personnel:
Nicole King

TREASURER'S OFFICE
508-888-6508
William Jennings, Town Treasurer
Craig Mayen, Town Treasurer *(resigned October 19, 2012)*
Robin Cherry, Assistant Town Treasurer
Office Personnel:
Christine Brailey-Green
Linda Kiley

Report of the
HUMAN RESOURCES DEPARTMENT

During 2012, we saw many of our long-term employees retire. We congratulate them and thank them for their many years of service. The retirements created openings for many positions. We welcome many wonderful additions to the Town's staff. As we begin the New Year, we continue to fill positions where vacancies have occurred. With the high numbers of applications we receive for every position we post, we are reminded just how fortunate we are to be current Sandwich Town Employees.

Worker's Compensation/Line of Injury claims have continued to slightly decrease from last year, however their complexities have been markedly more challenging. We are hopeful that with additional safety training we will see a further decrease in claims. HR handles all WC/LOI claims for the both School and Town employees.

The Safety Committee continues to meet with MIIA Loss Control Manager Jeff Siena. The following departments: Fire, Police, DPW, Marina, Engineering, Golf, Recreation, Building, School Maintenance and Public Facilities can always be relied on to attend these meetings. Different training opportunities are discussed including driver training, back safety, etc. This all helps with keeping our safety standards up and injuries down. Once again, we participated in the MIIA Rewards program. This year we received a credit of $21,958 from MIIA for our efforts. This amount was credited towards our FY'13 premium for worker's compensation/auto liability/professional liability and property and casualty insurance. So far in FY'13, we have attended many workshops and two departments have applied for and received grants. Their efforts are appreciated as this only strengthens our safety abilities.

The Town continues to purchase health insurance through the Cape Cod Municipal Health Group (CCMHG), a Joint Purchase Group comprised of 53 public employers on Cape Cod and Martha's Vineyard.

We once again received a $600 grant from the CCMHG to support wellness programs. We used a portion of the funds to provide incentives to employees to attend Weight Watchers workshops. We reimbursed a portion of the participants cost if they completed at least 10 visits to a Weight Watchers meeting. We will continue to support wellness programs which help in keeping the health insurance rates as low as possible.

In July, the Board of Selectmen adopted changes to the Personnel Policies and Procedures. Many of the policies required updating to reflect changes made to state and federal laws. The Town Manager and several Department Heads assisted HR in updating the employee manual including the Town Collector, Town Accountant, IT Director, Police and Fire Chiefs and DPW Director/Town Engineer. It was a thorough process and we couldn't have done it without them.

The HR office continues to work closely with any department needing assistance. Since most everything we do is collaborative, we want to thank all Town departments for their continued assistance to us as well. We also continue to be committed to serving all Town of Sandwich employees both Town and School in the most efficient and effective way possible. We are proud and thankful to serve the residents of the Town of Sandwich.

Respectfully submitted,

Marie L. Buckner, Director
Janice L. Hagberg, Assistant Director

Report of the INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology Department provides computer hardware, software, network, and end user support for 25 municipal departments and its staff members.

For the Calendar Year of 2012, the I.T. Department continued to upgrade and enhance systems and equipment, along with assisting all Town departments with their specific IT needs.

At the Sandwich Town Meeting in May 2012, a second position was voted upon and added to the IT Department, which has had a positive impact on response times to all Town departments and Town staff members. Tammy Reil was hired as the Town's first Network Support Technician. As the technology needs of the Town have grown significantly over the last several years, Tammy's knowledge, experience, expertise, and professionalism are a welcome addition to the IT Department.

Additional technology enhancements have been made to the 2nd floor auditorium of Town Hall, to enhance presentations made at Selectmen's Meetings and other scheduled events. Many thanks to Bu Dunham, Doug Lapp, Kathy Coggeshall, Ted Hamilton, Bill Sewa (EOY 2012), Keith Raymond, Robbie Jarvis, Stefan Masse and th DPW Crew (that assisted with some of the installations), to make a of these enhancements possible.

Several departments are continuing to enhance their softwar skills, to utilize interdepartmental software features to streamline the day-to-day activities.

Scheduled hardware and software upgrades are constantly i the works, to prevent PC's and software from becoming too old an obsolete, and to increase staff productivity.

I would like to personally thank the Town Manager, Assistan Town Manager, all Department Heads, and all of the Town's staf members for their ongoing help, support, and assistance to the I.T Department.

Respectfully submitted,

Michael S. Twomey
Information Technology Director

Finance



Photo courtesy of Sandwich Archives

The Sandwich Brass Band at the railroad crossing on Jarves Street in the late 1800s.

Report of the TOWN ACCOUNTANT

In Accordance with Chapter 41, Section 61 of the Massachusetts General Laws, I herewith submit my Annual Report of the Town of Sandwich for the Fiscal Year July 1, 2011 to June 30, 2012.

I would like to thank the Board of Selectmen, Town Manager Bud Dunham, and all the employees of the various Town Departments for their cooperation and assistance during the past year. A special thanks to my staff, Phyllis O'Neill and Maryann Scarpellini whose hard work is greatly appreciated.

Respectfully submitted,

Doreen A. Guild
Town Accountant

TOWN OF SANDWICH RECEIPTS
FISCAL YEAR JULY 1, 2011 TO JUNE 30, 2012

GENERAL FUND REVENUES:		
TAXES:		
Personal Property	3,294,553.00	
Real Estate	43,898,568.00	
Excise Taxes	2,478,721.00	
Interest on Taxes/Assessments	392,464.00	
Lieu Taxes	8,745.00	
Room Tax	176,962.00	
Tax Lien Redemptions	646,354.00	
Betterments	38,961.00	
Total Taxes		**50,935,328.00**
LOCAL RECEIPTS:		
Parking Charges	28,806.00	
Landfill	708,798.00	
Departmental Revenue	228,352.00	
Licenses & Permits	582,368.00	
Court Fines	2,748.00	
Earnings on Investments	50,951.00	
Medicare/Medicaid Reimbursements	76,522.00	
Other	234,008.00	
Total Local Receipts		**1,912,553.00**
STATE REVENUE - Cherry Sheet:		
Abated Taxes	108,725.00	
Police Incentive	0.00	
Loss Taxes-State Owned Land	543,297.00	
In Lieu of taxes - Federal	575.00	
Lottery/Beano	953,340.00	
Veterans	4,656.00	
Charter School Assessment Reimbursment	877,527.00	
School Construction	1,418,438.00	
School-Aid-Chapter 70	6,376,393.00	
Total State Revenue		**10,282,951.00**
Total General Fund Revenues		**63,130,832.00**

SPECIAL REVENUES:		
School:		
School Lunch	679,812.00	
School Choice	264,971.00	
School Athletics	198,828.00	
Community School	1,632,371.00	
School Grants	1,829,138.00	
School Revolving	1,338,164.00	
Total School		5,943,284.00
Town:		
Federal Grants	288,963.00	
State Grants	416,653.00	
State Aid to Highways - Ch.90	881,359.00	
Reserve for Appropriation	1,315,842.00	
Marina	1,721,332.00	
CPA	1,719,880.00	
Other Special Revenue	457,124.00	
Donations / Gifts	660,326.00	
Other Revolving	289,110.00	
Total Town		7,750,589.00
Total Special Revenue:		**13,693,873.00**
CAPITAL PROJECTS / BOND ISSUES:		
School Construction BAN	2,250,000.00	
Municipal Buildings	0.00	
Land Bank - CPA	0.00	
Total Capital Projects:		**2,250,000.00**
TRUST FUNDS:		
Trust Funds	20,608.00	
Stabilization Fund	4,317.00	
Total Trust Funds		**24,925.00**
Enterprise Fund:		
Golf Course	918,720.00	
Total Enterprise Fund		**918,720.00**
AGENCY ACCOUNTS:		
Water Districts	2,558,290.00	
Withholdings	15,571,023.00	
Tailings	3,900.00	
State Licenses	22,090.00	
Special Details	234,301.00	
Clients Escrow	6,822.00	
School Activity	427,235.00	
Total Agency Accounts		**18,823,661.00**
TOTAL RECEIPTS ALL FUNDS:		**98,842,011.00**

TOWN OF SANDWICH DISBURSEMENTS
FISCAL YEAR JULY 1, 2011 TO JUNE 30, 2012

GENERAL FUND:		
General Government	3,662,227.00	
Protection Persons/Property	7,881,690.00	
Education	30,051,834.00	
Public Works	2,771,514.00	
Human Services	502,408.00	
Culture & Recreation	1,200,550.00	
Debt Accounts	4,180,017.00	
Assessments/		
Intergovernmental	2,349,315.00	
Employee Benefits	12,392,736.00	
Total General Fund		**64,992,291.00**
SPECIAL REVENUE ACCOUNTS:		
School:		
School Lunch	664,408.00	
School Choice	12,298.00	
School Grants	1,794,132.00	
Revolving Accounts	1,206,239.00	
School Athletics	199,270.00	
Community School	1,632,929.00	
Total School		**5,509,276.00**
Town:		
Federal Grants	63,239.00	
State Grants	355,426.00	
State Aid to Highways - Ch.90	881,359.00	
Donations / Gifts	582,148.00	
Reserve for Appropriation	1,271,132.00	
Marina	1,737,967.00	
Land Bank / CPA	2,418,183.00	
Other Special Revenue	416,595.00	
Other Revolving	599,702.00	
Total Town		**8,325,751.00**
Total Special Revenue Funds		**13,835,027.00**

CAPITAL PROJECTS:		
School Construction	200,037.00	
Municipal Buildings	12,195.00	
Total Capital Projects		**212,232.00**
TRUST ACCOUNTS:		
Trust Funds	10,275.00	
Stabilization Fund	0.00	
Total Trust Accounts		**10,275.00**
ENTERPRISE ACCOUNT:		
Golf Course	959,075.00	
Total Enterprise Fund		**959,075.00**
AGENCY ACCOUNTS:		
Water Districts	2,557,717.00	
Withholdings	15,562,600.00	
Tailings	10,196.00	
State Licenses	22,560.00	
Special Details	213,535.00	
Client Escrow	13,563.00	
School Activity	385,175.00	
Total Agency Accounts		**18,765,346.00**
TOTAL DISBURSEMENTS ALL FUNDS:		**98,774,246.00**

TOWN OF SANDWICH
APPROPRIATIONS AND EXPENDITURES SCHEDULE
Fiscal Year 2012

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Remaining	Appropriation Savings Closed	Balance Encumbered
General Government									
Operating budgets									
Moderator			1.00	1.00	-	1.00	-	-	
Selectmen/Administrator	70.00		377,656.00	335,655.08	35,107.96	370,763.04	6,962.96	6,962.96	
Personnel expenses			158,153.00	154,445.86		154,445.86	3,707.14	3,707.14	
Finance Committee			2,700.00	1,926.45	470.48	2,396.93	303.07	303.07	
Reserve Fund		(361,893.44)	38,106.56			-	38,106.56	38,106.56	
Accounting	13,500.00		211,862.00	158,125.87	49,683.31	207,809.18	4,052.82	4,052.82	
Assessing			341,087.00	314,220.11	26,667.50	340,887.61	199.39	199.39	
Treasurer			189,755.00	175,260.27	14,077.72	189,337.99	417.01	417.01	
Tax Collector			241,224.00	194,334.33	45,413.67	239,748.00	1,476.00	1,476.00	
Tax Title			25,000.00	-	24,563.29	24,563.29	436.71	436.71	
Legal		23,413.64	248,413.64	-	248,413.64	248,413.64	-	-	
Human Resources			143,842.00	132,669.89	4,781.34	137,451.23	6,390.77	6,390.77	
Town Clerk			156,990.00	144,361.79	7,182.21	151,544.00	5,446.00	5,446.00	
Elections & Registrations			45,000.00	10,150.11	30,416.73	40,566.84	4,433.16	4,433.16	
Natural Resources	152.00		309,048.00	244,168.93	64,672.44	308,841.37	358.63	358.63	
Planning & Development			153,133.00	107,625.45	19,208.66	126,834.11	26,298.89	26,298.89	
Facilities Management	1,906.86		476,510.86	152,225.47	297,193.46	449,418.93	27,091.93	27,091.93	
Town Reports			11,000.00	-	7,851.92	7,851.92	3,148.08	3,148.08	
Bind Town Records			1,000.00		507.10	507.10	492.90	492.90	
Data Processing	8,947.88		340,403.88	93,170.00	246,973.70	340,143.70	260.18	260.18	
Total operating budgets	***24,576.74***	***(338,479.80)***	***3,471,107.94***	***2,218,340.61***	***1,123,185.13***	***3,341,525.74***	***129,582.20***	***129,582.20***	-
Unclassified Accounts									
Medicare/FICA			494,091.00		466,207.69	466,207.69	27,883.31	27,883.31	
Property & Liability Insurance			825,000.00		604,112.81	604,112.81	220,887.19	220,887.19	
County Retirement Assessment	47,172.58		2,572,721.00		2,572,721.00	2,572,721.00	-	-	
Group Health Insurance			8,825,000.00		8,656,965.80	8,656,965.80	168,034.20	168,034.20	
Unemployment Compensation			125,000.00		92,728.46	92,728.46	32,271.54	32,271.54	
Articles									
SEIC Grant Agreement			50,000.00		50,000.00	50,000.00	-	-	
Building/Capital Purchase	23,362.24		19,460.96	476.89	476.89	18,984.07	-	-	18,984.07
FM Computer Software (FY'11 Cap)	24,925.00		24,925.00	620.00	620.00	24,305.00	-	-	24,305.00
Sandwich Promotions Fund	276.23		13,415.73	11,420.00	11,420.00	1,995.73	-	-	1,995.73
PD / Fire Joint Public Safety Build (FY'12 Cap)			125,000.00	86,728.00	86,728.00	38,272.00	-	-	38,272.00
Natural Resources Capital	8,509.37		8,509.37	6,102.74	6,102.74	2,406.63	-	-	2,406.63
Town Buildings Repairs			125,000.00	-	98,755.12	98,755.12	26,244.88	-	26,244.88
Old Sandwich Harbor Study (Stab. Fund)	9,108.08	-	9,108.08		2,700.00	2,700.00	6,408.08	-	6,408.08
Grist Mill Dam Repairs (Stab. Fund)			-			-	-	-	
Town Hall Prop Repairs (Stab. Fund)	1,658.24		1,658.24		1,658.24	1,658.24	-	-	
Data Process. Comp. Purch (Stab. Fund)			-			-	-	-	
Mirant Canal Plant Valuation			-			-	-	-	
Oakcrest Cove Improvements			-			-	-	-	
Ryder Property Improvements	49.73		-			-	-	-	
E. Sandwich Beach Improvements			-			-	-	-	
Workcamper Program Expansion			-			-	-	-	
Conservation Land Maps	2,153.50		2,153.50	-	-	-	2,153.50	-	2,153.50
Natural Resources Work Skiff			-			-	-	-	

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Appropriation Remaining	Savings Closed	Balance Encumbered
Annex Copier (FY'07 Capital)			-			-	-	-	
Assessing Software (FY'07 Capital)	1,000.00		1,000.00	-	1,000.00	1,000.00	-	-	
Natural Resources Dump Trailer (FY'07 Cap)	666.80		-			-	-	-	
Natural Resources Trail Maint (FY'07 Cap)	185.47		185.47	-	-	-	185.47	-	185.47
Natural Resources Capital Equip (FY'10 Cap)	804.96		804.96	-	-	-	804.96	-	804.96
Murkwood Prop Electric & Alarm (FY'07 Cap)	42.53		-			-	-	-	
Conservation Land Gates (FY'07 Cap)	250.00		250.00	-	-	-	250.00	-	250.00
Facilities Management Mower (FY'07 Cap)	196.78		-			-	-	-	
Facilities Management Flail Attach (FY'07 Cap)	609.15		-			-	-	-	
I.T. Technology (STM 9/25/06)			-			-	-	-	
ACO Vehicle-171 (FY'08 Cap)			-			-	-	-	
Conservation Land Imp (FY'08 Cap)	6.24		-			-	-	-	
Natural Resources Outboard Eng (FY'08 Cap)			-			-	-	-	
Natural Resources Shellfish Management	1,409.39		1,409.39		-	-	1,409.39	-	1,409.39
DNR Pick-up Replacement (FY'12 Cap)			40,000.00		40,000.00	40,000.00	-	-	
DNR Outboard Motor & Steering (FY'12 Cap)			15,000.00		13,249.30	13,249.30	1,750.70	-	1,750.70
Natural Res.-Beach Facility Imp. (FY'12 STM)			8,000.00		7,990.65	7,990.65	9.35	9.35	-
Total articles	***122,386.29***	***-***	***13,287,692.70***	***-***	***12,713,436.70***	***12,713,436.70***	***574,256.00***	***449,085.59***	***125,170.41***
	-								
Total General Government	***146,963.03***	***(338,479.80)***	***16,758,800.64***	***2,218,340.61***	***13,836,621.83***	***16,054,962.44***	***703,838.20***	***578,667.79***	***125,170.41***
Public Safety									
Operating budgets									
Police Department	1,200.00	307,059.15	3,455,329.15	3,190,521.27	253,734.44	3,444,255.71	11,073.44	(0.00)	11,073.44
Fire Department	14,723.57	6,420.65	3,961,567.22	3,555,649.10	404,913.61	3,960,562.71	1,004.51	(0.00)	1,004.51
Inspections			231,306.00	217,947.07	13,326.03	231,273.10	32.90	32.90	
Weights & Measures			200.00	-	-	-	200.00	200.00	
Emergency Management			5,250.00	-	5,218.87	5,218.87	31.13	31.13	
Forest Warden			1,500.00	-	1,429.68	1,429.68	70.32	70.32	
Bourne Shellfish (830)			4,000.00	-	4,000.00	4,000.00	-	-	
Greenhead Fly			1,500.00	-	1,500.00	1,500.00	-	-	
Total operating budgets	***15,923.57***	***313,479.80***	***7,660,652.37***	***6,964,117.44***	***684,122.63***	***7,648,240.07***	***12,412.30***	***334.35***	***12,077.95***
Articles									
PD Building Renovations (FY'07 Cap)			-			-	-	-	
FD Ambulance Defibrillators	400.61		400.61	-	-	-	400.61	-	400.61
PD Portable Radios (FY'10 Cap)			-			-	-	-	
PD Cell Block Upgrades (FY'12 Cap)			26,000.00	-	26,000.00	26,000.00	-	-	
PD Taser Purchase (FY'12 Cap)			9,000.00	-	8,515.13	8,515.13	484.87	0.00	484.87
FD Ambulance Replacement			200,000.00	-	200,000.00	200,000.00	-	-	
FD Vehicle Purchase			-			-	-	-	
FD Fire Engine Lease/Purchase			-			-	-	-	
FD Fire Prevent.Vehicle (FY'07 Cap)			-			-	-	-	
FD Remount Ambulance (FY'07 Cap)			-			-	-	-	
FD Station 2			-			-	-	-	
FD Replace Ambulance (FY'10 Cap)	72.90		72.90	-	72.90	72.90	-	-	
Inspectors Vehicle Purchase (FY'08 Cap)			-			-	-	-	
JSD Copier (FY'08 Cap)			-			-	-	-	
Civil Defense Comm Equip (FY'10 Cap)	2,627.28		2,627.28	-	2,520.85	2,520.85	106.43	0.00	106.43
Civil Defense Generator	343.65		343.65	-	341.55	341.55	2.10	(0.00)	2.10
Civil Defense-Operation Center			-			-	-	-	
Total articles	***3,444.44***	***-***	***238,444.44***	***-***	***237,450.43***	***237,450.43***	***994.01***	***0.00***	***994.01***
Total Public Safety	***19,368.01***	***313,479.80***	***7,899,096.81***	***6,964,117.44***	***921,573.06***	***7,885,690.50***	***13,406.31***	***334.35***	***13,071.96***

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Remaining	Appropriation Savings Closed	Balance Encumbered
Education									
Operating budgets									
School Department	2,550,934.51		31,810,210.51	21,781,683.48	6,450,095.90	28,231,779.38	3,578,431.13	156,394.27	3,422,036.86
Upper CC Regional Tech School			1,786,439.00		1,786,439.00	1,786,439.00	-	-	
Total operating budgets	***2,550,934.51***	-	***33,596,649.51***	***21,781,683.48***	***8,236,534.90***	***30,018,218.38***	***3,578,431.13***	***156,394.27***	***3,422,036.86***
Articles									
Remove HTW Underground Tank (FY'12 Cap)			10,000.00	-	10,000.00	10,000.00	-	-	
HTW School Zone Signals (FY'12 Cap)			7,500.00				7,500.00	-	7,500.00
School Safety Equip (FY'08 Cap)			-			-	-	-	
H.S. Auditorium Curtains (FY'08 Cap)			-			-	-	-	
Oak Ridge/Forestdale Roof Rep ('08 Cap)			-			-	-	-	
H T Wing Bldg. Study (Art. #4 FY'11 ATM)	25,793.00		25,793.00		- 23,616.00	23,616.00	2,177.00	-	2,177.00
Carpeting & Painting (FY'10 Cap)			-			-	-	-	
Thermal Windows (FY'10 Cap)			-			-	-	-	
Wastewater Treatment	10,372.01		10,372.01		-	-	10,372.01	-	10,372.01
H T Wing Windows/Roof (FY'08 Cap)			-			-	-	-	
H T Wing Triangular Windows (FY'09 Cap)			-			-	-	-	
SHS Field Maint/Imp. (Art. #5 FY'11)	34,480.00		34,480.00			-	34,480.00	-	34,480.00
Pick-Up and Plow (FY'11 Cap)	268.00		268.00			-	268.00	268.00	-
Sped Vehicles (FY'08 Cap)			-			-	-	-	
Oak Ridge Floor Cleaning Mach (FY'07 Cap)	400.44		400.44			-	400.44	400.44	-
Oak Ridge Window Repair (FY'07 Cap)	3,805.42		3,805.42			-	3,805.42	-	3,805.42
Total articles	***75,118.87***		***75,118.87***		-	***23,616.00***	***59,002.87***	***668.44***	***58,334.43***
Total Education	***2,626,053.38***	-	***33,689,268.38***	***21,781,683.48***	***8,270,150.90***	***30,051,834.38***	***3,637,434.00***	***157,062.71***	***3,480,371.29***
Public Works									
Operating budgets									
Engineering	900.00		124,493.00	113,810.54	10,502.14	124,312.68	180.32	180.32	
DPW - Highways	18,175.00		1,558,293.00	1,021,138.15	536,335.81	1,557,473.96	819.04	819.04	
Snow & Ice			250,010.00	19,243.99	213,086.36	232,330.35	17,679.65	17,679.65	
Streetlights			30,000.00	-	24,347.70	24,347.70	5,652.30	5,652.30	
DPW - Landfill	2,435.79		768,004.79	-	704,785.00	704,785.00	63,219.79	559.79	62,660.00
Total operating budgets	***21,510.79***	-	***2,730,800.79***	***1,154,192.68***	***1,489,057.01***	***2,643,249.69***	***87,551.10***	***24,891.10***	***62,660.00***
Articles									
Boardwalk Repairs			26,100.75		1,722.41	1,722.41	24,378.34	-	24,378.34
Engineering Vehicle Purchase (FY'11 Cap)	1,060.00		-			-			
Engineering Survey Laser Level (FY'10 Cap)			-			-	-	-	
Cemetery Capital Projects	4,300.83		4,300.83	-	-	-	4,300.83	-	4,300.83
DPW Truck w/Plow (FY'12 Cap)			45,000.00	-	39,604.00	39,604.00	5,396.00	-	5,396.00
DPW Pick-up & Plow (FY'10 Cap)	1,975.23		-			-	-	-	
DPW Basin Truck (FY'10 Cap)	1,758.50		-			-	-	-	
Landfill Wall Improv. (FY'12 Cap)			40,000.00	-	37,488.44	37,488.44	2,511.56	-	2,511.56
Road Taking Easement/Cotuit-Harlow (FY'12)			1.00		-	-	1.00	-	1.00
Landfill Trailer (FY'07 Cap)	161.70		161.70		-	-	161.70	161.70	-
Wastewater Plan Engineering (Stab. Fund)	32,250.00	25,000.00	57,250.00		49,450.00	49,450.00	7,800.00	-	7,800.00
Total articles	***41,506.26***	***25,000.00***	***172,814.28***	-	***128,264.85***	***128,264.85***	***44,549.43***	***161.70***	
Total Public Works	***63,017.05***	***25,000.00***	***3,076,429.35***	***1,154,192.68***	***1,617,321.86***	***2,771,514.54***	***132,100.53***	***25,052.80***	***107,047.73***

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Appropriation Remaining	Savings Closed	Balance Encumbered
Health and Human Services									
Operating budgets									
Health Department			167,616.00	157,416.61	7,858.31	165,274.92	2,341.08	2,341.08	
Nursing Department			128,938.00	100,942.71	20,994.29	121,937.00	7,001.00	7,001.00	
Social Services			21,200.00	-	21,200.00	21,200.00	-	-	
Council on Aging	117.89		152,232.89	137,959.63	12,928.73	150,888.36	1,344.53	1,344.53	
Veterans Services Benefits	2,000.00		20,000.00	-	6,973.06	6,973.06	13,026.94	13,026.94	
Veterans District Assessment (830)			23,992.00		23,991.17	23,991.17	0.83	0.83	
Disabilities Commissions			-			-	-	-	
Total operating budgets	***2,117.89***	-	***513,978.89***	***396,318.95***	***93,945.56***	***490,264.51***	***23,714.38***	***23,714.38***	-
Articles									
A13 FY05 ATM BOH Vehicle			-			-	-	-	
COA 12 Passenger Van (FY'10 Cap)			-			-	-	-	
HSB Copier (FY'07 Cap)			-			-	-	-	
BOH Mass Estuaries (FY'08/'09 Cap)	151,011.00		151,011.00	-	36,134.00	36,134.00	114,877.00	-	114,877.00
Total articles		-	***151,011.00***			***36,134.00***	***114,877.00***	-	
Total Health and Human Services	***153,128.89***	-	***664,989.89***	***396,318.95***	***130,079.56***	***526,398.51***	***138,591.38***	***23,714.38***	***114,877.00***
Cultural & Recreation									
Operating Budgets									
Library			892,196.00	657,482.00	234,714.00	892,196.00	-	-	
Youth Task Force			-			-	-	-	
Recreation Department			171,149.00	155,878.33	15,017.16	170,895.49	253.51	253.51	
Sandy Neck Beach Privileges			40,590.00	-	40,589.09	40,589.09	0.91	0.91	
DPW - Parks			35,850.00	-	35,517.11	35,517.11	332.89	332.89	
Hoxie House/Gristmill	20,705.82		63,705.82	29,199.32	14,139.11	43,338.43	20,367.39	-	20,367.39
Memorial Day			1,200.00	-	1,179.09	1,179.09	20.91	20.91	
Historic District			12,000.00	1,359.77	10,242.40	11,602.17	397.83	397.83	
Total operating budgets	***20,705.82***	-	***1,216,690.82***	***843,919.42***	***351,397.96***	***1,195,317.38***	***21,373.44***	***1,006.05***	***20,367.39***
Articles									
Recreation Playground & Skate Park (FY'12)			4,000.00	-	3,732.16	3,732.16	267.84	-	267.84
Recreation Portable PA System (FY'12 Cap)			1,500.00	-	1,500.00	1,500.00	-	-	
Recreation Sailboats A16 FY04 ATM			-			-	-	-	
G/M Walkways & Planking (FY'10 Cap)			-			-	-	-	
Library Flooring			-			-	-	-	
Library Building Repairs-HVAC	9,388.55		-			-	-	-	
Recreation Safety Equipment			-			-	-	-	
Elm Tree Management			-			-	-	-	
East Boat Basin			-			-	-	-	
Marina-Stabilization Vote	68,000.00		68,000.00	-	-	-	68,000.00	-	68,000.00
Total articles	***77,388.55***		***73,500.00***	-	***5,232.16***	***5,232.16***	***68,267.84***	-	***68,267.84***
Total Cultural and Recreation	***98,094.37***	-	***1,363,690.82***	***843,919.42***	***356,630.12***	***1,200,549.54***	***89,641.28***	***1,006.05***	***88,635.23***

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Remaining	Appropriation Savings Closed	Balance Encumbered
Debt Service									
Articles									
Short Term Debt			50,000.00		2,489.07	2,489.07	47,510.93	47,510.93	
Debt-Town Principal			1,937,588.00		1,937,587.73	1,937,587.73	0.27	0.27	
Debt-Town Interest			1,015,668.00		973,765.64	973,765.64	41,902.36	41,902.36	
Land Bank/CPA Debt Svc.			1,282,701.00		1,266,174.52	1,266,174.52	16,526.48	16,526.48	
Total articles/debt service	-	-	***4,285,957.00***	-	***4,180,016.96***	***4,180,016.96***	***105,940.04***	***105,940.04***	-
Total general fund	**3,106,624.73**	**0.00**	**67,738,232.89**	**33,358,572.58**	**29,312,394.29**	**62,670,966.87**	**4,820,951.74**	**891,778.12**	**3,929,173.62**
State and County Assessments						2,321,324.00			
X-fer to Waterways						8,952.00			
						65,001,242.87			

TOWN OF SANDWICH
COMBINED BALANCE SHEET
All Fund Types and Account Groups
June 30, 2012

Assets:	General	Special Revenue	Capital Projects	Enterprise Funds	Fiduciary & Trust Funds	Acct Group Long Term Obligation	Totals Only
Cash	$8,467,724	$9,510,327	$2,130,453	$477,331	$2,341,832		$22,927,668
Property Taxes:							
Real Estate	1,207,781						1,207,781
Personal Property	55,968						55,968
Other Receivables:							-
Motor Vehicle Exc.	311,852						311,852
Other Excise	11,995						11,995
Tax Liens	792,526	39,230					831,756
Special Assessment	287,605	34,694					322,298
Deferred Taxes	283,192						283,192
Tax Foreclosures	382,883	25,268					408,152
Due From Other Funds							-
Amts to be provided							-
Long Term Debt						29,191,255	29,191,255
Total Assets	**$11,801,527**	**$9,609,520**	**$2,130,453**	**$477,331**	**$2,341,832**	**$29,191,255**	**$55,551,918**
Liabilities & Fund Equity:							
Warrants Payable	371,390						371,390
Payroll Whhldgs	396,929						396,929
Def. Rev. PP & RE	1,177,682						1,177,682
Def. Rev. Other	2,070,053	99,193					2,169,246
Prov. For Abate	86,067						86,067
Notes Payable			2,250,000				2,250,000
Tailings	-						-
Agency Payables							-
Bonds Payable						29,191,255	29,191,255
Total Liabilities	**4,102,121**	**99,193**	**2,250,000**	**0**	**0**	**29,191,255**	**35,642,569**
Fund Equity:							
FB Res for Encumb.	3,929,174	1,221,361		107,311			5,257,846
FB Reserve Expendit.	2,137,550	511,112					2,648,662
Res. for Overlay	150,000						150,000
Res. for Overlay Deficit	(12,961)						(12,961)
FB Res. Open Space		59,897					59,897
FB Res. Historic		226,483					226,483
FB Res.Comm Hsng		176,408					176,408
Undesignated	1,495,644	7,315,066	(119,547)	370,020	2,341,832		11,403,015
Total Fund Equity	**7,699,407**	**9,510,327**	**-119,547**	**477,331**	**2,341,832**	**-**	**19,909,349**
Total Liab. & Fund Equity	**$11,801,527**	**$9,609,520**	**$2,130,453**	**$477,331**	**$2,341,832**	**$29,191,255**	**$55,551,918**

TOWN OF SANDWICH
STATEMENT OF INDEBTEDNESS
FY 2012

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2011	+ New Debt Issued	– Retirements	= Outstanding June 30, 2012	Interest Paid in FY 2012
Buildings	2,700,000.00		300,000.00	2,400,000.00	76,500.00
Departmental Equipment				0.00	
School Buildings	13,090,000.00		1,345,000.00	11,745,000.00	573,371.29
School – All Other				0.00	
Sewer				0.00	
Solid Waste				0.00	
Other Inside	9,914,626.29		938,119.73	8,976,506.56	388,116.02
SUB-TOTAL - INSIDE	**$25,704,626.29**	**$0.00**	**$2,583,119.73**	**$23,121,506.56**	**$1,037,987.31**

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2011	+ New Debt Issued	– Retirements	= Outstanding June 30, 2012	Interest Paid in FY 2012
Airport				0.00	
Gas / Electric Utility				0.00	
Hospital				0.00	
School Buildings				0.00	
Sewer				0.00	
Solid Waste				0.00	
Water				0.00	
Other Outside	6,346,982.00	0.00	277,234.00	6,069,748.00	279,186.85
SUB-TOTAL - OUTSIDE	**$6,346,748.00**	**$0.00**	**$277,234.00**	**$6,069,748.00**	**$279,186.85**
TOTAL - LONG TERM DEBT	**$32,051,608.29**	**$0.00**	**$2,860,353.73**	**$29,191,254.56**	**$1,317,174.16**

Short Term Debt	Outstanding July 1, 2011	+ Issued	– Retired	= Outstanding June 30, 2012	Interest Paid in FY 2012
RANs - Revenue Anticipation				0.00	
BANs - Bond Anticipation:					
Buildings				0.00	
School Buildings		2,250,000.00		2,250,000.00	989.07
Sewer				0.00	
Water				0.00	
Other BANs				0.00	
SANs - State Grant Anticipation				0.00	
FANs - Federal Grant Anticipation				0.00	
Other Short Term Debt	0.00	0.00	0.00	0.00	0.00
TOTAL - SHORT TERM DEBT	**$0.00**	**$2,250,000.00**	**$0.00**	**$2,250,000.00**	**$989.07**
GRAND TOTAL - ALL DEBT	**$32,051,608.29**	**$2,250,000.00**	**$2,860,353.73**	**$31,441,254.56**	**$1,318,163.23**

Report of the
COLLECTOR OF TAXES

2010 REAL ESTATE TAX			
OUTSTANDING - JULY 1, 2011	645.29	COLLECTED	0.00
COMMITTED FY 2012	0.00	ABATED	694.63
REFUNDED	694.63	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	645.29
TOTAL	**1,339.92**	**TOTAL**	**1,339.92**
2011 REAL ESTATE TAX			
OUTSTANDING - JULY 1, 2011	1,221,870.38	COLLECTED	691,885.52
COMMITTED FY 2012	0.00	ABATED	34,523.93
REFUNDED	17,379.53	TAX TITLE	471,316.31
DEFERRED	–25,361.00	OUTSTANDING - JUNE 30, 2012	16,163.15
TOTAL	**1,213,888.91**	**TOTAL**	**1,213,888.91**
2012 REAL ESTATE TAX			
OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	43,343,306.67
COMMITTED FY 2012	44,709,583.78	ABATED	238,995.32
REFUNDED	118,550.30	TAX TITLE	0.00
DEFERRED	–54,859.85	OUTSTANDING - JUNE 30, 2012	1,190,972.24
TOTAL	**44,773,274.23**	**TOTAL**	**44,773,274.23**
2010 COMMUNITY PRESERVATION ACT			
OUTSTANDING - JULY 1, 2011	17.26	COLLECTED	0.00
COMMITTED FY 2012	0.00	ABATED	20.84
REFUNDED	20.84	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	17.26
TOTAL	**38.10**	**TOTAL**	**38.10**
2011 COMMUNITY PRESERVATION ACT			
OUTSTANDING - JULY 1, 2011	35,067.52	COLLECTED	20,519.06
COMMITTED FY 2012	0.00	ABATED	195.94
REFUNDED	55.38	TAX TITLE	13,922.96
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	484.94
TOTAL	**35,122.90**	**TOTAL**	**35,122.90**
2012 COMMUNITY PRESERVATION ACT			
OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	1,301,480.52
COMMITTED FY 2012	1,341,287.81	ABATED	6,787.41
REFUNDED	1,171.83	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	34,191.71
TOTAL	**1,342,459.64**	**TOTAL**	**1,342,459.64**
2010 SANDWICH WATER DISTRICT REAL ESTATE TAX			
OUTSTANDING - JULY 1, 2011	46.54	COLLECTED	0.00
COMMITTED FY 2012	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	46.54
TOTAL	**46.54**	**TOTAL**	**46.54**
2011 SANDWICH WATER DISTRICT REAL ESTATE TAX			
OUTSTANDING - JULY 1, 2011	64,536.63	COLLECTED	36,431.62
COMMITTED FY 2012	0.00	ABATED	3,370.53
REFUNDED	978.08	TAX TITLE	23,667.69
DEFERRED	–907.22	OUTSTANDING - JUNE 30, 2012	1,137.65
TOTAL	**64,607.49**	**TOTAL**	**64,607.49**

2012 SANDWICH WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	2,099,817.
COMMITTED FY 2012	2,216,974.14	ABATED	61,846.
REFUNDED	4,544.03	TAX TITLE	0.
DEFERRED	–2,677.84	OUTSTANDING - JUNE 30, 2012	57,176.
TOTAL	**2,218,840.33**	**TOTAL**	**2,218,840.**

2011 NORTH SAGAMORE WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2011	3,165.80	COLLECTED	1,513.
COMMITTED FY 2012	0.00	ABATED	0.
REFUNDED	0.00	TAX TITLE	1,652.
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.
TOTAL	**3,165.80**	**TOTAL**	**3,165.**

2012 NORTH SAGAMORE WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	80,438.
COMMITTED FY 2012	85,424.25	ABATED	0.
REFUNDED	26.61	TAX TITLE	0.
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	5,012.
TOTAL	**85,450.86**	**TOTAL**	**85,450.**

2011 SANDWICH WATER DISTRICT COMMITTED ASSESSMENT

OUTSTANDING - JULY 1, 2011	1,409.61	COLLECTED	801.
COMMITTED FY 2012	0.00	ABATED	0.
REFUNDED	0.00	TAX TITLE	608.
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.
TOTAL	**1,409.61**	**TOTAL**	**1,409.**

2012 SANDWICH WATER DISTRICT COMMITTED ASSESSMENT

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	18,202.
COMMITTED FY 2012	19,096.73	ABATED	0.
REFUNDED	0.00	TAX TITLE	0.
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	894.
TOTAL	**19,096.73**	**TOTAL**	**19,096.**

2011 SANDWICH WATER DISTRICT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2011	1,047.28	COLLECTED	542.
COMMITTED FY 2012	0.00	ABATED	0.
REFUNDED	0.00	TAX TITLE	504.
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.
TOTAL	**1,047.28**	**TOTAL**	**1,047.**

2012 SANDWICH WATER DISTRICT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	7,218.
COMMITTED FY 2012	7,905.73	ABATED	8.
REFUNDED	0.00	TAX TITLE	0.
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	679.
TOTAL	**7,905.73**	**TOTAL**	**7,905.**

2011 STREET BETTERMENT

OUTSTANDING - JULY 1, 2011	199.06	COLLECTED	106.
COMMITTED FY 2012	0.00	ABATED	0.
REFUNDED	0.00	TAX TITLE	92.
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.
TOTAL	**199.06**	**TOTAL**	**199.**

2012 STREET BETTERMENT

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	6,328.94
COMMITTED FY 2012	6,421.91	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	92.97
TOTAL	**6,421.91**	**TOTAL**	**6,421.91**

2011 STREET BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2011	156.84	COLLECTED	95.48
COMMITTED FY 2012	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	61.36
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**156.84**	**TOTAL**	**156.84**

2012 STREET BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	2,914.66
COMMITTED FY 2012	2,976.79	ABATED	6.35
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	55.78
TOTAL	**2,976.79**	**TOTAL**	**2,976.79**

2012 BEACH BERM BETTERMENT

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	16.84
COMMITTED FY 2012	16.84	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**16.84**	**TOTAL**	**16.84**

2011 BEACH BERM BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	9.13
COMMITTED FY 2012	9.13	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**9.13**	**TOTAL**	**9.13**

2011 SEPTIC BETTERMENT

OUTSTANDING - JULY 1, 2011	627.50	COLLECTED	327.50
COMMITTED FY 2012	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	300.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**627.50**	**TOTAL**	**627.50**

2012 SEPTIC BETTERMENT

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	17,332.69
COMMITTED FY 2012	18,537.69	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	1,205.00
TOTAL	**18,537.69**	**TOTAL**	**18,537.69**

2011 SEPTIC BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2011	395.63	COLLECTED	245.63
COMMITTED FY 2012	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	150.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**395.63**	**TOTAL**	**395.63**

2012 SEPTIC BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	8,817.0
COMMITTED FY 2012	9,133.03	ABATED	0.0
REFUNDED	0.00	TAX TITLE	0.0
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2012	316.0
TOTAL	**9,133.03**	**TOTAL**	**9,133.0**

2011 SANDWICH WATER DISTRICT WATER LIEN

OUTSTANDING - JULY 1, 2011	6,425.15	COLLECTED	4,398.9
COMMITTED FY 2012	0.00	TAX TITLE	1,687.9
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012 3	38.3
TOTAL	**6,425.15**	**TOTAL**	**6,425.1**

2012 SANDWICH WATER DISTRICT WATER LIEN

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	39,210.8
COMMITTED FY 2012	44,134.27	TAX TITLE	0.0
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	4,923.4
TOTAL	**44,134.27**	**TOTAL**	**44,134.2**

2007 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	12,299.97	COLLECTED	0.0
COMMITTED FY 2012	0.00	ABATED	12,299.9
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	0.0
TOTAL	**12,299.97**	**TOTAL**	**12,299.9**

2008 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	10,998.77	COLLECTED	–585.9
COMMITTED FY 2012	0.00	ABATED	11,584.7
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	0.0
TOTAL	**10,998.77**	**TOTAL**	**10,998.7**

2009 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	16,243.91	COLLECTED	5,594.41
COMMITTED FY 2012	0.00	ABATED	2,655.32
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	7,994.18
TOTAL	**16,243.91**	**TOTAL**	**16,243.91**

2010 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	16,876.27	COLLECTED	1,799.53
COMMITTED FY 2012	0.00	ABATED	4,585.21
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	10,491.53
TOTAL	**16,876.27**	**TOTAL**	**16,876.27**

2011 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	31,153.52	COLLECTED	12,025.08
COMMITTED FY 2012	0.00	ABATED	3,319.05
REFUNDED	90.19	OUTSTANDING - JUNE 30, 2012	15,899.58
TOTAL	**31,243.71**	**TOTAL**	**31,243.71**

2012 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	3,278,455.89
COMMITTED FY 2012	3,302,460.18	ABATED	5,066.72
REFUNDED	2,645.44	OUTSTANDING - JUNE 30, 2012	21,583.01
TOTAL	**3,305,105.62**	**TOTAL**	**3,305,105.62**

2007 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	968.87	COLLECTED	0.00
COMMITTED FY 2012	0.00	ABATED	968.87
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**968.87**	**TOTAL**	**968.87**

2008 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	965.37	COLLECTED	–35.07
COMMITTED FY 2012	0.00	ABATED	1,000.44
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**965.37**	**TOTAL**	**965.37**

2009 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	1,242.32	COLLECTED	437.44
COMMITTED FY 2012	0.00	ABATED	169.76
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	635.12
TOTAL	**1,242.32**	**TOTAL**	**1,242.32**

2010 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	1,164.71	COLLECTED	127.68
COMMITTED FY 2012	0.00	ABATED	281.65
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	755.38
TOTAL	**1,164.71**	**TOTAL**	**1,164.71**

2011 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	2,020.45	COLLECTED	766.70
COMMITTED FY 2012	0.00	ABATED	201.42
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	1,052.33
TOTAL	**2,020.45**	**TOTAL**	**2,020.45**

2012 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	226,716.09
COMMITTED FY 2012	228,253.11	ABATED	237.72
REFUNDED	52.17	OUTSTANDING - JUNE 30, 2012	1,351.47
TOTAL	**228,305.28**	**TOTAL**	**228,305.28**

2007 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	15.45	COLLECTED	0.00
COMMITTED FY 2012	0.00	ABATED	15.45
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**15.45**	**TOTAL**	**15.45**

2008 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	4.62	COLLECTED	0.00
COMMITTED FY 2012	0.00	ABATED	4.62
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**4.62**	**TOTAL**	**4.62**

2010 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	13.53	COLLECTED	9.23
COMMITTED FY 2012	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	4.30
TOTAL	**13.53**	**TOTAL**	**13.53**

2011 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	40.80	COLLECTED	26.13
COMMITTED FY 2012	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	14.67
TOTAL	**40.80**	**TOTAL**	**40.80**

2012 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	375.07
COMMITTED FY 2012	402.46	ABATED	3.12
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	24.27
TOTAL	**402.46**	**TOTAL**	**402.46**

2008 MOTOR VEHICLE TAX

OUTSTANDING - JULY 1, 2011	20,159.70	COLLECTED	2,200.09
COMMITTED FY 2012	0.00	ABATED	149.17
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	17,810.44
TOTAL	**20,159.70**	**TOTAL**	**20,159.70**

2009 MOTOR VEHICLE TAX COLLECTED **7,777.08**

OUTSTANDING - JULY 1, 2011	26,336.86	ABATED	538.65
COMMITTED FY 2012	0.00	ADJUSTMENTS	0.00
REFUNDED	262.92	OUTSTANDING - JUNE 30, 2012	18,284.05
TOTAL	**26,599.78**	**TOTAL**	**26,599.78**

2010 MOTOR VEHICLE TAX COLLECTED **27,966.13**

OUTSTANDING - JULY 1, 2011	53,340.31	ABATED	1,827.86
COMMITTED FY 2012	84.59	ADJUSTMENTS	0.00
REFUNDED	1,236.03	OUTSTANDING - JUNE 30, 2012	24,866.94
TOTAL	**54,660.93**	**TOTAL**	**54,660.93**

2011 MOTOR VEHICLE TAX COLLECTED **379,819.86**

OUTSTANDING - JULY 1, 2011	195,912.21	ABATED	31,705.63
COMMITTED FY 2012	249,114.00	ADJUSTMENTS	0.00
REFUNDED	14,384.26	OUTSTANDING - JUNE 30, 2012	47,884.98
TOTAL	**459,410.47**	**TOTAL**	**459,410.47**

2012 MOTOR VEHICLE TAX

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	2,071,688.44
COMMITTED FY 2012	2,330,909.65	ABATED	73,198.91
REFUNDED	16,931.49	OUTSTANDING - JUNE 30, 2012	202,953.79
TOTAL	**2,347,841.14**	**TOTAL**	**2,347,841.14**

2007 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2011	3,375.50	COLLECTED	45.50
COMMITTED FY 2012	0.00	ABATED	3,330.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	0.00
TOTAL	**3,375.50**	**TOTAL**	**3,375.50**

2008 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2011	3,829.08	COLLECTED	117.00
COMMITTED FY 2012	0.00	ABATED	44.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2012	3,668.08
TOTAL	**3,829.08**	**TOTAL**	**3,829.08**

009 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2011	2,538.50	COLLECTED	247.36
COMMITTED FY 2012	0.00	ABATED	612.00
REFUNDED	30.36	OUTSTANDING - JUNE 30, 2012	1,709.50
TOTAL	**2,568.86**	**TOTAL**	**2,568.86**

010 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2011	3,163.32	COLLECTED	237.58
COMMITTED FY 2012	0.00	ABATED	915.00
REFUNDED	134.58	OUTSTANDING - JUNE 30, 2012	2,145.32
TOTAL	**3,297.90**	**TOTAL**	**3,297.90**

011 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2011	3,964.00	COLLECTED	565.31
COMMITTED FY 2012	0.00	ABATED	1,087.68
REFUNDED	115.99	OUTSTANDING - JUNE 30, 2012	2,427.00
TOTAL	**4,079.99**	**TOTAL**	**4,079.99**

012 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2011	0.00	COLLECTED	17,144.73
COMMITTED FY 2012	20,857.00	ABATED	1,839.79
REFUNDED	172.52	OUTSTANDING - JUNE 30, 2012	2,045.00
TOTAL	**21,029.52**	**TOTAL**	**21,029.52**

COLLECTIONS NOT TAX FY 2012

TITLE 5 - SEPTIC PRINCIPAL	886.45
TITLE 5 - SEPTIC INTEREST	445.41
TRANSFER STATION	227,225.50
BEACH STICKERS	158,005.00

Report of the FINANCE COMMITTEE

After close scrutiny and much discussion, the FY 2013 budget was presented and passed at the Annual Town Meeting on May 7, 2012 as recommended by the Board of Selectmen and the Finance Committee. This budget was adjusted slightly at a Special Town Meeting held on October 22, 2012 after the state finalized its budget and state aid figures.

The adjusted FY 2013 budget calls for a total expenditure of $68,652,737 representing an increase of $2,457,780 (3.7%) over the FY 2012 budget.

There are a number of fiscal impacts and financial decisions facing us, any one of which could have significant implications for our town, our financial condition and our tax rates. As always, the Finance Committee continues to balance these future issues against our current needs in our decision making process.

- The town is currently planning to present to voters a proposal for a combined Police and Fire public safety facility. The proposal will be for the most significant enhancement of our public safety facilities in decades. The cost is estimated to be $30 million. At the time this report is being written, the Finance Committee has yet to make a formal recommendation on the proposal. We will carefully examine the details, weigh the pros and cons and make our recommendation to voters prior to the May 2013 Annual Town Meeting.

- Town leaders and administrative staff are acutely aware, and appropriately concerned about beach and dune erosion that continues to occur at alarming rates. This problem jeopardizes the safety and well-being of numerous residents, structures and infrastructure along the coastline. The town has already invested hundreds of thousands of dollars and a great deal of man-hours on feasibility studies, engineering plans and permitting. However, a major additional financial investment is required to see these plans through.

- As more charter school options become available for Sandwich students, our tuition assessment continues to increase from year to year at staggering rates. In FY 2006 the actual cost (assessment - reimbursement) of charter school tuition was $200,000 but it has increased sharply every year since. In FY 2014 that number very well could be over $1.6 million with no indication this trend has stabilized yet. Unlike the issues described in the previous two bullets, this expense comes to us as an assessment from the state and there is no choice but to budget for it.

The objective of the Finance Committee is to provide meaningful financial advice and recommendations to the Board of Selectmen and the voters of Sandwich. The current Finance Committee is comprised of nine members with varied backgrounds and areas of expertise. Each member is an active and valuable contributor, resulting in a very strong committee.

Respectfully submitted,

William Diedering, Chair
Paul Sylvia, Vice-Chair
Linda Bliss
Courtney Bridge
Thomas R. Hickey
Paul C. Kilty
Gene Parini
John D. Vibberts
Ellen Yaffe

Report of the
TOWN TREASURER

I would like to thank the Board of Selectmen, Town Manager, and the employees of all the other Town Departments for their assistance and cooperation throughout the past year. I would like to especially thank my staff, Robin Cherry, Christine Brailey-Greene, and Linda Kiley for their dedication, support, and hard work which is greatly appreciated.

Respectfully submitted,

Craig F. Mayen
Town Treasurer

TREASURER'S SUMMARY
FY 12 – July 1, 2011 to June 30, 2012

General Cash Summary	Date	Amount
Cash Checking Account	6/30/11	$6,303,241.14
Investments	6/30/11	$14,653,724.67
Receipts	7/01/02-6/30/03	
	7/01/11-6/30/12	$80,182,456.98
Disbursements	7/01/02-6/30/03	
	7/01/11-6/30/12	$78,211,754.46
Total Cash 6/30/12		**$22,927,668.33**

Statement of Accounts Balance 6/30/12	
General Funds: Checking	$3,561,249.34
General Funds: Investments	$11,735,926.33
Marina	$793,478.86
Hoxie House	$33,473.57
Wastewater Treatment	$44,763.88
Stabilization	$838,560.72
Municipal Golf Course	$497,548.59
Landbank	$3,144,969.24
Other Special Revenue	$415,915.29
Trust Funds	$1,861,782.51
Total Cash 6/30/12	**$22,927,668.33**

Earnings on Investments on Various Accounts	
General Cash	$50,950.98
Marina	$1,989.02
Hoxie House	$71.58
Stabilization	$4,316.88
Boardwalk	$2.37
Golf Course	$1,071.97
CPA Fund	$6,807.14
Total Interest 6/30/12	**$65,209.94**

Treasurer's Trust Funds

Various Funds:	Original Bequest	Balance 07/012011	Additional Bequest	Interest Income	Withdrawals	Balance 6/30/2012
Cemetery Funds:						
Bayview Cemetery						
Sale of Lots & Graves	$ –	$8,061.36		$16.40		$8,077.76
Perpetual Care	$21,151.35	$73,860.42	$480.08	$163.87		$74,504.37
Cedarville Cemetery	$15,200.00	$67,319.58		$136.89		$67,456.47
Forestdale Cemetery	$720.47	$4,861.05		$9.89		$4,870.94
Freeman Cemetery	$1,272.89	$11,905.45		$24.20		$11,929.65
Mt. Hope Cemetery	$4,550.00	$21,109.92		$42.94		$21,152.86
Old Town Cemetery	$1,200.00	$22,450.94		$45.65		$22,496.59
St. Peter's Cemetery	$550.00	$1,453.07		$2.98		$1,456.05
Spring Hill Cemetery	$800.00	$833.53		$1.69		$835.22
Wakeby Cemetery	$1,600.00	$18,407.52		$37.43		$18,444.95
New Town Cemetery	$ –	$ –				$ –
Sale of Lots & Graves	$ –	$274,576.46	$13,000.00	$549.03		$288,125.49
Perpetual Care	$ –	$303,338.27	$5,800.00	$559.13	$(22,000.00)	$287,697.40
Totals	**$47,044.71**	**$808,177.57**	**$19,280.08**	**$1,590.10**	**$(22,000.00)**	**$807,047.75**
Law Enforcement Funds:	$ –	$3,211.05	$115,311.05	$121.78		$118,643.88
Totals	**$ –**	**$3,211.05**	**$115,311.05**	**$121.78**	**$ –**	**$118,643.88**
Miscellaneous Funds:						
Dr. Samuel M. Beale, Jr.	$3,900.69	$8,973.78		$18.23		$8,992.01
Nurse Brennan Funds	$ –	$36,278.04	$4,990.88	$78.91		$41,347.83
Edwin Brown Beautification	$930.00	$1,406.90		$2.86		$1,409.76
H. Eugene Carr	$100.00	$253.38		$0.50		$253.88
Lots 451 + 452 Dillingham	$1,200.00	$16,275.81		$33.09		$16,308.90
Eaton Fund	$5,100.00	$6,085.50		$12.37		$6,097.87
Mary I. Freeman Nursing	$1,000.00	$1,033.70		$2.12		$1,035.82
Raymond Hamblin Boy Scout	$630.00	$1,173.25		$2.38		$1,175.63
Nye Monument	$100.00	$2,342.17		$4.77		$2,346.94
Post War Rehab Fund	$ –	$1,303.45		$2.63		$1,306.08
Tupper Family	$500.00	$5,070.43		$10.29		$5,080.72
Council On Aging – Tuttle	$1,433.06	$8,126.38		$16.52		$8,142.90
Robert Black Friendship	$23,727.58	$41,985.33		$85.36		$42,070.69
Totals	**$38,621.33**	**$130,308.12**	**$4,990.88**	**$270.03**	**$ –**	**$135,569.03**
School Scholarship Funds:						
Jack Alves	$300.00	$3,375.59	$150.00	$7.06		$3,532.65
Mary C. Baker	$25,000.00	$31,778.00		$64.17	$(500.00)	$31,342.17
Sarah J. Bradley	$1,000.00	$1,326.85		$2.73		$1,329.58
Hannah B. Belcher	$2,000.00	$3,048.97		$6.20		$3,055.17
Eugene S. Clark, Jr.	$40,015.49	$51,917.12		$105.34	$(500.00)	$51,522.46
John F. Clayton	$9,647.62	$13,542.13		$27.54		$13,569.67
Timothy Colombo	$8,335.00	$10,645.01	$3,575.00	$23.31		$14,243.32
Paul C. Ewer, Jr.	$2,485.00	$3,727.44		$7.45	$(150.00)	$3,584.89
Wayne H. Gilmore	$10,864.00	$13,192.26		$26.37	$(500.00)	$12,718.63
Mary E. & Henry L. Hall	$16,506.40	$19,126.79		$38.89		$19,165.68
William M. Harrison	$10,000.00	$14,185.80		$28.57	$(300.00)	$13,914.37
Alvah B. Holway	$1,000.00	$1,871.84		$3.74	$(100.00)	$1,775.58
David B. Laffoon	$1,160.00	$2,712.70	$600.00	$6.00	$(100.00)	$3,218.70
Sylvester McGinn	$10,000.00	$14,020.64		$28.51		$14,049.15
Sandwich Academy	$325.00	$1,494.38		$3.04		$1,497.42
Elizabeth T. Vanbuskirk	$6,838.00	$13,104.16		$26.65		$13,130.81
George S. Wing	$4,000.00	$5,462.92		$10.98	$(150.00)	$5,323.90
Eva G. Strain	$184,255.29	$322,738.99	$2,006.90	$760.85	$(2,000.00)	$323,506.74
Annie Chamberlain	$4,133.80	$4,912.54		$9.87	$(150.00)	$4,772.41
Heather Kull	$583.00	$878.33		$1.77		$880.10
John & Ruth Tyback	$10,420.00	$34,264.24	$50.00	$68.78	$(1,000.00)	$33,383.02
Donald Long	$5,625.00	$6,853.11		$13.80	$(150.00)	$6,716.91
Frances Silva	$2,200.00	$2,283.91		$4.66		$2,288.57
Class Of 2000	$4,000.00	$4,315.75		$8.61	$(200.00)	$4,124.36
Totals	**$360,693.60**	**$580,779.47**	**$6,381.90**	**$1,284.89**	**$(5,800.00)**	**$582,646.26**
Combined Library Funds	$216,687.71	$217,447.87		$427.72		$217,875.59
Totals	**$216,687.71**	**$217,447.87**	**$ –**	**$427.72**	**$ –**	**$217,875.59**
Grand Totals	**$663,047.35**	**$1,739,924.08**	**$145,963.91**	**$3,694.52**	**$(27,800.00)**	**$1,861,782.51**

WAGE REPORT– 2012

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Abbott, Amy	Teacher	48,565.92	0	0	0	48,565.92
Abbott, Joanne	School Lunch	13,544.44	257.32	0	0	13,801.76
Abel, Cayla	Recreation	2,118.39	0	0	0	2,118.39
Ahari, Kathleen	Transportation	23,064.14	2,722.63	354.63	0	26,141.40
Ahlgren, Merry Sue	Tutors	262.50	0	0	0	262.50
Ahonen, Cheryl A.	School Lunch	5,832.88	650.00	0	0	6,482.88
Ahonen, Jean A.	Teacher	74,648.64	3,300.00	0	0	77,948.64
Aiello, Kim	Educational Support Personnel	19,710.92	782.32	0	0	20,493.24
Alcorn, Therese M.	Teacher	68,805.96	2,300.00	0	0	71,105.96
Aldrich, Justin A.	Substitutes	2,794.00	0	0	0	2,794.00
Aldrich, Kathryn	Teacher	47,134.75	962.50	0	0	48,097.25
Allen, Devorah L.	Substitutes	420.00	0	0	0	420.00
Allietta, Patricia C.	Teacher	69,792.44	3,015.28	0	0	72,807.72
Almas, Laura	Substitutes	1,922.00	0	0	0	1,922.00
Ames, David G.	Fire Special Detail	0	861.00	0	0	861.00
Ames, David G.	Fire	57,916.05	645.00	37,148.39	50.00	95,759.44
Ames, Scott	Fire Special Detail	0	1,288.00	0	0	1,288.00
Ames, Scott	Fire	62,373.92	6,598.72	26,739.01	50.00	95,761.65
Amons, Barbara Ann	School Lunch	1,078.44	0	0	0	1,078.44
Andersen, Mary Beth	School Lunch	8,031.10	550.00	0	0	8,581.10
Anderson, Chenel L.	Transportation	10,162.01	0	13.00	0	10,175.01
Anderson, Cynthia B.	Library	43,107.06	375.00	0	0	43,482.06
Anderson, Michelle J.	Child Care Center	11,519.98	0	0	0	11,519.98
Anderson, Philip H.	Police	58,382.00	0	18,166.58	0	76,548.58
Anderson, Philip H.	Police Special Detail	0	3,248.96	0	0	3,248.96
Anderson, Robert	Municipal Golf Course	1,731.60	0	0	0	1,731.60
Anderson-Walsh, Heidi	Secretarial	43,024.80	850.00	0	0	43,874.80
Andreotti, Cassandra M.	Community School	3,017.54	2,404.52	3.94	0	5,426.00
Andrews, Dwight D.	East Boat Basin	6,974.00	0	156.75	0	7,130.75
Angelique, Young	Community School	410.50	0	0	0	410.50
Archambeault Jr., Leo	Custodians	40,544.32	2,860.38	1,797.18	250.00	45,451.88
Archambeault, Carol A.	Teacher	69,657.16	0	0	0	69,657.16
Arki, Courtney M.	Community School	600.00	0	0	0	600.00
Arnold, Alexandra En	Child Care Center	9,679.84	0	0	0	9,679.84
Arrimour, Lindsey M.	Teacher	44,171.52	1,988.42	0	0	46,159.94
Arsanis, Elaine M.	Teacher	19,872.32	0	0	0	19,872.32
Auclair, Richard	Custodians	38,316.66	404.58	1,048.44	250.00	40,019.68
Austin, Michelle J.	Administration	106,506.42	1,500.00	0	0	108,006.42
Austin, Samantha R.	Teacher	21,345.54	2,018.75	0	0	23,364.29
Avery, Ellen M.	Child Care Center	32,151.45	0	69.52	0	32,220.97
Aycock, C. David	Teacher	70,081.29	18,522.50	0	0	88,603.79
Aycock, Stephanie S.	Community School	150.00	0	0	0	150.00
Babineau, Kathleen	Teacher	57,791.68	4,562.50	0	0	62,354.18
Bach, Gilbert W.	Coaching	0	4,883.00	0	0	4,883.00
Backholm, Jessica T.	Community School	455.00	0	0	0	455.00
Bahman, Susan D.	Teacher	74,648.64	1,800.00	0	0	76,448.64
Baker, Kim	Community School	30.00	0	0	0	30.00
Balcom, Anne	Educational Support Personnel	19,920.55	1,576.20	0	0	21,496.75
Balkam, Pamela J.	Educational Support Personnel	20,141.69	2,021.82	0	0	22,163.51
Balkam, Sarah R.	Child Care Center	407.29	0	0	0	407.29
Balmes, Wyatt J.	Municipal Golf Course	293.67	212.67	0	0	506.34
Bamert, Anita J.	Community School	5,296.50	0	0	0	5,296.50
Barber III, George F.	Substitutes	3,850.00	0	0	0	3,850.00
Barber, Marcus J.	Department of Public Works	13,037.75	0	12.38	0	13,050.13
Barbosa, Dianna L.	Administration	45,621.31	720.00	0	0	46,341.31
Barr, Alyssa C.	Child Care Center	1,103.78	0	0	0	1,103.78
Bartlett Jr., Donald A.	Transportation	3,518.69	211.21	0	0	3,729.90
Bartlett, Derek W.	Community School	105.00	0	0	0	105.00
Bartlett, Joyce	Department of Public Works	49,756.40	425.00	91.60	0	50,273.00
Bartlett-Kelly, Ann	Teacher	67,100.80	3,972.00	0	0	71,072.80

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Baslik, Katherine R.	Substitutes	280.00	0	0	0	280.0
Bassett, Marilyn	Planning & Development	43,030.54	1,896.47	400.33	0	45,327.3
Baumgartner, Nicole	Teacher	32,928.96	2,585.31	0	0	35,514.2
Baumhoff, Martin W.	Fire Special Detail	0	943.00	0	0	943.0
Baumhoff, Martin W.	Fire	63,949.01	415.00	26,073.44	50.00	90,487.4
Beane, Pamela Ann	Educational Support Personnel	18,946.04	248.78	0	0	19,194.8
Beaton, Dianne L	Transportation	22,154.94	2,323.97	75.88	0	24,554.7
Bechard, Shannon O	Teacher	61,148.20	525.00	0	0	61,673.2
Beikes, Linda	Educational Support Personnel	19,198.90	0	0	0	19,198.9
Benedict, David H	Department of Public Works	3,213.00	0	0	0	3,213.0
Bennett, Carolyn	Substitutes	2,030.00	0	0	0	2,030.0
Bennett, Charles	Department of Public Works	4,776.50	0	0	0	4,776.5
Bentley, Paul W.	Coaching	4,883.00	0	0	0	4,883.0
Berard, Melissa R.	Community School	325.00	0	0	0	325.0
Berisha, Ylber S.	Department of Public Works	47,389.20	1,779.20	2,799.09	300.00	52,267.4
Berry, Elaine M.	Teacher	61,286.84	2,725.00	0	0	64,011.8
Bertucci Hartney, Jessica	Substitutes	1,672.00	0	0	0	1,672.0
Beveridge, Irving C.	Community School	130.00	0	0	0	130.0
Birch, Donna L.	Transportation	5,642.69	0	0	0	5,642.6
Birmingham, Stephen J.	Educational Support Personnel	18,341.45	675.00	0	0	19,016.4
Black III, Robert R.	Fire	40,344.48	40,120.71	16,802.50	50.00	97,317.6
Black IV, Robert R.	Fire Special Detail	0	3,280.00	0	0	3,280.0
Black IV, Robert R.	Fire	64,517.00	0	11,972.51	50.00	76,539.5
Black, Kara	Teacher	47,455.12	0	0	0	47,455.1
Blackington, Jennifer A.	Teacher	20,897.00	5,929.30	0	0	26,826.3
Blades, Thomas A.	Custodians	1,091.69	0	0	0	1,091.6
Blake, Jean M.	Substitutes	6,710.00	225.00	0	0	6,935.0
Blount, Stacey L.	Teacher	69,657.16	2,300.00	0	0	71,957.1
Bobal, Dawne S.	Community School	2,695.00	0	0	0	2,695.0
Boffetti, John R.	Municipal Golf Course	885.94	0	0	0	885.9
Bohnenberger, Anna D.	Community School	350.00	0	0	0	350.0
Bokanovich, Teagan A.	Recreation	2,238.75	0	0	0	2,238.7
Boley, Brian C.	Custodians	0	123.00	0	0	123.0
Bondarek, Brian A.	Police Special Detail	0	2,296.00	0	0	2,296.0
Bondarek, Brian A.	Police	46,562.60	0	3,701.70	0	50,264.3
Bondarek, Michael T.	Police	71,477.34	14,150.50	10,247.98	0	95,875.8
Booras, Ellin	Administration	116,883.50	0	0	0	116,883.5
Booth, James A.	Maintenance Supervisors	55,421.24	0	1,031.03	350.00	56,802.2
Boucher, Guy J.	Recreation	64,302.98	0	0	0	64,302.9
Bound, Emma	Recreation	3,059.00	69.00	51.75	0	3,179.7
Bound, Joshua	Police	90,251.20	0	50,299.21	0	140,550.4
Bound, Joshua	Police Special Detail	0	10,683.46	0	0	10,683.4
Bova, Jaclyn M.	Substitutes	70.00	0	0	0	70.0
Bovarnick, Warren H.	Tax Collector	43,536.85	425.00	0	0	43,961.8
Bovat, Sandra J.	Educational Support Personnel	19,710.92	822.32	0	0	20,533.2
Brackett, Doreen J.	Substitutes	5,110.00	0	0	0	5,110.0
Bradbury, Erin L.	Hoxie House	1,381.50	0	36.00	0	1,417.5
Bradley, Keith F.	Community School	968.27	0	0	0	968.2
Brady, Clare M.	Teacher	74,767.52	1,555.50	0	0	76,323.0
Brady, David W.	Custodians	7,564.65	0	0	0	7,564.6
Brady, Ellen K.	Community School	150.00	0	0	0	150.0
Brady, Stephanie	School Lunch	27,059.66	1,308.25	0	0	28,367.9
Brailey-Greene, Christine	Treasurer	35,397.90	0	0	0	35,397.9
Brennan, Lynda J.	Teacher	1,806.25	1,305.00	0	0	3,111.2
Bressler, Ronda B.	Substitutes	1,260.00	0	0	0	1,260.0
Brides, Gail	Tutors	5,480.79	0	0	0	5,480.7
Bridges, Mark S.	Maintenance Supervisors	4,075.64	11,004.80	0	0	15,080.4
Bridges, Matthew J.	Administration	119,442.34	1,500.00	0	0	120,942.3
Broman, Sarah T.	Substitutes	70.00	0	0	0	70.0
Brothers, Matthew	Teacher	29,863.36	2,392.00	0	0	32,255.3
Brown, Cristine J.	Teacher	12,748.64	0	0	0	12,748.6
Brown, Geoffrey	Substitutes	4,130.00	0	0	0	4,130.0
Brown, Joshua R.	Substitutes	280.00	0	0	0	280.0

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Brun, Daniel J.	Fire Special Detail	0	2,706.00	0	0	2,706.00
Brun, Daniel J.	Fire	60,768.38	530.00	33,188.75	50.00	94,537.13
Brun, Robert	Police Special Detail	0	11,730.66	0	0	11,730.66
Brun, Robert	Police	65,878.88	0	25,135.18	0	91,014.06
Brunelli, Virginia	School Lunch	851.40	0	0	0	851.40
Bruster, Harold G.	Community School	990.00	0	0	0	990.00
Bucci, Carol A.	Library	14,788.29	0	0	0	14,788.29
Buckland, Kevin J.	Department of Public Works	33,728.96	6,680.83	0	525.00	40,934.79
Buckner, Marie	Human Resources	82,577.30	450.00	0	0	83,027.30
Budzynkiewicz, Suzanne	Teacher	66,450.00	4,150.00	0	0	70,600.00
Bumstead, Kathy	Tutors	190.00	0	0	0	190.00
Bundschuh, Moira L.	Teacher	53,441.32	375.00	0	0	53,816.32
Bunker, Richard A.	Department of Public Works	0	324.00	0	0	324.00
Burbank, Susan M.	School Lunch	8,469.53	650.00	0	0	9,119.53
Burke, John	Fire Special Detail	0	1,066.00	0	0	1,066.00
Burke, John J.	Fire	74,022.50	645.00	26,755.26	50.00	101,472.76
Burke, Kathleen	Substitutes	4,620.00	0	0	0	4,620.00
Burlingame, Sheryl A.	Teacher	47,343.48	8,700.00	0	0	56,043.48
Burns, Eileen E.	Hoxie House	2,964.50	0	33.00	0	2,997.50
Burns, Sister J.	Teacher	74,648.64	2,800.00	0	0	77,448.64
Burrill, Lee E.	Fire	4,228.00	67,300.40	823.50	50.00	72,401.90
Butland, Susan K.	Transportation	13,211.35	1,234.19	0	0	14,445.54
Butland-Coke, Katie	Transportation	26,403.12	0	1,498.79	0	27,901.91
Butler, Sean	Fire Special Detail	0	1,517.00	0	0	1,517.00
Butler, Sean S.	Fire	67,156.53	760.00	15,459.12	50.00	83,425.65
Buttafuoco, Janet S.	Teacher	6,800.07	0	0	0	6,800.07
Byron, Priscilla A.	School Lunch	26,973.31	1,178.28	0	0	28,151.59
Cabral, Christa	Police	62,646.48	15,000.00	13,387.07	0	91,033.55
Cabral, Christa	Police Special Detail	0	349.60	0	0	349.60
Cahill, Lisa AG	Teacher	53,384.68	375.00	0	0	53,759.68
Campbell, Brie E.	Community School	1,820.00	0	0	0	1,820.00
Campbell, Donald	Fire Special Detail	0	1,558.00	0	0	1,558.00
Campbell, Donald	Fire	70,985.55	530.00	59,687.06	50.00	131,252.61
Canfield, C. Richard	Administration	155,206.75	10,942.31	0	3,000.00	169,149.06
Canning, Martine	Substitutes	12,149.31	177.50	0	0	12,326.81
Canning, Nancy	Community School	846.00	0	0	0	846.00
Cardalino, Paul	Municipal Golf Course	3,694.42	0	0	0	3,694.42
Cardone, Michael K.	Teacher	29,712.48	5,866.00	0	0	35,578.48
Cardoza, Tara L.	Teacher	30,137.32	0	0	0	30,137.32
Carig, Suzanne	Substitutes	4,270.00	0	0	0	4,270.00
Carl, Catherine	Teacher	68,805.96	1,788.00	0	0	70,593.96
Carlson, Joseph P.	Elections & Reg.	287.50	0	0	0	287.50
Carlyle, Laura R.	Teacher	68,805.96	8,476.00	0	0	77,281.96
Carmichael, Pamela J.	Library	27,035.43	300.00	0	0	27,335.43
Carroll, Christine L.	Teacher	69,657.16	2,073.75	0	0	71,730.91
Carter, Jeffery L.	Teacher	69,657.16	6,884.00	0	0	76,541.16
Carter, Lisa M.	Teacher	67,100.80	0	0	0	67,100.80
Carty, Maureen	Planning & Development	16,965.03	720.82	0	0	17,685.85
Casali, Mary L.	Educational Support Personnel	6,848.75	0	0	0	6,848.75
Casey, Patricia O.	School Lunch	43,269.32	1,590.00	0	0	44,859.32
Casey, Paula C.	Transportation	4,079.85	48.48	0	0	4,128.33
Catalano, Mary K.	School Lunch	8,192.02	682.00	0	0	8,874.02
Catarius, Luke E.	Community School	673.00	0	0	0	673.00
Catten Jr., David W.	Recreation	1,258.50	0	0	0	1,258.50
Caulkins, Joan D.	Secretarial	72,616.65	3,000.00	0	0	75,616.65
Cavanaugh, Kimberly J.	Department of Natural Resource	5,796.00	0	0	0	5,796.00
Cavanaugh, Timothy	Police Special Detail	0	22,968.49	0	0	22,968.49
Cavanaugh, Timothy M.	Police	65,228.96	0	37,074.06	0	102,303.02
Chagnon, Doreen	Teacher	69,028.64	0	0	0	69,028.64
Chamberlain, Carly	Educational Support Personnel	9,566.18	1,383.35	0	0	10,949.53
Chambers, Paula	Teacher	56,633.00	0	0	0	56,633.00
Chapman, Stella Christine	Community School	117.60	0	0	0	117.60
Cherry, Robin M.	Treasurer	43,111.83	375.00	17.97	0	43,504.80

Employee Name	Department	Regular	Other	Overtime	Fringe	Tot
Chesky, Michael	Department of Public Works	47,586.78	513.44	0	300.00	48,400.2
Chicco, Judth Ellen	Teacher	18,883.36	0	0	0	18,883.3
Childress, William	Teacher	19,969.20	80.00	0	0	20,049.2
Childs, Edward L.	Assessors	101,807.50	525.00	0	0	102,332.5
Chilson, Ruth F.	Teacher	50,285.80	7,700.00	0	0	57,985.8
Chuda, Beverly Y.	Child Care Center	25,343.91	0	0	0	25,343.9
Cianciolo, Elizabeth	Child Care Center	31,900.92	0	0	0	31,900.9
Clabault, Colleen D.	Teacher	73,082.04	1,800.00	0	0	74,882.0
Clancy, Elizabeth	Community School	0	3,056.26	0	0	3,056.2
Clancy, Jennifer M.	Community School	3,151.99	0	0	0	3,151.9
Clancy, Jennifer M.	Recreation	5,816.00	0	0	0	5,816.0
Clancy, Megan E.	Community School	4,783.30	485.88	0	0	5,269.1
Clark, Christine	Teacher	46,498.16	3,590.00	0	0	50,088.1
Clark, Elizabeth	Substitutes	6,300.00	0	0	0	6,300.0
Clark, Steven K.	Department of Public Works	9,297.75	0	0	0	9,297.7
Clifford, Brandy L.	Teacher	64,738.68	775.00	0	0	65,513.6
Cloutier, Ann C.	Teacher	68,805.96	358.50	0	0	69,164.4
Coakley, Kevin J.	Teacher	68,805.96	0	0	0	68,805.9
Coates, Irene	Substitutes	437.50	0	0	0	437.5
Codner, Connie E.	Teacher	73,082.12	1,800.00	0	0	74,882.1
Coggeshall, Kathleen	Administration	57,500.00	2,025.00	4,130.91	0	63,655.9
Coker, Donna L.	Tutors	1,560.00	0	0	0	1,560.0
Colameco, Mikaela	Child Care Center	7,326.40	0	0	0	7,326.4
Cole, Dianne S.	Community School	200.00	0	0	0	200.0
Colligan, Elizabeth J.	Transportation	241.88	0	0	0	241.8
Collins, Ellen	Educational Support Personnel	19,198.90	0	0	0	19,198.9
Colona, John	Transportation	728.60	0	0	0	728.6
Comer, Kellen A.	Community School	1,406.51	0	0	0	1,406.5
Comer, Kristie L.	Recreation	3,140.50	0	0	0	3,140.5
Compton, Anthony J.	Coaching	0	5,965.00	0	0	5,965.0
Compton, Anthony J.	Community School	1,688.17	0	0	0	1,688.1
Condon, Jennifer	Educational Support Personnel	18,311.80	250.00	0	0	18,561.8
Congro, Carolyn	Educational Support Personnel	18,821.65	0	0	0	18,821.6
Conlon, Irene	Substitutes	4,550.00	0	0	0	4,550.0
Connolly, Martin J.	Transportation	3,370.83	0	0	0	3,370.8
Connolly, Richard	Custodians	42,347.30	700.00	458.55	250.00	43,755.8
Conrad, Kevin	Coaching	0	4,883.00	0	0	4,883.0
Coolidge, Ann	Teacher	64,738.68	35.00	0	0	64,773.6
Cooney, Christina A.	Teacher	50,852.32	0	0	0	50,852.3
Coppola, Kathleen	Teacher	74,648.64	0	0	0	74,648.6
Corcoran, Meghan E.	Teacher	12,083.04	0	0	0	12,083.0
Corriveau, Thomas A.	Fire	94,950.00	525.00	0	0	95,475.0
Corsini, Timothy L.	East Boat Basin	2,695.00	0	0	0	2,695.0
Cosgrove, Joseph M.	Department of Public Works	45,459.60	1,544.19	3,122.16	300.00	50,425.9
Cosgrove, Marci	Teacher	67,100.80	40	0	0	67,140.8
Cosgrove, Martin	Teacher	73,082.12	14,401.00	0	0	87,483.1
Costa, Ann M.	Teacher	48,881.52	0	0	0	48,881.5
Costello Jr., Louis A.	Recreation	1,039.50	670.50	0	0	1,710.0
Costello, Casey B.	Child Care Center	896.52	0	0	0	896.5
Coté James R.	Teacher	68,805.96	90.00	0	0	68,895.9
Cote, Carly S.	Recreation	2,367.76	0	0	0	2,367.7
Cote, Theresa	Educational Support Personnel	8,064.51	2,235.22	0	0	10,299.7
Cotter, Joseph M.	Police	90,743.04	40.00	39,762.36	0	130,545.4
Cotter, Joseph M.	Police Special Detail	0	42,358.88	0	0	42,358.8
Cotter, Timothy P.	Department of Public Works	7,470.00	0	0	0	7,470.0
Coughlin, Alexandra	Recreation	630.00	0	0	0	630.0
Coughlin-Crowley, Erin	Teacher	74,648.64	3,725.00	0	0	78,373.6
Coutinho, Susan	Administration	52,860.68	0	0	0	52,860.6
Couto, Benjamin	Community School	400.00	0	0	0	400.0
Coveney, Edward T.	Department of Public Works	6,767.75	0	0	0	6,767.7
Cowan, Frederick	Educational Support Personnel	6,902.88	0	0	0	6,902.8
Cowan, William J	Municipal Golf Course	5,538.72	0	0	0	5,538.7
Cox, E. Perry	Bldg/Gas/Plmb/Insp.,Wire Insp.	951.09	0	0	0	951.0

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Coyman, Jody K.	Transportation	18,981.77	559.37	42.82	0	19,583.96
Cozza, Leslie A.	Substitutes	630.00	0	0	0	630.00
Craig, Chelsea G.	Teacher	39,463.04	3,737.25	0	0	43,200.29
Crispo, Elizabeth K.	Community School	2,767.12	0	0	0	2,767.12
Crofford, Mary J.	Tutors	505.00	340.00	0	0	845.00
Crogan, Katie	Teacher	54,015.48	925.00	0	0	54,940.48
Cronin, Rachel	Secretarial	22,536.99	1,254.50	0	0	23,791.49
Crosby, Julia Warner	Teacher	63,279.88	0	0	0	63,279.88
Crosby, William H.	Teacher	73,082.12	1,800.00	0	0	74,882.12
Crossman, Kyra	Community School	1,006.44	0	0	0	1,006.44
Crossman, Nancy A.	Community School	2,240.21	0	0	0	2,240.21
Crossman, Nicholaus A.	Community School	855.25	25.00	0	0	880.25
Crowley, Sheila	Community School	1,575.00	0	0	0	1,575.00
Crowther, Deana	Educational Support Personnel	7,541.60	0	0	0	7,541.60
Cubetus, Jonathan J.	Community School	32.50	0	0	0	32.50
Cummings Jr., Thomas A.	Grist Mill	2,479.00	0	0	0	2,479.00
Cummings, Elizabeth E.	School Lunch	165.56	0	0	0	165.56
Curran, Susan S.	Educational Support Personnel	19,710.92	782.32	0	0	20,493.24
Currier, Teele	Community School	1,033.00	0	0	0	1,033.00
Curtis, Kristen	Teacher	66,767.51	90.00	0	0	66,857.51
Custodio, Mark J.	Community School	3,542.28	0	0	0	3,542.28
Cyr, Kim	Fire	48,828.20	475.00	5,864.28	1,200.00	56,367.48
Czarnetzki, Janet E.	Substitutes	1,540.00	0	0	0	1,540.00
D'Amato, Karen A.	Teacher	68,805.96	3,300.00	0	0	72,105.96
Dadian, Elizabeth A.	Educational Support Personnel	9,441.45	1,202.02	0	0	10,643.47
Dallaire, Pamela	Teacher	68,805.96	3,725.00	0	0	72,530.96
Daniels, Thomas S.	Administration	50,682.45	0	0	0	50,682.45
Dansereau, Mary E.	Community School	891.00	0	0	0	891.00
Dargis, Robert W.	Custodians	52,923.05	0	0	0	52,923.05
Dauphinais, Victoria	School Lunch	11,053.23	3,285.75	0	0	14,338.98
Davidson, Robin	Coaching	2,192.00	0	0	0	2,192.00
Davies, Shirley A.	Educational Support Personnel	6,902.88	373.15	0	0	7,276.03
Davis, Arly B.	Teacher	64,738.68	646.00	0	0	65,384.68
Davis, Emily L.	Community School	6,970.79	99.40	0	0	7,070.19
Davis, Frances N.	Educational Support Personnel	19,198.90	0	0	0	19,198.90
Davis, Grace M.	Recreation	2,588.25	0	0	0	2,588.25
Davis, Lawrence Todd	Recreation	3,016.75	0	0	0	3,016.75
Davis, Peter R.	Community School	2,766.17	435.00	0	0	3,201.17
Davis, Thomas A.	Community School	1,754.41	0	0	0	1,754.41
Davison, Andrew	Fire	19,497.12	43,929.01	2,956.57	50.00	66,432.70
Dawe III, Joseph R.	Teacher	68,805.96	1,800.00	0	0	70,605.96
De La Hoya, Monica	Secretarial	39,406.25	7,333.00	0	0	46,739.25
Dean, Elizabeth K.	Teacher	34,676.28	2,902.06	0	0	37,578.34
Deconto, David J.	Department of Natural Resource	51,261.92	15,177.22	330.21	0	66,769.35
Deconto, Joanne	Secretarial	43,024.80	175.00	0	0	43,199.80
Delano, Theresa S.	Teacher	69,657.16	4,712.50	0	0	74,369.66
Della Grotte, Ellen L.	Hoxie House	1,525.50	0	27.00	0	1,552.50
Delman, Renee	Teacher	19,969.20	0	0	0	19,969.20
Demeo, Maria	Teacher	36,638.20	0	0	0	36,638.20
Denapoli, Pamela J.	Tutors	230.00	0	0	0	230.00
Denmat, Cynthia A.	Teacher	53,164.64	0	0	0	53,164.64
Denmat, Mary K.	Substitutes	1,820.00	0	0	0	1,820.00
Denmead II, Bruce P.	Teacher	20,689.20	35.00	0	0	20,724.20
Deptula, Michael J.	Community School	8,274.72	0	0	0	8,274.72
Desisto, Sharon	Grist Mill	1,941.75	0	0	0	1,941.75
Desmarais, Amanda J.	Teacher	41,794.00	0	0	0	41,794.00
Devellis, Richard F.	Teacher	73,082.12	6,576.00	0	0	79,658.12
Dewald, Barbara	Department of Natural Resource	3,032.00	0	0	0	3,032.00
Dewald, Joseph R.	Department of Natural Resource	3,155.00	2,495.00	0	0	5,650.00
Dexter, Douglas	East Boat Basin	8,635.00	0	66.00	0	8,701.00
Dexter, Linda E.	Recreation	2,331.75	320.25	0	0	2,652.00
Dharmapalan, Kamala J.	Substitutes	7,490.00	0	0	0	7,490.00
Di Angi, Paulette R.	Community School	430.00	0	0	0	430.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Diemer, Jennifer	Educational Support Personnel	19,710.92	822.32	0	0	20,533.24
Digennaro, Sharon	Community School	325.00	0	0	0	325.00
Digregorio, James	Recreation	2,824.25	0	0	0	2,824.25
Dintino, Bryanne	Community School	2,301.00	0	0	0	2,301.00
Dintino, Christopher E.	Community School	1,833.00	0	0	0	1,833.00
Dintino, Christopher S.	Teacher	68,805.96	11,774.00	0	0	80,579.96
Dockrey, Thomas E.	Community School	5,009.76	0	0	0	5,009.76
Doherty, Ashley N.	Tutors	3,030.00	1,050.00	0	0	4,080.00
Dolbec, Jane A.	Transportation	17,862.76	1,892.36	62.95	0	19,818.07
Donahue, Elizabeth A.	Teacher	18,680.00	0	0	0	18,680.00
Donahue, Nancy	School Lunch	5,331.57	350.00	0	0	5,681.57
Donovan, Kristen E.	Educational Support Personnel	12,089.96	257.32	0	0	12,347.28
Donovan, Maureen	School Lunch	28,219.77	2,308.25	0	0	30,528.02
Dougan Pouliot, Meghan P.	Substitutes	1,610.00	0	0	0	1,610.00
Douglas, James W.	Custodians	39,434.14	611.02	1,177.62	250.00	41,472.78
Dovell, Lesa C.	Educational Support Personnel	19,710.92	732.32	0	0	20,443.24
Dowick, Joseph F.	Administration	50,852.32	0	0	0	50,852.32
Downes, Joseph Thomas	Community School	125.00	0	0	0	125.00
Doyle, Joan E.	Teacher	64,738.68	4,327.50	0	0	69,066.18
Doyle, William D.	East Boat Basin	5,021.50	0	0	0	5,021.50
Drake, Harrington	Community School	1,165.47	0	0	0	1,165.47
Draper, Tara C.	Teacher	42,842.96	1,772.00	0	0	44,614.96
Driscoll, Clare	Teacher	74,648.64	3,140.00	0	0	77,788.64
Driscoll, Doris L.	Library	41,752.60	375.00	0	0	42,127.60
Driscoll, James J.	Department of Public Works	14,458.50	0	0	0	14,458.50
Drolette, Pamela A.	Educational Support Personnel	16,932.84	1,201.53	0	0	18,134.37
Duarte, Michael	Teacher	41,591.72	5,149.64	0	0	46,741.36
Dube, J. Douglas R.	Recreation	2,953.14	0	0	0	2,953.14
Duffany, Jeffrey F.	Teacher	54,300.76	0	0	0	54,300.76
Duffy, Kathleen A.	Teacher	65,382.00	6,605.00	0	0	71,987.00
Duffy, Sandra	Substitutes	1,750.00	0	0	0	1,750.00
Dumas, Christopher	Teacher	65,008.28	8,804.90	0	0	73,813.18
Dumas, Elaine M.	Secretarial	21,903.98	1,754.19	0	0	23,658.17
Dumas, Sharon	Educational Support Personnel	20,025.71	9,523.52	0	0	29,549.23
Dunham, George H.	Administration	141,307.75	525.00	0	0	141,832.75
Dunham, Michele A.	Teacher	64,518.48	3,300.00	0	0	67,818.48
Dunn Jr., John J.	Grist Mill	4,037.00	0	0	0	4,037.00
Dunn, Laura M.	Teacher	68,805.96	2,800.00	0	0	71,605.96
Dunphe, Mary Beth	Substitutes	3,360.00	0	0	0	3,360.00
Duquette, Daralyn A.	Teacher	74,648.64	6,326.00	0	0	80,974.64
Durno, Lauren R.	Child Care Center	28,500.40	0	41.28	0	28,541.68
Durr, Alanah H.	Community School	1,204.25	0	0	0	1,204.25
Dwyer, David P.	Police	58,776.24	0	8,840.40	0	67,616.64
Dwyer, David P.	Police Special Detail	0	328.00	0	0	328.00
Edwards, Emily P.	Substitutes	2,310.00	0	0	0	2,310.00
Eident, Donna J.	Teacher	74,648.64	750	0	0	75,398.64
Eldredge, Patricia Ann	Teacher	73,865.68	3,992.00	0	0	77,857.68
Elliott, Mary	Teacher	44,977.36	0	0	0	44,977.36
Ellis, Emma	Educational Support Personnel	491.25	1,601.25	0	0	2,092.50
Ellis, India C.	Recreation	3,334.50	148.50	0	0	3,483.00
Ellis, Patricia M.	Teacher	46,808.88	5,955.36	0	0	52,764.24
Ellis, Samuel	Educational Support Personnel	491.25	1,582.50	0	0	2,073.75
Elskamp, David R.	Custodians	42,347.30	821.05	0	250.00	43,418.35
Emerson, Kimberly S.	Teacher	69,657.16	1,800.00	0	0	71,457.16
Eno, Erin R.	Teacher	15,716.96	0	0	0	15,716.96
Enos, Wayne J. Sr.	Public Facilities	15,632.06	0	0	0	15,632.06
Ermi, Kirsten	Teacher	68,805.96	2,340.00	0	0	71,145.96
Esborn, Garrett N.	Community School	125.00	0	0	0	125.00
Eshbaugh, Janet E.	Secretarial	22,999.27	2,352.41	0	0	25,351.68
Evans, Joan F.	Bldg/Gas/Plmb/Insp.,Wire Insp.	19,982.97	9,952.21	0	0	29,935.18
Everett, Nathaniel W.	Teacher	22,737.81	342.19	0	0	23,080.00
Fagerberg, Eric Q.	Community School	125.00	0	0	0	125.00
Fagnant Jr., Walter T.	Bldg/Gas/Plmb/Insp.,Wire Insp.	26,645.22	9,721.55	435.25	0	36,802.02

mployee Name	Department	Regular	Other	Overtime	Fringe	Total
gnant, Michael	Bldg/Gas/Plmb/Insp.,Wire Insp.	566.99	0	0	0	566.99
gnant, Richard E.	Bldg/Gas/Plmb/Insp.,Wire Insp.	72.44	0	0	0	72.44
arley, MaryTheresa	Teacher	20,897.00	2,997.75	0	0	23,894.75
avret, Andrea L.	Community School	4,867.00	0	0	0	4,867.00
y, Jerome	Coaching	0	5,965.00	0	0	5,965.00
yne, Gregory E.	East Boat Basin	23,199.00	13,590.25	0	0	36,789.25
licetti, Catherine A.	Community School	866.54	0	0	0	866.54
licetti, Tara M.	Educational Support Personnel	19,644.65	423.00	0	0	20,067.65
nton, Robert	Substitutes	6,653.00	1,058.00	0	0	7,711.00
rguson, John A.	Substitutes	770.00	0	0	0	770.00
rnandes Jr., Nicholas E.	Assessors	750.97	0	0	0	750.97
rnandes, Brian A.	Police Special Detail	0	4,427.18	0	0	4,427.18
rnandes, Brian A.	Police	52,997.60	0	13,968.59	0	66,966.19
rrick, Marian G.	Teacher	68,805.96	3,300.00	0	0	72,105.96
rris, Tristan K.	Recreation	3,186.76	0	0	0	3,186.76
nerty, Samantha C.	Child Care Center	6,524.14	0	0	0	6,524.14
ore-Kelly, Marisa	Educational Support Personnel	19,452.40	2,502.38	0	0	21,954.78
rth, Anne E.	Community School	420.75	0	0	0	420.75
sh, Judith E.	Secretarial	43,024.80	950.00	0	0	43,974.80
tzpatrick, Kathleen	Community School	10,824.00	0	0	0	10,824.00
laherty, Colleen M.	Teacher	36,085.84	0	0	0	36,085.84
laherty, Cynthia DM	Community School	1,799.56	0	0	0	1,799.56
lanigan, Debra	Educational Support Personnel	19,710.92	815.16	0	0	20,526.08
lannery, Kathleen C.	Substitutes	630.00	0	0	0	630.00
lannery, Maureen A.	Educational Support Personnel	19,391.51	732.32	0	0	20,123.83
lannigan, Christine M.	Secretarial	43,024.80	750.00	0	0	43,774.80
lannigan, Katherine A.	Substitutes	630.00	0	0	0	630.00
lynn, Carol	Substitutes	12,204.00	0	0	0	12,204.00
lynn, E. Susan	Tax Collector	69,788.25	625.00	0	0	70,413.25
oley, Hugh J.	Municipal Golf Course	72.00	0	0	0	72.00
oote Jr., Charles H.	East Boat Basin	6,300.00	0	0	0	6,300.00
ord, Joann F.	Transportation	17,025.34	0	0	0	17,025.34
ordham, Rebecca	Community School	4,570.72	75.00	0	0	4,645.72
ougere, Dominique	Teacher	46,454.32	250.00	0	0	46,704.32
ournier, Leticia H.	Child Care Center	37,022.96	0	353.16	0	37,376.12
ragano, Lisa S.	Community School	1,254.93	0	0	0	1,254.93
rancis, Kristen E.	Teacher	62,123.84	0	0	0	62,123.84
ranke, Donald E.	Teacher	68,805.96	3,945.00	0	0	72,750.96
raser, Brian	Department of Public Works	48,426.00	1,349.32	204.93	300.00	50,280.25
raser-Kulis, Daniel T.	Community School	1,354.33	0	0	0	1,354.33
reddura, Mitchell S.	Community School	585.00	0	0	0	585.00
reddura, Salvatore C.	Community School	360.00	0	0	0	360.00
reeman, Constance	Teacher	67,100.80	850.00	0	0	67,950.80
rye, Melissa D.	Library	16,028.07	300.00	109.12	0	16,437.19
ryxell, Gary	Assessors	43,888.00	400.00	0	0	44,288.00
udala, Renee K.	Teacher	41,581.52	0	0	0	41,581.52
uller, Wendi Ann	Substitutes	1,887.19	0	0	0	1,887.19
Galkowski, Mark S.	Department of Natural Resource	72,490.98	0	0	0	72,490.98
Gallagher, Catherine L	Educational Support Personnel	9,463.71	1,714.57	0	0	11,178.28
Galligan, Peter J.	Department of Natural Resource	3,702.00	577.00	0	0	4,279.00
Galligan, Sandra W.	Department of Natural Resource	2,056.00	0	0	0	2,056.00
Gamache, Roger H.	Substitutes	280.00	0	0	0	280.00
Ganju, Diana M.	Teacher	53,164.64	1,587.50	0	0	54,752.14
Gannon-Gage, Rebecca	Community School	630.00	0	0	0	630.00
Garcia, Olivia M.	Community School	1,342.36	0	0	0	1,342.36
Garcia, Tomas B.	Community School	2,961.20	0	0	0	2,961.20
Garner, Bryce F.	Substitutes	2,310.00	0	0	0	2,310.00
Garrahan, Abigail M.	Recreation	2,291.64	0	0	0	2,291.64
Garrity, Barbara A.	Teacher	61,701.93	2,850.00	0	0	64,551.93
Garrity, Patricia Erwin	Teacher	68,805.96	3,075.00	0	0	71,880.96
Gasse, Susan J.	Substitutes	4,200.00	0	0	0	4,200.00
Gaynor, Ryan P.	Community School	1,302.16	89.46	0	0	1,391.62
Gayton, Meghan E.	Teacher	37,674.00	1,307.00	0	0	38,981.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Geake, Joanne K.	Public Health Nurse	63,401.48	425.00	0	0	63,826.48
Gendreau, Christopher R.	Coaching	105.00	6,442.00	0	0	6,547.00
Gendreau, Erin E.	Community School	925.00	0	0	0	925.00
Gendreau, Kerry	Substitutes	9,938.00	0	0	0	9,938.00
George, Christopher J.	Fire Special Detail	0	738.00	0	0	738.00
George, Christopher J.	Fire	59,069.08	666.00	18,617.48	50.00	78,402.56
George, Elizabeth B.	Community School	945.00	0	0	0	945.00
George, Robert	Fire Special Detail	0	1,001.00	0	0	1,001.00
George, Robert J.	Fire	57,095.60	760.00	13,921.10	50.00	71,826.70
Gerrity, Laura	Tutors	1,937.50	450.00	0	0	2,387.50
Gibbons, Rory	Recreation	2,953.50	165.00	82.50	0	3,201.00
Gibbs, Pamela D.	Transportation	23,281.98	2,326.89	69.82	0	25,678.69
Gibbs, Tammy	Transportation	22,154.94	2,486.51	0	0	24,641.45
Gilbert, Shannon A.	Educational Support Personnel	2,458.58	196.16	0	0	2,654.74
Gill, Barbara	Library	11,423.84	525.00	0	0	11,948.84
Gill, Michelle	Teacher	68,805.96	2,300.00	0	0	71,105.96
Gillespie, Breanne G.	Teacher	29,712.48	1,931.00	0	0	31,643.48
Gillis, Barbara J.	Hoxie House	972.00	0	54.00	0	1,026.00
Gillis, Francis E.	Grist Mill	1,350.00	0	0	0	1,350.00
Gillooly, Erin E.	Administration	40,098.79	59.00	0	0	40,157.79
Gilmore, Mark K.	Teacher	73,865.68	1,840.00	0	0	75,705.68
Gilooly, Karen	Substitutes	1,820.00	0	0	0	1,820.00
Gilrein, Lauren E.	Police	52,575.44	0	7,950.45	0	60,525.89
Girard, James M.	Municipal Golf Course	7,588.96	0	138.94	0	7,727.90
Glaser, Erika	Community School	39.76	0	0	0	39.76
Glaser, Joshua	Fire	62,663.62	415.00	8,607.10	50.00	71,735.72
Gleason, Antoinette	Elections & Reg.	300.00	0	0	0	300.00
Glynn, Thomas E.	Department of Public Works	6,565.50	0	0	0	6,565.50
Goins, Erin	Teacher	32,283.49	12,182.99	0	0	44,466.48
Golas, Donna L	Transportation	4,921.54	3,647.24	67.52	0	8,636.30
Golas, Michael	Community School	0	79.14	0	0	79.14
Gonzales, Kim L.	Community School	5,650.13	0	0	0	5,650.13
Goodspeed, Susan R.	Educational Support Personnel	6,902.88	35.00	0	0	6,937.88
Goodwin, Michael	Fire	62,340.23	0	39,708.83	50.00	102,099.06
Goodwin, Michael	Fire Special Detail	0	2,009.00	0	0	2,009.00
Gosselin, Sally A.	School Lunch	8,168.83	650.00	0	0	8,818.83
Gould, Anne M.	Substitutes	1,260.00	0	0	0	1,260.00
Gourley, Lynne I.	Police Special Detail	0	164.00	0	0	164.00
Gourley, Lynne I.	Police	60,627.25	12,084.28	7,998.60	0	80,710.13
Gowen, Garrett H.	Substitutes	210.00	0	0	0	210.00
Grady, Timothy P.	Department of Public Works	4,838.00	0	30.76	0	4,868.76
Graham, Patricia A.	Teacher	73,082.12	1,800.00	0	0	74,882.12
Grandin, Alexander R.	Teacher	41,794.00	0	0	0	41,794.00
Grant, Kathleen A.	Teacher	64,518.48	2,365.63	0	0	66,884.11
Grant, Willa H.	Library	26,049.65	300.00	0	0	26,349.65
Gray, Gary	Department of Public Works	51,546.00	2,512.60	1,330.90	300.00	55,689.50
Green, Dennis P.	Coaching	0	4,124.00	0	0	4,124.00
Green, Devon P.	Department of Public Works	4,264.00	0	0	0	4,264.00
Green, Ellen L.	Teacher	60,700.48	0	0	0	60,700.48
Griffin, Erin P.	Teacher	51,111.52	90	0	0	51,201.52
Grimaldi Jr., Louis	Teacher	73,865.68	3,480.00	0	0	77,345.68
Grise', Susan J.	Teacher	0	5,400.00	0	0	5,400.00
Gronlund, Gary A.	Public Facilities	196.00	0	0	0	196.00
Grout, Danielle C.	Child Care Center	5,935.83	0	0	0	5,935.83
Groves, Daniel R.	Substitutes	4,184.00	0	0	0	4,184.00
Gruen, Lynn S	Teacher	68,805.96	0	0	0	68,805.96
Grundman, Linell M.	Administration	751.00	0	0	0	751.00
Grundman, Mary	Recreation	3,060.75	0	0	0	3,060.75
Grundman, Michael	Community School	69.58	0	0	0	69.58
Guarcello, Genna	Teacher	32,293.17	0	0	0	32,293.17
Guild, Doreen A.	Accounting	88,762.01	375.00	0	0	89,137.01
Guiliano, John J.	Custodians	5,326.20	16.14	121.05	0	5,463.39
Guillemette, David	Police	100,769.52	625.00	4,943.16	0	106,337.68

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Gumbert, Marlene	Recreation	3,433.52	0	0	0	3,433.52
Gumbleton, Michael P.	Police	58,753.28	1,972.48	12,088.44	0	72,814.20
Gustafson, Deborah	Community School	2,612.32	0	0	0	2,612.32
Hafferty, Bryan M.	Teacher	39,463.04	0	0	0	39,463.04
Hagberg, Janice L.	Human Resources	56,905.82	550.00	2,977.02	0	60,432.84
Haley, Valerie A.	Teacher	15,636.96	0	0	0	15,636.96
Hall, Alan J.	Maintenance Supervisors	71,009.68	0	0	0	71,009.68
Hall, Tori B.	Board of Health	10,100.38	400.00	15.00	0	10,515.38
Hallas, Christina C.	Tutors	11,100.00	900.00	0	0	12,000.00
Halliday, Peter	Fire Special Detail	0	861.00	0	0	861.00
Halliday, Peter J.	Fire	38,633.11	30,030.04	13,262.27	50.00	81,975.42
Hamel, Richard D.	Community School	600.00	0	0	0	600.00
Hamilton, Amelia N.	Recreation	2,323.50	0	0	0	2,323.50
Hamilton, Karen	School Lunch	2,071.74	0	0	0	2,071.74
Hamilton, Ted	Public Facilities	72,515.28	300.00	0	0	72,815.28
Hammond-Beaton, Kelsy A.	Community School	800.00	0	0	0	800.00
Hammond-Beaton, Kelsy A.	Substitutes	0	11,930.00	0	0	11,930.00
Handrahan, Stephanie M.	Teacher	44,977.36	0	0	0	44,977.36
Hanelt, Diane M.	Administration	47,003.20	550.00	887.19	0	48,440.39
Hanlon Jr., Peter J.	Department of Natural Resource	580.50	0	0	0	580.50
Hanlon, Janet M.	School Lunch	15,518.36	622.00	0	0	16,140.36
Hanlon, Peter J.	Department of Natural Resource	720.00	0	0	0	720.00
Hannegan, Sara M.	Teacher	35,419.52	210.00	0	0	35,629.52
Hanson, Joanne	Tutors	740.00	0	0	0	740.00
Harmon, Nancy	Substitutes	350.00	0	0	0	350.00
Harold, Diane S.	Substitutes	11,768.00	0	0	0	11,768.00
Harrington, Jennifer L.	School Lunch	1,847.07	0	0	0	1,847.07
Harrington, Lawrence	Assessors	1,001.96	0	0	0	1,001.96
Harrington, Maureen C.	Educational Support Personnel	19,960.92	1,507.32	0	0	21,468.24
Harrington, Michael	Fire Special Detail	0	2,009.00	0	0	2,009.00
Harrington, Michael	Fire	57,773.75	1,151.00	30,368.95	50.00	89,343.70
Harrington, Sean P.	Engineering Dept	48,508.83	1,380.08	0	0	49,888.91
Harris, David	Community School	1,294.50	0	0	0	1,294.50
Harris, Melissa	Tutors	0	8,460.00	0	0	8,460.00
Harrison, Adrienne M.	Educational Support Personnel	2,620.62	0	0	0	2,620.62
Harrison, Virginia M.	Tutors	81.25	0	0	0	81.25
Hart, Kathleen Kelly	Teacher	62,693.52	0	0	0	62,693.52
Hartshorn, Bruce R.	Grist Mill	1,426.50	0	0	0	1,426.50
Haskell, Elizabeth A.	Administration	69,245.86	731.46	0	0	69,977.32
Hawkins, Heidi	Department of Natural Resource	23,783.55	726.55	86.15	0	24,596.25
Hawkins, William	Department of Public Works	49,466.00	1,288.40	0	300.00	51,054.40
Hayes, Colleen S.	Library	46,695.76	300.00	0	0	46,995.76
Healy, Benjamin G.	Teacher	39,463.04	1,691.00	0	0	41,154.04
Hendy, Jason	Community School	1,480.00	0	0	0	1,480.00
Hennessy, Samuel	Child Care Center	4,766.98	0	0	0	4,766.98
Henry, Leslie J.	Transportation	22,537.44	2,138.91	87.44	0	24,763.79
Henson, Kelly	Educational Support Personnel	20,375.66	5,886.78	0	0	26,262.44
Hickey, Brian	Child Care Center	11,346.94	580.39	0	0	11,927.33
Hickson, Beth	Teacher	64,740.38	1,080.00	0	0	65,820.38
Higgins, Erin E.	Teacher	14,991.68	0	0	0	14,991.68
Hill, Douglas S.	Custodians	47,321.30	930.35	1,457.62	250.00	49,959.27
Hill, Linda J.	School Lunch	368.94	0	0	0	368.94
Hill, Owen J.	Teacher	64,518.48	2,251.00	0	0	66,769.48
Hill, Patricia M.	Teacher	70,713.12	3,115.50	0	0	73,828.62
Hill, Ryan	Community School	1,404.00	0	0	0	1,404.00
Hirst-Fahrenholt, Sandra	Substitutes	910.00	0	0	0	910.00
Hite, Carolyn J.	Teacher	69,657.16	2,300.00	0	0	71,957.16
Hoadley, Michael	Police Special Detail	0	4,692.05	0	0	4,692.05
Hoadley, Michael	Police	65,063.52	0	18,849.90	0	83,913.42
Hofmann, Janell B.	Recreation	11,221.50	0	0	0	11,221.50
Holcomb, Carol J.	Department of Natural Resource	2,579.50	0	0	0	2,579.50
Holcomb, Michael D.	Department of Natural Resource	4,588.50	1,537.50	0	0	6,126.00
Holland, Susanne	Teacher	33,030.16	0	0	0	33,030.16

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Hollett, Brody T.	Tutors	0	1,403.38	0	0	1,403.3
Holmgren, Alan	Substitutes	6,370.00	0	0	0	6,370.0
Holmgren, Sandra C.	Substitutes	1,820.00	0	0	0	1,820.0
Hood, Annette	Child Care Center	19,992.31	0	0	0	19,992.3
Hood, Molly	Teacher	60,914.11	0	0	0	60,914.1
Hoover, Diane E.	Teacher	74,648.64	1,800.00	0	0	76,448.6
Horan, Lori L.	Teacher	73,082.12	1,753.00	0	0	74,835.1
Horn, Pamela	Educational Support Personnel	19,710.92	822.32	0	0	20,533.2
Horton, Janet M.	Secretarial	43,024.80	950.00	0	0	43,974.8
Houde, Jonathan B.	Fire	68,854.13	530.00	27,690.14	50.00	97,124.2
Houde, Jonathan B.	Fire Special Detail	0	2,337.00	0	0	2,337.0
Hough, Amanda	Community School	750.00	0	0	0	750.0
Hough, Patrick	Educational Support Personnel	11,496.00	300.00	0	0	11,796.0
Hough-Gosselin, Mary E.	Tutors	62.50	0	0	0	62.5
Howell, Christine Crawley	Teacher	68,805.96	0	0	0	68,805.9
Howell, John E.	Tutors	0	206.00	0	0	206.0
Howell, Peter D.	Police Special Detail	0	37,396.34	0	0	37,396.3
Howell, Sarah M.	Teacher	14,927.68	0	0	0	14,927.6
Howes, Bradford N.	Recreation	3,433.38	127.88	82.50	0	3,643.7
Hoxie Jr., Edward W.	Substitutes	1,120.00	0	0	0	1,120.0
Hughes, Joanna E.	Administration	94,093.00	3,000.00	0	0	97,093.0
Hunnewell, Kathryn M.	Teacher	73,865.68	1,800.00	0	0	75,665.6
Hunt, Candace M.	Teacher	32,928.96	1,813.00	0	0	34,741.9
Hunt, Yvonne M.	Teacher	70,725.48	0	0	0	70,725.4
Hurley, Erin M.	Community School	855.00	0	0	0	855.0
Hurley, Marie P.	Administration	53,365.38	0	0	0	53,365.3
Huska, James B.	Fire	71,476.69	3,686.56	48,032.69	50.00	123,245.9
Huska, James B.	Fire Special Detail	0	533.00	0	0	533.0
Husson, Laura B.	Educational Support Personnel	19,198.90	0	0	0	19,198.9
Iadonisi, Susan Proe	Teacher	74,648.64	2,300.00	0	0	76,948.6
Infascelli, Stephen	Coaching	0	17,895.00	0	0	17,895.0
Israel, Deborah	Community School	6,350.00	0	0	0	6,350.0
Jackson, Maureen B.	Secretarial	43,024.80	1,355.00	0	0	44,379.8
Jacobsen, Kathryn A.	Teacher	73,865.68	2,800.00	0	0	76,665.6
James, Robert G.	Assessors	750.97	0	0	0	750.9
James, Sheri L.	Department of Natural Resource	3,008.00	0	0	0	3,008.0
James, Warren H.	Department of Natural Resource	3,748.00	1,560.00	0	0	5,308.0
Jaroszuk, Gregory K.	Police Special Detail	0	11,060.00	0	0	11,060.0
Jaroszuk, Gregory K.	Police	53,302.48	0	12,488.12	0	65,790.6
Jaroszuk, Karen	Substitutes	980.00	0	0	0	980.0
Jensen, Samuel JP	Engineering Dept	71,067.25	0	0	0	71,067.2
Jillson, Helenann M.	Tutors	306.25	0	0	0	306.2
Johnson Jr., John R.	Municipal Golf Course	73,623.03	0	0	0	73,623.0
Johnson, Glenn L.	Custodians	42,326.30	915.35	1,225.61	250.00	44,717.2
Johnson, Helen R.	Transportation	23,981.64	3,781.99	98.99	0	27,862.6
Johnson, Kathleen M.	Library	51,847.37	375.00	182.93	0	52,405.3
Johnson, Lee A.	Grist Mill	1,260.00	0	0	0	1,260.0
Johnson, Martha	Council On Aging	13,286.00	0	0	0	13,286.0
Johnston, Meredith J.	Substitutes	70.00	0	0	0	70.0
Johnston, Nicole T.	Substitutes	1,400.00	0	0	0	1,400.0
Jones, Alison D.	Educational Support Personnel	18,821.65	0	0	0	18,821.6
Jones, Katherine C.	Educational Support Personnel	7,471.60	0	0	0	7,471.6
Jones, Nathan D.	Planning & Development	46,250.00	0	0	0	46,250.0
Jones, Troy P.	Custodians	41,359.30	1,819.48	0	250.00	43,428.7
Jordan, Sarah S.	Educational Support Personnel	18,311.80	0	0	0	18,311.8
Joseph, Ruth M.	Administration	104,792.09	0	0	0	104,792.0
Josephs, Jodi J.	Child Care Center	19,046.56	0	0	0	19,046.5
Jurkiewicz, Charles J.	Hoxie House	1,143.00	0	0	0	1,143.0
Kaczmarczyk, Sharon L.	Substitutes	9,170.00	0	0	0	9,170.0
Kane, Timothy J.	Police	28,716.16	0	9,621.04	0	38,337.2
Kane, Timothy J.	Police Special Detail	0	984.00	0	0	984.0
Kanis, Mersh L.	Community School	97.50	0	0	0	97.5
Kanis, Mersh Lubel	Teacher	62,427.04	875.00	0	0	63,302.0

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Karlson, Richard E.	Transportation	9,403.62	0	0	0	9,403.62
Keane, Daniel	Fire	69,613.81	5,648.96	34,479.31	50.00	109,792.08
Keane, Daniel	Fire Special Detail	0	1,230.00	0	0	1,230.00
Keefe, Robert	Teacher	12,748.64	80.00	0	0	12,828.64
Keenan, Joseph F.	East Boat Basin	13,930.00	0	0	0	13,930.00
Keenan, Michael J.	East Boat Basin	8,964.00	0	0	0	8,964.00
Keene, Cheyne	East Boat Basin	10,495.00	0	0	0	10,495.00
Keene, Evan	East Boat Basin	6,369.00	0	0	0	6,369.00
Keene, Jason	Police Special Detail	0	16,739.25	0	0	16,739.25
Keene, Jason M.	Police	72,025.44	0	23,428.23	0	95,453.67
Keene, Kathleen M.	Fire	49,046.40	475.00	8,719.01	1,200.00	59,440.41
Kelley, Christine A.	Substitutes	70.00	0	0	0	70.00
Kelley, Thomas P.	Substitutes	350.00	89.38	0	0	439.38
Kelliher, Kiera M.	Teacher	23,001.00	1,257.00	0	0	24,258.00
Kelliher, Susan E.	Teacher	65,382.00	0	0	0	65,382.00
Kelly, Brian	Community School	1,260.00	0	0	0	1,260.00
Kelly, Charles P.	Teacher	26,686.09	1,569.75	0	0	28,255.84
Kelly, Mary	Teacher	54,015.48	2,262.00	0	0	56,277.48
Kelly, Roisin	Teacher	12,083.04	0	0	0	12,083.04
Kelly, Roisin	Teacher	0	280.00	0	0	280.00
Kelly, Roisin M.	Community School	1,657.00	570.00	0	0	2,227.00
Kelsey, Christine	Educational Support Personnel	7,471.60	0	0	0	7,471.60
Kennan, John	Administration	1,000.96	0	0	0	1,000.96
Kennedy, Lance D.	Community School	75,000.12	0	0	0	75,000.12
Kennison, Merrill E.	Teacher	74,648.64	2,800.00	0	0	77,448.64
Kent, John B.	Substitutes	4,760.00	0	0	0	4,760.00
Kern, Susan H.	Teacher	74,648.64	0	0	0	74,648.64
Kerr, Jonathan	Teacher	68,805.96	2,300.00	0	0	71,105.96
Kessler, Robert A.	Teacher	63,546.75	8,200.00	0	0	71,746.75
Keyes, Mary E.	Teacher	73,865.68	5,275.00	0	0	79,140.68
Kiley, Linda J.	Treasurer	34,312.80	0	14.36	0	34,327.16
Killorin, Elizabeth	Teacher	50,342.90	0	0	0	50,342.90
Kinchla, Brenda J.	Secretarial	22,486.99	505.00	0	0	22,991.99
King, Kathleen	Recreation	3,034.51	0	0	0	3,034.51
King, Nicole C.	Town Clerk	31,579.85	0	163.15	0	31,743.00
Kittredge, Jane M.	Teacher	68,805.96	0	0	0	68,805.96
Kittredge, Walter O.	Teacher	44,987.52	0	0	0	44,987.52
Kivi, Wayne	Community School	250.00	0	0	0	250.00
Klier, Deborah	Teacher	53,430.48	3,220.00	0	0	56,650.48
Kling, Frederick	Custodians	39,558.52	4,207.32	3,050.68	250.00	47,066.52
Klulevsek, Donna	Community School	4,155.40	0	0	0	4,155.40
Knippenberg, Joyce M.	Substitutes	4,690.00	0	0	0	4,690.00
Koch, Emily H.	Educational Support Personnel	19,909.74	1,350.81	0	0	21,260.55
Kondratowicz, Kathleen M.	Educational Support Personnel	18,677.97	0	0	0	18,677.97
Konowicz, Robert J.	Teacher	68,805.96	0	0	0	68,805.96
Konowicz, Sara M.	Teacher	68,805.96	2,300.00	0	0	71,105.96
Kovanda, Diane J.	Community School	178.69	0	0	0	178.69
Kozak, Donna T.	Educational Support Personnel	19,710.92	832.32	0	0	20,543.24
Kuchar, Christine D.	Educational Support Personnel	18,101.46	0	0	0	18,101.46
Kucia, Lisa	Teacher	44,987.58	0	0	0	44,987.58
Kuhtmann, Mary G.	Child Care Center	7,897.09	0	0	0	7,897.09
Lacina, Leah M.	Teacher	51,704.64	4,062.50	0	0	55,767.14
Lahteine, Drew P.	Fire Special Detail	0	1,558.00	0	0	1,558.00
Lahteine, Drew P.	Fire	60,475.91	645.00	20,108.67	50.00	81,279.58
Lally, Mary Anne	Teacher	73,082.12	1,125.00	0	0	74,207.12
Lamb, Elizabeth	Substitutes	840.00	0	0	0	840.00
Lamontagne, Coleen	Teacher	58,497.07	0	0	0	58,497.07
Lamothe, Joanne L	Library	84,819.62	0	0	0	84,819.62
Landolfa, Anthony	Recreation	3,641.25	0	0	0	3,641.25
Landry, Debra Anne	Administration	94,093.00	3,500.00	0	0	97,593.00
Lane, Keith E.	Community School	125.00	0	0	0	125.00
Lang, Annemarie S.	Community School	875.00	0	0	0	875.00
Laporte, Roger M.	Community School	2,708.00	0	0	0	2,708.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Tota
Lapp, Douglas A.	Administration	101,720.00	300.00	0	0	102,020.0
Larochelle, Kathleen	Community School	1,155.00	0	0	0	1,155.0
Larocque, Judith	Community School	530.50	0	0	0	530.5
Larsen, Edwin M.	East Boat Basin	9,737.00	0	0	0	9,737.0
Lasit, Melinda M.	Teacher	64,518.06	4,251.50	0	0	68,769.5
Latimer, Jo Ann E.	Library	52,297.77	300.00	0	0	52,597.7
Lavelle, Ginger	Teacher	44,126.40	90.00	0	0	44,216.4
Lavelle, John K.	Substitutes	560.00	0	0	0	560.0
Lavers, Michael S.	Teacher	73,326.44	13,871.00	0	0	87,197.4
Laverty, Susan J.	Library	38,300.23	375.00	0	0	38,675.2
Lawrence, Bruce T.	Police	62,952.16	0	18,791.51	0	81,743.6
Lawrence, Bruce T.	Police Special Detail	0	7,299.02	0	0	7,299.0
Lawrence, Christine M.	Fire	51,805.40	0	23,564.55	1,200.00	76,569.9
Lawrence, Rebecca H.	Library	40,878.60	375.00	0	0	41,253.6
Leary, Brian	Fire Special Detail	0	697.00	0	0	697.0
Leary, Brian	Fire	70,105.14	530.00	16,154.10	50.00	86,839.2
Leary, Patricia	Teacher	73,865.68	2,850.00	0	0	76,715.6
Leavitt, Gail M.	Substitutes	140.00	0	0	0	140.0
Ledwell, Lauren K.	Educational Support Personnel	392.14	118.12	0	0	510.2
Leeman, Matthew R.	Department of Public Works	5,280.00	0	0	0	5,280.0
Leeman, Stephanie J.	Substitutes	560.00	0	0	0	560.0
Lefaivre, Mary	Community School	43.60	0	0	0	43.6
Lefavor, Jennifer	Tutors	5,145.00	150.00	0	0	5,295.0
Legacy Sr., David B.	Police	2,156.64	52,878.63	0	0	55,035.27
Legacy, Brian J.	Coaching	2,708.00	0	0	0	2,708.0
Lehane, Michael	Teacher	65,382.00	2,300.00	0	0	67,682.0
Lemay, Catherine J.	Teacher	69,657.16	2,785.50	0	0	72,442.6
Lenk, Holly J.	Secretarial	35,710.15	0	0	0	35,710.1
Levangie, John	Fire	58,529.73	0	36,886.04	50.00	95,465.7
Levangie, John	Fire Special Detail	0	4,293.00	0	0	4,293.0
Lewis, Rebecca J.	Teacher	53,164.64	2,447.00	0	0	55,611.6
Lifrieri, John Jr.	Department of Public Works	37,947.52	10,347.96	400.32	300.00	48,995.8
Liimatainen, Linda	School Lunch	12,720.92	637.50	0	0	13,358.4
Lima, Kathleen A.	Educational Support Personnel	19,964.84	5,206.43	0	0	25,171.2
Lima, Sheila J.	Administration	105,997.15	3,000.00	0	0	108,997.1
Lima, Troy M.	East Boat Basin	45,709.04	400.00	2,686.20	0	48,795.2
Lindholm, Susan R.	Secretarial	43,024.80	4,900.00	0	0	47,924.8
Linehan, Gary D.	Teacher	66,730.68	2,983.00	0	0	69,713.6
Linkkila, Jenny R.	Teacher	67,960.32	0	0	0	67,960.3
Lipsett, Lloyd W.	East Boat Basin	20,182.00	0	483.00	0	20,665.0
Little, Michael	Public Facilities	19,063.20	475.00	0	0	19,538.2
Liu, Hengjia	Teacher	12,748.64	300.00	0	0	13,048.6
Lizotte, Jessica A.	Recreation	2,639.25	0	0	0	2,639.2
Lizotte, Richard A.	Fire	77,652.90	760.00	7,275.36	50.00	85,738.2
Lohr, Colette	Community School	2,210.00	0	0	0	2,210.0
Long, Dorothy M.	Transportation	483.77	0	0	0	483.7
Longhitano, Joseph	Custodians	241.20	0	0	0	241.2
Look, Courtney N.	Teacher	3,633.72	0	0	0	3,633.7
Looney, Nancy	School Lunch	27,102.84	536.35	0	0	27,639.1
Looney, Robert E.	Custodians	1,688.40	429.71	286.52	0	2,404.6
Loper, Carleen M.	Library	742.72	0	0	0	742.7
Lopes, Elizabeth	Teacher	25,196.52	4,268.70	0	0	29,465.2
Loring, Jacqueline	Community School	989.50	0	0	0	989.5
Loring, Patricia S.	School Lunch	113.52	0	0	0	113.5
Lornell, Eric	Teacher	73,865.68	5,299.00	0	0	79,164.6
Losh, Joyce M.	Community School	2,550.00	0	0	0	2,550.0
Loud, Douglas	Maintenance Supervisors	53,497.60	2,090.43	4,267.21	350.00	60,205.2
Lovell, Catherine E.	Community School	11,693.22	135.68	0	0	11,828.9
Lowry, Markus Harald	Custodians	42,347.30	4,091.10	1,528.93	250.00	48,217.3
Lucas, Kathy A.	Teacher	43,903.84	1,785.36	0	0	45,689.2
Luck, Margaret C.	Teacher	68,805.96	2,270.50	0	0	71,076.4
Luette, Christopher J.	Teacher	20,775.04	2,943.00	0	0	23,718.0
Luette, William O.	Teacher	75,141.01	11,552.50	0	0	86,693.5

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Lundquist, Susan M.	Town Clerk	41,855.08	425.00	653.41	0	42,933.49
Lupone-Stonis, Susan	Teacher	69,657.16	0	0	0	69,657.16
Lynch, Debra A.	Tutors	480.00	0	0	0	480.00
Lynch-Summersall, Sara	Child Care Center	41,469.84	1,440.00	56.77	0	42,966.61
Lyons, James	Municipal Golf Course	8,746.83	0	0	0	8,746.83
Lyver, Michele Marie	Teacher	68,805.96	90.00	0	0	68,895.96
MacDonald, Eugenia	Teacher	51,111.52	1,163.75	0	0	52,275.27
MacDonald, Jeffrey P.	Department of Public Works	51,311.28	1,967.53	1,704.16	300.00	55,282.97
MacDonald, Kristin L.	Teacher	51,704.64	700.00	0	0	52,404.64
MacDonald, Maryellen	Teacher	68,805.96	2,800.00	0	0	71,605.96
Macedo, Karen	Fire Special Detail	0	328.00	0	0	328.00
Macedo, Karen A.	Fire	60,966.22	2,112.40	6,870.99	50.00	69,999.61
Machado Jr., Lawrence	Fire Special Detail	0	808.00	0	0	808.00
Machado Jr., Lawrence	Fire	55,332.04	7,873.28	8,406.45	50.00	71,661.77
Machnik, Lauren T.	Teacher	53,164.64	0	0	0	53,164.64
Machon, George W.	Teacher	44,393.52	14,875.00	0	0	59,268.52
Maciel, Joseph	Fire Special Detail	0	164.00	0	0	164.00
Maciel, Joseph	Fire	61,452.07	530.00	17,380.27	50.00	79,412.34
Maciel, Susan D.	Teacher	58,370.36	0	0	0	58,370.36
MacKeil Jr., Louis M.	Community School	520.00	0	0	0	520.00
MacKenzie, Elizabeth M.	Teacher	7,249.84	0	0	0	7,249.84
MacLeod, Lee A.	Teacher	41,206.16	0	0	0	41,206.16
MacLeod, Meagan	Recreation	1,487.75	0	0	0	1,487.75
Macomber, Wilhelmina E.	Transportation	967.50	0	0	0	967.50
MacPherson, Marian	Teacher	74,648.64	0	0	0	74,648.64
Maki, Shauna Anne	Teacher	42,646.64	0	0	0	42,646.64
Malatesta, Richard J.	Department of Public Works	48,348.40	1,045.07	1,604.00	300.00	51,297.47
Malcolm, David	Municipal Golf Course	5,387.57	0	0	0	5,387.57
Malcolmson, David Mark	Police Special Detail	0	5,885.06	0	0	5,885.06
Malcolmson, David Mark	Police	58,389.92	0	23,861.68	0	82,251.60
Malcolmson, Lisa	Fire	56,263.60	425.00	0	0	56,688.60
Maloney, Paula	Substitutes	910.00	0	0	0	910.00
Maloy, Rita	Substitutes	490.00	0	0	0	490.00
Manley, Brenda J.	East Boat Basin	43,361.85	550.00	255.08	0	44,166.93
Manley, John A.	Police	54,477.92	0	22,435.28	0	76,913.20
Manley, John A.	Police Special Detail	0	5,677.68	0	0	5,677.68
Mann, Peter A.	Teacher	69,657.16	1,800.00	0	0	71,457.16
Manning, Allison	Community School	15,698.10	814.04	0	0	16,512.14
Manning, Lynn M.	Teacher	19,731.60	0	0	0	19,731.60
Mantenfel, Ellen M.	Teacher	74,648.64	3,350.00	0	0	77,998.64
Mark, Arleen	Educational Support Personnel	18,619.30	2,182.50	0	0	20,801.80
Mark, Nicole J.	Teacher	47,253.48	0	0	0	47,253.48
Marks, Elizabeth A.	Transportation	21,143.42	1,517.15	131.42	0	22,791.99
Marshall, David S.	Community School	814.75	0	0	0	814.75
Marshall, Heather N.	East Boat Basin	6,348.00	0	0	0	6,348.00
Martin, Marie	School Lunch	3,564.12	0	0	0	3,564.12
Martin, Martha M.	Teacher	70,932.49	3,944.50	0	0	74,876.99
Martin, Wes	Coaching	0	5,965.00	0	0	5,965.00
Maseda, Stephanie L.	Teacher	68,805.96	0	0	0	68,805.96
Mason, Bradley E.	Recreation	3,143.25	0	0	0	3,143.25
Mason, Bruce	Grist Mill	1,278.00	0	0	0	1,278.00
Mason, Christine M.	Community School	450.00	0	0	0	450.00
Mason, David B.	Board of Health	76,081.75	0	0	0	76,081.75
Masse, Stefan	Department of Public Works	63,922.44	1,140.11	339.37	0	65,401.92
Matthews, John L.	Department of Public Works	11,412.50	88.00	0	0	11,500.50
Mattson, Kristin	Tutors	170.00	0	0	0	170.00
Maurukas, Jonas N.	Community School	1,160.50	75.00	0	0	1,235.50
Mayen, Craig F.	Treasurer	62,517.13	300.00	0	0	62,817.13
Mazar, Ryan	Community School	253.92	0	0	0	253.92
Mazzucchi, Susan L.	Transportation	25,259.30	4,133.03	957.42	0	30,349.75
McAdams, Kathryn Mary	Teacher	68,805.96	0	0	0	68,805.96
McArdle, Jill	Municipal Golf Course	13,290.48	0	0	0	13,290.48
McCabe, Linda M.	Child Care Center	38,179.30	1,440.00	75.65	0	39,694.95

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
McCaffrey, Paul	Municipal Golf Course	3,960.18	0	0	0	3,960.18
McCarron, Mary Fran	Secretarial	43,024.80	950.00	0	0	43,974.80
McCarthy, Karen Hosmer	Child Care Center	59,489.88	1,440.00	85.70	0	61,015.58
McCarthy, Leo F	Municipal Golf Course	734.24	0	0	0	734.24
McCarthy, Stephen J.	Teacher	14,191.36	40.00	0	0	14,231.36
McClellan, Gerald S.	Tutors	11,398.16	240.00	0	0	11,638.16
McCluskey, Willard E.	Library	2,815.05	3,699.84	0	0	6,514.89
McDermott, Christopher P.	Police	85,206.00	0	35,158.04	0	120,364.04
McDermott, Christopher P.	Police Special Detail	0	2,028.02	0	0	2,028.02
McDermott, Janice L.	Hoxie House	1,341.00	0	54.00	0	1,395.00
McDonald, Evangeline J.	Substitutes	840.00	0	0	0	840.00
McDonald, Jennifer L.	Child Care Center	5,157.40	0	0	0	5,157.40
McDonald, Patrick R.	Teacher	35,372.39	2,873.00	0	0	38,245.39
McDonald, Susan E.	Teacher	69,657.16	2,800.00	0	0	72,457.16
McGinnis, Lois	Substitutes	8,330.00	0	0	0	8,330.00
McGowan, Taryn	Community School	1,395.00	0	0	0	1,395.00
McGrail, Carolyn	Teacher	43,903.84	1,175.00	0	0	45,078.84
McGrath, Collin	Community School	280.00	0	0	0	280.00
McGrath, Karen	Teacher	75,741.78	4,649.69	0	0	80,391.47
McGrath, Stephen	Community School	4,860.56	0	0	0	4,860.56
McGuire, Maryjane	Educational Support Personnel	19,710.92	732.32	0	0	20,443.24
McGurk, Kevin	Educational Support Personnel	12,992.88	0	0	0	12,992.88
McHugh, Haley L.	Recreation	630.00	0	0	0	630.00
McHugh, Steven R.	Teacher	42,059.52	670.00	0	0	42,729.52
McKenna, Brian	Municipal Golf Course	5,979.76	0	0	0	5,979.76
McLoughlin, Justine	Teacher	73,326.43	4,120.00	0	0	77,446.43
McMahon, Diana J.	Recreation	2,139.75	27.00	0	0	2,166.75
McMahon, Terence E.	Substitutes	2,450.00	0	0	0	2,450.00
McMahon, Timothy Q.	Fire Special Detail	0	820.00	0	0	820.00
McMahon, Timothy Q.	Fire	77,022.52	760.00	52,254.95	50.00	130,087.47
McNeill Jr., Michael	Teacher	62,427.04	11,000.50	0	0	73,427.54
Meara, Melissa	Teacher	51,111.52	0	0	0	51,111.52
Medeiros, Dianne	School Lunch	52.03	0	0	0	52.03
Meeker, Mary	Council On Aging	1,908.00	0	0	0	1,908.00
Meerbach, Erik R.	Teacher	19,799.33	2,179.56	0	0	21,978.89
Melanson, Debra	Secretarial	43,024.80	950.00	0	0	43,974.80
Melillo, Evan N.	Substitutes	2,115.00	675.00	0	0	2,790.00
Melillo, Lauren P.	Tutors	22,123.00	2,639.00	0	0	24,762.00
Mello, Kimberly R.	Substitutes	2,590.00	0	0	0	2,590.00
Merriam, C. Ronald	Department of Public Works	9,152.00	0	0	0	9,152.00
Metropolis, Richard G.	Administration	99,538.18	1,059.00	0	0	100,597.18
Metta, June F.	School Lunch	1,208.53	0	0	0	1,208.53
Meyer, Darren M.	Board of Health	47,129.01	475.00	0	0	47,604.01
Meyer, Deborah A.	Teacher	24,494.93	1,984.28	0	0	26,479.21
Michaud II Timothy A.	Department of Public Works	5,121.00	0	0	0	5,121.00
Mignone, Richard A.	Community School	225.00	0	0	0	225.00
Miller, Michael P.	Substitutes	12,284.00	2,601.00	0	0	14,885.00
Miller, Sean M.	Fire Special Detail	0	1,968.00	0	0	1,968.00
Miller, Sean M.	Fire	51,003.19	13,171.12	13,512.87	50.00	77,737.18
Mills, Carson	Substitutes	490.00	134.19	0	0	624.19
Mitchell, Kathleen A.	Transportation	23,317.89	2,243.76	58.86	0	25,620.51
Mitchell, Mollie M.	Community School	1,048.23	0	0	0	1,048.23
Mitchell-Kilduff, Tara	School Lunch	1,705.17	0	0	0	1,705.17
Mohre, Jordan	Coaching	0	5,965.00	0	0	5,965.00
Molloy, Dorlise S.	Tutors	65.00	0	0	0	65.00
Montgomery, Elise	Teacher	68,805.96	0	0	0	68,805.96
Moody, Suzanne V.	Substitutes	4,760.00	0	0	0	4,760.00
Moore, Linda C.	Educational Support Personnel	19,675.15	2,520.00	0	0	22,195.15
Moran, Mark R.	Bldg/Gas/Plmb/Insp.,Wire Insp.	2,725.58	0	0	0	2,725.58
Morelli, Karen	Community School	2,117.50	0	0	0	2,117.50
Morgan, Lynne Ann	Teacher	68,805.96	1,800.00	0	0	70,605.96
Morris, Amanda C.	Educational Support Personnel	20,680.97	4,419.79	0	0	25,100.76
Morris, Debra	Teacher	62,812.64	1,788.00	0	0	64,600.64

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Morris, Donna L.	Teacher	63,594.00	5,088.00	0	0	68,682.00
Morrison, Allan	Department of Natural Resource	4,095.00	1,213.50	0	0	5,308.50
Morrison, Margaret C.	Department of Natural Resource	2,400.00	0	0	0	2,400.00
Morrison, Patricia A.	Secretarial	22,652.56	2,392.75	0	0	25,045.31
Mortenson, Kathleen E.	Library	801.28	0	131.72	0	933.00
Moselsky, Donna M.	Community School	975.00	0	0	0	975.00
Mott, Felicia J.	Community School	43,024.80	850.00	0	0	43,874.80
Moynahan, Mary Alice	Teacher	42,241.80	2,300.00	0	0	44,541.80
Muise, Ronald A.	Community School	871.88	0	0	0	871.88
Mullen, Carolyn O.	Substitutes	910.00	0	0	0	910.00
Mullin, Mary K.	Educational Support Personnel	14,802.51	1,815.27	0	0	16,617.78
Mulroy, Sean J.	Department of Public Works	51,997.53	1,157.91	349.56	0	53,505.00
Murad, Mitchell J.	Substitutes	1,400.00	0	0	0	1,400.00
Murphy, Anne B.	Teacher	24,731.20	0	0	0	24,731.20
Murphy, Bridget A.	Educational Support Personnel	537.14	0	0	0	537.14
Murphy, Maryann	Community School	250.00	0	0	0	250.00
Murphy, Sean	Substitutes	5,180.00	130.00	0	0	5,310.00
Murphy, Terence P.	Police Special Detail	0	12,210.13	0	0	12,210.13
Murphy, Terence P.	Police	88,778.80	0	41,906.39	0	130,685.19
Murray, Helen W.	Educational Support Personnel	18,821.65	0	0	0	18,821.65
Murray, Sarah	Teacher	65,596.08	2,000.00	0	0	67,596.08
Myers, Elizabeth F.	Teacher	65,382.00	925.00	0	0	66,307.00
Myers, Merilyn	Elections & Reg.	525.00	0	0	0	525.00
Naples, Kathleen P.	Community School	2,050.00	0	0	0	2,050.00
Nee, Patrick R.	Municipal Golf Course	10,222.83	0	143.38	0	10,366.21
Negron, Sacha K.	Substitutes	560.00	0	0	0	560.00
Neill, Amanda I.	Educational Support Personnel	8,641.17	2,014.26	0	0	10,655.43
Neill, David A.	Teacher	63,082.16	4,883.00	0	0	67,965.16
Nelson, Alison R.	Teacher	60,109.72	3,162.31	0	0	63,272.03
Nelson, Jeanne Marie	Teacher	45,134.52	0	0	0	45,134.52
Neske, Christine	Teacher	48,565.92	0	0	0	48,565.92
Neville, William A.	Department of Public Works	46,602.73	3,605.68	821.97	300.00	51,330.38
Newton, Gilbert D.	Teacher	75,923.97	6,506.00	0	0	82,429.97
Nichol, Margaret	Teacher	74,648.64	2,890.00	0	0	77,538.64
Nicolazzo, Albert W.	Council On Aging	12,300.00	0	0	0	12,300.00
Nigro, Robert A.	Transportation	739.17	0	0	0	739.17
Noble, Anna	Teacher	23,599.04	360.00	0	0	23,959.04
Noll, Stephen	Coaching	0	5,965.00	0	0	5,965.00
Nordman, Betsy	Educational Support Personnel	19,291.86	7,146.32	0	0	26,438.18
Norton, Catherine A.	School Lunch	6,200.84	450.00	0	0	6,650.84
Norton, Jane F.	Community School	4,820.89	0	0	0	4,820.89
Norton, Kathleen	Teacher	68,805.96	6,875.00	0	0	75,680.96
Novero, Elena M.	Teacher	64,518.48	5,985.50	0	0	70,503.98
Nurse, Michael J.	Police	89,276.72	550.00	54,057.43	0	143,884.15
O'Brien, Matthew J.	Police	67,394.80	0	40,779.54	0	108,174.34
O'Brien, Matthew J.	Police Special Detail	0	164.00	0	0	164.00
O'Brien, Michael	Coaching	0	8,199.40	0	0	8,199.40
O'Connell, Daniel J.	Police Special Detail	0	36,939.73	0	0	36,939.73
O'Connell, Daniel J.	Police	69,060.48	5,881.24	19,384.47	0	94,326.19
O'Connell, Reilly C.	Community School	830.14	0	0	0	830.14
O'Connor, James R.	Community School	1,200.00	0	0	0	1,200.00
O'Connor, Lisa A.	Community School	10,756.60	700.61	0	0	11,457.21
O'Donnell, Maureen D.	Teacher	47,343.48	4,170.00	0	0	51,513.48
O'Gara, Christine Marie	Educational Support Personnel	18,821.65	0	0	0	18,821.65
O'Gorman, Ruth-Anne	Tutors	6,180.00	160.00	0	0	6,340.00
O'Grady, Olivia N.	Substitutes	70.00	0	0	0	70.00
O'Neil, Shawn	Police Special Detail	0	10,287.52	0	0	10,287.52
O'Neil, Shawn	Police	71,627.20	0	31,267.04	0	102,894.24
O'Neill, Phyllis M.	Accounting	46,238.85	375.00	0	0	46,613.85
Oakes, Betsy	Substitutes	5,748.21	0	0	0	5,748.21
Oakes, William W.	Community School	886.75	0	0	0	886.75
Ocampo, Megan R.	Substitutes	350.00	0	0	0	350.00
Oliveira, Camila P.	Teacher	15,716.96	0	0	0	15,716.96

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Oliver, Katherine J.	Child Care Center	4,152.43	0	0	0	4,152.43
Orbach, Deborah	Teacher	68,805.96	0	0	0	68,805.96
Owen, Suellyn	Custodians	15,088.74	15,014.40	134.70	250.00	30,487.84
Pagliarani, Donna M.	Community School	2,363.00	0	0	0	2,363.00
Palie, Erin K.	Teacher	64,738.68	0	0	0	64,738.68
Palmer, Beth Af	Educational Support Personnel	18,311.80	0	0	0	18,311.80
Palombo, Teresa A.	Educational Support Personnel	18,821.65	342.50	0	0	19,164.15
Paltrineri, Linda	Teacher	74,648.64	7,187.50	0	0	81,836.14
Pannorfi, Frank	Administration	752.00	0	0	0	752.00
Papapietro, Julie	School Lunch	5,557.15	162.00	0	0	5,719.15
Pare, Mary L.	Community School	7,275.00	0	0	0	7,275.00
Parker, Amanda	Coaching	2,708.00	0	0	0	2,708.00
Parker, Diana L.	Teacher	65,382.00	2,300.00	0	0	67,682.00
Parma, Michael J.	Maintenance Supervisors	53,513.77	2,283.53	3,751.16	350.00	59,898.46
Parsons, Stuart W.	Library	51,282.95	375.00	0	0	51,657.95
Pastore, Carley M.	Tutors	650.00	0	0	0	650.00
Patton, William R.	Police	57,317.44	0	22,173.99	0	79,491.43
Pearsall, Brent F.	Teacher	64,518.48	12,648.00	0	0	77,166.48
Pearsall, Linda M.	Teacher	65,382.00	2,300.00	0	0	67,682.00
Pearson, Pamela A.	School Lunch	3,373.49	99.52	0	0	3,473.01
Pells, Stanley	Custodians	42,347.30	3,640.14	3,162.01	250.00	49,399.45
Peltier, Renee T.	School Lunch	113.52	0	0	0	113.52
Peluso, Janet S.	Educational Support Personnel	1,599.60	0	0	0	1,599.60
Perdigao, Suzanne E.	Teacher	68,805.96	1,800.00	0	0	70,605.96
Perkins, Daniel	Police	66,471.52	0	31,165.98	0	97,637.50
Perkins, Daniel J.	Police Special Detail	0	2,004.96	0	0	2,004.96
Perry, Carolyn P.	Secretarial	40,363.50	3,354.40	0	0	43,717.90
Perry, Christopher L.	Municipal Golf Course	4,909.78	0	43.58	0	4,953.36
Persico, Sean M.	Educational Support Personnel	12,495.88	1,168.56	0	0	13,664.44
Peterson, Carol Ann	Tax Collector	48,357.05	550.00	0	0	48,907.05
Peterson, Christine	Community School	1,254.69	0	0	0	1,254.69
Peterson, Kimberly J.	Tutors	685.00	0	0	0	685.00
Petipas, Catherine E.	Teacher	54,300.76	0	0	0	54,300.76
Petit, James	Custodians	41,726.30	749.70	88.21	250.00	42,814.21
Philie, Adam E.	Community School	2,041.00	0	0	0	2,041.00
Philie, Alexandra D.	Community School	1,775.00	0	0	0	1,775.00
Philie, Pauline C.	Community School	3,250.00	0	0	0	3,250.00
Phillips, Gretchen M.	Educational Support Personnel	7,222.88	675.00	0	0	7,897.88
Phinney, Lynne	Teacher	43,904.64	0	0	0	43,904.64
Pierce, James	Administration	751.00	0	0	0	751.00
Pierce, Wendy	Community School	40,618.37	0	0	0	40,618.37
Pike, Susan E.	Teacher	65,382.00	1,800.00	0	0	67,182.00
Pilch, Allan F.	Substitutes	1,750.00	0	0	0	1,750.00
Pimental, John	Bldg/Gas/Plmb/Insp.,Wire Insp.	26,563.84	18,614.45	4,778.25	0	49,956.54
Pimentel-Matthews, Tammy	Fire	56,135.55	15,926.44	26,427.74	50.00	98,539.73
Pimentel-Matthews, Tammy	Fire Special Detail	0	2,173.00	0	0	2,173.00
Pinheiro, Jacqueline A.	Community School	525.00	0	0	0	525.00
Pisch, Patricia A.	Community School	97.50	0	0	0	97.50
Plouffe, Donna F.	Community School	4,200.00	0	0	0	4,200.00
Polidor, David B.	Municipal Golf Course	81,741.33	0	0	0	81,741.33
Porter, Darragh	Substitutes	910.00	0	0	0	910.00
Potter, Pamela J.	Teacher	68,805.96	1,800.00	0	0	70,605.96
Powers, Ann I.	Educational Support Personnel	19,474.26	952.00	0	0	20,426.26
Powers, Elizabeth	Teacher	19,799.33	182.19	0	0	19,981.52
Powers, Elizabeth F.	Teacher	73,082.12	2,800.00	0	0	75,882.12
Powers, Gregory A.	Substitutes	2,240.00	140.00	0	0	2,380.00
Powers, Robert G.	Substitutes	210.00	0	0	0	210.00
Pozerski, Peter M.	Fire Special Detail	0	943.00	0	0	943.00
Pozerski, Peter M.	Fire	39,136.69	29,935.80	15,129.72	50.00	84,252.21
Price, Werner R.	Teacher	15,636.96	50.00	0	0	15,686.96
Pulsifer, Suzanne	Educational Support Personnel	2,458.58	922.64	0	0	3,381.22
Quinn, Courtney L.	Substitutes	700.00	0	0	0	700.00
Quinn, Michelle	Teacher	65,382.00	0	0	0	65,382.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Quinn-Robb, Cheryl	Teacher	69,657.16	2,300.00	0	0	71,957.16
Rae, Brian	Custodians	18,256.33	1,522.50	482.63	0	20,261.46
Raftery, Blake K.	Educational Support Personnel	18,671.80	2,010.00	0	0	20,681.80
Raftery, Sharyn Lee	Substitutes	1,680.00	0	0	0	1,680.00
Rains, Carilyn	Administration	73,932.70	1,000.00	0	0	74,932.70
Rains, Margaret R.	Recreation	2,684.00	0	0	0	2,684.00
Ramos, Myrna	School Lunch	9,840.77	893.23	0	0	10,734.00
Ranta, Karen	Substitutes	7,280.00	0	0	0	7,280.00
Raymond, Michelle Y.	Bldg/Gas/Plmb/Insp.,Wire Insp.	36,053.15	2,995.55	0	0	39,048.70
Recker, Beth	Teacher	51,111.52	2,193.66	0	0	53,305.18
Reiber, Amy B.	Substitutes	4,760.00	0	0	0	4,760.00
Reil, Tammy J.	Data Processing	8,461.56	0	0	0	8,461.56
Reilly, Colleen	Child Care Center	6,803.88	346.73	21.69	0	7,172.30
Reilly, Consuela M.	Child Care Center	39,535.31	750.00	0	0	40,285.31
Reilly, Kathleen	Child Care Center	325.00	75.00	0	0	400.00
Reilly, Kim E.	Community School	125.00	0	0	0	125.00
Rezendes, Michael E.	East Boat Basin	6,572.50	0	99.00	0	6,671.50
Rhoades, Rosemary F.	Recreation	280.00	0	0	0	280.00
Richard, Laura	Teacher	58,731.32	0	0	0	58,731.32
Richard, Maria	Community School	120.28	0	0	0	120.28
Rider, Blake A.	Substitutes	9,650.00	6,750.00	0	0	16,400.00
Rider, Cheryl S.	Teacher	68,805.96	1,800.00	0	0	70,605.96
Rigazio, Brett	Teacher	53,164.64	40.00	0	0	53,204.64
Rigordaeva, Kathleen	Teacher	73,082.12	3,225.00	0	0	76,307.12
Riley, Heather L.	Teacher	74,648.64	3,233.50	0	0	77,882.14
Rindfuss, Austin T.	Recreation	2,769.75	0	0	0	2,769.75
Rivet, Meaghan R.	Substitutes	210.00	0	0	0	210.00
Robichaud, Albert	Police	71,945.76	0	17,924.30	0	89,870.06
Robinson, Christy	Educational Support Personnel	7,471.60	0	0	0	7,471.60
Robinson, Lauren L.	Library	56,366.16	525.00	0	0	56,891.16
Robinson, Mary	Child Care Center	1,234.22	0	0	0	1,234.22
Rodrigues, Joshua I.	Teacher	12,083.04	436.00	0	0	12,519.04
Rogerson, Melissa L.	Recreation	3,017.25	54.00	0	0	3,071.25
Romanelli, Drew	Community School	233.37	0	0	0	233.37
Romanelli, Reilly M.	Coaching	1,231.00	0	0	0	1,231.00
Romano, Stanley	Municipal Golf Course	35,252.28	0	0	0	35,252.28
Romanowicz, Sherry A.	Community School	2,617.25	1,231.00	0	0	3,848.25
Rose, Edward D.	Substitutes	70.00	0	0	0	70.00
Rose, Emily	Recreation	3,333.00	0	0	0	3,333.00
Rowe, Gail K.	Substitutes	1,330.00	0	0	0	1,330.00
Rubino, Michele P.	Municipal Golf Course	4,007.52	0	0	0	4,007.52
Rumul, Judy A.	Assessors	48,447.05	475.00	0	0	48,922.05
Runey, Christine L.	Substitutes	70.00	0	0	0	70.00
Russell Jr., George P.	Fire	121,590.47	525.00	0	0	122,115.47
Russell, E. Marilyn	Secretarial	43,024.80	750.00	0	0	43,774.80
Russell, Jean	Substitutes	0	5,965.00	0	0	5,965.00
Russo, Martin P.	Teacher	73,082.12	7,298.00	0	0	80,380.12
Rutty, Sherrill L.	Educational Support Personnel	19,710.92	832.32	0	0	20,543.24
Ryan, Colleen	Recreation	3,842.00	0	0	0	3,842.00
Ryan, Patricia	Council On Aging	14,116.80	6,543.36	0	0	20,660.16
Ryer, Sandra M.	Teacher	69,071.48	0	0	0	69,071.48
Sabetta, Karen Lee	Teacher	73,082.12	1,800.00	0	0	74,882.12
Sacco, Judith	School Lunch	7,272.72	350.00	0	0	7,622.72
Sadeck, Michelle K.	Child Care Center	77.12	0	0	0	77.12
Saline, Richard R.	Department of Public Works	53,626.00	1,389.89	493.13	300.00	55,809.02
Santoni, Julie A.	Teacher	68,805.96	1,800.00	0	0	70,605.96
Sarafin, Suzanne W.	Administration	45,214.38	2,740.00	0	0	47,954.38
Sargent, Charmaine	Fire	49,303.20	0	4,433.00	1,200.00	54,936.20
Sarno, Roberta	Community School	872.27	0	0	0	872.27
Saunders, Joanne D.	Teacher	67,511.20	1,687.50	0	0	69,198.70
Savery, Lucinda A.	Teacher	74,648.64	0	0	0	74,648.64
Scalera, Andrew R.	Recreation	1,842.75	0	0	0	1,842.75
Scalese, Jeannette E.	Public Health Nurse	39,635.35	825.00	0	0	40,460.35

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Scandone, Jenna L.	Educational Support Personnel	11,869.02	1,602.35	0	0	13,471.37
Scarpellini, Maryann E.	Accounting	36,004.15	375.00	0	0	36,379.15
Schaefer-Catten, Aurelia	Teacher	73,082.12	2,300.00	0	0	75,382.12
Schechtman, Jesse	Municipal Golf Course	35,643.03	1,150.00	0	0	36,793.03
Schermerhorn III, Horace	Teacher	73,082.12	2,300.00	0	0	75,382.12
Schermerhorn, Patricia	Teacher	73,082.12	2,800.00	0	0	75,882.12
Schmidt, Susan K.	Teacher	50,285.80	5,057.00	0	0	55,342.80
Schofield, Catherine T.	Teacher	65,382.00	1,800.00	0	0	67,182.00
Schultz, David V. Jr.	Community School	910.00	0	0	0	910.00
Schulz, Victoria J.	Teacher	73,082.12	1,840.00	0	0	74,922.12
Scoglio, Alfred J.	Community School	146.25	0	0	0	146.25
Scott, Lyndsay E.	Child Care Center	17,681.28	0	5.16	0	17,686.44
Scott, Samuel	Community School	2,051.41	0	0	0	2,051.41
Seaman, Jane	Community School	650.00	0	0	0	650.00
Selby, Gerald L.	Recreation	1,608.75	0	0	0	1,608.75
Sellin, Wayne	Substitutes	1,120.00	0	0	0	1,120.00
Sewall, William L.	Public Facilities	51,756.07	300.00	37.01	0	52,093.08
Sgro, Vincent J.	Library	23,750.58	0	0	0	23,750.58
Shanahan, Kathy L.	Child Care Center	26,885.20	0	56.77	0	26,941.97
Shaner, Barbara G.	Administration	100.00	0	0	0	100.00
Sharpe, Kathi	Educational Support Personnel	20,108.55	2,146.07	0	0	22,254.62
Sharpe, Susan G.	Substitutes	1,610.00	0	0	0	1,610.00
Shastany, Kerry	Educational Support Personnel	19,324.90	458.23	0	0	19,783.13
Shaw, Chad W.	Custodians	3,388.16	365.16	0	0	3,753.32
Shaw, James B.	Community School	1,890.00	0	0	0	1,890.00
Shaw, Sydny G.	Educational Support Personnel	20,497.90	4,628.72	0	0	25,126.62
Shea, Ann F.	Teacher	68,805.96	1,800.00	0	0	70,605.96
Shea, Elizabeth C.	Community School	5,985.00	0	0	0	5,985.00
Shea, Jeremy M.	Substitutes	490.00	0	0	0	490.00
Shea, John F.	Community School	97.50	0	0	0	97.50
Sheehan, Francis Jr.	Community School	100.00	0	0	0	100.00
Shepardson, Catherine D.	Educational Support Personnel	5,761.43	1,583.79	0	0	7,345.22
Shepherd, Caitlin	Teacher	36,021.04	1,710.00	0	0	37,731.04
Sherwin, Alden	Bldg/Gas/Plmb/Insp.,Wire Insp.	46,855.90	375.00	0	0	47,230.90
Sherwood, Karen E.	Transportation	25,578.71	8,001.09	4,887.41	0	38,467.21
Shewchuk, Donald G.	Teacher	69,657.16	2,752.50	0	0	72,409.66
Shorten, Maryalice	Community School	43,024.80	750.00	0	0	43,774.80
Sicard, Elliott F.	Educational Support Personnel	6,902.88	0	0	0	6,902.88
Sicard, Nancy Young	Teacher	69,028.64	0	0	0	69,028.64
Sigsbee, Susan	Community School	3,600.00	0	0	0	3,600.00
Silbret, Roberta L.	Community School	1,276.80	0	0	0	1,276.80
Silverman, Lisa C.	Community School	22,854.01	817.84	0	0	23,671.85
Simkins, John	Coaching	0	8,165.00	0	0	8,165.00
Simkins, Penny Jane	Educational Support Personnel	18,311.80	0	0	0	18,311.80
Simmons, Robert	Community School	202.50	0	0	0	202.50
Simpson, Alexander K.	Community School	2,524.76	0	0	0	2,524.76
Simpson, Janet C.	Teacher	65,382.00	2,697.00	0	0	68,079.00
Simpson, Marcia	Teacher	65,382.00	3,090.00	0	0	68,472.00
Singer, Joel A.	Teacher	7,706.07	91.75	0	0	7,797.82
Sinnott, Myles F.	Department of Natural Resource	2,221.00	3,609.00	0	0	5,830.00
Sinnott, Roberta	Department of Natural Resource	4,021.00	0	0	0	4,021.00
Siranosian, Jennifer	Community School	916.00	0	0	0	916.00
Sjoo, Teresa	Community School	2,376.00	0	0	0	2,376.00
Skeary, John J.	Municipal Golf Course	10,198.78	0	0	0	10,198.78
Skirvan, Christine	Teacher	68,805.96	0	0	0	68,805.96
Slagle, Karen	Teacher	69,657.16	2,771.00	0	0	72,428.16
Slepchuk, Walter M.	Assessors	55,793.26	300.00	0	0	56,093.26
Small Johns, Leslie Ann	Child Care Center	9,068.71	0	0	0	9,068.71
Smillie, Janet L.	Substitutes	1,260.00	0	0	0	1,260.00
Smith, Amy E..	Recreation	4,362.50	0	0	0	4,362.50
Smith, Cynthia L.	Transportation	14,099.99	0	0	0	14,099.99
Smith, Elizabeth	Teacher	68,805.96	0	0	0	68,805.96
Smith, Ernest W.	East Boat Basin	2,742.00	0	0	0	2,742.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Smith, Joan M.	Teacher	69,657.16	2,168.75	0	0	71,825.91
Smith, John J.	Community School	780.00	0	0	0	780.00
Smith, Joseph W.	Educational Support Personnel	20,577.80	4,336.70	0	0	24,914.50
Smith, Marilyn H.	Administration	90,718.00	250.00	0	0	90,968.00
Smith, Mary	Hoxie House	544.50	0	36.00	0	580.50
Smith, Merle J.	Custodians	4,100.40	158.34	0	0	4,258.74
Smith, Sharon M.	Assessors	34,973.10	0	0	0	34,973.10
Smith-Babchia, Carolyn	School Lunch	28.38	28.38	0	0	56.76
Sodekson, Sharon F.	Community School	99.50	0	0	0	99.50
Solari, Jean L.	Substitutes	1,330.00	0	0	0	1,330.00
Sollows, Kimberly A.	Teacher	6,361.38	0	0	0	6,361.38
Soltis, Paula L.	Teacher	73,082.12	2,800.00	0	0	75,882.12
Souke, Brittany	Child Care Center	385.60	0	0	0	385.6
Souke, Nicholas C.	Fire	57,551.94	530.00	1,846.77	50.00	59,978.71
Souza, Abigail	Recreation	513.00	0	0	0	513.00
Souza, James D.	Recreation	6,834.75	0	58.50	0	6,893.25
Souza, Janice	Recreation	33,454.62	1,497.91	126.42	0	35,078.95
Spencer, Leslie	Community School	670.50	0	0	0	670.50
Spielman, Aletta H.	Administration	3,116.07	0	0	0	3,116.07
Spiro, Paul D.	Bldg/Gas/Plmb/Insp.,Wire Insp.	77,345.23	0	0	0	77,345.23
Split, Paul	Community School	580.00	0	0	0	580.00
Spofford, James R.	Police Special Detail	0	14,348.36	0	0	14,348.36
St. James, Anna M.	Transportation	22,778.41	313.88	112.40	0	23,204.69
St. Pierre, Laurie L.	Teacher	73,082.12	1,800.00	0	0	74,882.12
Stallings, Kathleen A.	Teacher	68,805.96	1,800.00	0	0	70,605.96
Stanley, Kenneth M.	Recreation	3,338.50	0	0	0	3,338.50
Stanton, Debra	Teacher	67,960.32	0	0	0	67,960.32
Stapleton, Karen L.	Teacher	74,648.64	2,800.00	0	0	77,448.64
Steele, Aimee M.	Educational Support Personnel	18,927.97	4,338.00	0	0	23,265.97
Steele, Christopher M.	Department of Public Works	4,100.00	0	0	0	4,100.00
Steeves, Mary-Ellen	Council on Aging	44,342.10	425.00	0	0	44,767.10
Stepper, Eda W.	Community School	325.00	0	0	0	325.00
Stewart, Jeanne C.	Substitutes	980.00	0	0	0	980.00
Stillings, Carl F.	Custodians	42,589.40	3,363.16	2,497.66	250.00	48,700.22
Stinson, Diana L.	Child Care Center	39,379.84	1,440.00	56.77	0	40,876.61
Stobbart, John D.	Custodians	44,116.30	750.00	155.44	250.00	45,271.74
Stocker, Anne Terry	Community School	145.14	0	0	0	145.14
Strano, Jennifer B.	Educational Support Personnel	17,927.98	1,365.32	0	0	19,293.30
Styche, James	Transportation	1,343.03	620.75	0	0	1,963.78
Styche, Sally A.	Tax Collector	36,004.15	375.00	0	0	36,379.15
Sullivan, Cara	Educational Support Personnel	20,207.96	2,286.89	0	0	22,494.85
Sullivan, David D.	Administration	175.00	175.00	0	0	350.00
Sullivan, Elisa	Community School	138.05	0	0	0	138.05
Sullivan, Julia L.	Community School	531.00	0	0	0	531.00
Sullivan, Maureen G.	Teacher	9,290.00	770.00	0	0	10,060.00
Sullivan, Nancy L.	Teacher	63,668.52	0	0	0	63,668.52
Suomala, Diane	Educational Support Personnel	12,089.96	257.32	0	0	12,347.28
Susko, Anne C.	Teacher	18,936.69	13,535.40	0	0	32,472.09
Sutton, Gail	Tutors	770.00	290.00	0	0	1,060.00
Swan, James	Municipal Golf Course	1,415.61	0	0	0	1,415.61
Swenson, Nicholas S.	Recreation	1,255.50	0	0	0	1,255.50
Swift, Dylan J.	Teacher	47,075.96	775.00	0	0	47,850.96
Sykes, Myles B.	Community School	832.49	410.04	0	0	1,242.53
Sylvester, Kathleen J.	Community School	731.25	0	0	0	731.25
Sylvia, Allyson K.	Tutors	250.00	0	0	0	250.00
Taddia, Jennie M.	Child Care Center	1,050.76	0	0	0	1,050.76
Taggart, Susan G.	School Lunch	113.52	0	0	0	113.52
Talerman, Elizabeth M.	Community School	330.00	0	0	0	330.00
Tavares, Adria	Community School	720.00	0	0	0	720.00
Tavares, Robert P.	Custodians	46,949.30	750.00	123.36	250.00	48,072.66
Taylor, Margaret E.	Community School	800.00	0	0	0	800.00
Tedeschi, Linda J.	Teacher	65,382.00	1,800.00	0	0	67,182.00
Tedeschi, Silvio	Coaching	0	11,930.00	0	0	11,930.00

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Teehan, Jan L.	Moderator	1.00	0	0	0	1.00
Teehan, Michael	Municipal Golf Course	4,081.20	0	0	0	4,081.20
Tellez, Marcos	Community School	1,172.57	0	0	0	1,172.57
Thomas, Candice M.	School Lunch	368.95	0	0	0	368.95
Thomas, Colleen	Teacher	70,725.48	3,050.00	0	0	73,775.48
Thompson, Matthew	Fire Special Detail	0	2,132.00	0	0	2,132.00
Thompson, Matthew	Fire	66,897.00	530.00	22,704.95	50.00	90,181.95
Tice, Alex J.	Community School	7,361.46	75.00	0	0	7,436.46
Tilly, David	Municipal Golf Course	41,278.48	850.00	4,483.42	0	46,611.90
Tilton, Paul	Department of Public Works	105,000.03	1,324.58	0	0	106,324.61
Timmons, Janet	Council On Aging	64,923.04	525.00	0	0	65,448.04
Tobia, Elizabeth A.	Teacher	68,805.96	2,300.00	0	0	71,105.96
Tocci, James G.	Department of Public Works	3,240.00	0	0	0	3,240.00
Toczylowski, Natalie	Recreation	3,006.26	0	0	0	3,006.26
Tofteroo, Karen	Teacher	64,518.48	1,691.00	0	0	66,209.48
Tomasini Jr., Angelo F.	Custodians	36,459.21	1,764.07	2,144.58	250.00	40,617.86
Tomasini, Brian F.	Educational Support Personnel	19,660.65	3,265.12	1,726.63	250.00	24,902.40
Tompkins, Kristin	Teacher	68,805.96	1,800.00	0	0	70,605.96
Tonini Jr., Frank C.	Community School	30.00	0	0	0	30.00
Torrey, Dorothy	Community School	346.40	0	0	0	346.40
Torrey, Janell A.	Community School	601.00	0	0	0	601.00
Towey, Kristen G.	Recreation	3,459.50	0	0	0	3,459.50
Townsend, Kaija F.	Recreation	2,351.25	0	0	0	2,351.25
Travers, Audrey J.	Transportation	15,186.84	768.33	107.05	0	16,062.22
Trayner, Adam S.	Police Special Detail	0	28,718.98	0	0	28,718.98
Trayner, Adam S.	Police	48,327.68	0	20,748.16	0	69,075.84
Tremarche, Connor J.	Recreation	3,154.50	27.00	27.00	0	3,208.50
Tremarche, Pamela V.	Teacher	74,598.64	4,492.00	0	0	79,090.64
Trexler, Jean M.	Community School	300.00	0	0	0	300.00
Trimble, Peter B.	Teacher	68,805.96	9,376.00	0	0	78,181.96
Trudeau, George	Community School	1,467.00	0	0	0	1,467.00
Tucker Brown, Sharon	Community School	1,224.50	0	0	0	1,224.50
Tuohy, Donna M.	Teacher	73,082.12	2,890.00	0	0	75,972.12
Turner, Deane B.	Community School	175.00	0	0	0	175.00
Tuttle, Amanda L.	Municipal Golf Course	86.76	0	0	0	86.76
Twomey, Michael S.	Data Processing	97,587.50	400.00	0	0	97,987.50
Ulmer, Allison F.	Teacher	47,929.16	3,750.00	0	0	51,679.16
Vallee, Janet A.	Teacher	73,082.12	2,300.00	0	0	75,382.12
Van Cleef, Mary H.	Teacher	65,382.00	1,800.00	0	0	67,182.00
Varjian, Karen E.	Library	40,907.52	375.00	0	0	41,282.52
Varney, Cheryle M.	Teacher	64,518.48	3,297.76	0	0	67,816.24
Varney, Jeanne M.	Assessors	39,975.35	425.00	0	0	40,400.35
Varney, Monique	School Lunch	1,636.70	0	0	0	1,636.70
Vaughan, Stephen	Department of Public Works	9,564.50	0	0	0	9,564.50
Vena, Lauren	Teacher	41,591.72	0	0	0	41,591.72
Vieira, James A.	Community School	146.25	0	0	0	146.25
Viglas, Geraldine C.	Educational Support Personnel	19,935.92	2,257.32	0	0	22,193.24
Vineis, Patrice M.	Library	52,283.36	525.00	0	0	52,808.36
Viola, Kathleen	Community School	748.94	0	0	0	748.94
Vitacco, Ralph A.	Administration	751.00	0	0	0	751.00
Viveiros, Jason	Fire	76,372.08	530.00	3,306.66	50.00	80,258.74
Viveiros, Jason	Fire Special Detail	0	2,858.00	0	0	2,858.00
Voelxen, Suzanne E.	Teacher	68,805.96	1,800.00	0	0	70,605.96
Vrountas, Marilyn H.	Administration	88,941.76	0	0	0	88,941.76
Wack, Peter N.	Police	126,600.00	0	0	0	126,600.00
Wade, Anne	Educational Support Personnel	0	63.28	0	0	63.28
Wagner, Anne F.	Administration	7,808.08	0	0	0	7,808.08
Wahle, Beth M.	Tutors	618.50	0	0	0	618.50
Wahlstedt, Rita E.	Council On Aging	18,900.00	0	0	0	18,900.00
Walker, Wanda G.	Grist Mill	1,564.00	0	0	0	1,564.00
Wall, Andrew J.	Recreation	3,009.00	112.50	0	0	3,121.50
Wall, Caroline E.	Recreation	2,778.75	0	0	0	2,778.75
Walsh, Julie C.	Teacher	64,518.48	0	0	0	64,518.48

Employee Name	Department	Regular	Other	Overtime	Fringe	Total
Walsh-Holmes, Anna M.	Community School	994.50	0	0	0	994.50
Walter, Katherine D.	Board of Health	37,825.75	7,143.17	0	0	44,968.92
Washburn, Mary	Substitutes	4,970.00	0	0	0	4,970.00
Wasley, Richard S.	Community School	160.00	0	0	0	160.00
Wass, Martel	Community School	1,683.48	0	0	0	1,683.48
Watson, Louise	Substitutes	2,030.00	0	0	0	2,030.00
Webber, Joseph R.	Department of Public Works	6,699.00	0	0	0	6,699.00
Weber, Abigail	Child Care Center	8,039.76	0	39.77	0	8,079.53
Weber, Barbara	Educational Support Personnel	19,324.90	252.00	0	0	19,576.90
Weekes, Harold A.	Maintenance Supervisors	53,501.39	1,639.44	5,126.40	350.00	60,617.23
Weekes, Nicholas A.	Custodians	41,634.33	1,859.84	2,064.81	250.00	45,808.98
Weiner, Lori E.	Teacher	64,427.88	0	0	0	64,427.88
Welch Jr., Michael	Teacher	69,657.16	717.00	0	0	70,374.16
Werner, Judith C.	Library	5,037.35	0	0	0	5,037.35
Wesley, Michelle A.	Educational Support Personnel	5,520.60	257.32	0	0	5,777.92
Westerhouse, Joanne	Community School	432.47	0	0	0	432.47
Whearty, David R.	East Boat Basin	57,264.40	4,525.00	653.31	0	62,442.71
Whelan, Paul J.	Municipal Golf Course	11,439.00	0	0	0	11,439.00
White, Angela Piccolo	Teacher	73,082.12	2,300.00	0	0	75,382.12
White, Daniel	Custodians	603.00	152.27	0	0	755.27
White, John P.	Substitutes	350.00	0	0	0	350.00
White, Kim	Teacher	51,971.44	0	0	0	51,971.44
White, Lauren M.	Educational Support Personnel	1,683.34	0	0	0	1,683.34
White, Taylor D.	Town Clerk	69,123.68	875.00	0	0	69,998.68
Wiehe, Dennis G.	East Boat Basin	4,284.50	0	0	0	4,284.50
Wiehe, Janice	Tutors	5,530.00	230.00	0	0	5,760.00
Wieman, Patricia	Police	54,444.40	0	667.63	0	55,112.03
Wiklund, Maureen	Teacher	74,767.52	4,940.50	0	0	79,708.02
Wilkey, Marlene	Substitutes	9,380.00	0	0	0	9,380.00
Willette, Dorothy	Transportation	23,360.73	2,658.29	23.27	0	26,042.29
Williams, John P.	Teacher	69,496.24	3,120.25	0	0	72,616.49
Williamson, Melissa G.	Teacher	43,034.32	4,298.45	0	0	47,332.77
Wiper, Karen L.	School Lunch	3,566.43	0	0	0	3,566.43
Wojciechowski, Keryn E.	Substitutes	43,017.86	646.00	0	0	43,663.86
Wojnar, Michelle	Substitutes	280.00	0	0	0	280.00
Wojnar, Patricia J.	East Boat Basin	32,470.19	132.84	1,709.32	0	34,312.35
Wood, Marsha Lee	Teacher	47,929.16	6,000.00	0	0	53,929.16
Wood, Michael P.	Police Special Detail	0	5,409.60	0	0	5,409.60
Wood, Michael P.	Police	57,476.08	0	31,610.66	0	89,086.74
Woodbury, Jennifer	Engineering Dept	8,704.50	280.00	0	0	8,984.50
Yarnell, Walter J.	Transportation	22,450.84	4,774.46	933.81	0	28,159.11
Young, Kristen L.	Teacher	55,475.20	60.00	0	0	55,535.20
Young, Ryan N.	Child Care Center	6,615.12	0	0	0	6,615.12
Zappala, Sarah	School Lunch	381.60	0	0	0	381.60
Zarembski, Dina L.	Educational Support Personnel	637.50	1,222.50	0	0	1,860.00
Zenopoulos, Jacqueline B.	Substitutes	2,030.00	995.00	0	0	3,025.00

Report of the BOARD OF ASSESSORS

2012 continued to see changes and challenges for the Assessing Department.

The Fiscal 2012 actual bills were issued at the end of December. The legal value date for these bills was January 1, 2012, based on 2011 calendar year sales. The appeal period had just expired at the writing of this report, with 110 appeals turned in, and in process of review. This represented a 52 percent decrease in filings from last year.

Fiscal 2013 was an interim update certification year for the town, and the project to revalue and work with officials from the Massachusetts Department of Revenue, Bureau of Local Assessment ran from June until December, at which point the towns' assessment projects was certified and Fiscal 2013 tax rate set. As part of the process of review, over 1,300 properties were inspected and listed on site, and another 2,500 properties were reviewed as part of a final drive-by review for accuracy and final value determination purposes.

The Fiscal 2013 certified assessments date of January 1, 2012 and were based upon review of valid calendar year 2011 sales. Sales of a non valid nature, such as foreclosure related and most short sales were not considered within the analysis. All sales properties, as in each year, were contacted both by mailer, as well as through a site visit.

The department finished its' change to the MapGeo GIS system, which can be accessed by visiting the Town website (www.sandwichmass.org) The MapGeo system has proven to be quicker and more intuitive in property lookups, in compiling and requesting abutters certification, as well as a good place for the hosting of our appraisal field cards, which began in May.

The next internet related improvement goal for the department for 2013 is making improvements to the Assessing Department section of the Town website. Though there are limitations to what we can do from a look and feel standpoint, we are seeking to make more and easier to use information and links available from our page.

The appraisal staff of the department will continue their high v ibility during the 2013 calendar year. Fiscal 2014 is an interim valuati year, in accordance with state regulations, and the department will reviewing calendar 2012 sales in setting values as of January 1, 201

The current long term valuation agreement with GenOn (Ca Electric Generation Units) expires at the end of Fiscal 2013 (June 3 2013) Work is already underway, in the form of an appraisal of t plant, to be used for valuation and/or agreement purposes.

Ongoing programs include Building permit inspections, Pe sonal Property listing and review, commercial income and expen review, and sales property review program.

The department will continue the DOR/Bureau of Local Asses ment mandated cyclical inspection program – where the departme visits and re-inspects a percentage of residential and commerci properties each year in an effort to maintain data quality.

As we continue with these annual inspection programs, plea remember that statistical accuracy leads to assessment accuracy, whi benefits both Town and Taxpayer equally. We ask for your continue cooperation in these efforts.

The Board would also like to thank the staff of the Assessin Department for their continued outstanding service to the Board a to the residents of Sandwich.

Ed Childs, Director of Assessing
Judy Rumul, Office Manager
Jeanne Varney, Administrative Assistant
Sharon Smith, Administrative Assistant
Walter Slepchuk, Assistant Assessor
Gary Fryxell, Field Technician

Wishing all residents a happy and prosperous 2012.

Respectfully submitted,

Lawrence B. Harrington, Chair
Robert G. James
Nicholas Fernandes
SANDWICH BOARD OF ASSESSORS

Report of the CAPITAL IMPROVEMENT PLANNING COMMITTEE

The Capital Improvement and Planning Committee again supported the increased funding of on-going repairs and renovations to town facilities utilizing town staff. This continued effort has been able to put a new look on some of our facilities. This successful effort should continue on each year.

Last year's effort to develop a school district wide education plan for the future recognizes the Town's decreasing school population. Planning efforts to develop the proposed 7-8 Academy School at the Sandwich High School is underway. This first phase would eventually allow for the removal of the old temporary portable classrooms at two elementary schools as they are transformed into K-6 programs and with declining enrollment, the possible closing of the old Wing School as it could then be available for other needed town uses. This is still in the study phase for consideration.

The Public Safety Complex has been developed to the presentation level with a proposed facility design and cost estimate which is now pending Town approval in order to have Kaestle Boos Associates, Inc. (KBA) proceed with final construction documents, bidding and construction. This badly needed facility has been presented to many residents and support for approval of a bond issue is now subject to vote.

The Long Range Plan (LRP) for the Town has been developed with input from the Town Manager, Finance Board and Selectmen and with the CIPC approval, has been forwarded to the Board of Selectmen for endorsement. The plan clearly outlines the need for various improvements and seeks to define our community priorities.

Respectfully submitted,

John W. Juros
Chair

Town Clerk



Photo courtesy of Sandwich Archives

Main Street in Sandwich in the late 1800s. The signs on the tree at the right give the distance to Falmouth and Barnstable.

Report of the TOWN CLERK

The Town Clerk's Office was full of activity in 2012. The year began with the Presidential Primary on March 6th, which had a 16.62% voter turn-out. Sandwich made its choices for President, State Committeeman and woman and elected members to the local Democrat and Republican Town Committees. In early May we held the Annual Town Election, which garnered a 13.99% voter turn-out. Sandwich reelected James Pierce to the Board of Selectmen and Andrea Killion to the School Committee. The Town also elected two new members to the School Committee, Travis Andrade and Anita Johnston.

Following a busy spring and summer we held the State Primary on September 6th, which had a 17% turn-out. Quickly following the Primary was the Presidential Election on November 6th, which as expected, garnered an over 80% voter turn-out. Special thanks for the outstanding job our elections officials and poll workers did handling the 12,552 voters that cast their ballots that day.

Sandwich also had two Town Meetings this year, the Annual Town Meeting on May 7th, and a Special Town Meeting on October 22nd. The Annual Town Meeting was attended by 417 voters while the Special Town Meeting only attracted 187 voters.

Work on the preservation and restoration of the town's vital and historic records was also finalized in 2012. The last funding request of this project was approved by the Community Preservation Committee and ratified at the Special Town Meeting in October. The final three volumes were delivered to Northeast Document Conservation Center in November and are slated to be finished in early 2013. This marks the compilation of a three-year long project which began in June 2009. In total, twenty-nine of the town's oldest records have been completely preserved, rebound, digitized and returned to the newly renovated vault.

Unfortunately, 2012 was the last year the Clerk's Office was able to process passport applications. Due to increased regulations handed down from the U.S. State Department, the Clerk's Office was forced to relinquish it's authority as a passport agent which it has held since May of 1999. Town Clerk's offices across the country have also limited or discontinued this service due to restrictions related to space, privacy and access to vital records.

Many thanks to my wonderful staff, Susan Lundquist and Nicc King, for their support and dedication to the Clerk's Office over t past year. They have again proven to be both professional and reliab in the execution of their duties, always going above and beyond. Th are truly an asset to the Town and Sandwich and I am proud to pub cally thank them for their service.

I'd like to express my appreciation to the citizens of Sandwic for allowing me to continue to serve as your Town Clerk. It continu to be my goal to provide accurate and up-to-date information, time responses to inquires and personal attention to matters dealing wi the Town of Sandwich and its residents.

Respectfully submitted,

Taylor D. White
Town Clerk

BIRTHS, MARRIAGES AND DEATHS IN 2012

A detailed list of births, marriages and deaths is no longer pub lished in the Town Report due to privacy concerns and State law. Th total number of births to Sandwich residents in 2012 was 124. The tot number of marriages recorded in 2012 was 115. The total number deaths recorded in 2012 was 339.

PASSPORTS

The Town Clerk is an official agent authorized to accept an process new passport applications. The Office processed a total 248 passports in 2012 totaling $6,200.00 in revenue. (Please not Beginning in 2013, the Town Clerk's Office will no longer be able t process passports.)

DOG AND CAT LICENSES

Dog Licenses Issued in 2012

1,328 Dog Licenses	$13,270.0
20 Kennel Licenses	$ 1,050.0
TOTAL AMOUNT COLLECTED	**$14,320.0**

Cat Licenses Issued in 2012

Males	0
Neutered Males	5
Females	0
Spayed Females	3
TOTAL AMOUNT COLLECTED	**$8.0**

BUSINESS CERTIFICATES & RAFFLE PERMITS

The Town Clerk registered 122 business certificates in 201 which generated a total of $3,050.00 in revenue for the Town of Sand wich. 12 raffle permits to various non-profit organizations were issue in 2012 which generated a total of $120.00 in revenue.

TOWN OF SANDWICH
PRESIDENTIAL PRIMARY
MARCH 6, 2012

Pursuant to the foregoing warrant, the polls opened at 7 A.M. The ballot boxes showed zero count. The ballots were delivered to the Ballot Clerks and the following election officers were administered an oath to faithfully perform their duties.

Precinct	Ballot Clerks	Ballot Checkers	Ballot Box Clerk	Warden
One	Carolyn Motta	Phyllis Helfrich	Frank Bess	Marsha Kirrane
	Lois Wack	Jeanette Jones		
Two	Barbara Knight	Lorraine Jacobs	Daniel DiGiandomenico	Richard Lawrence
	Jean Cook	Barbara Ames		
Three	Harriet Dean	Rosemary Rhoades	Thomas Cummings	Carolyn Weimar
	Lorraine McCabe	Sylvia Wahl		
Four	Mary Jean Rivoira	Janet Hart	William Hoxie	Marie Harrington
	Susan Pommrehn	June Everett		
Five	Gilbert Martin	Barbara Shaner	David Merrell	James Foley
	Bernard Ferioli	Judith Johansen		
Six	Susan Goehringer	Constance Carr	Wanda Walker	Charles Burke
	David Goehringer	Vivian Gosnell	Ted Wahl	
	Judith Stainbrook			

President – Democrat	P1	P2	P3	P4	P5	P6	Total
Barack Obama	81	61	41	41	42	35	301
No Preference	10	8	8	6	3	2	37
Write-Ins	0	1	0	0	0	2	3
Blanks	2	4	4	1	2	1	14
TOTAL	**93**	**74**	**53**	**48**	**47**	**40**	**355**

State Committee Man – Democrat	P1	P2	P3	P4	P5	P6	Total
David D. Fitzgerald	20	11	9	9	9	1	59
Matthew C. Patrick	62	54	40	33	30	36	255
Write-Ins	0	0	0	0	0	1	1
Blanks	11	9	4	6	8	2	40
TOTAL	**93**	**74**	**53**	**48**	**47**	**40**	**355**

State Committee Woman – Democrat	P1	P2	P3	P4	P5	P6	Total
Patricia L. Mosca	80	59	49	38	39	32	297
Write-Ins	0	0	0	0	0	0	0
Blanks	13	15	4	10	8	8	58
TOTAL	**93**	**74**	**53**	**48**	**47**	**40**	**355**

Democrat Town Committee	P1	P2	P3	P4	P5	P6	Total
Danielle M. Binienda	57	43	37	34	23	29	223
Jamie T. Binienda	55	46	38	34	24	28	225
Nanci L. Bucchianeri	56	43	37	36	24	29	225
Richard D. Carey	62	44	39	34	24	28	231
Louis F. Cerrone	60	51	40	36	26	30	243
James J. Dever	57	45	40	34	25	28	229
Karen L. Ellery-Jones	57	48	38	36	24	31	234
J. Perry Fields	59	46	37	35	23	31	231
Linell M. Grundman	65	54	42	39	31	32	263
Vianna Heath	57	44	37	34	23	28	223
Phyllis B. Helfrich	58	46	37	35	26	29	231
Arthur Paul Houlihan	56	43	36	37	24	28	224
Marylyn F. Humphrey	58	43	37	35	24	28	225
Marie A. Jellinek	57	45	36	35	23	29	225

Democrat Town Committee	P1	P2	P3	P4	P5	P6	Total
Robert E. King	68	52	39	38	25	30	252
Lance W. Lambros	65	54	43	39	29	34	264
Betsy M. Lehrer	59	45	36	36	23	28	227
James M. Schneider	56	45	37	34	25	29	226
Clare M. Schrader	58	47	39	39	26	29	238
Paul W. Schrader	59	48	40	39	25	29	240
Sandra J. Sullivan	58	45	36	38	24	28	229
Walter J. Sullivan	57	45	37	37	24	28	228
Jon R. Valbert	56	44	38	34	23	28	223
Tobin C. Wirt	62	50	42	38	24	28	244
Ellen R. Yaffe	58	43	36	35	24	29	225
William J. Fleming	57	44	38	34	23	28	224
John R. Edmonston	56	47	36	35	24	28	226
James E. Mahoney	57	45	37	36	24	28	227
Michael T. Gregory	60	46	37	35	24	28	230
Donna L. Krupa	59	42	37	34	23	28	223
Alfred Krupa	57	43	36	34	23	28	221
John A. Tanionos	57	45	39	34	25	29	229
Write-Ins	5	1	0	0	0	6	12
Blanks	10	9	3	4	4	5	35
TOTAL	**1888**	**1481**	**1217**	**1147**	**786**	**936**	**1507**

President – Republican	P1	P2	P3	P4	P5	P6	Total
Ron Paul	34	23	23	20	22	30	152
Mitt Romney	323	315	260	239	222	265	1624
Rick Perry	2	0	1	4	0	1	8
Rick Santorum	50	35	29	34	34	44	226
Jon Huntsman	4	1	1	1	2	3	12
Michele Bachmann	1	0	0	1	0	1	3
Newt Gingrich	22	19	17	20	16	16	110
No Preference	0	2	8	6	3	2	37
Write-Ins	0	1	1	2	2	0	7
Blanks	0	0	0	0	0	0	0
TOTAL	**436**	**395**	**333**	**322**	**298**	**360**	**2144**

State Committee Man – Republican	P1	P2	P3	P4	P5	P6	Total
Gerald D. Nye	305	279	235	222	222	262	1525
Write-Ins	2	1	0	2	0	1	6
Blanks	0	0	0	0	0	0	0
TOTAL	**436**	**395**	**333**	**322**	**298**	**360**	**2144**

State Committee Woman – Republican	P1	P2	P3	P4	P5	P6	Total
Barbara A. McCoy	285	262	219	212	209	250	1437
Write-Ins	4	3	0	1	3	3	14
Blanks	147	130	114	109	86	107	693
TOTAL	**436**	**395**	**333**	**322**	**298**	**360**	**2144**

Republican Town Committee	P1	P2	P3	P4	P5	P6	Total
Jeanne M. Ayer	190	163	132	140	126	154	905
Michael K. Ayer	189	165	130	138	126	147	895
Agatha A. Bodwell	190	161	133	133	120	146	883
Raymond Peter Cox, Jr.	191	171	131	134	122	149	898
Douglas S. Dexter	207	183	150	140	133	150	963
Kevin M. Flannigan	197	177	134	157	149	162	976
Dennis M. Fonseca	221	204	157	151	146	165	1044
Carol S. Fonseca	212	194	153	148	143	157	1007

epublican Town Committee	P1	P2	P3	P4	P5	P6	Total
erald Joseph Fortin	187	164	132	135	124	152	894
auline M. Fortin	188	166	131	132	122	152	891
obert J. Gilkie	193	168	132	129	118	138	878
tephen O. Gill	192	167	136	141	127	147	910
Iary Hodges Hunt	232	203	165	162	155	180	1097
andy Hunt	309	260	208	212	204	224	1417
homas Francis Keyes	250	229	180	176	172	190	1197
ndrea M. Killion	198	178	146	134	132	155	943
ames J. Killion	195	176	141	132	130	147	921
Oavid Wagener Leary	190	172	131	127	121	143	884
Oavid Merrell	200	169	132	134	125	144	904
Caryl Ann Merrell	193	167	132	131	122	146	891
Merilyn Myers	200	172	136	135	126	154	923
Oavid G. Neal	200	172	136	135	126	154	923
Caren R. Neal	195	170	135	136	126	150	912
Gerald D. Nye	212	190	144	150	130	158	984
Frank Pannorfi	242	214	166	163	152	177	1114
Gene J. Parini	188	167	130	132	128	140	885
Jeffrey Davis Perry	308	263	226	212	211	247	1467
Lisa Davis Perry	269	231	186	187	185	193	1251
Nancy W. Sandborg	206	173	145	137	131	154	946
Paul W. Sandborg, Jr.	207	177	146	139	134	153	956
Patricia F. Stebbins	209	178	144	138	132	155	956
Ralph A. Vitacco	207	183	157	145	151	164	1007
Jennifer Lynn White	216	184	156	151	148	163	1018
Taylor D. White	254	228	181	184	183	194	1224
Mary E. Wagner *(Write-In)*	9	9	6	3	7	9	43
Write-In	2	2	2	2	0	1	9
Blanks	66	70	59	56	38	53	342
TOTAL	**7314**	**6411**	**5136**	**5085**	**4824**	**5557**	**34327**

President – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Kent Mesplay	0	0	0	0	0	0	0
Jill Stein	0	2	0	0	0	0	2
Harley Mikkelson	0	0	0	0	0	0	0
No Preference	0	0	0	1	0	0	1
Write-Ins	0	0	0	1	0	1	2
Blanks	0	0	0	0	0	0	0
TOTAL	**0**	**2**	**0**	**2**	**0**	**1**	**5**

State Committee Man – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	0	0	1	0	0	1
Blanks	0	2	0	1	0	1	4
TOTAL	**0**	**2**	**0**	**2**	**0**	**1**	**5**

State Committee Woman – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	0	0	1	0	0	1
Blanks	0	2	0	1	0	1	4
TOTAL	**0**	**2**	**0**	**2**	**0**	**1**	**5**

Green-Rainbow Town Committee	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	0	0	1	0	0	1
Blanks	0	2	0	1	0	1	4
TOTAL	**0**	**2**	**0**	**2**	**0**	**1**	**5**

The polls for the election were opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 2,504, which is 16.62 percent of the v ers. The total number of voters at the close of registration prior to the election was 15,066. The lists of Ballot Clerks and Checkers were check and found in order and agreed with Ballot Box totals.

There were absentee ballots cast as follows: Precinct 1, 66; Precinct 2, 45; Precinct 3, 28; Precinct 4, 20; Precinct 5, 26; Precinct 6, 9; a total of 194.

I hereby certify that this is a true record of the Presidential Primary held on Tuesday, March 6, 2012.

Respectfully submitted,

Taylor D. White
Town Clerk

TOWN OF SANDWICH
2012 ANNUAL TOWN MEETING
MAY 7, 2012

The Annual Town Meeting was called to order in the Sandwich High School auditorium by Moderator Jan Levin Teehan at 7:00 P.M. The clerks checked in a total of 417 voters. The total number of eligible voters was 15,093. The invocation was delivered by Dr. Jacqueline Fields and Frank Pannorfi, Chairman of the Board of Selectmen, led the Pledge of Allegiance. High School junior, Samantha Petracca, sang the Star Spangled Banner. The Moderator swore in the following Sandwich residents as tellers: Nancy Comer, Douglas Dexter, Rosemary Rhoades, Jim Fair, Mary Ann King, Barbara Shaner, Donna Leiss, Veronica Mooney, Rebecca Hewitt, John Leiss and James Foley. Rene Douglas served as the timekeeper.

ARTICLE 1

To see if the Town will vote to hear the reports of all Town Officers and Committees and to act thereon and to hear the report of the Board of Selectmen on the Long Range Plan, or take any action relative thereto.

Frank Pannorfi, Chair of the Board of Selectmen read the report on the Long Range Plan on behalf of the Board.

In April, 2005, the Long Range Plan was introduced to the community as a means of formally identifying core services, goals, current and projected financials, along with other important activities for the Town. Since then, the Plan (a living document) has undergone updates, minor changes and most recently (2011) the structure was substantially changed from prior editions. These changes included a revised projection of needs, issues and projects, as well as a specific action plan for moving forward in both the near and long term. A copy of the latest version of the Long Range Plan is attached to the 2012 ATM Warrant.

This past year has been one of the more active periods for the Board of Selectmen and Town Administration. Many complicated topics were addressed and some continue, given the nature of the project. In the past year the Town executed a contract with a nationally recognized engineering firm, to assist in developing a Comprehensive Water Resource Management Plan (CWRMP). The project is estimated to take approximately 3 years to complete and is funded by a state gra through settlement funds from the Textron Corporation, associat with contamination at the MMR.

The Town retained the same firm to provide additional consultin services for an interim waste water plan in order for us to make short term waste water decisions, for 2 strategic commercial sections of tow South Sandwich Village Center and Sandwich Industrial Park, to he facilitate immediate economic growth in these two areas.

In 2011, the Selectmen signed a Memorandum of Understandin with the Sandwich Economic Initiative Corporation (SEIC) regardin the town owned commercial property located in the South Sandwic Village Center. This was followed by a subsequent Town Meeting vot to appropriate a one-time grant for future SEIC economic developmer efforts. The Board of Selectmen then executed a grant agreemer with the SEIC for the use of these funds. Additionally, Town Meetin approved the request of the Board of Selectmen to negotiate a roa easement through the Town's South Sandwich Village Center property The preparation of a Request For Proposal, for this easement, in ac cordance with Mass General Law, is underway and will be released by the Town in the very near future.

At the November, 2011 Special Town Meeting, zoning By-Law amendments were adopted to facilitate mixed use cluster develop ment, amend parking requirements and enable the Town to enter into Development Agreements with the Cape Cod Commission and future developers in the South Sandwich Village Center. These amendments are still awaiting final approval from the State.

One of the most significant policy changes to occur in 2011 was the BOS decision to implement a Pay As You Throw (PAYT) system at the Transfer Station. The primary objectives were to implement a system that is fairer to all residents by better aligning individual Transfer Station usage, with actual costs and increasing recycling, as a means of reducing individual users and Town costs. Implementation began on July 1, 2011 and based on data to date, recycling has increased substantially and the amount of household solid waste has decreased significantly. As of July 1, 2012, an Enterprise Fund accounting system for the Transfer Station, with the intent of accounting for revenues and expenses separately, will go into effect. This year, the Board will be tackling whether to have the Transfer Station become

ally self-sufficient and not rely on any General Fund tax as revenue r this operation. If that policy is adopted, details in the manner and neframe for transition will be determined.

Other major items addressed this past year include; the forma-n of a Substance Abuse Prevention Task Force, recognizing that bstance abuse is a significant issue for communities.

Also, the Board of Selectmen issued an RFP seeking developers construct new indoor/outdoor recreational facilities at Sandwich ollows Golf Club, consistent with the May 2010 Annual Town Meet-g and was successfully in requesting the State Legislature to allow xpanded recreational use of the golf course.

In 2012 the Board of Selectmen, in accordance with the Town harter, chose town residents to review the Town Charter and make commendation in the Fall of 2012 to the Board.

The Town also, after years of difficult negotiations, executed renewal license with Comcast Cable Television for the continued on-exclusive rights to offer and maintain a cable television system n our Town.

Planning began on a new combined Public Safety Facility, with nuch more work to be done.

We revised our Winter Maintenance Program for private road lowing, which went into effect, first quarter 2012.

The Board of Selectmen adopted a Code of Conduct for itself nd its appointed committees/boards.

Other activity and accomplishments for this past year can be eviewed by obtaining a copy of the Town's Annual Report.

2012 -2013

So what lies before us?

Ahead of us remains the completion of a number of initiatives already begun and some new activities that require more thought, analysis and decision making.

The 2012 Long Range Plan attached to the ATM Warrant, provides the specifics for the direction to be taken. Remember, the LRP is a living document, subject to change, although the guiding principles for any change remain constant.

Briefly, the 2012 LRP focuses on the following:

- Improving delivery of Existing Service,
- Capital Asset Management,
- Economic Development (Commercial Tax Base growth & Job Creation) and,
- Preserve and Protect Historic Character and Natural Resources.

UNANIMOUSLY VOTED: That the Town accept the Report of all Town Officers and Committees as printed in the 2010 Annual Town Reports and hear the report of the Board of Selectmen on the Long Range Plan. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 2

To see if the Town will vote to hear the report of the Finance Committee and to see if the Town will vote to raise and appropriate or transfer from available funds the sum of $63,745,646.00, or any other amount, to defray Town expenses for the Fiscal Year July 1, 2012 to June 30, 2013 as itemized below in the third column entitled FY'13 Recommendation, or take any action relative thereto.

William Diedering, Chair of the Finance Committee read the budget message on behalf of the Committee.

Finance Committee FY'13 Budget Message:

In accordance with the charter of the Town of Sandwich, the Finance Committee hereby presents this fiscal year 2013 budget message to the members of Town Meeting and to the taxpayers and residents of Sandwich. We would like to thank Town Manager Dunham and his staff, and School Superintendent Canfield and his staff for their diligent work in support of this process. After careful review and consideration, the Finance Committee voted unanimously to recommend that Town Meeting accept the budget as presented, and pass Article 2.

The recommended FY 2013 budget calls for a total expenditure of $67,775,891. This is an increase of $1,580,934 (2.4%) over the FY 2012 budget.

REVENUE SUMMARY

Calculated into this budget is an increase in the tax levy of $1,169,468 (2.5%) plus an additional $400,000 of tax levy attributed to new growth. Our surplus revenue is $2,137,550 which is an increase of $769,839 over last year.

We won't know the exact amount of our Chapter 70 state aid for schools until it is voted by the state legislature. We feel confident in using an assumption of level funding for now. As we have done for the past several years, we will adjust this number at a future town meeting should it either increase or decrease.

No transfer of funds from the stabilization account is required or planned for in this budget. This is the second consecutive year that we have not had to rely on the stabilization fund as a source of revenue.

EXPENSE SUMMARY

In 2011, the state legislature passed municipal health care reform measures giving cities and towns more flexibility to make cost saving changes in health insurance plans offered to employees. Working closely with our municipal and school unions, the Town was able to implement reasonable and effective plan design changes which resulted

in lower health insurance premiums. In the FY 2013 budget, the Group Health Insurance line item is being reduced $400,000 (-4.5%). Over the previous five years, we have had significant increases in this line item each year with the average being a $530,000 annual increase. In effect, the $400,000 reduction is about a $730,000 savings from what we might have expected had we not been able to implement these changes.

Typically, our annual budgets include an amount to cover any deficit in the previous year's Snow & Ice budget. In recent years, this amount has ranged from $50,000 to $300,000 depending on the severity of the winter season. Due to the unusually mild winter we experienced in FY 2012, there will be no deficit and this line item was reduced to $0.

It is important to note that we will be adding $175,000 to the Stabilization Fund bringing the balance in this account to slightly over $1 million.

The budget calls for a 4.36% increase to the general government operating budget. This increase will cover increases in expenses and, in addition, some of the line item increases are simply an effort to more realistically budget for specific items that have been historically underfunded.

As has been the case for many years now, the general government departments are all running very lean in staffing, and in some cases are clearly understaffed. This will be the case in FY 2013 as well. However, this budget takes a very small step toward alleviating that situation by adding a part-time office assistant in the Engineering Department and a full-time IT Assistant.

The budget calls for an increase in the local contribution to the schools of $367,117 (1.6%) and assumes level funding of Chapter 70 state aid to schools. The FY 2012 school budget included approximately $450,000 of revenue from a federal jobs grant, but this money will no longer be available in FY 2013.

The School Department has advised the Finance Committee that they plan to supplement their revenue in two significant ways. The first is to draw from the School Choice Receiving Tuition Account. There is conservatively projected to be $550,000 available this fund at the beginning of FY 2013 and the school budget calls f spending $437,265 of it. Secondly, the school budget includes raisi an additional $144,000 from new and increased fees, including a ne $100 Transportation & Parking fee.

The net result of all these changes is a $30,207,658 scho budget, which is a 1.37% increase.

It is important to note that student enrollment decreased by 13 students this year. In the past five years, enrollment has decreased b 523 students (-14%). Recent forecasts predict enrollment will continu to decline in the foreseeable future.

There is expected to be a net decrease in the total School Depar ment staffing level of 1.58 employees (full-time equivalent).

CONCLUSION

As the budget process unfolded this year, it became apparen that our financial situation is better than we predicted it would be. Thi is due mostly to three significant factors:

- The reduction in health care costs made possible by Health Care Reform laws
- The larger than normal surplus revenue from the previous year
- No necessity to cover the cost of our FY 2012 Snow & Ice deficit

The Finance Committee, which functions as an independent advisory committee, carefully and thoroughly scrutinizes the budget and analyzes the impact that the budget will have on the taxpayers, residents and visitors of Sandwich.

The impact on property taxes of the proposed FY 2013 budget is estimated to be a $142 increase for the average single-family home, valued at $354,400. This estimate does not include the capital exclusion article that appears later on the warrant.

FY'13 BUDGET TOTALS

No.	Department	FY'11 Appropriation	FY'12 Appropriation	FY'13 Recommendation
114	Moderator	1	1	450
123	Selectmen/Administrator	382,385	377,656	408,966
	Personnel Expenses	75,000	158,153	158,730
131	Finance Committee	2,700	2,700	3,400
135	Accounting	176,755	183,362	199,489
141	Assessing	338,359	341,087	363,186
145	Treasurer	168,066	174,755	185,888
146	Tax Collector	235,820	241,224	251,359
147	Tax Title	25,000	25,000	25,000
151	Legal	225,000	225,000	225,000
152	Human Resources	143,842	143,842	152,282
161	Town Clerk	156,050	156,990	146,722

	Department	FY'11 Appropriation	FY'12 Appropriation	FY'13 Recommendation
2	Elections & Registrations	56,500	45,000	57,500
1	Natural Resources	233,711	236,898	233,872
5	Planning & Development	149,662	153,133	153,345
0	Facilities Management	449,604	474,604	491,176
5	Town Reports	11,000	11,000	11,000
6	Bind Town Records	1,000	1,000	1,000
7	Data Processing	331,456	331,456	390,482
	Total 100s	**3,161,911**	**3,282,861**	**3,458,662**
0	Police Department	3,045,197	3,148,270	3,330,197
0	Fire Department	3,657,892	3,790,423	3,932,680
1	Inspections	230,843	231,306	239,002
4	Weights & Measures	1,200	200	200
1	Emergency Management	5,250	5,250	7,750
4	Forest Warden	1,500	1,500	1,500
7	Bourne Shellfish	4,000	4,000	4,000
9	Greenhead Fly	1,500	1,500	1,500
	Total 200s	**6,947,382**	**7,182,449**	**7,516,829**
0	School Department	30,176,539	29,225,227	29,626,393
3	UCCRVTS	1,686,655	1,786,439	1,906,350
	Total 300s	**31,863,194**	**31,011,666**	**31,532,743**
10	DPW – Engineering	123,593	123,593	143,188
20	DPW – Highways	1,509,979	1,540,118	1,343,672
21	Snow & Ice	250,009	250,010	250,011
24	Streetlights	30,000	30,000	30,000
35	DPW – Sanitation	765,569	765,569	0
	Total 400s	**2,679,150**	**2,709,290**	**1,766,871**
10	Health Department	167,464	167,616	174,752
22	Nursing Department	118,665	128,938	123,991
41	Council on Aging	147,520	152,115	187,540
43	Veterans Services	42,000	41,992	42,883
	Total 500s	**475,649**	**490,661**	**529,166**
10	Library	866,210	892,196	918,962
30	Recreation Department	71,149	71,149	88,086
50	DPW – Parks	13,850	13,850	13,850
71	Hoxie House / Grist Mill	10,000	10,000	0
93	Memorial Day	1,200	1,200	1,200
94	Historic District	12,000	12,000	12,000
	Total 600s	**974,409**	**1,000,395**	**1,034,098**
	OPERATING SUBTOTAL:	**46,101,695**	**45,677,322**	**45,838,369**
135	Marina & SHGC Indirect Costs Transfers			30,000
171	Waterways Fund Transfer			17,500
220	Ambulance Fund Transfer			150,000
630	Beach and Recreation Account Transfer (incl. Sandy Neck)			196,255
645	Community Preservation Act Debt			1,240,250
650	Cemetery Trust Fund Transfer			22,000
671	Hoxie House / Grist Mill Income Transfer			33,000
	INTER-FUND TRANSFERS SUBTOTAL:			**1,685,005**

No.	Department	FY'11 Appropriation	FY'12 Appropriation	FY'13 Recommendation
132	Reserve Fund			500,000
540	Social Services Programs			21,200
710	Short Term Debt			75,000
750	Debt			2,821,349
910	Group Health Insurance			8,500,000
912	Medicare			523,736
940	Property & Liability Insurance			880,000
941	Unemployment Account			100,000
950	Retirement Assessment			2,800,987
OTHER ACCOUNTS SUBTOTAL:				**16,222,272**
FY'13 BUDGET TOTAL:				**63,745,646**

VOTED: That the Town hear the report of the Finance Committee and raise and appropriate $59,898,091; transfer and appropriate $1,262,550 from Free Cash; transfer and appropriate $900,000 from the ambulance receipts reserved for appropriation account; transfer and appropriate $150,000 from overlay surplus; transfer and appropriate $1,079,138.14 from the Community Preservation Fund Fiscal Year 2013 estimated annual revenues; transfer and appropriate $161,111.86 from the Community Preservation Fund undesignated fund balance; transfer and appropriate $15,000 from Sandwich Marina funds; transfer and appropriate $15,000 from the Sandwich Hollow Golf Club enterprise fund; transfer and appropriate $196,255 from the beach parking receipts reserved for appropriation account; transfer and appropriate $29,000 from the Hoxie House / Grist Mill receipts reserved for appropriation account; transfer and appropriate $17,500 from the Waterways Fund; transfer and appropriate $22,000 from cemetery trust funds; to defray Town expenses for the Fiscal Year 2013 as itemized in the third column entitled FY'13 Recommendation, as printed in the Warrant under Article 2, and set the compensation of elected officials as follows:

Moderator.....450
Chairman Board of Selectmen 2,000
Selectmen – 4 each 1,500
Chairman Board of Assessors.....2,000
Assessors – 2 each 1,500
Town Clerk 68,141

This was a voice vote and declared carried by the Moderator.

ARTICLE 3

To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53F½ to raise and appropriate or transfer from available funds a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'13 enterprise fund budget for the Department of Public Works Sanitation Division, or take any action relative thereto.

VOTED: That the Town raise and appropriate $500,000.00 and transfer and appropriate $500,000 from DPW – Sanitation Division Receipts, to be expended under the direction of the Board of Selectmen, for establishing the Fiscal Year 2013 Enterprise Fund operating budget for the DPW – Sanitation Division. This was a voice vote and declared carried by the Moderator.

ARTICLE 4

To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53F½ to raise and appropriate or transfer from available funds a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'13 enterprise fund budget for Sandwich Hollows Golf Club, or take any action relative thereto.

VOTED: That the Town transfer and appropriate $956,471.00 from Golf Course Receipts, to be expended under the direction of the Board of Selectmen, for establishing the Fiscal Year 2013 Enterprise Fund operating budget for Sandwich Hollows Golf Club. This was a voice vote and declared carried by the Moderator.

ARTICLE 5

To see if the Town will vote to hear the report of the Capital Improvement Planning Committee, and further, to raise and appropriate or transfer from available funds the sum of $700,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and repairing equipment, vehicles, and buildings, and providing related services in accordance with the following list, with any unexpended balance for each item identified below to be placed in the Building Repairs / Capital Purchases account to be expended under the direction of the Board of Selectmen:

Natural Resources – Pick-up Replacement..... 35,000.00
Natural Resources – Buoy Replacements 6,500.00
Natural Resources – Overhaul Tractor 4,500.00
Natural Resources – Shellfish / Aquaculture Efforts .. 3,000.00
Facilities Department – Town Building
Repairs/Improvements..... 125,000.00

Facilities Department –
Pick-up Replacement with Plow 35,000.00
Police Department – Purchase Tasers 50,000.00
Police Department –
Communication Radios & Link w/Schools 8,500.00
DPW Sanitation – Packer Truck Replacement 180,000.00
Library – Restroom Renovations 20,000.00
Recreation Department – Sailboat Replacements 35,000.00
Recreation Department –
Playground & Skate Park Maintenance 7,500.00
DPW Parks – Mower Replacement 8,000.00
School Department –
Upgrade High School Locker Rooms 50,000.00
School Department –
Compatible IT Software System Upgrade 50,000.00
School Department –
Underground Storage Tank Removals 20,000.00
School Department –
Bathroom Partition Replacements 30,000.00
School Department – Carpet & Tile Replacements.. 20,000.00
School Department –
HTW School Tennis Court Demolition 10,000.00
Building Repairs / Capital Purchases Reserve Fund .. 2,000.00

or take any action relative thereto.

VOTED: That the Town hear the report of the Capital Improvement Planning Committee and transfer and appropriate $700,000.00 from Free Cash, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and repairing equipment, vehicles, and buildings, and providing related services as listed in Article 5 of the warrant, with any unexpended balance for each item identified below to be placed in the Building Repairs / Capital Purchases account to be expended under the direction of the Board of Selectmen. This was a voice vote and declared carried by the Moderator.

ARTICLE 6

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich Public Library HVAC system located at 142 Main Street, including design, site improvements, equipment, furnishings and costs incidental thereto, and further to authorize the Board of Selectmen to enter into any and all contracts necessary to carry out such project; provided that said appropriation shall be contingent upon the passage of a so-called proposition two and one-half capital expenditure exclusion referendum in accordance with M.G.L. c.59, §21C(i½), or take any action relative thereto.

UNANIMOUSLY VOTED: That the sum of $500,000.00 be raised and appropriated to pay costs of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich Public Library HVAC system located at 142 Main Street, including design, site improvements, equipment, furnishings and costs incidental thereto; and further, that the Board of Selectmen is authorized to enter into any and all contracts necessary to carry out such project; provided, however, that no amounts shall be expended hereunder unless and until the Town shall have approved a so-called proposition two and one-half capital expenditure exclusion referendum in accordance with M.G.L. c.59, §21C(i½). This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 7

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $175,000.00, or any other amount, to the Stabilization Fund, or take any action relative thereto.

UNANIMOUSLY VOTED: Move that the Town transfer and appropriate $175,000.00 from Free Cash to the Stabilization Fund. This was a voice vote and declared unanimously carried by the required two-thirds majority by the Moderator.

ARTICLE 8

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of $8,467.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of funding the FY'13 Sandwich Promotions Fund as established under Chapter 227 of the Acts of 1997, or take any action relative thereto.

VOTED: That the Town transfer and appropriate $8,467.00 from the Sandwich Promotions Fund, to be expended under the direction of the Board of Selectmen, for funding the Fiscal Year 2013 Sandwich Promotions Fund as established under Chapter 227 of the Acts of 1997. This was a voice vote and declared carried by the Moderator.

ARTICLE 9

To see if the Town will vote to appropriate the sum of money, received or to be received, from the Chapter 90 State Aid to Highways Program for highway construction and/or maintenance on any State approved road during FY'13, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town appropriate $793,200 or any other amount received, or to be received, from the Chapter 90 State Aid to Highways Program for highway construction and/or maintenance on any State approved road during Fiscal Year 2013. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 10

To see if the Town will vote to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. c.59, §5, Clause 41A, the so-called Property Tax Deferral for Seniors program, from 8.0% to 5.0%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2012, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town vote to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. c.59, §5, Clause 41A, the so-called Property Tax Deferral for Seniors program, from 8.0% to 5.0%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2012. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 11

To see if the Town will vote to transfer and appropriate the sum of $25,000.00, or any other amount, to be expended under the direction of the School Committee, from the Sandwich High School cellular tower lease receipt reserved for appropriation account, for the purpose of completing repairs and improvements to the athletic fields at Sandwich High School, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer and appropriate $25,000.00, to be expended under the direction of the School Committee, from the Sandwich High School cellular tower lease receipt reserved for appropriation account, for the purpose of completing repairs and improvements to the exterior athletic fields and facilities at Sandwich High School. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 12

To see if the Town will vote to accept the provisions of M.G.L. c.64L, §2(a), which imposes a local meals excise of 0.75%, to take effect on July 1, 2012, or take any action relative thereto.

VOTED: That the Town accept the provisions of M.G.L. c.64L, §2(a), which imposes a local meals excise of 0.75%, to take effect on July 1, 2012. This was a voice vote and declared not carried by the Moderator.

ARTICLE 13

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the FY'13 Community Preservation budget and to appropriate from the Community Preservation Fund FY'13 estimated annual revenues the sum of $75,000.00, or any other sum, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY'13; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources, and community housing purposes, as well as a sum of money to be placed in the FY'13 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes as recommended by the Community Preservation Committee; or take any other action in relation thereto.

Steve Hayes, Chair of the CPC, read the report from the Committee.

UNANIMOUSLY VOTED: That the Town hear and act on the report of the Community Preservation Committe on the Fiscal Year 2013 Community Preservation budge and transfer and appropriate $75,000.00 from the Com munity Preservation Fund Fiscal Year 2013 estimate annual revenues, to be expended under the directio of the Board of Selectmen, to meet the administrativ expenses and all other necessary and proper expense of the Community Preservation Committee for Fisca Year 2013; and further reserve for future appropria tion from the Fiscal Year 2013 Community Preservatio Fund estimated annual revenues the following sums $164,877.00 for open space purposes; $164,877.00 fo historic resources purposes; and $164,877.00 for com munity housing purposes. This was a voice vote an declared carried unanimously by the Moderator.

ARTICLE 14

To see if the Town will vote to transfer and appropriate unde the Community Preservation Act historic resources program th sum of $350,000.00, or any other amount, to be expended under th direction of the Board of Selectmen, for the purpose of preserving restoring, and protecting the retaining wall, pedestrian access, an drinking water facilities adjacent to the historic Sandwich Town Hall that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose; or take any othe action relative thereto.

Elizabeth Friend of Main Street made a motion to move th question. The motion was seconded and was declared carried o a voice vote and by the Moderator.

VOTED: That the Town transfer and appropriat $350,000.00 from the Community Preservation Fun historic resources reserve for historic resource purpose under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for th purpose of preserving, restoring, and protecting th retaining wall, pedestrian access, and drinking water fa cilities adjacent to the historic Sandwich Town Hall. This was a voice vote and declared carried by the Moderator

ARTICLE 15

To see if the town will vote to amend the description of the R-2 zoning district purposes in the Sandwich Protective Zoning By-laws Section 2140 by adding The low density residential environment may include compatible uses as set forth in section 2310. as the second sentence after RESIDENCE: R-2, so that as amended, the R-2 district purpose reads as follows: RESIDENCE: R-2 – To provide for low density residential environment in areas of good accessibility while protecting the quality of air, surface water and ground water of the area. The low density residential environment may include compatible uses as set forth in section 2310.

And further,

To amend Section 2310 of the Sandwich Protective Zoning By-laws by adding a new line to the list of Principal Uses as follows:

	R-1 R-2	BL-1 B-2	IND	MAR	RD-1 RD-2	S	GD
Large Scale Ground Mounted Solar Photovoltaic Power Generation	R-1: N R-2: S	N	Y	N	S	N	N

And further,

To amend the Sandwich Protective Zoning By-laws by adding to the Definitions section in the appropriate alphabetical location as follows:

LARGE SCALE GROUND MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION – A facility for the generation of electric power from sunlight where the collection systems are mounted on the ground and not on the roofs of structures. Ground mounted systems shall have a minimum rated capacity of 250kW individually.

And further,

To amend the Sandwich Protective Zoning By-laws by adding Sections 4180-4196 Large Scale Ground-Mounted Solar Photovoltaic Installations as a new use allowed by right in the Industrial Zone and by Special Permit in R-2, RD-1 and RD-2 Zones as follows:

4180 LARGE SCALE GROUND MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS

The Planning Board shall be the Special Permit Granting Authority for applications pertaining to sites outside the Industrial Limited District

4181 Purpose

The purpose of this bylaw is to promote the creation of new large scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and, in certain cases, removal of such installations which standards address compatibility with adjoining residential neighborhoods, public safety and minimizing impacts on scenic, natural and historic resources.

The provisions set forth in this section shall apply to the construction, operation, change and/or repair of large scale ground-mounted solar photovoltaic installations which individually have a rated name plate capacity of 250 kW (DC) or more.

4182 Procedure

Large scale ground-mounted solar photovoltaic installations located within the Industrial Limited District are allowed by right subject to compliance with sections 4180 through 4196 and other applicable sections of this bylaw.

Large scale ground-mounted solar photovoltaic installations located in R-2, RD-1 and RD-2 are allowed by Special Permit as provided in Section 1340 and subject to Sections 4180 through 4196 and other applicable sections of this bylaw.

4183 Applicability

Sections 4180 through 4196 apply to large scale ground -mounted solar photovoltaic installations proposed to be constructed after the effective date of these sections. These sections also pertain to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

4184 Compliance with Laws, Ordinances and Regulations

The construction and operation of all large scale solar photovoltaic installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code.

4185 Building Permit and Building Inspection

No large scale solar photovoltaic installation shall be constructed, installed or modified as provided in this section without first obtaining a building permit.

4186 Application Requirements for Building Permit and Special Permit

A site plan showing (i) property lines and physical features, including roads, for the project site, (ii) proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation and structures, (iii) designated primary access from a public way to the site and (iv) other features as set forth in Section 1340 and not specifically set forth herein;

a. Blueprints or drawings of the solar photovoltaic installation signed by a Professional Engineer licensed in Massachusetts showing the proposed layout of the system and any potential shading from nearby structures and off-site vegetation;

b. One or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and over-current devices;

c. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter;

d. Name, address, and contact information for proposed system installer;

e. Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any;

f. The name, contact information and signature of any agents representing the project proponent;

g. An Emergency Response to be provided to the Fire Chief which shall include a copy of the project summary, electrical schematic, and site plan. All means of shutting down the solar photovoltaic installation shall be clearly indicated. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation;

h. An Operations and Maintenance Plan including measures for maintaining safe and controlled vehicle access to the installation, storm water controls, erosion controls as well as general procedures for operational maintenance of the installation.

i. Maintenance shall also include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the local Fire Chief and Emergency Medical Services. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any on-site access road(s);

j. Proof of liability insurance;

k. A fully inclusive estimate of the costs associated with removal of the facility if required by Section 4195 prepared by a qualified person. The amount shall include a mechanism for calculating increased removal costs due to inflation.

l. Description of financial surety that satisfies Section 4195 if on town land.

The Planning Board or Building Inspector, as appropriate to the particular application, shall have the discretion to waive specific documentary requirements.

4187 Other Special Permit Conditions

The Planning Board may also impose, in addition to any applicable conditions specified in this bylaw, such conditions as it finds reasonably appropriate to safeguard the neighborhood or otherwise serve the purposes of this bylaw, including, but not limited to: screening, lighting, fences, limitation upon size, method of access or traffic features, parking, removal upon cessation of use, or other requirements. Such conditions shall be imposed in the Special Permit decision and the applicant may be required to post bond or other surety for compliance with said conditions in an amount satisfactory to the Board.

The Planning Board may require the proponent to provide or pay for peer review engineering services, including but not limited to the following: to evaluate proposals submitted; determining flexibility of geographic location, loading capacities of structures, and architectural and landscape review of camouflage techniques.

4188 Site Control

The project proponent shall submit documentation of existing or contractual rights to access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

4189 Utility Notification

No large scale ground-mounted solar photovoltaic installation shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

4190 Dimensional and Density Requirements

All sites and construction thereon shall conform to the area, frontage, building height, coverage and setbacks set forth in Section 2600 of this bylaw appropriate for the zoning district in which the installation is located except that the minimum lot area in R-2, RD-1 and RD-2 shall be 15 acres. The 15 acre minimum lot area may be reduced by special permit if, after hearing, the Planning Board finds that a smaller lot area will meet the standards and purposes of Sections 1330 and 4181 through 4195 and approves a specific smaller lot area. Lot coverage calculations shall not include the area of the solar panels.

4191 Appurtenant Structures

All appurtenant structures to large scale ground-mounted solar photovoltaic installations shall be subject to bulk, height, yard, parking and coverage regulations of this bylaw. All such appurtenant structures, including but not limited to office buildings, equipment shelters, storage facilities, workshops, transformers, and substations, shall be architecturally compatible with each other and adjacent development. Whenever reasonable, structures should be screened from view by vegetation and/or joined or clustered to minimize visual impacts on adjacent properties.

4192 Design Standards

1. Lighting

Lighting of large scale solar photovoltaic installations shall comply with Section 3470 and shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the large scale solar photovoltaic installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.

2. Signage

A sign consistent with the Town's sign bylaw shall be required at the entrance of the site to identify the owner and provide the business name for the companies that own and operate the installation,

eir business address, the name of a contact person, and a 24-hour mergency contact phone number. Large scale solar photovoltaic in-allations shall not be used for displaying any advertising except for asonable identification of the manufacturer or operator of the solar notovoltaic installation.

Site design

The site shall be designed to minimize adverse impacts on ljacent properties used or zoned for residential purposes. Perimeter tback areas of Section 2600 shall be vegetated to provide screening.

193 Utility Connections

Reasonable efforts, as determined by the Planning Board, shall e made to place all utility connections from the solar photovoltaic stallation underground, depending on appropriate soil conditions, ape, and topography of the site and any requirements of the utility ovider. Electrical transformers for utility interconnections may be ove ground if required by the utility provider.

194 Land Clearing, Soil Erosion and Habitat Impacts

Notwithstanding any other provisions of this bylaw, clearing f natural vegetation shall be limited to what is necessary for the nstruction, operation and maintenance of the large-scale ground ounted solar photovoltaic installation. Effective storm water and rosion controls shall be maintained at all times.

195 Maintenance and Modifications

1. The owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to landscape screening, painting, structural repairs and integrity of security measures. Site access shall be maintained to a level reasonably acceptable to the Fire Chief and, if different, Emergency Medical Services. The owner or operator shall also be responsible for maintaining the designated primary site access road(s) from the facility to a public way.

2. All material modifications to a solar photovoltaic installation made after issuance of the required building permit shall be in compliance with Sections 4180-4196 and all other applicable sections of this bylaw.

196 Decommissioning on Town Owned Land

1. Any large scale ground-mounted solar photovoltaic installation, if located on town owned land, which has reached the end of its useful life or has been abandoned shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the building Inspector by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

   a. Physical removal of all large scale ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site;

   b. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations; and

   c. Stabilization or re-vegetation of the site as necessary to minimize erosion.

2. A removal bond shall be provided to cover the costs of removal of the facility, in an amount and form determined to be reasonable by the Building Inspector, but not to exceed more than 125 percent of such costs.

or take any action relative thereto.

James Coogan of Main Street made a motion to move the question. The motion was seconded and was declared carried on a voice vote and by the Moderator.

VOTED: That the Town amend the Sandwich Protective Zoning By-laws related to the Large Scale Ground Mounted Solar Photovoltaic Power Generation use by adding a new sentence to Section 2140 related to the R-2 zoning district purposes; by adding a new line to the list of Principal Uses in Section 2310; by adding a new definition of Large Scale Ground Mounted Solar Photovoltaic Installation in the Definitions section; and by adding new Sections 4180 – 4196; all to read as printed in the Warrant under Article 15. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 16

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Section 2300, Use Regulation Schedule, by deleting the use item Municipal sewage treatment with onsite disposal of secondary-treated effluent and inserting in its place use items Wastewater Treatment Facility and Wastewater Effluent Disposal as written below:

SECTION 2300 – USE REGULATION SCHEDULE

	R-1 R-2	BL-1 B-2	IND	MAR	RD-1 RD-2	S	GD
Wastewater Treatment Facility (15)	SA	SA	SA	SA	SA	SA	SA
Wastewater Effluent Disposal (16)	SA	SA	SA	SA	SA	N	SA

USE REGULATION SCHEDULE NOTES:

15. If within Water Resource Overlay District - Subject to the requirements of Section 5000.
16. If outside Water Resource Overlay District.

And further,

To amend the Sandwich Protective Zoning By-laws by adding the following to the Definitions section:

DEFINITIONS

WASTEWATER TREATMENT FACILITY – A public or private facility constructed to treat wastewater, not including the disposal of treated effluent.

WASTEWATER EFFLUENT DISPOSAL – The disposal of treated effluent from a public or private wastewater treatment facility.

or take any action relative thereto.

VOTED: That the Town amend the Sandwich Protective Zoning By-laws, Section 2300, Use Regulation Schedule, by deleting the use item Municipal sewage treatment with onsite disposal of secondary-treated effluent and inserting in its place use items Wastewater Treatment Facility and Wastewater Effluent Disposal; and by adding Wastewater Treatment Facility and Wastewater Effluent Disposal to the Definitions section; all to read as printed in the Warrant under Article 16. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 17

To see if the Town will vote to transfer the care, custody, management and control of the following parcels of land, from the Town Treasurer for the purposes of sale at auction to the Board of Selectmen for general municipal purposes and wastewater treatment and or discharge purposes; and further to authorize the Board of Selectmen to convey perpetual easements on said parcels for the purposes of wastewater treatment and or discharge purposes, on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town;

Said parcels are identified as follows:

1. Assessor's Map 28, Lot 57, located off Kiah's Way, containing approximately 6.04 acres; and
2. Assessor's Map 28, Lot 58, located off Kiah's Way, containing approximately 6.13 acres; and
3. Assessor's Map 28, Lot 101, located off Quaker Meetinghouse Road, containing approximately 5.04 acres; and
4. Assessor's Map 28, Lot 102, located off Quaker Meetinghouse Road, containing approximately 17.51 acres; and
5. Assessor's Map 28, Lot 121, located off Quaker Meetinghouse Road, containing approximately 9.15 acres;

And further to authorize the Board of Selectmen to execute any and all instruments as may be necessary to effectuate the vote taken hereunder; or take any action relative thereto.

VOTED: That the Town transfer the care, custody, management and control of the following parcels of land – shown on Assessor's Map 28, as Lots 57, 58, 101, 102, and 121 – from the Town Treasurer for the purposes of sale at auction to the Board of Selectmen for general municipal purposes and wastewater treatment and or discharge purposes; and further authorize the Board of Selectmen to convey perpetual easements on said parcels for the purposes of wastewater treatment and or discharge purposes, on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town; and further authorize the Board of Selectmen to execute any and all instruments as may be necessary to effectuate the vote taken hereunder; as printed in the Warrant under Article 17. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 18

To see if the Town will vote to authorize the Board of Selectmen to convey all or a portion of the Town property, shown on Assessor's Map 17, as Lots 134, 137, and 138 which includes the Sandwich Pop Warner football field, off Quaker Meetinghouse Road shown as Parcels B and C on a plan entitled Plan to Accompany R.F.P. Land in Sandwich, Massachusetts, Quaker Meetinghouse Road as prepared by David C. Thulin, PE, PLS, dated June 14, 2004 which is on file with the Town Clerk's Office containing a total of approximately 56.21 acres; said property to be conveyed on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, and subject to the requirement that the successful purchaser or purchasers of all or any portion of Parcel B construct a new Pop Warner football field and associated infrastructure of the same or better quality than the existing field and infrastructure on land to be identified by the Board of Selectmen; or take any action relative thereto.

VOTED: That the Town authorize the Board of Selectmen to convey all or a portion of the Town property, shown on Assessor's Map 17, as Lots 134, 137, and 138 which includes the Sandwich Pop Warner football field, off Quaker Meetinghouse Road shown as Parcels B and C on a plan entitled Plan to Accompany R.F.P. Land in Sandwich, Massachusetts, Quaker Meetinghouse Road as prepared by David C. Thulin, PE, PLS, dated June 14, 2004 which is on file with the Town Clerk's Office containing a total of approximately 56.21 acres; said property to be conveyed on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, and subject to the requirement that the successful purchaser or purchasers of all or any portion of Parcel B construct a new Pop Warner football field and associated infrastructure of the same or better quality than the existing field and infrastructure on land to be identified by the Board of Selectmen; as printed in the Warrant under Article 18. This was a voice vote and declared carried by the Moderator.

ARTICLE 19

To see if the Town will vote to amend the Sandwich Town Bylaws by deleting Section 6.0, Temporary Transient Business: Door to Door, in its entirety and replacing it with the following Section 6.00, Temporary Transient Business: Door-to-Door Canvassing and Solicitation, to read as follows:

Section 6.00: Temporary Transient Business: Door-to-Door Canvassing and Solicitation.

6.1 Title

This chapter shall be known as the Door-to-Door Solicitation Law of the Town of Sandwich.

6.2 Purpose

This article, adopted pursuant to Chapter 43, Section 13, of the General Laws and Article 89 of the Amendments to the Constitution of the Commonwealth of Massachusetts, establishes registration requirements and specific operational requirements for persons intending to engage in door-to-door canvassing or solicitation in the Town of Sandwich in order to protect its citizens from disruption of the peaceful enjoyment of their residences and from the perpetration of fraud or other crimes; and, to allow for reasonable access to residents in their homes by persons or organizations who wish to communicate either commercial or non-commercial messages.

6.3 Definitions

For the purpose of this Bylaw, the following definitions shall apply:

6.3.1 Soliciting shall mean and include any one or more of the following door-to-door activities:

a) selling, or seeking to obtain orders for the purchase of goods or services, including advertising in any type of publication, for any kind of consideration whatsoever;

b) selling, or seeking to obtain prospective customers for application for purchase of insurance of any kind;

c) selling, or seeking to sell subscriptions to books, magazines, periodicals, newspapers or any other type of publication;

d) seeking to obtain gifts or contributions of money, or any valuable thing for the support or benefit of any association, organization, corporation or project wholly or in part for commercial purposes or by a professional solicitor or commercial co-venturer for a charitable or other non-commercial organization; and

e. seeking to obtain information on the background, occupation, economic status, political affiliation, attitudes, viewpoints, or the like of the occupants of a residence for the purpose of selling or using such data, wholly, or in part, for commercial purposes.

6.3.2 Canvassing shall mean and include any one or more of the following door-to-door activities:

a) person-to-person distribution of literature, periodicals, or other printed materials for commercial purposes, but shall not include placing or dropping off printed materials on the premises;

b) seeking to enlist membership in any organization for commercial purposes; and

c) seeking to present, in person, organizational information for commercial purposes.

6.3.3 Residence shall mean and include every individual dwelling unit occupied for residential purposes by one or more persons.

6.3.4 Registered solicitor shall mean any person who has obtained a valid certificate of registration from the Town as required by this Bylaw.

6.3.5 Charitable Organization, Professional Solicitor and Commercial Co-venturer shall be defined as set forth in Chapter 68, Section 18, of the General Laws.

6.4 Registration

Every person or organization intending to engage in soliciting or canvassing door-to-door in the Town of Sandwich must apply for a permit with the Chief of Police by filing a registration application form with the Chief of Police. Applications for individual registration shall be filed at least ten business days in advance. Applications for organizational registration shall be filed at least ten business days in advance.

6.4.1 Organization application forms shall include the following information:

a) The name and address of the organization applying for registration, and the names and addresses of the organizations' principal officers. If the organization is a charitable organization, a certification that the most recent Annual Registration Statement required to be filed with the Attorney General's Division of Public Charities has been so filed.

b) If the organization is a Professional Solicitor or a Commercial Co-venturer for a charitable organization, a copy of the contract with the charitable organization must be provided with this application.

Failure to include a copy of the contract with the charitable organization under such circumstances will render the application incomplete and no action will be taken thereon;

c) The name, title and phone number, IRS or Social Security (optional) number and valid driver's license or other government-issued photo identification of the persons filing the application form;

d) The names and addresses of the person(s), if any, who will be directly supervising the solicitation or canvassing operation in the Town of Sandwich;

e) A list of the names, addresses, dates of birth of all individuals who will be employed in solicitation or canvassing by the applicant;

f) Period of time for which certificate of registration is needed (note: no certificate may be granted for longer than a 60-day period);

g) Names of the last three communities (if any) in which the organization has conducted a solicitation or canvassing operation, complete with the date issued and date expired; and

h) Insurance information and license, if applicable.

6.4.2 Individual registration forms shall be required for all individuals, including those who are affiliated with an organization registered under Section 6.4.1 hereof. Individual registration forms shall contain the following information:

a) Name and address of the present place of residence and length of residence at that address; if less than three years residence at present address, the address of residence(s) during the past three years;

b) Date of birth;

c) Name, address and telephone number of the person or organizations whom the applicant represents and the length of time the applicant has been associated with or employed by that person or organization. If the individual is a professional solicitor or a commercial co-venturer for a charitable organization, a copy of the contract, if any, with the charitable organization must be provided with this application. Failure to include a copy of the contract with the charitable organization under such circumstances will render the application incomplete and no action will be taken thereon;

d) Period of time for which certificate of registration is needed (note: no certificate may be granted for longer than a 60-day period);

e) Name of the last three communities (if any) in which the applicant has solicited or canvassed door-to-door complete with the date of issue and expiration date

f) Valid driver's license or other government issued photo identification; and

g) Make, model and registration number of any vehicle to be used by the applicant while soliciting or canvassing.

6.5 Registration Fee

There shall be an application fee of $50.00 for an individual registration card. Each organizational applicant for registration or re-registration shall pay to the Town an application fee of $75.00.

6.6 Registration Cards

6.6.1 The Chief of Police, after a review, but in no event more than ten (10) business days after receipt of a fully-completed application, shall furnish each person with a registration card which shall contain the following information:

a) The name of the person;

b) A recent photograph of the person;

c) The name of the organization (if any) which the person represents;

d) A statement that the individual has been registered with the Town of Sandwich Police Department but that registration is not an endorsement of any individual or organization; and

e) Specific dates or period of time covered by the registration.

6.6.2 Persons engaged in solicitation or canvassing as defined in this Bylaw must display their Town issued registration card on the outermost portion of their clothing at all times while soliciting or canvassing and show such card to any person solicited or upon the request of any police officer.

6.6.3 Registration cards are valid only for the specific dates or time period specified thereon and in no case for longer than 60 days.

6.6.4 The Police Chief shall routinely grant registrations without further inquiry but shall refuse registration to an organization or an individual whose registration has been revoked for violation of this Bylaw within the previous two-year period or who has been convicted of murder/manslaughter, rape, robbery, arson, burglary/breaking and entering, felony assault, or larceny over

$250, as such persons pose a substantial degree of dangerousness to minors and other persons vulnerable to becoming victims of the violent crimes so listed. The Police Chief shall also refuse to register a person who is a sex offender required to register with the Sex Offenders Registry Board and who is finally classified as Level 2 or Level 3 Sex Offender, as such persons have been found to have a moderate to high risk of re-offense and pose a substantial degree of dangerousness to minors and other persons vulnerable to becoming victims of sex crimes.

6.7 Exceptions

6.7.1 Registration shall not be required for officers or employees of the Town, County, State or Federal governments when on official business.

6.7.2 Individual registration shall not be required for minors under the age of 18, except in connection with canvassing or soliciting on behalf of a profit organization, newspaper carriers excepted.

6.7.3 Nothing in this Bylaw shall be construed to impose any registration requirement or otherwise restrict or in any way regulate any activity for religious, political, newspaper distribution or public policy purposes or other non-commercial purposes, regardless of whether such activity includes acts that would otherwise constitute soliciting or canvassing.

6.8 Duties of Persons Going Door-to-Door

6.8.1 Upon going into any residential premises in the Town of Sandwich, every solicitor, canvasser or other person must first examine any notice that may be posted prohibiting solicitation or other activities. If such a notice is posted, the solicitor, canvasser or other person shall immediately and peacefully depart from the premises.

6.8.2 Any solicitor, canvasser or other person who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant.

6.8.3 Immediately upon gaining entrance to any residence, each Solicitor or Canvasser as defined in this Bylaw must do the following:

a) Present his registration card for inspection by the occupant;

b) Request that the occupant read the registration card; and

c) Inform the occupant in clear language of the nature and purpose of his business and, if he is representing an organization, the name and nature of that organization.

6.9 Restrictions on Methods of Solicitation, Canvassing, or Other Door-to-Door Activities

It shall be unlawful for a solicitor, canvasser or other person to do any of the following:

a) Falsely represent, directly or by implication, that the solicitation, canvassing or other activity is being done on behalf of a governmental organization, or on behalf of any municipal employee or elected official;

b) Solicit, canvass or conduct any other activity at any residence where there is a posted sign prohibiting the same, without express prior permission of an occupant;

c) Solicit, canvass or conduct any other activity at any residence without express prior permission of an occupant, before 9:00 a.m. or after 9:00 p.m. where there is no sign posted otherwise limiting solicitation or the hours of solicitation or such other activities;

d) Utilize any form of endorsement from any department head currently employed or serving the Town of Sandwich; and

e) Solicit, canvass or conduct any other activity at any residence in a threatening, abusive or illegal fashion.

6.10 Penalty

6.10.1 Any person or organization who shall violate any of the provisions of this Bylaw or any applicable state or federal laws governing soliciting or canvassing, including, but not limited to Chapter 68 of the General Laws, shall be subject to a fine not to exceed $300.00 for each offense.

6.10.2 Any person or organization who for himself, herself, itself, or through its agents, servants or employees is found after investigation by a police officer to have:

a) violated any provision of this Bylaw, or any applicable state or federal laws governing soliciting or canvassing, including but not limited to Chapter 68 of the General Laws; or

b) knowingly provided false information on the registration application shall have his, her or its registration revoked by the Chief of Police by written notice delivered to the holder of the registration in person, or sent to the holder by certified mail at the address set forth in the application.

6.11 Appeals

Any person or organization who is denied registration or whose registration has been revoked may appeal by filing a written notice of appeal with the Board of Selectmen. Such appeal must be filed within 5 days after receipt of the notice of denial or revocation. The Board of Selectmen shall hear the appeal at its next scheduled meeting after the filing of the written notice of appeal, provided, however, that if the Board of Selectmen fails to make a determination within 30 days after the filing of the appeal, the registration shall be deemed granted or reinstated as the case may be.

6.12 Severability

Invalidity of any individual provision of this Bylaw shall not affect the validity of the Bylaw as a whole.

VOTED: That the Town amend the Sandwich Town Bylaws by deleting Section 6.0, Temporary Transient Business: Door to Door, in its entirety and replacing it with Section 6.00, Temporary Transient Business: Door-to-Door Canvassing and Solicitation, as printed in the Warrant under Article 19. This was a voice vote and declared carried by the Moderator

ARTICLE 20

To see if the Town will vote to dissolve the Mary I. Freeman Community Nursing Fund, established at the April 8, 1926 Special Town Meeting under Article 5, which bequeathed funds to the Community Nursing Association, which no longer exists; and further, in recognition of the stated wishes of Ms. Freeman as voted at the April 8, 1926 Special Town Meeting, to transfer the balance of said Mary I. Freeman Community Nursing Fund to the Nursing Department Donation Account; or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town dissolve th Mary I. Freeman Community Nursing Fund, establishe at the April 8, 1926 Special Town Meeting under Artic 5, which bequeathed funds to the Community Nursi Association, which no longer exists, and transfer th balance of said Mary I. Freeman Community Nursi Fund to the Nursing Department Donation Account. Th was a voice vote and declared unanimously carried b the Moderator.

ARTICLE 21

To see if the Town will vote to amend the Town Bylaws b deleting the text and title of Section 2.97, Part 3, and inserting th following, or take any action relative thereto.

Part 3 Jurisdiction

Because Regulatory Authorities subject citizens to fees, fines an regulations and the Town to possible litigation, the Town's interest i best served by requiring the following to comply with all provisior of this By-Law. The Board of Selectmen, the Board of Assessors, th Planning Board, the Board of Health, the Sandwich Historic Distric Committee, the Zoning Board of Appeals, Sandwich Economic Initia tive Corporation, the Conservation Commission, and the Water Qualit Review Committee, all hereafter referred to as Regulatory Authorities

(Submitted By Petition

Carl Johansen of Oxford Road moved to indefinitely post pone Article 21. The motion was seconded. This was a voice vot and declared unanimously carried by the Moderator.

UNANIMOUSLY VOTED: That Article 21 be indefi nitely postponed. This was a voice vote and declare unanimously carried by the Moderator.

The Moderator adjourned Town Meeting at 10:48 P.M t the Town Election to be held on May 10, 2012.

ARTICLE 22

To Elect the following Officers:

Pursuant to the foregoing warrant, the polls opened at 7 A.M. The ballot boxes showed zero count. The ballots were delivered to the Ballot Clerks and the following election officers were administered an oath to faithfully perform their duties.

Precinct	Ballot Clerks	Ballot Checkers	Ballot Box Clerk	Warden
One	Susan Lahane	Bruce Jillson	Frank Bess	Barbara Buchenan
	Barbara Shaner	Carolyn Motta		
Two	Lorraine Jacobs	Jann Czarnetski	Daniel DiGiandomenico	Richard Lawrence
	Barbara Ames	Sharon Lowberg		
Three	Phyllis Mason	Rosemary Rhoades	Ted Wahl	Carolyn Weimar
	Lorraine McCabe	Sylvia Wahl		
Four	Janet Hart	Sylvia Maggio	William Hoxie	Marie Harrington
	June Everett	Mary Jean Rivoira		
Five	Gilbert Martin	Jeanette Jones	David Merrell	James Foley
	Bernard Ferioli	Judith Johansen		
Six	Susan Goehringer	Priscilla Hall	Thomas Cummings	Charles Burke
	David Goehringer	Janine Destremps		
	Judith Stainbrook			

One Assessor

for a term of three years	P1	P2	P3	P4	P5	P6	Total
Nicholas E. Fernandes, Jr.	334	342	228	172	198	207	1481
Write-Ins	2	0	6	0	0	3	11
Blanks	156	160	82	61	75	86	620
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**2112**

One Board of Health Member

for a term of three years	P1	P2	P3	P4	P5	P6	Total
Rebecca Lovell Scott	336	340	229	166	198	206	1475
Write-Ins	2	0	2	0	0	1	5
Blanks	154	162	85	67	75	89	632
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**2112**

One Selectman

for a term of three years	P1	P2	P3	P4	P5	P6	Total
James W. Pierce	227	255	156	97	119	143	997
Timothy B. Cooney	159	169	109	78	75	78	668
Sean Patrick Rausch	89	69	42	46	69	53	368
Write-Ins	1	0	1	0	0	3	5
Blanks	16	9	8	12	10	19	74
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**2112**

One Constable

for a term of three years	P1	P2	P3	P4	P5	P6	Total
James J. Sullivan	338	339	222	168	196	205	1468
Write-Ins	0	1	2	1	0	1	5
Blanks	154	162	92	64	77	90	639
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**2112**

One Moderator

for a term of three years	P1	P2	P3	P4	P5	P6	Total
Garry N. Blank	250	262	161	124	135	159	1091
Lois Wack	200	199	125	88	117	114	843
Write-Ins	0	1	1	0	1	0	3
Blanks	42	40	29	21	20	23	175
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**2112**

One Sandwich Housing Authority Member for a term of five years	P1	P2	P3	P4	P5	P6	Tot
Richard Johnson	331	331	220	163	184	204	14
Write-Ins	0	0	3	0	0	2	
Blanks	161	171	93	70	89	90	6
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**21**

Three Planning Board Members for a term of three years	P1	P2	P3	P4	P5	P6	Tot
John B. Campanale	247	286	197	141	135	167	11
Nicole C. King	278	273	191	152	158	173	12
Stanley A. Torrey	276	293	207	146	153	174	12
Write-Ins	1	0	0	0	0	2	
Blanks	142	140	84	53	82	89	5
TOTAL	**944**	**992**	**679**	**492**	**528**	**605**	**42**

One Planning Board Member for an unexpired term of two years	P1	P2	P3	P4	P5	P6	Tot
Joseph A. Vando	329	330	211	158	182	193	14
Write-Ins	0	1	3	1	0	2	
Blanks	163	171	102	74	91	101	7
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**21**

Two Planning Board Members for an unexpired term of one year	P1	P2	P3	P4	P5	P6	Tot
Sarah M. Regan	286	302	202	150	183	200	13
William L. Burbank	279	293	182	133	141	170	11
Write-Ins	0	0	2	0	0	1	
Blanks	135	142	80	60	64	72	5
TOTAL	**700**	**737**	**466**	**343**	**388**	**443**	**30**

Three School Committee Members for a term of three years	P1	P2	P3	P4	P5	P6	Tota
Andrea M. Killion	273	272	167	133	127	167	11
Travis M. Andrade	284	277	179	148	139	189	12
Anita Marie Johnston	275	290	189	142	132	166	11
Sharron L. Marshall *(Write-In)*	73	117	85	61	88	75	49
Other Write-Ins	2	0	0	3	1	2	
Blanks	60	51	27	14	22	19	19
TOTAL	**967**	**1007**	**647**	**501**	**509**	**617**	**424**

Three Trustees of the Sandwich Public Library for a term of three years	P1	P2	P3	P4	P5	P6	Tota
Marian L. Gurney	295	326	215	148	179	199	136
John J. McDonagh	296	296	196	148	152	186	127
Write-Ins	8	8	6	7	2	7	3
Blanks	132	139	76	60	73	72	55
TOTAL	**731**	**769**	**493**	**363**	**406**	**464**	**322**

One Trustee of the Weston Memorial Fund for a term of three years	P1	P2	P3	P4	P5	P6	Tota
Geoffrey F. Lenk	328	343	224	162	190	209	145
Write-Ins	0	0	0	0	0	2	
Blanks	164	159	92	71	83	85	65
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**211**

One Trustee of the Weston Memorial Fund

for an unexpired term of one years	P1	P2	P3	P4	P5	P6	Total
Jonathan Hagenstein	318	332	224	159	182	196	1411
Write-Ins	1	0	0	0	0	1	2
Blanks	173	170	92	74	91	99	699
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**2112**

BALLOT QUESTION #1

Shall the Town of Sandwich be allowed to access an additional $500,000 in real estate and personal property taxes for the purpose of constructing improvements and remodeling, constructing and making extraordinary repairs to the Sandwich Public Library HVAC system for the fiscal year beginning July first, two thousand twelve?

	P1	P2	P3	P4	P5	P6	Total
Yes	250	254	164	101	112	132	1013
No	184	199	127	104	140	139	893
Blanks	58	49	25	28	21	25	206
TOTAL	**492**	**502**	**316**	**233**	**273**	**296**	**2112**

The polls for the election were opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 2,112, which is 13.99 percent of the voters. The total number of voters at the close of registration prior to the election was 15,093. The lists of Ballot Clerks and Checkers were checked and found to be in order and agreed with Ballot Box totals.

The number of absentee ballots cast was: Precinct 1, 58; Precinct 2, 31; Precinct 3, 41; Precinct 4, 9; Precinct 5, 13; Precinct 6, 10; for a total of 162 voters.

I hereby certify that this is a true record of the Annual Town Meeting held on May 7, 2012 and true record of the Annual Town Election held on May 10, 2012.

Respectfully submitted,

Taylor D. White
Town Clerk

TOWN OF SANDWICH
STATE PRIMARY
SEPTEMBER 6, 2012

Pursuant to the foregoing warrant, the polls opened at 7 A.M. The ballot boxes showed zero count. The ballots were delivered to the Ballot Clerks and the following election officers were administered an oath to faithfully perform their duties.

Precinct	Ballot Clerks	Ballot Checkers	Ballot Box Clerk	Warden
One	David Goehringer	Bruce Jillson	Frank Bess	Barbara Buchenan
	Susan Goehringer	Barbara Knight		
	Janine Destremps			
Two	Lorraine Jacobs	Susan Lahane	Daniel DiGiandomenico	Richard Lawrence
	Barbara Ames	Jean Cook		
Three	Harriet Dean	Rosemary Rhoades	Ted Wahl	Carolyn Weimar
	Lorraine McCabe	Sylvia Wahl		
Four	Janet Hart	Sylvia Maggio	William Hoxie	Marie Harrington
	Susan Pommrehn	Mary Jean Rivoira		
Five	Gilbert Martin	Ellen Jones	Clinton Jones	James Foley
	Bernard Ferioli	Judith Johansen		
Six	Judith Stainbrook	Priscilla Hall	Thomas Cummings	Charles Burke
	Vivian Gosnell	Phyllis Helfrich		

Senator in Congress – Democrat	P1	P2	P3	P4	P5	P6	Total
Elizabeth A. Warren	330	227	189	162	134	141	1183
Scott Brown *(Write-In)*	3	1	3	3	1	3	14
Other Write-Ins	1	3	2	3	0	1	10
Blanks	40	35	35	22	27	27	186
TOTAL	**374**	**266**	**229**	**190**	**162**	**172**	**1393**

Representative in Congress – Democrat	P1	P2	P3	P4	P5	P6	Total
William R. Keating	313	213	180	156	128	145	1135
C. Samuel Sutter	48	50	46	31	31	21	227
Write-Ins	0	0	0	0	0	0	0
Blanks	13	3	3	3	3	6	31
TOTAL	**374**	**266**	**229**	**190**	**162**	**172**	**1393**

Governor's Councilor – Democrat	P1	P2	P3	P4	P5	P6	Total
Nicholas D. Bernier	66	50	45	29	29	22	241
O.P. Cipollini, Jr.	200	137	117	105	78	102	739
Walter D. Moniz	48	36	29	27	29	20	189
Write-Ins	1	0	0	0	0	1	2
Blanks	59	43	38	29	26	27	222
TOTAL	**374**	**266**	**229**	**190**	**162**	**172**	**1393**

Senator in General Court – Democrat	P1	P2	P3	P4	P5	P6	Total
Therese Murray	320	230	197	159	136	131	1173
Stephen M. Palmer	45	26	23	23	21	32	170
Write-Ins	0	0	0	0	1	0	1
Blanks	9	10	9	8	4	9	49
TOTAL	**374**	**266**	**229**	**190**	**162**	**172**	**1393**

Representative in General Court – Democrat	P1	P2	P3	P4	P5	P6	Total
R. Patrick Ellis	335	226	197	157	135	138	1188
Write-Ins	1	0	1	1	1	2	6
Blanks	38	40	31	32	26	32	199
TOTAL	**374**	**266**	**229**	**190**	**162**	**172**	**1393**

Clerk of Courts – Democrat	P1	P2	P3	P4	P5	P6	Total
Write-Ins	1	4	4	1	1	2	13
Blanks	373	262	225	189	161	170	1380
TOTAL	**374**	**266**	**229**	**190**	**162**	**172**	**1393**

Register of Deeds – Democrat	P1	P2	P3	P4	P5	P6	Total
Write-Ins	1	6	5	1	2	2	17
Blanks	373	260	224	189	160	170	1376
TOTAL	**374**	**266**	**229**	**190**	**162**	**172**	**1393**

County Commissioner – Democrat	P1	P2	P3	P4	P5	P6	Total
Mary Pat Flynn	258	189	156	113	110	119	945
Sheila R. Lyons	202	158	125	107	87	79	758
Write-Ins	1	0	1	0	0	2	4
Blanks	287	185	175	160	127	143	1077
TOTAL	**748**	**532**	**457**	**380**	**324**	**343**	**2784**

Senator in Congress – Republican	P1	P2	P3	P4	P5	P6	Total
Scott Brown	276	214	169	153	163	164	1139
Write-Ins	0	1	1	0	0	0	2
Blanks	9	3	2	6	1	5	26
TOTAL	**285**	**218**	**172**	**159**	**164**	**169**	**1167**

Representative in Congress – Republican	P1	P2	P3	P4	P5	P6	Total
Adam G. Chaprales	218	168	142	124	112	130	894
Christopher Sheldon	56	41	28	30	43	33	231
Write-Ins	0	0	0	0	0	0	0
Blanks	11	9	2	5	9	6	42
TOTAL	**285**	**218**	**172**	**159**	**164**	**169**	**1167**

Governor's Councilor – Republican	P1	P2	P3	P4	P5	P6	Total
Charles Cipollini	226	162	129	124	125	134	900
Write-Ins	0	0	0	0	0	0	0
Blanks	59	56	43	35	39	35	267
TOTAL	**285**	**218**	**172**	**159**	**164**	**169**	**1167**

Senator in General Court – Republican	P1	P2	P3	P4	P5	P6	Total
Thomas F. Keyes	255	192	152	144	143	149	1035
Write-Ins	0	0	1	0	0	1	2
Blanks	30	26	19	15	21	19	130
TOTAL	**285**	**218**	**172**	**159**	**164**	**169**	**1167**

Representative in General Court – Republican	P1	P2	P3	P4	P5	P6	Total
Randy Hunt	260	201	157	146	146	151	1061
Write-Ins	1	1	0	0	0	1	3
Blanks	24	16	15	13	18	17	103
TOTAL	**285**	**218**	**172**	**159**	**164**	**169**	**1167**

Clerk of Courts – Republican	P1	P2	P3	P4	P5	P6	Total
Scott W. Nickerson	243	176	139	134	134	144	970
Write-Ins	0	0	0	0	0	1	1
Blanks	42	42	33	25	30	24	196
TOTAL	**285**	**218**	**172**	**159**	**164**	**169**	**1167**

Register of Deeds – Republican	P1	P2	P3	P4	P5	P6	Total
John F. Meade	237	175	141	138	134	144	969
Write-Ins	0	0	0	0	0	0	0
Blanks	48	43	31	21	30	25	198
TOTAL	**285**	**218**	**172**	**159**	**164**	**169**	**1167**

County Commissioner – Republican	P1	P2	P3	P4	P5	P6	Total
Eric R. Steinhilber	236	172	137	134	128	140	947
Write-Ins	0	2	1	4	0	0	7
Blanks	49	44	34	21	36	29	213
TOTAL	**285**	**218**	**172**	**159**	**164**	**169**	**1167**

Senator in Congress – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	1	1	0	0	0	0	2
Blanks	0	0	0	0	0	0	0
TOTAL	**1**	**1**	**0**	**0**	**0**	**0**	**2**

Representative in Congress – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	1	0	0	0	0	1
Blanks	1	0	0	0	0	0	1
TOTAL	**1**	**1**	**0**	**0**	**0**	**0**	**2**

Governor's Councilor – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	1	0	0	0	0	1
Blanks	1	0	0	0	0	0	1
TOTAL	**1**	**1**	**0**	**0**	**0**	**0**	**2**

Senator in General Court – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	1	0	0	0	0	1
Blanks	1	0	0	0	0	0	1
TOTAL	**1**	**1**	**0**	**0**	**0**	**0**	**2**

Representative in General Court – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	1	0	0	0	0	1
Blanks	1	0	0	0	0	0	1
TOTAL	**1**	**1**	**0**	**0**	**0**	**0**	**2**

Clerk of Courts – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	0	2
TOTAL	**1**	**1**	**0**	**0**	**0**	**0**	**2**

Register of Deeds – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	0	2
TOTAL	**1**	**1**	**0**	**0**	**0**	**0**	**2**

County Commissioner – Green-Rainbow	P1	P2	P3	P4	P5	P6	Total
Write-Ins	0	1	0	0	0	0	1
Blanks	1	0	0	0	0	0	1
TOTAL	**1**	**1**	**0**	**0**	**0**	**0**	**2**

The polls for the election were opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 2,562, which is 16.71 percent of the voters. The total number of voters at the close of registration prior to the election was 15,329. The lists of Ballot Clerks and Checkers were checked and found to be in order and agreed with Ballot Box totals.

The number of absentee ballots cast was: Precinct 1, 60; Precinct 2, 51; Precinct 3, 29; Precinct 4, 21; Precinct 5, 20; Precinct 6, 17; for a total of 198 voters.

I hereby certify that this is a true record of the State Primary held on September 6, 2012.

Respectfully submitted,
Taylor D. White, Town Clerk

TOWN OF SANDWICH
2012 SPECIAL TOWN MEETING
OCTOBER 22, 2012

The Special Town Meeting was called to order in the Sandwich High School auditorium by Moderator Garry Blank at 7:02 P.M. The clerks checked in a total of 187 voters. The total number of eligible voters was 15,561. Selectman Linell Grundman led the Pledge of Allegiance. The Moderator swore in the following Sandwich residents as tellers: Richard Galbraith, Denise Dever, Paula Johnson and Brian Riley served as the timekeeper.

ARTICLE 1

To see if the Town will vote to amend the vote taken under Article 2 of the May 7, 2012 Annual Town Meeting for the FY'13 School Department budget, account number 300, by raising and appropriating the additional sum of $132,400.00, or any other amount, for such purposes, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town amend the vote taken under Article 2 of the May 7, 2012 Annual Town Meeting by raising and appropriating the additional sum of $132,400 to increase the FY'13 School Department budget, account 300. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 2

To see if the Town will vote to amend the vote taken under Article 2 of the May 7, 2012 Annual Town Meeting for the FY'13 Legal budget, account number 151, by raising and appropriating or transferring from available funds the additional sum of $50,000.00, for such purposes, with said funds being expended for professional services, under the direction of the Board of Selectmen, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town amend the vote taken under Article 2 of the May 7, 2012 Annual Town Meeting by raising and appropriating the additional sum of $50,000 to increase the FY'13 Legal budget, account 151, with said funds being expended for professional services under the direction of the Board of Selectmen. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 3

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $250,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and equipping a Fire Department ambulance, with any unexpended balance available after purchase of said ambulance to be placed in the Building Repairs / Capital Purchases account to be expended under the direction of the Board of Selectmen, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer $250,000 from the Ambulance Fund, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and equipping a Fire Department ambulance, with any unexpended balance available after purchase of said ambulance to be placed in the Building Repairs / Capital Purchases account, to be expended under the direction of the Board of Selectmen. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 4

To see if the Town will vote under the Community Preservation Act historic resources program, to appropriate from the Community Preservation Fund FY'13 estimated annual revenues, reserve accounts or fund balance the sum of $17,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of preserving, restoring, and protecting historic Town of Sandwich records, documents, photographs, and other archival materials; or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer and appropriate $17,000 from the Community Preservation Fund Historic Resources Reserve for historic resource purposes under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for the purpose of preserving, restoring, and protecting historic Town of Sandwich records, documents, photographs, and other archival materials. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 5

To see if the Town will vote to authorize the Board of Selectmen to enter into a contract for the disposal of the Town's solid waste for a period not to exceed twenty (20) years commencing on January 1, 2015, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, which contract may include a provision that the Town shall not be exempt from liability for the payment of contract sums in future fiscal years; or to take any action relative thereto.

UNANIMOUSLY VOTED: That the Town authorize the Board of Selectmen to enter into a contract for the disposal of the Town's solid waste for a period not to exceed twenty (20) years commencing on January 1, 2015, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, which contract may include a provision that the Town shall not be exempt from liability for the payment of contract sums in future fiscal years. This was a voice vote and declared carried unanimously by the Moderator.

The meeting was adjourned at 7:15 P.M.

I hereby certify that this is a true record of the Special Town Meeting held on October 22, 2012.

Respectfully submitted,

Taylor D. White
Town Clerk

STATE ELECTION
NOVEMBER 6, 2012

Pursuant to the foregoing warrant, the polls opened at 7 A.M. The ballot boxes showed zero count. The ballots were delivered to the Ballot Clerks and the following election officers were administered an oath to faithfully perform their duties.

Precinct	Ballot Clerks	Ballot Checkers	Ballot Box Clerk	Warden
One	Bruce Jillson	Janine Destremps	Frank Bess	Barbara Buchenan
	Barbara Knight	Phyllis Mason		Carolyn Motta
Two	Lorraine Jacobs	Jeanette Jones	Daniel DiGiandomenico	Richard Lawrence
	Barbara Ames	June Everett		Jann Czarnetzki
Three	Harriet Dean	Rosemary Rhoades	Ted Wahl	Carolyn Weimar
	Lorraine McCabe	Mary Jean Rivoira		Sylvia Wahl
Four	Suzanne Goehringer	Sylvia Maggio	William Hoxie	Marie Harrington
	Susan Lehane	Barbara Shaner		Janet Hart
Five	Gilbert Martin	Ellen Jones	Clinton Jones	James Foley
	Bernard Ferioli	Judith Johansen		Susan Pommrehn
Six	Judith Stainbrook	Priscilla Hall	Thomas Cummings	Charles Burke
	David Merrell	Vivian Gosnell		Marsha Kirrane

President and Vice President	P1	P2	P3	P4	P5	P6	Total
Johnson / Gray	12	12	18	12	16	26	96
Obama / Biden	1242	1078	928	956	874	767	5845
Romney / Ryan	1043	1186	1084	1074	1051	1073	6511
Stein / Honkala	8	10	9	3	6	9	45
Write-Ins	1	2	3	1	1	4	12
Blanks	8	2	6	10	9	8	43
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Senator in Congress	P1	P2	P3	P4	P5	P6	Total
Scott P. Brown	1202	1319	1260	1229	1212	1200	7422
Elizabeth A. Warren	1101	961	777	810	727	679	5055
Write-Ins	0	3	1	1	0	1	6
Blanks	11	7	10	16	18	7	69
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Representative in Congress	P1	P2	P3	P4	P5	P6	Total
William R. Keating	1336	1202	1067	1069	1016	954	6644
Christopher Sheldon	763	893	802	788	713	769	4728
Daniel S. Botelho	105	99	84	104	130	103	625
Write-Ins	0	0	1	0	2	3	6
Blanks	110	96	94	95	96	58	549
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Governor's Councilor	P1	P2	P3	P4	P5	P6	Total
Charles Cipollini	894	979	914	906	900	905	5498
O.P. Cipollini, Jr.	1033	926	827	863	774	750	5173
Write-Ins	8	2	2	5	2	3	22
Blanks	379	383	305	282	281	229	1859
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Senator in General Court	P1	P2	P3	P4	P5	P6	Total
Therese Murray	1221	1081	937	930	871	829	5829
Thomas F. Keyes	1005	1134	1024	1038	1007	995	6203
Write-Ins	0	0	1	0	0	1	2
Blanks	88	75	86	88	79	62	478
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Representative in General Court	P1	P2	P3	P4	P5	P6	Total
Randy Hunt	1102	1174	1155	1150	1105	1124	6810
R. Patrick Ellis	1114	1028	810	804	759	698	5213
Write-Ins	0	0	1	1	0	0	2
Blanks	98	88	82	101	93	65	527
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Clerk of Courts	P1	P2	P3	P4	P5	P6	Total
Scott Nickerson	1612	1647	1541	1586	1483	1480	9349
Write-Ins	6	7	12	4	0	5	34
Blanks	696	636	495	466	474	402	3169
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Register of Deeds	P1	P2	P3	P4	P5	P6	Total
John F. Meade	1589	1630	1530	1556	1470	1447	9222
Write-Ins	4	5	9	3	1	4	26
Blanks	721	655	509	497	486	436	3304
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

County Commissioner	P1	P2	P3	P4	P5	P6	Total
Mary Pat Flynn	1096	993	898	908	814	762	5471
Sheila R. Lyons	861	862	736	705	681	576	4421
Eric R. Steinhilber	872	996	902	878	845	972	5465
Write-Ins	0	2	2	5	1	3	13
Blanks	1799	1727	1558	1616	1573	1461	9734
TOTAL	**4628**	**4580**	**4096**	**4112**	**3914**	**3774**	**25104**

Assembly of Delegates	P1	P2	P3	P4	P5	P6	Total
James J. Killion	1603	1566	1464	1508	1442	1412	8995
Write-Ins	1	2	6	1	1	8	19
Blanks	710	722	578	547	514	467	3538
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

RTSC Bourne	P1	P2	P3	P4	P5	P6	Total
Mary L. Crook	1511	1466	1376	1400	1335	1321	8409
Write-Ins	0	0	1	3	0	6	10
Blanks	803	824	671	653	622	560	4133
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

RTSC Falmouth	P1	P2	P3	P4	P5	P6	Total
Mark A. Mancini	1461	1414	1334	1375	1313	1301	8198
Write-Ins	0	2	2	2	0	3	9
Blanks	853	874	712	679	644	583	4345
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

RTSC Marion	P1	P2	P3	P4	P5	P6	Total
Elizabeth Magauran	1434	1380	1297	1346	1279	1270	8006
Write-Ins	1	0	5	3	0	4	13
Blanks	879	910	746	707	678	613	4533
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

RTSC Sandwich	P1	P2	P3	P4	P5	P6	Total
Steven L. Chalke	1492	1473	1357	1404	1356	1312	8394
Write-Ins	0	1	1	2	0	6	10
Blanks	822	816	690	650	601	569	4148
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

RTSC Wareham	P1	P2	P3	P4	P5	P6	Total
Robert Fichtenmayer	1408	1370	1277	1328	1251	1260	7894
Write-Ins	1	0	1	3	0	5	10
Blanks	905	920	770	725	706	622	4648
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Question 1 – Right to Repair	P1	P2	P3	P4	P5	P6	Total
Yes	1731	1757	1582	1596	1503	1456	9625
No	272	245	226	235	243	222	1443
Blanks	331	288	240	225	211	209	1484
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Question 2 – Assisted Suicide	P1	P2	P3	P4	P5	P6	Total
Yes	1073	1103	964	932	879	838	5789
No	1138	1128	1019	1072	1025	989	6371
Blanks	103	59	65	52	53	60	392
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

Question 3 – Medical Marijuana	P1	P2	P3	P4	P5	P6	Total
Yes	1215	1244	1115	1163	1101	1075	6913
No	1001	993	863	842	802	751	5252
Blanks	98	53	70	51	54	61	387
TOTAL	**2314**	**2290**	**2048**	**2056**	**1957**	**1887**	**12552**

The polls for the election opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 12,686, which is 80.02 percent of the voters. The total number of voters at the close of registration prior to the election was 15,686. The lists of Ballot Clerks and Checkers were checked and found to be in order and agreed with Ballot Box totals.

The number of absentee ballots cast was: Precinct 1, 334; Precinct 2, 360; Precinct 3, 264; Precinct 4, 266; Precinct 5, 226; Precinct 6, 162; for a total of 1,613 voters.

I hereby certify that this is a true record of the State election held on November 6, 2012.

Respectfully submitted,

Taylor D. White
Town Clerk

SANDWICH HISTORIC DISTRICT ELECTION
OLD KINGS HIGHWAY REGIONAL HISTORIC DISTRICT
NOVEMBER 27, 2012

The Sandwich Historic District Election was held on November 27, 2012 at the Town Clerk's Office to elect one member for a four year term. The polls were open from 6:00 P.M. to 8:00 P.M. There were 9 ballots cast.

The election results are as follows:

Patricia L. McArdle 9

I hereby certify that this is a true record of the 2012 Sandwich Historic Election.

Respectfully submitted,

Taylor D. White
Town Clerk

Planning and Environment



Photo courtesy of Sandwich Archives

Setting decoys in the marsh near Sandwich Harbor, probably in the early 20th Century.

Report of the PLANNING & DEVELOPMENT DEPARTMENT

The Planning and Development Department is tasked with undertaking both short and long-term planning to protect the Town's natural and cultural resources while also encouraging development and redevelopment in appropriate areas of the community. To ensure that all planning and development related activites are dealt with as expeditously and thoroughly as possible, the department works with both the Planning Board and the Zoning Board of Appeals, and often coordinates with the Health Department, Building Inspector, Engineering Department, and Natural Resources Department while working towards the goal of providing reliable and exemplary customer service to town residents and businesses.

The daily activities of the Planning Department are overseen by a dedicated staff of two full-time employees and one part time employee. Marilyn Bassett, Sr. Administrative Asst., and Maureen Carty, part time Administrative Asst., provide the highest level of service to the public and ensure the land use boards and volunteer committees are kept abreast of all ongoing projects and planning activities. The Planning Board is currently chaired under the wise leadership of Sarah Regan and enjoys the service and dedication of members John Campanale, Hank Rakov and Joe Vaudo. The Planning Board welcomed its newest members Bill Burbank and Stan Torrey this year and benefits greatly from their professional experience in the fields of development and design. The Planning Department also sends Nicole King best wishes, who, sadly, had to resign from the service of the board this year for personal reasons. The Zoning Board of Appeals entered into the new year under the strong leadership of Woody Mitchell as chair and gains from the longstanding and much appreciated service of Bob Jensen, Fred Watt, Erik VanBuskirk, Chris Neevan and Jim Killion. The Planning Department welcomes their continued outstanding stewardship of the Board.

Over this past year the department staff has worked on a variety of planning activites. Working in concert with town departments and other boards and committees, many of the Action Items in the LCP are continuing to be addressed or implemented.

The Department has been hard at work enhancing the Town's protective zoning bylaw via several proposals for consideration at Annual Town Meeting. These possible amendments include much needed expansion of definitions and use tables as well as common sense alterations to zoning districts and the zoning map. Fruitful benefits from this effort shall be predictable and reliable bylaw execution by removing loopholes, ambiguities or areas open to interpretation, to further facilitate hotel and motel development and continued preservation and support for the Town's historic neighborhoods. This effort would not have been possible without the assistance of many members of Town staff, boards, committees and citizens willing to provide feedback.

The Department also worked closely with the Cape Cod Commission on a variety of important projects. Chief among them was continued technical support and preparation for the proposed South Sandwich Village Center in what would be Cape Cod's first three party development agreement to manage the many facets of the village proposal. Included in this have been discussions on build-out guidelines, architectural standards, open space and transporation needs and associated waste water treatment expansion requirements to facilitate the project. Additionally, the Department has assisted in issuing and reviewing request for proposals (RFPs) for Town owned land and for an access easement all located in the proposed South Sandwich Village area that will promote development of highest and best use that conforms with the Local Comprehensive Plan.

In its regulatory role the Department continues to work with the Planning Board and ZBA on a host of planning issues. Permitting for new development, while relatively slow, has begun to rebound even more than last year. This upcoming year, the Department looks forward to accepting Sandwich's very first application for a solar farm in Forestdale since passing zoning to allow this use in the community.

A key goal of the Department is to conduct its daily business in an efficient and positive manner while making every effort to streamline the permitting process and make that process predictable for those seeking to do business in town. The Department would like to thank all of the Town staff who make this effort possible including Paul Tilton, Town Engineer, Sam Jensen, Assistant Town Engineer, Sean Harrington, Engineering Technician, Dave Mason, Health Agent, Mark Galkowski, Director of Natural Resources, Dave DeConto, Assitant Director of Natural Resources, Ed Childs Director of Assessing and Mike Twomey, Town IT Director. Additional thanks go to Town Manager Bud Dunham, Assistant Town Manager Doug Lapp and Building Inspector Paul D. Spiro for their guidance and support of the Department during the past year. Also, our thanks to those elected and appointed Board members who donate time from their busy schedules to serve the community and have the authority and responsibility to protect the Town and guide its development. Your commitment and tireless efforts on behalf of the Town are very much appreciated.

The coming year affords the Department an opportunity to assist the Town and the land use boards in meeting the many challenges that face the community over the next several years. The Department looks forward to such endeavors as finalizing updates to several other local plans or bylaws as well as proceeding with technical support for upcoming town projects. It is our intent to continue providing the highest level of public service to the community.

Respectfully submitted,

Nathan D. Jones, Town Planner
Planning & Development Department

Report of the
NATURAL RESOURCES DEPARTMENT AND ANIMAL CONTROL

Two thousand and twelve (2012) was a productive year for the Department of Natural Resources (DNR) and the Town.

During the first Sunday in June, the Town held the Upper Shawme Pond Dam dedication. It was dedicated in the memory of the Cook Family and its patriarch "Pappy Cook" and is now known as the Cook Farm Dam. Festivities were planned for June 2nd but were delayed due to heavy rain until the 3rd. A number of dignitaries attended along with special guests who were involved in the planning, design, permitting or construction of this project during the past thirty five (35) plus years. The number of anadromous fish passing through the Shawme Pond fish ladders this spring were significantly more than had been observed in the past ten (10) years. A little more than four thousand eighty (4080) alewives and blueback herring entered the Mill Creek and Shawme Ponds as determined by an electronic fish counter, loaned to the Town by the MA Division of Marine Fisheries. Local observer tallies verified the electronic counts.

At the 2012 Annual Town Meeting the administration received approval to utilize Community Preservation Act funds to move the Beach Management Plan, design and permitting forward at Town Neck Beach (TNB). The first phase includes a complete survey of the beach and identifying its physical boundaries. This barrier beach and adjacent areas experienced significant erosion in the fall of 2012. Super storm Sandy approached our area with strong winds in late October, close to the anniversary of the no-name storm of 1991. Although Sandwich was on the fringe, estimates of twenty (20) to thirty (30) feet of dune were lost in portions of the TNB. Barnstable County received a federal disaster declaration allowing the town the opportunity to recoup operational monies and repair damage. This department in coordination with the Town Administrator and Emergency Management Director submitted a request to rebuild the dunes system at TNB with approximately sixty thousand (60,000) cu.yds. of sand. We were able to determine the amount of loss because we had developed baseline data from the survey mentioned above.

The interest in Sandwich's shellfish program continues to grow. Over one hundred (100) licensees participated during the 2011-12 season making three hundred thirty eight (338) trips to the flats harvesting a little more than seventy seven (77) bushels of quahogs (*M. Mercenaria*). For 2013, the season began in December and will continue, on Sundays, through May. A **Town of Sandwich** permit available from the Town Clerk is required to harvest shellfish. Sandwich residents remain eligible to purchase a Bourne Resident Shellfish Permit to fish in Bourne's open areas throughout the year. We continue to provide financial assistance to support Bourne's propagation efforts. Also, I would like to thank our Deputy Shellfish Constables Peter Hanlon, Sr. and Jr. for overseeing our harvests during the winter and spring. Their days can be long and cold while providing a service to the Town few would do, and for that I am very appreciative.

The DNR crew with help from the AmeriCorps' West House crew and members of the Sandwich Football Team planted three hundred twenty five (325) bags of quahogs from the Division of Marine Fisheries (DMF) Taunton River contaminated relay, in early June. We continued experimenting with oyster culture, raising, and remote set oysters (*Crassostrea virginica*) in a new cage system. The oysters were provided from Aquaculture Research Corporation (ARC) to the department at no cost through the Marine Program of the Cape Cod County Extension Service (CCCES).

Our waterways patrols continued on Peters Pond. This is where the largest concentration of boating activity occurs in Sandwich, because the pond borders transient campgrounds and a Commonwealth of MA maintained boat ramp. A large percentage of the craft operating on the pond are jet skis or high powered boats. To reinforce safe operation, the Department maintains buoys demarcating a statutory "no wake" zone within one hundred fifty (150) feet of the pond's shoreline. Our patrol boat had over sixty (60) interactions with boaters this year educating the boating public about boating laws and safe operation.

The Town appreciates many of Sandwich's pet owners conscientious efforts in cleaning up after their pets on our public lands especially Town Neck Beach and around the Boardwalk. This sets a good example for our visitors. However, we continue to experience problems with owners failing to clean up waste at some of our conservation lands especially Talbot's Point. We will focus our compliance patrols in these areas. Special thanks is extended to Dr. Corey Blake of Oceanside Animal Hospital for her donation of waste bag/containers at trail heads on various properties.

The Department continued its long-standing relationship with Massachusetts Audubon Society to provide plover and tern monitoring across our shores from April to August. I continue to coordinate patrols at Town Neck Beach to provide a presence during the evening and night hours to thwart any illegal activity. These programs are funded from beach parking fees.

As previously mentioned, the land area within Barnstable County has a high probability to experience outbreaks of wildfires, second only to Southern California. In March the Department continued implementation of the *Wildland Fire Protection and Preparedness Plan for the Maple Swamp and Discovery Hill Town Lands Complex* through an additional $10,000.00 grant from the Cape Cod Cooperative Extension of Barnstable County (CCCES). The focus of this portion of the project was to continue to mow thirty (30) foot buffers along both sides of the existing roadway system creating a fire break by removing the horizontal continuity of the woodland shrub layer. We plan to apply for additional funding in 2013 to complete Phase I of the plan in the Maple Swamp.

Additional improvements and upgrades continue to be made to various conservation land facilities. Our workampers continue to carry out a number of other maintenance projects and provide continuous onsite operations, support and security. We issued a Request for Quotes (RFQ) in the spring for the survey and bounding of the Ryder and Cook Farm Conservation Lands. As of this writing, we were waiting for a

few more informational items to complete the contract. Our seasonal Deputy Natural Resource Officers (DNRO) completed a number of projects, this year, along with the execution of our waterways patrol schedule and patrolling the town shellfish beds. .Other projects completed include; maintenance of our Conservation Lands trail head and trails; maintenance of parking areas, trails, fields and roadways on other town lands; installation of seasonal protective fencing at Town Beach to protect the plover and tern nests and habitat; maintenance of shellfish signs; and installation of our seasonal signage and buoys at our beaches and on town waterways.

Our goals for the upcoming year include; Review and update of the Animal Control Bylaw to reflect changes made in the state law, review and update the Sandwich Boat Operations and Use of Waterways Bylaw, complete the permitting of the Ryder boardwalk, assist our consultant, the Woods Hole Group, with design and permitting for Town Neck and Springhill Beaches, update the department's web site, continue public outreach on departmental issues, improve pet rabies and licensing compliance, complete the update and distribution of the Sandwich Conservation Lands Map, continue upgrading town equipment and continue operational and security improvements to town conservation lands and facilities.

I would like to acknowledge the tireless efforts of all my staff including Assistant DNR Director David J. DeConto, Administrative Assistant Michelle Y. Raymond, who repositioned to the Building Department as Administrative Assistant/Office Manager in the spring, her diligent service to our Department will be missed; and Heidi Hawkins, our new Administrative Assistant. I would also like extend our appreciation to Deputy ACOs John Pimental and Walter Fagnant along with their Clerk Kim Cavanaugh for their dedication and assistance; our seasonal workampers and DNR staff especially, Miles and Roberta "Bobbi" Sinnott who have been with the town for nine (9) years. Without their help many of our projects could have never been completed; Mike and Carol Holcomb, Joseph and Barbara DeWald, Al and Marge Morrison, Warren and Sheri James and Peter and Sandy Galligan for all of their hard work each year; Police Chief Peter Wack and his department, DPW Director Paul Tilton, Recreation Director Guy Boucher, DPW Parks/Grounds Superintendent Dick Saline and his crew, the Facilities Department along with members of other town departments for the assistance they provide to us each year. Also, I would like to specifically recognize the support the Town has received from the State Shellfish Biologist J. Michael Hickey, Field Biologist Neil Churchill, Anadromous Fisheries Biologist Brad Chase and the rest of the staff at the DMF, DFW District Manager Jason Zimmer and his staff at the Massachusetts Wildlife Southeast District office, our AmeriCorps placements Matt LePere (2011-12) and Ben Fairbank (2012-13) and the AmeriCorps crew from the 'West House' for their assistance with various departmental projects.

Citizens who have questions regarding wildlife issues, shellfish inquiries, anadromous and catadromous fish (herring & eels), conservation lands management, boating laws, CPA issues, sale and/or donation of land for conservation purposes and/or other natural resources related matters, are encouraged to contact our office, Monday – Friday, 8:30 AM to 4:30 PM or via email at *naturalresources@townofsandwich.net*. The department's after hours hotline for reporting natural resources and boating violations June – September is 508-477-2589. For animal control matters please contact us at 508-833-8004, Monday – Friday, 8:30 AM to 12:00 PM or you can leave a message after hours or via email at *animalcontrol@townofsandwich.net.* If the matter is **an emergency,** you can reach us after hours through the Sandwich Police Department. We will endeavor to provide answers to your questions or direct you to agencies or organizations that may be better qualified to respond to your questions.

Respectfully submitted,

Mark S. Galkowski
Director

ANIMAL CONTROL DIVISION

The staff of the Animal Control Division continues to strive for excellence by providing the best services for the people and animals within the Town of Sandwich.

Our two (2) part-time Deputy Animal Control Officers (DACO) John Pimental and Walter Fagnant, Jr. have attended several conferences and workshop and received certifications to help serve the town's animals and owners. This past year they responded to a total of 694 calls including 572 calls regarding domestic animal emergencies, 125 calls regarding lost pets, they have also assisted the Department of Natural Resources with one hundred twenty two (122) wildlife emergencies. Please refrain from feeding stray animals and wildlife. Keep in mind, indirect feeding (i.e. Birdfeeders, improper storage of garbage, etc.) is an attraction to strays and wildlife, especially during warm spells in the winter months.

In April, the division assisted the Sandwich Lion's Club in their Rabies Clinic. This annual clinic continues to provide affordable services to the community and tries to help offset some of the costs that come with animal ownership. Rabies prevention starts with the animal owner. Protect yourself, your pet and our community by ensuring your animals are vaccinated.

With the help from the Town Clerk's office, this year we saw an increase of over 250 dog licenses due to the DACO attempts to speak with residents on a personal level, advising them of their responsibilities to have their dogs licensed. I offer my sincere appreciation for all of their hard work.

We also began an affiliation with Oceanside Animal Hospital to assist with various domestic animal emergencies in the event we cannot locate an owner. We would like to thank Dr. Corey Blake and her staff for their donation of 'Mutt Mitt' dog waste disposal dispensers at many of our conservation properties throughout town, including the Ryder, Murkwood & Talbot's Point Conservation Lands.

We continue to experience an increase in animals left behind or abandoned by their owners. The economic slump is still affecting our non-profit animal welfare shelters across the state and throughout the country; this ripple effect has made it much more difficult finding space within non-profits and adopting pets into permanent homes. In each case of an unclaimed or abandoned animal we try to set up

placement days before the end of the ten-day (10) mandatory holding time in order to maximize their chances of having a spot for adoption.

I would like this opportunity to thank the community for their patience, assistance and support throughout the year. Our part-time clerk, Heidi Hawkins transferred out of the Animal Control Division this year and joined Natural Resources as our full-time Administrative Assistant; we appreciate her continued assistance and support. We welcomed our new Clerk, Kim Cavanagh who works diligently to connect the townspeople with their missing pets and calm worried pet owners. A special thanks to our part-time DACO's, John Pimental, and Walter Fagnant whose hard-working efforts are appreciated by our townspeople and staff.

Respectfully submitted,

David J. DeConto
Assistant Director, Natural Resources

Upper Shawme Dam Dedication Ceremony

June 3, 2012 • 1:00 pm



Invocation	**Rev. Deacon Dennis O'Connell, Corpus Christi**	**Unveiling of Dedication Plaque**	**Georgette Cook Pola, Representing Cook Family**
Pledge of Allegiance	**Sandwich Board of Selectmen**	**Official Opening of Dam**	**Sandwich Board of Selectmen Sandwich Town Manager Sandwich Department of Natural Resources Massachusetts Division of Marine Fisheries Massachusetts Division of Fish and Wildlife**
Welcome	**Chairman John G. Kennan, Sandwich Board of Selectmen**		
Historical Perspective	**John Cullity, Sandwich Conservation Trust Nye Family of America**		
Remarks	**State Rep. F. Randall Hunt, Fifth Barnstable District**	**Closing Remarks**	**Mark S. Galkowski, Director of Natural Resources**
	Dan McKiernan, Deputy Director, Massachusetts Division of Marine Fisheries		

Report of the HARBORMASTER

I respectfully submit my annual report for the 2012/2013 boating season. Our season went well and we continue to be attentive to the needs of our customer base. Our recreational and commercial slip rentals were once again rented to capacity. Fuel sales and boat ramp activity were up slightly, while transient traffic decreased from the previous year. In a very challenging economic period, our revenues have stayed moderate.

During the spring of 2012, marina staff was busy constructing one hundred and fifty feet of new launching ramp floats at the boat ramp. This project, which replaced floats built in 1991, was completed in-house at a substantial savings. During the winter of 2012/2013, we have begun construction to replace the west side of the boat ramp, again utilizing our own personnel. These new docks will service thousands of boaters who use the boat ramp annually.

The marina was also successful in completing a number of projects stipulated in our new lease with the Army Corps of Engineers (ACOE). A total of forty-nine new parking spaces were installed on Freezer Road to accommodate marina customers as well as people visiting the canal. The new parking lot alleviates parking problems on Freezer Road and in the canal bike path area.

In addition to the above projects, we also completed a new off-loading area for our commercial fisherman adjacent to the old Freezer plant. This included repairing the I-beams and fender system on the bulkhead and installing a cement pad with a davit and hoist for the offloading of caTeacher In the spring of 2013, a new float system will be installed at the end of Dock E to lease to vessels used in canal operations.

Lastly we look forward to continuing discussions with the ACOE in our efforts to construct a new office building. We expect to have a better idea regarding the location and time frame for this construction in the coming year. In the meantime, while we strive to improve the overall appearance of the marina, the roof on the existing marina office was replaced and the trim repainted.

In conclusion I would like to extend my thanks to the Board of Selectmen, Town Manager Bud Dunham and especially Assistant Town Manager Doug Lapp for their assistance during this past year. My sincere thanks is also extended to my own staff, Troy Lima, Trish Wojnar and Brenda Manley who recently retired after twenty-two years of dedicated service to the marina. Without their efforts and the efforts of our highly skilled seasonal staff, the accomplishments of 2012/2013 would not have been possible.

Respectfully submitted,

David Whearty
Interim Harbormaster

Report of the ECONOMIC INITIATIVE CORPORATION

The Sandwich Economic Initiative Corporation ("SEIC") has had a very eventful year in 2012.

Some of the key events include:

- Issuance of a Request for Expression of Interest (RFEI) for the Town owned land at the South Sandwich Village Center. The RFEI was used to gain private sector input before issuance of a more formal Request For Proposal (RFP). The RFEI was coordinated with Town staff.

- Assisted in the preparation of the RFP for sale of Town owned land in the SSVC, attended pre-proposal meeting and is providing detailed legal and technical review services to the Town in the analysis of the proposal.

- Formulating strategies for the development of the Industrial Zone roadway network in order to maximize the return on investment for the Town of Sandwich.

- Ongoing dialogue with interested developers of the Industrial Flex Zone. Assisting in resolution of barriers for the development.

- Assisting the Town in negotiating with involved stakeholders of the proposed sanitary sewer system, and the new access roadway.

- On-going dialogue with the Cape Cod Commission regarding development Agreement options at the SSVC and Industrial Area.

- On-going dialogue with Mass Development relative to future funding and development assistance.

- Assisted the Town in applying for Mass Works Grant.

- Ongoing dialogue with Open Cape to assure the proximity of the broadband network to the SSVC and Industrial Area

- Developed an enhanced web site to further our marketing efforts to attract businesses to Sandwich.

- Ongoing review of economic development priorities and coordinating with the Town in achieving those goals.

These tasks were consistent with the Mission and Goals of the SEIC:

Our Mission

To advocate and facilitate Smart Growth and Sustainable Development within Sandwich in accordance with the Town's Local Comprehensive Plan and;

To maintain and stimulate economic opportunities that will preserve and enhance the quality of life within the Sandwich community.

Our Goals

Implement elements of the Local Comprehensive Plan that affect land use and economic development.

I. Expand the Town's property tax base;

II. Retain the Town's current job base and create new job opportunities;

III. Expand accessibility to local and regional infrastructure and services identified in the Local Comprehensive Plan; and

IV. Cooperate with surrounding towns in regional planning and economic development.

The SEIC will continue to advance the economic development interests of Sandwich and to forge a better place for our families to live and work. We are now at a critical time in the history of Sandwich. Public, private partnerships developed by the SEIC will be the basis in which to build a modern infrastructure for the needs of a new century and future generations. Town meeting has demonstrated a full understanding of this endeavor in the past and has supported the goals and mission of the SEIC consistently over the past five years. Economic development is the key to underwrite the costs of public safety, education, roads and services. We look forward to the continued support and collaboration with the voting public of the great town of Sandwich.

Respectfully submitted,

Tim Cooney, President
Sandwich Economic Initiative Corporation

Report of the COMMUNITY PRESERVATION COMMITTEE

The Sandwich Community Preservation Committee is charged with making recommendations to Town Meeting for funding of projects from the trust fund created by the Community Preservation Act. Community Preservation Act funding includes the 3% property tax surcharge (formerly used for the Land Bank) as well as matching funds provided by the Commonwealth of Massachusetts.

Community Preservation Act funds may be appropriated for projects related to: preservation or acquisition of open space; historic preservation; creation or preservation of community housing (housing for persons with income at or below the area median income), and recreation.

Projects recommended by the Committee and approved by Town Meeting in 2012 included:

- $350,000 for reconstruction of the area adjacent to Town Hall, including a new plaza at the town artesian well, a new pedestrian bridge across Mill Brook next to Town Hall, and reconstruction of the stone retaining wall along the herring run. This project is the final phase of the overall Sandwich Town Hall restoration project. (Approved at the 2012 Annual Town Meeting.)

- $17,000 for continuation of the Town Clerk's preservation of historical records. (Approved at the October 2012 Special Town Meeting.)

Projects completed in 2012 were: improvements to the Town Library roof, as well as much needed drainage work and landscaping; Completion of the walking bridge over the Upper Shawme Pond dam and the High School Track.

Also in 2012 the Legislature passed and the Governor signed amendments to the Community Preservation Act. These amendments provide some increased funding for the state matching funds provided under the Act. The Amendments also make clear that Community Preservation Act funds can be used for the construction and rehabilitation of recreational facilities. The immediate impact of the amendments for the Town of Sandwich is that the funds previously appropriated for the Sandwich Adventure Playground in the amount of $126,000. can now be used for that purpose. These funds were not expended because a Massachusetts Supreme Judicial Court decision had stated that the use of Community Preservation Act funds for recreational purposes was strictly limited. Sandwich Town Counsel has affirmed that due to the 2012 amendments, the Sandwich Adventure Playground funds can now be expended without the necessity of further action by the Community Preservation Committee or Town Meeting.

The Community Preservation Committee continues to seek applications for appropriate projects in the areas of open space, historic preservation, recreation, and community housing.

Respectfully submitted,

Stephen P. Hayes
Chairman

Report of the SANDWICH REPRESENTATIVE TO THE CAPE COD COMMISSION

As the third year of my term is about to conclude, again, Wastewater solutions, Broadband and bicycling (safe) were a priority for me.

My work on several subcommittees was exciting as some were standing (Planning Committee) working with historical changes in Chatham, South Sandwich Village, Barnstable Airport Re-Dedication, building additions to various businesses in Hyannis and of course our regular CCC meetings.

We saw several new faces as new members filled vacancies for members who had decided to retire, All in all it was a very good year and advances are being made to our priority list, along with the following work accomplished by the commission.

The Cape Cod Commission (CCC) is the regional land use planning, economic development, and regulatory agency created in 1990 to serve the citizens and 15 towns of Barnstable County, Massachusetts. The Commission's mission is to keep this special place special, and the agency strives to achieve technical excellence, environmental protection balanced with economic progress, and regional consensus. Within that framework and under the leadership of Executive Director Paul Niedzwiecki, the Commission established three regional priorities for Fiscal Year 2012:

Wastewater Management – Related to this priority, the Commission's members and staff this year pursued wastewater management planning for ecological and economic sustainability; considered green wastewater management alternatives; worked toward creation of a regional wastewater management plan; analyzed region-wide cost estimates for wastewater treatment; developed the WatershedMVP application, which allows users to analyze land use, water use, and wastewater management options and compare their costs for any selected area of Cape Cod; and pursued extensive public/community outreach.

Wind Energy Planning – Related to this priority, the Commission's members and staff this year pursued ocean management planning and regulation of renewable energy facilities, sand and gravel mining, and cable and pipeline installations; completed planning work for the Cape Cod Ocean Management Planning District of Critical Planning Concern (DCPC); developed the Cape Cod Ocean Management Plan (OMP); amended the Cape Cod Regional Policy Plan (RPP); and created a technical bulletin to guide visual impact assessments for offshore development.

Economic Development – Related to this priority, the Commission's members and staff this year pursued enhanced partnerships for a smarter Cape Cod; identified priority projects for the Comprehensive Economic Development Strategy (CEDS); enhanced data sets and analysis tools in the online *STATScapecod.org* demographic and economic data service; pursued implementation of regional economic strategies in local communities; completed the Cape Cod Business Climate Survey; and coordinated local Economic Development Industrial Corporation (EDIC) partnerships.

In addition to benefitting from the Cape-wide regional services and programs of the Commission, each of the 15 towns on Cape Cod received a variety of direct assistance tailored to that community's specific needs. The highlights of Sandwich-specific activities during Fiscal Year 2012 follow:

Planning, Community Development, and Technical Services

The Commission's planning and technical staff prepared a scope of work for an update to the Massachusetts Military Reservation (MMR) Joint Land Use Study (JLUS).

The Commission's historic preservation staff specialist provided analysis and recommendations to the Sandwich historical Commission to assist with efforts to preserve the Sandhill School, and provided assistance to the town's Old King's Highway Committee reviewing changes to historic properties in Sandwich.

The Commission's special projects coordinator developed a design for an interpretive sign about Sandwich attractions to be placed along the Cape Cod Canal bicycle trail.

The Commission's planning and transportation staff helped the town develop concepts to connect historic and economic areas of Sandwich to a proposed regional bicycle and pedestrian network.

The Commission's transportation staff developed a proposal for a Freezer Road bike path, for approval of eligibility for federal Congestion Mitigation Air Quality funding.

Through the Cape Cod Metropolitan Planning Organization process for a previously approved Transportation Improvement Program (TIP), the Commission transportation staff helped the town acquire$138,580 for transit service, the first Cape Cod Regional Transit Authority service to function in Sandwich.

The Commission's transportation staff conducted annual summer traffic counts in Sandwich, including 26 ATRs (automatic traffic recorders). Counts included portions of Routes 130, 6, and 6A, Boardley Road, Chase Road, Cotuit Road, Harlow Road, Jarves Street, Old County Lane, Quaker Meetinghouse Road, Race Lane, and Tupper Road in Sandwich.

The Commission's water staff conducted the annual Pond and Lake Stewardship (PALS) freshwater ponds water-quality sampling snapshot for Lawrence and Triangle ponds.

The Commission's GIS staff supported all of the above as necessary and provided several town-specific services, including mapping and data analyses for bike path planning, analysis of the town's portion of the Regional Land Use Vision Map, mapping and analysis for the Massachusetts Estuaries Project for Scorton Creek and for Sandwich Harbor, and a base map of the town for *The Barnstable Patriot's* information booklet.

Regulatory Activities

DRI Mitigation Funds in Fiscal Year 2012

The Commission provided $86,789 toward the Quaker Meetinghouse Road sidewalk project.

DRI Decisions in Fiscal Year 2012

NSTAR Lower SEMA 345kV Transmission Project – The Commission approved as a DRI the proposed construction of 1.5 miles of 345-kilovolt transmission line in Bourne, the separation of an existing double-circuit line, the increase in voltage on 7.6 miles in Sandwich and Barnstable, and the construction of a new substation in West Barnstable along transmission line rights-of-way in Bourne, Sandwich, and Barnstable on 1/19/12.

DRI Minor Modifications – Type #1

Seacoast Monopole – The Commission's executive director approved a requested minor modification to the previously approved decision, to accommodate upgrades to Sprint's equipment.

Watts Family Farm Wireless Telecommunications – The Commission's executive director approved a requested minor modification to the previously approved decision, to accommodate revised exterior lighting.

DRI Reviews Ongoing at Fiscal Year End

Sagamore Line Reinforcement Project (Western Segment) – the proposed installation of 11,000 feet of 20-inch diameter gas pipeline along Service Road between Route 130 and Quaker Meetinghouse Road.

Sandwich Beach Nourishment Dredging – the proposed beach nourishment and maintenance dredging project. DRI review pending Massachusetts Environmental Policy Act (MEPA) certificate.

South Sandwich Village – the proposed 50-acre smart growth, mixed-use, pedestrian-oriented village center off Route 130 and Cotuit Road. The applicant proposes to include mixed-use retail, office, and residential buildings, a community center, a sports complex, and a library. The project will involve the redevelopment of three existing shopping plazas. DRI review pending Massachusetts Environmental Policy Act (MEPA) certificate.

Other Regulatory Assistance

The Commission provided technical comments to the Massachusetts Environmental Policy Act (MEPA) office for the following projects: (1) Tsakalos Realty Trust/South Sandwich Village – 9/13/11; and (2) Greenwood Meadows – 6/25/12.

Respectfully submitted,

Joanne O'Keefe
Sandwich Representative

Report of the SANDWICH REPRESENTATIVE TO THE CAPE LIGHT COMPACT

I had the opportunity to vote to create Cape Light Compact when I was a member of the Assembly of Delegates. I did so because their focus is the benefits that it could provide to the people it serves. As I complete my tenth year as a board member and second as Chair it is my privilege and pleasure to have seen the successful effort by staff to deliver that and to be part of the board that supports them.

– Bill Doherty, Chairman, Cape Light Compact
and Barnstable County Representative

Cape Light Compact is an intergovernmental organization consisting of the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve our 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options.

POWER SUPPLY

Natural gas prices continue to be the primary driver of electricity prices in New England since natural gas generation sets the price for most hours of the year in New England. There are two primary inputs to natural gas prices: the fuel itself and the cost to deliver it into New England (or basis). Natural gas futures are traded on various financial markets, and the major price index people use is an index called Henry Hub, which is a delivery point near the Gulf of Mexico.

During the first half of 2012, natural gas future prices on Henry Hub remained low and relatively stable due to an abundant supply of the fuel, though they began increasing somewhat after hitting lows in March and April. Natural gas future prices increased modestly in the second half of 2012, but continued strong supply has helped cap prices from increasing significantly at Henry Hub. More significantly, the cost to deliver natural gas to New England has risen significantly since the beginning of the year, primarily for the winter months, when there are constraints on the amount of natural gas that can be imported into the region. This second cost component of natural gas is putting upward pressure on electricity pricing in the short term, however pricing still remains at attractive levels.

We expect pricing for the first half of 2013 to increase from their current levels in the high six-cent range to levels in the high seven-cent range.

In 2012, Cape Light Compact provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison *Solutions*. As of December 2012, the Compact had 7373 electric accounts in the Town of Sandwich on its energy supply.

ENERGY EFFICIENCY

Jan.-Dec. 2012	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	61	$27,399.00	136,995	$170,746.46
Residential	845	$355,397.40	1,776,987	$896,642.20
Commercial	29	$156,776.80	783,884	$159,064.24
TOTAL	**935**	**$539,573.20**	**2,697,866**	**$1,226,452.90**

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer energy conservation charge ($0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer's electric bill.

Other Cape Light Compact Efforts Include:

Four ENERGY STAR® qualified homes were constructed in the Town of Sandwich.

The Cape Light Compact continues to support energy education to the Sandwich Schools through our education partnership with the National Energy Education Development program (NEED), teacher workshops, and curriculum and science-based energy education materials aligned with the national and state science education standards.

High School students under the direction of Mr. Gil Newton, served as teachers for the students at Oakridge School for a fun filled morning of energy science activities at the school's annual Energy Carnival in April. These students received state recognition from the MA Department of Energy Resources for their efforts in energy education outreach to the community.



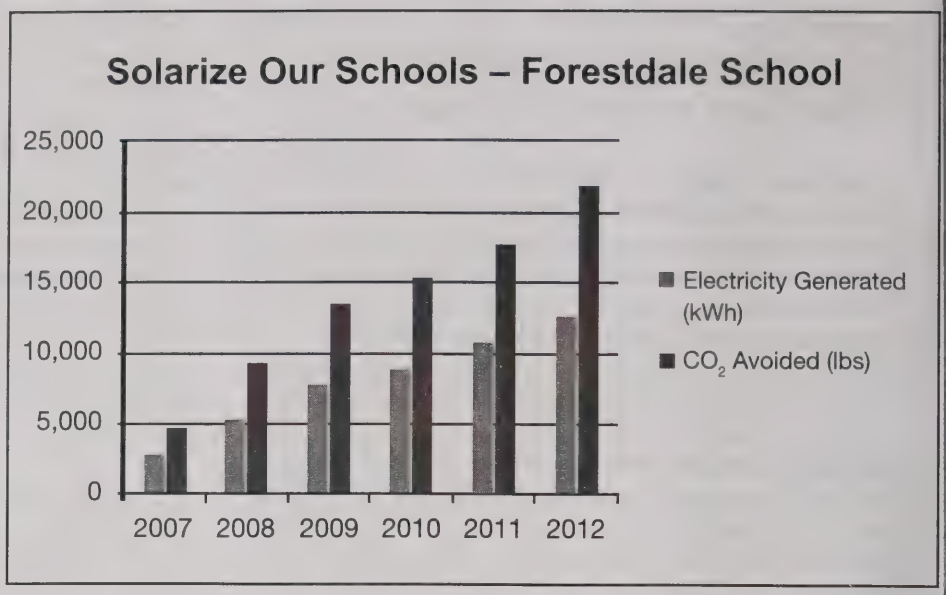
Students at Eddy School, Brewster Energy Carnival.

Mrs. Linda Paltrinari's 5th grade students at Forestdale School formed an energy club under the direction of Dr. Laura Gregario-Tanguilig and won state-wide and national recognition for their efforts in educational community outreach.

The graph at right depicts the lifetime generation of electricity and avoided CO_2 at the Forestdale School since its installation in 2006, as part of the Solarize Our Schools program.

Respectfully submitted,

Everett Horn
Sandwich Representative
to the Cape Light Compact



Report of the CAPE COD WATER PROTECTION COLLABORATIVE

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions this year revolved around ongoing litigation, the evaluation of a regionalized approach to wastewater management, and the ongoing support of local planning and implementation efforts. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

The ongoing lawsuits between the Conservation Law Foundation, the Coalition for Buzzards Bay and the United States Environmental Protection Agency remains unresolved as of this writing. Barnstable County, while not a party to the litigation, played an important role in the cases while the parties attempted to have settlement discussions. The executive directors of the Collaborative and the Cape Cod Commission both participated in a portion of the settlement talks to educate the parties as to the state of wastewater management efforts on the Cape and the implications of the possible settlement terms on the region. While the parties did not settle and have proceeded to file brief in preparation to argue their respective cases, the educational efforts of the County left both sides better informed of local conditions. The Collaborative continues to actively monitor the progress of the litigation.

The County Commissioner directed the executive directors of the Collaborative and the Commission to undertake an assessment of the possible benefits of a regionalized approach to wastewater management. The directive was issued early in 2012 with a report date of December 31, 2012. To ensure openness and input from the public, the Governing Board of the Collaborative has discussed each subject matter issue evaluated by staff prior to it being taken out for a broader public discussion. In addition, the Executive Director met with each of the 15 Boards of Selectmen and Councilors to provide an opportunity for input and discussion. The evaluation is not complete as of this writing, but all involved have committed to full public discussion and disclosure of the analysis as it is developed and presented to the Commissioners for their action.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program was expanded and increased in FY 13.

Respectfully submitted,

Linell Grundman
Sandwich Representative

Report of the ENERGY COMMITTEE

The Board of Selectmen formed the Sandwich Energy Committee (SEC) on January 24, 2008. The SEC was created in response to The Alternative Energy Initiative Report of October 30, 2007, which recommended, "the formation of an energy committee with a broad scope of duties." The SEC is composed of seven members appointed annually by the Board of Selectmen. We currently have five members, with two positions vacant.

The SEC's Mission Statement, is as follows:

The charge of the Sandwich Energy Committee (SEC) is to investigate, study, and recommend viable methods for achieving energy and resource conservation, as well as renewable and alternative energy production. The SEC also will promote energy education within our town. The SEC will strive to do this through cooperation with governmental agencies, businesses, non-profit organizations, as well as the general public.

We are especially proud that we stayed true to our goal to work cooperatively with other town departments and boards, the business community, and the general public. Our progress during 2012, consistent with our mission, is as follows:

SEC Members started off the year by completing the Annual Ethics Training in January and compiling an update for the 2011 Annual Town Report.

The Energy Committee created a Facebook Page in order to help spread the word about local events, energy issues and committee news. You can find the page at http://www.facebook.com/SandwichEnergyCommittee , help us spread the word!

The Committee also continued to pursue the various requirements to become an official Green Community. The requirements are as follows:

- Provide as-of-right siting in designated locations for renewable/alternative energy generation, research & development, or manufacturing facilities.
- Adopt an expedited application and permit process for as-of-right energy facilities.
- Establish an energy use baseline and develop a plan to reduce energy use by twenty percent (20%) within five (5) years.
- Purchase only fuel-efficient vehicles.
- Set requirements to minimize life-cycle energy costs for new construction; one way to meet these requirements is to adopt the new Board of Building Regulations and Standards (BBRS) Stretch Code.

The Committee made a great deal of progress with the Energy Benchmarking project using the Mass Energy Insights Program. Almost all of the town's NStar and National Grid accounts have been identified, categorized and assigned. The only remaining step to completing the data base is to enter oil and propane accounts manually.

The Committee was also involved in the process of the as-of-right solar by-law that went to Town Meeting in 2012. SEC attended a March public hearing held by the Town Planning Board to voice support for the by-law. The Planning Board voted to approve the by-law and place it on the ballot for Town Meeting. Committee members spoke again at Town Meeting in May in favor of the by-law and it passed with a majority of attendants voting in favor of adopting the by-law. The Committee would like to thank all members of the Planning Board who helped with this exciting accomplishment.

SEC also sent formal comments during the public comment period for the Wind Turbine Health Impact Study prepared in January by an independent expert panel for the MA Department of Environmental Protection and the Department of Health. SEC members applauded the DEP and DPH for convening the panel and were pleased that the results support the state's goals of 2000 MW of wind energy production by 2020 as well as the Global Warming Solutions Act mandate for reduction of greenhouse gas emissions 80% below 1990 levels by 2050 as well as a 25% reduction by 2020.

Another exciting accomplishment of the Sandwich Energy Committee was the first annual Earth Day Event and Energy Expo, held on April 21, 2012 at Town Hall. Representative Randy Hunt gave the keynote address, Mary Jane Sorrentino gave a presentation on the Climate Reality Project, and a coastal specialist for the Woods Hole Sea Grant Gregory Berman presented on sea level rise and the potential impacts to the Town of Sandwich. There were information booths from the Department of Public Works, the Cape Light Compact and the Energy Committee. SEC would like to thank all of the speakers and expo presenters, the Chamber of Commerce, Hyannis Country Garden for supplying flowers, and the volunteers from Sandwich High School's Environmental Technology class and everyone involved who helped make the day a huge success. Pictures can be seen on our Facebook page.

SEC also welcomed a new member, Everett Horn, the Cape Light Compact representative for the Town. In September, the committee voted on officers We welcomed Kevin Burgess as our new Chairman, Ann Moehle as Vice President and Sarah Cote as Secretary. Many thanks are owed to Damien Houlihan for his past service as Chairman. Maggie Downey of the Cape Light Compact also visited the SEC in September to discuss the CLC's Three Year Plan for 2013-2015.

The members of the Sandwich Energy Committee look forward to continue to work with all of the town departments and employees to increase our sustainability as a community.

Respectfully submitted,

Sandwich Energy Committee
Kevin Burgess
Sarah Cote
Everett Horn
Damien Houlihan
Ann Moehle

Historic

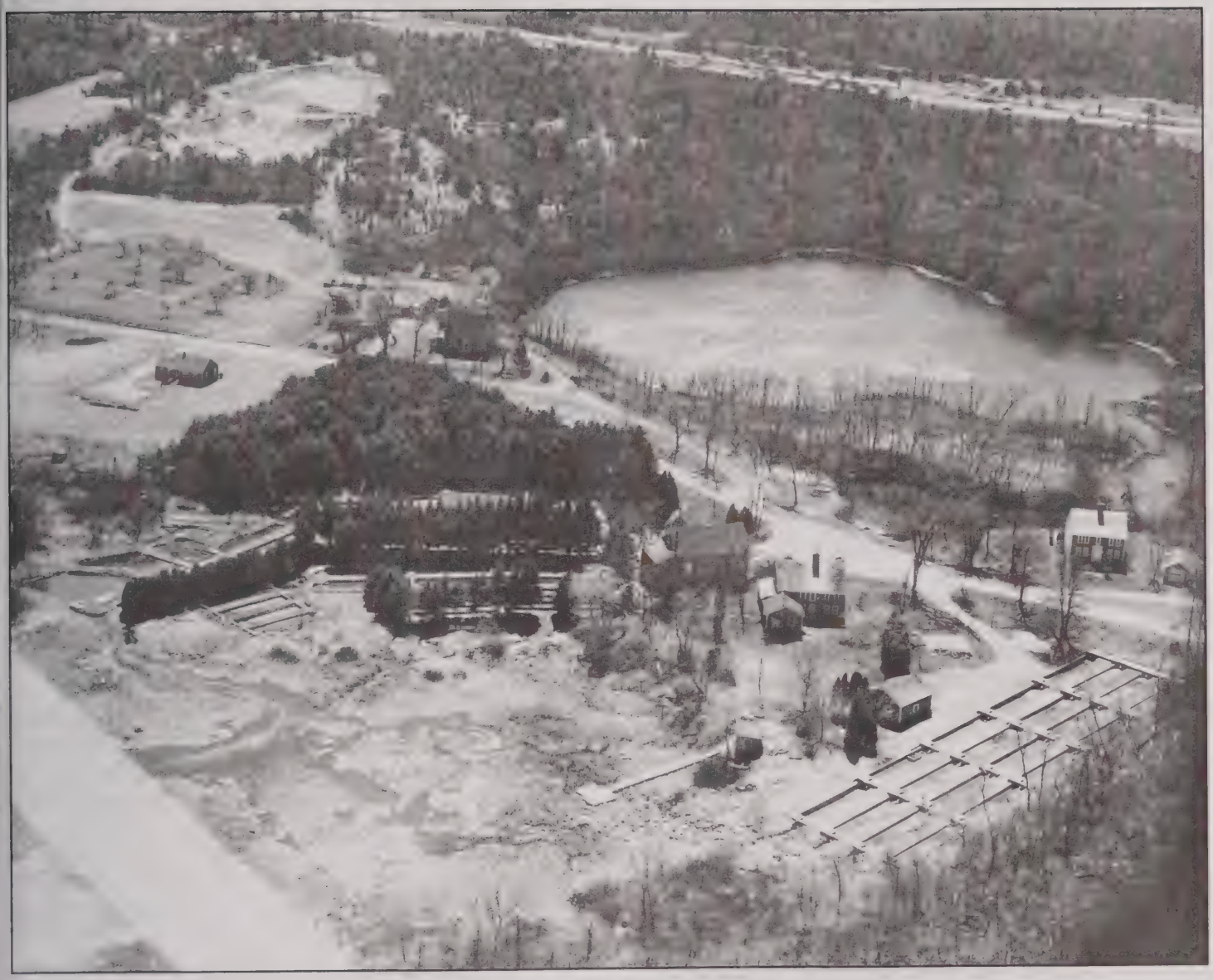


Photo courtesy of Sandwich Archives

Aerial view of the Benjamin Nye House and the East Sandwich Fish Hatchery in the mid-20th Century.

Report of the HISTORICAL COMMISSION

The Sandwich Historical Commission was established by Town Meeting in 1971 and acts as the local branch of the Massachusetts Historical Commission. The SHC is a collaborative effort of seven volunteer members who are appointed by the Board of Selectmen to identify, preserve, develop, and protect the historical assets of the town, including structures, burial grounds, monuments, natural features and other landmarks and sites of significant value to the town.

The Commission was actively involved in the question of how to preserve and use the Sand Hill School/Clark-Haddad building. At year's end the SHC was seeking alternative uses for the building and the surrounding lot with the goal of finding the highest use for the property, consistent with the U.S. Secretary of State's standards for historic preservation.

The SHC was honored to be approached by Ms. Faith Gregor of Denver, CO, a great-great-great granddaughter of Charles Coatesworth Pinckney Waterman, the Clerk and Paymaster of the Boston & Sandwich Glass Company. She donated a family history that she authored, and a handwritten journal by C.C.P. Waterman (300+ pages) detailing his genealogy with some family/regional history of the 1600s and 1700s. The books are available for viewing in the Archives.

Acknowledgments

The Historical Commission is a team effort and no project could succeed without the support and assistance of the membership as a whole. Sandwich Massachusetts is the only town in the world where you can find the following distinguished volunteers:

Don Bayley – Don represented the Sandwich Historical Commission to the Sandwich 375 Committee and is their online/media director. He collaborated with Sandwich Community TV and Bill Daley to produce a documentary on the The Neapolitan Revolt. Don aids the MACRIS project by completing forms on the town's iconic properties.

Terry Blake – Chair. Website and MACRIS coordinator.

Ellen Carlson – Ellen facilitated the commission's first public forum and open house for the Sand Hill School/Clark Haddad Building in March 2012. Ellen planned the public meeting, built an audience and awareness, and collected the input from citizens.

Carolyn Crowell – Carolyn's long history with the commission and personal insight into the recent history of Sandwich make her an invaluable asset. She conducted a study of archaeological artifacts stored in Town Hall. She then worked with Dave Wheelock and Janice Caron managing storage assessments and cataloging archaeological artifacts.

William Daley – Bill is committed to making the 375th anniversary of the founding of Sandwich a great success. He represented the commission to the Sandwich 375 Committee as coordinator of historical events. In addition, Bill's coordination of the Historic Marker Program has been a tremendous success. His effort has resulted in 121 approved markers through December, 2012. This information is used to enhance the MACRIS files, thus filling a dual purpose. Bill also authored several articles for publication in magazines, newspapers and inclusion in the web site.

Lisa Hassler – Lisa joined the Commission in July 2012. She began crafting an adaptive reuse plan for the Sand Hill School. This project includes conducting multiple case studies and specific recommendations for integrating the building into the community.

Jennifer Madden – Vice Chair. Jennifer successfully implemented a cemetery preservation plan for Old Town Burying Ground. She is continually evaluating the most pressing needs for cemetery preservation and allocating funding for restoration and documentation.

Cemeteries are a memorial to the great achievements of the common everyday people that lived and worked in Sandwich, leading to the creation of a better town for those that followed. Our primary objective is the preservation of these unique historical resources for future generations and to increase the awareness and importance of our historic cemeteries as sources of community and state pride.

Jonathan Shaw – Jon is the SHC's distinguished liaison to the Community Preservation Committee. His extensive knowledge of the policies, procedures, and operations of national, state, and local preservation programs has a measurable effect on preservation efforts in Sandwich. He coordinated the Artesian Well project next to Town Hall. The effort resulted in designed schematics for the area which extends from the Town Hall stoop to the Dexter Grist Mill, complete pedestrian accessibility to the fountain, dredging to protect adjacent Mill Pond and reconstruction of the stone wall to protect the herring run.

Kate Bavelock – Kate is the Executive Director of the Sandwich Chamber of Commerce and has been active in the commission since 2009. The Chamber annually donates a portion of the proceeds of the Christmas House Tour.

Additional gratitude is due to Kaethe Maguire and Taylor White and Dave Wheelock for their advice and mentoring; Town Archivist, Barbara Gill; Planning Board, Marilyn Bassett and Maureen Carty; and Doug Lapp and Kathy Coggeshall in Town Hall for their perpetual care.

Members:
Don Bayley
Terry Blake, Chair
Carolyn Crowell
William Daley
Lisa Hassler
Jennifer Madden, Vice Chair
Jonathan Shaw, CPC Representative
Kate Bavelock, Associate

Respectfully submitted,

Terry Blake, Chair

Report of the SANDWICH TOWN ARCHIVES AND HISTORICAL CENTER

The Archives is located in the Macknight Room of the Sandwich Public Library and is open from 9:30 a.m.-4:30 p.m. Tuesday, Wednesday and Thursday for those interested in the history of Sandwich and its families.

During the past year about 200 individuals, who happened to sign our guest book have visited the Archives. This number includes the third grade classes from Sandwich Pubic Schools who visit every year as a part of their concentration on the history of Sandwich. In addition, many requests for information are received by phone, email and snail mail. With the increasing interest in genealogy and family history, a good number of these are related to some of the families that settled in Sandwich in the 17th century.

The Archives is supported by and dependent upon the generous donations to the Friends of the Sandwich Archives (FOSTA) which raised the funds to pay the salary of the part-time Archivist and assists in the preservation of historical materials.

The Archives continues to collect materials pertaining to Sandwich and its people to be preserved for future generations. Donations of photographs and documents are welcomed and will be preserved and catalogued for those researching Sandwich history and families.

Special thanks go to individuals and groups that have donated materials to the Archives during 2012: Jerry Ellis, Carolyn Crowell, Stauffer Miller, Sandwich Chamber of Commerce, Constance Carr, Kaethe Maguire, James Pierce, Faith Gregor, John Cullity, Barbara Buchenan, Sandwich Public Library, Bill Daley, Alan Douglas, Robert Inman, David Gauntt, Virginia Atkins, and Herbert George.

Respectfully submitted,

Barbara L. Gill
Archivist

Report of the DEXTER GRIST MILL

Overlooking the Lower Shawme Pond in the historic center of Sandwich, bordered by the newly renovated Town Hall, the Dexter Grist Mill was in full operation from late June to Columbus Day. This season The Mill ground nearly 3 tons of corn, selling it to local visitors and businesses from Sandwich to Provincetown alike; the corn meal was also packaged and sent as far as California to fulfill its mail orders.

Thomas Dexter built the Mill between 1640 and 1646. He was one of the original Ten Men of Saugus who settle Sandwich in 1637. The Dexter family owned the Mill until 1700 when it was sold to Capt. Seth Pope. After remaining idle for many years, there was renewed interest in the Mill and a historical restoration began in 1961. All of the later additions on the site were removed and the Mill, still in its original location, was restored to a 17th century working grist mill. All the Mill's machinery is the earliest type used in this country and is driven by water power from Shawme Pond. Those who enjoy baking can purchase freshly ground cornmeal packaged in old fashioned cloth bags.

This was the second season the Sandwich Recreation Department oversaw the operations at the Mill and its dedicated staff. Our millers worked hard day in and day out, grinding corn and educating the many visitors on how the Mill operates along with providing the history of the Mill and the Town of Sandwich. The Mill was host to hundreds of visitors from all over the country and world, and like in years past, welcomed the 3rd graders from the three Sandwich Elementary schools.

I would like to thank all of the staff for their continued dedication to the Town and the Dexter Grist Mill. Also, I would like to thank the Sandwich Facilities Department, Sandwich Chamber of Commerce, the Sandwich Museum coalition and Scenic Roots Garden Center.

Respectfully submitted,

Guy J. Boucher
Recreation Director

Report of the HOXIE HOUSE

It's Cape Cod's oldest house in Cape Cod's oldest town. This salt box house located overlooking beautiful Shawme Pond is named after Captain Abraham Hoxie, a whaling captain who owned the house in the mid-1800's. Prior to that, it had been owned by descendants of Rev. John Smith. The house dates back to the 1680-1690 period. It was acquired by the Town of Sandwich and restored in 1959. It is truly representative of early colonial construction; it is a first period house.

This was the second season; the Sandwich Recreation Department has overseen the operations and its dedicated docent staff. The Hoxie House was open to visitors and residents from the end of June until Columbus Day. Our docent staff is adept at providing tours to the diverse visitors who come through its doors. Whether their audience is a 3rd grade class from Sandwich Public Schools or visitors from another country; they are able to share their knowledge of the vibrant history of the Town, points of interest in the house and furnishings, along with an explanation of where some whimsical sayings from that period were derived. Our staff is friendly, informative, and entertaining; visitors leave with a smile and a better understanding of life in Colonial days.

I would like to thank all of the staff for their continued dedication to the Town of Sandwich and the Hoxie House. We appreciate the involvement and support of the Sandwich Facilities Department, Sandwich Chamber of Commerce and the Sandwich Museum Coalition and we look forward to the opening of the Hoxie House once again in June!

Respectfully submitted,

Guy J. Boucher
Recreation Director

Report of the OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT COMMISSION

The Old King's Highway Regional Historic District Act was passed by the Massachusetts legislature and signed into law in 1973 (Chapter 470, as amended.) The purpose of the Act is to preserve and protect the buildings, settings, and places within the historic district, which includes portions of Sandwich, Barnstable, Dennis, Yarmouth, Brewster, and Orleans. Each member town has a local Historic District Committee, and there is a Regional Historic District Commission comprised of the chairs from each town's committee. The Sandwich Historic District includes all properties located between Route 6 and Cape Cod Bay, extending from the town line with Bourne to the border of Barnstable.

All exterior changes to a property, including new building construction, additions/alterations and demolitions must receive Sandwich Historic District Committee (SHDC) approval prior to the commencement of work. Approval is also required for sheds, decks, window and door replacements, signs, retaining walls, walk-ways, driveway paving, aprons, fences, and exterior paint colors. Upon approval, a Certificate of Appropriateness is issued. All applications are reviewed at the public hearings which are usually held on the second and fourth Wednesday evenings of each month, starting at 6:30 PM at the Town Office Building located at 16 Jan Sebastian Drive. For new building projects and large addition/alteration projects applicants are encouraged to come before the Committee informally to discuss project details prior to or during the design phase to get a sense for the design elements the Committee members may find inappropriate for the site. These informal discussions are held at the end of the scheduled public agenda items.

In January 2012, the SHDC re-elected William Collins as Chairman for the year. The other elected members of the 2012 committee were Patricia McArdle, Barbara Shaner, and Andrew Jones. The Board of Selectmen, in addition, appointed Betty Allen and Richard Alger as alternate SHDC members and Barry Hall as the Committee Builder/Architect.

In 2012, the SHDC held hearings for 191 applications and 42 exemptions.

The annual election for one seat on the SHDC was held on November 23rd. Patricia McArdle was elected to a four-year term.

Thanks are due to all the members of the Committee who served in 2012. On behalf of our Committees, past and present, we would like to extend our sincere appreciation to Joan Evans, who retired in March. She was a dedicated secretary to the Building Department and Historic District Committee who provided knowledgeable guidance to the Committee as well as the public for many years. She will be truly missed. We welcomed Michelle Raymond, in March as our new secretary, and look forward to working with her in the future.

Respectfully submitted,

William Collins
Chairman

Public Safety and Inspections

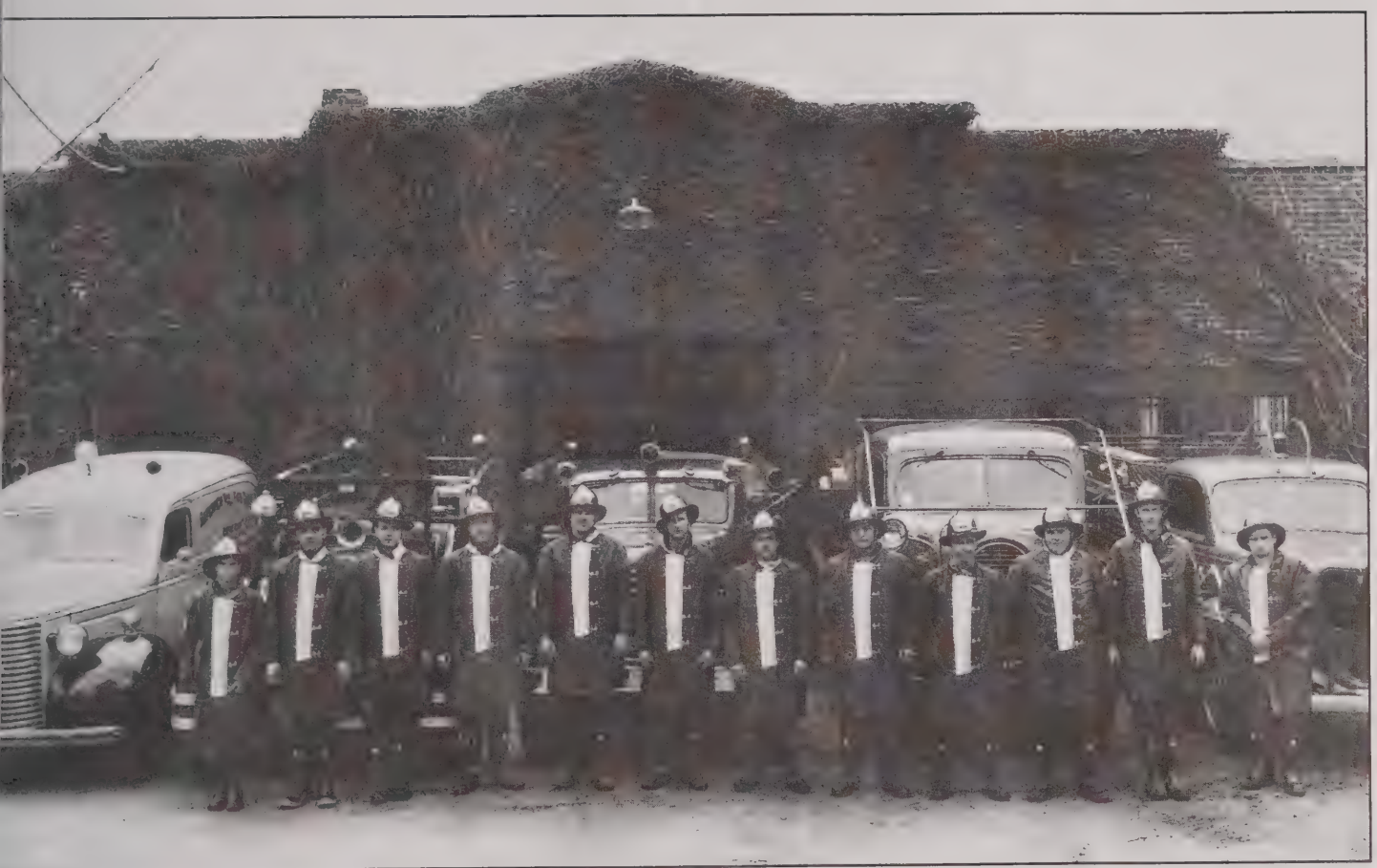


Photo courtesy of Sandwich Archives

The Sandwich Fire Department in front of the firehouse which was located behind the Dan'l Webster Inn.

Report of the POLICE DEPARTMENT

Sandwich Police Department's Mission Statement

The Mission of the Sandwich Police Department is to enforce the law and promote a feeling of safety and security for all members of the community. The Sandwich Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.



Memorial Day Parade Color Guard.

Core Values

RESPECT for all persons both in and outside of the organization. We will inspire respect and confidence in the public trust by performing all duties impartially and respecting the dignity of all citizens and fellow employees.

STRIVE FOR EXCELLENCE in all our activities. We value professionalism and a team effort to provide effective public safety services. We will strive for courage and conviction to see the mission through.

Provide a high level of **SERVICE** to the community at all times. We will work cooperatively with other town, state and federal agencies to provide the highest level of service to our residents, businesses and visitors.

We will seek the highest levels of **ETHICAL** and **MORAL** conduct in our on-duty and off-duty activities.

From the Chief of Police

In 2012 the police department's activity continued to grow. We experienced a 14% increase in calls for service from the previous year and a 53% increase since 2008. While our calls for service have risen and our staffing has remained the same, our officers continue to rise to the challenge and remain focused on professional policing.

During the May 2012 Town Meeting, capital funding for a full Taser deployment within the department was approved. We have found that these devices have already prevented potential employee and aggressor injuries.

We continue to maintain a close partnership with Sandwich's substance abuse prevention task force. The department has taken several steps to assist in the support of substance abuse prevention. We partnered this year with Barnstable County and obtained a prescription drug drop box. This box is located within our lobby and is assessable by the public 24/7. We participated in each of the Drug Enforcement Agency's prescription collection events. We added a new member to our department, a narcotics detection canine named Koda. Koda and her handler, Officer Matthew O'Brien, attended specialized training through the Plymouth County Sheriff's Office. The team has been on the road since the end of the summer.

The department is actively involved with school safety. We regularly meet with school administrators to discuss best practices and safety issues. Our School Resource Officer, Officer Christa Cabral, is actively present at the high school. She has been involved with mentoring interns, organizing narcotics searches of the high school and providing support to all school administrators.

This past summer Officer Daniel Perkins initiated the organization of a food drive sponsored by the Sandwich Police Department in



Police Canine Koda's Adoption Day.



Officer Matthew O'Brien and Canine Koda.

support of the Sandwich Food Pantry. The event was well supported by department members and the Sandwich Citizen Police Academy Alumni. The event was a great success and collected approximately $35,000 in donated food items.

During the year, grant funding permitted the department to continue to offer a Youth Academy and Citizen Academy to the public. Both programs continue to be well attended. We have experienced great support from the alumni of the Citizen Police Academy. These volunteer members provided support to our officers during inclement weather events, Halloween, summer food drive, First Night, parades, Polar Express train event and during open houses at the police department. Their support is greatly appreciated.

This past year we were actively involved with presenting information about the proposed new Joint Public Safety Building and Sub-Station. Our present police station is in dire need of immediate replacement. On top of the known flooding and building deterioration issues, the movement of prisoners within our building is unsecure and a true safety issue for employees and the public. There simply is not enough space for employees to work. An 11x14 foot room is used by officers to write reports, process evidence, clear firearms, conduct shift briefings and eat their meals. Our one locker room is shared by males and females. The Town's emergency radio and computer systems are all located within the basement of our building which floods.

This year Lieutenant Gourley, Sergeant O'Connell and Officer Legacy retired. Officers Cavanaugh and Lawrence were provisionally promoted to the rank of Sergeant and Sergeant Nurse was promoted to the rank of Lieutenant.

The men and women of the Sandwich Police Department have done an outstanding job this past year with providing professional law enforcement services to our community. Their dedication to making Sandwich safer and their quick response to calls for service is to be commended.

As we move into 2013, we are committed to our Mission Statement. Please take time during the year to thank and recognize our officers for their outstanding efforts.

Sincerely,

Chief Peter N. Wack

	2008	2009	2010	2011	2012
Police Services Initiated	8,084	7,820	10,529	14,674	16,027
Assault Investigations	164	181	191	156	174
Auto Theft Investigations	8	8	9	4	8
Burglary Investigations	289	319	288	243	258
Domestic Violence Investigations	165	166	154	188	204
Larceny Investigations	199	224	214	174	208
Liquor Law Violations	30	21	39	58	71
Malicious Destruction	163	148	185	241	155
Murders	0	0	0	0	0
Motor Vehicle Crash Investigations	302	275	273	287	261
Property Alarm Responses	990	865	823	833	791

School Resource Officer Report

The following is a summary of activities that have been accomplished by the Sandwich Police Departments School Resource Officer, Officer Christa Cabral, during the 2012-2013 school year to date.

Officer Cabral attended orientations at Camp Burgess for incoming freshmen in August of 2012. A separate orientation was held at Sandwich High School for their parents. These orientations allowed Officer Cabral to introduce herself as the SRO and explain what her goals and expectations were of both herself and the students



2012 Junior Police Academy.

in Sandwich. Officer Cabral advised all that her position was there as a resource to students, parents, faculty and administrative staff. Social media issues, bullying and harassment laws were also addressed.

Officer Cabral currently co-chairs with J.J. Burke of Sandwich Fire Department the BERT team safety committee. This committee addresses school safety concerns for both police and fire. Training of BERT Team members to assist in the event of an emergency is an ongoing process at all schools. Officer Cabral has assisted with several lockdown and fire drills in all of the public school including the Riverview School Campus. Officer Cabral and BERT team committee members met with the PTA at each elementary school to address concerns or suggestions related to further facilitating the proactive approach which supports student safety.

DETECTIVE DIVISION

The Detective Division consists of Detective Sergeant Terence Murphy, Detective Albert Robichaud and Detective/Court Officer Robert Brun. During the summer months School Resource Officer Christa Cabral also assists Detectives with their cases.



Summer Food Drive.



Junior Police Academy practicing Felony Motor Vehicle Stops.

Once again in 2012 a lot of effort was focused on drug enforcement by Detectives as there is a direct correlation between drug use and property crimes. In 2012 Sandwich Police initiated a drug interdiction unit. The unit is a combination of Detectives, Patrol Officers and the K-9 Officer, who proactively work together in an effort to take drugs off the streets of Sandwich.

In 2012 Detectives investigated multiple sexual assault cases, the victims ranging from child to adult. Officers Christa Cabral and Lauren Gilrein assisted Detectives in these investigations. Detectives also investigated armed robberies, motor vehicle break-ins, larcenies, shoplifting and identity thefts in 2012. The Detective Division strives to provide the best possible services to the community.

The Detective Division had a busy 2012 investigating breaking and entering into homes. During the summer months and into the fall there were over 50 reported home break-ins. Detective Robichaud spent a large amount of his time in 2012 investigating these crimes by following up leads, checking local pawn shops and speaking with other agencies in regards to stolen property. In one particular case, Detectives were conducting surveillance on a known suspect and watched him break into an unoccupied home in Sandwich, then subsequently arrested him.



Marijuana Seizure.

Report of the FIRE DEPARTMENT

As Fire Chief, I respectfully submit the annual report for the year 2012 for the Sandwich Fire Department.

Fire, rescue and related incidents totaled 3,473 in 2012. This included 2,457 medical calls, 108 fires and related incidents with damages totaling $ 1,138,103.00 and 908 other emergencies, including but not limited to: 114 hazardous incidents including flammable or toxic chemical spills, power lines down, attempted arsons, fuel leaks, structures hit by lightning, assistance to other agencies, and investigations. Eleven (11) firefighters sustained injuries while working last year. We averaged 9.5 emergencies a day, with Monday being our busiest day, and Sunday being the slowest. Our busiest hours are 8AM to 4PM = 48% of all calls, 4PM to 12 Midnight = 35% of all calls, and Midnight to 8AM = 16% of all calls.

Last year 60 or 85% of the structure fires were in residential occupancies, with a dollar loss of $1,104,701.00. this was a sixteen percent increase from last year. Additionally, we treated one resident with injuries at structure fires last year. This underscores the need to properly locate and maintain smoke detectors. In 2006, the Center for Disease Control released a grant funding program for the State Department of Public Health in conjunction with the Massachusetts State Fire Marshal's Office to offer free smoke detectors to those Massachusetts residents who qualify. The qualifications are your home must have been constructed prior to 1975 and have battery operated smokes. If you qualify please contact the Sandwich Fire Department Fire Prevention Division to schedule installation.

Last year we were chosen by Senate President Therese Murray to host a carbon monoxide awareness event. Senate President Therese Murray, State Fire Marshal Steve Coan and Tom Sri, the Government Affairs Manager for the Kidde Company spoke about Nicole's Law and the dangers of carbon monoxide poisoning. The Kidde Company donated 300 carbon monoxide detectors to give away on a first come first serve basis. The event was a huge success.

Of the 69 carbon monoxide incidents we responded to, 8 had serious levels of carbon monoxide in the building. Residents must not take chances with carbon monoxide; it is odorless, tasteless and colorless and is easily overlooked. In many cases it is the poor maintenance of heating system that has caused the problem, followed by vehicles running in attached garages. Nicole's Law which requires that every dwelling, building or structure including those owned by the Commonwealth, occupied in whole or in part for residential purposes that, (1) contain fossil fuel burning equipment or (2) incorporate closed parking within its structure, be equipped by the owner with approved carbon monoxide alarms. All residential properties were mandate to have installed CO alarms as of March 31, 2006.

Emergency medical calls numbered 2,457 involving 2,602 patients, of whom we transported 1,814 patients to area hospitals. Out of those 2,457 calls, 581 required more than one ambulance and 1,463 required Advanced Life Support. We responded to 143 motor vehicle accidents and used the Jaws of Life and other heavy-rescue equipment to extricate numerous people.

The Department's 10 CPR/AED instructors taught 256 people in 30 Classes; including community/lay people, local Doctors, Nurses, Police, and Firefighters. Additionally, 338 blood pressure screenings were conducted between the Headquarters and Forestdale stations.

Fire Prevention conducted 791 inspections, issued 687 permits and reviewed numerous commercial and residential plans, visited numerous homes and businesses to answer questions, performed public, private, and school safety programs.

The Sandwich Fire Department continued its Fire Prevention Education program last year by conducting a series of site visits, lectures and 18 school safety drills. The drills included fire alarm, lockdown and storm dismissal drills. The drills were conducted at all Sandwich Public School as well as private schools and charter schools. They also did 25 public education presentations to various groups.

Sandwich is divided into the 5 response districts listed below:

District 1

Includes Quaker Meetinghouse Road west to the Bourne town line and from power lines north. 1,067 medical calls, 36 fires totaling $738,100.00 in damages, and 284 other emergencies for a total of 1,387 emergencies in this area, with average response times: Ambulance 5.3 min. Fire 6.4 min.

District 2

Includes Quaker Meetinghouse Road east to the Barnstable town line and from power lines north. 430 medical calls, 32 fires totaling $13,501.00 in damages, 181 other emergencies for a total of 643 emergencies in this area, with average response times: Ambulance 9.68 min. Fire 10.00 min.

District 3

Includes power lines south to the Mashpee line and east from the Military boundary to Stowe Road. 724 medical calls, 31 fires totaling $11,002.00 in damages, and 258 other emergencies for a total of 1,013 emergencies in this area, with average response times: Ambulance 6.89 min. Fire 6.63 min.

District 4

Includes power lines south to the Mashpee line and from Stowe Road east to the Barnstable town line had 200 medical calls, 10 fires totaling $375,500.00 in damages, and 113 other emergencies for a total of 323 in this area, with average response times: Ambulance 11.00 min. Fire 13.31 min.

District 5

Includes all areas north of the Cape Cod Canal had 27 medical calls, 1 fire and 11 other emergencies for a total of 39 in this area, with average response time to this district is 12.33 minutes.

Mutual Aid

As part of the county mutual aid agreement, assistance was provided to other communities 68 times and we received their help 158 times. The times we have multiple calls at once and no personnel in either station, causes us to call for Mutual Aid.

Of the 3,473 emergencies we responded to 1,247 or 35% occurred while another emergency was being handled. As the call volume steadily increases it can and does in some cases extend response times until off duty personnel can get to the stations. Many of the longer times are for incidents that happen when we have three or more calls at the same time, are on the outer edges of the town, non-emergency requests for assistance or when we went mutual aid to another community. The reason I mention this is because as we get more and more simultaneous calls we are going to need that third ambulance manned full time. The importance of response times is significant when you consider that the human brain suffers severe damage in only 4 to 6 minutes, making recovery very difficult at best. Response time also impacts residential fires, as a room will flash over consuming the entire contents in 2.5 minutes preventing escape. Response times in Sandwich suffer because of poor station placement, no personnel in the East Sandwich station and the number of emergencies that come in at the same time as other emergencies.

To meet the many and varied specialized needs presented to us at the various incidents 5,498 pieces of apparatus were needed, with the total number of 11,382 personnel responding to those incidents, much of which involves bringing additional personnel to complete vital tasks or relieve the first in crews. The volume and frequency of our incidents has a direct impact on our response times, the time from the receipt of the call to our arrival at the incident.

Comprehensive Training of emergency response personnel is an ongoing major concern and need. The challenges that are thrown at emergency responders today are becoming more and more difficult requiring specialized tools and techniques. Failure to properly train our personnel will some day come back to haunt the community. This must be dealt with sooner rather than later.

The Sandwich Fire Department sponsored a Citizens Fire Academy; this was a 12-week course where residents of Sandwich learned about the Sandwich Fire Department. Residents are shown how the fire department operates, what equipment we have, and some of the services we provided to the town. I would encourage resident to call the fire department to see when the class is being offered and sign up.

Exercises

The Sandwich Fire and Police Departments conducted a full scale school evacuation of the Oak Ridge School in June 2012. The school was evacuated for a simulated natural gas leak and students and staff was transported to the Corpus Christi Parish Center which functions as the Town's Family Reunification Center. A total of 815 students and staff were evacuated and transported back to the school in 90 minutes. The exercise is part of a series of yearly evacuation exercises conducted at each of the public schools in Sandwich. I want to thank Father George Harrison and the staff at Corpus Christi for providing invaluable assistance to the Town of Sandwich for school safety. I also would like to thank Mo Macleod of First Student Transportation and the bus drivers of the Sandwich School District for participating in the exercise.

The Sandwich Fire and Police Departments participated in a simulated home day care evacuation activity in June. There were (3) licensed home day care facilities in Sandwich that evacuated their location and arrived at the home day care family reunification center located at the Oak Crest Cove on Quaker Meetinghouse Road. The drill was a success and will now become a yearly activity to strengthen our emergency preparedness and response.

The Sandwich Fire Department participated in an oil spill drill in October, with the Department of Environmental Protection that was simulated in the Old Harbor area of the Sandwich Boardwalk. The activity allowed for the Town of Sandwich agencies to work with their state and federal counterparts in a coordinated response activity that will only strengthen the town's ability to respond to this type of crisis.

As I stated before: A full time mechanic position is needed to safely and properly maintain the Fire Department's apparatus. With nearly 4.5 million dollars in rolling stock alone, not including the several hundred thousand dollars of specialized equipment that is carried on all of the units, it is critical that the maintenance of that equipment get the proper attention of a full time mechanic. Without a proactive maintenance plan and in house repair person, higher out of town repair costs and longer down times are inevitable. While we are fortunate to have a Firefighter/EMT who is knowledgeable and capable of doing much of the work, he is hampered by interruptions requiring his response on calls. Maintenance and repairs are very time consuming on the larger specialized fire and rescue equipment, making it difficult at best, for that member to handle during a shift that requires him to also respond to emergency calls. I strongly recommend that this become a full time position as soon as possible.

I would like to thank the citizens of Sandwich and the Selectmen for supporting the Joint Public Safety Building. As you know the Fire Stations are bursting at the seams from both old age and increased functions that must be carried out in them. None of our fire stations are insulated causing very high-energy costs. There is also a serious lack of space for every facet of our operation from office and medical supplies to vehicles and equipment. We have been cited by the State Ambulance Inspector for not having adequate space for the storage of our ambulance supplies, not having a decontamination area for our medical supplies, and not having an adequate oxygen storage area. Closets have been turned into offices with files and supplies placed in the attics, hallways and in the apparatus bays. Vehicles must be specially ordered to fit in the buildings adding to their cost. Several specialized pieces of equipment must be parked outside, or at other locations within the town, delaying response, especially during the winter months, and adding to maintenance costs. The East Sandwich Fire Station still remains unmanned and is of great concern. If you look at the number of fires in the East Sandwich district it ranks second in the town, and on some occasions residents call for our response and then complain that we took so long to get there.

The community faces many critical challenges over the next

few years with public safety one of the key issues. A third of the community receives less than reasonable fire and ambulance response times and coverage. One fire station sits too far south to benefit the greater population and all are too small for our busy operation. We are unable to store and maintain our equipment, supplies, and files, in a cost effective manner. Separate studies have recommended, along with the community asking for better Fire and Ambulance coverage. We will continue to try to accomplish this, while keeping in mind the fiscal effect this would have on the Town.

I would also like to thank the Board of Selectman, other town boards, departments, and committees, the citizens and various organizations of Sandwich, other Fire/Rescue Departments, but most importantly the members of the Sandwich Fire Department and their families for their support and cooperation throughout the year.

Respectfully submitted,

George P. Russell, Jr.
Fire Chief

Report of the FOREST WARDEN

As Forest Warden, I respectfully submit my annual report as Forest Warden for the year 2012. Below is a break down of the activities of the Forest Warden's department:

Written seasonal burning permits issued	4,749
Daily burning permits issued	2,868
Cook permits issued	1,220
Agricultural permits issued	57
Burning without a permit	58
Burning permits out of control that required a fire department response	5
Investigation of an outside odor of smoke	30
Woodland, brush, and grass fires	21
Cost and dollars lost in damage to woodland and exposures	$23,610.00

Massachusetts provides an open burning season, however it has strict guidelines that must be adhered to, and everyone must obtain a permit from the fire department the day they would like to burn. Last year burning without a permit increased 10%. We do not have any discretion to expand the guidelines, change the hours, or extend the burning season. I ask that persons who wish to burn respect others and the law, as the right to burn brush is limited and not guaranteed.

I would like to remind everyone that no fires are allowed on the beaches unless it is for cooking and then only if it meets stringent requirements. First a permit must be obtained from the fire department and you must follow the rules set by the Selectmen and the State. A copy of the rules will be given to you when you obtain a permit.

The Fire Department should have three brush trucks, and we are still in the process of converting the military surplus vehicle that we obtained into a breaker when funds become available. The other two brush trucks are: a 1953 Studebaker, and a 1970 Kaiser. Both of these trucks were military surplus and it is getting more and more difficult to obtain parts for them.

On the Upper Cape we have some of the largest contiguous tracks of natural woodlands, with much of it in and around Sandwich. Sandwich has the distinction of having two of the largest acreage, 2,000 and 2,500 acre. Forest fires on Cape Cod in size, are second in the Northeast only to Plymouth. With the increase in the number of homes and their proximity to the woods, the losses will be high without quick action. The types of vegetation and weather conditions, including ever changing winds, put Cape Cod in the top three in the United States for forest fire spread and severity. Rapid response to and the control of outside fires are imperative to prevent the major fires this town has experienced in the past.

I would like to thank the Board of Selectmen, other town boards, departments, and committees, the citizens and organizations of Sandwich, other Fire Departments and especially the members of the Sandwich Fire Department and their families for their support and cooperation throughout the year.

Respectfully submitted,

George P. Russell, Jr.
Forest Warden

Report of the BUILDING DEPARTMENT

The Building Department consists of the building, electrical, plumbing and gas inspectors along with the staff to support each of these functions. The department serves the town of Sandwich to ensure the public safety in enforcement of all applicable building codes, regulations and by-laws making certain that the buildings under its jurisdiction are constructed and maintained safely. The Building Department also serves the administration and enforcement of the Protective Zoning By-Law, The Old King's Highway Historic Committee and the Architectural Access Board regulations as well as other oversight as may be determined by the Selectmen or the Town Manager.

The 8th Edition of the Building Code (2009 International Building Code and the 2009 International Residential Code for One and Two-Family Dwellings) with the respective, proprietary Massachusetts Amendments continues to be in effect and will not change until the 2015 Building Code cycle.

As indicated by the chart below, there was an increase in the amount of new single-family homes built during the year along with the combination of additions and alterations.

	2012	2011	2010
New Single-Family Homes	30	25	18
Additions, Alterations and Other Permits	825	605	779
New Commercial / Rebuild	5	0	2
Commercial Additions, Alterations and Other	87	2	14
Inspections (+/–)	1,255	1,223	895
Fees Collected	$281,230.00	$184,778.00	$162,009.00

During this calendar year, the Building Department processed permits totaling $337,398.00 inclusive of Plumbing/Gas permit fees of $32,233.00 and Electrical permit fees of $23,935.00. These fees include monies collected for sheet metal permits, signs, certificates, stoves and driveway openings.

The Building Department worked closely with the Town Planner in an effort to update the Sandwich Protective Zoning By-Laws to help clarify and define, more precisely, areas of the By-Laws frequently open to interpretation. The process of updating the files and filing system continues. Also, more usage of computer permitting has been instituted and will expand in the upcoming year to computer inspection tracking bringing all phases of the Building Department to a more automated technology.

In this calendar year, we had two of our administrative stalwarts retire; Joan Evans and Katherine Walter. We thank them for their untiring service to this department and to the town. They are certainly missed; however we wish them many years of contentment in their retirement. Michelle Raymond has taken over as office manager and further administrative help is given by Heidi Hawkins, Tori Hall and Kim Cavanaugh. On behalf of all the inspectors, we give our sincere thanks to them for their help and support, especially during this transitional time. The continued support from all of the department heads and their staff throughout the town helps in completing all tasks that come before the building department. Also, Pete Sherwin, Assistant Building Inspector, as always, continues to unselfishly dedicate his time and efforts, through inspections, zoning and permit inquiries and especially making certain that all annual inspections are thoroughly completed; an effort that ensures that all places of assembly are maintained and are safe for use by our citizens and others.

As part of the public safety team in the Town of Sandwich, we look forward to continually serve the town for any questions that our citizens, contractors, design professionals and visitors may have regarding any phase of building, zoning and historic district issues along with accessibility, sign and other safety issues.

Respectfully submitted,

Paul D. Spiro
Inspector of Buildings

Report of the ELECTRICAL DEPARTMENT

During 2012, the Electrical Department issued a total of 530 permits, an increase over last year. The inspections for the year totaled 595. The monies collected and paid to the town were $23,935.00.

I wish to thank the office staff for their continued support with scheduling inspections, working with the customers and keeping accurate records.

Respectfully submitted,

John Pimental
Inspector of Wires

Report of the PLUMBING/GAS INSPECTOR

During the 2012 year, the Plumbing and Gas Departments issued 405 gas permits and 471 plumbing permits. The total inspections for both Plumbing and Gas were 582. The monies collected for permitting was $32,233.00, an increase of $4,900.00 over last year.

I would like to express my sincere appreciation to the office staff for their continued support and professionalism in facilitating customers with scheduling and inquiries, along with all record keeping that is required.

Respectfully submitted,

Walter Fagnant, Jr.
Plumbing and Gas Inspector

Report of the FACILITIES DEPARTMENT

The mission of the Facilities Department is to provide cost effective maintenance repairs and improvements to Town facilities and buildings. 2012 was another productive year for this department. Despite limited staff and rising cost of construction materials and labor, the department was able to complete numerous maintenance and construction projects. Below is a summary of some major accomplishments.

- Human Services Building – Installed new windows, carpet and laminate floor. Completed interior paint. Built exterior stairways and added a new sign.
- Fire Station Headquarters – Replaced windows, siding and exterior trim. stripped and replaced the roof. Removed failing Boiler and installed energy efficient boiler.
- Town Hall Annex – Added energy efficient ductless split AC unit.
- Building Department – Completed interior paint and replaced carpets throughout building. Added a new sign.
- Hoxie House – Replaced septic system.
- Grist Mill – Repaired stone walls and foundation.
- Police Station – Completed interior paint.

The continuation of the maintenance schedule for HVAC equipment is a top priority, we provide daily maintenance and monitor all systems for Town Buildings. We added a part-time custodian, Gary Gronlund along with Mike Little and Wayne Enos, they diligently clean and maintain our Town Buildings.

Many thanks to all town departments for their support and cooperation in 2012. Also individual thanks to Facilities Department staff Bill Sewall, Mike Little, Wayne Enos and Gary Gronlund for their perseverance and hard work throughout the year. Also special thanks to Jan Hagberg for her continued administrative support and Kathy Coggeshall for all her support in maintaining the Town Hall.

Respectfully submitted,

Ted Hamilton
Director of Public Facilities

Report of the BOARD OF HEALTH

The Board of Health and its Health Department strives to maintain programs to protect the public and environmental health, enforce and educate those state laws that authorizes the Health Department to enforce such and to develop programs that will reflect the anticipated changes in Public and Environmental Health.

The development of the Comprehensive Water Resources Management Plan continued to be the focal point of the Health Department this past year. This is year two of a three year process for the development of the CWRMP. The Health Department is working closely with its consultant Wright-Pierce and the Water Quality Advisory Committee. The first year has been the development of Phase I which is the Needs Assessment. This year the WQAC began Phase II which is comprised of the Alternatives Analysis. The Alternatives Analysis looks at the existing conditions in the town and looks at alternatives by watershed to determine what wastewater options are best suited for each watershed. The Sandwich Health Department, the only Health Department in the Commonwealth to implement the MEP program is awaiting the results from SMAST. The results of the MEP analysis will be utilized in the development of the CWRMP. The development of the CWRMP will allow the Town to determine Sandwich's wastewater issues and how Sandwich's wastewater affects the estuaries in Barnstable, Mashpee, and Falmouth. This process utilizes groundwater watersheds to model future impacts. The Town needs to review nitrogen issues affecting these embayment's and determine a plan of action if needed to assist in nitrogen reduction. This data will be utilized to determine how to address wastewater in the Town of Sandwich. To simply state that the Town of Sandwich requires sewering and wastewater treatment plants is premature and scientifically unfounded at this time.

Meanwhile the Health Department and the Board of Health continues to identify septic systems requiring upgrade and compliance while educating the community of the need for proper sewage treatment and disposal.

The economy and resulting foreclosures has impacted the Health Department resulting in an increase of General Complaints and Housing Complaints. Foreclosures have resulted in abandoned dwellings or bank takeovers resulting in trash and debri in yards impacting abutting dwellings. This Department has responded to numerous complaints which take numerous man hours to track down contacts for bank owned properties. The second impact of the resulting foreclosures is the impact on the Health Department resulting from residents of foreclosed homes accessing rental properties. An increase in rental properties has resulted in an increase in the housing complaints, which the Department is responsible for enforcing through the State Minimum Standards for Human Habitation 105 CMR 410.000. The Health Department becomes involved with tenants and rental property owners which consumes a considerable amount of man hours.

Board of Health member Doctor Francis Sheehan was appointed Animal Inspector by the Board of Health for the Town of Sandwich as approved by the Massachusetts Department of Agriculture. This position is responsible for the inventory of large animals. Dr. Sheehan completed the required barn inspections for the 2011 inventory period. The Board thanks Dr. Sheehan for his time and efforts. With the decline in the economy, the Health Department has seen an increase in residential size chicken coops. Residents have sought to be less dependent on purchasing food. The result of this is an increase in residents with 4-6 hens for eggs. Although this has not created public health issues, there has been an increase in noise complaints because of roosters. The Health Department ask that the citizens of the Town to be considerate of their neighbors.

The Board witnessed the election of Sandra Lee Tompkins to the Board of Health in May. The Board elected Sandra Lee Tompkins as Chairman, Rebecca Lovell Scott as Vice Chair and Dr. Francis Sheehan as Clerk. The Board and Agent express their gratitude to the Assistant Health Agent Darren Meyer for his continued efforts and professionalism. Additionally, Darren maintains a committed schedule for timely permit approval and all efforts to assist the citizens. The Board acknowledges the years of service and retirement of Katherine Walter, the Board's Secretary. Tori Hall was appointed to replace Katherine and she will be managing all permitting issues, processing of licenses and general questions.

	2011	2012
Percolation Tests Witnessed	112	104
Title 5 Engineered Septic Plans Reviewed	157	142
Septic Permits Issued (New)	21	20
Septic Permits Issued (Repair/Upgrade)	133	135
Septic Installation Inspections	221	204
State Septic Inspection Reports Reviewed	131	118
Well Permits Issued	28	41
Composting Operation Permit	0	0
Septic Disposal Works Installation Licenses Issued	71	71
Offal (Septage Haulers) Licenses Issued	24	23
Sewage Complaint Investigations	9	26
Food Service Permits Issued	164	166
Food Service Establishment Inspections	302	327
Home Baking Permits Issued	12	14
Bed & Breakfast Licenses Issued		
(3 or fewer bedrooms)	9	9
(4 or more bedrooms)	10	9
Camps/Cabins, etc. Licenses Issued	22	23
Camp Inspections	20	18
Pool Licenses Issued	18	19
Pools Inspections	51	43
Rental Housing Inspections/Complaint Responses	102	110
Tanning Permits Issued	3	3
Funeral Directors	1	1
Stable Permits Issued	26	32
Total Animals		
Equine	75	68
Cattle/Dairy/Beef/Oxen	2	4
Goats	15	2
Sheep	6	30
Llamas/Alpacas	0	0
Swine	0	0
Turkeys	10	6
Chickens	75	140
Recreational Pond Samplings	435	480
Rubbish Haulers Licenses Issued	9	9
General Public Health Complaints	379	363

Respectfully submitted,

David B. Mason, RS, CHO
Health Agent

Report of the EMERGENCY MANAGEMENT DIRECTOR

This was a busy year for Emergency Management. While we were spared the destruction of the storms that many of our neighboring areas were hit with, we still had issues that we handled.

Shelters were opened three times, including the pet component piece. Scattered power outages throughout the town left some residents without electricity for a period of time. We worked with Nstar to coordinate critical infrastructure and priority restorations.

Our staff participated in several drills and exercises with a variety of partner stakeholders. Evacuation exercises, regional hazardous material exercise, many communication drills and others tested our ability to handle situations that may arise.

The Comprehensive Emergency Management Plan, Multi Hazard Management Plan among others were updated this year and submitted to MEMA.

I would like to take this opportunity to thank the Deputy Director, Sean Grady, the Communications Officer, Bill LaPine, Randy Lewis, Jim Foley. Lois Wack, and Rich Donahue for all your help and volunteerism.

Special thanks also go to Mark Galkowski for his untiring efforts and support of Emergency Management. Also, Chief Peter Wack, Chief George Russell and their staff deserve thanks. They have been supportive of our mission and always helpful when needed. Thanks to the Town Manager, Bud Dunham and Asst. Town Manager, Doug Lapp for their continued support.

Thanks to all the department heads and staff for all their help throughout the year. With respect to other groups that have been supportive, I would like to thank ARES, CCDART, MEMA, FEMA, the REPC and Sean O'Brien, Chief Mike Whalen, Dennis Police and the United States Secret Service for assisting us with operations.

We would like to increase our volunteer base. There are several tasks that we would like to have help with. These include: shelter operations and management, radio communications, administrative tasks, logistics, documentation, etc. we provide the training. Please contact me if you are interested.

Our volunteers gave 11,872 hours of service to the town during the past year. I appreciate each and every person who gave of their time. The entire group is volunteer – we couldn't do what we do without their help.

Respectfully submitted,

Brian J. Gallant, Director
Sandwich Office of Emergency Management
Chair, Local Emergency Planning Committee

Report of the SCHOOL SAFETY GROUP

Two thousand and twelve was a very busy year for the Sandwich School Safety Group with several activities and personnel additions to the group. September of two thousand twelve saw two new additions to the group, Lance Kennedy, Director of the Sandwich Community School and Carilyn Rains, Nurse Manager for the Sandwich School District.

The group continued to focus on the issues of prevention, planning, response and recovery. J.J. Burke and Christa Cabral conducted BERT team meetings with all schools in September which included the annual first week of school fire drill. The group also conducted evacuation chair trainings with the High School and Forestdale School BERT members as they have students with mobility impairment issues. Carilyn Rains coordinated CPR training for teachers and staff in the district and to date, 55 personnel received CPR training during the 2012 calendar year.

Lockdown drills were conducted in each of the schools and safety checks were conducted at all schools looking at potential failure points in infrastructure that can be addressed in future budget cycles. Alan Hall, Director of Facilities for the Sandwich School District was instrumental in implementing the BE SAFE system at the Sandwich High School, which allows for first responders to receive and validate critical information.

The group also wrote and conducted Operation Knight Life in conjunction with the School Athletic Department and coaches. The program included CPR/AED instruction followed by a mock cardiac arrest drill to test coaches and first responder's ability to respond in a timely manner to a crisis on school grounds. This showed compliance with the Massachusetts Department of Public Health's School Emergency Medical Services Response Plan which the Sandwich School District is fully compliant as of September 2012.

In June 2012, the Oak Ridge School participated in a full school evacuation to the designated reunification center at the Corpus Christi Parish Center. The safety group led the team that evacuated 800 students to the site and returned them without incident. This was the 2nd time a school has been evacuated and plans are for the Henry T. Wing School to participate in 2013. We would like to thank Father George Harrison and the staff at Corpus Christi Parish for their continued support of school safety within the town and for the participation of the High School BERT team who managed the evacuation site for the group.

Looking toward the future the group will continue its mission of providing a safe and secure environment for all members of our school community by facilitating emergency training, identifying needed resources and collaborating with other community groups who can assist us in accomplishing this mission.

Lastly, we would like to express our gratitude to the School Committee, Board of Selectmen, School Department Administration, Town Manager, School Councils and community at large for their continued support of our efforts.

Respectfully submitted,

Fire Inspector John J. Burke, Fire Department, Co-Chair
Officer Christa Cabral, Police Department, Co-Chair
Dr. Richard Canfield, Superintendent of Schools
Douglas Lapp, Assistant Town Manager
Dr. Walter Lesiak, Community Representative
Alan Hall, Director of Building and Grounds Schools
Carilyn Rains, Director of Nursing, School

Public Works



Photo courtesy of Sandwich Archives

The log cabin and the Heritage which were located on Spectacle Pond in the area where the present Lakewood Hills Club House was built.

Report of the DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works (DPW) is to maintain, preserve and protect the infrastructure and resources of the Town of Sandwich in the most efficient and effective manner. In order to fulfill this mission, the DPW strives to provide responsive and high quality public service to the residents of Sandwich. Each of the DPW departments plays a vital role in providing this service.

The DPW had a very challenging and successful year in 2012. The Department dealt with several wind storms, including Hurricane Sandy in October, which caused tree damage, flooding, erosion and general deterioration of our aging infrastructure. These storms directly impact the public works crews and operating budget due to the extensive work required to mitigate the damage.

Budgetary constraints notwithstanding, the DPW was able to complete many design and construction projects and also began planning for future improvements of our transportation system.

Highways

The Department continued to implement its pavement management plan to maintain, repair and reconstruct Sandwich's 150 miles of public roads, the Town's most valuable asset. Paving treatments included milling and paving, crack-sealing, and patching. Paving began later than usual this year due to delays in obtaining approval for State Chapter 90 funding, the DPW's sole funding source for performing paving projects.

Roads that are experiencing surface deficiencies but not in need of major reconstruction are good candidates for milling (cold planing) and paving. This process entails grinding up several inches of old pavement and adding a new course of hot mix asphalt. Milling and paving improves road profiles, cross sections, drainage and skid control, and is best used on roads without base problems. This method was performed on Tupper Road and Farmersville Road, completing the final construction phase of this corridor.

To maintain our good roads, the Department uses preventative maintenance measures such as crack-sealing. Crack-sealing, one of the most effective methods of preventative maintenance, helps reduce moisture infiltration that causes many pavement distresses. This maintenance treatment is essential to extending the life of our good-conditioned roads. The Town crack-sealed over 45 roads in 2012.

Roadside berm work, pavement aprons, pothole patching, sidewalk repairs and paving around drainage structures were also completed throughout Town.

Significant drainage projects were completed on Tupper Road and Town Neck Road, areas notorious for flooding due to high groundwater levels. Design and construction by the DPW incorporated Best Management Practices to manage the quantity and improve the quality of stormwater runoff in the most cost-effective manner.

The Department assisted Cape Cod Railroad with the installation of new railroad crossings at Talbot's Point Conservation and at Town Neck Road. These new crossings provide safe rail transport and smooth transitions for motorists.

General maintenance performed by the highway crew included catch basin cleaning and repairs, pipe cleaning, street sweeping, sign construction and installation, roadside litter pick up, and various other routine services for the residents. In total, the DPW responded to over 570 work order requests from the public.

The DPW continued its thorough inspection of private roads and enforcement of the Winter Maintenance of Private Roads policy, revised by the Board of Selectmen on January 5, 2012. Given a one-year grace period to improve their roads, the majority of residents were able to meet the plowable road standards through coordination with the DPW. The DPW will inspect private roads annually and list roads not meeting plowable standards on the Do Not Plow List, to be advertised in the local paper and Town's web site. All private roads not meeting this policy will not be plowed unless they are approved by the DPW prior to October 1 of each year.

Sanitation

The Transfer Station completed its first year under the Pay-As-You-Throw (PAYT) program on July 1. The first year of the program proved very successful. As expected, PAYT provides the best incentive to recycle. Increased recycling reduces solid waste disposal fees for the Town and, in turn, helps offset rising user fees. Following the first full year, solid waste tonnage dropped by 42%. Over the same period, recycling increased by 74% for commingled items (glass, plastics and bottles) and 20% for fiber (paper and cardboard). This resulted in a cost avoidance of over $125,000 during the first year. Additionally, the bulky waste fee system resulted in a cost avoidance of $32,000 during the same period.

To note, the *American City & County* magazine recognized Sandwich as one America's Crown Communities, specifically for its PAYT program. Presented annually since 1998, the Crown Community Award for local government excellence recognizes cities and counties, … that exemplify the best that local governments have to offer.

As part of an on-going effort to encourage recycling, the DPW installed a new wall and bin system for bulky items and other non-traditional recyclables. The new recycle area improves traffic flow, pedestrian safety and the efficiency of operations at Transfer Station.

Parks Department and Tree Warden

The Town of Sandwich was recognized as a Tree City for the 12th consecutive year by the National Arbor Day Foundation and continues to receive grants for planting and preserving town trees. The Department continued its tree management plan by pruning and planting trees and clearing invasive undergrowth to preserve Sandwich's public trees.

Wind storms, such as Hurricane Sandy, continue to damage our public trees, resulting in significant branch, limb and/or tree loss. The DPW worked diligently to remove storm debris throughout Town resulting from Sandy damage. Overall, Hurricane Sandy cost the DPW over $17,000, for which the Town is seeking reimbursement from the Federal Emergency Management Agency (FEMA).

The Town continued its aggressive program to brush and prune roadsides in an effort to maintain good sight distances and vertical clearance along roads while preserving aesthetically pleasing tree canopies. Significant projects included Route 130, in anticipation of future transportation improvements, Farmersville Road and the Quaker Hills Subdivision.

Our Parks Department diligently maintained our expansive grounds throughout Town. The crew superbly maintained our flower beds, roadsides, cemeteries and numerous other highly visible public areas that are enjoyed by our residents and visitors. In the tradition of Sandwich, the parks crew continued to beautifully decorate the Town during the holiday seasons, including installation of summer and winter banners in Sandwich Village.

Engineering Department

In 2012, substantial progress was made on construction of improvements at the Route 6 Exit 2 interchange (Route 130), and the Cotuit Road, Harlow Road, and South Sandwich Road roundabout. Traffic safety has long been problematic at these locations and the Department has long advocated for assistance implementing improvements. Construction at the Route 6 Exit 2 interchange is anticipated to continue into 2013. Construction at Cotuit, Harlow, and South Sandwich Roads is substantially complete. Final landscaping items are anticipated to be completed in the spring of 2013. Funding for both projects has been provided by the Massachusetts Department of Transportation Highway Division and the Federal Highway Administration.

Funding for the Quaker Meetinghouse Road Sidewalk Improvement project was made available through MassDOT. Final construction documents were prepared and the bidding process was begun. It is anticipated that the work will be awarded in early 2013 and construction will commence soon thereafter. Once complete, this project will add approximately 3.3 miles of sidewalk between Route 6A and Cotuit Road.

Final construction documents were prepared for renovations of the drinking fountain plaza at Town Hall. This work will include a new pedestrian bridge over Mill Creek as well as rehabilitation of deteriorated stone masonry retaining walls and other elements. The bidding process was begun, and the work is anticipated to be awarded in early 2013. The construction schedule will depend on a number of factors and restrictions and is anticipated to run through 2013.

The Department assisted with the expansion of the Sandwich Marina parking lot on Freezer Road. This project includes construction of 48 new parking stalls with porous asphalt pavement, and approximately 1,000 linear feet of multi-use path for bicycles and pedestrians. This is the first known installation of porous asphalt in Town. This technology has received considerable attention in recent years at the state and national levels as a stormwater treatment best management practice. This work was completed under an agreement with the Army Corps of Engineers and with consideration of regional bicycle and pedestrian planning efforts.

Pavement resurfacing was completed on Tupper Road as part of the final phase of a multi-year stormwater mitigation project funded through a Massachusetts Department of Environmental Protection grant. Through this project, stormwater treatment has been added to Tupper Road between the Glass Museum and Route 6A and to Moody Drive. Improvements such as these are essential in protecting water quality in adjacent resource areas including Mill Creek and Sandwich Harbor.

The Department also continued implementation of the Town's Stormwater Management Plan as mandated by the Environmental Protection Agency (EPA). This included educating the public and schools, adopting and enforcing regulations and improving drainage systems on public roads. EPA has indicated that a new permit may be issued in 2013 with substantial new requirements for sampling and management of stormwater runoff. The Department will assess the new permit when it is issued and advise the Town accordingly if additional budgetary or programmatic assistance will be needed.

The Department assisted with planning and maintenance of Town roads and other infrastructure. Included were pavement resurfacing of Farmersville Road, design and construction assistance with site improvements at the Transfer Station, Oak Crest Cove, and the Sandwich Library, assistance with Chapter 90 road maintenance planning, and numerous traffic safety assessments made at various locations.

Technical review and construction inspection services were provided to the Planning Board and Zoning Board of Appeals for submittals and other items. Subdivision road construction activity was relatively quiet this past year, with work continuing at Rockhill Estates and Watts Farm. Technical support was also provided to various Town departments in the form of GIS mapping, procurement assistance, and review/preparation of municipal sewer standards.

The Engineering Department also welcomed Jennifer Woodbury as the new part-time clerk. Jen's assistance is greatly appreciated.

I wish to thank all the volunteers, committees, boards and Town Departments in Sandwich for their dedication and commitment to make Sandwich a special place. I also wish to recognize my entire staff for their support, perseverance and hard work throughout the year.

A special thank you is extended to Kevin Buckland for over 20 years of service with the DPW. Kevin's work as a Tree Warden helped maintain and preserve beautiful trees and landscaping throughout Sandwich. His creative projects and work with the community will be missed. We wish Kevin luck in his new endeavors.

Respectfully submitted,

Paul S. Tilton, P.E.
Director of Public Works/Town Engineer

Culture, Recreation and Leisure



Photo courtesy of Sandwich Archives

1933 photo of Sandwich baseball team in front of the School Street School. Listed on back of photo: Top row - left to right: Walter Alvezi, James Alvezi, Wallace Morrow Jr., Harlow Morrow, Taino Karpainen, Sanford. Bottom row - left to right: Henry Karpainen, John Elliott, E.J. Caron, John Hendrickson Jr., Willard Boyden, Floyd Lewis, Carl Leino, Thomas Michelson, Ambrose.

Report of the RECREATION DEPARTMENT

The mission of the Recreation Department is to promote healthy lifestyles and the general well being of individuals in the community by providing a wide range of affordable recreational classes, programs and events. While physical fitness, arts & crafts, and sports are an integral component of recreation, it is our goal to incorporate, in these activities, a sense of community, personal growth, social interaction, broadening of horizons, and general enjoyment.

We extend our sincerest appreciation to all of our dedicated volunteers and instructors who generously offer their time and expertise for the benefit of all Sandwich residents and visitors alike, with special thanks to all the Youth Sports Board Members and coaches, the Sandwich Facilities Department, Information Technology, Department of Natural Resources, Department of Public Works, Emergency Management, and all the Town Departments who assist the Recreation Department in accomplishing our goals. We also would like to thank the Sandwich Public Schools, and Sandwich Partnership for Families and the Sandwich Community School for continuing to collaborating with us.

The Sandwich Recreation Committee's objective is to provide support to the Recreation Department along with leadership and a sense of town spirit and unity. We thank and recognize the contribution, efforts, time and energy of Ted Mullin, Chair; Ken Mooney, Vice-Chair; and Committee Members Joanne Sykes, Lisa Bates, Mary Casali, Susan McKenna and Brian Bodjack. The Recreation Committee meets the 1st Tuesday of each month at 6:30 PM at the Oakcrest Cove Lodge (34 Quaker Meetinghouse Rd.)

I would be remiss if I did not take this opportunity to thank Janice Souza, Assistant Director, for all of her hard work and all of the extra time she puts in to provide quality programs to our Town. Janice's leadership and dedication to the Town should not go unnoticed and can be seen in all of our programs and special events.

I would also like to recognize our new Program Coordinator Janell Hofmann who works for the department on a part-time basis and is funded by the amazing programs she runs. Janell has proven to be a huge asset to the department and the Town providing us all with wonderful new and exciting programs for all.

This was our second season overseeing the Hoxie House and Dexter Grist Mill and their staff. This past season was a great success and we could not be happier to have two such great facilities and staff to work with. Each location welcomed hundreds of visitors throughout their season from June to October keeping alive the vibrant history of our Town.

The Recreation Department works with volunteers and the KBF Skate Park Committee to oversee, clean, maintain the Kenneth Benjamin Fleet Skate Park, located on Quaker Meetinghouse Road. Because of all the volunteers, the park has continued to see a new optimism and respect that can be felt throughout the community. The park is open year round (weather permitting), seven days a week, from 8 AM-dusk. The annual clean-up of the park is scheduled each spring. Volunteers are always needed and welcome. If you would like to be a part of this great facility, please let us know. The continued support of the community will keep this park a safe and clean place for all to enjoy.

In 2012, beachgoers, fishermen and sunbathers kept our lifeguards and gate attendants busy. Wakeby, Oakcrest Cove and Snake Pond beaches were staffed with lifeguards. Gate attendants managed the beach parking lots at the Boardwalk, Town Neck, two lots at East Sandwich and Snake Pond. The past season was also the third season that the Recreation Department served as Parking Control Officers in the beach parking areas, helping to ease congestions and stem illegal parking. This summer Jen Clancy, Beach Supervisor; Amy Ready, Fun; Fun Program Director Janell Hofmann;Teen Summer Program Director; and Tony Landolfa, Head Tennis Instructor were outstanding in the supervisory roles. Our summer staff of 70 (tennis, swimming and sailing instructors, counselors, gate attendants, lifeguards and Hoxie House and Dexter Grist Mill Tour Guides) are valued and appreciated for a job well done as they consistently continue to go above and beyond the call of duty. Traditional summer programming (swimming, sailing and tennis) was filled to near capacity along with our all day Summer Fun, Fun Program at Oakcrest Cove was once again well received and full every week, servicing over 200 families. This summer also saw the creation of the Summer Teen Leadership and Adventure Program. All program information can be found at our web site *www.sandwichrec.com* and on Facebook by becoming a fan of The Sandwich Recreation Department.

The 4th of July activities drew large crowds and participation! Over 500 runners entered this year's early morning three-mile road race. One again the parade was a huge success and was water free with thousands of spectators in attendance all enjoying the patriotic floats, marching groups and antique vehicles. The new afternoon family picnic with live music was a wonderful twist on a past tradition. Our renowned egg toss game had over 800 participants! As always the Fireman's Muster was a huge hit and a fun way for all to cool off. Dale & the Duds had the crowd of 1,000+ dancing and singing along to their oldies but goodies on picturesque Shawme Pond at the evening concert… and the perfect ending to the perfect day was the Town's treasured boat parade where spectators stood mesmerized and awed by the creativity and ingenuity of the candlelit boats. We are grateful to the Ellis family for continuing to sponsor this valued tradition. This July 4th was one to remember! Many, many thanks to the Recreation Committee, Fire and Police Departments and **all** the volunteers that helped make this year's event so fabulous!

Our father/daughter Valentine's Dance was once again filled to capacity! It was a magical evening of daughters and dads dancing to music provided by a professional DJ, couples had their pictures taken. Because of the overwhelming response and requests we hosted our first annual mother/son dance this past year and this program too was filled to capacity with all the young men dancing and being quite the little gentlemen to their mothers.

Once again, our annual October Scarecrow Contest was spectacular thanks to the creativity and participation of the community. There were 10 impressive entries exhibited on the front of the Sandwich Public Library lawn; hundreds of residents and visitors were captivated by this delightful exhibit. Nearly 100 people cast ballots for their favorite scarecrow. We appreciate the support from the Library staff, volunteers, and thank all those who participated.

The main function room at Oakcrest Cove is gaining in popularity for residents to rent out this beautiful facility overlooking Peter's Pond for private functions. Also the entire property from the outdoor tennis/basketball courts to the beach and walking trails every part of the Oakcrest Cove property is utilized and enjoyed by residents and visitors alike.

The Sandwich Recreation Department is very excited and grateful to be located at the Oakcrest Cove Lodge. This location has allowed us to expand our programming offerings while still preserving the main lodge facility for functions and event. Now that we are located here at Oakcrest Cove we are utilizing the entire property for many different programs from family hikes, basketball, and Zumba. We have only just begun to tap into the potential for programs here at Oakcrest Cove and look forward to an exciting year ahead.

The following programs/events were offered in 2012:

- Youth Swimming Lessons
- Youth Sailing Lessons
- Youth Tennis Lessons (Spring/Summer/Fall)
- Adult Tennis (Spring/Summer/Fall)
- Skating Lessons at Gallo Ice Arena
- Yoga Classes
- Kayaking
- Stand-Up Paddle Boarding Classes
- Road Race T-Shirt Design Contest
- July 4th Road Race
- July 4th Street & Boat Parade
- July 4th Family Picnic with a live band
- July 4th Annual Egg Toss Contest
- July 4th Band Concert
- Walking Club
- NY City Bus Trip
- Scarecrow Contest
- American Red Cross Babysitting Courses
- Snowman Challenge
- Sledding
- Intro to Wrestling
- Fun, Fun Summer Program
- Summer Teen Leadership and Adventure Program
- Pickle-Ball
- Adult Co-Ed Indoor Soccer
- Adult Co-Ed Ultimate Frisbee
- Zumba
- Kids Fit After School Program
- Youth Running Club
- Adult Running Club
- Kinder Kids
- Children's Sampler Series
- Summer Outdoor Basketball Program
- Free family hikes
- Father and Daughter Dance
- Mother and Son Dance
- Elves Workshop
- Gym Babies
- Conditioning for Sports & Fitness
- Arts and Crafts
- Mother-Daughter Workshops
- Indoor Circuit Course
- Outdoor Boot Camp
- Outdoor Boxersize
- Yoga Retreats
- Kids Cooking Classes
- Lego Club

We are the proud sponsors of:

- Sandwich Little League
- Girls Softball
- Babe Ruth/Senior Babe Ruth
- Sandwich Youth Soccer
- Sandwich Youth Lacrosse
- Pop Warner Football & Cheerleading
- Sandwich Youth Basketball
- Men's & Women's Tennis Leagues
- Women's Pick-up Basketball
- Adult Over 30 Soccer League
- Adult Co-Ed Softball

We have many exciting programs in the works and will continue to grow our Department and offerings in 2013. Keep your eye on our website to see what we are up to and how you can get involved and take part in the fun. Our website is *www.sandwichrec.com*. Registrations can be done on-line or at the Recreation Office. You can also find us on Facebook so become a fan of The Sandwich Recreation Department and stay up to date on all that we have to offer.

We welcome your comments and suggestions. Office hours are 8:30 AM-4:30 PM, Monday-Friday.

Respectfully submitted,

Guy J. Boucher
Recreation Director

Report of the SANDWICH PUBLIC LIBRARY

The highlight of 2012 for the Sandwich Public Library was the completion of renovations to the building funded through the Community Preservation Project at the May 2010 Town Meeting. The original 1909 Weston Building underwent a facelift with the removal of overgrown shrubbery and the cleaning of the masonry and granite and painting of the exterior trim. A new roof over a portion of the building and new drainage eliminated the many leaks that have plagued the building and threatened the collections. Improvements to the building will continue with the May 2012 affirmative Town Meeting vote and subsequent support from voters at the polls for the replacement of the outdated oil burner, air handlers, chiller and condenser and the conversion from oil to natural gas.

Improvements to the interior of the library included a total redecorating of the Periodicals Room providing new furniture, lighting, a stunning oriental carpet as well as painting, providing library visitors with a comfortable and welcoming environment. The circulation desk area was painted and repairs were made to the water damaged plaster and the interior vestibule was also refreshed with new paint. We are especially grateful to the Friends of the Sandwich Public Library for funding the interior improvements.

The South Sandwich Village Library continues to be part of the library's vision. In October, 2012 Governor Deval Patrick increased funding for the Public Library Construction Program in the administrations FY'13-FY'17 Capital Plan to allow for eight additional construction grants earmarked for libraries ahead of our project on the waiting list. As a result, the South Sandwich Village Library project has moved to the No. 2 slot on the waiting list.

In June 2012, the Board of Selectmen unanimously voted to submit an application to the Massachusetts Cultural Council's Cultural District Initiative and in October, the Glass Town Cultural District was officially designated by the Commonwealth. The library was named as the managing partner for the district on behalf of the town and we are enthusiastic and honored to be part of the public/private partnership and collaborative efforts.

Library programming continues to be an integral part of our operations. In 2012, 13,928 children, 1,001 teens and 2,578 adults attended library programs. Our usual compliment of book discussion groups, story times and puppet shows continue and special events provide a variety of speakers and topics. A sampling of notable events during 2012 included the Lunar New Year Celebration at Sandwich High School auditorium featuring The Chinese Folk Art Workshop of Boston, a rousing Ukulele Concert presented by Steve Gregory's students, Meet the Beatles... Again lecture and presentation by Tom Kelley, a Celebrating Scallops a talk and tasting by local authors Elaine and Karen Tammi and a series of local history talks featuring Bill Daley and Jim Coogan. We are grateful that we are able to utilize the meeting room at Sandwich Town Hall for some of our sponsored performances.

The library expanded digital resources with the addition of Freading, an additional e-book product to supplement the Overdrive e-book collection. Our downloadable music service, Freegal, continues to be popular and we will soon be adding a digital downloadable magazine service. Though downloadable content continues to grow, we are pleased that the use of our traditional print collections has not diminished. Circulation data for 2012 submitted to the Massachusetts Board of Library Commissioners as part of our annual reporting requirement for certification indicated that the Sandwich Public Library circulated 262,203 items, of those total approximately 3,700 items were downloaded electronically. Our membership in the Old Colony Library Network, a 28-member resource sharing network, continues to provide invaluable additional resources to library users. In 2012, we loaned 32,226 items to other libraries and borrowed 30,713 items.

The Board of Library Trustees were actively engaged in discussions regarding review of the Town Charter and appeared before the Charter Review Committee a number of times through the summer. Joseph Maruca stepped down as Library Trustee after admirably serving for 21 years and new trustees John McDonagh and Mary Gaffney took office following the May election.

The library is grateful for the support from our legions of supporters and volunteers. The Friends of the Library and the Friends of the Sandwich Town Archives provide financial support for programs and services. We are appreciative of their tireless efforts and thankful for their supporters. Local businesses, organizations and individuals stepped up to the plate to keep the library open on Sundays through our Sponsor a Sunday fundraiser. Our thanks also to the Sandwich Kiwanis Club Leverault Trust for their grant award to support programs for children, teens and families for our 2012 Dream Big-READ! summer reading program.

Respectfully submitted,

Joanne L. Lamothe
Library Director

Sandwich Public Library Statistics

	Fiscal 2010	Fiscal 2011	Fiscal 2012
Circulation			
Children's	95,438	103,159	88,330
Adult	190,327	190,761	205,482
Total Circulation	285,765	293,920	293,812
Interlibrary Loan			
Items borrowed from other libraries	30,818	30,525	30,713
Items loaned to other libraries	26,661	26,258	32,226
Collection			
Children's Books	22,425	22,976	22,932
Adult books	39,795	41,407	43,034
Audio	3,056	3,168	3,466
Video	5,297	6,046	6,702
Materials in Electronic Content	189	189	1,605
E-Books		306	3,544
Miscellaneous	160	165	83
Periodical Subscriptions	258	262	236
Microform	28	28	135
Online Databases	5	6	6

Report of the CULTURAL COUNCIL

The Sandwich Cultural Council is the local arm of the Massachusetts Cultural Council. Members are volunteers who are responsible for making decisions on how to award money granted by the MCC in ways that will serve local cultural needs. We solicit and review grant requests annually and award funding to individuals or organizations seeking to provide programs that will enrich, educate, and/or entertain the residents of Sandwich.

We try to ensure that the programs selected represent as many of the arts and sciences as possible and that they target a cross-section of the Sandwich community. In addition, the Council itself may apply to the State for a grant to sponsor a fundraising event. The Council meets regularly during the year to fulfill its duties.

For the current year, the Council granted awards totaling $5,100 to 18 organizations/individuals out of 22 grant requests received. These grants support programs in community-oriented arts, the humanities and interpretive sciences geared towards all segments of the Sandwich community.

The recipients were:

- Hope Dementia and Alzheimer's Services of Cape Cod – Art, Music and Conversation Program
- Sandwich Council on Aging – Songs of the Sea Program
- Sandwich Council on Aging – St. Patrick's Day with Victrola Society
- John Root – Senior Citizen Musical Program
- Cape Cod Chorale – Performance of Mozart's Requiem
- Sandwich Town Band – free band concerts
- Cape Cod Collaborative Arts Network – Broadway and Beyond Musical Review
- Friends of the Sandwich Public Library – Gravestone Girls Present Sandwich Cemetery Program
- C&I Community Development – Cape Cod Arts Trail Mobile App
- Todd Kelley – Narrated tour: Native American People of Cape Cod
- Janet Simpson – Our Town: A Sandwich Dig
- Cotuit Center for the Arts – School Outreach Program, Public Art Installation
- Cultural Center of Cape Cod – Rise and Shine Project
- Cape Cod Children's Museum – First Night Arts and Crafts Activities
- Saint Francis Xavier Preparatory School – The Magic of Physics
- Sandwich Community School for Early Learning – Annual Art Show
- Colleen Clabault, Forestdale School – Class Trip, Chamber Theater Production at Zeiterion
- Theater in New Bedford
- Renee Fudala, Forestdale School – Class Trip, Thornton Burgess Project LIFE – Life in a Salt Marsh

The Cultural Council thanks all those who applied this year and wishes to encourage more Sandwich residents to apply for grants next year. The application deadline for the next cycle will be October 15, 2013. The Council is always seeking new volunteers to serve on the committee. Those interested should contact Charleen Johnson at 508-833-2962.

Respectfully submitted,

Charleen Johnson, Chair
Debbie Barrette, Secretary
Karen Miller, Treasurer
Paul Egley
Phyllis Helfrich
Jessica LaBrecque
Wayne Miller
Patricia O'Connell
Aurora Winters

Report of the
DIRECTOR OF GOLF OPERATIONS/ SANDWICH HOLLOWS GOLF CLUB

Sandwich Hollows Golf Club is an 18-hole municipal golf facility overlooking Cape Cod Bay. Calendar year 2012 marked the twelfth year of ownership and management of Sandwich Hollows Golf Club by the Town of Sandwich.

All phases of successful club operations are largely dependant on increasing our total number of rounds on a yearly basis. All efforts - marketing, staffing, capital improvements and policy planning are analyzed and executed with this goal in mind, and with an eye toward FY '13, Sandwich Hollows is confident this progress will continue.

In May of 2011, The Clubhouse Sports Bar & Grille opened its doors. Open for breakfast, lunch and dinner seven days a week. If you are planning an event, please check out the Bay View Room, 508-888-0800.

Modest course renovations took place in 2012, including the addition of several golf car paths, along with some minor tree management.

Impact of new policies affected all facets of golf operations. Most notably, increased attention toward and the establishment of discounted rates for Sandwich charity golf outings. Relationships forged between community leaders and the golf club were extremely productive for all parties involved. Outings have become and will continue to play a significant role in the success of this golf course, with local charitable outings leading the way.

Some of the local groups who held substantial golf functions at Sandwich Hollows in 2012 were:

Sandwich Fire Department
Sandwich Police Department

Many other groups, most new to the club, participated in holding outings or weekly leagues, or both, in 2012.

Weekly Leagues
Public Safety Golf League
Players Club
Sandwich Hollows Members Women's League
Sandwich Hollows Senior Men's Weekday League
Double Bonus Quota League

Regional Leagues
Cape Cod Pro-Am League
Cape Cod Senior 4-Ball League
Cape Cod Women's League
Bay Colony Women's League
Mid-Cape Men's Club
Sandwich High School Golf Team
Upper Cape Tech Golf Team
Sacred Heart High School Team
Golf Outing Partners
Bogiliani Tournament
Matty Oliveria Memorial
Daniel Murray Memorial
Northeastern University
Marjo
Jim Lynch C.C. Classic



The Sandwich Hollows Golf Advisory Committee (GAC) continues to advise management in important areas of both short and long term planning. New GAC Chairman, John Tzimorangas, is currently assisted by the following: Sue James, Mike Regan, Norm Theriault, Vic Devine, Paul Washburn and Al Lanoie.

The Sandwich Board of Selectmen have instituted periodic reviews throughout the year with management regarding general department policies, accomplishments, goals, planning for the future and accountability of existing management.



The recent success of Sandwich Hollows could not have been achieved without the everpresent assistance of Town Manager Bud Dunham, Assistant Town Manager Doug Lapp, and many other department heads that lent a helping hand when requested. Ted Hamilton, Director of Public Facilities, has been generous with his time and helpful with many projects at the club.

Please visit our website,
www.sandwichhollows.com

Respectfully submitted,

John R. Johnson, Jr.
Director of Golf Operations

Report of the
VISITORS SERVICES BOARD

The Visitors Services Board's mission is to strengthen the Town of Sandwich as an attractive center for tourism, conventions and related purposes of the visitor industry with an emphasis on attracting overnight guests.

This past year funds were used primarily to renovate our website (*sandwichvacation.com*) and to improve its' visibility in searches for visitors to Sandwich. Funds were given to both the Sandwich Chamber of Commerce for the visitors center on Rt. 130 and the Canal Region Chamber for the visitors center in Sagamore. Other advertising funded was the Sandwich Walking Guide, the Sandwich Guide Book and the Cape Cod Travel Guide. A percentage of the funds are spent each year for beautification of the town such as the signage on the traffic islands.

The Visitors Services Board is funded by a percentage of the local occupancy tax.

Respectfully submitted,

Steve Catania, Chairman
Donna Thomas
Nancy Clifford
Dave Merrell
Arlene Hoxie
Bob King
Rose Provencher

Report of the WESTON MEMORIAL FUND

The Trustees of the Weston Memorial Fund are elected by the Voters to serve the Town by managing endowment funds for the Sandwich Public Library. This year we welcomed Jon Hagenstein who was appointed to complete the term of Charles Scribner who died in April, 2011. Jon is a lifelong financial professional with expertise in fixed-income securities.

The Fund distributed $15,451 to the Town for library purposes for fiscal year 2012. This compares to $15,282 in fiscal year 2011. Continued low interest rates impacted our income and we expect this level of low interest income to prevail for the near future. The allocation of assets in the Fund reflects a balanced investment approach with long-term objectives of increasing the Fund value and income. The market value of the Fund was $655,913 as of June 30, 2012, compared to $654,985 as of June 30, 2011.

It was another challenging year for the investment portfolio. The challenge of creating income in this low-interest-rate environment continues. Our conservative investment philosophy has dampened the downside of the fund assets relative to other indices. We note that dividends currently provide more income than bonds – an historical anomaly.

The Trustees of the Sandwich Public Library help us coordinate an annual appeal to residents of the Town. The annual appeal donations are assigned to the Endowment Fund, which has grown to be the second largest component of the Weston Memorial Fund. We thank you and encourage everyone to make an annual donation to this important fund for the library.

Name of Fund (year created)	Book Value	Market Value
Nathaniel Nye Fund	1,437	1,891
Sophia and William Weston Fund (1907)	42,272	55,658
Dodge MacKnight Fund (1964)	217,233	286,022
Mary C. Baker Fund (1964)	22,915	30,171
Hannah B. Belcher Fund (1942)	16,289	21,447
Annie B. Chamberlin Fund (1945)	979	1,289
Harriet M. Faunce Fund (1910)	2,415	3,180
J. Frank Giles Fund (1934)	2,415	3,180
Charles M. Macy Fund (1925)	20,466	26,947
Willard Boyden Fund (1999)	8,881	11,693
Nolan, Robert & Marjorie (2003)	31,314	41,230
Virginia L. Harvey (2007)	51,238	67,463
Endowment Fund (1997)	90,041	118,554
TOTAL ALL FUNDS	**$ 507,895**	**$ 668,726**

Respectfully submitted,

Geoffrey F. Lenk
Chairman

Peter N. Conathan
Jonathan Hagenstein
Trustees

Housing and Human Services



Photo courtesy of Sandwich Archives

Aerial view of Roberti Dairy on Tupper Road. The barn and silos are all that remain on the property now.

Report of the HOUSING AUTHORITY

The Sandwich Housing Authority is an independent governmental entity administered by a Board of Commissioners consisting of four members elected by the voters of Sandwich and a fifth member appointed by the Governor of the Commonwealth.

The mission of the Sandwich Housing Authority is to provide safe and affordable housing for low and moderate income persons, encourage self-sufficiency, and continuously pursue opportunities for the expansion of affordable housing units whenever financial or regulatory opportunities may exist.

The Authority currently provides housing for families, senior citizens and people with special needs at properties located on George Fernandes Way and at Hansen Village on Tom's Way.

These properties include:

- 28 units of state-funded Section 667 elderly housing
- 8 units of state-funded Section 667 congregate housing
- 13 units state-funded Section 705 family housing
- 12 units of state-funded Section 689 special needs housing
- 3 units of CPC-funded rental housing

The Authority also administers State and Federal rental vouchers which can be utilized at non-SHA rental properties throughout the area including:

- 10 state-funded MRVP vouchers for low-income families and individuals
- 20 state-funded AHVP vouchers for low-income and disabled individuals
- 28 HUD Section 8 vouchers for low-income families and individuals.

2012 was both a challenging and an exciting year for the Sandwich Housing Authority.

As with housing agencies across the Commonwealth, the SHA continued to see a growing demand which far exceeded its supply of available housing. There were many bright spots, however, over the past year and the SHA is very appreciative to the Community Preservation Committee and the members of Town Meeting for their continued confidence and support on two new affordable housing initiatives.

Sandwich RAP Program – Three Sandwich families now occupy homes that were acquired and renovated using a portion of the RAP funds which were approved by the Community Preservation Committee (CPC) and Town Meeting. Under this program, CPC funds are used by the SHA as a down payment to acquire and renovate an existing housing unit for a qualified family. The income generated through the rental of the unit is then used to fund the monthly mortgage payment to a local bank. The SHA continues to review available properties and may acquire additional units in the future.

Expansion of George Fernandes Way – The Authority continues to work with its development team to create 24 new units of affordable housing on SHA-owned land adjacent to George Fernandes Way using $1.8 million in funding that was allocated by the CPC and approved at Town Meeting. The Authority is also exploring ways to rehabilitate the existing 12 units at GFW by leveraging the CPC award and other state and federal funding sources.

Other Improvements – Through an energy program run by the Housing Assistance Corp., the Authority was able to replace 32 refrigerators at Hansen Village at no cost to the Housing Authority. Under the state's new formula funding program, the Authority received approval of its Capital Improvement Plan in the spring and has already begun several projects to upgrade and modernize our senior and family developments.

The Board of Commissioners would like to recognize the good work of Commissioner Donald Dickinson who was the Governor's State Appointee and who left the Authority in 2012. The Board would also like to thank our Executive Director and Staff for all of their continued efforts during the year as well as their ability to find a positive side to almost every situation!

The Authority would also like to thank Town Manager Bud Dunham, the Board of Selectmen, the Police & Fire Departments, the Department of Public Works, the Council on Aging, the Board of Health, the Town Planner and all the other town agencies for their continued assistance, cooperation and support throughout the year.

Regular public meetings of the Board of Commissioners are scheduled for the first Thursday of each month at 6:00 PM in the Community Room at Hansen Village, 20 Tom's Way. To confirm meeting times, or for more information on eligibility or unit availability, please contact the Sandwich Housing Authority at 508-833-4979.

For more information, please visit our website at *www.sandwichhousing.org*

Respectfully submitted,

The Sandwich Housing Authority Board of Commissioners
Richard Johnson, Chairman
Peter Beauchemin, Commissioner
Christine Palkoski, Commissioner
Hank Tuohy, Commissioner

And the Staff of the Sandwich Housing Authority:
Paula K. Schnepp, Executive Director
Phil Egan, Maintenance
Rebecca Dudley, Administrative Assistant

Report of the
PUBLIC HEALTH NURSE DEPARTMENT

The Public Health Nursing Department's mission is to provide services and information to the residents of the Town of Sandwich which will assist them in maintaining/improving their health.

Patient interactions with the Public Health Nursing Department increased this year, perhaps due to: the economy; changes in insurance co-pays and deductibles; and the closing of the Bourne walk-in clinic.

There were 25 walk-ins requiring medical care which included suture removal, wound cleaning and dressing changes, assessments of rashes and contusions, and psychological issues. Thirty walk-ins had medical questions about medications, physician referrals, and scheduled treatments.

There were a record 204 medical calls to and from doctors, lawyers, family members, VNA, researchers, and patients regarding medical care, safety issues, research protocols, medical transportation, assisted living, and medication.

Home visits increased to 60 and included physical assessment for respiratory problems, medication assistance, psychological problems, family concerns, and medical emergencies. Each visit was for approximately an hour and frequently included phone calls to doctors or/and family members.

The blood pressure monitoring program at Shawmee Heights and Hansen Village continues to take place each month. Residents are able to have their blood pressures monitored and to have questions answered about their medications and health. This past year there were 165 blood pressures taken at Shawmee and Hansen Village and an additional 164 blood pressures monitored in the nursing office. Physicians frequently ask their patients to have their pressures monitored when they are placed on a new medication or when the dosage is changed.

The equipment shed continues to do a brisk business. In 2012, 211+ people accessed the shed in search of bed rails, walkers, commodes, canes, wheelchairs, shower chairs and benches. Sandwich residents have access to the shed for durable medical equipment from 8:30 AM-4:30 PM Monday – Friday. The service is free of charge and equipment is loaned for as long as it is needed.

Massachusetts health agencies participate in the Massachusetts Department of Public Health Virtual Epidemiological Network Electronic Disease Surveillance System. Massachusetts General Laws, Chapter 111, sections 6 and 7, require reporting of specified diseases to the Department of Public Health. This year we had approximately 174 cases which were reported to me. It was no surprise that the tickborne diseases have increased. The breakdown is as follows:

- Lyme Disease
- Babesiosis
- Human Granulocytic Anaplasmosis
- Norovirus
- Influenza
- Campylobacteriosis
- Cryptosporidiosis
- Group B Strep
- Hepatitis B
- Hepatitis C

Some diseases require information based on question packages relevant for each disease. With this information, MDPH and CDC can track outbreaks and focus on control and prevention.

With a doctor's order, patients can receive their monthly B12 injections in the Public Health Nursing Office. It is convenient for the patient and does not require a co-pay. In 2012 I administered 72 B12 injections.

The Public Health Nursing Office finished the 2011-2012 flu season in June and ordered supplies for the 2012-2013 season in July. Planning for flu clinics began in August. Dates and staff were chosen and the newspapers, cable television and the COA newsletters were given information. The Town website was updated. The adult flu clinics were scheduled with various populations in mind. One clinic was all day, another ended at 7 PM, the third was on election day and ran from 8:30 AM-8 PM. The children's clinic was held on a Saturday morning. The vaccination rate was much the same as last year, approximately 1,000 people. Many people chose not to be vaccinated during the first 4 months. Unfortunately, the flu epidemic started 2 months early this year during the first week of December and the press began reporting on the potent H3N2 strain which was causing havoc on the eastern seaboard. The phones rang steadily and many more adults and children came to the office for the now hard to find trivalent inactivated vaccine and the flumist. Thus far 956 adults and 36 children have come in to receive flu vaccine.

The second Tuesday of the month a morning shot clinic is held. Appointments are necessary. Zostavax, Pneumovax, Tdap (tetanus, diphtheria, pertussis), Hepatitis A, Hepatitis B, Varivax (chickenpox), Mumps/Measles/Rubella, Menactra, Td (tetanus/diphtheria), and Mantoux for tb are available. In 2012 I administered 204 injections. Most injections are given to travelers, people beginning new jobs (particularly in healthcare), and those in school. The shingles shot (Zostavax) is for those over 60 years and the Pneumovax is for those people over 65 years and those with chronic illness, smokers, or the obese.

In March 2012, the Sandwich Public Health Nursing Department, as a member of the Sandwich Human Services Association, helped organize and participated in the first annual Sandwich Wellness Day held at the Wing School. We provided information on various diseases, necessary vaccines for each age group, and ideas for healthy eating. Blood pressure screening was done and cook books on: low-salt menus; cooking for diabetics; the healthy heart cook book; and cooking for the family were handed out. We look forward to expanding this program and making it an annual event.

I wish to thank our fantastic volunteers whose willingness to help during our 4 months of flu clinics is greatly appreciated. The professionalism, flexibility, and seasoned skill of our Registered Nurses is outstanding. Thankyou Maureen Schneider, Cathy Baker, Susan Selby, Janice Wiehe, Carolyn Washburn, Deirdre Arvidson, and the Cape Cod Medical Reserve Corp for sending Carolyn MacDonald and Cynthis Olotka. Our administrative staff did a superb job of handling the paperwork necessary for accurate billing and data collection. Thank you to Bill and Diane Gill, Rosemary Rhodes, Joanne Heatley, Gerry Selby, RoseMarie Fariello, Addie Finn, Marilyn Bassett, Jean Varney, and Sandwich High School senior, Jaclyn Higgins and the MRC workers Frank Adinolfi and Brenda Richerson.

I also wish to thank Jeannette Scalese, Administrative Assistant, for her help in all things influenza, for her efforts in billing 3 different insurance programs, and for her assistance in the daily running of the Department.

Respectfully submitted,

Joanne Geake
MPH, BSN, RN

Report of the COUNCIL ON AGING

The mission of the Council on Aging is to 1) advocate on behalf of Sandwich elders in addressing their needs by identifying and developing resources of assistance; 2) provide information, referral, outreach, nutrition and health services, in cooperation with other Town Departments and area agencies; 3) enhance quality of life for seniors and the community by providing educational, recreation, cultural programs and activities; and 4) set policy for operation of the Senior Center.

Our senior citizen population (age 60+) is 5,420 (25% of the population). ***We know there will continue to be a dramatic increase in the numbers of residents turning 60 – in 2022 the projected number is 9,312 – 43% of the population (based on numbers in 2012 census).*** Your Council on Aging staff and Board of Directors as well as our Friends of Sandwich Council on Aging are aware and concerned of this growth trend and will continue to advocate to ensure your Council on Aging is able to serve this growing population.

Our **Outreach Program** is vital to the safety, security and well being of our senior citizens and their families. Living independently and safely in one's own home as long as possible is important to most senior citizens and our Outreach Program is crucial to that goal. We work closely with many local, state and federal agencies to leverage as much assistance as possible. We continue to try to meet the challenge to supplement funding cuts to programs that are important to senior citizens. Much of the help we receive comes from donations and the willingness of Sandwich citizens of all ages to help in so many ways.

We provide programs to address outreach needs and/or concerns, information and referrals, advocacy for senior citizens and their family members. In FY'12, our Outreach Program assisted 321 senior citizens plus assisted an additional 79 with applications for fuel assistance. We also assisted 159 community members under age 60 and provided fuel assistance intake assistance for 88 families age 59 and under in Fiscal 2012.

As a service to community members of all ages, we continue to oversee the Global Petroleum Oil donation as well as continue to be an intake site for the State Fuel Assistance Program through South Shore Community Action. We encourage residents of any age struggling with heating bills to contact us at 508-888-4737 to inquire about program guidelines.

Our **Volunteer Program** is crucial to our operation. Talented and dedicated volunteers deserve most of the credit for the success of the work of the Council on Aging. If you are interested in helping out please contact our Volunteer Coordinator at 508-888-4737. You do not have to be over age 60 to volunteer! Our volunteers make possible many programs such as: Reception Desk coverage, Seminars, Tai Chi, Friendly Visitors, Handyman Repair Program, Telephone Reassurance, Intergenerational Programs, Transportation and our Newsletter collating. Our Board Members are also volunteers as are the Friends of Sandwich Council on Aging Board. In FY'12, our 104 volunteers gave 8,131 hours valued at $169,531. Our volunteers are

vital not only to the Council on Aging but to all Sandwich residents. We honor them each year with a recognition luncheon made possible with State Formula Grant funds.

Our Transportation Program: The Council on Aging has two vehicles – 12 passenger van as well as a bus we received through a grant award from the Cape Cod Regional Transit Authority in February, 2010. We operate our passenger vans to transport seniors to medical appointments, grocery shopping, pharmacy, banks, area malls, and errands such as the library, town offices, hair dressers, barbers as well as to programs at the Council on Aging. We also transport to Sight Loss Support Group once a month. *These programs are possible through the generous donation of time by our van volunteers.* The users of this service pay a donation to support this program and necessary maintenance costs.

We also have volunteer drivers available to drive seniors to medical appointments. This program is critical, as many seniors can no longer drive.

Until the Council on Aging has a paid professional driver to drive our vans, the Council on Aging is unable to adequately provide for the transportation needs of elders who no longer (or should not) drive.

Other Programs: We provide many social, educational and wellness programs and we encourage you to explore our offerings.

Staff or volunteers responded to 22,382 telephone calls (20,957 in FY'11) for general information and referral, transportation, educational seminars, social programs, outreach requests, fuel assistance, financial assistance, health issues/screenings, and insurance counseling – SHINE (Serving the Health Information Needs of Elders).

Participation at our programs was 12,951 in areas such as our many classes, seminars, socials, day trips, luncheons, transportation to medical appointments, grocery shopping, appointments for lawyers, tax preparation, health screenings, support groups and wellness programs were handled during FY'12. Evening and Saturday fitness programs continue to be very popular.

THE NEWSLETTER: Our newsletter is published 10 months (December/January and July/August are combined) and is made possible with the support of local merchants who advertise in our *Newsletter.* ***We receive no town funds.*** They make possible the printing and mailing of our *Newsletter* (17,544 in FY'12) to 2,000+ businesses and residents. In order to save postage costs, we do encourage receiving via e-mail. This *Newsletter* communicates the programs and services being offered at the Council on Aging as well as information on health, legal and financial issues. As many as 28 volunteers address and collate the *Newsletter* each month. We thank our advertising sponsors for their ongoing support.

Many organizations provide support and assistance to the programs and services at the Council on Aging. They are: Friends of the Sandwich Council on Aging, Sandwich Senior Citizens' Club, Bayada Nursing Services, Cape Cod VNA, American Legion Post #188, American Legion Auxiliary, Rotary Club of Bourne/Sandwich, Lion's Club, Sandwich Women's Club, Shawme Heights Management, Inc. We thank them and ask you to support their fund raising efforts. We also appreciate the annual fundraiser – Oktoberfest – that the Aqua Grille Bistro sponsors. We also thank private citizens who support us through their donations of funds and items such as craft items, supplies and services.

We continue to work closely with other Town Departments. These men and women are always ready to assist the Council on Aging and Sandwich Senior Citizens. We thank them and sincerely appreciate their support.

Eleven members comprise the policymaking Board of the Council on Aging. The Board would like to thank the citizens of Sandwich and officials for their assistance and support during the year. ***The Board will continue to advocate for the need of a Senior Center to provide appropriate and adequate space and has made this their number one priority. We continue to remain hopeful that there will be encouraging news soon for a timeline for the building of our Senior Center.***

We are fortunate to have the services of a knowledgeable and caring staff. Town funded positions are Rita Wahlstedt, Outreach Coordinator who advocates for services for clients; Patricia Ryan, Volunteer and Special Projects Coordinator who provides the much needed organization for our volunteer program as well as the coordination of some of our special programs and Mary-Ellen Steeves, Administrative Assistant, who provides assistance and support in so many ways to the staff and program participants as well as coordinating the Tax Credit program and the Transportation Program. We receive State Formula Grant funding which enables us to fund Patricia Ryan, Volunteer/Special Projects Coordinator and Mary Meeker, Clerk who helps with data entry for our stats. We will continue to work to provide interesting and meaningful programs and services.

Sandwich Council on Aging appreciates the support received from our community and will continue to work to earn your support.

Respectfully submitted,

Janet A. Timmons, Director
Regina Peters, Chair
John Barrett, Vice Chair
Carolyn Motta, Secretary
Maureen Schneider, Treasurer
Fredrick Battaglia
Emmanuel Freddura
Kathryn Heras
Marian McLoughlin
Neal O'Brien

Report of the DEPARTMENT OF VETERANS' SERVICES

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2012. Our duties are categorized in two basic areas: Benefits and Services.

Commonwealth Low-income Benefits:

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged veterans who establish need and worthiness and are residents of the Town of Sandwich. During the year the Town, through our office, extended benefits to qualified veterans totaling $7,400 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

Federal Benefits and Services:

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining over $3.6 million in cash payments for compensation and pensions for Sandwich veterans and their dependents. The federal monies greatly reduce pressure on the Commonwealth benefits.

Our objective is to be a one-stop center for all of the benefit needs of both veterans and their spouses and our staff works very hard to meet that goal. We are anxious and willing to assist with claims and information for the full range of available services.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, in the Town Hall, at your home or any location that is best for you. For the convenience of our Sandwich veterans, we also keep office hours at the Sandwich Council on Aging on Wednesday afternoons.

We would especially like to thank the Town Manager, Treasurer and Town Accountant for their outstanding support.

In the Service of all Veterans,

Edward F. Merigan
Director and Veterans' Agent

James M. Crockett
Town of Sandwich Service Officer

Report of the CAPE COD REGIONAL TRANSIT AUTHORITY

The Cape Cod Regional Transit Authority (CCRTA) has provided in Sandwich 17,531 one-way passenger trips from July 2011 through June 2012 (FY'12).

CCRTA provided 331 general public clients in Sandwich with DART (Dial-A-Ride Transportation) service during FY'12. These clients took a total of 15,756 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 184,344 in FY'11 compared to 179,373 in FY'12.

CCRTA FY'11 records for the Boston Hospital Transportation service indicates 12 Sandwich residents took 98 one-way trips on this service.

The fixed route Sandwich Line serves the towns of Sandwich, Bourne and Mashpee. A total of 717 one-way trips originated in Sandwich for the Sandwich Line for the period February 2012 through June 2012; total ridership for the Sandwich Line for this period was 1,216.

CCRTA supplied the Sandwich Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 1,058 rides from July 2011 to June 2012.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at *www.capecodrta.org*, as well as links to many other transportation resources.

Respectfully submitted,

Tom Cahir
Administrator

Education



Photo courtesy of Sandwich Archives

View from Water Street across Shawme Pond. The Sandwich Academy building on the hill is where Sandwich High School was held until the Henry T. Wing School was built.

Report of the SANDWICH PUBLIC SCHOOLS

School Committee:

Andrea Killion, Chair 2015
Nancy Crossman, Vice Chair 2013
Travis Andrade 2015
Robert Catalini 2014
Anita Johnston 2015
Marie Kangas 2013
Susan Sundermeyer 2014
Owen Gaffney, Student Representative

Superintendent of Schools:

C. Richard Canfield, Ed.D.

Director of Finance & Business Operations:

Michelle Austin

Director of Facilities:

Alan Hall

Office Personnel:

Joan Caulkins, Administrative Assistant
Monica de la Hoya, Payroll
Janet Horton, Secretary
Holly Lenk, Bookkeeper
Debra Melanson, Secretary

Office Address:

365 Quaker Meetinghouse Road, Suite A
East Sandwich, MA 02537
Telephone: 508-888-1054
Fax: 508-833-8023

GENERAL INFORMATION

School Committee Meetings:

Regular School Committee Meetings are held at 7:00 PM, in the Sandwich High School Library, on the first and third Wednesdays of each month, unless otherwise posted.

School Entrance Ages:

School Committee Policy states: Children must be five (5) years of age by September 1st to be eligible for Kindergarten, and six (6) years of age by September 1st to be eligible for first grade.

Birth Certificate:

A birth certificate is required for all children entering either Kindergarten or Grade 1.

Medical Requirements:

Medical requirements for school entrance are immunizations according to the General Laws of Massachusetts, certified by a doctor.

State Regulations:

The School Committee or Board of Health shall cause every child in the public schools to be separately and carefully examined by a physician duly registered in Massachusetts within six months before entrance to school or during the first year after entrance and at intervals of either three or four years thereafter.

No School Information:

Every effort will be made to have school whenever feasible. If the conditions are severe, school will be canceled. If conditions are almost safe but the Highway Department needs extra time to plow, the school day will be shortened. Under this alternative plan the opening of all schools and all bus pickups will be delayed two hours. When the schools are on a two-hour delay, there will be no morning kindergarten. You will receive an Alert Now message regarding no school announcements or a two hour delayed opening. Announcements will also be carried, starting at or before 6:00 AM, by radio stations WQRC 99.9 FM, CAPE 104, WCOD 106.1 FM, WXTK 94.9 FM, WPLM-AM 1390, as well as television stations WBZ Channel 4, WCVB Channel 5, WHDH Channel 7, and WLVI Channel 56.

ENROLLMENT IN SANDWICH As of October 1, 2012

School	Grade	Total
Forestdale	Kindergarten	73
	One	78
	Two	77
	Three	65
	Four	84
	Five	82
	Six	91
	Seven	86
	Eight	99
	TOTAL:	**735**
Oak Ridge	Kindergarten	62
	One	78
	Two	87
	Three	82
	Four	80
	Five	94
	Six	68
	Seven	95
	Eight	80
	TOTAL:	**726**
Wing	Pre-School	63
	Kindergarten	71
	One	65
	Two	86
	Three	81
	Four	70
	Five	92
	Six	93
	Seven	85
	Eight	96
	TOTAL:	**802**
Sandwich High School	Nine	170
	Ten	214
	Eleven	206
	Twelve	272
	TOTAL:	**862**
TOTAL ENROLLMENT (10/1/12)		**3,125**

2012 SCHOOL BUDGET REPORT

FY'12	
School Budget	29,225,344
Revised Budget	29,259,393
School Expended	29,103,000

	Previous Balance	Receipts as of 6/30/2012	Expenses as of 6/30/2012	Balance 6/30/2012
Revolving Accounts:				
Athletic Revolving Account	377	212,757	209,877	3,257
Special Education Tuition Acct. Balance	802,781	885,605	807,145	881,241
Pre School Tuition Account Balance	41,158	43,835	25,676	59,317
Music Account Balance	5,419	12,510	12,699	5,230
Brennan Account Balance	1,417	3,000	4,233	184
Administrative Account	8,395	17,297	22,820	2,872
School Donation Revolving Acct	19,522	21,129	22,753	17,898
Facilities Use Revolving	1,949	74,380	33,240	43,089
Insurance Fund	15,366	17,963	28,472	4,857
Student Activity Revolving	1,652	28,343	27,659	2,336
Cape Cod Five	6,180	4,392	5,572	5,000
Kindergarten Revolving	56,670	315,134	240,489	131,315
School Choice Revolving	84,652	469,065	12,298	541,419
Total Revolving Accounts	**1,045,538**	**2,105,410**	**1,452,933**	**1,698,015**

	Grant Amount	Expended as of 6/30/12	Balance as of 6/30/12
Grants:			
Nurse Leadership	77,900	37,157	40,743
Early Literacy 738	23,000	17,920	5,080
E C Allocation #262	9,011	8,267	744
Project Adjust #240	714,400	597,410	116,990
Race to the Top #201F	8,566	3,127	5,439
Title 1 #305	286,898	230,753	56,145
Title II #140	57,661	2,277	55,384
Community Partnership #391	28,725	25,081	3,644
EEC #237	33,870	33,333	537
ARRA SFSF #780	34,049	34,049	0
ARRA Stimulus #	52,183	52,183	0
Rural Community Support #117	5,000	5,000	0
Education Jobs Grant #206F	455,803	455,803	0
Sped Program Improvement #274F	40,055	6,345	33,710
Total Grants	**1,827,121**	**1,508,705**	**318,416**

Report of the SUPERINTENDENT OF SCHOOLS

Sandwich High School

The 2011-2012 school year at Sandwich High School was an exciting year characterized by impressive growth in academics, continued success in athletics and expanded programming in the arts. Life at Sandwich High School is framed around its core values of Performance, Respect, Integrity, Dedication, and Excellence. Teachers have designed curriculum, instruction, and assessment around the school's academic, social, and civic expectations. School-wide rubrics are in place to monitor and to measure student achievement as measured by our twenty first century learning expectations. New courses, hiring practices, and all aspects of the school culture are manifestations of our commitment to Blue Knight Pride as articulated in our core values and beliefs. During the spring of 2012, Sandwich High School made significant progress towards its goal of developing and sustaining a learning environment complete with technology, authentic assessments, and project based learning representative of a global learning community. To that end, staffing was expanded to include Mandarin, tablet based technology, expanded music offerings, digital literacy, and Broadcast Journalism. The school's Program of Studies was expanded to include 140 offerings. The 2011-2012 school year was the planning year for our new School to Work Program, the restoration of a full time social worker, and the addition of a new behaviorist.

Many of our efforts were affirmed in the fall of 2012 when Sandwich High School was selected as one of 46 schools throughout the state of Massachusetts and one of only 93 schools throughout New England to be named to the 2012 Advanced Placement Honor Roll. This prestigious award is presented to high schools that have expanded Advanced Placement offerings, simultaneously increasing access to AP courses, while increasing the percentage of students earning 3 or better on AP exams. This was exciting news for Sandwich, a credit to its students and staff, and recognition of community support for our high school.

The fall of 2012 welcomed the first ever women's volleyball team to Sandwich. The response to this new sport was strong, as the 70 young team members created new energy and excitement in our gymnasium! Several teams won ACL Championships including field hockey, cross country, and women's soccer. We are proud of our golf team for being named state Champions in Massachusetts. Sandwich High School once again was named to the MIAA Hall of Fame for Sportsmanship, an honor that is highly regarded among all of our teams.

In the arts, Sandwich Soul is off to a wonderful start at Sandwich High School. This talented group of vocalists performs regularly around town, and has earned large and loyal fan support.

Against this backdrop of academic, athletic and artistic success, a dedicated group of teachers called the Collaborative Design Team continues to meet regularly to care take of the NEASC process and work closely with the principal and superintendent to implement new programs and initiatives designed to provide our students with twenty first century skills. The SHS staff continues its work on the self study in preparation for the 2013 decennial visit from the New England Association of Schools and Colleges (NEASC). The faculty is divided into seven standards groups of core values, curriculum instruction assessment, leadership, school resources for learning, and community resources. As part of this process, exciting work began in 2011-2012 on curriculum mapping.

Sandwich High School continues to boast excellent test scores in MCAS, SAT, and AP testing. Ninety percent of SHS grads advanced to higher education with graduates of the Class of 2012 attending some of the most prestigious colleges and universities in the country.

We are very proud of our continued progress in areas such as Senior Project, Virtual High School, one to one technology, and expanded services in Guidance under our new Director of Guidance, and our involvement in the newly evolving STEM Academy. We are grateful for the community's support of its outstanding high school.

Forestdale School

As of October 1st, the student population at Forestdale School stood at 736. In addition to a K-8 heterogeneous configuration of regular and special education students who attend regular education classrooms, Forestdale houses three district-wide Communication Skills Development Special Education Programs where a social skills development program is applied in all grades. Teachers in grades K-5 implement Responsive Classroom® and teachers in grades 6-8 implement Developmental Designs®. Both programs teach skills in listening, speaking, respect, and caring, while incorporating the academic curriculum.

Forestdale teachers continue to follow the Literacy Collaborative model for reading instruction and Writer's Workshop for writing instruction. The Everyday Math program continues in grades K-6. Grade 7 is piloting a new mathematics book called *Big Ideas*. Teachers in grades K-4 and recently grade 5, mathematics interventionists and special educators have received professional development in Math Recovery, an intervention program for students struggling in math.

Professional development has focused on English/language arts, mathematics, science, and technology. Teachers are working on a monthly basis in grade level groups as well as across grade levels district-wide. A district-wide science curriculum is being focused on. Teachers have been provided training for FOSS science kits which have been purchased. Students enjoy a wide variety of co-curricular classes during the school day which include art, music, physical education, and library. Students also may avail themselves of opportunities after school such as intramural sports, drama, and art classes. World language is offered to students in grade seven and eight.

Parents and the community support Forestdale students through volunteering in classrooms. The Forestdale PTA has been instrumental in funding enrichment programs, student field trips, and other events throughout the year.

We are grateful for the community, parents, staff, and students at Forestdale School who work together each day on making the Forestdale School a positive and productive learning community.

The Oak Ridge School

The mission of the Oak Ridge School is to develop respectful and resilient children who are skillful and able to think critically to meet the challenges of a complex world. Serving a population of 726 students in kindergarten through grade 8, Oak Ridge has 76 full and part time staff and 34 general education classrooms. We promote a student recognition system that incorporates school service, scholarship, and leadership and provides Blue, Gold, Silver and Bronze Raven awards on a quarterly basis. Our grade 5-8 Student Councils are very active in community volunteering, class and school activities, and raising money for multiple charitable causes.

In conjunction with our strong and active PTA that has nearly 100% teacher enrollment, we provide evening events for students and families such as Family Math and Science Night, Family Movie Nights, a Holiday Fair, a Talent Show, dances, and musical concerts. Enrichment activities also occur during the school day such as *The Power of One* Anti-bullying Production, author visits, D.E.A.R., a class play and field trips to local attractions such as the *Christa McAuliffe Challenger Center* and *Plimoth Plantation.* Our strong home-school partnership contributes to a positive school environment and ensures we are all working toward common goals. In addition, the Oak Ridge School has a Respect for Human Differences Committee comprised of parents and teachers who work diligently together to help students recognize and celebrate humanity and seek justice and fairness in their everyday lives.

With the two other K-8 schools in the district, the Oak Ridge School works with Superintendent Canfield and district coordinators in aligning our school improvement efforts to the district mission, vision, and goals and the Common Core Curriculum Standards. We are excited to be exploring ways to implement the new STEM Academy to support student achievement and investment and prepare children for careers in these areas. We work closely with the Police and Fire Departments to enhance our Emergency Response through practicing on-site evacuations and lockdowns, increasing security measures, and providing additional safety information for substitute teachers, volunteers, and all parents. We continue to develop our professional learning communities through our Curriculum Coordinators to examine data in English/language arts, mathematics, science and technology. We are proud to be part of a Literacy Collaborative district with a dedicated literacy teacher who insures all students regularly engage in guided reading, writing workshop and language and word study, and provides literacy coaching and professional development for teachers. The addition of two Reading Recovery teachers to develop our emergent readers in grades K-1 has significantly enhanced our ability to develop student success, as has the addition of two math intervention teachers who serve all grade levels. District-wide, we have developed and implemented response to intervention models to meet the immediate needs of all students in enhancing optimal educational growth.

Our Program of Studies additionally offers physical education, art, and library co-curricular classes for all students in grades 1-8 as well as music classes for all during the school day and instrumental and choral classes after school as electives. French, Spanish and Latin classes are provided for students in grades 7 and 8 daily as well as Chinese cultural enrichment in grades K-6. We are a Responsive Classroom and Developmental Designs School focusing on the research based connection between social and emotional learning and academic success, and we train students in the Bully Busters anti-bullying program. We have Smartboards and *Elmo* document cameras in the majority of classrooms in the K-8 schools and a dedicated Technology Integration Specialist to instruct teachers and students. We offer both full and half-day kindergarten programs and through the Community School an Extended Day Program from 7:00 a.m. until 6:00 p.m. daily. After school clubs and activities include Homework, Chess and Scrabble Clubs and, for grade 7 and 8 students, intramural sports such as baseball, softball, basketball, soccer and field hockey.

At the Oak Ridge School, we are fortunate to share in a strong community partnership among families, teachers, and administrators.

Henry T. Wing School

The Wing School's mission statement is to "provide a safe and respectful environment for all students, staff, and volunteers. We strive to develop confident, enthusiastic, and high-achieving learners. We support and challenge each student to become an engaged, active, and responsible citizen in an increasingly complex world. Fulfilling this mission is the shared responsibility of the school, home, and community."

The Wing School serves a population of 826 students in preschool through grade 8. We have a very active PTA who support the work of our staff and students. Our strong home-school partnership contributes to a positive school environment and we are all working toward a common goal.

Our school and district continue to focus on improving literacy instruction through our work with Lesley College in the Literacy Collaborative Program. Our teachers are skilled at instruction in this model through mini lessons, reading and writing workshops, and guided reading, and continue to be supported through comprehensive literacy professional development through the district's K-8 ELA coordinator. We support our struggling students through Leveled Literacy Intervention (LLI), Reading Recovery, and/or Special Education.

Our Everyday Math program includes grades K – 6. Our teachers are impressed with the knowledge our students have acquired at younger ages through this program. Our math intervention specialists provide valuable support to both teachers and students. Training has been provided to our teachers by the K-8 math coordinator. This year we are utilizing a new math assessment and are providing "skills groups" for students who have shown through this assessment that they need extra support.

The use of appropriate technology supports instruction in all academic subjects. All schools in the district have a technology teacher who works with teachers to incorporate appropriate technology in their classrooms. Students in grades 1-8 have projects they are completing on the computers and they are doing amazing things with technology!

Our visual and performing arts programs are well received. Participation rates in our chorus and band programs are very high

and the performances are top-rate. Our students' art work has been selected to be displayed in various locations around the Cape. At Wing we also have a dance program which many students have joined . The Nutcracker performance is always a highlight of the year.

At Wing School numerous opportunities are offered for students to become involved in community service. We request that students in grades 6-8 perform a certain number of hours per year helping out at home or in the community. We also have a Peer Leader program for 7th- and 8th-graders. These students become Bully Busters and present anti-bullying programs for the younger students. Our Student Council is very active in supporting class and school activities and helping out with such things as babysitting during PTA meetings. We also have a recycling program at Wing and a faithful group of students who come early to recycle all the school's paper.

Our 7th- and 8th-grade students have the opportunity to play intramural sports, competing against Forestdale and Oak Ridge. We offer soccer, field hockey, basketball, and softball. There are also monthly dances for 7th/8th graders across the district.

At the Wing School, we foster a warm and welcoming school community. Our successes are a result of a shared collaboration among students, parents, and staff.

Pupil Services/Special Education

Special Education Department staff work to meet the individual needs of all students being serviced on an Individualized Education Program (IEP).

A" School to Work" program was developed at Sandwich High School to meet the social, emotional, academic and vocational needs of students. There are twelve students in the program and the academic and vocational success of students has been very rewarding. Providing a work experience embedded into the daily schedule allows students to discover vocational interests that may lead to career options beyond graduation. The program has generated such interest that many students are hoping to enroll next year. The collaboration with local business owners is appreciated and serves as a rewarding school-to-community partnership.

At the K-8 schools and at Sandwich High School we have expanded the Functional Daily Living Skills of students in the Communication Skills and Life Skills Programs. Students have expanded their skills to become independent learners as they also prepare for independent living by building upon such skills as laundry, food prep, banking, transportation and accessing local businesses (supermarkets, banks, mall, and restaurants). Within these programs we also added an aquatics experience for students in a partnership with the Sandwich Community School. Students receive swimming lessons on a monthly basis which has been an incredible success for all children.

We have implemented many elements of technology to provide additional access to educational programs, which has been very successful at all grade levels PreK-12. With the addition of assistive technology that includes IPads, SmartBoards, FM Systems, and software programs that contribute to instruction within each program, student growth at many levels has increased remarkably.

The Spinnaker Program is completing its fourth year of program implementation with extensive professional development being provided through Children with Autism and Related Disorders (CARD). The success of students in this program has been outstanding and it is wonderful to see the improved verbal communication and social skill development of all the children.

Within Sandwich High School we added Reading Courses and Language Based offerings for students that will reinforce and provide interventions and strategies for both reading and written language. The Learning Center, Social Development Program, Life Skills Program, inclusion academic programs and itinerant services provide a comprehensive service model to meet the needs of all students.

Social workers within the district provide valuable support for students in small group, individual and whole class interventions with an emphasis on social skills, problem solving and strategies to promote self esteem and confidence for all students.

Extensive Professional Development has been provided for staff in the areas of IEPs, goal writing, specialized reading programs (Lexia, Edmark, Wilson, Read Naturally), and Math Recovery, Speech and Language training for Assistive Technology, Transition Planning and Social Skills.

The district is preparing for the Department of Education's six year audit, or Coordinated Program Review (CPR) of Special Education, Civil Rights and servicing of English Language Learners (ELL). Outcomes will provide validation of our various programs as well as identify areas of additional need.

Sandwich is very fortunate to have an outstanding staff that provides a high level of commitment and passion for students within the Sandwich Public Schools.

Sandwich Community School

For the past thirty-seven years, the Sandwich Community School has been committed to excellence in providing a broad range of accessible and flexible programs allowing our diverse community of participants to achieve their educational, vocational, and personal goals. In these fiscally challenging times, where individuals have a wide variety of options to choose from, the Community School remains relevant and viable through courses that range from job-skill development to recreational activities.

As one of the core programs of the Community School, Adult Education remains an integral part of the Community School. Courses range from job-skill development to recreational activities and are offered based on community interest. Over the past year, fitness programs like Zumba, Boot Camp, and Yoga helped to keep residents active and healthy. Many beginning art, music and dance programs brought out the creative side of all who participated.

The Community School has increased its focus on Career Development programs. Course tracks have been developed that will allow patrons the opportunity to choose the best plan for them. We have also added a Fitness Punch Card that allows our participants the opportunity to pick and choose what fitness classes they would like to take and when they would like to take them.

As we look toward the upcoming year, the challenges lie in staying competitive and relevant while maintaining our high standard of both course and instructor excellence.

As the Community School made the shift this fall of 2012 to evening use of the Eleanor M. Gaffney Aquatic Center, many new and exciting benefits were derived. Included are expanded use by the School district athletic teams, such as softball and track use of the pool for training and fitness, and regularly scheduled pool time for special needs students providing new health and wellness opportunities.

With those increased benefits, the Aquatic Center continues to be an asset to the community. Program offerings include options for all ages and abilities. Aquatic programs are built around creating safe, healthy and active enjoyment in and around the water. As a coastal community, it is imperative that every Sandwich resident knows how to swim and is able to safely enjoy the water. The pool emphasizes that in Sandwich every child should be water safe---every child a swimmer.

Swimming lesson programs continues to be among the largest on the Cape, offering high quality, year-round instruction from infancy through adulthood. Our youth developmental swim team, the Wahoos, offers young swimmers from ages six to sixteen the opportunity to become part of a swimming program that competes with other developmental teams from around Cape Cod, the Islands and the South Shore. The Cape Cod Diving Academy, the only program of its kind on the Cape, continues to grow and turn out high quality divers under the guidance of our experienced coaches. The Aquatic center plays a vital role as a training center for lifeguards and water safety instructors. Over seventy lifeguards and instructors were trained in Sandwich and were employed throughout Cape Cod beaches and camps. Adult programs include Masters Swimming, lap swimming and Water Exercise and each continue to grow in popularity.

The pool is utilized by the School for Early Learning and the Summer Camp programs and is home to the Sandwich Sharks, the Special Olympics swim team.

The School for Early Learning continues to provide a learning environment dedicated to meeting the needs of local children and their families, offering youth development programs for children from age two through grade six. Our experienced teachers hold degrees in teaching and educational support staff create a trusting, caring environment where each child can grow socially, emotionally, physically and intellectually. Families took advantage of our full, part-time, extended day, and summer programs with convenient locations at the Wing, Forestdale and Oak Ridge Schools.

This year saw a transition in leadership for the Community School. As we look to a new day for the Sandwich Community School, we would like to thank the Superintendent of Schools, Dr. C. Richard Canfield, members of the School Committee, the School and Town Administration for your guidance and support. A special thanks to all the Community School staff and volunteers. Your passion, professionalism and commitment to the mission of the Community School help provide the highest quality programming possible for the citizens of Sandwich.

As we look to the future, the Sandwich Community School continues to accept the great responsibility of integrating the Sandwich community and its schools to create an atmosphere of cooperation for the enhancement of individual participation in the educational process in Sandwich.

Respectfully submitted,

C. Richard Canfield, Ed.D.
Superintendent of Schools

SANDWICH HIGH SCHOOL

365 Quaker Meetinghouse Road, East Sandwich, MA 02537
508-888-4900
www.sandwich.k12.ma.us/shs

SANDWICH HIGH SCHOOL FACULTY – September 2012-June 2013

Name	Position	Education	Began in Sandwich
Ellin Booras	Principal	University of Connecticut, B.A.	
		University of Massachusetts Amherst, M.Ed.	
		Bridgewater State College, C.A.G.S.	
		Boston College, Ed.D.	1998
Therese Alcorn	Mathematics	Framingham State College, B.S.	1990
Lindsey Arrimour	School Counselor	University of Pennsylvania, B.A.	
		University of Scranton, M.S.	2010
Samantha Austin	School to Work	Saint Joseph's College of New York, B.A.	2012
David Aycock	Mathematics	Westfield State College, B.A.	
		Bridgewater State College, M.Ed.	1994
Moira Bundschuh	School to Work	Simmons College, B.A.	2010
Laura Carlyle	English	University of Massachusetts, Amherst, B.A.	1995
Christine L. Carroll	Guidance Counselor	Bradford College, B.A.	
		Bridgewater State College, M.Ed.	2000
William Childress	English	East Carolina University, B.A., M.A.T.	2012
Ann Cloutier	Science	University of Massachusetts Dartmouth, B.F.A.	
		University of Massachusetts, M.M.A., C.C.C.C.	
		University of Massachusetts Dartmouth, C.Z.M.	
		University of Massachusetts Dartmouth, M.A.T.	2003
Kevin Coakley	Industrial Arts	Fitchburg State College, B.S.	
		Cambridge College, M.Ed.	2006
Ann Coolidge	Business/Accounting	Nichols College, B.S.	
		University of Massachusetts Dartmouth, M.B.A.	2001
Kathleen A. Coppola	World Languages	Regis College, B.A.	
		Middlebury College, M.A.	2000
Martin Cosgrove	Athletic Director	Framingham State College, B.A.	
		University of Massachusetts Boston, M.Ed.	1995
Susan Coutinho	Social Worker	Plymouth State College, B.S.	
		Boston University, M.S.W.	2007
Chelsea Craig	English	University of Maine, Farmington, B.F.A.	2011
Joseph Dawe	Social Studies	Bates College, B.S.	
		Bridgewater State College, M. A. T.	1997
Elizabeth Dean	School Nurse	Colby-Sawyer College, B.S.N.	
		University of Illinois, Chicago M.N.A.	2008
Bruce Denmead	Instrumental Music	West Chester University of Pennsylvania, B.S.	2012
Elizabeth Donahue	Reading	Salem State College, M.Ed.	
		Bryant College, M.B.A.	
		Bryant College, B.S.	2012
Tara Draper	Librarian	Ithaca College, B.S.	
		University of Albany, N.Y. , M.S.	2011
Clare Driscoll	Special Needs	Framingham State College, B.S.	
		Lesley College, M.Ed.	1989
Michael Duarte	Social Studies	University of Massachusetts Bridgewater, B.S.	
		University of Massachusetts Dartmouth, M.A.T.	2011
Kathleen Duffy	Special Needs	Simmons College, B.A.	1984
Christopher Dumas	Science	State University of New York Brockport, B.S.	
		University of Montana, M.S.	2007
Kirsten Ermi	Mathematics	University of Toronto, B.S.	1991

Name	Position	Education	Began in Sandwich
Nathaniel Everett	Social Studies Department Head	Fitchburg State University, B.A. University of Massachusetts Dartmouth, M.A.T.	2012
Dominique Fougere	Mathematics	Providence College, B.A.	2010
Donald Franke	Social Studies	Framingham State College, B.A. Bridgewater State College, M.A.T.	1985
Marci Galvin	English	Westfield State College, B.A. Lesley University, M.Ed.	2000
Meghan Gayton	English	College of the Holy Cross, B.A. Clark University, M.A.	2006
Mark Gilmore	Science	State University of New York Potsdam, B.S. Bridgewater State College, M.A.T.	1993
Alexander Grandin	Latin	Boston University, B.S.	2010
Kathleen Grant	Nurse	Curry College, B.S.N.	1997
Erin Griffin	English	Mount Holyoke College, B.A.	2006
Louis Grimaldi	Mathematics	Westfield State College, B.S., M.Ed.	1987
Bryan Hafferty	Mathematics	University of Massachusetts, Bridgewater, B.S.	2011
Owen Hill	Science	Fitchburg State College, B.S.	1994
Carolyn Hite	Special Needs	St. Thomas Aquinas College, B.S. Russell Sage College, M.S., Ed.	1989
Robert Keefe	English	University of Massachusetts, Boston, B.A., M.Ed.	2012
Mary Kelly	Business/Technology	University of Maryland, B.A. Lesley University, M.Ed.	2002
Elizabeth Killorin	School Psychologist	Armstrong Atlantic State University, M.Ed. Georgia Southern University, Ed.S.	2011
Deborah Klier	Business/Technology	Westfield State University, B.S. Bridgewater State University, M.Ed.	2006
Melinda Lasit	Choral Music	California State University at Hayward, B.A.	2009
Michael Lavers	Science	Worcester Polytechnic Institute, B.S. Boston University, M.Ed.	2007
Gary Linehan	Social Studies	University of Massachusetts, Boston, B.A., M.Ed.	2003
Hengjia Liu	World Language	Beijing Foreign Studies University, B.A. University of Massachusetts, Amherst, M.Ed.	2012
Courtney Look	Art	Massachusetts College of Art, B.F.A.	2012
Kathy Lucas	School Counselor	University of Massachusetts, Dartmouth, B.A. Boston University, M.Ed.	2010
Margaret Luck	Social Studies	University of California, Irvine, B.A. Texas A&M University Commerce, M.S. Ed.	2009
Christopher Luette	Health and First Aid	West Virginia Wesleyan College, B.A.	2012
William Luette	Physical Education/Wellness	Rowan College of New Jersey, B.A. Marygrove College, M.A.	2005
Martha Martin	English	Colby College, B.A. Fairfield University, M.Ed.	1999
Stephen McCarthy	English	Boston College, B.A., M.Ed.	2012
Gerald McClellan	Behaviorist	Boston State College, B.S. Southern Connecticut State College, M.S. Northeastern University, M.A.	2012
Patrick McDonald	Social Studies	Assumption College, B.A.	2011
Susan McDonald	Special Needs	Stonehill College, B.A. Bridgewater State College, M.Ed.	1986
Karen McGrath	Business/Technology	University of Massachusetts, Amherst, B.A. Anna Maria College, M.Ed.	2004
Steven McHugh	Mathematics	Harvard University, B.A. Cornell University, J.D.	2011
Justine McLoughlin	Science	College of Mount St. Vincent, B.S. Fordham University, M.S.	1981

Name	Position	Education	Began i Sandwic
Michael McNeill	Social Studies	Bridgewater State College, B.A.	
		Fitchburg State College, M.Ed.	2002
Melissa Meara	Science	Saint Joseph's College, B.S.	2007
Erik Meerbach	Director of Guidance	University of Massachusetts, Amherst, B.A.	
		Boston College, M.C.	2012
Richard G. Metropolis	Assistant Principal	University of New Hampshire, B.A.	
		University of Massachusetts, Lowell, M.Ed.	
		Cambridge College, C.A.G.S.	2010
Anne Murphy	Science	The College of William and Mary, B.S.	
		George Mason University, M.S.	2012
David Neill	Mathematics	Bridgewater State College, B.S.	2001
Alison Nelson	World Languages	University of Delaware, B.A.	
		University of Massachusetts, Boston, M.Ed.	2006
Jeanne Nelson	World Languages	Boston College, B.A.	
		Universidad de Jaen, M.A.	1998
Gilbert Newton	Science	Florida State University, B.S., M.S.	1981
Margaret Nichol	Mathematics	Boston State College, B.A.	
		Boston College, M.Ed.	1984
Anna Noble	Social Studies	Northeastern University, B.S.	2006
Kathleen Norton	Speech-Language Pathology	Bridgewater State College, B.S.	
		Emerson College, M.S.	2000
Diana Parker	Science	University of Maine, Orono, B.S.	1992
Brent Pearsall	Physical Education	Salem State College, B.S.	1993
Pamela Potter	World Language	Duquesne University, B.S.	
		Pace University, M.B.A.	1996
Elizabeth Powers	Department Head - Special Needs	Rhode Island College, B.S.	
		Arizona State University, M.Ed.	2012
Laura Richard	Special Education	Slippery Rock University, B. S.	
		Cambridge College, M. Ed.	2006
Brett Rigazio	Art	St. Michael's College, B.A. / B.S.	2006
Joshua Rodrigues	Technology	Bridgewater State University, B.A.	2012
Martin Russo	English	Fordham University, B.A.	
		University of Virginia, M.A.	
		Southern Connecticut State University, M.Ed.	1993
Laurie St. Pierre	Science	Regis College, B.A.	
		Lesley University, M.Ed.	1994
Lucinda Savery	Mathematics	Salem State College, B.S.	
		University of Massachusetts, Dartmouth, M.A.T.	2000
Horace Schermerhorn	English	Norwich University, B.A.	
		Bridgewater State College, M.Ed.	
		Salem State College, M.Ed.	1989
Victoria Schulz	Special Needs	University of Rhode Island, B.S.	
		Rhode Island College, M.A.	
		Bridgewater State College, C.A.G.S.	1993
Caitlin Shepherd	English	Salem State University, B.A.	2012
Donald Shewchuk	Special Needs	San Diego State University, B.A.	
		Bridgewater State College, M.Ed.	1996
Janet Simpson	Social Studies	Northeastern University. B.S.	1976
Marcia Simpson	Art	University of Massachusetts, Dartmouth, B.F.A.	1986
Anne Wagner	Assistant Principal	St. Lawrence University, B.A.	
		Lesley University, M.Ed.	
		Fitchburg State University, C.A.G.S.	2012
Angela White	World Languages	Bridgewater State College, B.A.	
		Harvard University, A.L.M.	1990
Kristen Young	P.E./Wellness	Bridgewater State College, B.S.	
		Fitchburg State College, M. Ed.	2005

HENRY T. WING SCHOOL

151 Route 130, Sandwich, MA 02563
508-888-1343

HENRY T. WING SCHOOL FACULTY – September 2012-June 2013

Name	Position	Education	Began in Sandwich
Aldrich, Kathryn	Grade 1 Teacher	Northeastern University, B.S.	2002
Allietta, Patricia	Pre-School Teacher	University of Connecticut, M.A.	
		Boston College, B.S.	1992
Balkam, Pamela	E.S.P. Spinnaker Program	Stonehill College, B.A.	2005
Bechard, Shannon	Grade 4 Teacher	Providence College, B.A.	
		Salem State University, M.Ed.	2010
Berry, Elaine	Grade 6 ELA Teacher	Bridgewater State College, B.S.	1997
Blount, Stacey	Grade 5 Teacher	Lesley College, B.S.	
		Cambridge College, M.Ed.	1992
Budzynkiewicz, Suzanne	Reading Recovery Teacher	Kean College	1989
Cahill, Lisa	Adaptive Phys. Ed.	Bridgewater State College, B.S., Ed.	
		Oregon State University, M.Ed.	1994
Carter, Jeff	Intervention Grades 5 & 6	State University of New York, B.S.Ed.	
		New York Institute of Technology, M.S.Ed.	1999
Chambers, Paula	Grade 7 Science	University of Massachusetts Dartmouth, B.S.	2006
Clifford, Brandy	Math Intervention	Salem State College, B.S.W.	
		Bridgewater State College, M.Ed.	2001
Cooney, Christina	Grade 5 Teacher	University of Massachusetts Dartmouth, B.A.	
		Bridgewater State University, Post B.A. El.Ed.	
		Fitchburg State University, M.Ed.	2008
Costa, Ann	Technology Integration Spec.	Roger Williams University, B.S.	
		Bridgewater State College, M.Ed.	2011
Cote, Theresa	E.S.P. Spinnaker Program	Salem State University, B.S., Ed.	2012
Cowan, Fred	E.S.P.	Lesley University, M.Ed.	2012
Crogan, Katie	Grade 4 Teacher	Bridgewater State College, B.S., B.A. El.Ed.	
		Fitchburg State College, M.Ed.	2008
Crosby, Julia	Grade 1 Teacher	Lesley University, B.A.	
		Cambridge College, M.Ed.	2001
Crowther, Deana	E.S.P. Spinnaker Program	Simmons College, B.S.	
		Salem State College, M.Ed.	2012
Delman, Renee	Spec. Ed. Teacher, K-2	Radford University, B.S.	
		Lesley University, M.Ed.	2012
DeMeo, Maria	Spanish Teacher, Grade 5-8	School for International Training, M.A., Spanish	
		University of Massachusetts, B.A., Spanish	2011
Dintino, Christopher	Phys. Ed. Teacher	Bridgewater State College, B.S.	
		American International College, M.Ed/	
		School Administration	1991
Dowick, Joseph	Social Worker	Salve Regina University, B.S.S.W.	
		Boston University, M.S.W.	2011
Duffany, Jeffrey	Grade 8 History	Framingham State College, MA	2010
Dumas, Sharon	Grades 7 & 8 E.S.P.	Assumption College, B.A.	
		Fitchburg State College, B.S. Early Childhood Ed.	2001
Dunham, Michele	Grade 7 & 8 Intervention Specialist	Providence College, B.A.	1988
Dunn, Laura	Grade 2 Teacher	North Adams State College, B.S., E.C.E.	1986
Ellis, Patricia	Lead Teacher, Spinnaker Program	University of Connecticut, B.A., M.A.	
		Endicott University, B.C.B.A.	2009
Eno, Erin	Music Teacher	State University of New York Fredonia, B.A. Music	2012
Farley, Mary	.5 School Nurse	Suffolk University	
		Cape Cod Community College	2010
Felicetti, Tara	E.S.P. Spinnaker Program	Northeastern University, B.S.	2006

Name	Position	Education	Began in Sandwich
Gruen, Lynn	Speech & Language Pathologist	Indiana University of Pennsylvania, M.S.	1989
Harrington, Maureen	Grades 1 & 2 E.S.P.		1980
Harrison, Adrienne	E.S.P. Spinnaker Program	Bridgewater State College, B.A.	2012
Hickson, Beth	Pre-school Teacher	Bridgewater State College, B.S.	
		Fitchburg State College, M.Sp.Ed.	2007
Higgins, Erin	Spec. Ed. Grades 3 & 4	Providence College, B.A.	2012
Horan, Lori	Grade 8, English	University of Georgia, B.A.	
		Simmons College, M.Ed.	
		Lesley University, M.Lit.	2006
Howell, Christine	Grade 2 Teacher	Wheelock College, B.S.	
		Rhode Island College, M.Ed.	2007
Hughes, Joanna	Assistant Principal	Southeastern Massachusetts University, B.S.	
		Framingham State College, M.Ed.	
		Lesley College, Reading Recovery	2001
Jones, Katherine	E.S.P. Spinnaker Program		
Kelliher, Susan	Grade 2 Teacher	Fitchburg State College, B.S.,	
		El. Ed./Special Education	1999
Kelsey, Christine	E.S.P. Spinnaker Program	University of Maine, B.A.	2012
Kerr, Jonathan	Grade 6 Teacher	Springfield College, B.S.	1989
Koch, Emily	E.S.P. Spinnaker Program	Dartmouth College, B.A.	
		Brandeis University, M.A.	2011
Kozak, Donna	E.S.P. Preschool		1991
Lacina, Leah	Special Ed. Teacher Grades 4 & 5	Lesley University, B.A., M.Ed./	
		Special Education	2008
LaMontagne, Coleen	Speech & Lang. Pathologist	Emerson College, B.S.	
		University of Vermont, M.S.	2010
Leary, Patricia	Literacy Coach	State University of New York Geneseo, B.S.	
		State University of New York Buffalo, M.Ed.	
		University of New England, CAGS Literacy	1994
Lemay, Catherine	Grade 3 Teacher	State University of New York Geneseo,	
		B.S. El.Ed./Spec.Ed	
		Lesley University, M.Ed.	1989
Lima, Kathy	E.S.P.	University of Lowell, B.S.	2000
Lima, Sheila	Principal	Rosary College, B.A., M.S.	
		Illinois Institute of Technology,	
		School Psych. Certif., Ed. Psych. Lic.	1989
McGurk, Kevin	Intervention E.S.P.	University of New Haven, B.S.	2012
Macdonald, Eugenia	School Nurse	Northeastern University, College of Nursing, B.S.N.	2006
MacDonald, Kristin	Grade 5 Teacher	Villanova University, B.A.,	
		College of Notre Dame of Maryland, M.Ed.	2007
MacDonald, Maryellen	Art Teacher	Boston State College, B.S.Ed.	1984
Maciel, Susan	Grade 4 Teacher	Illinois State University, B.S.Ed.	2001
Maki, Shauna	Kindergarten Teacher	Lesley University, B.S	2007
Manning, Lynn	Occupational Therapy	University of Massachusetts Dartmouth, B.S.	
		Mount Ida College, A.S., Occ. Therapy	2011
Maseda, Stephanie	Grade 2 Teacher	University of Massachusetts Dartmouth, B.A.	
		Bridgewater State University, Post-Bacc.	
		Cambridge College, M.Ed.	2000
Meyer, Deborah	Grade 3 Teacher	University of Massachusetts, B.A., El.Ed.	
		Lesley University, M.Ed.	2006
Morris, Amanda	E.S.P. Spinnaker Program	Emerson College, B.A.	2011
Morris, Debra	Grade 7 English	Principia College, B.A.	1998
Morris, Donna	Kindergarten Teacher	Bridgewater State College, B.S., Ed.	1975
Moynahan, Mary Alice	Grades 7 & 8 Latin	College of the Holy Cross, B.A.	
		Tufts University, M.A.	1992

Name	Position	Education	Began in Sandwich
Mullin, Mary	E.S.P. Spinnaker Program	Stonehill College, B.S.	2012
Murphy, Bridget	E.S.P. Spinnaker Program	Bridgewater State University, B.S. Ed.	2012
Myers, Elizabeth	Math Intervention	University of Vermont, B.S., Ed.	2010
Neill, Amanda	E.S.P. Spinnaker Program	Cape Cod Community College, Assoc. Degree	2012
Nordman, Betsy	Pre-school Teacher	North Adams State College, B.S. Simmons College, M.Sp.Ed.	2009
Novero, Elena	Physical Ed. Teacher	Northeastern University, B.S.	1991
O'Gara, Christine	E.S.P.	University of Massachusetts Dartmouth, B.A. Lesley College, M.A., L.M.H.C., S.A.C.	2007
Orbach, Deborah	Occupational Therapist	Boston University, B.S. University of Southern California, Cert. OT	2009
Palombo, Teresa	Technology E.S.P.	Boston College, B.A.	2006
Petipas, Cathy	Grade 1 Teacher	Eastern Nazarene College, B.S., E.C.E.	2005
Phillips, Gretchen	Intervention E.S.P.	Simmons College, B.A. Lesley University, M.Ed.	2012
Phinney, Lynne	Kindergarten Teacher	University of New Hampshire, B.A. Psychology, B.A. Family Studies Wheelock College, M.S.	2010
Powers, Ann	E.S.P.		2002
RigordaEva, Kathleen	Grade 4 Teacher	Stonehill College, B.A. Lesley College, M.A.	1988
Riley, Heather	Behavioral Psychologist	University of Hawaii, Ph.D.	2009
Robinson, Christy	E.S.P. Spinnaker Program	University of Massachusetts, Amherst, B.A.	2012
Rutty, Sherrill	E.S.P.	University of Southern Connecticut, B.A.	1991
Ryer, Sandra	Speech & Language Path.	Bridgewater State College, B.A., M.A.	2000
Saunders, Joanne	Grade 2 Teacher	Babson College, B.S. Lesley University, M.Ed.	2009
Schermerhorn, Patricia	Grade 8 Mathematics	Bridgewater State College, B.A., M.Ed.	1987
Sharpe, Kathi	E.S.P. Spinnaker Program	American International College, B.S.	2007
Shaw, Sydny	E.S.P. Spinnaker Program	Cape Cod Community College, Assoc. Degree	2010
Sicard, Nancy	Reading Recovery Teacher	University of Massachusetts, B.A. El. Ed. Framingham State College, M.Ed.	2000
Smith, Elizabeth	Literacy Teacher	Wheelock College, B.S., El. Ed. Spec.Ed.	1998
Soltis, Paula	Grade 8 Science	Bridgewater State University, B.S. Worcester State University, M.Ed.	1984
Stallings, Kathleen	Grade 6 Mathematics	University of Minnesota, B.A.	1996
Strano, Jennifer	E.S.P. Spinnaker Program	Salem State College, B.S. El.Ed., M.Ed.	2005
Stanton, Deb	Grade 6 ELA Teacher	Central Washington University, B.S. El.Ed.	2008
Sullivan, Cara	E.S.P. Spinnaker Program	Kutztown University, B.S.Ed. Cambridge College, M.Ed.	1986
Tobia, Elizabeth	Grade 5 Teacher	Bridgewater State College, B.S.Ed., M.Ed.	1987
Tuohy, Donna	Grade 4 Teacher	Fitchburg State College, B.S. Bridgewater State College, M.UMS	1989
Vallee, Janet	Librarian	State University of New York Cobleskill, A.A.S Nursery Edication	
Weber, Barbara	Pre-school E.S.P.	State University of New York Plattsburgh, B.S.	2002
White, Kimberly	Grade 1 Teacher	Westfield State College, BS.Ed.	2007
Williams, John	Music/Band Teacher	College Misericordia, B.M. University of Massachusetts Boston, M.Ed.	2000
Williamson, Melissa	Lead ABA Teacher	Curry College, B.A. Endicott College, M.Ed.	2010

FORESTDALE SCHOOL

151 Route 130, Forestdale, MA 02644
508-477-6600

FORESTDALE SCHOOL FACULTY – September 2012-June 2013

Name	Position	Education	Began in Sandwich
Abbott, Amy	SPED Teacher	Bridgewater State College, B.A. Elem. Ed.	
		Bridgewater State College, M.Ed.	2008
Abbott, James	Physical Thpt	Marquette University, B.S.	
		Daemen College, Doc.	1978
Ahonen, Jean	Grade 3 Teacher	Boston University, B.A.	
		Simmons College, M.A.T.	1981
Aiello, Kim	ESP	State University of New York Oswego, B.A.	1996
Archambeault, Carol	Grade 6 Teacher	University of Connecticut, B.A.	
		Bridgewater State College, M.Ed.	1999
Babineau, Kathy	Speech/Language	University of New Hampshire, B.S., M.S.	2004
Bahman, Susan	Grade 6 Teacher	Wells College, B.A.	
		Cambridge College, M.Ed.	1996
Barbosa, Dianna	Social Worker	University of Massachusetts, B.A.	
		Boston College, M.S.W.	2011
Beikes, Linda	ESP	Bridgewater State College, B.A.	2005
Birmingham, Steve	Tech ESP	Murray State University, B.A.	
		University of Illinois, M.Ed.	2011
Blackington, Jennifer	School Nurse	Bridgewater State College, B.S.N.	2010
Brown, Cristine	SPED Teacher	Bridgewater State University, B.S., M.Ed.	2012
Burns, Juleanne	SPED Teacher	St. Elizabeth College, B.S.	
		Lesley College, M.Ed.	
		Seton Hall University, Ed.S.	1986
Cahill, Lisa	A.P.E. Teacher	Bridgewater State College, B.S.	
		Oregon State University, M.Ed.	1994
Carl, Catherine	Grade 8 Teacher	University of Massachusetts Lowell, B.S.	
		University of Massachusetts Lowell, M.Ed.	2005
Carter, Lisa	Kindergarten Teacher	Bridgewater State College, B.S., M.El.Ed.	1995
Clabault, Colleen	Grade 8 English	St. Lawrence University, B.A.	
		Nova Southeastern University, M.S.	1996
Codner, Connie	Grade 6 Teacher	Central Conneticut State University, B.S., M.S.	1996
Collins, Ellen	ESP	Aquinas Junior College, A.S.	2004
Congro, Carolyn	ESP	Plattsburgh State University, B.S.	2006
Corcoran, Megan	SPED Teacher	Stonehill College, B.A.	
		Bridgewater State College, Post Bacc., Sp. Ed.	2012
Coughlin-Crowley, Erin	Grade 2 Teacher	Bridgewater State College, B.S.	
		Cambridge College, M.Ed.	1986
Curran, Susan	ESP	State University of New York Fredonia	1996
Delano, Theresa	Grade 1 Teacher	Wheelock College, B.S., M.Ed.	1984
Demeo, Maria	Foreign Language	University of Massachusetts Amherst, B.A., M.A.T. Spanish	
		School of International Training, M.A.T. ESL	2011
Doyle, Joan	SPED Teacher	Simmons College, B.A.	
		Bridgewater State College, M. Ed.	1998
Eident, Donna	Literacy Tch Grade K-8	Bridgewater State College, B.S., El.Ed.	
		Bridgewater State College, M.Ed.	2008
Eldredge, Patricia	P.E. Teacher	Austin Peay State University, B.S.	
		Ball State University M.A.	1996
Elliott, Mary	Kindergarten Teacher	Bridgewater State College, B.S.	2001
Emerson, Kim	Grade 3 Teacher	University of New Hampshire, B.S.	
		Bridgewater State University, M.Ed.	1997

Name	Position	Education	Began in Sandwich
Fiore - Kelley, Marisa	ESP	Cape Cod Community College, A.S. Boston University, B.S.	2004
Flaherty, Colleen	Foreign Language	Union College, B.A. University of Colorado, M.A.	2011
Flannigan, Christine	Admin. Asst.	California State University, Long Beach, B.S.	1984
Francis, Kristen	Psychologist	Simmons College, B.A. Northeasten University, M.S., C.A.G.S.	2004
Freeman, Connie	Grade 4 Teacher	Boston College, B.S., M.A.	2008
Fudala, Renee	Grade 7 Teacher	Humboldt State University, B.S. Goddard College, M.A.	2011
Garrity, Barbara	Grade 4 Teacher	Boston University, B.S. Lesley College, M.Ed.	1993
Graham, Patricia	SPED Teacher	Fitchburg State University, B.S. Bridgewater State University, M Ed.	1993
Haley, Val	SPED Teacher	University of Massachusetts Boston, B.A. Bridgewater State University, M.Ed.	2012
Handrahan, Stephanie	Grade 4 Teacher	Westfield State College, B.S. El.Ed. Lesley University, M.Ed.	2009
Hart, Kelly	Math Inv. Teacher	University of Massachusetts Boston, B.S. Bridgewater State University, M.Ed.	2007
Howell, Sarah	Speech/Language	Lenoir-Rhyne College, B.A. Appalachian State University, M.A.	2012
Iadonisi, Susan	Grade 4 Teacher	Trinity College, B.S. Cambridge College, M.Ed.	1992
Jackson, Maureen	Admin. Asst.	Cape Cod Community College, A.A.	1994
Jacobsen, Kathy	Grade 1 Teacher	Boston College, B.A. Tufts University, M.Ed.	1987
Jones, Alison	ESP	Fairfield University, B.A.	2006
Jordan, Sally	ESP	Springfield College, B.S.	2006
Joseph, Ruth	Principal	Ohio University, B.S. Boston College, M.Ed. University of Massachusetts Lowell, Ed.D.	2011
Kanis, Mersh Lubel	SPED Teacher	Cambridge College, B.A. University of Massachusetts Boston, M.Ed.	2003
Kelly, Charles	Latin Teacher	Roger Williams University, B.A.	2010
Kelly, Roisin	Grade 1 Teacher	Stonehill College, B.A.	2012
Kennison, Merrill	Grade 2 Teacher	Bridgewater State College, B.A. Lesley University, M.Ed.	1987
Kern, Susan	Reading Recovery Teacher	Bridgewater State College, B.S. Elem Ed. Worcester State College, M.Ed.	2008
Keyes, Mary	Occupational Therapist	Springfield College, B.S. Columbia University, M.S. O.T.	2010
Kittredge, Jane	Grade 7 Teacher	University of New Hampshire, B.S.	1999
Kuchar, Christine	ESP	University of Massachusetts Lowell, B.S. Southern New Hampshire University, MBA	2011
Lasit, Melinda	Music Teacher	California State University Hayward, B.A. University of San Diego, CLAD Cert.	2009
Leary, Patricia	Literacy Teacher - K-2	State University of New York Geneseo, B.S. State University of New York Buffalo, M.Ed.	1997
Lehane, Michael	Grade 8 Teacher	Bridgewater State College, B.A.	1988
Linkkila, Jenny	Reading Recovery Teacher	Stonehill College, B.A. North Carolina State University, M.Ed.	1999
Machon, George	Instr. Music Teacher	Boston Conservatory of Music, B.S.	1989
Macleod, Lee	Speech/Language	Colgate University, B.S. MGH Insitute of Health Professionals, M.S.	2009

Name	Position	Education	Began in Sandwich
MacKenzie, Elizabeth	Band Instructor	University of Massachusetts Amherst, B.A.	2012
Mark, Arleen	ESP	Northern Essex College, A.A.	2009
Mark, Nicole	SPED Teacher	University of Rhode Island, B.S.	
		Boston College, M.Ed.	2003
Montgomery, Elise	Art Teacher	Tufts University, B.S.	1998
Moore, Linda	ESP	Dean Junior College, A.S.	2004
Moynahan, Mary Alice	Foreign Language	College of the Holy Cross, B.A.	
		Tufts University, M.A.	1992
Murray, Helen	ESP	Arizona State University, B.S.	2006
Murray, Sarah	Math Inv. Teacher	Suffolk University, B.S.	
		Wheelock College, M.Ed.	1999
Neske, Christine	Grade 4 Teacher	Westfield State College, B.S. Elem. Ed.	
		Lesley University, M.Ed.	2009
Palmer, Beth	ESP	Westfield State College, B.S.	2011
Paltrineri, Linda	Grade 5 Teacher	University of Vermont, B.S.	
		Bridgewater State College, M.Ed.	1987
Perdigao, Suzanne	Kindergarten Teacher	Bridgewater State University, B.S.	1993
Powers, Elizabeth	Grade 4 Teacher	Boston College, B.S.	
		Cambridge College, M.Ed.	1986
Price, Werner	Foreign Language	University of Miami, B.A.	
		ICADE, M.A.	2012
Quinn, Michelle	Grade 1 Teacher	Wheelock College, B. S.	1998
Raftery, Blake	ESP	Cape Cod Community College, A.A.	2010
Recker, Beth	Nurse	State University of New York Cortland, B.S.	
		Tomplins/Cortland Community College R.N.	2000
Rider, Cheryl	Grade 5 Teacher	Elms College, B.A.	1996
Sabetta, Karen	Grade 7 Teacher	Unversity of New Hampshire, B.A.	
		University of Massachusetts Boston, M.Ed.	1993
Santoni, Julie	Grade 6 Teacher	Fitchburg State College, B.S., M.Ed.	1994
Sarafin, Sue	Speech/Language	University of Rhode Island, B.S.	2009
Shea, Ann	Grade 5 Teacher	University of Massachusetts Amherst, B.A.	1993
Skirvan, Christine	Grade 2 Teacher	St. Joseph College, B.S.	
		Lesley University, M.S.	2001
Slagle, Karen	Grade 3 Teacher	Central Missouri State University, B.S.	
		Simmons College, M.Ed.	1997
Smith, Joan	SPED Teacher	Bridgewater State College, B.S., M.Ed.	1994
Smith, Marilyn	Assistant Principal	Curry College, B.A. Elem. Ed.	
		Bridgewater State College, M.Ed. & C.A.G.S	2009
Stapleton, Karen	Grade 5 Teacher	University of Maine, Farmington, B.S.	
		Bridgewater State College, M.Ed.	1983
Steele, Aimee	ESP	University of Massachusetts Dartmouth, B.A.	2007
Swift, Dylan	Grade 7 Teacher	University of North Carolina, B.S.	
		Vanderbilt University M.S.	2010
Tofteroo, Karen	Music Teacher	Westfield State College, B.S.	2001
Tremarche, Pam	P.E. Teacher	Springfield College, B.S.	
		Bridgewater State College, P.B.T.C., M.S.	1988
Trimble, Peter	Grade 8 Teacher	University of Connecticut, B.S.	1983
Ulmer, Allison	French Teacher	Skidmore College, B.A.	
		Middlebury College, M.A	2009
Vena, Lauren	Kindergarten Teacher	University of Arizona, B.S.	
		Lesley College, M.Ed.	2011
Walsh, Julie	Foreign Language	Université du Quebec	1999
Wood, Marsha	Grade 1 Teacher	University of Connecticut, B.S.	
		Bridgewater State College, M.Ed.	1996

OAK RIDGE SCHOOL

260 Quaker Meetinghouse Road, East Sandwich, MA 02537
508-833-0111

OAK RIDGE SCHOOL FACULTY – September 2012-June 2013

Name	Position	Education	Began in Sandwich
Anderson-Walsh, Heidi	Secretary	Dean Junior College, A.S.	1993
Arsanis-Mach, Elaine	Speech Teacher	Worcester State University, B.S., M.S.	2012
Auclair, Richard	Custodian		2008
Bartlett-Kelly, Ann	Math Intervention	Stonehill College, B.A.	2002
Beane, Pamela	ESP		2005
Black, Kara	Teacher Grade 4	University of Massachusetts Amherst, B.A., M.Ed.	2008
Bovat, Sandy	ESP	University of Massachusetts	2002
Cahill, Lisa	OT		
Chagnon, Doreen	Teacher Grade 6	Lesley College, B.A., M.Ed.	2005
Cote, James	Teacher Spec. Ed.	Lesley University, B.A.	
		Harvard College, M.Ed.	2004
Crosby, William	Teacher Grade 4	University of Massachusetts Dartmouth, B.A. Psy./Ed.	
		Lesley College, M.Ed.	1996
Dallaire, Pamela	Teacher Grade 3	Wagoner College, B.A. Ed.	1985
D'Amato, Karen	Teacher Grade 3	Boston College, B.A. Spec. Ed. / El. Ed.	1976
Davies, Shirley	ESP	St. Francis Xavier University, B.A.	2012
Davis, Arly	Teacher Grade 7	University of Connecticut, B.S.	
		Central Connecticut State University, M.S.	2009
Davis, Frances	ESP	University of North Carolina, B.S.	2004
Demeo, Maria	Teacher Spanish	University of Massachusetts, B.A.	
		School of International Training, M.A.T. Spanish	2011
Denmat, Cynthia	Teacher Grade 1	Lesley University, B.A., M.Ed.	2009
Desmarais, Amanda	Kindergarten Teacher	Central Michigan University, B.S. El.Ed.	2010
Diemer, Jennifer	ESP	Briarwood College, A.S.	2001
DeVellis, Richard	Soc. Dev. Teacher	University of Massachusetts, CAGS, M.Ed.	2009
Douglas, James	Custodian		2007
Duquette, Daralyn	Teacher Grade 8	Lesley College, B.S. Ed.	
		Bridgewater State College, M.Ed.	
		Lesley University, M.A.	1980
Ferrick, Marian	Math Intervention	Bridgewater State College, B.S. El.Ed.	1976
Fish, Judith	Secretary	Cape Cod Community College, A.S.	1980
Flannery, Maureen	ESP	Aquinas Junior College, A.S.	2000
Francis, Kristen	Psychologist	New England University, B.A.	
		Simmons University, M.S.	2009
Gallagher, Catherine	ESP	Bryant & Stratton, Med. Sec. Science	2001
Gill, Michelle	Teacher Grade 2	Salve Regina College, B.A.	1987
Goins, Erin	Teacher PE	State University of New York Cortland, B.S. Ed.	2008
Green, Ellen	Teacher Grade 5	Boston State College, B.E. Ed.	2002
Healy, Benjamin	Music Teacher	Salve Regina University, B.A.	
		Bridgewater State University, M.A. Music Ed.	2011
Hood, Molly	Teacher Grade 3	Providence College, B.A.	
		Lesley University, M. El.Ed., Special Needs	2001
Hoover, Diane	Teacher Spec. Ed.	Goshen College, B.A.	
		Michigan State University, M.A. El.Ed.	
		Bridgewater State College, Sp.Ed.	1995
Hunnewell, Kathryn	Teacher Grade 4	University of Massachusetts Amherst, B.S.	
		Bridgewater State College, M.Ed.	1995
Hunt, Yvonne	Teacher Grade 5	Westfield State University, B.S./B.A., Psy./M.Ed.	2001
Hurley, Patrice	Principal	University of Massachusetts Boston, B.S.	
		Lesley University, M.A.	2012

Name	Position	Education	Began in Sandwich
Husson, Laura	Teacher ESP	University of New Hampshire, B.S.	2004
Konowicz, Robert	Teacher PE	University of Massachusetts Amherst, B.S.	2001
Konowicz, Sara	Teacher Grade 6	University of Massachusetts Amherst, B.A.	1988
Lally, Maryanne	Teacher Reading Recovery	Bridgewater State College, B.S. El. & Spec. Ed.	
		Boston University, M.A. Spec. Ed.	1998
Landry, Debra	Assistant Principal	Keene State College, B.S. Ed.	
		Salem State College, M.S.	1988
Lavelle, Ginger	Teacher Grade 8	Worcester Polytechnic Institute, B.S. El. Ed.	2010
Lewis, Rebecca	Teacher Grade 7	Mary Washing College, B.A.	
		Fitchburg State University, M.Ed.	2006
Liimatainen, Linda	Cafeteria		2006
Looney, Nancy	Cafeteria		2003
Lopes, Elizabeth	Nurse	University of Massachusetts Dartmouth, B.S.N.	2009
Lornell, Eric	Teacher Grade 8	State University of New York, B.S., M.Ed.	1989
Loud, Douglas	Custodian		1987
Lupone Stonis, Susan	Teacher Grade 4	Boston University, B.S.W., M.Ed.	1989
Lyver, Michele	Teacher Grade 7	Suffolk University, B.S. Ed.	2000
Machnick, Lauren	Teacher Reading Recovery	Quinnipiac University, B.A. Sociology	
		Bridgewater State University, El.Ed.	2006
MacKenzie, Elizabeth	Teacher Instrumental Music	University of Massachusetts, B.A. Music	2012
MacPherson, Marian	Teacher Grade 6	Boston College, B.A.	
		Framingham State College, M.Ed.	
		Bridgewater State College, C.A.G.S.	1998
Mann, Peter	Teacher Art	University of Massachusetts Amherst, B.F.A.	
		Brooklyn College, M. Ed.	1997
Mantenfel, Ellen	Literacy Teacher	Northeastern University, B.S. Ed.	
		Case Western University, Speech Pathology	
		Bridgewater State College, M.Ed. Reading	1989
McAdams, Kathryn	Teacher Grade 2	Framingham State College, M.Ed. Special	1999
McGrail, Carly	Technology	Bridgewater State University, B.A.	
		Wheelock College, M. Science	2010
McGuire, Mary Jane	ESP	Alphonsus Junior College, A.A.S.	2001
Morgan, Lynne	Teacher Grade 1	Emmanuel College, B.A., El. Ed.	
		Curry College, M.Ed.	1996
Moynahan, Mary Alice	Teacher Latin	College of Holy Cross, B.A.	
		Tufts University, M.A.	1992
Orbach, Debbie	OT	Boston University, B.A.	
		University of Southern California, Cert. in OT	2009
Pailie, Erin	Teacher Spec. Ed.	Mt. Ida College, B.A.	
		Fitchburg State University, M. Ed.	2009
Pearsall, Linda	Teacher Grade 3	Plymouth State College, B.S.	1988
Pearson, Pamela	Cafeteria		2006
Pike, Susan	Teacher Grade 1	Rhode Island College, B.A. El. Ed./Psych.	1997
Price, Werner	Teacher Spanish	University of Miami, B.A.	
		ICADE, M.A.	2012
Robb-Quinn, Cheryl	Librarian	State University of New York, B.S.	
		Bridgewater State College, M.S.	1989
Ryer, Sandra	Speech Teacher	Bridgewater State University, M.A.	2010
Schaefer-Catten, Rea	Teacher Grade 5	Orange Coast College, A.A.	
		Butler University, B.S. Sec. Ed.	
		Lesley College, M. Ed.	1992
Schofield, Catherine	Teacher Grade 5	University of New Hampshire Keene, B.S. El. Ed.	1997
Shastany, Kerry	ESP	Becker Junior College, A.S.	2003
Simkins, Penny	ESP	Dean Junior College, A.S.	
		Cape Cod Community College, Preschool Cert.	2010

Name	Position	Education	Began in Sandwich
Sullivan, Nancy	Teacher Kindergarten	Framingham State University, B.S. ECE	2007
Tedeschi, Linda	Teacher Grade 1	Lyndon State College, B.E. Ed.	1991
Thomas, Colleen	Teacher Grade 7	Rutgers University, B.A.	
		Cambridge College, M. Ed.	1996
Tompkins, Kristin	Teacher Grade 2	Assumption College, B.S. Psy., El. Ed.	
		Framingham State College, M.S. Sped	1997
Van Cleef, Mary	Teacher Kindergarten	Framingham State College, B.S. Ed.	1997
Varney, Cheryle	Nurse	Curry College, B.S.N.	1994
Voelxen, Suzanne	Teacher Grade 2	University of Massachusetts, B.S. Ed.	1996
Walsh, Julie	Teacher French	Université du Québec, Cert. En Education	1999
Weiner, Lori	Teacher Spec. Ed.	Bloomsburg University, B.A.	
		Lesley University, M.A.	2008
Welch, Michael	Teacher Grade 8	Stonehill College, B.A.	
		Bridgewater State University, M.A.	2000
Williams, John	Teacher Instructional Music	University of Massachusetts, B.M., M.Ed.	2000

CLASS OF 2012 SCHOLARSHIP AWARDS

David Joseph Allen
Sandwich High School Association
Catherine C. Archambeault
#12 Jeff Hayes Award
University of Massachusetts Amherst Alumni Association
Lindsey Nicole Baker
American Legion Auxiliary Local 188
American Legion Post 188 Clifford Collins
Sandwich Firefighters
Alyssa Carol Barr
Sandwich Firefighters
Sandwich Police Department
Shannon Nicole Beloin
Cape Cod Five Cents Savings Bank
Sons of the American Legion
* **Emily Lynn Briggs**
John O'Hear/Kiwanis Scholarship
Sandwich High School Association
Sandwich Lions Club
* **Krista Grace Brown**
Barnstable County 4-H Council
* **John Stephen Cannavo**
American Legion Auxiliary Local 188
American Legion Post 188 Clifford Collins
Cape Cod Chapter, Massachusetts Association of Insurance Women
Cotuit Athletic Association Manuel Robello Scholarship
Sandwich Firefighters
The Grace Swift Nye & Alfred Gibbs Nye
* **Brendan Sawyer Carl**
Sandwich Education Association
* **Danielle Kristine Cassista**
Eugene S. Clarke Jr.
* **Ashley Barbara Chace**
Gerald and Claire Levreault Award
* **Olivia Hayward Christian**
Cape Cod Chamber of Commerce
Benjamin A. Clabault
Sandwich Education Association
++* **Erica Claire Corbiere**
Claire Levreault Scholarship
The Grace Swift Nye & Alfred Gibbs Nye
Best Buy Award
* **Nicholaus A. Crossman**
George S. Wing
Hannah S. Belcher
PTSA Scholarship
+* **Thomas Olin Cundiff**
Captain Gerald F. DeConto
* **Teele Elizabeth Currier**
Sandwich Administrators
Sandwich High School Association
Hannah Christine Davies
Sandwich Lions Club
Shawn Patrick Deane
Sandwich Firefighters
Shawme Fish and Game Club
* **Jordan J. DeBettencourt**
Ellen Nye Holway Scholarship
Matthew Scott Dorado
Cape Cod Miniature Society
Falmouth Theater Guild Scholarship for the Performing Arts
Pastel Painters Society of Cape Cod
* **Stephanie Rose Esmond**
Gail McNabb Forestdale School Scholarship
Richard J. Connor/Friends of the Sandwich Public Library
David Freeman Evans
Gerald Levreault Award
Diana Alexandra Evans
American Legion Auxiliary Local 188
Otis Civilian Advisory Council Scholarship
Maranda E. Fernald
Christopher Melanson Memorial
Emma Beth Fitzpatrick
Dr. Sylvester McGinn
Lauren Leigh Gallagher
Elizabeth Egan Gould Memorial
Sandwich Education Association Roger Savino Memorial
Erika Lynn Glaser
Sandwich Girls Swim Team
* **Brianna Elizabeth Golden**
American Legion Post 188 Clifford Collins
Harold Magnusson
Cape Cod Landscape Association/ Mike Stacy Memorial
* **Eva Jean Golden**
Eugene S. Clarke Jr.
Barnstable County Agricultural Society
Bethany Renee Gomes
William H. Harrison
Sarah Elizabeth Haggerty
Gerald and Claire Levrault Award
Sons of the American Legion
Coca Cola Company of Northern New England Scholarship
Peter Joseph Hanlon
Master Gardener Association of Cape Cod
Winthrop T. Trenholm Memorial
Barnstable County Agricultural Society
Kyle Thomas Hein
PTSA
* **Jason Oliver Hendy**
Sandwich High School Association
Joseph C. Herbaugh
Harold Magnusson
Wayne H. Gilmore
Winthrop T. Trenholm Memorial
Katelyn Rose Houlihan
HUB International New England
* **Andrew Atkinson Howells**
American Legion Post 188 Clifford Collins
Holly Hog Charitable Foundation
John and Ruth Tyback Memorial
Sandwich Education Association/ Mary von Alt Award
Sandwich Citizens Police Academy Alumni
Cape Cod Chapter of Military Officers Association of America
* **Matthew Paul Johnson**
Alvah B. Holway
Anne & Sarah Chamberlain
* **Elizabeth Marie Kelly**
Eva G. Strain
Mary Celata Scholarship
Kohle Christopher Kinsella
Cape Cod Community College Presidential High School Scholarship
Sandwich Firefighters
Sandwich Police Department
Connor William Lamb
David W. Allen Memorial
Dana Elizabeth Layo
Eugene S. Clarke Jr.
Caitlyn Alyce Lazarescu
Otis Civilian Advisory Council Scholarship
Cody Edward Leary
Sandwich Firefighters
Sandwich Police Department
Jill Alexandra Leonard
American Legion Post 188 Clifford Collins
Brendan James LeVangie
Sandwich Firefighters
Sandwich Police Department
* **Allison Elizabeth Lizotte**
Cotuit Athletic Association Manuel Robello Scholarship
Kiwanis International
Sandwich Firefighters
Sandwich Police Department
Colleen Lisa Lyons
Knights Theater Company Jennifer Geertz Memorial
* **Jerome Fay MacLeod**
Holly Hog Charitable Foundation
Jeff Hayes Memorial
Jacob Russell Macone
Mary Crocker Baker
Matthew Eric Mantenfel
Cape Cod Chapter of Military Officers Association of America
Emma Brooke Masson
David B. Laffoon
Don Long Memorial
Shannon Mary McBain
Paul Curtis Ewer, Jr.
Sarah Bradley
Alyssa S. McCracken
Sandwich High School Association
Jennifer L. McDonald
John F. Clayton
Matthew Francis McGee
American Legion Auxiliary Local 188
Physicians of Cape Cod
Diana Jean McMahon
Sandwich Firefighters
Sandwich High School Association
Sandwich Police Department
Wayne H. Gilmore
Jessica Ann Meyer
Elizabeth T. VanBuskirk
Rachel E. Minghella
Henry L. & Mary E. Hall
* **Olivia Michelle Nelson**
Gail McNabb Forestdale School Scholarship
Sandwich Democratic Town Committee
Timothy Shawn O'Brien
Bourne Education Association
Caitlyn Elizabeth O'Conor
Sandwich Firefighters
Robert Papapietro
Harriet M. Faunce Trust
* **Spencer R. Pietryka**
Bunny DiPietro Memorial Shawme Fish and Game Club
Joseph Henry Robertson
#12 Jeff Hayes Award
Samuel Edward Scott
Christopher Melanson Memorial
* **Samer Hani Sholi**
American Legion Auxiliary Local 188
David W. Allen Memorial
Wayne H. Gilmore
Air Force ROTC Scholarship
Desirae Ann Silva
Cape Cod Community College Presidential High School Scholarship
Elizabeth Doris Simkins
Harold Magnusson
Brian Patrick Sullivan
Timothy Colombo Memorial
* **Ceara Ann Tavares**
CISCA and John Boyden Memorial
Sandwich Lions Club
Sandwich Women's Club
Sons of the American Legion
Stephen V. Choate
Kayla Thierwechter
Sandwich High School Association
* **Rachel Victoria Thomas**
Sandwich High School Association
Kyle Thomas Van Cleef
Bourne Sandwich Rotary
Rachel Clara Walker
Donald Ashley Memorial
Bonbright Family Foundation/ Sandwich Band Boosters
* **Cory David Warren**
Richard Connor/Friends of the Sandwich Public Library
Abigail Elizabeth Weber
Harold Magnusson

COMMENCEMENT – SATURDAY, JUNE 9, 2012 – 11:00 AM

* Processional *Pomp and Circumstance (Elgar)*
.....*Directed by Mr. Roy Campbell*

* Pledge of Allegiance .....*Alexandra E. Caggiano, Class Secretary*

* National Anthem .....*Sandwich Soul*
Directed by Ms. Melinda Lasit

Salutatorian ..... *Thomas O. Cundiff*

Greetings .....*Dr. C. Richard Canfield, Superintendent of Schools*

Farewell to SHS .....*Molly E. Morris, Class President*

Recognition of Class Advisors
and Presentation of Yearbooks ..... *Olivia H. Christian, Class Treasurer and Catherine C. Archambeault, Public Relations*

Valedictorian .....*Erica C. Corbiere*

Class Gift.....*Cole Cataneo-Ryan, Class Vice President*

Presentation of Diplomas..... *Ms. Ellin Booras, Principal*
Mr. Shaun Cahill, Chairman, Sandwich School Committee
Ms. Elizabeth Haskell, Assistant Principal
Mr. Richard Metropolis, Assistant Principal

* Recessional.....*Directed by Mr. Roy Campbell*

* Please Stand

Class Advisors
Christopher Dumas and Candice Hunt

Class Officers
President – Molly Elizabeth Morris
Vice President – Cole Anthony Cataneo-Ryan
Secretary – Alexandra Elizabeth Caggiano
Treasurer – Olivia Hayward Christian
Public Relations – Catherine Cristen Archambeault

Marshals
Evan Denmark – Henry Daniels-Koch

Ushers
Nathanael Costa – William Densberger – Victoria Goddard
Brian Hann – Abigail Hanson – Kelsey Lawrence
Jessica Lizotte – Alicia Mangelson – Matthew Mullin
Marinna Raucci – Abigail Reynolds – Philecia Strauss
Terah Strauss – Maranda Swift
Glenn Tenney – Joshua Vaughn

Sincere Thanks To:
Dr. Ellin Booras, Principal
Ms. Elizabeth Haskell, Assistant Principal
Mr. Richard Metropolis, Assistant Principal
SHS Faculty and Staff
Mrs. Laura Carlyle
Mrs. Susan Lindholm – Mr. Bud Schermerhorn
Mr. Jamie Booth
The SHS Custodial and Maintenance Staff
Mrs. Brenda Kinchla – Mrs. Joanne DeConto
Mrs. Rachel Cronin
Friends and families of the Class of 2012
The Building/Grounds Team
Sandwich Hollows – Scenic Roots
Mr. Robbie Jarvis Sound & Lighting
Ms. Paula Johnson, Ms. Jennifer McGrail, Mr. Andrew Eaton
and
Mr. Robert Vinciguerra, Sandwich Community Television

SANDWICH HIGH SCHOOL CLASS OF 2012

David Joseph Allen
Dylan Michael Allen
Peter James Alvarenga
John Joseph Amaral
Stephanie Anne Andersen
Alyssa Joan Anderson
Ryan Roland Anderson
Catherine C. Archambeault
Grady Nicholas Arnao
Alexandra Starr Austin

Lindsey Nicole Baker
Catherine Corinne Balboni
Alyssa Carol Barr
Ciara Rose Barrigas
Grace McQuade Barter
Samantha Grace Bavelock
Shannon Nicole Beloin
Grady Liam Bergin
Benjamin N. Borowski
Philip Joseph Boudrow
* Brianna Lynne Bourque
James Thomas Bousfield
Daniel Scott Branco
Rachel Laurel Brewster
Patrick Michael Brides
* Emily Lynn Briggs
Adam James Brophy
Aimee Rose Brophy
* Krista Grace Brown
James Alden Bryant
* Emily N. Budzynkiewicz
Christopher M. Burns
Alyssa Florence Buttrick

* Alexandra E. Caggiano
Brenden M. Caldeira
Brie Elizabeth Campbell
* John Stephen Cannavo
* Brendan Sawyer Carl
* Danielle Kristine Cassista
Cole A. Cataneo-Ryan
* Ashley Barbara Chace
* Olivia Hayward Christian
Benjamin A. Clabault
Megan Elaine Clancy
Shawn Mykal Claudio
Molly Elden Cobb

Mikaela Marie Colameco
Bradford Newell Collins
* Kellen Comer
++* Erica Claire Corbiere
Timothy L. Corsini
Johnny Callahan Cotter
Gaven Gerard Cox
Timothy Charles Cox
Jake Dillon Crosby
* Nicholaus A. Crossman
Christopher Ian Crowley
+* Thomas Olin Cundiff
* Jessica Lynn Curran
* Teele Elizabeth Currier

Nicole Daly
Hannah Christine Davies
Grace Marion Davis
Shawn Patrick Deane
Victoria Grace Denmat
* Jordan J. DeBettencourt
Thomas Russell DeCoste
Courtney Taylor Diamond
Michael B. Diefendorf
Sarah Lindsey Diemer
Elizabeth A. Doleman
Dallas Joseph Donovan
Matthew Scott Dorado
Tyler Thompson Dower
Harrington Max Drake
Charlotte Durieux

Emma Jane Ellis
* Stephanie Rose Esmond
David Freeman Evans
Diana Alexandra Evans

Maranda E. Fernald
Robert Tyler Finerty
Samantha C. Finerty
Sophia Rose Finocchi
Emma Beth Fitzpatrick
Connor Michael Flannery
Alexandra Best Flood
Kelly Mae Flynn
Evan Bentley Foster
Alexa Jordan Franco

Charles Bourget Gagnon
Lauren Leigh Gallagher
Benjamin Francis Ganley
* Paul David Gannett
* Abigail Marie Garrahan
Ryan Paul George

Misty Elyse Giles
Nicole Elizabeth Gilooly
Erika Lynn Glaser
Hannah Starr Gnong
* Brianna Elizabeth Golden
* Eva Jean Golden
Bethany Renee Gomes
Thomas Joseph Grady
Alana Joan Graves
Danielle Codie Grout
Mary Dorothea Grundman
Luke David Guillemette
Jared Alexander Gustafson

Samantha P. Hagenstein
Sarah Elizabeth Haggerty
Cody Ryan Hamblin
Amelia Nicole Hamilton
Peter Joseph Hanlon
Gretchen Rose Hanson
Meaghan Kathleen Harden
Christian David Hassler
Daniel Robert Hawkins
Austin Kenneth Haygood
Kyle Thomas Hein
* Jason Oliver Hendy
Samuel William Hennessy
Dino Kostas Heras
Joseph C. Herbaugh
Benjamin Jeffrey Herndon
Jason Patrick Heyer
Brenna Ann Hines
Tara Diane Hoenings
Tyler Michael Holmes
Katelyn Rose Houlihan
* Andrew Atkinson Howells
Bradford Nathanial Howes

Nicole Ashley Iodice

Taylor Marie Jackimowicz
Alexander S. Jackson
Bryan Allen Jenkins
* Matthew Paul Johnson
Isabella Amorin Junqueira

Robert William Kamb III
* Elizabeth Marie Kelly
Kohle Christopher Kinsella

Connor William Lamb
Courtney C. Langford
Matthew Peter Larson
Dana Elizabeth Layo

++ Valedictorian
+ Salutatorian
* National Honor Society
Multicolored tassels denote Art Honor Society

Caitlyn Alyce Lazarescu
Rachel Rose LaBarre
Cody Edward Leary
Chelsey Marie Lehmann
Daryan Leigh Lemire
Jill Alexandra Leonard
Jacob David Leonardi
* Michael Stephen Lerch
Kristen Renee Levesque
Brendan James LeVangie
* Allison Elizabeth Lizotte
Colleen Lisa Lyons

Jacob Russell Macone
* Mariah C. MacKenzie
* Jerome Fay MacLeod
Kylie Jane Malloy
Matthew Eric Mantenfel
Taylor Barbara Marshall
Justin C. Martinez
Adam Joseph Mason
Emma Brooke Masson
Colby DeLaura Mathis
Clayton Thomas Maul
Shannon Mary McBain
Alyssa S. McCracken
Paul Tyler McCusker
Jalen Patrick McDonald
Jennifer L. McDonald
Ashley M. McElhinney
Matthew Francis McGee
Ty Christian McGrath
Diana Jean McMahon
Connor J. McNamara
Thomas Francis Mello
Jessica Ann Meyer
Dennis Paul Mills
Rachel E. Minghella
Alexis Ann Molina
Sean Michael Moore
Molly Elizabeth Morris
Catherine S. Morrison
Lucas Theodore Mullin
* Quinn Murphy

Liam Keegan Naples
* Olivia Michelle Nelson
Rachel Lambert Noonan

Timothy Shawn O'Brien
Megan E. O'Connell
* Reilly C. O'Connell
Jacqueline O'Connor
Caitlyn Elizabeth O'Conor
Katherine Joan Oliver

Robert Papapietro
Abigail Mae Patterson
Mara Katherine Payne
Sarah Marie Perras
Alyssa Deborah Perry
* Spencer R. Pietryka
Jennifer Anne Pratka

David William Regan
* Madeleine H. Reynolds
Jamieson Mary Richards
Joseph Henry Robertson
Kurt Andrew Robinson
John Victor Rudowski
Nathaniel John Russell
Robert James Ruth
Julia Evan Ryder

Mark Anthony Santosuosso
Samuel Edward Scott
Shelby Lynn Scott
Tatiana Natalie Shewchuk
* Samer Hani Sholi
Desirae Ann Silva
Elizabeth Doris Simkins
* Anastasia May Sivco
John Christopher Slowey
Katelynn Brooke Smith
Kayla Ann Souza
Tyler Alexander Spain

* Jeanne Marie Speroni
Susan Ellen Sprague
Zachary James Sprague
Nicholas Thomas St. Pierre
Patrick Matthew Steemson
Samuel Zachary Stella
Samantha Tayler Strauss
Brian Patrick Sullivan
Joseph Charles Sullivan
Myles Bailey Sykes

Jennie Mae Taddia
Carli Marie Tallia
* Ceara Ann Tavares
Sydney Elise Tedford
Kayla Thierwechter
* Rachel Victoria Thomas
Margaret Rae Titcomb
Rebecca Marie Tompkins
Yigit Mustafa Topcu
Mikhaela Krystyna Tropp
Noah Joseph Ric True
* Anthony Joseph Tully

Kyle Thomas Van Cleef
Zachary Jacob Vaughn

Shauna Marie Wahle
Rachel Clara Walker
Rose Elizabeth Wallace
* Cory David Warren
Abigail Elizabeth Weber
* Ashley Marie Whelan
Liam Patrick White
Emily Patricia Wojnar
Andrew Grant Wolf
David Bernard Wolf



++ Valedictorian
+ Salutatorian
* National Honor Society
Multicolored tassels denote Art Honor Society

Report of the UPPER CAPE COD REGIONAL TECHNICAL SCHOOL

To the citizens of Bourne, Falmouth, Marion, Sandwich, and Wareham:

Elected School Committee Representatives:

Town of Bourne	Mary Crook Lisa Dumont
Town of Falmouth	Mark Mancini Edmund Zmuda
Town of Marion	Eunice Manduca
Town of Sandwich	Penny Blackwell Steven Chalke, Treasurer
Town of Wareham	Robert Fichtenmayer, Chair Kent Pearce
Superintendent	Robert A. Dutch

Upper Cape Cod Regional Technical School foundation enrollment, as of October 1, 2011 consisted of one hundred seventeen (117) students from Bourne, one hundred eighty-four (184) from Falmouth, fourteen (14) from Marion, one hundred twenty-four (124) from Sandwich, and two hundred twenty-five (225) from Wareham. For several years now, the school remains enrolled beyond capacity with a large waiting list that continues to grow each year. The school also has a full-time, self-sufficient adult Licensed Practical Nursing.

Upper Cape Tech continues to expand its offerings for adults and other out of school individuals. Adult tuition students, specialized afternoon and evening occupational programs, and summer programs are additional to the 664-pupil school day enrollment. Upper Cape Tech continues to offer valuable cost-effective services to its communities via its day and evening programs. 1,713 adult students were enrolled in evening courses during this fiscal year.

Our enrollment has continued to increase and should remain at the current level based on the size of our physical plant and faculty. We continue to receive almost 400 applications from 8th graders in the district for the 180 seats in the freshman class.

This fiscal year concluded with the continuation of several building and grounds projects intended to minimize overcrowding. These include construction of a press box and athletic field improvements as well as the construction of a 9,225-square-foot building designed to house the licensed practical nursing program. The construction is expected to be a two to three year project, built by students and teachers and funded by the profits from the LPN and adult education programs. The building will be home to the full-time LPN program and will include four classrooms/labs and a child care center, as well as provide space for offices and storage.

The Regional School District Committee extends its appreciation to the many advisory boards that assist us in developing and maintaining educational programs, various town and school officials who support our efforts, and school staff members. It is the combined effort of all of these individuals that has enabled the success of the school and its graduates for the benefit of our communities. We look forward to your continued support.

Respectfully submitted,

Robert A. Dutch
Superintendent

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL CLASS OF 2012

SANDWICH

Matthew Adams
Nicholas Allen
Robert Buchenan
Genevieve Cameron
Brennen Carroll
Maryanne Chalke
Kathleen Crosby
Lucy Deehan
Brent Dutra
Sean Foley
Drew Forest
Sheamus Glynn
Joanna Golden
Robert Hutchinson
Peter Kendrick
Amanda Lods
Joshua Marinaccio
Nicholas McElroy
Kent Murtaugh
Jacon Perron
Brian Quinlan
Morgan Reilly
Joscelyn Rennie
Nicholas Tarantino
Matthew Tremblay

Meeting Schedule

This section is subject to change. Please check the Town Hall Annex bulletin board to confirm the date, time and location of meetings.

Board of Appeals
2nd & 4th Tues., 7:00 p.m., 16 Jan Sebastian Dr.

Board of Assessors
Contact Town Hall for Meeting Schedule

Community Preservation Committee
1st Mon., 5:00 p.m., 16 Jan Sebastian Dr.

Conservation Commission
1st & 3rd Wed., 7:00 p.m., 16 Jan Sebastian Dr.
(except January 2, July 3 and July 17 – there will only be one meeting in July on July 10, 2013)

Council on Aging
4th Mon., 11:30 a.m., Human Services Building

Energy Committee
Contact Town Clerk's Office for Meeting Schedule

Friends of Sandwich Public Library
3rd Wed. *(Contact Sandwich Public Library for details)*

Friends of Sandwich Town Archives
3rd Wed., 1 p.m. *(Contact Sandwich Public Library for details)*

Finance Committee
Contact Town Hall for Meeting Schedule

Golf Advisory Committee
Contact Town Clerk's Office for Meeting Schedule

Board of Health
2nd Wed., 7:00 p.m., 16 Jan Sebastian Dr. or as posted

Historical Commission
1st Wed., 6 p.m., Sandwich Public Library
(See Town Clerk's website for details)

Historic District Committee
2nd & 4th Wed., 6:30 p.m., 16 Jan Sebastian Dr.
(except November & December – meeting is the 2nd Wed. only)

Housing Authority Commission
1st Thurs., 6:00 p.m., 20 Tom's Way

Library Trustees
2nd Tues., 7:00 p.m., Public Library

Personnel Board
Contact Town Hall for Meeting Schedule

Planning Board
1st & 3rd Tues., 7:00 p.m., 16 Jan Sebastian Dr.

Recreation Committee
1st Tues., 7:00 p.m., Oak Crest Cove, 34 Quaker Meetinghouse Rd.

School Committee
1st & 3rd Wed., 7:00 p.m., Sandwich High School Library

Board of Selectmen
Every Other Thurs., 7:00 p.m., Town Hall, 130 Main St.
(Unless Otherwise Posted)

Visitor Services Board
Contact Town Clerk's Office for Meeting Schedule

Water Quality Review Committee
Contact Board of Health for Meeting Schedule

LOCATION OF TOWN DEPARTMENTS

Town Hall, 130 Main Street
- Office of the Board of Selectmen 888-4910
- Office of the Town Manager 888-5144
- Accounting Office 888-0352
- Office of the Treasurer 888-6508
- Office of the Human Resources Director 833-8061

Town Hall Annex, 145 Main Street
- Assessing Department 888-0157
- Office of the Tax Collector 833-8012
- Office of the Town Clerk 888-0340
- Transfer Station/Beach Sticker Sales 833-8012

Public Library, 142 Main Street 888-0625
- Town Archives

Public Works Dept., 500 Route 130 833-8002
- Cemetery
- Town Engineer
- Highway
- Parks
- Sanitation/Transfer Station 888-1969
- Tree Warden

Sandwich Marina, Ed Moffitt Drive 833-0808

Human Services Building, 270 Quaker Meetinghouse Road
- Council on Aging 888-4737
- Public Health Nurse 833-8020

Oak Crest Cove, 34 Quaker Meetinghouse Road
- Facilities Department 477-9457
- Information Technology 833-8069
- Recreation Department 888-4361

Town Offices, 16 Jan Sebastian Drive, Industrial Park, Rte. 130
- Animal Control Officer 833-8004
- Board of Appeals 833-8001
- Board of Health 888-4200
- Building Inspector 888-4200
- Engineering Department 833-8000
- Natural Resources Department (Conservation) 833-8054
- Planning Department 833-8001

Police Department, 117 Rte 6A, Sandwich
(Non-Emergency) 888-3343

Fire Department, 115 Rte 6A, Sandwich
(Non-Emergency) 888-0525

School Superintendent, 365 Quaker Meetinghouse Rd. ... 888-1054

Sandwich Hollows Golf Club, Round Hill Rd. 888-3384

TOWN WEBSITE: ***www.sandwichmass.org***

TELEPHONE DIRECTORY

EMERGENCY 911
Accountant 888-0352
Animal Control Officer 833-8004
Archives *(located at the Public Library)* 888-0625
Assessors 888-0157
Barnstable County *(Main #)* 375-6600
Barnstable County Register Of Deeds 362-7733
Board of Appeals 833-8001
Board of Health 888-4200
Building Inspector 888-4200
Business Manager *(School)* 888-1054
Cable TV *(Comcast)* ..... *(Toll Free)* 800-COMCAST
800-266-2278
Cable TV Studio *(SCTV)* 888-6800
Canal Region Chamber of Commerce 759-6000
Cape Cod Times Newspaper 508-548-9300
800-451-7887
Community School:
Main Office @ High School 888-5300
School for Early Learning @ Wing 888-8004
Pool 888-5300
Council on Aging 888-4737
Engineering Department 833-8000
Facilities Manager 477-9457
Fire *(non-emergency)* 888-0525
Forestdale School:
Main 477-6600
Nurse 477-2866
Gas/Plumbing Inspector 888-4200
Golf Course *(Sandwich Hollows)* 888-3384
Health Agent 888-4200
High School 888-4900
Athletic Director ..... ext. 5044
Guidance ..... ext. 5023
Library ..... ext. 5043
Nurse ..... ext. 5033
Historic District 888-4200
Housing Authority 833-4979
Hoxie House 888-1173
Human Resources 833-8061
Information Technology 833-8069
Library 888-0625
Marina 833-0808
Municipal Liens 833-8012
Natural Resources *(Conservation)* 833-8054
Oak Ridge School:
Main 833-0111
Nurse 833-0988
Otis Air Force Base 968-4670
Planning Board 833-8001
Police *(non-emergency)* 888-3343
Public Health Nurse 833-8020
Public Works Department 833-8002
Cemetery
Highway
Parks
Town Engineer
Tree Warden
Transfer Station 888-1969
Recreation Director 888-4361
Sandwich Chamber of Commerce 833-9755
Sandwich Enterprise Newspaper 800-286-7744
Sandy Neck *(4x4 Permits)* 362-8300
Selectmen 888-4910
Shawme Crowell Forest 888-0351
Shellfish Inquiries 833-8054
State Fish Hatchery *(MDFW)* 888-0008
Superintendent of Schools 888-1054
SPED ..... 888-1054 ext. 21
Tax Collector 833-8012
The Broadsider Newspaper 888-0000
Town Clerk 888-0340
Town Manager 888-5144
Treasurer 888-6508
Upper Cape Cod Regional Technical School 508-759-7711
Veterans' Services ..... *(Toll Free)* 888-778-8701
Water District 888-2775
Weights & Measures 508-862-4671
Wing School:
Main 888-1343
Nurse 888-7016
Wire Inspector 888-4200

FAX NUMBERS:
Animal Control Officer 833-0018
Assessing 833-8098
Board of Appeals 833-8006
Canal Region Chamber of Commerce 759-6965
Community School @ High School 888-8095
Council on Aging 833-9154
Natural Resources *(Conservation)* 833-0018
DPW 833-8011
Engineering 833-8005
Fire 833-8010
Forestdale School 477-7665
Golf Course *(Sandwich Hollows)* 833-1689
High School 833-8392
Housing Authority 833-4993
Human Resources 833-8045
Inspections 833-0018
Library 833-1076
Marina 833-8026
Nursing 833-8398
Oak Ridge School 888-0911
Planning & Development 833-8006
Police 888-4163
Recreation 888-5884
School Business Office 833-8023
Selectmen 833-8045
Superintendent of Schools 888-9505
Tax Collector 888-2497
Town Manager 833-8045
Town Clerk 888-2497
Treasurer 888-8655
Wing School 888-1082

Town Website: ***www.sandwichmass.org***

Town E-Mail Addresses: ***townhall@townofsandwich.net***
selectmen@townofsandwich.net

Sandwich Chamber of Commerce Website:
www.sandwichchamber.com

Sandwich Visitor Services Board Websites:
www.sandwichma.org
www.sandwichvacation.com

Town of Sandwich
2013
Annual Reports

SANDWICH, MASSACHUSETTS: A Profile

Settled:	1637, Incorporated 1639
County:	Barnstable
Population:	January 1, 2012 --- 21,698 January 1, 2013 --- 20,980
Area:	43.95 square miles (includes 14.95 square miles in The Massachusetts Military Reservation)
Highest Elevation:	292 feet (Telegraph Hill)
Lowest Elevation:	Sea Level
Miles of Road:	248.4 miles (147.7 Town, 20.4 State, 80.3 other)
Area Code:	508
Zip Codes:	02563 (Sandwich) 02537 (East Sandwich) 02644 (Forestdale) 02562 (Sagamore Beach)
Government:	5 Member Part-Time Board of Selectmen and a Town Manager Open Town Meeting, 1st Monday in May Town Election, 1st Thursday following the 1st Monday (Annual Town Meeting)
FY 2013 Tax Rate, Residential:	$13.72 per thousand, Sandwich Water District $.89, No. Sagamore Water Dist. $1.09
FY 2014 Tax Rate, Residential:	$14.57 per thousand, Sandwich Water District $.83, No. Sagamore Water Dist. $1.10
Public Schools:	Henry T. Wing School (PK-8) 795 students Oak Ridge School (K-8) 736 students Forestdale School (K-8) 703 students High School (9-12) 784 students Upper Cape Cod Vocational Technical School (Bourne) 112 Sandwich students as of 10/1/13
Public Safety:	Full-Time Police and Fire Department (with ambulance service)
Public Library:	Sandwich Public Library, founded 1891, FY'13 225,114 Items
Utilities:	Electric: NSTAR ..... 800-592-2000 Telephone: Verizon ..... 800-837-4966 Natural Gas: National Grid (formerly KEYSPAN)..... 800-548-8000 Water: Sandwich Water District ..... 508-888-2775 Cable Television: Comcast Cable TV (Toll Free) 800-COMCAST (800-266-2278)
Nearby Hospitals:	Cape Cod Hospital (Hyannis)..... 508-771-1800 Falmouth Hospital (Falmouth) ..... 508-548-5300 Jordan Hospital (Plymouth) ..... 508-746-2000 Tobey Hospital (Wareham)..... 508-295-0880 Spaulding Rehabilitation Cape Cod (Sandwich)..... 508-833-4000
Churches:	St. John's Episcopal, Corpus Christi (Catholic), Forestdale Baptist, Covenant Baptist, Sandwich Community Church of the Assemblies of God, First Church of Christ, Sandwich Meeting of Friends (Quaker), Calvary Chapel of Cape Cod, Lighthouse On The Rock Family Church, Lighthouse Christian Fellowship, Covenant Community Church, Jehovah's Witness

2013
Annual Reports
of the
Town Officers
of the
Town of Sandwich
The Oldest Town on Cape Cod



for the Year Ending December 31, 2013

2013 EMPLOYEE RECOGNITION CEREMONY

To Honor the Following Employees for Their Years of Dedicated Service to the Town of Sandwich

The Employee Recognition Ceremony was held to honor Town Employees for their years of dedicated service to the Town of Sandwich and to give special honor to recipients of the Employee of the Year and Volunteer of the Year.

EMPLOYEE OF THE YEAR – GENERAL GOVERNMENT – SEAN HARRINGTON

EMPLOYEE OF THE YEAR – SCHOOL DEPARTMENT – MARILYN VROUNTAS

VOLUNTEER OF THE YEAR – JENNIFER HURLEY

15 YEAR EMPLOYEES - BOARD OF SELECTMEN

Cynthia B. Anderson – Library
Kathleen M. Keene - Fire
Stuart W. Parsons - Library
Jeanne M. Varney-Assessing Department

20 YEAR EMPLOYEES - BOARD OF SELECTMEN

David G. Ames – Fire Department
Marie L. Buckner – Human Resource
Janice L. Hagberg – Human Resources
Michael J. Nurse – Police Department
Peter M. Pozerski – Fire Department

25 YEAR EMPLOYEES - BOARD OF SELECTMEN

Scott F. Ames – Fire Department
Edward L. Childs –Assessing Department

30 YEAR EMPLOYEES - BOARD OF SELECTMEN

Timothy Q. McMahon- Fire Department

40 YEAR EMPLOYEES - BOARD OF SELECTMEN

Robert J. George. – Fire Department

15 YEAR EMPLOYEES - SCHOOL COMMITTEE

Ellin Booras – High School
Lisa Carter - Forestdale
Richard DeVellis – Oak Ridge
Joan E. Doyle – Forestdale
Pamela Horn – High School
Maryanne Lally – Oak Ridge
Marian MacPherson – Oak Ridge
Elise A. Montgomery - Forestdale
Debra Morris - Wing
Felicia Mott – Business Office
Michelle Quinn - Forestdale
Elizabeth M. Smith - Wing

20 YEAR EMPLOYEES - SCHOOL COMMITTEE

Heidi Anderson-Walsh – Oak Ridge
Leo Archambeault, Jr., - High School
Mark K. Gilmore – High School
Patricia Graham - Forestdale
Suzanne E. Perdigao - Forestdale
Martin P. Russo – High School
Karen Lee Sabetta - Forestdale
Victoria J. Schulz – High School
Ann F. Shea - Forestdale
Janet C. Simpson – High School

25 YEAR EMPLOYEES - SCHOOL COMMITTEE

Michele A. Dunham - Wing
Sara M. Konowicz – Oak Ridge
Debra Anne Landry – Oak Ridge
Michael Lehane - Forestdale
M. Harald Lowry - Forestdale
Linda M. Pearsall – Oak Ridge
Kathleen RigordaEva - Wing
Elizabeth Tobia - Wing
Pamela Tremarche - Forestdale

30 YEAR EMPLOYEES - SCHOOL COMMITTEE

Karen L. Stapleton – Forestdale
Peter Trimble - Forestdale

"Reflections in South Sandwich"
Cover Photo Courtesy of
Don Fleet – Fleetwood Photography, East Sandwich, MA

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General Government



Photo courtesy of Sandwich Archives

View across Shawme Pond of Mill Building and Tag Factory with Town Hall in background. On the far right is the Boston and Sandwich Boot and Shoe Company building on the Mill Creek.

Report of the BOARD OF SELECTMEN AND TOWN MANAGER

The Board of Selectmen and Town Manager's Office continued to make progress toward numerous goals in 2013.

At the beginning of 2012, the Board initiated and approved the Community Preservation Act (CPA) application for funding for the Town Hall Phase II ("bubbler") project. This project was subsequently approved at the Annual Town Meeting in May 2012, and will make additional improvements to Town Hall square, including structural retaining wall improvements, pedestrian safety and aesthetic enhancements and, most importantly, accessibility improvements to the public drinking water fountain area. We are pleased to report that the re-construction of the retaining wall is complete, and all of the work in the environmentally sensitive herring-run area has been completed. As the weather warms up in the spring, we look forward to completion of the grade-level improvements to the drinking water fountain, sidewalk, and footbridge to the front of Town Hall. The next phase of work in this area (a future Phase III) will include improvements to the Grist Mill structure and foundation, and stabilization of the Lower Shawme Pond Dam which connects the Grist Mill to the ticket booth on Rt. 130. The Board submitted a CPA application for this project in late 2013, and will refine the cost estimate in early 2014 based on the work on an engineering consultant who is currently evaluating the structures. The Board hopes that a CPA project to fund this work will be approved at the Annual Town Meeting in the spring of 2014.

In early 2013 the Board filled the vacancy of the Town Treasurer position resulting from the departure of Craig Mayen. The Board would like to thank Mr. Mayen for his outstanding stewardship of the Treasurer's Office during his time in Sandwich, and we wish him the best of luck in the future. The Board was very pleased to hire William Jennings as the new Town Treasurer. In late 2013, longstanding Town Collector Susan Flynn retired. The Town is very grateful for the many years of service Ms. Flynn dedicated to the Town, and we wish her the best in her retirement. The Town Manager has promoted Mr. Jennings to the new consolidated position of Town Treasurer/Collector. This combined position is the most common form of structure of these departments throughout the Commonwealth, and we have great confidence that the staff in these two departments—located in separate buildings—will be able to effectively adapt to this new change in organizational structure.

Other important staffing changes included the reorganization of all financial departments by creating the position of Finance Director, filled by current Town Accountant Doreen Guild, and the appointment of Interim Harbor Master David Whearty to the official position of Harbor Master. We thank both of these dedicated employees for their many years with the Town, and their willingness to step up into these two important roles.

Infrastructure was a recurring theme throughout 2013. The Capital Improvement Planning Committee completed their Long Range Capital Plan in late 2012, which was formally adopted by the Board of Selectmen in 2013. The Library heating, ventilation, air conditioning (HVAC) upgrade/replacement project was previously funded by voters, and during 2013 the Town hired an engineering firm that has completed detailed plans and specifications and bidding documents. As of the publication of this report, the Town is receiving bids from contractors.

One relatively controversial energy related infrastructure issue was the proposed National Grid natural gas pipeline expansion/extension along the Service Road. This proposal is currently under review by the Energy Facilities Siting Board. Less controversially, Town Meeting granted the Selectmen the authority to issue easements for private developers to install sewer mains along certain roads in South Sandwich and the Industrial Park for potential wastewater treatment facilities to be constructed in the future. Town Meeting also authorized the Board to enter into long term Power Purchase Agreements (PPA) with solar power projects to reduce the Town's general government electric utility bills. A PPA was executed in late 2013, and it is expected that the Town will begin realizing savings in early 2014.

One of the biggest infrastructure issues – both in terms of geographic importance and cost – is beach erosion. This issue is critical to a number of public and private waterfront properties in the Town Neck area, and continues to be a high priority for the Board of Selectmen. The Town's beach engineering consultant, the Woods Hole Group, finalized a Beach Management Plan, which was adopted by the Board in 2013. This will form a critical component of the full permitting applications the Town will submit for formal permits from various state, federal, regional and local agencies for beach renourishment and inlet stabilization projects in the near future. The Town was also diligent about applying for various grants from the federal government as a result of the severe beach erosion and damage Town Neck Beach suffered from storms Sandy and Nemo. We are cautiously optimistic the Town will receive substantial financial compensation from the federal government as a result of these applications based on the detailed land surveys the Town submitted, along with the actual costs incurred by the Town to repair the Boardwalk as a result of these storms.

Two other large infrastructure/capital issues during 2013 included the School Department's need for funding substantial safety improvements to the windows sills at the Sandwich High School "A-Wing." In addition, all of the HVAC system mechanical equipment at the High School pool failed earlier in the year and was in need of total replacement. We are grateful that Town Meeting, and subsequently voters at the ballot, agreed to fund these critical capital repairs to town educational facilities via capital outlay expenditure exclusions.

Public safety planning was a significant issue throughout 2013. The Board discussed all of the issues surrounding regional dispatch, including potential options with County's Regional Emergency Planning Committee and the County Sherriff's Office, which received a feasibility study grant from the Commonwealth earlier in the year.

n addition, the Board's public safety building planning committee continued their work with an architect to develop plans for a new joint police/fire facility and new fire/rescue substation. Their work resulted in full schematic plans with a detailed cost estimate, nd numerous public outreach sessions. Ultimately, this proposal vent before voters at the May 7, 2013 Special Town Meeting and he subsequent Annual Town Election in the form of a debt exclusion. Although this proposal narrowly passed by a simple majority at Town Meeting, it did not pass by the two-thirds majority equired to authorize debt. Further, while voter turnout was very ow at the polls as only 11 percent of registered voters participated n that ballot question, the result was a resounding defeat for the roject. Moving forward, the Board has directed the Town Manger's Office to reevaluate the prior proposal and to produce new ptions that reflect the concerns raised at Town Meeting, including adding a third staffed substation, with a facility in the downown area. The Town Manager's Office has a new, smaller group f town staff working on this public safety planning effort, and vill interact with the Board more frequently in 2014 in an effort o ensure that any proposal put before the voters in the future will ave more widespread support.

One unfortunate series of actions the Board had to take in 2013 were three separate liquor license disciplinary hearings for one estaurant and two package stores. The Board takes their role as the licensing authority for the Town for liquor sales and common victualler licenses very seriously. With the assistance of our Police Department and our legal counsel, the Board took swift nd decisive action in response to the violations at these establishments. While it is with regret that the Board had to take these actions, we understand that our first and foremost responsibility is o protect the citizens and visitors in Sandwich. All of our license olders understand the ramifications of violations of the state liquor license law, and that repeated violations could result in severe discipline, including the potential revocation of their license by the Board of Selectmen.

At the Annual Town Meeting in May 2013, the Town adopted changes to the Town Charter, as developed by the charter review committee and refined by the Board of Selectmen. Following the successful passage at Town Meeting, the associated request for a revision to the Town's special act charter was submitted to the Massachusetts General Court. As of the date of publication of this report, the special act is making its way through the various committees at the state legislature. We anticipate passage of the new special act in 2014.

The Board of Selectmen worked diligently throughout 2013 evaluating the proposal submitted in response to the Town's Request for Proposals (RFP) for both the sale of the land, as well as the right to grant an easement to construct a road, in the South Sandwich Village Center. The Town is committed to fulfilling our long term objectives to responsibly increase the commercial tax base in this economic focus area, and improve the greater local economy for the Town. As part of this effort, the Town has been working proactively with the Cape Cod Commission to determine if there are any opportunities available to "pre-permit" or otherwise streamline the permitting process for commercial development in this area. We expect that a final decision on this proposal will be made in early 2014.

In early 2013 the Board also issued a Request for Qualifications (RFQ) to hire an engineering consulting firm to complete a recreational master plan at Sandwich Hollows Golf Club. The intent of this master planning effort is to determine what areas within the unused golf course land can be developed for public and/or private recreational purposes. We would like to thank the Community Preservation Committee (CPC) for dedicating the use of CPC Administrative Funds for this purpose. The Town received a number of very qualified RFQ responses, and is in the process of negotiating a fee and contract with the top ranked firm. We expect that the master plan will be completed in the spring of 2014.

In late 2013, the Board completed negotiations and finalized a long-term agreement with Covanta (SEMASS) for the disposal of the Town's solid waste. As our previous agreement with Covanta was executed decades ago, the new cost for the disposal of solid waste will increase in the future. As a result, the Board had been preparing the Town's residents for the projected increase in costs for several years, partly by implementing the Pay-As-You-Throw program at the Transfer Station, which more equitably distributed Transfer Station costs to the actual users of the facility and decreased the tonnage of solid waste, and the associated costs, that will have to be disposed by the Town in the future.

In closing, we would like to thank all of our Town employees who work to provide municipal services to the public and a special thank you to all of the various unpaid volunteers on all of our boards and committees who dedicate countless hours every year. The Town could not function as well as it does without all of their efforts.

Respectfully submitted,

James W. Pierce, Chairman
Ralph A. Vitacco, Vice Chair
John G. Kennan
Frank Pannorfi
Susan James

George "Bud" Dunham, Town Manager
Douglas Lapp, Assistant Town Manager

FEDERAL, STATE AND COUNTY ELECTED OFFICIALS

CONGRESS

Senator in Congress
Elizabeth Warren
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Boston, MA 02203
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Senator in Congress
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Fax 617-248-3870

Congressman – 10th District
William Keating
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Fax 202-225-5658
Website *www.keating.house.gov*

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Tel. 508-771-0666
Fax 508-790-1959

STATE

Governor
Deval Patrick
Office of the Governor
State House - Room 360
Boston, MA 02133
Tel. 617-725-4000
Fax 617-727-9725
Web Site *www.mass.gov*

STATE SENATE
Plymouth & Barnstable District
Senator Therese Murray
State House - Room 332
Boston, MA 02133
Tel. 617-722-1500
Fax 617-248-3840
Chief of Staff – Jerome Smith
Director of Local Affairs – Jacqueline Horigan
E-mail *therese.murray@masenate.gov*

Plymouth – District Office
Senator Therese Murray
10 Cordage Park Circle
Room 229
Plymouth, MA 02360
Tel. 508-746-9332
Fax 508-746-4910

State House of Representatives
Representative Randy Hunt
5th Barnstable
State House - Room 136
Boston, MA 02133-1054
Tel. 617-722-2800 x8743
Legislative Aide – Susann Koelsch
E-mail Randy.Hunt@MAHouse.gov

District Office-
297 Quaker Meetinghouse Road
Sandwich, MA 02563
Tel. 508-888-2158
Legislative Aide – Susann Koelsch
E-mail *randy.hunt@mahouse.gov*
E-mail *randy@electrandyhunt.com*
E-mail *randy@randyhuntcpa.com*

COUNTY

Barnstable County Commissioners
PO Box 427
3195 Main Street
Barnstable, MA 02630
Dir. Tel. 508-375-6648
Tel. 508-375-6600 (County Complex)
webmaster@barnstablecounty.org

Mary Pat Flynn, Chairman - Falmouth
Sheila Lyons, Vice-Chairman, - Harwich
William Doherty, Commissioner- Wellfleet

Barnstable County Assembly of Delegates
James Killion
6 Pierre Vernier Drive
Sandwich, MA 02563
Tel. 508-539-4149
E-mail *jkillion@barnstablecounty.org*

Cape Cod Commission
3225 Main Street
PO Box 226
Barnstable, MA 02630
Tel. 508-362-3828
E-mail *frontdesk@capecodcommission.org*
Harold Mitchell – Sandwich Representative

TOWN OFFICIALS through June 30, 2013

OARDS AND COMMITTEES

oard of Selectmen
- James W. Pierce, Chair 2015
- Ralph Vitacco, Vice-Chair 2016
- John G. Kennan, Jr. 2014
- Frank Pannorfi 2014
- Susan James 2016

oard of Assessors
- Nicholas E. Fernandes, Jr., Vice Chair 2015
- Lawrence Harrington 2016
- Robert James, Chair 2014

own Clerk
- Taylor D. White 2016

loderator
- Garry N. Blank, Esq 2015

onstables
- Gerald D. Nye 2016
- Clyde S. Gill 2014
- James Joseph Sullivan 2015

chool Committee
- Andrea Killion, Chair 2015
- Nancy Crossman 2016
- Susan Sundermeyer, Vice Chair 2014
- Travis Andrade 2015
- Bob Catalini 2014
- Vacancy 2015
- Marie Kangas, Secretary 2016

oard of Health
- Sandra Lee Tompkins, Chair 2016
- Francis J. Sheehan 2014
- Rebecca Lovell Scott 2015

rustees of the Sandwich Public Library
- Mark Wiklund, Vice Chair 2014
- Marian Gurney, Chair 2015
- Alice Baker 2016
- Mary Gaffney 2015
- Janet Czarnetzki 2016
- Edwin Scribner 2016
- Jennifer Tickell 2014
- Jeanie Vander Pyl 2014

rustees of Weston Memorial Fund
- Geoffrey Lenk, Chairman 2015
- Peter Conathan 2014
- Jonathan Hagenstein 2016

lanning Board
- Sarah Regan, ... 2016
- Stanley Torrey 2015
- Henry Rakov, Vice Chair 2014
- Joseph Vaudo, Chair 2014
- Elizabeth K. Cotter 2015
- William Burbank 2016

Sandwich Housing Authority
- Richard Johnson, Chairman 2017
- Peter Beauchemin 2018
- Christine Palkoski 2016
- Hank Tuohy 2015

Sandwich Historic District Committee
- William Collins, Chair 2014
- Barbara Shaner 2015
- Richard Algers 2017
- Barry Hall, Architect 2013
- Betty Allen 2016
- Lynda Haller, alternate 2014

Upper Cape Cod Regional Vocational School
- Michael Degan 2014
- Steven L. Chalke 2016

APPOINTED OFFICIALS

Town Accountant
- Doreen A. Guild 2014

Barnstable County Assembly Delegate
- James J. Killion 2015

Barnstable County Human Rights Commission
- Kathy Felt 2014

Cape Cod Commission Rep.
- Harold W. Mitchell 2016

Cape Light Compact 2014
- Everett Horn, Town Representative

Capital Improvement Planning Committee (Appointed by Town Moderator)
- John Juros 2014
- S. Michael Baker, Chair 2014
- Paul Kilty 2014
- Richard Reilly 2014
- John Vibberts 2014

Cemetery Commissioner
- James Pierce 2015
- Susan James 2016
- Frank Pannorfi 2014

Community Preservation Committee
- Stephen P. Hayes, Chair 2016
- Barbara Shaner, Vice Chair 2014
- Laura Wing 2015
- David Sullivan, ConCom 2014
- Christine Palkowski, Housing 2016
- Lisa Bates, Recreation 2014
- Sarah Regan, Planning Board 2014
- Daryl Crossman 2015

Conservation Commission
- Christopher Kirrane 2016
- Michael Zylich, Chair 2014
- Donald J. Barber 2014
- Christopher Sellstone 2015

Melissa Romano 2015
Neal Holmgren 2016
LuAnn Conroy, Assoc 2014

Council on Aging
John Barrett, Chair 2015
Neal O'Brien, Vice Chair 2016
Ellen Swain 2015
Mary Jane Ross 2016
Carolyn Motta 2014
Fredrick Battaglia 2015

Cultural Council
Charleen Johnson, Chair 2015
Pat O'Connell 2014
Karen Miller 2016
Wayne Miller 2014
Aurora Winters 2015
Jessica Haylee LaBrecque 2014

Glass Town Cultural District
Terry Blake 2014
Charlene Johnson 2014
Joanne Lamothe 2014
Ellen Spear 2014
Jeanne Prendergast 2014
Katie Campbell 2014
Lee Repetto 2014
Nathan Jones 2014
Steve Catania 2014

Emergency Management/Planning Committee
Brian Gallant, Director 2014
Sean Grady, Dep. Director 2014
George Dunham 2014
James Foley 2014
Dan Mahoney 2014
Paul Tilton 2014
Randy Lewis 2014
John LaPine 2014
Chrystal LaPine 2014
William LaPine 2014
Mark Galkowski 2014
David Mason 2014
Robin Walker 2014
Michael Walker 2014
Lois Wack 2014
Peter Wack 2014
Heather Gallant 2014
George Russell 2014

Energy Committee
Damien Houlihan 2014
Kevin Burgess 2014
Ann Moehle 2014
Sarah Cote 2014
Everett Horn 2014

Finance Committee
(Appointed by Town Moderator)
Paul Sylvia, Chair 2015
Gene Parini 2016
Richard Reilly 2014
Ellen Yaffe, Vice Chair 2014
Thomas Hickey 2015
Michael Dwyer 201 5
Anne Flaherty Dessertine 2014
Matthew M. Terry 2016
Linell Grundman 2016

Forest Warden
George Russell 2014

Golf Advisory Committee
John G. Tzimorangas, Chair 2014
Norm Theriault 2014
Michael Regan 2014
Victor Devine 2014
Al Lanoie 2014
Ralph Vitacco 2014
Paul Washburn 2014
Patricia Piva 2014

Hazardous Waste Coordinator
George Russell 2014

Board of Health Agent
David Mason

Herring Warden
Mark S. Galkowski 2014

Inspector of Animals
(Appointed by Board of Health)
David Mason 2014

MMR Senior Management Board
Dana P. Barrette 2014

Parking Clerk
Taylor White 2014

Personnel Board
Kelee Renzi, Chair 2014
Karen Miller 2014
Susan Hart 2014

Recreation Committee
Ken Mooney, Vice Chair 2014
Ted Mullin Chair 2014
Lisa Bates 2014
Brian Bodiak 2014
Susan McKenna 2014

Regional Transit Authority
George H. Dunham 2014

Registrars of Voters
- Antoinette L. Gleason....2016
- Joe Carlson....2014
- Merilyn Myers....2015

Right to Know Coordinator
- George Russell....2014

Sandwich Economic Initiative Corporation
- Richard Johnson, Chair....2015
- Ellen Spear....2016
- Hank Touhy....2015
- Edward Brabazon....2015
- Susan James....2014
- Joseph Arnao....2014
- Charles H. Ritch....2014
- Stanley Torrey....2016
- Michael Miller....2014

Sandwich Historical Commission
- Terry Blake, Chair....2014
- David Schrader....2015
- Carolyn Crowell....2016
- Bill Daley....2015
- Lisa Hassler....2015
- Jennifer Madden....2016
- Donald Bayley....2014

Shellfish Constable
- Mark Galkowski....2014

Substance Abuse Task Force
- Lt. Dave Guilemette....2014
- Chief Peter Wack....2014
- Myriah Bruce....2014
- Susan Coutinho....2014
- Mark Smith....2014
- Ellin Booras....2014
- Ruth Josephq....2014
- Ruth Provost....2014
- Kathleen Fisher....2014
- Shaun Cahill....2014
- CarilynRains....2014
- Patrice Hurley....2014
- Ralph Vitacco....2014
- Dr. Richard Canfield....2014
- Nancy Crossman....2014
- Guy Boucher....2014
- Steven Wolf....2014
- Joanne Geake....2014
- Trude Avery....2014
- Kate Bavelock....2014
- John Baradise....2014
- Father George Harrison....2014
- Representative Randy Hunt....2014
- Laura Almas....2014
- Richard Bloom, MD....2014

Town Collector
- E. Susan Flynn (retired)

Town Treasurer/Tax Collector
- William Jennings....2014

Veteran's Agent, Director of Veterans' Services and Veterans Burial Agent
- Edward Merigan....2014

Assistant Veterans' Director
- James Crockett....2014

Veterans' Graves Officer
- Raymond Moniz....2014

Visitor Services Board
- Don Bayley, Chairman....2014
- Donna Thomas....2014
- David Merrell....2014
- Nancy Clifford....2014
- Jennifer Chadwick....2014
- Lisa Kirkwood....2014

Water Quality Advisory Committee (appointed by represented Board)
- Mike Zylich, Chairman....2014
- Frank Pannorfi....2014
- Sarah Regan....2014
- Dr. Francis Sheehan....2014
- Chris Sellstone....2014
- Rob Steen....2014

Zoning Board of Appeals
- Harold Mitchell, Chair....2016
- Christopher Neeven....2017
- Erik Van Buskirk....2018
- Robert Jensen....2014
- Frederick Watt (retired)....2014
- James Killion....2014
- David Schrader, Alternate....2014

DEPARTMENT DIRECTORY

ACCOUNTANT'S OFFICE 508-888-0352
Doreen A. Guild, Finance Director/Town Accountant
Phyllis M. O'Neill, Assistant Town Accountant
Office Personnel:
Maryann E. Scarpellini

TOWN MANAGER'S OFFICE/SELECTMEN'S OFFICE
508-888-5144 or 508-888-4910
George H. Dunham, Town Manager
Douglas A. Lapp, Assistant Town Manager
Kathleen Coggeshall, Office Manager
Office Personnel:
Diane M. Hanelt

ASSESSING DEPARTMENT 508-888-0157
Edward L. Childs, Principal Assessor
Walter M. Slepchuk, Assistant Assessor
Gary Fryxell, Field Technician
Judy A. Rumul, Office Manager
Office Personnel:
Jeanne M. Varney
Jennifer Woodbury

BOARD OF HEALTH 508-888-4200
David B. Mason, Agent
Darren M. Meyer, Assistant Health Agent
Office Personnel:
Tori Hall

BUILDING DEPARTMENT 508-888-4200
Paul D. Spiro, Inspector of Buildings
Brendan Brides, Assistant Inspector of Buildings
Michelle Y. Raymond, Office Manager
John Pimental, Wire Inspector
Walter T. Fagnant, Jr., Gas and Plumbing Inspector

COUNCIL ON AGING 508-888-4737
Janet Timmons, Director
Rita E. Wahlstedt, Outreach Coordinator
Office Personnel:
Mary Ellen Steeves
Patricia Ryan, Volunteer Coordinator
Albert Nicolazzo, Van Driver

DEPARTMENT OF PUBLIC WORKS 508-833-8002
Paul Tilton, DPW Director/Town Engineer
Stefan Masse, General Foreman
Gary Gray, Transfer Station Manager
Richard R. Saline, Parks Foreman
Robert W. Tokarz, Jr., Transfer Station Foreman (appointed 1/15/14)
Office Personnel:
Joyce Bartlett
Personnel:
William Hawkins
Jeffrey P. MacDonald
Brian Fraser
Michael Chesky
John Lifrieri, Jr.
Richard J. Malatesta
William A. "Scott" Neville
Ylber "Ben" Berisha
Joseph M. Cosgrove
Part-time Personnel:
Ronald Merriam
Steven Clark
James Driscoll
Joseph Webber
John Matthews
Marcus Barber
Timothy Cotter
Edward Coveney
Paul Martins
Daniel Hawkins
James Tocci (resigned)

ENGINEERING DEPARTMENT 508-833-8000
Samuel J.P. Jensen, Assistant Town Engineer
Sean P. Harrington, Engineering Technician

EAST BOAT BASIN MARINA 508-833-0808
David R. Whearty, Harbormaster
Troy M. Lima, Assistant Harbormaster
Office Personnel:
Patricia J. Wojnar
Sharon Smith

FACILITIES MANAGEMENT 508-477-9457
Ted A. Hamilton, Director
William L. Sewall, Building Maintenance Specialist
Personnel:
Michael Little, Custodian
Wayne J. Enos, Sr., Custodian
Gary Gronlund, Custodian

FIRE DEPARTMENT 508-888-0525
William C. Carrico, II, Chief (appointed 1/16/14)
George P. Russell, Jr., Chief (retired 1/3/14)
Thomas A. Corriveau, Deputy Chief

Office Personnel:
Lisa Malcolmson

Captains:
Timothy Q. McMahon
James B. Huska
Robert R. Black III
Scott Ames

Lieutenants:
Sean Butler
Richard A. Lizotte
Peter M. Pozerski
Jason Vivieros

Firefighters:
David G. Ames
Martin W. Baumhoff

Robert R. Black IV
Daniel J. Brun
Lee E. Burrill
Donald G. Campbell
Andrew Davison
Christopher J. George
Robert J. George
Joshua Glaser
Michael Goodwin
Peter Halliday
Michael Harrington
Jonathan Houde
Daniel Keane
Drew Lahteine
John LeVangie
Karen Macedo
Lawrence Machado, Jr.
Joseph Maciel
Sean Miller
Tammy Pimentel-Matthews
Nicholas C. Souke
Matthew Thompson

Fire Prevention: John J. Burke

EMS Officer: Brian Leary

Dispatchers: Christine A. Lawrence
Kathleen M. Keene
Charmaine Sargent
Kim Cyr

[UMAN RESOURCES DEPARTMENT 508-833-8061
Marie L. Buckner, Director
Janice L. Hagberg, Assistant Director

NFORMATION TECHNOLOGY DEPARTMENT
08-833-8069
Michael Twomey, Director
Tammy Reil, Network Support Technician

[ATURAL RESOURCES DEPARTMENT 508-888-4200
Mark S. Galkowski, Director of Natural Resources
David DeConto, Natural Resources Officer
Office Personnel:
Heidi Hawkins
Kim Cavanaugh

'LANNING AND DEVELOPMENT 508-833-8001
Nathan Jones, Director
Office Personnel:
Marilyn Bassett
Maureen Carty

'OLICE DEPARTMENT 508-888-3343
'eter N. Wack, Chief of Police
Lieutenants:
David J. Guillemette
Michael J. Nurse

Office Personnel:
Lorrie Wieman
Sergeants:
Joseph M. Cotter
Christopher P. McDermott
Michael T. Bondarek
Jason M. Keene
Joshua Bound
Bruce Lawrence
Timothy Cavanaugh (Provisional)
William Patton (Provisional)

Detective Sergeant: Terence Murphy

Detectives:
Albert J. Robichaud
Robert Brun

School Resource Officer:
Christa Cabral

Officers:
David M. Malcolmson
Brian A. Bondarek
Matthew O'Brien
Philip Anderson
Michael Wood
Shawn P. O'Neil
David Dwyer
Michael Gumbleton
Timothy Kane
Lauren Gilrein
Daniel Perkins
John Manley
Adam Trayner
Greg Jaroszuk
Brian Fernandes
Michael Flannigan
Jeff Brunelli
Paul Grigorenko

Special Officers:
James R. Spofford
Lynn Gourley
Peter Howell

PUBLIC HEALTH NURSE 508-833-8020
Joanne Geake, Public Health Nurse
Office Personnel:
Jeannette Scalese

PUBLIC LIBRARY 508-888-0625
Joanne Lamothe, Library Director
Cynthia B. Anderson
Doris L. Driscoll
Carol Bucci
Pamela J. Carmichael
Melissa Frye
Barbara Gill

Willa Grant
Colleen S. Hayes
Kathleen M. Johnson
Joann Latimer
Susan J. Laverty
Rebecca H. Lawrence
Stuart W. Parsons
Lauren L. Robinson
Vincent J. Sgro
Karen E. Varjian
Pat Vineis
Judith Werner

RECREATION DEPARTMENT 508-888-4361
Guy Boucher, Director
Janice Souza, Assistant Director

SANDWICH HOLLOWS GOLF COURSE 508-888-3384
John R. Johnson Jr., Director
Office Support: Juliet Swift
David B. Polidor, Superintendent
Jesse Schectman, Golf Operations Supervisor
David Tilly, Groundskeeper
Stanley Romano, Mechanic

TOWN COLLECTOR'S OFFICE 508-833-8012
William Jennings, Town Collector (appointed 12/16/13)
E. Susan Flynn, Town Collector (retired 12/13/13)
Carol Ann Peterson, Assistant Town Collector
Office Personnel:
Warren Bovarnick
Sally Styche

TOWN CLERK'S OFFICE 508-888-0340
Taylor White, Town Clerk
Susan Lundquist, Assistant Town Clerk
Office Personnel: Linnea Freitas

TREASURER'S OFFICE 508-888-6508
William Jennings, Town Treasurer
Robin Cherry, Assistant Town Treasurer
Office Personnel:
Linda Kiley
Carrie Mazerolle

Report of the HUMAN RESOURCES DEPARTMENT

As in 2012, in 2013, we saw many of our long term employees retire. We congratulate them and thank them for their many years of service. The retirements created openings for many positions. We continue to welcome many wonderful additions to the Town's staff. As we begin the New Year, we continue to fill positions where vacancies have occurred. With the high numbers of applications we receive for every position we post, we are reminded just how fortunate we are to be current Sandwich Town Employees.

All six municipal Collective Bargaining Contracts expired in 2013. Working collaboratively with each of the union's leaders, the Town successfully bargained successive 3 year contracts with all of the groups. This is a testament to the ongoing cooperative nature that exists between management and labor within the Town of Sandwich.

Worker's compensation/Line of Injury claims have continued to slightly decrease from last year, however their complexities have been markedly more challenging. We are hopeful that with additional safety training we will see a further decrease in claims. HR handles all WC/LOI claims for the both School and Town employees.

The Safety Committee continues to meet with MIIA Loss Control Manager Jeff Siena. The following departments, Fire, Police, DPW, Marina, Engineering, Golf, Recreation, Building, School Maintenance and Public Facilities can always be relied on to attend these meetings. Different training opportunities are discussed including driver training, back safety, etc. This all helps with keeping our safety standards up and injuries down. Kathleen Coggeshall and Jan Hagberg, co-chairs of the committee, continue to provide information for departments on safety workshops and other procedures related to Public Official Liability, Workers Compensation and General Liability and Auto Insurance. Once again, we participated in the "MIIA Rewards" program. This year we received a credit of $23,769 from MIIA for our efforts. This amount was credited towards our FY '14 premium for worker's compensation/auto liability/professional liability and property and casualty insurance. So far in FY '14, workshops have been attended and at least one grant has been submitted and awarded. We continue to encourage participation in safety programs and workshops.

The Town continues to purchase health insurance through the Cape Cod Municipal Health Group (CCMHG), a Joint Purchase Group comprised of 53 public employers on Cape Cod and Martha's Vineyard.

The HR office continues to work closely with any department needing assistance. Since most everything we do is collaborative, we want to thank all Town departments for their continued assistance to us as well. We also continue to be committed to serving all Town of Sandwich employees both Town and School in the most efficient and effective way possible. We are proud and thankful to serve the residents of the Town of Sandwich.

Respectfully submitted,
Marie L. Buckner, Director
Janice L. Hagberg, Assistant Director

Report of the INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology Department provides computer hardware, software, network, and end user support for 25 municipal departments and its staff members.

For the Calendar Year of 2013, the I.T. Department continued to work with all other Town Departments to assist them with their specific and ongoing technology needs.

In June of 2013, a critical Town server suffered multiple hardware component failures over a 16 hour period, most likely from a power surge that got thru its surge protector and Uninterruptible Power Supply. This proved to be a true test of the Backup and Disaster Recovery strategies that we have in place. Fortunately, we were able to virtualize the failed server overnight, and the server was back online at the start of business the next morning.

Many Town departments are continuing to enhance and implement more technologies into their daily work flows. The IT Department will continue to work with all departments on any technology needs that will make their staff members more efficient.

I would like to personally thank the Town Manager, Assistant Town Manager, all Department Heads, Tammy Reil, Ted Hamilton, Bill Sewall, and all of the Town's staff members for their ongoing help, support, and assistance.

Respectfully Submitted,

Michael S. Twomey
Information Technology Director

Finance



Photo courtesy of Sandwich Archives

View of Mill Creek with Brady's Island on the left and the Cape Cod Glass Company building on the right in the background.

Report of the
FINANCE DIRECTOR

In Accordance with Chapter 41, Section 61 of the Massachusetts General Laws, I herewith submit my Annual Report of the Town of Sandwich for the Fiscal Year July 1, 2012 to June 30, 2013.

I would like to thank the Board of Selectmen, Town Manager Bud Dunham, and all the employees of the various Town Departments for their cooperation and assistance during the past year. A special thanks to my staff, Phyllis O'Neill and Maryann Scarpellini whose hard work is greatly appreciated.

Doreen A. Guild
Finance Director

TOWN OF SANDWICH
RECEIPTS
FISCAL YEAR JULY 1, 2012 TO JUNE 30, 2013

GENERAL FUND REVENUES:		
TAXES:		
Personal Property	3,345,623.00	
Real Estate	45,983,536.00	
Excise Taxes	2,591,025.00	
Interest on Taxes/Assessments	336,547.00	
Lieu Taxes	78,377.00	
Room Tax	183,326.00	
Tax Lien Redemptions	354,268.00	
Betterments	33,570.00	
Total Taxes		**52,906,272.00**
LOCAL RECEIPTS:		
Parking Charges	23,804.00	
Landfill	0.00	
Departmental Revenue	202,512.00	
Licenses & Permits	466,438.00	
Court Fines	1,014.00	
Earnings on Investments	38,791.00	
Medicare/Medicaid Reimbursments	82,704.00	
Other	42,203.00	
Total Local Receipts		**857,466.00**
STATE REVENUE - Cherry Sheet		
Abated Taxes	112,714.00	
Police Incentive	0.00	
Loss Taxes-State Owned Land	543,471.00	
In Lieu of taxes - Federal	561.00	
Lottery/Beano	953,340.00	
Veterans	5,229.00	
Charter School Assessment Reimbursment	630,042.00	
School Construction	1,405,795.00	
School-Aid-Chapter 70	6,508,793.00	
Total State Revenue		**10,159,945.00**
Total General Fund Revenues		**63,923,683.00**

SPECIAL REVENUES:		
School:		
School Lunch	629,441.00	
School Choice	383,620.00	
School Athletics	199,066.00	
Community School	1,238,607.00	
School Grants	1,274,170.00	
School Revolving	1,288,750.00	
Total School	5,013,654.00	
Town:		
Federal Grants	649,750.00	
State Grants	149,674.00	
State Aid to Highways-Ch.90	470,431.00	
Reserve for Appropriation	1,249,455.00	
Marina	1,522,181.00	
CPA	1,787,888.00	
Other Special Revenue	365,939.00	
Donations / Gifts	92,103.00	
Other Revolving	461,908.00	
Total Town	6,749,329.00	
Total Special Revenue:		**11,762,983.00**
CAPITAL PROJECTS / BOND ISSUES		
School Construction/ BAN	3,292,089.00	
Municipal Buildings	0.00	
Land Bank - CPA	0.00	
Total Capital Projects:		**3,292,089.00**
TRUST FUNDS		
Trust Funds	14,334.00	
Stabilization Fund	178,632.00	
Total Trust Funds		**192,966.00**
ENTERPRISE FUNDS		
Transfer Station	1,335,357.00	
Golf Course	859,204.00	
Total Enterprise Fund		**2,194,561.00**
AGENCY ACCOUNTS:		
Water Districts	2,453,129.00	
Withholdings	14,799,111.00	
Tailings	1,221.00	
State Licenses	30,925.00	
Special Details	201,737.00	
Clients Escrow	25,433.00	
School Activity	385,542.00	
Total Agency Accounts		**17,897,098.00**
TOTAL RECEIPTS ALL FUNDS:		**99,263,380.00**

TOWN OF SANDWICH
DISBURSEMENTS
FISCAL YEAR JULY 1, 2012 TO JUNE 30, 2013

GENERAL FUND:		
General Government	3,718,738.00	
Protection Persons/Property	7,859,154.00	
Education	32,702,468.00	
Public Works	2,122,180.00	
Human Services	515,473.00	
Culture & Recreation	1,307,679.00	
Debt Accounts	4,069,438.00	
Assessments/Intergovernmental	2,821,479.00	
Employee Benefits	11,904,243.00	
Total General Fund		**67,020,852.00**
SPECIAL REVENUE ACCOUNTS:		
School:		
School Lunch	679,646.00	
School Choice	625,227.00	
School Grants	1,420,162.00	
Revolving Accounts	1,508,235.00	
School Athletics	201,836.00	
Community School	1,195,885.00	
Total School	**5,630,991.00**	
Town:		
Federal Grants	833,102.00	
State Grants	153,955.00	
State Aid to Highways - Ch.90	470,431.00	
Donations / Gifts	149,022.00	
Reserve for Appropriation	5,673.00	
Marina	1,599,350.00	
Land Bank / CPA	251,008.00	
Other Special Revenue	512,825.00	
Other Revolving	367,991.00	
Total Town	**4,343,357.00**	
Total Special Revenue Funds		**9,974,348.00**
CAPITAL PROJECTS:		
School Construction	4,133,001.00	
Municipal Buildings	0.00	
Total Capital Projects		**4,133,001.00**
TRUST ACCOUNTS:		
Trust Funds	22,230.00	
Stabilization Fund	0.00	
Total Trust Accounts		**22,230.00**

ENTERPRISE FUNDS:		
Transfer Station	724,578.00	
Golf Course	853,334.00	
Total Enterprise Funds		**1,577,912.00**
AGENCY ACCOUNTS:		
Water Districts	2,461,149.00	
Withholdings	15,095,423.00	
Tailings	1,221.00	
State Licenses	30,925.00	
Special Details	199,267.00	
Client Escrow	19,654.00	
School Activity	419,253.00	
Total Agency Accounts		**18,226,892.00**
TOTAL DISBURSEMENTS ALL FUNDS:		**100,955,235.00**

Town Of Sandwich Massachusetts
Appropriation and Expenditure Schedule
FY 2013

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Balance	Appropriation Savings Closed	Balance Encumbered
General Government									
Operating budget									
Moderator			450.00	450.00	-	450.00	-	-	
Selectmen/Administrator			408,966.00	350,980.46	42,648.54	393,629.00	15,337.00	14,710.99	626.01
Personnel expenses			158,495.00	125,634.76	-	125,634.76	32,860.24	32,860.24	
Finance Committee			3,400.00	1,528.56	713.48	2,242.04	1,157.96	1,157.96	
Reserve Fund		(350,960.81)	149,039.19			-	149,039.19	149,039.19	
Accounting			214,489.00	173,575.71	38,972.61	212,548.32	1,940.68	1,940.68	
Assessing			363,186.00	325,577.81	29,559.31	355,137.12	8,048.88	8,048.88	
Treasurer			200,888.00	165,828.00	25,909.17	191,737.17	9,150.83	9,150.83	
Tax Collector			251,359.00	201,192.20	45,692.34	246,884.54	4,474.46	4,474.46	
Tax Title			25,000.00	-	24,018.55	24,018.55	981.45	981.45	
Legal			275,000.00	-	243,509.37	243,509.37	31,490.63	31,490.63	
Human Resources			152,282.00	142,066.52	5,179.93	147,246.45	5,035.55	5,035.55	
Town Clerk			146,772.00	143,222.36	2,660.38	145,882.74	889.26	889.26	
Elections & Registrations		22,904.79	80,404.79	20,688.04	59,716.75	80,404.79	-	-	
Natural Resources			306,022.00	241,435.24	63,469.30	304,904.54	1,117.46	1,117.46	
Planning & Development			153,345.00	128,829.46	9,219.56	138,049.02	15,295.98	15,295.98	
Facilities Management			491,176.00	163,784.69	325,261.74	489,046.43	2,129.57	2,129.57	
Town Reports			11,000.00	-	11,000.00	11,000.00	-	-	
Bind Town Records			1,000.00	-	233.32	233.32	766.68	766.68	
Data Processing			390,482.00	133,619.33	250,964.59	384,583.92	5,898.08	5,898.08	
Total operating budget	***-***	***(328,056.02)***	***3,782,755.98***	***2,318,413.14***	***1,178,728.94***	***3,497,142.08***	***285,613.90***	***284,987.89***	***626.01***
Unclassified Accounts									
Medicare/FICA			523,736.00	-	487,459.33	487,459.33	36,276.67	36,276.67	
Property & liab. Insurance			880,000.00	-	731,527.59	731,527.59	148,472.41	148,472.41	
County retire. Assessment			2,800,987.00	-	2,800,987.00	2,800,987.00	-	-	
Group Health Insurance			8,500,000.00	-	7,796,435.67	7,796,435.67	703,564.33	660,954.45	42,609.88
Unemployment Comp.			100,000.00	-	87,833.35	87,833.35	12,166.65	12,166.65	

Town Of Sandwich Massachusetts
Appropriation and Expenditure Schedule
FY 2013

Account	Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Balance	Appropriation Savings Closed	Balance Encumbered
Articles									
Transfer to Stabilization Fund			175,000.00			-	-	-	
SEIC Grant Agreement			-			-	-	-	
Building/Capital Purch.	18,984.07		20,984.07	-	-	-	20,984.07	-	20,984.07
FM Computer Software(FY'11 Cap)	24,305.00		24,305.00	-	-	-	24,305.00	-	24,305.00
Sandwich Promotions Fund	1,995.73		10,462.73	-	8,631.66	8,631.66	1,831.07	-	1,831.07
PD / Fire Joint Public Safety Build (12 Ca	38,272.00		38,272.00	-	22,320.79	22,320.79	15,951.21	-	15,951.21
Natural Resources Capital	2,406.63		48,406.63	-	38,383.33	38,383.33	10,023.30	-	10,023.30
Town Buildings Repairs	26,244.88	52,941.84	204,186.72	-	106,804.58	106,804.58	97,382.14	-	97,382.14
Old Sandwich Harbor Study(Stab.Fnd)	6,408.08		6,408.08	-	6,408.08	6,408.08	-	-	
Grist Mill Dam Repairs(Stab Fund)			-			-	-	-	
Town Hall Prop Repairs(Stab Fund)			-			-	-	-	
Data Process. Comp. Purch(Stab Fnd)			-			-	-	-	
Mirant Canal Plant Valuation			-			-	-	-	
Oakcrest Cove Improvements			-			-	-	-	
Ryder Property Improvements(171)			-			-	-	-	
E Sandwich Beach Improvements			-			-	-	-	
Workcamper Program Expansion			-			-	-	-	
Conservation Land Maps	2,153.50		2,153.50	-	-	-	2,153.50	-	2,153.50
Natural Resources Work Skiff			-			-	-	-	
Annex Copier (FY'07 Capital)			-			-	-	-	
Assessing Software (FY'07 Capital)			-			-	-	-	
Natural Resources Dump Trailer(07 Cap)			-			-	-	-	
Natural Resources Trail Maint (07 Cap)	185.47		185.47	-	-	-	185.47	-	185.47
Natural Resources Capital Equip(10 Cap)	804.96		804.96	-	-	-	804.96	-	804.96
Murkwood Prop Electric & Alarm(07 Cap)			-			-	-	-	
Conservation Land Gates (07 Cap)	250.00		250.00	-	98.00	98.00	152.00	-	152.00
Facilities Management Mower(07 Cap)			-			-	-	-	
Facilities Management Flail Attach(07 Cap)			-			-	-	-	
Facilities Pick-Up & Plow(13 Cap)			35,000.00	-	35,000.00	35,000.00	-	-	
I.T. Technology(STM 9/25/06)			-			-	-	-	
ACO Vehicle-171-(08 Cap)			-			-	-	-	
Conservation Land Imp (08 Cap)			-			-	-	-	
Natural Resources Outboard Eng(08 Cap)			-			-	-	-	
Natural Resources Shellfish Management	1,409.39		4,409.39	-	3,363.00	3,363.00	1,046.39	-	1,046.39
DNR Pick-up Replacement (12 Cap)			-			-	-	-	
DNR Outboard Motor & Steering (12 Cap	1,750.70		1,750.70	-	587.15	587.15	1,163.55	-	1,163.55
Natural Resources-Beach Facility Imp.(12 STM)			-			-	-	-	
Total articles	***125,170.41***	***52,941.84***	***13,377,302.25***	***-***	***12,125,839.53***	***12,125,839.53***	***1,076,462.72***	***857,870.18***	***218,592.54***
								-	
Total General Government	***125,170.41***	***(275,114.18)***	***17,160,058.23***	***2,318,413.14***	***13,304,568.47***	***15,622,981.61***	***1,362,076.62***	***1,142,858.07***	***219,218.55***

Town Of Sandwich Massachusetts
Appropriation and Expenditure Schedule
FY 2013

Account	Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Balance	Appropriation Savings Closed	Balance Encumbered
Public Safety									
Operating budgets									
Police Department	11,073.44	151,559.47	3,492,829.91	3,210,268.03	276,078.20	3,486,346.23	6,483.68	6,483.68	
Fire Department	1,004.51		4,083,684.51	3,689,955.16	393,126.88	4,083,082.04	602.47	602.47	
Inspections			239,002.00	221,708.02	15,975.81	237,683.83	1,318.17	1,318.17	
Weights & Measures			200.00	-	-	-	200.00	200.00	
Emergency Management			7,750.00	-	7,742.48	7,742.48	7.52	7.52	
Forest Warden			1,500.00	-	1,500.00	1,500.00	-	-	
Bourne Shellfish(830)			4,000.00	-	4,000.00	4,000.00	-	-	
Greenhead Fly			1,500.00	-	1,500.00	1,500.00	-	-	
Total operating budgets	***12,077.95***	***151,559.47***	***7,830,466.42***	***7,121,931.21***	***699,923.37***	***7,821,854.58***	***8,611.84***	***8,611.84***	-
Articles									
PD Building Renovations (FY'07 Cap)			-			-	-	-	
FD Ambulance Defibrillators	400.61		400.61	-	400.61	400.61	-	-	
PD Portable Radios (FY'10 Cap)			-			-	-	-	
PD Cell Block Upgrages (FY'12 Cap)			-			-	-	-	
PD Taser Purchase (FY'12 & 13 Cap)	484.87		50,484.87	-	37,883.99	37,883.99	12,600.88	-	12,600.88
PD Radio/Link Schools (FY'13 Cap)			8,500.00	-	-	-	8,500.00	-	8,500.00
FD Ambulance Replacement			250,000.00	-	3,015.00	3,015.00	246,985.00	-	246,985.00
FD Vehicle Purchase			-			-	-	-	
FD Fire Engine Lease/Purchase			-			-	-	-	
FD Fire Prevent.Vehicle(FY'07 Cap)			-			-	-	-	
FD Remount Ambulance(FY'07 Cap)			-			-	-	-	
FD Station 2			-			-	-	-	
FD Replace Ambulance (FY'10 Cap)			-			-	-	-	
Inspectors Vehicle Purchase (FY'08 Cap)			-			-	-	-	
JSD Copier (FY'08 Cap)			-			-	-	-	
Civil Defense Comm equip (FY'10 Cap)	106.43		106.43	-	-	-	106.43	-	106.43
Civil Defense Generator	2.10		2.10	-	-	-	2.10	-	2.10
Civil Defense-Operation Center			-	-	-	-	-	-	
Total articles	**994.01**	-	**309,494.01**	-	**41,299.60**	**41,299.60**	**268,194.41**	-	**268,194.41**
Total Public Safety	***13,071.96***	***151,559.47***	***8,139,960.43***	***7,121,931.21***	***741,222.97***	***7,863,154.18***	***276,806.25***	***8,611.84***	***268,194.41***

Town Of Sandwich Massachusetts
Appropriation and Expenditure Schedule
FY 2013

Account	Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Balance	Appropriation Savings Closed	Balance Encumbered
Education									
Operating Budgets									
School Department	3,422,036.86		33,180,829.86	22,871,657.43	7,795,787.89	30,667,445.32	2,513,384.54	116,476.21	2,396,908.33
Upper CC Regional Tech School			1,906,350.00	-	1,906,350.00	1,906,350.00	-	-	
Total operating budgets	***3,422,036.86***	-	***35,087,179.86***	***22,871,657.43***	***9,702,137.89***	***32,573,795.32***	***2,513,384.54***	***116,476.21***	***2,396,908.33***
Articles									
SHS Athletic Field Maint			25,000.00	-	*24,177.52*	24,177.52	822.48	-	*822.48*
Computer Software (FY'13 Cap)			50,000.00	-	-	-	50,000.00	-	50,000.00
Underground Tank Removel (FY'13 Cap)			20,000.00	-	*11,682.52*	11,682.52	8,317.48	-	8,317.48
H.S.Locker Room Upgrade (FY'13 Cap)			50,000.00	-	573.00	573.00	49,427.00	-	49,427.00
Bathroom Partitions (FY'13 Cap)			30,000.00	-	24,804.00	24,804.00	5,196.00	-	5,196.00
Flooring (FY'13 Cap)			20,000.00	-	19,628.37	19,628.37	371.63	0.00	371.63
Tennis Court Demolition (FY'13 Cap)420			10,000.00	-	8,321.76	8,321.76	1,678.24	-	1,678.24
Remove HTW Underground Tank(12 Cap)			-			-	-	-	
HTW School Zone Signals (FY'12 Cap)	7,500.00		7,500.00	-	-	-	7,500.00	-	7,500.00
School Safety Equip (FY'08 Cap)			-			-	-	-	
H.S. Auditorium Curtains (FY'08 Cap)			-			-	-	-	
Oak Ridge/Forestdle Roof Rep ('08 Cap)			-			-	-	-	
H T Wing Bldg Study(Art#4 FY'11 ATM)	2,177.00		2,177.00	-	1,968.00	1,968.00	209.00	-	209.00
Carpeting & Painting (FY'10 Cap)			-			-	-	-	
Thermal Windows (FY'10 Cap)			-			-	-	-	
Wastewater Treatment	10,372.01		10,372.01	-	10,372.01	10,372.01	-	-	
H T Wing Windows/Roof ('08 Cap)			-			-	-	-	
H T Wing Triangular Windows('9 Cap)			-			-	-	-	
SHS Field Maint/Imp(Art#5 FY'11)	34,480.00		34,480.00	-	33,979.91	33,979.91	500.09	(0.00)	500.09
Pick-Up and Plow(FY'11 Cap)			-			-	-	-	
Sped Vehicles(FY'08 Capital)			-			-	-	-	
Oak Ridge Floor Cleaning Mach(07 Cap)			-			-	-	-	
Oak Ridge Window Repair (07 Cap)	3,805.42		3,805.42	-	1,488.00	1,488.00	2,317.42	-	2,317.42
Total articles	**58,334.43**	-	50,834.43	-		47,807.92	3,026.51	(0.00)	3,026.51
Total Education	***3,480,371.29***	-	***35,350,514.29***	***22,871,657.43***	***9,839,132.98***	***32,710,790.41***	***2,639,723.88***	***116,476.21***	***2,523,247.67***

Town Of Sandwich Massachusetts
Appropriation and Expenditure Schedule
FY 2013

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Balance	Appropriation Savings Closed	Balance Encumbered
Public Works									
Operating budgets									
Engineering			143,188.00	129,838.10	10,060.61	139,898.71	3,289.29	3,289.29	
DPW - highways			1,343,672.00	734,417.61	584,950.20	1,319,367.81	24,304.19	16,843.24	7,460.95
Snow & Ice		117,554.71	367,565.71	72,785.11	294,780.60	367,565.71	0.00	0.00	
Streetlights			30,000.00	-	24,844.84	24,844.84	5,155.16	5,155.16	
DPW - Landfill	62,660.00		62,660.00	-	58,783.94	58,783.94	3,876.06	3,876.06	
Total operating budgets	***62,660.00***	***117,554.71***	***1,947,085.71***	***937,040.82***	***973,420.19***	***1,910,461.01***	***36,624.70***	***29,163.75***	***7,460.95***
Articles									
Landfill Enterprise Fund Subsidy			500,000.00		-	-	-	-	
Transfer to Waterways Account			-		-	-			
Boardwalk Repairs	24,378.34		24,378.34	-	24,378.34	24,378.34	-	-	
Engineering Vehicle Purchase (11 Cap)			-			-			
Engineering Survey Laser Level (10 Cap)			-			-	-	-	
Cemetery Capital Projects	4,300.83		4,300.83	-	-	-	4,300.83	-	4,300.83
DPW Packer Truck (FY'13 Cap)			180,000.00	-	166,947.69	166,947.69	13,052.31	-	13,052.31
DPW Truck w/Plow (FY'12 Cap)	5,396.00		5,396.00	-	1,759.28	1,759.28	3,636.72	-	3,636.72
DPW Pick-up & Plow (FY'10 Cap)			-			-	-	-	
DPW Basin Truck (FY'10 Cap)			-			-	-	-	
Landfill Wall Improv.(FY'12 Cap)	2,511.56		2,511.56	-	2,511.56	2,511.56	-	-	
Road Taking Easement/Cotuit-Harlow(FY	1.00		1.00	-	-	-	1.00	-	1.00
Landfill Trailer (FY'07 Capital)			-			-	-	-	
Wastwater Plan Engineering(Stab Fnd)	7,800.00		7,800.00	-	7,800.00	7,800.00	-	-	
Total articles	***44,387.73***	-	**724,387.73**	-	***203,396.87***	***203,396.87***	***20,990.86***	-	
Total Public Works	***107,047.73***	***117,554.71***	***3,395,861.17***	***937,040.82***	***1,176,817.06***	***2,113,857.88***	***57,615.56***	***29,163.75***	***28,451.81***
Health and Human Services									
Operating Budgets									
Health Department			174,752.00	165,455.53	9,273.38	174,728.91	23.09	23.09	
Nursing Department			123,991.00	103,874.56	17,332.23	121,206.79	2,784.21	2,784.21	
Social Services			21,200.00	-	21,200.00	21,200.00	-	-	
Council on Aging			187,540.00	177,340.88	10,199.12	187,540.00	-	-	
Veterans Services Benefits			18,000.00	-	10,796.62	10,796.62	7,203.38	7,203.38	
Veterans District Assessment(830)			24,883.00	-	24,882.82	24,882.82	0.18	0.18	
Disabilities Commissions			-			-	-	-	

Total operating budgets	-	-	***550,366.00***	***446,670.97***	***93,684.17***	***540,355.14***	***10,010.86***	***10,010.86***	-

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Balance	Appropriation Savings Closed	Balance Encumbered
Articles									
A13 FY05 ATM BOH Vehicle			-			-	-	-	
COA 12 Passenger Van (FY'10 Cap)			-			-	-	-	
HSB Copier (FY'07 Capital)			-			-	-	-	
BOH Mass Estuaries (FY'08/'9 Cap)	114,877.00		114,877.00	-	-	-	114,877.00	-	114,877.00
Total articles		-	114,877.00			-	114,877.00	-	
Total Health and Human Services	***114,877.00***	-	***665,243.00***	***446,670.97***	***93,684.17***	***540,355.14***	***124,887.86***	***10,010.86***	***114,877.00***
Cultural & Recreation									
Operating Budgets									
Library		6,000.00	924,962.00	685,666.58	239,295.42	924,962.00	-	-	
Youth Task Force			-			-	-	-	
Recreation Department			188,086.00	171,699.30	16,378.11	188,077.41	8.59	8.59	
Sandy Neck Beach Privleges			41,605.00	-	41,605.00	41,605.00	-	-	
DPW - Parks			35,850.00	-	35,661.14	35,661.14	188.86	188.86	
Hoxie House/Gristmill	20,367.39		49,367.39	27,419.34	8,197.01	35,616.35	13,751.04	-	13,751.04
Memorial Day			1,200.00	-	1,173.41	1,173.41	26.59	26.59	
Historic District			12,000.00	1,551.04	10,448.96	12,000.00	-	-	
Total operating budgets	***20,367.39***	***6,000.00***	***1,253,070.39***	***886,336.26***	***352,759.05***	***1,239,095.31***	***13,975.08***	***224.04***	***13,751.04***
Articles									
Recreation Playground & Skate Park(12&	*267.84*		7,767.84	-	*909.86*	909.86	6,857.98	-	*6,857.98*
Recreation Portable PA System (12 Cap)			-			-	-	-	
Recreation Sailboats(FY'13 Cap)			35,000.00	-	34,364.39	34,364.39	635.61	-	635.61
Parks Mower(FY'13 Cap)			8,000.00	-	8,000.00	8,000.00	-	-	
G/M Walkways & Planking (FY'10 Cap)			-			-	-	-	
Library Capital Exclusion-HVAC System			500,000.00	-	18,480.00	18,480.00	481,520.00	-	481,520.00
Library Bathroom Renovations (FY'13 Cap)			20,000.00	-	6,829.75	6,829.75	13,170.25	-	13,170.25
Library Flooring			-			-	-	-	
Library Building Repairs-HVAC			-			-	-	-	
Recreation Safety Equipment			-	-	-	-	-	-	
Elm Tree Management			-	-	-	-	-	-	
East Boat Basin			-	-	-	-	-	-	
Marina-Stabilization Vote	68,000.00		68,000.00	-	-	-	68,000.00	-	68,000.00

Town Of Sandwich Massachusetts
Appropriation and Expenditure Schedule
FY 2013

			-					-	
Total articles	*68,267.84*	*-*	**638,767.84**	*-*	*68,584.00*	*68,584.00*	*570,183.84*	*-*	*570,183.84*
Total Cultural and Recreation	*88,635.23*	*6,000.00*	*2,530,606.07*	*886,336.26*	*421,343.05*	*1,307,679.31*	*584,158.92*	*224.04*	*583,934.88*

Account	Encumb. Carried Forward	Reserve Fund Transfers	Final Appropriation Balance	Salaries	Expenses	Total Expenditures	Remaining Appropriation Balance	Appropriation Savings Closed	Balance Encumbered
Debt Service									
Articles									
Short Term Debt			75,000.00	-	*7,839.05*	7,839.05	67,160.95	67,160.95	
Debt- Town Principal			1,919,104.00	-	1,919,103.73	1,919,103.73	0.27	0.27	
Debt-Town Interest			902,245.00		902,245.00	902,245.00	-	-	
Land Bank/CPA Debt Svc.			1,240,250.00		1,240,250.00	1,240,250.00	-	-	
Total articles/debt service	*-*	*-*	***4,136,599.00***	*-*	***4,069,437.78***	***4,069,437.78***	***67,161.22***	***67,161.22***	*-*
Total general fund	**3,929,173.62**	**(0.00)**	**71,378,842.19**	**34,582,049.83**	**29,646,206.48**	**64,228,256.31**	**5,112,430.31**	**1,374,505.99**	**3,737,924.32**
State and County assessments						2,792,596.00			
						67,020,852.31			

Town of Sandwich - Combined Balance Sheet
All Fund Types and Account Groups
June 30, 2013

Assets:	General	Special Revenue	Capital Projects	Enterprise Funds	Fiduciary & Trust Funds	Acct Group Long Term Obligation	Totals Only
Cash	$7,854,834	$8,600,508	$1,289,541	$1,093,979	$2,483,156		$21,322,019
Property Taxes:							
Real Estate	1,239,879						1,239,879
Personal Property	69,810						69,810
Other Receivables:							-
Motor Vehicle Exc.	414,283						414,283
Other Excise	13,438						13,438
Tax Liens	895,906	47,325					943,231
Special Assessment	285,929	36,800					322,729
Deferred Taxes	331,816						331,816
Tax Foreclosures	382,883	25,268					408,151
Due From Other Fnds							-
Amts to be provided							-
Long Term Debt						27,910,901	27,910,901
Total Assets	$11,488,778	$8,709,902	$1,289,541	$1,093,979	$2,483,156	$27,910,901	$52,976,258
Liabilities & Fnd Equity:							
Warrants Payable	1,117,597						$1,117,597
Payroll Whhldgs	$100,617						$100,617
Def. Rev. PP & RE	1,224,558						1,224,558
Def. Rev. Other	2,324,254	109,394					2,433,648
Prov. For Abate	85,131						85,131
Notes Payable			3,750,000				3,750,000
Tailings	-						-
Agency Payables							-
Bonds Payable						27,910,901	27,910,901
Total Liabilities	4,852,157	109,394	3,750,000	0	0	27,910,901	36,622,452
Fund Equity:							
FB Res for Encumb.	3,737,924	1,360,535		99,056			5,197,515
FB Reserve Expendit.	1,403,984	79,469					1,483,453
Res.for Overlay	100,000						100,000
FB Res.Open Space		224,774					224,774
FB Res.Historic		24,360					24,360
FB Res.Comm Hsng		341,285					341,285
Undesignated	1,394,713	6,570,086	(2,460,459)	994,923	2,483,156		8,982,419
Total Fund Equity	6,636,621	8,600,508	-2,460,459	1,093,979	2,483,156	-	16,353,805
Total Liab&Fd Equity	$11,488,778	$8,709,902	$1,289,541	$1,093,979	$2,483,156	$27,910,901	$52,976,257

Town of Sandwich
Statement of Indebtedness
FY 2013

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2011	+ New Debt Issued	- Retirements	= Outstanding June 30, 2012	Interest Paid in FY2012
Buildings	2,400,000.00		300,000.00	2,100,000.00	70,500.00
Departmental Equipment				0.00	
School Buildings	11,745,000.00	5,840,000.00	6,475,000.00	11,110,000.00	520,700.00
School - All Other				0.00	
Sewer				0.00	
Solid Waste				0.00	
Other Inside	8,976,506.56	3,310,000.00	3,936,603.73	8,349,902.83	363,820.00
SUB - TOTAL Inside	$23,121,506.56	$9,150,000.00	$10,711,603.73	$21,559,902.83	$955,020.00

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2010	+ New Debt Issued	- Retirements	= Outstanding June 30, 2012	Interest Paid in FY2012
Airport				0.00	
Gas/Electric Utility				0.00	
Hospital				0.00	
School Buildings				0.00	
Sewer				0.00	
Solid Waste				0.00	
Water				0.00	
Other Outside	6,069,748.00	4,895,000.00	4,613,750.00	6,350,998.00	271,225.00
SUB - TOTAL Outside	$6,069,748.00	$4,895,000.00	$4,613,750.00	$6,350,998.00	$271,225.00
TOTAL Long Term Debt	$29,191,254.56	$14,045,000.00	$15,325,353.73	$27,910,900.83	$1,226,245.00

Short Term Debt	Outstanding July 1, 2011	+ Issued	- Retired	= Outstanding June 30, 2012	Interest Paid in FY2012
RANs - Revenue Anticipation				0.00	
BANs - Bond Anticipation:					
Buildings				0.00	
School Buildings	2,250,000.00	1,500,000.00		3,750,000.00	6,639.05
Sewer				0.00	
Water				0.00	
Other BANs				0.00	
SANs - State Grant Anticipation				0.00	
FANs - Federal Gr. Anticipation				0.00	
Other Short Term Debt				0.00	
TOTAL Short Term Debt	$2,250,000.00	$1,500,000.00	$0.00	$3,750,000.00	$6,639.05
GRAND TOTAL All Debt	$31,441,254.56	$15,545,000.00	$15,325,353.73	$31,660,900.83	$1,232,884.05

REPORT OF THE COLLECTOR OF TAXES FISCAL YEAR 2013

2010 REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	645.29	COLLECTED	500.66
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	144.63
TOTAL	645.29	TOTAL	645.29

2011 REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	16,163.15	COLLECTED	15,220.28
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	-1,158.32
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	2,101.19
TOTAL	16,163.15	TOTAL	16,163.15

2012 REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	1,190,972.24	COLLECTED	776,296.54
COMMITTED FY 2013	0.00	ABATED	35,942.99
REFUNDED	12,899.25	TAX TITLE	388,300.45
DEFERRED	-3,331.51	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	1,200,539.98	TOTAL	1,200,539.98

2013 REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	45,298,323.03
COMMITTED FY 2013	46,724,360.27	ABATED	232,467.44
REFUNDED	93,894.14	TAX TITLE	0.00
DEFERRED	-49,842.24	OUTSTANDING - JUNE 30, 2013	1,237,621.70
TOTAL	46,768,412.17	TOTAL	46,768,412.17

2010 COMMUNITY PRESERVATION ACT

OUTSTANDING - JULY 1, 2012	17.26	COLLECTED	17.26
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	17.26	TOTAL	17.26

2011 COMMUNITY PRESERVATION ACT

OUTSTANDING - JULY 1, 2012	484.94	COLLECTED	474.97
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	-34.75
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	44.72
TOTAL	484.94	TOTAL	484.94

2012 COMMUNITY PRESERVATION ACT

OUTSTANDING - JULY 1, 2012	34,191.71	COLLECTED	22,890.80
COMMITTED FY 2013	0.00	ABATED	276.10
REFUNDED	266.05	TAX TITLE	11,290.86
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	34,457.76	TOTAL	34,457.76

2013 COMMUNITY PRESERVATION ACT

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	1,359,696.21
COMMITTED FY 2013	1,401,777.08	ABATED	5,769.45
REFUNDED	445.32	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	36,756.74
TOTAL	1,402,222.40	TOTAL	1,402,222.40

2010 SANDWICH WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	46.54	COLLECTED	46.54
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00

DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	46.54	TOTAL	46.54

2011 SANDWICH WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	1,137.65	COLLECTED	1,121.63
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	-84.64
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	100.66
TOTAL	1,137.65	TOTAL	1,137.65

2012 SANDWICH WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	57,176.34	COLLECTED	37,838.64
COMMITTED FY 2013	0.00	ABATED	2,114.05
REFUNDED	992.01	TAX TITLE	17,982.92
DEFERRED	-232.74	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	57,935.61	TOTAL	57,935.61

2013 SANDWICH WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	2,029,812.94
COMMITTED FY 2013	2,148,472.17	ABATED	60,345.07
REFUNDED	1,148.72	TAX TITLE	0.00
DEFERRED	-1,474.28	OUTSTANDING - JUNE 30, 2013	57,988.60
TOTAL	2,148,146.61	TOTAL	2,148,146.61

2012 NORTH SAGAMORE WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	5,012.54	COLLECTED	4,058.13
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	954.41
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	5,012.54	TOTAL	5,012.54

2013 NORTH SAGAMORE WATER DISTRICT REAL ESTATE TAX

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	82,547.70
COMMITTED FY 2013	87,864.45	ABATED	426.49
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	4,890.26
TOTAL	87,864.45	TOTAL	87,864.45

2012 SANDWICH WATER DISTRICT COMMITTED ASSESSMENT

OUTSTANDING - JULY 1, 2012	894.69	COLLECTED	421.48
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	473.21
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	894.69	TOTAL	894.69

2013 SANDWICH WATER DISTRICT COMMITTED ASSESSMENT

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	17,198.02
COMMITTED FY 2013	18,058.33	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	860.31
TOTAL	18,058.33	TOTAL	18,058.33

2012 SANDWICH WATER DISTRICT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2012	679.46	COLLECTED	308.30
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	371.16
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	679.46	TOTAL	679.46

2013 SANDWICH WATER DISTRICT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	5,713.19
COMMITTED FY 2013	6,324.04	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	610.85
TOTAL	6,324.04	TOTAL	6,324.04

2012 STREET BETTERMENT

OUTSTANDING - JULY 1, 2012	92.97	COLLECTED	0.00
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	92.97
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	92.97	TOTAL	92.97

2013 STREET BETTERMENT

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	5,558.42
COMMITTED FY 2013	5,558.42	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	5,558.42	TOTAL	5,558.42

2012 STREET BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2012	55.78	COLLECTED	0.00
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	55.78
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	55.78	TOTAL	55.78

2013 STREET BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	2,360.25
COMMITTED FY 2013	2,360.25	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	2,360.25	TOTAL	2,360.25

2013 BEACH BERM BETTERMENT

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	16.84
COMMITTED FY 2013	16.84	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	16.84	TOTAL	16.84

2013 BEACH BERM BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	7.05
COMMITTED FY 2013	7.05	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	7.05	TOTAL	7.05

2012 SEPTIC BETTERMENT

OUTSTANDING - JULY 1, 2012	1,205.00	COLLECTED	905.00
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	300.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	1,205.00	TOTAL	1,205.00

2013 SEPTIC BETTERMENT

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	15,528.94
COMMITTED FY 2013	16,733.94	ABATED	0.00

REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	1,205.00
TOTAL	16,733.94	TOTAL	16,733.94

2012 SEPTIC BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2012	316.00	COLLECTED	181.00
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	TAX TITLE	135.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	316.00	TOTAL	316.00

2013 SEPTIC BETTERMENT COMMITTED INTEREST

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	7,330.79
COMMITTED FY 2013	7,587.24	ABATED	0.00
REFUNDED	0.00	TAX TITLE	0.00
DEFERRED	0.00	OUTSTANDING - JUNE 30, 2013	256.45
TOTAL	7,587.24	TOTAL	7,587.24

2011 SANDWICH WATER DISTRICT WATER LIEN

OUTSTANDING - JULY 1, 2012	338.32	COLLECTED	338.32
COMMITTED FY 2013	0.00	TAX TITLE	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	338.32	TOTAL	338.32

2012 SANDWICH WATER DISTRICT WATER LIEN

OUTSTANDING - JULY 1, 2012	4,923.47	COLLECTED	1,800.84
COMMITTED FY 2013	0.00	TAX TITLE	3,122.63
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	4,923.47	TOTAL	4,923.47

2013 SANDWICH WATER DISTRICT WATER LIEN

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	39,470.71
COMMITTED FY 2013	44,030.00	TAX TITLE	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	4,559.29
TOTAL	44,030.00	TOTAL	44,030.00

2009 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	7,994.18	COLLECTED	409.77
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	7,584.41
TOTAL	7,994.18	TOTAL	7,994.18

2010 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	10,491.53	COLLECTED	451.60
COMMITTED FY 2013	0.00	ABATED	78.68
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	9,961.25
TOTAL	10,491.53	TOTAL	10,491.53

2011 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	15,899.58	COLLECTED	1,626.31
COMMITTED FY 2013	0.00	ABATED	302.06
REFUNDED	120.58	OUTSTANDING - JUNE 30, 2013	14,091.79
TOTAL	16,020.16	TOTAL	16,020.16

2012 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	21,583.01	COLLECTED	7,062.43
COMMITTED FY 2013	0.00	ABATED	732.55
REFUNDED	30.15	OUTSTANDING - JUNE 30, 2013	13,818.18
TOTAL	21,613.16	TOTAL	21,613.16

2013 PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	3,338,391.24
COMMITTED FY 2013	3,363,741.82	ABATED	3,163.84
REFUNDED	2,167.79	OUTSTANDING - JUNE 30, 2013	24,354.53
TOTAL	3,365,909.61	TOTAL	3,365,909.61

2009 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	635.12	COLLECTED	35.11
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	600.01
TOTAL	635.12	TOTAL	635.12

2010 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	755.38	COLLECTED	34.32
COMMITTED FY 2013	0.00	ABATED	6.23
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	714.83
TOTAL	755.38	TOTAL	755.38

2011 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	1,052.33	COLLECTED	113.25
COMMITTED FY 2013	0.00	ABATED	22.07
REFUNDED	8.81	OUTSTANDING - JUNE 30, 2013	925.82
TOTAL	1,061.14	TOTAL	1,061.14

2012 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	1,351.47	COLLECTED	406.92
COMMITTED FY 2013	0.00	ABATED	51.18
REFUNDED	2.21	OUTSTANDING - JUNE 30, 2013	895.58
TOTAL	1,353.68	TOTAL	1,353.68

2013 SANDWICH WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	214,232.65
COMMITTED FY 2013	215,671.09	ABATED	177.74
REFUNDED	108.12	OUTSTANDING - JUNE 30, 2013	1,368.82
TOTAL	215,779.21	TOTAL	215,779.21

2010 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	4.30	COLLECTED	0.00
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	4.30
TOTAL	4.30	TOTAL	4.30

2011 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	14.67	COLLECTED	4.19
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	10.48
TOTAL	14.67	TOTAL	14.67

2012 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	24.27	COLLECTED	7.23
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	17.04
TOTAL	24.27	TOTAL	24.27

2013 NORTH SAGAMORE WATER DISTRICT PERSONAL PROPERTY TAX

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	428.37
COMMITTED FY 2013	472.46	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	44.09
TOTAL	472.46	TOTAL	472.46

2008 MOTOR VEHICLE TAX

OUTSTANDING - JULY 1, 2012	17,810.44	COLLECTED	1,699.17
COMMITTED FY 2013	0.00	ABATED	16,111.27
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	0.00
TOTAL	17,810.44	TOTAL	17,810.44

2009 MOTOR VEHICLE TAX

		COLLECTED	2,351.23
OUTSTANDING - JULY 1, 2012	18,284.05	ABATED	33.75
COMMITTED FY 2013	0.00	ADJUSTMENTS	0.00
REFUNDED	67.54	OUTSTANDING - JUNE 30, 2013	15,966.61
TOTAL	18,351.59	TOTAL	18,351.59

2010 MOTOR VEHICLE TAX

		COLLECTED	8,880.55
OUTSTANDING - JULY 1, 2012	24,866.94	ABATED	97.71
COMMITTED FY 2013	58.75	ADJUSTMENTS	0.00
REFUNDED	84.58	OUTSTANDING - JUNE 30, 2013	16,032.01
TOTAL	25,010.27	TOTAL	25,010.27

2011 MOTOR VEHICLE TAX

		COLLECTED	26,437.99
OUTSTANDING - JULY 1, 2012	47,884.98	ABATED	1,594.50
COMMITTED FY 2013	743.44	ADJUSTMENTS	0.00
REFUNDED	1,211.43	OUTSTANDING - JUNE 30, 2013	21,807.36
TOTAL	49,839.85	TOTAL	49,839.85

2012 MOTOR VEHICLE TAX

OUTSTANDING - JULY 1, 2012	202,953.79	COLLECTED	409,426.41
COMMITTED FY 2013	268,937.31	ABATED	27,995.81
REFUNDED	18,018.78	OUTSTANDING - JUNE 30, 2013	52,487.66
TOTAL	489,909.88	TOTAL	489,909.88

2013 MOTOR VEHICLE TAX

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	2,155,506.81
COMMITTED FY 2013	2,504,166.45	ABATED	59,778.91
REFUNDED	19,108.15	OUTSTANDING - JUNE 30, 2013	307,988.88
TOTAL	2,523,274.60	TOTAL	2,523,274.60

2008 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2012	3,668.08	COLLECTED	10.00
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	3,658.08
TOTAL	3,668.08	TOTAL	3,668.08

2009 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2012	1,709.50	COLLECTED	83.00
COMMITTED FY 2013	0.00	ABATED	0.00
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	1,626.50
TOTAL	1,709.50	TOTAL	1,709.50

2010 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2012	2,145.32	COLLECTED	0.00
COMMITTED FY 2013	0.00	ABATED	0.00

REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	2,145.32
TOTAL	2,145.32	TOTAL	2,145.32

2011 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2012	2,427.00	COLLECTED	62.25
COMMITTED FY 2013	0.00	ABATED	24.75
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	2,340.00
TOTAL	2,427.00	TOTAL	2,427.00

2012 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2012	2,045.00	COLLECTED	369.83
COMMITTED FY 2013	0.00	ABATED	191.92
REFUNDED	0.00	OUTSTANDING - JUNE 30, 2013	1,483.25
TOTAL	2,045.00	TOTAL	2,045.00

2013 BOAT EXCISE TAX

OUTSTANDING - JULY 1, 2012	0.00	COLLECTED	17,758.85
COMMITTED FY 2013	21,170.00	ABATED	1,332.38
REFUNDED	106.48	OUTSTANDING - JUNE 30, 2013	2,185.25
TOTAL	21,276.48	TOTAL	21,276.48

COLLECTIONS NOT TAX FY 2013

TITLE 5 - SEPTIC PRINCIPAL	**931.68**
TITLE 5 - SEPTIC INTEREST	**400.24**
TRANSFER STATION	**287,843.00**
BEACH STICKERS	**158,865.00**

Report of the
FINANCE COMMITTEE

The FY 2014 budget of $69,295,017 was presented and passed at the Annual Town Meeting on May 6, 2013 as recommended by the Board of Selectmen and the Finance Committee. This was adjusted at a Special Town Meeting held on November 18, 2013 when $1,630,000 was added in capital debt exclusions. The adjusted FY 2014 budget calls for a total expenditure of $70,925,017 representing an increase of $2,272,280 (3.3%) over the previous budget.

Some of the financial issues facing the Town include:

- Beach and dune erosion, especially in light of last winter's storms. The Town continues to work with State and Federal authorities to solve the problem. Any solution will most likely require a substantial investment of town funds.
- Public safety facilities still need to be addressed. The voters turned down the proposed Joint Public Safety facility so the need to provide reasonable work space and emergency response times still exists.
- The increasing tuition assessment is taking funds away from other town needs. This at a time when money is needed to set up the STEM academy and the potential relocation of the Wing School students. Both of these initiatives should eventually lead to financial savings but will require funds up front to achieve the savings.
- The continuing decline in the condition of our roads and son of our buildings. The longer repairs are put off the more e pensive those repairs will be.

The Finance Committee will continue to work with the Board Selectmen and the School Committee to review and give advi on all financial matters.

Respectfully submitted,

Paul Sylvia, Chair
Ellen Yaffe, Vice-Chair
Anne B. Dessertine
Michael Dwyer
Linell M. Grundman
Thomas R. Hickey
Gene Parini
Richard Reilly
Matthew Terry

eport of the
OWN TREASURER

would like to thank the Board of Selectmen, Town Manager, and the employees of all the other Town Departments for their assistance d cooperation throughout the past year. I would like to especially thank my staff, Robin Cherry, Carrie Mazerolle, and Linda Kiley r their dedication, support, and hard work each and every day which is greatly appreciated.

William Jennings
Town Treasurer

Report of the
TREASURER
FY 13 JULY 1, 2012 TO JUNE 30, 2013

GENERAL CASH SUMMARY	DATE	AMOUNT
CASH CHECKING ACCOUNT	6/30/12	**$ 3,561,249.34**
INVESTMENTS	6/30/12	**$ 11,735,926.33**
RECEIPTS	7/01/12-6/30/13	$ 95,326,419.00
DISBURSEMENTS	7/01/12-6/30/13	$ 89,301,575.72
Total Cash 6/30/13		**$ 21,322,018.95**

STATEMENT of ACCOUNTS BALANCE 6/30/13	
GENERAL FUNDS: CHECKING	$ 7,365,150.39
GENERAL FUNDS: INVESTMENTS	$ 5,695,561.66
MARINA	$ 689,014.12
HOXIE HOUSE	$ 33,686.55
WASTEWATER TREATMENT	$ 44,839.40
STABILIZATION	$ 1,017,188.23
MUNICIPAL GOLF COURSE	$ 495,249.46
LANDBANK	$ 2,359,575.72
OTHER SPECIAL REVENUE	$ 1,416,605.83
TRUST FUNDS	$ 2,205,147.59
TOTAL CASH 6/30/13	**$ 21,322,018.95**

EARNINGS on INVESTMENTS on VARIOUS ACCOUNTS	
GENERAL CASH / INVESTMENTS / TRUST FUNDS	$ 43,098.08
MARINA	$ 1,156.55
HOXIE HOUSE	$ 59.38
STABILIZATION	$ 638.23
GOLF COURSE	$ 715.98
CPA FUND	$ 5,783.01
TOTAL INTEREST 6/30/13	**$ 51,451.23**

TREASURER'S TRUST FUNDS
VARIOUS FUNDS:

	ORIGINAL BEQUEST	BALANCE 07/012012	ADDITIONAL BEQUEST	INTEREST INCOME	WITHDRAWALS	BALANCE 6/30/13
CEMETERY FUNDS:						
BAYVIEW CEMETERY						
SALE OF LOTS & GRAVES	$ -	$ 8,077.76		$ 13.63		$ 8,091.39
PERPETUAL CARE	$ 21,151.35	$ 74,504.37	$ 905.77	$ 143.92		$ 75,554.06
CEDARVILLE CEMETERY	$ 15,200.00	$ 67,456.47		$ 113.81		$ 67,570.28
FORESTDALE CEMETERY	$ 720.47	$ 4,870.94		$ 8.22		$ 4,879.16
FREEMAN CEMETERY	$ 1,272.89	$ 11,929.65		$ 20.12		$ 11,949.77
MT. HOPE CEMETERY	$ 4,550.00	$ 21,152.86		$ 35.69		$ 21,188.55
OLD TOWN CEMETERY	$ 1,200.00	$ 22,496.59		$ 29.31	$ (10,000.00)	$ 12,525.90
ST. PETERS CEMETERY	$ 550.00	$ 1,456.05		$ 2.48		$ 1,458.53
SPRING HILL CEMETERY	$ 800.00	$ 835.22		$ 1.41		$ 836.63
WAKEBY CEMETERY	$ 1,600.00	$ 18,444.95		$ 31.12		$ 18,476.07
NEW TOWN CEMETERY	$ -	$ -				$ -
SALE OF LOTS & GRAVES	$ -	$ 288,125.49	$ 7,800.00	$ 380.83		$ 296,306.32
PERPETUAL CARE	$ -	$ 287,697.40	$ 3,600.00	$ 349.74	$ (22,000.00)	$ 269,647.14
TOTALS	**$ 47,044.71**	**$ 807,047.75**	**$ 12,305.77**	**$ 1,130.28**	**$ 32,000.00**	**$ 788,483.80**
LAW ENFORCEMENT FUNDS:	$ -	$ 118,643.88	$ 1,116.50	$ 230.45		$ 119,990.83
TOTAL	**$ -**	**$ 118,643.88**	**$ 1,116.50**	**$ 230.45**	**$ -**	**$ 119,990.83**
MISCELLANEOUS FUNDS:						
DR. SAMUEL M. BEALE, JR.	$ 3,900.69	$ 8,992.01		$ 15.17		$ 9,007.18
NURSE BRENNAN FUNDS	$ -	$ 41,347.83	$ 5,044.54	$ 60.18	$ (12,000.00)	$ 34,452.55
EDWIN BROWN BEAUTIFICATION	$ 930.00	$ 1,409.76		$ 2.37		$ 1,412.13
H. EUGENE CARR	$ 100.00	$ 253.88		$ 0.14	$ (250.00)	$ 4.02
LOTS 451 + 452 DILLINGHAM	$ 1,200.00	$ 16,308.90		$ 27.50		$ 16,336.40
EATON FUND	$ 5,100.00	$ 6,097.87		$ 10.28		$ 6,108.15
MARY I. FREEMAN NURSING	$ 1,000.00	$ 1,035.82		$ 1.75		$ 1,037.57
RAYMOND HAMBLIN BOY SCOUT	$ 630.00	$ 1,175.63		$ 1.98		$ 1,177.61
NYE MONUMENT	$ 100.00	$ 2,346.94		$ 3.97		$ 2,350.91
POST WAR REHAB FUND	$ -	$ 1,306.08		$ 2.21		$ 1,308.29
TUPPER FAMILY	$ 500.00	$ 5,080.72		$ 8.57		$ 5,089.29
COUNCIL ON AGING - TUTTLE	$ 1,433.06	$ 8,142.90		$ 13.76		$ 8,156.66
ROBERT BLACK FRIENDSHIP	$ 23,727.58	$ 42,070.69		$ 70.99		$ 42,141.68
TOTALS	**$ 38,621.33**	**$ 135,569.03**	**$ 5,044.54**	**$ 218.87**	**$ 12,250.00**	**$ 128,582.44**

TREASURER'S TRUST FUNDS
VARIOUS FUNDS:

SCHOOL SCHOLARSHIP FUNDS:	ORIGINAL BEQUEST	BALANCE 07/012012	ADDITIONAL BEQUEST	INTEREST INCOME	WITHDRAWALS	BALANCE 6/30/13
JACK ALVES	$ 300.00	$ 3,532.65	$ 150.00	$ 6.10		$ 3,688.75
MARY C. BAKER	$ 25,000.00	$ 31,342.17		$ 52.29	$ (1,000.00)	$ 30,394.46
SARAH J. BRADLEY	$ 1,000.00	$ 1,329.58		$ 2.20	$ (75.00)	$ 1,256.78
HANNAH B. BELCHER	$ 2,000.00	$ 3,055.17		$ 5.11	$ (75.00)	$ 2,985.28
EUGENE S. CLARK, JR.	$ 40,015.49	$ 51,522.46		$ 86.06	$ (1,500.00)	$ 50,108.52
JOHN F. CLAYTON	$ 9,647.62	$ 13,569.67		$ 22.90		$ 13,592.57
TIMOTHY COLOMBO	$ 8,335.00	$ 14,243.32	$ 200.00	$ 24.17		$ 14,467.49
PAUL C. EWER, JR.	$ 2,485.00	$ 3,584.89		$ 5.97	$ (150.00)	$ 3,440.86
WAYNE H. GILMORE	$ 10,864.00	$ 12,718.63		$ 21.21	$ (500.00)	$ 12,239.84
MARY E. & HENRY L. HALL	$ 16,506.40	$ 19,165.68		$ 31.86	$ (700.00)	$ 18,497.54
WILLIAM M. HARRISON	$ 10,000.00	$ 13,914.37		$ 23.30	$ (300.00)	$ 13,637.67
ALVAH B. HOLWAY	$ 1,000.00	$ 1,775.58		$ 2.95	$ (100.00)	$ 1,678.53
DAVID B. LAFFOON	$ 1,160.00	$ 3,218.70		$ 5.39	$ (100.00)	$ 3,124.09
SYLVESTER MCGINN	$ 10,000.00	$ 14,049.15		$ 23.38	$ (500.00)	$ 13,572.53
SANDWICH ACADEMY	$ 325.00	$ 1,497.42		$ 2.53		$ 1,499.95
ELIZABETH T. VANBUSKIRK	$ 6,838.00	$ 13,130.81		$ 22.00	$ (300.00)	$ 12,852.81
GEORGE S. WING	$ 4,000.00	$ 5,323.90		$ 8.87	$ (150.00)	$ 5,182.77
EVA G. STRAIN	$ 184,255.29	$ 323,506.74	$ 2,155.99	$ 628.58	$ (2,000.00)	$ 324,291.31
ANNIE CHAMBERLAIN	$ 4,133.80	$ 4,772.41		$ 7.97	$ (150.00)	$ 4,630.38
HEATHER KULL	$ 583.00	$ 880.10		$ 1.49		$ 881.59
JOHN & RUTH TYBACK	$ 10,420.00	$ 33,383.02	$ 50.00	$ 55.73	$ (1,000.00)	$ 32,488.75
DONALD LONG	$ 5,625.00	$ 6,716.91		$ 11.25	$ (150.00)	$ 6,578.16
FRANCES SILVA	$ 2,200.00	$ 2,288.57		$ 3.87		$ 2,292.44
CLASS OF 2000	$ 4,000.00	$ 4,124.36		$ 6.98		$ 4,131.34
	-	-	-	-	-	$ -
COMBINED LIBRARY FUNDS	$ 216,687.71	$ 217,875.59		$ 285.43		$ 218,161.02
TOTAL	**$ 216,687.71**	**$ 217,875.59**	**$ -**	**$ 285.43**	**$ -**	**$ 218,161.02**
GRAND TOTALS	**$ 663,047.35**	**$ 1,861,782.51**	**$ 21,022.80**	**$ 2,927.19**	**$ 53,000.00**	**$ 1,832,732.50**

WAGE REPORT 2013

Name	Department	Regular	Other	OT	Fringe	Total
ABBOTT, AMY	TEACHERS	$51,788.56	$-	$-	$-	$51,788.56
ABBOTT, JOANNE	SCHOOL LUNCH	$364.22	$-	$-	$-	$364.22
AHARI, KATHLEEN	TRANSPORTATION	$23,553.82	$387.38	$281.02	$-	$24,222.22
AHONEN, CHERYL A	SCHOOL LUNCH	$3,855.78	$2,078.39	$-	$-	$5,934.17
AHONEN, JEAN A	TEACHERS	$76,141.84	$3,300.00	$-	$-	$79,441.84
AIELLO, KIM	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$525.00	$-	$-	$20,567.68
ALCORN, THERESE M	TEACHERS	$70,182.20	$2,340.00	$-	$-	$72,522.20
ALDRICH, JUSTIN A	SUBSTITUTES	$910.00	$-	$-	$-	$910.00
ALDRICH, KATHRYN	TEACHERS	$50,550.80	$875.00	$-	$-	$51,425.80
ALLEN, FORREST	EDUCATIONAL SUPPORT PERSONNEL	$1,645.20	$-	$-	$-	$1,645.20
ALLEN, MICHAEL D	RECREATION	$2,740.51	$-	$-	$-	$2,740.51
ALLIETTA, PATRICIA C	TEACHERS	$71,794.50	$4,489.60	$-	$-	$76,284.10
ALMAS, LAURA	SUBSTITUTES	$2,384.00	$-	$-	$-	$2,384.00
AMES, DAVID G	FIRE SPECIAL DETAIL	$-	$205.00	$-	$-	$205.00
AMES, DAVID G.	FIRE	$59,569.67	$760.00	$36,193.07	$50.00	$96,572.74
AMES, SCOTT	FIRE SPECIAL DETAIL	$-	$1,323.00	$-	$-	$1,323.00
AMES, SCOTT	FIRE	$66,078.43	$4,774.12	$20,452.41	$50.00	$91,354.96
AMONS, BARBARA ANN	SCHOOL LUNCH	$2,894.76	$250.00	$-	$-	$3,144.76
ANDERSEN, MARY BETH	SCHOOL LUNCH	$5,251.54	$2,102.54	$-	$-	$7,354.08
ANDERSEN, MARY-BETH	HOXIE HOUSE	$1,206.00	$-	$-	$-	$1,206.00
ANDERSON, CYNTHIA B	LIBRARY	$44,293.91	$450.00	$-	$-	$44,743.91
ANDERSON, MICHELLE J	CHILD CARE CENTER	$12,920.01	$-	$-	$-	$12,920.01
ANDERSON, PHILIP H	POLICE SPECIAL DETAIL	$-	$984.08	$-	$-	$984.08
ANDERSON, PHILIP H	POLICE	$59,527.12	$-	$19,056.90	$-	$78,584.02
ANDERSON-WALSH, HEIDI	SECRETARIAL	$43,024.80	$950.00	$-	$-	$43,974.80
ANDREOTTI, CASSANDRA M	RECREATION	$2,865.67	$-	$23.63	$-	$2,889.30
ANDREWS, DWIGHT D	EAST BOAT BASIN	$11,808.00	$-	$1,314.00	$-	$13,122.00
ANGELICA, MICHAEL S	COUNCIL ON AGING	$630.00	$-	$-	$-	$630.00
ARCHAMBEAULT JR, LEO	CUSTODIANS	$41,038.80	$1,561.59	$3,000.75	$-	$45,601.14
ARCHAMBEAULT, CAROL A	TEACHERS	$71,050.48	$-	$-	$-	$71,050.48
ARKI, COURTNEY M	COMMUNITY SCHOOL	$600.00	$-	$-	$-	$600.00
ARNOLD, ALEXANDRA EN	CHILD CARE CENTER	$14,501.06	$-	$-	$-	$14,501.06
ARRIMOUR, LINDSEY M	TEACHERS	$47,942.48	$2,585.00	$-	$-	$50,527.48
AUCLAIR, RICHARD	CUSTODIANS	$40,476.35	$-	$1,647.58	$-	$42,123.93
AUSTIN, MICHELLE J	ADMINISTRATION	$115,961.50	$1,321.83	$-	$-	$117,283.33
AUSTIN, SAMANTHA R	TEACHERS	$40,189.44	$2,048.50	$-	$-	$42,237.94
AVERY, ELLEN M	CHILD CARE CENTER	$32,151.45	$-	$92.70	$-	$32,244.15
AXON, JOANNE E.	TUTORS	$725.00	$-	$-	$-	$725.00
AYCOCK, C. DAVID	TEACHERS	$74,919.20	$16,034.00	$-	$-	$90,953.20
BABCOCK, KIMBERLY	SUBSTITUTES	$560.00	$-	$-	$-	$560.00
BABINEAU, KATHLEEN	TEACHERS	$41,679.00	$-	$-	$-	$41,679.00

ACH, GILBERT W	COACHING	$4,883.00	$-	$-	$-	$4,883.00
AHMAN, SUSAN D	TEACHERS	$76,141.84	$1,800.00	$-	$-	$77,941.84
ALCOM, ANNE	EDUCATIONAL SUPPORT PERSONNEL	$21,601.44	$1,555.00	$-	$-	$23,156.44
ALKAM, PAMELA J	EDUCATIONAL SUPPORT PERSONNEL	$22,383.33	$371.80	$-	$-	$22,755.13
ALKAM, SARAH R	CHILD CARE CENTER	$4,077.72	$-	$-	$-	$4,077.72
AMERT, ANITA J	COMMUNITY SCHOOL	$1,788.50	$-	$-	$-	$1,788.50
ANKSTON, ELLEN S.	SUBSTITUTES	$140.00	$-	$-	$-	$140.00
ARBER, MARCUS J	DEPARTMENT OF PUBLIC WORKS	$11,763.00	$-	$117.75	$-	$11,880.75
ARBOSA, DIANNA L	ADMINISTRATION	$51,788.56	$-	$-	$-	$51,788.56
ARR, ALYSSA C	CHILD CARE CENTER	$4,200.63	$-	$-	$-	$4,200.63
ARRETT, CAITLIN M	RECREATION	$112.50	$-	$-	$-	$112.50
ARTLETT JR, DONALD A	TRANSPORTATION	$709.81	$-	$-	$-	$709.81
ARTLETT, JOYCE	DEPARTMENT OF PUBLIC WORKS	$51,363.20	$1,061.24	$-	$-	$52,424.44
ARTLETT-KELLY, ANN	TEACHERS	$70,182.20	$3,227.00	$-	$-	$73,409.20
ASLIK, KATHERINE R	SUBSTITUTES	$140.00	$-	$-	$-	$140.00
ASSETT, MARILYN	PLANNING & DEVELOPMENT	$45,029.95	$2,837.34	$72.87	$-	$47,940.16
AUMHOFF, MARTIN W	FIRE SPECIAL DETAIL	$-	$1,558.00	$-	$-	$1,558.00
AUMHOFF, MARTIN W	FIRE	$60,219.94	$5,357.56	$52,737.06	$50.00	$118,364.56
EANE, PAMELA ANN	EDUCATIONAL SUPPORT PERSONNEL	$19,412.20	$-	$-	$-	$19,412.20
EATON, DIANNE L	TRANSPORTATION	$22,585.00	$415.00	$110.70	$-	$23,110.70
ECHARD, SHANNON O	TEACHERS	$64,446.44	$-	$-	$-	$64,446.44
EIKES, LINDA	EDUCATIONAL SUPPORT PERSONNEL	$19,649.96	$-	$-	$-	$19,649.96
ENNETT, CAROLYN	SUBSTITUTES	$7,770.00	$-	$-	$-	$7,770.00
ENTLEY, LAURIE C	SUBSTITUTES	$770.00	$-	$-	$-	$770.00
ERARD, MELISSA R	COMMUNITY SCHOOL	$32.50	$-	$-	$-	$32.50
ERISHA, YLBER S	DEPARTMENT OF PUBLIC WORKS	$46,459.70	$9,652.67	$35.70	$400.00	$56,548.07
ERRY, ELAINE M	TEACHERS	$64,941.96	$1,800.00	$-	$-	$66,741.96
IRCH, DONNA L	TRANSPORTATION	$10,228.68	$2.69	$-	$-	$10,231.37
IRMINGHAM, STEPHEN J	EDUCATIONAL SUPPORT PERSONNEL	$18,516.64	$505.00	$-	$-	$19,021.64
LACK III, ROBERT R	FIRE	$78,671.27	$4,197.60	$31,254.10	$50.00	$114,172.97
LACK IV, ROBERT R	FIRE SPECIAL DETAIL	$-	$738.00	$-	$-	$738.00
LACK IV, ROBERT R	FIRE	$69,237.59	$415.00	$24,292.53	$50.00	$93,995.12
LACK, KARA	TEACHERS	$43,485.84	$-	$-	$-	$43,485.84
LACKINGTON, JENNIFER A	TEACHERS	$22,469.58	$6,044.07	$-	$-	$28,513.65
LAKE, JEAN M	SUBSTITUTES	$7,875.00	$-	$-	$-	$7,875.00
LANK, GARRY N.	MODERATOR	$450.00	$-	$-	$-	$450.00
LOUNT, CHRISTOPHER M	SUBSTITUTES	$1,960.00	$-	$-	$-	$1,960.00

BLOUNT, STACEY L	TEACHERS	$71,050.48	$2,300.00	$-	$-	$73,350.48
BOFFETTI, JOHN R	MUNICIPAL GOLF COURSE	$5,177.26	$-	$-	$-	$5,177.26
BOHNENBERGER, ANNA D	COMMUNITY SCHOOL	$475.00	$-	$-	$-	$475.00
BOKANOVICH, TEAGAN A	RECREATION	$1,939.50	$-	$-	$-	$1,939.50
BOKANOVICH, WILLIAM M	COACHING	$1,463.00	$-	$-	$-	$1,463.00
BOLEY, BRIAN C	CUSTODIANS	$1,230.32	$-	$-	$-	$1,230.32
BONDAREK, BRIAN A	POLICE SPECIAL DETAIL	$-	$4,118.58	$-	$-	$4,118.58
BONDAREK, BRIAN A	POLICE	$57,219.04	$-	$5,244.21	$-	$62,463.25
BONDAREK, MICHAEL T	POLICE	$64,625.28	$5,596.22	$999.36	$-	$71,220.86
BONITTO, KAREN	CHILD CARE CENTER	$3,246.63	$-	$-	$-	$3,246.63
BOORAS, ELLIN	ADMINISTRATION	$123,276.43	$957.87	$-	$-	$124,234.30
BOOTH, JAMES A	MAINTENANCE SUPERVISORS	$62,792.24	$-	$2,101.32	$-	$64,893.56
BORDELON, NICOLA M	TUTORS	$250.00	$-	$-	$-	$250.00
BOUCHER, GUY J	RECREATION	$67,331.83	$-	$-	$-	$67,331.83
BOUND, EMMA	RECREATION	$2,265.51	$-	$-	$-	$2,265.51
BOUND, JOSHUA	POLICE	$89,930.16	$4,900.00	$58,646.35	$-	$153,476.51
BOUND, JOSHUA	POLICE SPECIAL DETAIL	$-	$3,193.04	$-	$-	$3,193.04
BOVARNICK, WARREN H	TAX COLLECTOR	$44,942.80	$425.00	$-	$-	$45,367.80
BOVAT, SANDRA J	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$655.00	$-	$-	$20,697.68
BRACKETT, DOREEN J	SUBSTITUTES	$5,530.00	$-	$-	$-	$5,530.00
BRADBURY, ERIN L	HOXIE HOUSE	$387.00	$-	$-	$-	$387.00
BRADLEY, KEITH F	COMMUNITY SCHOOL	$139.29	$-	$-	$-	$139.29
BRADY, CLARE M	TEACHERS	$80,829.56	$-	$-	$-	$80,829.56
BRADY, DAVID W	CUSTODIANS	$17,754.25	$615.20	$69.21	$-	$18,438.66
BRADY, STEPHANIE	SCHOOL LUNCH	$16,956.22	$3,169.45	$-	$-	$20,125.67
BRAILEY-GREENE, CHRISTINE	TREASURER	$32,676.45	$375.00	$-	$-	$33,051.45
BRAULT, DANIELLE	EDUCATIONAL SUPPORT PERSONNEL	$7,858.56	$3,184.38	$-	$-	$11,042.94
BRESSLER, RONDA B	SUBSTITUTES	$980.00	$-	$-	$-	$980.00
BRIDES, BRENDAN W	BLDG/GAS/PLMB/INSP. WIRE INSP.	$12,000.00	$-	$-	$-	$12,000.00
BRIDES, GAIL	TUTORS	$2,348.61	$-	$-	$-	$2,348.61
BRIDGES, MATTHEW J	ADMINISTRATION	$118,000.02	$5,197.30	$-	$-	$123,197.32
BROPHY, PATRICK M	TUTORS	$4,500.00	$-	$145.81	$-	$4,645.81
BROWN, CRISTINE J	TEACHERS	$42,357.00	$-	$-	$-	$42,357.00
BROWN, GEOFFREY	SUBSTITUTES	$1,960.00	$70.00	$-	$-	$2,030.00
BROWN, JUSTINE E	EDUCATIONAL SUPPORT PERSONNEL	$6,138.90	$-	$-	$-	$6,138.90
BROWN, KERRI L	TEACHERS	$13,742.16	$80.00	$-	$-	$13,822.16
BRUN, DANIEL J	FIRE SPECIAL DETAIL	$-	$884.00	$-	$-	$884.00
BRUN, DANIEL J	FIRE	$59,374.22	$682.00	$37,535.44	$50.00	$97,641.66
BRUN, ROBERT	POLICE	$67,673.20	$2,745.20	$26,250.36	$-	$96,668.76
BRUN, ROBERT	POLICE SPECIAL DETAIL	$-	$9,987.36	$-	$-	$9,987.36
BRUNELLI JR, JEFFREY A	POLICE SPECIAL DETAIL	$-	$6,539.20	$-	$-	$6,539.20

RUNELLI JR, JEFFREY A	POLICE	$44,839.92	$-	$23,063.64	$-	$67,903.56
RYANT, ALICIA L	SUBSTITUTES	$240.00	$-	$-	$-	$240.00
UCCI, CAROL A	LIBRARY	$14,236.72	$300.00	$-	$-	$14,536.72
UCKNER, MARIE	HUMAN RESOURCES	$87,830.21	$625.00	$-	$-	$88,455.21
UDZYNKIEWICZ, EMILY	RECREATION	$2,702.51	$-	$43.13	$-	$2,745.64
UDZYNKIEWICZ, SUZANNE	TEACHERS	$70,182.20	$4,112.50	$-	$-	$74,294.70
UMSTEAD, KATHY	TUTORS	$955.00	$-	$-	$-	$955.00
UNDSCHUH, MOIRA L	TUTORS	$38,637.00	$-	$-	$-	$38,637.00
UNKER, RICHARD A	DEPARTMENT OF PUBLIC WORKS	$112.50	$684.00	$-	$-	$796.50
URBANK, SUSAN M	SCHOOL LUNCH	$5,615.93	$2,111.67	$-	$-	$7,727.60
URKE, JOHN	FIRE SPECIAL DETAIL	$-	$2,255.00	$-	$-	$2,255.00
URKE, JOHN J	FIRE	$76,247.81	$645.00	$24,097.32	$50.00	$101,040.13
URKE, KATHLEEN	SUBSTITUTES	$5,670.00	$-	$-	$-	$5,670.00
URNS, CHRISTOPHER M	RECREATION	$3,371.50	$-	$-	$-	$3,371.50
URNS, EILEEN E.	HOXIE HOUSE	$2,700.50	$-	$-	$-	$2,700.50
URNS, SISTER J	TEACHERS	$52,391.04	$8,200.00	$-	$-	$60,591.04
URRILL, LEE E	FIRE	$4,106.52	$69,550.12	$-	$50.00	$73,706.64
UTLAND, SUSAN K	TRANSPORTATION	$15,023.99	$3,935.08	$74.30	$-	$19,033.37
UTLAND-COKE, KATIE	TRANSPORTATION	$20,148.12	$520.56	$208.31	$-	$20,876.99
UTLER, SEAN	FIRE SPECIAL DETAIL	$-	$615.00	$-	$-	$615.00
UTLER, SEAN S.	FIRE	$69,502.14	$760.00	$14,757.17	$50.00	$85,069.31
YRON, PRISCILLA A	SCHOOL LUNCH	$16,969.29	$606.10	$-	$-	$17,575.39
ABRAL, CHRISTA	POLICE SPECIAL DETAIL	$-	$540.00	$-	$-	$540.00
ABRAL, CHRISTA	POLICE	$63,621.11	$-	$19,260.93	$-	$82,882.04
AESAR, DAUNTE	CUSTODIANS	$430.64	$-	$-	$-	$430.64
AHILL, LISA AG	TEACHERS	$56,240.64	$3,350.00	$-	$-	$59,590.64
AMPBELL, DONALD	FIRE	$69,339.23	$530.00	$66,352.77	$50.00	$136,272.00
AMPBELL, DONALD	FIRE SPECIAL DETAIL	$-	$2,460.00	$-	$-	$2,460.00
ANFIELD, C RICHARD	ADMINISTRATION	$178,613.12	$6,037.90	$-	$250.00	$184,901.02
ANNING, NANCY	COMMUNITY SCHOOL	$220.00	$-	$-	$-	$220.00
APPELLA, PHILLIP	CUSTODIANS	$61.52	$-	$-	$-	$61.52
ARDALINO, PAUL	MUNICIPAL GOLF COURSE	$4,906.86	$-	$-	$-	$4,906.86
ARIG, SUZANNE	SUBSTITUTES	$4,270.00	$-	$-	$-	$4,270.00
ARL, CATHERINE	TEACHERS	$70,453.00	$1,788.00	$-	$-	$72,241.00
ARLSON, JOSEPH P	ELECTIONS & REG.	$250.00	$-	$-	$-	$250.00
ARLTON, MARGARET R	RECREATION	$2,799.50	$-	$-	$-	$2,799.50
ARLYLE, LAURA R	TEACHERS	$70,182.20	$5,661.00	$-	$-	$75,843.20
ARMICHAEL, PAMELA J	LIBRARY	$41,492.65	$375.00	$-	$-	$41,867.65
ARROLL, CHRISTINE L	TEACHERS	$72,042.82	$2,830.43	$-	$-	$74,873.25
ARTER, JEFFERY L	TEACHERS	$71,050.48	$7,129.50	$-	$-	$78,179.98
ARTER, LISA M	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
ARTY, MAUREEN	PLANNING & DEVELOPMENT	$16,908.36	$961.62	$-	$-	$17,869.98

CASALI, MARY L	EDUCATIONAL SUPPORT PERSONNEL	$19,037.91	$2,201.37	$-	$-	$21,239.28
CASEY, PATRICIA O	SCHOOL LUNCH	$30,368.04	$-	$-	$-	$30,368.04
CASEY, PAULA C	TRANSPORTATION	$8,258.43	$1,630.23	$-	$-	$9,888.66
CASSISTA, DANIELLE K	RECREATION	$877.50	$-	$-	$-	$877.50
CATALANO, MARY K	SCHOOL LUNCH	$5,341.96	$2,200.78	$-	$-	$7,542.74
CATTEN JR, DAVID W	RECREATION	$131.25	$-	$-	$-	$131.25
CAULKINS, JOAN D	SECRETARIAL	$74,938.47	$1,670.89	$-	$-	$76,609.36
CAVANAUGH, KIMBERLY J.	DEPARTMENT OF NATURAL RESOURCE	$13,290.06	$-	$-	$-	$13,290.06
CAVANAUGH, TIMOTHY	POLICE SPECIAL DETAIL	$-	$11,447.26	$-	$-	$11,447.26
CAVANAUGH, TIMOTHY M.	POLICE	$80,976.88	$-	$38,318.50	$-	$119,295.38
CHAGNON, DOREEN	TEACHERS	$72,811.84	$-	$-	$-	$72,811.84
CHAMBERS, PAULA	TEACHERS	$60,046.08	$-	$-	$-	$60,046.08
CHERRY, ROBIN M	TREASURER	$47,179.45	$375.00	$191.43	$-	$47,745.88
CHESKY, MICHAEL	DEPARTMENT OF PUBLIC WORKS	$47,846.40	$2,709.36	$-	$400.00	$50,955.76
CHILDRESS, WILLIAM	TEACHERS	$65,932.00	$4,644.00	$-	$-	$70,576.00
CHILDS, EDWARD L	ASSESSORS	$104,865.68	$625.00	$-	$-	$105,490.68
CHRISTOFI, REBEKAH	TEACHERS	$17,336.32	$40.00	$-	$-	$17,376.32
CHUDA, BEVERLY Y	CHILD CARE CENTER	$18,367.28	$-	$-	$-	$18,367.28
CHUDA, THOMAS	CHILD CARE CENTER	$2,290.00	$-	$-	$-	$2,290.00
CIANCIOLO, ELIZABETH	CHILD CARE CENTER	$29,791.61	$-	$-	$-	$29,791.61
CLABAULT, COLLEEN D	TEACHERS	$74,544.00	$1,890.00	$-	$-	$76,434.00
CLANCY, BONITA S	DEPARTMENT OF NATURAL RESOURCE	$1,840.00	$-	$-	$-	$1,840.00
CLANCY, JENNIFER M	COMMUNITY SCHOOL	$1,596.90	$-	$-	$-	$1,596.90
CLANCY, JENNIFER M.	RECREATION	$5,192.00	$-	$240.00	$-	$5,432.00
CLANCY, JOSEPH B	DEPARTMENT OF NATURAL RESOURCE	$3,960.50	$720.00	$-	$-	$4,680.50
CLANCY, MEGAN E	COMMUNITY SCHOOL	$3,105.02	$-	$-	$-	$3,105.02
CLARK, ELIZABETH	SUBSTITUTES	$8,050.00	$-	$-	$-	$8,050.00
CLARK, STEVEN K	DEPARTMENT OF PUBLIC WORKS	$9,971.50	$-	$-	$-	$9,971.50
CLIFFORD, BRANDY L	TEACHERS	$68,442.48	$-	$-	$-	$68,442.48
CLOUTIER, ANN C	TEACHERS	$70,182.20	$417.50	$-	$-	$70,599.70
COAKLEY, KEVIN J	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
COBB, MOLLY	CHILD CARE CENTER	$2,091.88	$-	$-	$-	$2,091.88
COBURN, SETH B	ENGINEERING DEPT	$7,560.00	$-	$-	$-	$7,560.00
CODNER, CONNIE E	TEACHERS	$74,544.00	$1,800.00	$-	$-	$76,344.00
COGGESHALL, KATHLEEN	ADMINISTRATION	$59,235.60	$1,975.00	$4,476.42	$-	$65,687.02
COKER, DONNA L	TUTORS	$1,450.00	$-	$-	$-	$1,450.00
COLAMECO, MIKAELA	CHILD CARE CENTER	$9,211.02	$-	$-	$-	$9,211.02
COLLIGAN, ELIZABETH J	TRANSPORTATION	$34.94	$-	$-	$-	$34.94
COLLINS, ELLEN	EDUCATIONAL SUPPORT PERSONNEL	$21,892.46	$-	$-	$-	$21,892.46

COLONA, NANCY F	SUBSTITUTES	$1,540.00	$-	$-	$-	$1,540.00
COMPTON, ANTHONY J	COACHING	$5,965.00	$-	$-	$-	$5,965.00
CONDON, JENNIFER	EDUCATIONAL SUPPORT PERSONNEL	$21,409.85	$1,415.77	$-	$-	$22,825.62
CONGRO, CAROLYN	EDUCATIONAL SUPPORT PERSONNEL	$19,265.16	$32.50	$-	$-	$19,297.66
CONLON, IRENE	SUBSTITUTES	$910.00	$-	$-	$-	$910.00
CONNOLLY, KEVIN P	SUBSTITUTES	$70.00	$-	$-	$-	$70.00
CONNOLLY, MARTIN J	TRANSPORTATION	$522.83	$-	$-	$-	$522.83
CONNOLLY, RICHARD	CUSTODIANS	$28,549.22	$700.00	$-	$-	$29,249.22
COOLIDGE, ANN	TEACHERS	$68,442.48	$360.00	$-	$-	$68,802.48
COONEY, CHRISTINA A	TEACHERS	$54,143.88	$-	$-	$-	$54,143.88
COPPOLA, KATHLEEN	TEACHERS	$76,141.84	$180.00	$-	$-	$76,321.84
CORBETT, KENNETH	CUSTODIANS	$2,326.23	$-	$-	$-	$2,326.23
CORCORAN, MEGHAN E	TEACHERS	$40,189.44	$-	$-	$-	$40,189.44
CORONESI, STEPHANIE L	TEACHERS	$20,172.00	$-	$-	$-	$20,172.00
CORRIVEAU, THOMAS A	FIRE	$97,798.50	$625.00	$-	$-	$98,423.50
CORSINI, TIMOTHY L	EAST BOAT BASIN	$632.50	$-	$-	$-	$632.50
COSGROVE, JOSEPH M	DEPARTMENT OF PUBLIC WORKS	$47,567.60	$7,022.58	$1,318.61	$400.00	$56,308.79
COSGROVE, MARCI	TEACHERS	$70,482.20	$2,203.24	$-	$-	$72,685.44
COSGROVE, MARTIN	TEACHERS	$81,665.00	$7,604.00	$-	$-	$89,269.00
COSTA, ANN M	TEACHERS	$36,807.20	$-	$-	$-	$36,807.20
COSTELLO JR, LOUIS A	RECREATION	$2,072.25	$283.50	$-	$-	$2,355.75
COTE', JAMES R	TEACHERS	$70,182.20	$180.00	$-	$-	$70,362.20
COTE, CARLY S	RECREATION	$2,370.39	$-	$-	$-	$2,370.39
COTE, THERESA	EDUCATIONAL SUPPORT PERSONNEL	$22,823.12	$2,202.45	$-	$-	$25,025.57
COTTER, JOSEPH M	POLICE	$93,593.04	$-	$53,007.40	$-	$146,600.44
COTTER, JOSEPH M	POLICE SPECIAL DETAIL	$-	$44,405.06	$-	$-	$44,405.06
COTTER, KEVIN J	RECREATION	$2,934.00	$-	$-	$-	$2,934.00
COTTER, PATRICK	DEPARTMENT OF PUBLIC WORKS	$8,091.50	$-	$46.14	$-	$8,137.64
COTTER, TIMOTHY P	DEPARTMENT OF PUBLIC WORKS	$6,426.00	$-	$-	$-	$6,426.00
COUGHLIN-CROWLEY, ERIN	TEACHERS	$76,141.84	$3,650.00	$-	$-	$79,791.84
COUTINHO, SUSAN	ADMINISTRATION	$56,245.80	$1,406.00	$-	$-	$57,651.80
COUTO, BENJAMIN	COMMUNITY SCHOOL	$250.00	$-	$-	$-	$250.00
COVENEY, EDWARD T	DEPARTMENT OF PUBLIC WORKS	$8,002.50	$-	$-	$-	$8,002.50
COVEY, KATHERINE ANNE	EDUCATIONAL SUPPORT PERSONNEL	$21,870.35	$-	$-	$-	$21,870.35
COWAN, FREDERICK	EDUCATIONAL SUPPORT PERSONNEL	$18,292.56	$-	$-	$-	$18,292.56
COWAN, WILLIAM J	MUNICIPAL GOLF COURSE	$6,317.84	$-	$-	$-	$6,317.84

COX, E. PERRY	BLDG/GAS/PLMB/INSP. WIRE INSP.	$1,033.40	$-	$-	$-	$1,033.40
COYMAN, JODY K	TRANSPORTATION	$22,123.56	$-	$133.81	$-	$22,257.37
COYNE, CYNTHIA	TUTORS	$960.00	$-	$-	$-	$960.00
CRAIG, CHELSEA G	TEACHERS	$42,562.86	$5,488.00	$-	$-	$48,050.86
CRATTY, FREDERICK	CUSTODIANS	$611.35	$-	$-	$-	$611.35
CRISPO, ELIZABETH K	COMMUNITY SCHOOL	$232.21	$-	$-	$-	$232.21
CROFFORD, MARY J	TUTORS	$845.00	$80.00	$-	$-	$925.00
CROGAN, KATIE	TEACHERS	$57,366.00	$-	$-	$-	$57,366.00
CRONIN, RACHEL	SECRETARIAL	$22,718.61	$1,386.58	$-	$-	$24,105.19
CROSBY, JULIA WARNER	TEACHERS	$66,805.12	$-	$-	$-	$66,805.12
CROSBY, WILLIAM H	TEACHERS	$74,544.00	$1,800.00	$-	$-	$76,344.00
CROSSMAN, NANCY A	COMMUNITY SCHOOL	$866.89	$-	$-	$-	$866.89
CROSSMAN, NICHOLAUS A	COMMUNITY SCHOOL	$29.82	$-	$-	$-	$29.82
CROWE, KELLY	SUBSTITUTES	$210.00	$-	$-	$-	$210.00
CROWLEY, KATHERINE	RECREATION	$418.00	$-	$-	$-	$418.00
CROWLEY, SHEILA	COMMUNITY SCHOOL	$99.00	$-	$-	$-	$99.00
CROWTHER, DEANA	EDUCATIONAL SUPPORT PERSONNEL	$21,679.79	$-	$-	$-	$21,679.79
CULVERHOUSE, JOHN H	SUBSTITUTES	$630.00	$-	$-	$-	$630.00
CUMMINGS JR, THOMAS A	GRIST MILL	$2,895.75	$168.00	$-	$-	$3,063.75
CUMMINGS, ELIZABETH E	SCHOOL LUNCH	$56.76	$-	$-	$-	$56.76
CURRAN, AIDAN R	RECREATION	$2,594.25	$-	$-	$-	$2,594.25
CURRAN, SUSAN S	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$525.00	$-	$-	$20,567.68
CURRIER, AUSTIN	RECREATION	$1,995.00	$-	$-	$-	$1,995.00
CUSTODIO, MARK	CUSTODIANS	$18,192.16	$-	$2,391.89	$-	$20,584.05
CUSTODIO, MARK J	COMMUNITY SCHOOL	$6,265.34	$2,363.88	$-	$-	$8,629.22
CYR, KIM	FIRE	$50,732.88	$475.00	$11,088.54	$600.00	$62,896.42
CZARNETZKI, JANET E	SUBSTITUTES	$1,400.00	$-	$-	$-	$1,400.00
D'AMATO, KAREN A	TEACHERS	$70,182.20	$3,300.00	$-	$-	$73,482.20
DALLAIRE, PAMELA	TEACHERS	$70,182.20	$3,750.00	$-	$-	$73,932.20
DANSEREAU, MARY E	COMMUNITY SCHOOL	$1,237.50	$-	$-	$-	$1,237.50
DARGIS, ROBERT W.	CUSTODIANS	$55,249.94	$-	$-	$-	$55,249.94
DAUPHINAIS, VICTORIA	SCHOOL LUNCH	$19,660.33	$1,348.85	$-	$-	$21,009.18
DAVENPORT, MARY JO	SUBSTITUTES	$1,470.00	$-	$-	$-	$1,470.00
DAVIDSON, ROBIN	COACHING	$2,192.00	$-	$-	$-	$2,192.00
DAVIES, SHIRLEY A	SUBSTITUTES	$11,287.12	$419.96	$-	$-	$11,707.08
DAVIS, ARLY B	TEACHERS	$68,442.48	$90.00	$-	$-	$68,532.48
DAVIS, ELIZABETH	TEACHERS	$18,167.68	$225.00	$-	$-	$18,392.68
DAVIS, EMILY L	COMMUNITY SCHOOL	$2,243.89	$-	$-	$-	$2,243.89
DAVIS, FRANCES N	EDUCATIONAL SUPPORT PERSONNEL	$19,649.96	$-	$-	$-	$19,649.96
DAVIS, GRACE M.	RECREATION	$1,690.51	$-	$-	$-	$1,690.51
DAVIS, JESSICA B	TEACHERS	$22,409.43	$1,513.62	$-	$-	$23,923.05

DAVIS, PETER R	COMMUNITY SCHOOL	$2,643.64	$-	$-	$-	$2,643.64
DAVIS, THOMAS A	COMMUNITY SCHOOL	$44.73	$-	$-	$-	$44.73
DAVISON, ANDREW	FIRE	$17,082.69	$47,149.58	$2,658.43	$50.00	$66,940.70
DAWE III, JOSEPH R	TEACHERS	$70,182.20	$1,880.00	$-	$-	$72,062.20
DE LA HOYA, MONICA	SECRETARIAL	$47,510.62	$-	$-	$-	$47,510.62
DEAN, ELIZABETH K	TEACHERS	$34,602.44	$1,833.50	$-	$-	$36,435.94
DECONTO, DAVID J	DEPARTMENT OF NATURAL RESOURCE	$52,382.16	$15,560.36	$587.04	$-	$68,529.56
DECONTO, JOANNE	SECRETARIAL	$43,024.80	$1,170.00	$-	$-	$44,194.80
DELANEY, ABERA T	LIBRARY	$294.12	$-	$-	$-	$294.12
DELANO, THERESA S	TEACHERS	$71,050.48	$5,337.50	$-	$-	$76,387.98
DELMAN, RENEE	TEACHERS	$65,932.00	$-	$-	$-	$65,932.00
DEMANCHE, LYNN M	EDUCATIONAL SUPPORT PERSONNEL	$7,508.56	$-	$-	$-	$7,508.56
DEMEO, MARIA	TEACHERS	$40,052.80	$-	$-	$-	$40,052.80
DENMAT, CYNTHIA A	TEACHERS	$56,497.04	$-	$-	$-	$56,497.04
DENMEAD II, BRUCE P	TEACHERS	$46,550.80	$7,966.00	$-	$-	$54,516.80
DEPASQUA, DAVID R	DEPARTMENT OF PUBLIC WORKS	$81.00	$1,324.50	$-	$-	$1,405.50
DEPTULA, MICHAEL J	COMMUNITY SCHOOL	$223.78	$-	$-	$-	$223.78
DESISTO, SHARON	GRIST MILL	$1,858.50	$-	$-	$-	$1,858.50
DESMARAIS, AMANDA J	TEACHERS	$44,939.00	$-	$-	$-	$44,939.00
DEVELLIS, RICHARD F	TEACHERS	$74,544.00	$3,992.00	$-	$-	$78,536.00
DEWALD, BARBARA	DEPARTMENT OF NATURAL RESOURCE	$2,541.50	$-	$-	$-	$2,541.50
DEWALD, JOSEPH R	DEPARTMENT OF NATURAL RESOURCE	$4,593.50	$1,062.00	$-	$-	$5,655.50
DEXTER, DOUGLAS	EAST BOAT BASIN	$10,776.00	$-	$18.00	$-	$10,794.00
DEXTER, LINDA E	RECREATION	$941.25	$-	$-	$-	$941.25
DHARMAPALAN, KAMALA J	SUBSTITUTES	$9,800.00	$-	$-	$-	$9,800.00
DI ANGI, PAULETTE R	COMMUNITY SCHOOL	$220.00	$-	$-	$-	$220.00
DIEMER, JENNIFER	EDUCATIONAL SUPPORT PERSONNEL	$20,992.68	$565.00	$-	$-	$21,557.68
DIGREGORIO, JAMES	RECREATION	$3,137.75	$-	$-	$-	$3,137.75
DINTINO, CHRISTOPHER E	CUSTODIANS	$2,791.47	$-	$-	$-	$2,791.47
DINTINO, CHRISTOPHER S	ADMINISTRATION	$92,259.81	$10,274.00	$-	$-	$102,533.81
DO, ELIZABETH N	LIBRARY	$441.18	$-	$-	$-	$441.18
DOHERTY, JENNA	COMMUNITY SCHOOL	$812.50	$-	$-	$-	$812.50
DOLAN, CAITLIN I	COMMUNITY SCHOOL	$200.00	$-	$-	$-	$200.00
DONAHUE, ELIZABETH A	TEACHERS	$61,719.84	$720.00	$-	$-	$62,439.84
DONAHUE, NANCY	SCHOOL LUNCH	$3,740.29	$1,070.24	$-	$-	$4,810.53
DONOVAN, MAUREEN	SCHOOL LUNCH	$17,503.99	$3,242.31	$-	$-	$20,746.30
DONOVAN, PATRICK R	RECREATION	$2,667.01	$11.81	$-	$-	$2,678.82
DOUGLAS, JAMES W	CUSTODIANS	$40,939.00	$1,224.72	$2,110.44	$-	$44,274.16
DOVELL, LESA C	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$525.00	$-	$-	$20,567.68

DOWICK, JOSEPH F	ADMINISTRATION	$54,143.52	$1,500.00	$-	$-	$55,643.52
DOYLE, JOAN E	TEACHERS	$68,442.48	$6,075.00	$-	$-	$74,517.48
DOYLE, WILLIAM D	EAST BOAT BASIN	$5,754.00	$-	$-	$-	$5,754.00
DRAPER, TARA C	TEACHERS	$31,799.04	$3,419.00	$-	$-	$35,218.04
DRISCOLL, CLARE	TEACHERS	$76,141.84	$2,300.00	$-	$-	$78,441.84
DRISCOLL, DORIS L	LIBRARY	$42,885.59	$375.00	$-	$-	$43,260.59
DRISCOLL, JAMES J	DEPARTMENT OF PUBLIC WORKS	$11,457.00	$-	$-	$-	$11,457.00
DROLETTE, PAMELA A	EDUCATIONAL SUPPORT PERSONNEL	$18,516.64	$1,500.00	$-	$-	$20,016.64
DUARTE, MICHAEL	TEACHERS	$44,711.68	$8,660.00	$-	$-	$53,371.68
DUBE, J DOUGLAS R	RECREATION	$2,593.52	$-	$-	$-	$2,593.52
DUFFANY, JEFFREY F	TEACHERS	$58,040.56	$1,250.00	$-	$-	$59,290.56
DUFFY, KATHLEEN A	TEACHERS	$66,690.00	$5,325.00	$-	$-	$72,015.00
DUMAS, CHRISTOPHER	TEACHERS	$71,753.34	$7,432.00	$-	$-	$79,185.34
DUMAS, ELAINE M	SECRETARIAL	$22,916.73	$668.66	$-	$-	$23,585.39
DUMAS, SHARON	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$10,488.50	$-	$-	$30,531.18
DUNHAM, GEORGE H	ADMINISTRATION	$148,278.87	$625.00	$-	$-	$148,903.87
DUNHAM, MICHELE A	TEACHERS	$67,004.84	$3,800.00	$-	$-	$70,804.84
DUNN JR, JOHN J.	GRIST MILL	$3,093.75	$-	$-	$-	$3,093.75
DUNN, LAURA M	TEACHERS	$70,182.20	$2,800.00	$-	$-	$72,982.20
DUNPHE, MARY BETH	SUBSTITUTES	$2,100.00	$-	$-	$-	$2,100.00
DUQUETTE, DARALYN A	TEACHERS	$52,391.04	$8,913.00	$-	$-	$61,304.04
DURMIS, JULIE L	TEACHERS	$4,860.78	$-	$-	$-	$4,860.78
DURNO, LAUREN R	CHILD CARE CENTER	$28,517.60	$-	$-	$-	$28,517.60
DWYER, DAVID P	POLICE	$58,698.24	$-	$22,946.38	$-	$81,644.62
EAST, MELISSA C	SUBSTITUTES	$2,100.00	$-	$-	$-	$2,100.00
EASTMAN, CHERYL L	SUBSTITUTES	$1,680.00	$-	$-	$-	$1,680.00
EDWARDS, EMILY P	TEACHERS	$15,152.64	$-	$-	$-	$15,152.64
EIDENT, DONNA J	TEACHERS	$76,141.84	$-	$-	$-	$76,141.84
ELDREDGE, PATRICIA ANN	TEACHERS	$75,592.16	$6,184.00	$-	$-	$81,776.16
ELLIOTT, LINDSEY MARIE	CHILD CARE CENTER	$3,217.44	$-	$-	$-	$3,217.44
ELLIOTT, MARY	TEACHERS	$48,174.20	$-	$-	$-	$48,174.20
ELLIS, EMMA	EDUCATIONAL SUPPORT PERSONNEL	$560.00	$3,665.00	$-	$-	$4,225.00
ELLIS, PATRICIA M	TEACHERS	$50,017.96	$6,357.58	$-	$-	$56,375.54
ELSKAMP, DAVID R	CUSTODIANS	$22,378.68	$215.88	$87.45	$-	$22,682.01
EMERSON, KIMBERLY S	TEACHERS	$71,050.48	$1,800.00	$-	$-	$72,850.48
ENO, ERIN R	TEACHERS	$52,053.20	$2,928.00	$-	$-	$54,981.20
ENOS, WAYNE J SR	PUBLIC FACILITIES	$16,176.84	$-	$-	$-	$16,176.84
ERMI, KIRSTEN	TEACHERS	$70,182.20	$2,450.00	$-	$-	$72,632.20
ESDALE, LAURIE A	SUBSTITUTES	$370.00	$-	$-	$-	$370.00
ESHBAUGH, JANET E	SECRETARIAL	$32,338.87	$850.00	$-	$-	$33,188.87
EVERETT, NATHANIEL W	TEACHERS	$76,599.20	$970.00	$-	$-	$77,569.20

WALD, DEBORAH	COMMUNITY SCHOOL	$810.00	$-	$-	$-	$810.00
AGNANT JR, WALTER T	BLDG/GAS/PLMB/INSP. WIRE INSP.	$28,405.00	$11,434.50	$621.00	$-	$40,460.50
AGNANT, JOSEPH A	TEACHERS	$21,891.68	$40.00	$-	$-	$21,931.68
AGNANT, MICHAEL	BLDG/GAS/PLMB/INSP. WIRE INSP.	$710.58	$460.00	$-	$-	$1,170.58
AITH, KWON	TEACHERS	$12,940.96	$40.00	$-	$-	$12,980.96
ARLEY, MARYTHERESA	TEACHERS	$22,469.58	$5,453.73	$-	$-	$27,923.31
AVRET, ANDREA L	COMMUNITY SCHOOL	$900.00	$-	$-	$-	$900.00
AY, JEROME	COACHING	$5,965.00	$-	$-	$-	$5,965.00
ELICETTI, CATHERINE A	COMMUNITY SCHOOL	$185.68	$-	$-	$-	$185.68
ELICETTI, TARA M	EDUCATIONAL SUPPORT PERSONNEL	$19,933.36	$-	$-	$-	$19,933.36
ENTON, ROBERT	SUBSTITUTES	$4,130.00	$1,058.00	$-	$-	$5,188.00
ERGUSON, JOHN A	SUBSTITUTES	$280.00	$-	$-	$-	$280.00
ERNANDES JR, NICHOLAS E	ASSESSORS	$1,499.94	$-	$-	$-	$1,499.94
ERNANDES, BRIAN A	POLICE	$60,484.00	$-	$22,475.09	$-	$82,959.09
ERNANDES, BRIAN A	POLICE SPECIAL DETAIL	$-	$2,624.00	$-	$-	$2,624.00
ERREIRA, AMY K	SUBSTITUTES	$280.00	$-	$-	$-	$280.00
ERRICK, MARIAN G	TEACHERS	$70,182.20	$3,300.00	$-	$-	$73,482.20
ERRIS, MAUREEN E	EDUCATIONAL SUPPORT PERSONNEL	$6,937.12	$-	$-	$-	$6,937.12
ERRIS, RICHARD J	SUBSTITUTES	$-	$2,982.50	$-	$-	$2,982.50
ERRIS, TRISTAN K	RECREATION	$2,879.63	$-	$-	$-	$2,879.63
INERTY, SAMANTHA C	CHILD CARE CENTER	$5,015.66	$-	$-	$-	$5,015.66
IORE-KELLY, MARISA	EDUCATIONAL SUPPORT PERSONNEL	$22,380.04	$2,945.70	$-	$-	$25,325.74
IRTH, ANNE E.	COMMUNITY SCHOOL	$181.25	$-	$-	$-	$181.25
ISH, JUDITH E	SECRETARIAL	$43,024.80	$950.00	$-	$-	$43,974.80
ITZPATRICK, KATHLEEN	COMMUNITY SCHOOL	$2,043.00	$-	$-	$-	$2,043.00
LANIGAN, DEBRA	SUBSTITUTES	$12,454.04	$655.00	$-	$-	$13,109.04
LANNERY, MAUREEN A	EDUCATIONAL SUPPORT PERSONNEL	$19,878.70	$475.00	$-	$-	$20,353.70
LANNIGAN, CHRISTINE M	SECRETARIAL	$43,024.80	$1,577.40	$-	$-	$44,602.20
LANNIGAN, KATHERINE A	SUBSTITUTES	$2,380.00	$1,806.00	$-	$-	$4,186.00
LANNIGAN, MICHAEL P	POLICE	$43,191.20	$-	$13,382.76	$-	$56,573.96
LYNN, CAROL	TEACHERS	$20,342.16	$938.00	$-	$-	$21,280.16
LYNN, E SUSAN	TAX COLLECTOR	$71,881.88	$625.00	$-	$-	$72,506.88
OOTE JR, CHARLES H	EAST BOAT BASIN	$5,943.75	$-	$-	$-	$5,943.75
ORD, AMY	COMMUNITY SCHOOL	$873.00	$-	$-	$-	$873.00
ORD, JOANN F	TRANSPORTATION	$11,900.28	$-	$21.50	$-	$11,921.78
ORTIN, SEAN J	CUSTODIANS	$10,864.98	$5,390.69	$171.50	$-	$16,427.17
OUGERE, DOMINIQUE	TEACHERS	$49,957.48	$1,193.00	$-	$-	$51,150.48
OURNIER, LETICIA H	CHILD CARE CENTER	$36,331.34	$-	$264.87	$-	$36,596.21
RAGANO, LISA S	COMMUNITY SCHOOL	$29.82	$-	$-	$-	$29.82
RANCIS, KRISTEN E	TEACHERS	$65,614.84	$-	$-	$-	$65,614.84

FRANKE, DONALD E	TEACHERS	$70,182.20	$4,920.00	$-	$-	$75,102.20
FRASER, BRIAN	DEPARTMENT OF PUBLIC WORKS	$49,764.96	$5,223.10	$142.56	$400.00	$55,530.62
FRASER-KULIS, DANIEL T	COMMUNITY SCHOOL	$422.45	$-	$-	$-	$422.45
FREDDURA, SALVATORE C	COMMUNITY SCHOOL	$515.00	$-	$-	$-	$515.00
FREEMAN, CONSTANCE	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
FREITAS, LINNEA E	TOWN CLERK	$9,765.98	$88.30	$198.68	$-	$10,052.96
FRYE, MELISSA D	LIBRARY	$17,845.77	$300.00	$-	$-	$18,145.77
FRYXELL, GARY	ASSESSORS	$45,204.67	$475.00	$-	$-	$45,679.67
FUDALA, RENEE K	TEACHERS	$49,459.96	$90.00	$-	$-	$49,549.96
FULLER, WENDI ANN	SUBSTITUTES	$490.00	$-	$-	$-	$490.00
GALKOWSKI, MARK S	DEPARTMENT OF NATURAL RESOURCE	$74,665.42	$625.00	$-	$-	$75,290.42
GALLAGHER, CATHERINE L	EDUCATIONAL SUPPORT PERSONNEL	$9,278.19	$2,583.84	$-	$-	$11,862.03
GALLIGAN, PETER J	DEPARTMENT OF NATURAL RESOURCE	$4,193.00	$342.00	$-	$-	$4,535.00
GALLIGAN, SANDRA W	DEPARTMENT OF NATURAL RESOURCE	$2,088.00	$-	$-	$-	$2,088.00
GAMACHE, KATHLEEN	TEACHERS	$13,672.64	$-	$-	$-	$13,672.64
GANJU, DIANA M	TEACHERS	$56,497.04	$-	$-	$-	$56,497.04
GARCIA, OLIVIA M	COMMUNITY SCHOOL	$231.30	$-	$-	$-	$231.30
GARDNER, FABIANE R	TUTORS	$13,380.00	$-	$-	$-	$13,380.00
GARNER, BRYCE F	SUBSTITUTES	$4,620.00	$-	$-	$-	$4,620.00
GARRITY, PATRICIA ERWIN	TEACHERS	$70,182.20	$3,075.00	$-	$-	$73,257.20
GASSE, SUSAN J	SUBSTITUTES	$6,140.00	$-	$-	$-	$6,140.00
GEAKE, JOANNE K	PUBLIC HEALTH NURSE	$66,117.71	$400.00	$-	$-	$66,517.71
GELSON-CAVANAUGH, AMANDA	EDUCATIONAL SUPPORT PERSONNEL	$4,201.45	$-	$-	$-	$4,201.45
GEMELLARO, SANDRA C	SUBSTITUTES	$697.50	$-	$-	$-	$697.50
GENDREAU, CHRISTOPHER R	COACHING	$6,000.00	$-	$-	$-	$6,000.00
GENDREAU, ERIN E	COMMUNITY SCHOOL	$1,397.00	$-	$-	$-	$1,397.00
GENDREAU, KERRY	EDUCATIONAL SUPPORT PERSONNEL	$20,864.71	$-	$-	$-	$20,864.71
GEORGE, CHRISTOPHER J	FIRE	$35,429.88	$31,902.96	$15,346.10	$50.00	$82,728.94
GEORGE, ROBERT	FIRE SPECIAL DETAIL	$-	$1,089.00	$-	$-	$1,089.00
GEORGE, ROBERT J	FIRE	$59,708.45	$760.00	$18,360.09	$50.00	$78,878.54
GERRITY, LAURA	TUTORS	$662.50	$25.00	$-	$-	$687.50
GIBBONS, RORY	RECREATION	$2,150.50	$-	$-	$-	$2,150.50
GIBBS, PAMELA D	TRANSPORTATION	$23,575.00	$481.02	$23.27	$-	$24,079.29
GIBBS, TAMMY	TRANSPORTATION	$22,510.44	$300.00	$100.53	$-	$22,910.97
GIFFORD, GLEN R	MUNICIPAL GOLF COURSE	$4,714.71	$-	$-	$-	$4,714.71
GILL, BARBARA	LIBRARY	$11,323.99	$694.00	$-	$-	$12,017.99
GILL, MICHELLE	TEACHERS	$70,182.20	$3,300.00	$-	$-	$73,482.20
GILLIS, BARBARA J	HOXIE HOUSE	$1,140.75	$207.00	$-	$-	$1,347.75
GILLIS, FRANCIS E	GRIST MILL	$2,031.75	$-	$-	$-	$2,031.75

ILLOOLY, ERIN E	ADMINISTRATION	$43,696.40	$1,260.00	$-	$-	$44,956.40
ILMORE, MARK K	TEACHERS	$75,342.88	$2,340.00	$-	$-	$77,682.88
ILOOLY, KAREN	SUBSTITUTES	$3,080.00	$-	$-	$-	$3,080.00
ILREIN, LAUREN E	POLICE	$70,651.84	$-	$18,457.56	$-	$89,109.40
IORGIO, PAUL	CUSTODIANS	$4,498.63	$-	$-	$-	$4,498.63
IRARD, JAMES M	MUNICIPAL GOLF COURSE	$2,377.10	$-	$-	$-	$2,377.10
LASER, JOSHUA	FIRE	$64,540.64	$415.00	$11,374.37	$50.00	$76,380.01
LASER, JOSHUA C	FIRE SPECIAL DETAIL	$-	$533.00	$-	$-	$533.00
LEASON, ANTOINETTE	ELECTIONS & REG.	$250.00	$-	$-	$-	$250.00
LYNN, THOMAS E	DEPARTMENT OF PUBLIC WORKS	$2,151.00	$-	$-	$-	$2,151.00
OINS, ERIN	TEACHERS	$49,685.16	$6,576.00	$-	$-	$56,261.16
OLAS, DONNA L	TRANSPORTATION	$357.59	$-	$-	$-	$357.59
OODRICH, CARLY J	RECREATION	$2,858.64	$-	$39.38	$-	$2,898.02
OODSON, CHERYL	CHILD CARE CENTER	$6,910.85	$-	$-	$-	$6,910.85
OODSPEED, SUSAN R	TEACHERS	$31,744.48	$59.00	$-	$-	$31,803.48
OODWIN, MICHAEL	FIRE	$65,983.19	$-	$38,685.49	$50.00	$104,718.68
OODWIN, MICHAEL	FIRE SPECIAL DETAIL	$-	$1,558.00	$-	$-	$1,558.00
OSSELIN, SALLY A	SCHOOL LUNCH	$4,749.54	$3,139.18	$-	$-	$7,888.72
OURLEY, LYNNE I	POLICE	$1,364.00	$-	$-	$-	$1,364.00
OURLEY, LYNNE I	POLICE SPECIAL DETAIL	$-	$1,476.00	$-	$-	$1,476.00
OVONI, MARY J	RECREATION	$2,131.50	$-	$-	$-	$2,131.50
OWEN, GARRETT H	SUBSTITUTES	$560.00	$-	$-	$-	$560.00
RADY, ALICE	TRANSPORTATION	$8,019.52	$-	$-	$-	$8,019.52
RADY, THOMAS	DEPARTMENT OF PUBLIC WORKS	$5,434.00	$-	$57.75	$-	$5,491.75
RADY, TIMOTHY P	DEPARTMENT OF PUBLIC WORKS	$6,910.00	$-	$27.00	$-	$6,937.00
RAHAM, JONATHAN	COMMUNITY SCHOOL	$500.00	$-	$-	$-	$500.00
RAHAM, PATRICIA A	TEACHERS	$74,793.20	$2,390.00	$-	$-	$77,183.20
RANDIN, ALEXANDER R	TEACHERS	$30,460.86	$-	$-	$-	$30,460.86
RANT, KATHLEEN A	TEACHERS	$65,808.40	$3,538.20	$-	$-	$69,346.60
RANT, WILLA H	LIBRARY	$27,121.16	$300.00	$-	$-	$27,421.16
RAY, GARY	DEPARTMENT OF PUBLIC WORKS	$55,331.31	$7,465.89	$1,136.72	$400.00	$64,333.92
REEN, CONNOR	COACHING	$976.00	$-	$-	$-	$976.00
REEN, DENNIS P	COACHING	$4,065.00	$-	$-	$-	$4,065.00
REEN, DEVIN P	DEPARTMENT OF PUBLIC WORKS	$5,857.50	$-	$-	$-	$5,857.50
REEN, ELLEN L	TEACHERS	$64,941.96	$-	$-	$-	$64,941.96
RIFFIN, ERIN P	TEACHERS	$36,994.84	$-	$-	$-	$36,994.84
RIFFIN, TRACEY A	SUBSTITUTES	$560.00	$-	$-	$-	$560.00
RIGORENKO JR, PAUL A	POLICE	$43,191.20	$-	$10,744.98	$-	$53,936.18
RIMALDI JR, LOUIS	TEACHERS	$75,342.88	$3,720.00	$-	$-	$79,062.88
RONLUND, GARY A	PUBLIC FACILITIES	$10,447.54	$2,481.55	$-	$-	$12,929.09
ROUT, DANIELLE C	CHILD CARE CENTER	$8,396.71	$-	$-	$-	$8,396.71

GROVES, DANIEL R	SUBSTITUTES	$2,170.00	$-	$-	$-	$2,170.00
GRUEN, LYNN S	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
GRUNDMAN, LINELL M	ADMINISTRATION	$500.00	$-	$-	$-	$500.00
GUILD, DOREEN A	ACCOUNTING	$93,932.70	$550.00	$-	$-	$94,482.70
GUILLEMETTE, DAVID	POLICE	$103,792.78	$625.00	$1,157.91	$-	$105,575.69
GUILLEMETTE, DAVID	POLICE SPECIAL DETAIL	$-	$7,243.57	$-	$-	$7,243.57
GUMBERT, MARLENE	RECREATION	$1,756.13	$-	$-	$-	$1,756.13
GUMBLETON, MICHAEL P	POLICE	$65,219.73	$-	$23,917.01	$-	$89,136.74
GUSTAFSON, DEBORAH	COMMUNITY SCHOOL	$58.06	$-	$-	$-	$58.06
HAFFERTY, BRYAN M	TEACHERS	$42,562.96	$260.00	$-	$-	$42,822.96
HAGBERG, JANICE L	HUMAN RESOURCES	$58,548.33	$751.18	$1,486.40	$-	$60,785.91
HALEY, VALERIE A	TEACHERS	$53,324.06	$-	$-	$-	$53,324.06
HALL, ALAN J	MAINTENANCE SUPERVISORS	$70,158.13	$7,193.08	$-	$-	$77,351.21
HALL, TORI B	BOARD OF HEALTH	$32,286.10	$155.07	$-	$-	$32,441.17
HALLAS, CHRISTINA C	TUTORS	$11,294.00	$2,066.00	$-	$-	$13,360.00
HALLIDAY, PETER	FIRE SPECIAL DETAIL	$-	$1,394.00	$-	$-	$1,394.00
HALLIDAY, PETER J	FIRE	$67,209.61	$415.00	$35,779.20	$50.00	$103,453.81
HAMILTON, AMELIA N	RECREATION	$6,279.75	$713.25	$-	$-	$6,993.00
HAMILTON, TED	PUBLIC FACILITIES	$75,398.50	$475.00	$-	$-	$75,873.50
HAMMOND-BEATON, KELSY A	SUBSTITUTES	$-	$11,930.00	$-	$-	$11,930.00
HAMPTON, LIZ J	TEACHERS	$20,270.48	$-	$-	$-	$20,270.48
HANDRAHAN, STEPHANIE M	TEACHERS	$48,561.32	$-	$-	$-	$48,561.32
HANELT, DIANE M	ADMINISTRATION	$48,322.00	$630.00	$1,648.38	$-	$50,600.38
HANLON JR, PETER J	DEPARTMENT OF NATURAL RESOURCE	$528.75	$-	$-	$-	$528.75
HANLON, JANET M	SCHOOL LUNCH	$10,004.68	$1,881.08	$-	$-	$11,885.76
HANLON, PETER J	DEPARTMENT OF NATURAL RESOURCE	$751.50	$-	$-	$-	$751.50
HANNEGAN, SARA M	TEACHERS	$44,711.68	$-	$-	$-	$44,711.68
HARMON, NANCY	SUBSTITUTES	$420.00	$-	$-	$-	$420.00
HAROLD, DIANE T	SUBSTITUTES	$12,692.00	$140.00	$-	$-	$12,832.00
HARRINGTON, JENNIFER L	SCHOOL LUNCH	$3,055.58	$250.00	$-	$-	$3,305.58
HARRINGTON, LAWRENCE	ASSESSORS	$1,749.93	$-	$-	$-	$1,749.93
HARRINGTON, MAUREEN C	EDUCATIONAL SUPPORT PERSONNEL	$20,992.68	$575.00	$-	$-	$21,567.68
HARRINGTON, MICHAEL	FIRE	$61,076.99	$4,158.50	$20,580.28	$50.00	$85,865.77
HARRINGTON, MICHAEL	FIRE SPECIAL DETAIL	$-	$1,066.00	$-	$-	$1,066.00
HARRINGTON, SEAN P	ENGINEERING DEPT	$50,814.37	$3,842.48	$-	$-	$54,656.85
HARRINGTON, SUSAN E	SUBSTITUTES	$185.00	$-	$-	$-	$185.00
HARRIS, DAVID	COMMUNITY SCHOOL	$3,235.00	$-	$-	$-	$3,235.00
HARRIS, MELISSA	TUTORS	$-	$6,660.00	$-	$-	$6,660.00
HARRISON, ADRIENNE M	EDUCATIONAL SUPPORT PERSONNEL	$21,058.85	$121.13	$-	$-	$21,179.98
HART, KATHLEEN KELLY	TEACHERS	$66,805.12	$-	$-	$-	$66,805.12
HARTSHORN, BRUCE R	GRIST MILL	$2,025.00	$-	$-	$-	$2,025.00

AWKINS, DANIEL	DEPARTMENT OF PUBLIC WORKS	$3,493.75	$-	$-	$-	$3,493.75
AWKINS, HEIDI	DEPARTMENT OF NATURAL RESOURCE	$32,289.70	$1,156.63	$-	$-	$33,446.33
AWKINS, WILLIAM	DEPARTMENT OF PUBLIC WORKS	$50,801.20	$5,682.29	$290.76	$400.00	$57,174.25
AYES, COLLEEN S	LIBRARY	$49,368.34	$300.00	$-	$-	$49,668.34
AZARD, WHITNEY J	RECREATION	$1,143.00	$-	$-	$-	$1,143.00
EALY, BENJAMIN G	TEACHERS	$42,562.96	$4,243.00	$-	$-	$46,805.96
ENNESSY, SAMUEL	CHILD CARE CENTER	$1,137.52	$-	$-	$-	$1,137.52
ENRY, LESLIE J	TRANSPORTATION	$24,542.50	$200.00	$38.75	$-	$24,781.25
ENSON, KELLY	EDUCATIONAL SUPPORT PERSONNEL	$20,853.88	$5,474.52	$-	$-	$26,328.40
EYER, JASON P	EAST BOAT BASIN	$5,104.00	$-	$82.50	$-	$5,186.50
ICKEY, BRIAN	CHILD CARE CENTER	$896.52	$-	$-	$-	$896.52
ICKSON, BETH	TEACHERS	$68,075.06	$1,634.86	$-	$-	$69,709.92
IGGINS, ERIN E	TEACHERS	$33,731.32	$-	$-	$-	$33,731.32
ILL, DOUGLAS S	CUSTODIANS	$49,878.80	$800.00	$3,024.25	$-	$53,703.05
ILL, LINDA J	SCHOOL LUNCH	$26.02	$-	$-	$-	$26.02
ILL, OWEN J	TEACHERS	$66,083.52	$2,929.00	$-	$-	$69,012.52
ILL, PATRICIA M	TEACHERS	$80,018.00	$-	$-	$-	$80,018.00
ILL, RYAN	COMMUNITY SCHOOL	$907.00	$-	$-	$-	$907.00
ILL, THERESA M	HOXIE HOUSE	$1,665.00	$-	$-	$-	$1,665.00
IRST-FAHRENHOLT, SANDRA	SUBSTITUTES	$770.00	$-	$-	$-	$770.00
ITE, CAROLYN J	TEACHERS	$71,050.48	$2,300.00	$-	$-	$73,350.48
OADLEY, MICHAEL	POLICE	$44,380.80	$-	$7,960.48	$-	$52,341.28
OADLEY, MICHAEL	POLICE SPECIAL DETAIL	$-	$492.00	$-	$-	$492.00
OFFMAN, JANICE M	SUBSTITUTES	$100.00	$-	$-	$-	$100.00
OFMANN, JANELL B	RECREATION	$11,745.00	$-	$337.50	$-	$12,082.50
OLCOMB, CAROL J	DEPARTMENT OF NATURAL RESOURCE	$3,030.25	$-	$-	$-	$3,030.25
OLCOMB, MICHAEL D	DEPARTMENT OF NATURAL RESOURCE	$5,173.50	$297.00	$-	$-	$5,470.50
OLLETT, BRODY T	TUTORS	$618.00	$-	$-	$-	$618.00
OLMES, ROBERT	SUBSTITUTES	$420.00	$-	$-	$-	$420.00
OLMGREN, ALAN	SUBSTITUTES	$5,600.00	$-	$-	$-	$5,600.00
OOD, ANNETTE	CHILD CARE CENTER	$21,429.18	$-	$-	$-	$21,429.18
OOD, MOLLY	TEACHERS	$68,442.48	$-	$-	$-	$68,442.48
OOVER, DIANE E	TEACHERS	$52,391.04	$6,760.00	$-	$-	$59,151.04
ORAN, LORI L	TEACHERS	$74,544.00	$10,294.00	$-	$-	$84,838.00
ORN, PAMELA	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$540.00	$-	$-	$20,582.68
ORTON, JANET M	SECRETARIAL	$43,024.80	$950.00	$-	$-	$43,974.80
OUDE, JONATHAN B	FIRE	$70,640.44	$530.00	$17,110.80	$50.00	$88,331.24
OUDE, JONATHAN B	FIRE SPECIAL DETAIL	$-	$820.00	$-	$-	$820.00
OUGH, AMANDA	COMMUNITY SCHOOL	$810.00	$-	$-	$-	$810.00

HOUGH-GOSSELIN, MARY E	TUTORS	$1,575.00	$-	$-	$-	$1,575.00
HOWELL, CHRISTINE CRAWLEY	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
HOWELL, PETER D	POLICE SPECIAL DETAIL	$-	$30,326.68	$-	$-	$30,326.68
HOWELL, PETER D	POLICE	$492.00	$4,065.00	$-	$-	$4,557.00
HOWELL, SARAH M	TEACHERS	$49,459.96	$-	$-	$-	$49,459.96
HOXIE JR, EDWARD W	SUBSTITUTES	$840.00	$-	$-	$-	$840.00
HUGHES, JOANNA E	ADMINISTRATION	$49,606.25	$-	$-	$-	$49,606.25
HUNNEWELL, KATHRYN M.	TEACHERS	$75,342.88	$1,800.00	$-	$-	$77,142.88
HUNT, YVONNE M	TEACHERS	$74,544.00	$-	$-	$-	$74,544.00
HURLEY, ERIN M	RECREATION	$3,049.75	$-	$-	$-	$3,049.75
HURLEY, JONATHAN R	SUBSTITUTES	$1,462.00	$-	$-	$-	$1,462.00
HURLEY, MARIE P	ADMINISTRATION	$112,442.32	$-	$-	$-	$112,442.32
HURLEY, MELISSA K	EDUCATIONAL SUPPORT PERSONNEL	$10,482.94	$-	$-	$-	$10,482.94
HUSKA, JAMES B	FIRE	$73,523.82	$4,528.64	$70,357.06	$50.00	$148,459.52
HUSSON, LAURA B	EDUCATIONAL SUPPORT PERSONNEL	$19,649.96	$-	$-	$-	$19,649.96
IADONISI, SUSAN PROE	TEACHERS	$76,141.84	$2,300.00	$-	$-	$78,441.84
ISRAEL, DEBORAH	COMMUNITY SCHOOL	$2,100.00	$-	$-	$-	$2,100.00
JACKSON, MAUREEN B	SECRETARIAL	$42,777.52	$1,097.28	$-	$-	$43,874.80
JACOBSEN, KATHRYN A	TEACHERS	$75,592.16	$3,725.00	$-	$-	$79,317.16
JACOBSON, KRISTIN	TEACHERS	$18,340.64	$-	$-	$-	$18,340.64
JAMES, ROBERT G	ASSESSORS	$749.97	$-	$-	$-	$749.97
JAMES, SUSAN R.	ADMINISTRATION	$1,000.00	$-	$-	$-	$1,000.00
JAQUES, WILLIAM F JR	EDUCATIONAL SUPPORT PERSONNEL	$6,937.12	$-	$-	$-	$6,937.12
JAROSZUK, GREGORY K	POLICE	$64,653.20	$-	$23,327.94	$-	$87,981.14
JAROSZUK, GREGORY K	POLICE SPECIAL DETAIL	$-	$5,428.22	$-	$-	$5,428.22
JAROSZUK, KAREN	EDUCATIONAL SUPPORT PERSONNEL	$7,228.28	$140.00	$-	$-	$7,368.28
JENNINGS, WILLIAM J	TREASURER	$55,000.00	$-	$-	$-	$55,000.00
JENSEN, SAMUEL JP	ENGINEERING DEPT	$73,581.11	$-	$-	$-	$73,581.11
JILLSON, HELENANN M	TUTORS	$575.00	$-	$-	$-	$575.00
JOHNSON JR., JOHN R	MUNICIPAL GOLF COURSE	$75,831.51	$850.00	$-	$-	$76,681.51
JOHNSON, GLENN L	CUSTODIANS	$45,458.80	$930.36	$2,804.43	$-	$49,193.59
JOHNSON, HELEN R	TRANSPORTATION	$23,919.72	$146.25	$43.56	$-	$24,109.53
JOHNSON, KATHLEEN M	LIBRARY	$54,884.05	$375.00	$-	$-	$55,259.05
JOHNSON, LEE A	GRIST MILL	$1,444.50	$-	$-	$-	$1,444.50
JONES, ALISON D	EDUCATIONAL SUPPORT PERSONNEL	$19,265.16	$-	$-	$-	$19,265.16
JONES, NATHAN D	PLANNING & DEVELOP-MENT	$66,562.50	$-	$-	$-	$66,562.50
JONES, TROY P	CUSTODIANS	$44,378.36	$2,317.98	$1,967.07	$-	$48,663.41
JORDAN, CRAIG S	SUBSTITUTES	$5,160.00	$528.00	$-	$-	$5,688.00
JORDAN, SARAH S	EDUCATIONAL SUPPORT PERSONNEL	$18,666.64	$-	$-	$-	$18,666.64

OSEPH, RUTH M	ADMINISTRATION	$105,000.02	$-	$-	$-	$105,000.02
OSEPHS, JODI J.	CHILD CARE CENTER	$20,284.24	$-	$-	$-	$20,284.24
OY, ALLYSON	TEACHERS	$13,002.48	$-	$-	$-	$13,002.48
URKIEWICZ, CHARLES J	HOXIE HOUSE	$337.50	$-	$-	$-	$337.50
ACZMARCZYK, SHARON L	SUBSTITUTES	$9,240.00	$-	$-	$-	$9,240.00
ANE, TIMOTHY J	POLICE	$54,676.73	$19,462.67	$21,930.40	$-	$96,069.80
ANE, TIMOTHY J	POLICE SPECIAL DETAIL	$-	$180.00	$-	$-	$180.00
ANIS, MERSH L.	COMMUNITY SCHOOL	$180.00	$-	$-	$-	$180.00
ANIS, MERSH LUBEL	TEACHERS	$65,932.00	$1,881.25	$-	$-	$67,813.25
ARLSON, RICHARD E	TRANSPORTATION	$8,742.47	$198.88	$-	$-	$8,941.35
EANE, DANIEL	FIRE SPECIAL DETAIL	$-	$1,517.00	$-	$-	$1,517.00
EANE, DANIEL	FIRE	$70,878.53	$2,039.86	$38,181.07	$50.00	$111,149.46
EEFE, ROBERT	TEACHERS	$28,684.36	$20.00	$-	$-	$28,704.36
EENAN, JOSEPH F.	EAST BOAT BASIN	$13,920.00	$-	$-	$-	$13,920.00
EENAN, MICHAEL J	EAST BOAT BASIN	$9,184.00	$-	$-	$-	$9,184.00
EENE, CHEYNE	EAST BOAT BASIN	$10,617.00	$-	$-	$-	$10,617.00
EENE, EVAN	EAST BOAT BASIN	$7,104.00	$-	$-	$-	$7,104.00
EENE, JASON	POLICE SPECIAL DETAIL	$-	$1,712.08	$-	$-	$1,712.08
EENE, JASON M	POLICE	$72,678.08	$1,380.00	$36,993.66	$-	$111,051.74
EENE, KATHLEEN M	FIRE	$50,550.60	$645.00	$13,688.98	$600.00	$65,484.58
ELLEY, CHRISTINE A	SUBSTITUTES	$140.00	$-	$-	$-	$140.00
ELLIHER, SUSAN E	TEACHERS	$66,690.00	$-	$-	$-	$66,690.00
ELLIHER, THOMAS E	TUTORS	$195.00	$-	$-	$-	$195.00
ELLY, BRIAN	COMMUNITY SCHOOL	$495.00	$-	$-	$-	$495.00
ELLY, MARY	TEACHERS	$57,366.00	$3,757.00	$-	$-	$61,123.00
ELLY, ROISIN	TEACHERS	$40,189.44	$1,175.00	$-	$-	$41,364.44
ELSEY, CHRISTINE	EDUCATIONAL SUPPORT PERSONNEL	$21,837.20	$-	$-	$-	$21,837.20
ENNAN, JOHN	ADMINISTRATION	$1,666.64	$-	$-	$-	$1,666.64
ENNEDY, LANCE D	COMMUNITY SCHOOL	$41,250.06	$-	$-	$-	$41,250.06
ENNISON, MERRILL E	TEACHERS	$76,141.84	$2,800.00	$-	$-	$78,941.84
ENT, JOHN B	SUBSTITUTES	$5,460.00	$-	$-	$-	$5,460.00
ENT, LISA C.	EDUCATIONAL SUPPORT PERSONNEL	$8,790.16	$2,165.34	$-	$-	$10,955.50
ERN, SUSAN H.	TEACHERS	$76,141.84	$-	$-	$-	$76,141.84
ERR, JONATHAN	TEACHERS	$70,182.20	$2,300.00	$-	$-	$72,482.20
ESSLER, ROBERT A	SUBSTITUTES	$5,530.00	$-	$-	$-	$5,530.00
ESTENBAUM, AMY W	SUBSTITUTES	$700.00	$-	$-	$-	$700.00
EYES, MARY E	TEACHERS	$75,342.88	$-	$-	$-	$75,342.88
ILEY, LINDA J	TREASURER	$38,473.24	$74.25	$35.89	$-	$38,583.38
ILLORIN, ELIZABETH	TEACHERS	$57,838.84	$-	$-	$-	$57,838.84
INCHLA, BRENDA J	SECRETARIAL	$24,138.47	$1,082.85	$-	$-	$25,221.32
ING, KATHLEEN	RECREATION	$91.88	$-	$-	$-	$91.88
ING, NICOLE C	TOWN CLERK	$18,151.70	$1,935.14	$-	$-	$20,086.84
ITTREDGE, JANE M	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20

KIVI, WAYNE	COMMUNITY SCHOOL	$250.00	$-	$-	$-	$250.00
KLIER, DEBORAH	TEACHERS	$57,366.00	$80.00	$-	$-	$57,446.00
KLING, FREDERICK	CUSTODIANS	$40,900.00	$3,627.02	$3,341.39	$-	$47,868.41
KLULEVSEK, DONNA	COMMUNITY SCHOOL	$1,705.00	$-	$-	$-	$1,705.00
KNIPPENBERG, JOYCE M	SUBSTITUTES	$910.00	$-	$-	$-	$910.00
KOCH, EMILY H	EDUCATIONAL SUPPORT PERSONNEL	$22,112.93	$-	$-	$-	$22,112.93
KONDRATOWICZ, KATHLEEN M	EDUCATIONAL SUPPORT PERSONNEL	$19,031.84	$-	$-	$-	$19,031.84
KONOWICZ, ROBERT J	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
KONOWICZ, SARA M	TEACHERS	$70,182.20	$2,800.00	$-	$-	$72,982.20
KOVAC, JOSEPH	CUSTODIANS	$9,179.97	$-	$2,030.16	$-	$11,210.13
KOVANDA, DIANE J	COMMUNITY SCHOOL	$125.62	$-	$-	$-	$125.62
KOZAK, DONNA T	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$606.24	$-	$-	$20,648.92
KRIEHN, AMANDA	CHILD CARE CENTER	$8,266.32	$-	$-	$-	$8,266.32
KRISTY, MICHAEL	TUTORS	$195.00	$-	$-	$-	$195.00
KUCHAR, CHRISTINE D	EDUCATIONAL SUPPORT PERSONNEL	$18,516.64	$-	$-	$-	$18,516.64
KUHTMANN, MARY G	CHILD CARE CENTER	$2,418.18	$-	$-	$-	$2,418.18
LACINA, LEAH M	TEACHERS	$55,390.80	$762.50	$-	$-	$56,153.30
LADUKE, EVELYN M	SUBSTITUTES	$2,520.00	$-	$-	$-	$2,520.00
LAHTEINE, DREW P	FIRE SPECIAL DETAIL	$-	$164.00	$-	$-	$164.00
LAHTEINE, DREW P.	FIRE	$52,567.49	$7,887.06	$12,660.52	$50.00	$73,165.07
LALLY, MARY ANNE	TEACHERS	$74,544.00	$1,800.00	$-	$-	$76,344.00
LAMB, ELIZABETH	SUBSTITUTES	$1,470.00	$-	$-	$-	$1,470.00
LAMB, KATHLEEN A	COMMUNITY SCHOOL	$200.00	$-	$-	$-	$200.00
LAMONTAGNE, COLEEN	TEACHERS	$43,307.32	$-	$-	$-	$43,307.32
LAMOTHE, JOANNE L	LIBRARY	$85,722.00	$-	$-	$-	$85,722.00
LANDOLFA, ANTHONY	RECREATION	$3,056.25	$-	$-	$-	$3,056.25
LANDRY, DEBRA ANNE	ADMINISTRATION	$97,165.90	$3,250.00	$-	$-	$100,415.90
LANG, ANNEMARIE S	COMMUNITY SCHOOL	$375.00	$-	$-	$-	$375.00
LAPORTE, ROGER M	COMMUNITY SCHOOL	$1,354.00	$-	$-	$-	$1,354.00
LAPP, DOUGLAS A	ADMINISTRATION	$108,665.00	$400.00	$-	$-	$109,065.00
LASIT, KEVIN	TUTORS	$660.00	$1,942.00	$-	$-	$2,602.00
LASIT, MELINDA M	TEACHERS	$65,808.40	$4,200.24	$-	$-	$70,008.64
LATIMER, JO ANN E	LIBRARY	$55,334.17	$300.00	$-	$-	$55,634.17
LAVELLE, GINGER	TEACHERS	$47,964.60	$180.00	$-	$-	$48,144.60
LAVERS, MICHAEL S	TEACHERS	$75,342.88	$18,035.00	$-	$-	$93,377.88
LAVERTY, SUSAN J	LIBRARY	$26,594.56	$450.00	$-	$-	$27,044.56
LAWRENCE, BRUCE T	POLICE	$71,309.76	$-	$28,581.01	$-	$99,890.77
LAWRENCE, BRUCE T.	POLICE SPECIAL DETAIL	$-	$2,590.24	$-	$-	$2,590.24
LAWRENCE, CHRISTINE M	FIRE	$53,143.68	$760.00	$36,045.00	$600.00	$90,548.68
LAWRENCE, REBECCA H	LIBRARY	$41,992.65	$375.00	$-	$-	$42,367.65
LEARY, BRIAN	FIRE	$72,200.60	$530.00	$16,629.88	$50.00	$89,410.48

LEARY, BRIAN	FIRE SPECIAL DETAIL	$-	$1,148.00	$-	$-	$1,148.00
LEARY, PATRICIA	TEACHERS	$75,693.64	$2,413.83	$-	$-	$78,107.47
LEEMAN, MATTHEW R	DEPARTMENT OF PUBLIC WORKS	$8,483.00	$-	$156.75	$-	$8,639.75
LEEMAN, STEPHANIE J	SUBSTITUTES	$3,150.00	$-	$-	$-	$3,150.00
LEFAVOR, JENNIFER	TUTORS	$5,965.00	$-	$-	$-	$5,965.00
LEGACY, BRIAN J	COACHING	$3,519.00	$-	$-	$-	$3,519.00
LEHANE, MICHAEL	TEACHERS	$66,690.00	$2,980.00	$-	$-	$69,670.00
LEMAY, CATHERINE J	TEACHERS	$71,050.48	$2,785.50	$-	$-	$73,835.98
LENK, HOLLY J	SECRETARIAL	$37,056.25	$1,802.94	$-	$-	$38,859.19
LEVANGIE, JOHN	FIRE	$19,540.80	$42,634.83	$8,924.12	$50.00	$71,149.75
LEWIS, CATHERINE A	SUBSTITUTES	$1,050.00	$-	$-	$-	$1,050.00
LEWIS, REBECCA J	TEACHERS	$56,767.84	$2,267.00	$-	$-	$59,034.84
LIFRIERI, JOHN JR.	DEPARTMENT OF PUBLIC WORKS	$49,583.76	$3,902.22	$287.72	$400.00	$54,173.70
LIIMATAINEN, LINDA	SCHOOL LUNCH	$8,405.33	$1,661.10	$-	$-	$10,066.43
LIMA, KATHLEEN A	EDUCATIONAL SUPPORT PERSONNEL	$21,386.55	$6,175.00	$-	$-	$27,561.55
LIMA, SHEILA J	ADMINISTRATION	$57,634.62	$17,289.74	$-	$-	$74,924.36
LIMA, TROY M	EAST BOAT BASIN	$50,450.65	$475.00	$5,433.14	$-	$56,358.79
LINDHOLM, SUSAN R	SECRETARIAL	$26,476.80	$5,933.67	$-	$-	$32,410.47
LINEHAN, GARY D	TEACHERS	$70,548.48	$139.00	$-	$-	$70,687.48
LINKKILA, JENNY R	TEACHERS	$71,050.48	$-	$-	$-	$71,050.48
LIPSETT, LLOYD W	EAST BOAT BASIN	$23,149.00	$-	$45.00	$-	$23,194.00
LITTLE, MICHAEL	PUBLIC FACILITIES	$19,640.92	$475.00	$-	$-	$20,115.92
LIU, HENGJIA	TEACHERS	$42,357.00	$270.00	$-	$-	$42,627.00
LIZOTTE, ALLISON E	RECREATION	$2,727.00	$-	$-	$-	$2,727.00
LIZOTTE, JESSICA A	RECREATION	$3,591.50	$-	$4.13	$-	$3,595.63
LIZOTTE, RICHARD A	FIRE	$79,441.10	$760.00	$12,043.07	$50.00	$92,294.17
LIZOTTE, RICHARD A	FIRE SPECIAL DETAIL	$-	$152.00	$-	$-	$152.00
LOMURNO, LOUIS	COMMUNITY SCHOOL	$330.00	$-	$-	$-	$330.00
LOOK, COURTNEY N	TEACHERS	$36,621.71	$100.00	$-	$-	$36,721.71
LOONEY, NANCY	SCHOOL LUNCH	$16,883.05	$492.10	$-	$-	$17,375.15
LOPES, ELIZABETH	TEACHERS	$27,086.21	$3,702.34	$-	$-	$30,788.55
LORING, PATRICIA S	SCHOOL LUNCH	$56.76	$-	$-	$-	$56.76
LORNELL, ERIC	TEACHERS	$75,342.88	$5,299.00	$-	$-	$80,641.88
LORUSSO, LINDA M	SUBSTITUTES	$1,680.00	$-	$-	$-	$1,680.00
LOSH, JOYCE M	COMMUNITY SCHOOL	$375.00	$-	$-	$-	$375.00
LOUD, DOUGLAS	MAINTENANCE SUPERVISORS	$54,558.40	$1,438.50	$7,219.63	$-	$63,216.53
LOVELL, CATHERINE E	COMMUNITY SCHOOL	$5,856.93	$119.20	$-	$-	$5,976.13
LOWBERG, SHARON	HOXIE HOUSE	$1,671.75	$-	$-	$-	$1,671.75
LOWRY, MARKUS HARALD	CUSTODIANS	$42,596.80	$1,724.90	$2,694.47	$-	$47,016.17
LUCAS, KATHY A	TEACHERS	$47,515.28	$1,909.31	$-	$-	$49,424.59
LUCK, MARGARET C	TEACHERS	$70,182.20	$3,415.50	$-	$-	$73,597.70

LUETTE, CHRISTOPHER J	TEACHERS	$40,189.44	$2,868.00	$-	$-	$43,057.44
LUETTE, WILLIAM O	TEACHERS	$80,079.88	$6,104.00	$-	$-	$86,183.88
LUNDQUIST, SUSAN M	TOWN CLERK	$43,910.86	$849.14	$328.46	$-	$45,088.46
LUPONE-STONIS, SUSAN	TEACHERS	$58,048.24	$-	$-	$-	$58,048.24
LYNCH-SUMMERSALL, SARA	CHILD CARE CENTER	$40,857.03	$1,440.00	$42.58	$-	$42,339.61
LYONS, JAMES	MUNICIPAL GOLF COURSE	$9,158.31	$-	$-	$-	$9,158.31
LYVER, MICHELE MARIE	TEACHERS	$70,182.20	$180.00	$-	$-	$70,362.20
MACDONALD, EUGENIA	TEACHERS	$54,425.64	$1,444.96	$-	$-	$55,870.60
MACDONALD, JEFFREY P	DEPARTMENT OF PUBLIC WORKS	$52,881.20	$4,154.29	$786.57	$400.00	$58,222.06
MACDONALD, KRISTIN L	TEACHERS	$55,010.16	$850.00	$-	$-	$55,860.16
MACDONALD, MARYELLEN	TEACHERS	$49,799.64	$2,895.94	$-	$-	$52,695.58
MACDONALD, PATRICIA C	RECREATION	$5,255.63	$-	$376.88	$-	$5,632.51
MACEDO, KAREN A	FIRE	$64,265.97	$530.00	$12,944.87	$50.00	$77,790.84
MACH, ELAINE M	TEACHERS	$65,614.84	$-	$-	$-	$65,614.84
MACHADO JR., LAWRENCE	FIRE	$52,301.84	$12,768.80	$13,913.47	$50.00	$79,034.11
MACHADO JR., LAWRENCE	FIRE SPECIAL DETAIL	$-	$2,114.00	$-	$-	$2,114.00
MACHNIK, LAUREN T	TEACHERS	$56,497.04	$-	$-	$-	$56,497.04
MACIEL, JOSEPH	FIRE	$42,813.66	$21,013.28	$12,411.20	$50.00	$76,288.14
MACIEL, SUSAN D	TEACHERS	$62,416.36	$-	$-	$-	$62,416.36
MACKEIL JR., LOUIS M.	COMMUNITY SCHOOL	$260.00	$-	$-	$-	$260.00
MACKENZIE, ELIZABETH M	TEACHERS	$24,113.60	$3,884.00	$-	$-	$27,997.60
MACLEOD, WILLIAM	CUSTODIANS	$8,916.18	$-	$520.63	$-	$9,436.81
MACOMBER, WILHELMINA E.	TRANSPORTATION	$660.00	$-	$-	$-	$660.00
MACPHERSON, MARIAN	TEACHERS	$76,141.84	$1,800.00	$-	$-	$77,941.84
MAHONEY, CONNOR J	RECREATION	$704.25	$-	$-	$-	$704.25
MAKI, SHAUNA ANNE	TEACHERS	$35,076.48	$1,168.80	$-	$-	$36,245.28
MALATESTA, RICHARD J	DEPARTMENT OF PUBLIC WORKS	$50,494.48	$7,039.51	$3,413.16	$400.00	$61,347.15
MALCOLM, DAVID	MUNICIPAL GOLF COURSE	$5,379.09	$-	$-	$-	$5,379.09
MALCOLMSON, DAVID MARK	POLICE	$6,199.68	$53,878.64	$657.44	$-	$60,735.76
MALCOLMSON, LISA	FIRE	$58,056.80	$425.00	$-	$-	$58,481.80
MALONEY, PAULA	SUBSTITUTES	$4,200.00	$-	$-	$-	$4,200.00
MANLEY, BRENDA J	EAST BOAT BASIN	$4,130.72	$2,000.00	$-	$-	$6,130.72
MANLEY, JOHN A	POLICE SPECIAL DETAIL	$-	$2,577.48	$-	$-	$2,577.48
MANLEY, JOHN A	POLICE	$64,038.88	$-	$35,256.01	$-	$99,294.89
MANN, PETER A	TEACHERS	$71,050.48	$1,800.00	$-	$-	$72,850.48
MANNING, ALLISON	COMMUNITY SCHOOL	$1,045.19	$-	$-	$-	$1,045.19
MANNING, LYNN M	TEACHERS	$21,281.40	$-	$-	$-	$21,281.40
MANTENFEL, ELLEN M	TEACHERS	$76,141.84	$2,772.64	$-	$-	$78,914.48
MARK, ARLEEN	EDUCATIONAL SUPPORT PERSONNEL	$20,964.57	$-	$-	$-	$20,964.57
MARKS, ELIZABETH A	TRANSPORTATION	$16,533.85	$15.00	$-	$-	$16,548.85
MARSHALL, DAVID S	COMMUNITY SCHOOL	$630.00	$-	$-	$-	$630.00
MARSHALL, HEATHER N	EAST BOAT BASIN	$6,764.00	$-	$-	$-	$6,764.00

MARTIN, MARIE	SCHOOL LUNCH	$2,684.31	$-	$-	$-	$2,684.31
MARTIN, MARTHA M	TEACHERS	$75,058.66	$2,675.82	$-	$-	$77,734.48
MARTIN, WES	COACHING	$-	$5,965.00	$-	$-	$5,965.00
MARTINS, PAUL J	DEPARTMENT OF PUBLIC WORKS	$2,835.00	$-	$-	$-	$2,835.00
MASEDA, STEPHANIE L	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
MASON, BRADLEY E	RECREATION	$3,146.00	$-	$-	$-	$3,146.00
MASON, DAVID B	BOARD OF HEALTH	$78,364.15	$550.00	$-	$-	$78,914.15
MASSE, STEFAN	DEPARTMENT OF PUBLIC WORKS	$65,840.44	$10,773.91	$-	$-	$76,614.35
MATTHEWS, JOHN L	DEPARTMENT OF PUBLIC WORKS	$10,331.75	$-	$16.50	$-	$10,348.25
MATTSON, KRISTIN	TUTORS	$50.00	$-	$-	$-	$50.00
MAYS, MELISSA	EDUCATIONAL SUPPORT PERSONNEL	$7,508.56	$-	$-	$-	$7,508.56
MAZEROLLE, CARRIE	TREASURER	$9,271.50	$-	$-	$-	$9,271.50
MAZZUCCHI, SUSAN L	TRANSPORTATION	$24,283.94	$399.56	$262.83	$-	$24,946.33
MCADAMS, KATHRYN MARY	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
MCARDLE, JILL	MUNICIPAL GOLF COURSE	$11,031.30	$-	$-	$-	$11,031.30
MCCABE, LINDA M	CHILD CARE CENTER	$38,050.92	$1,440.00	$-	$-	$39,490.92
MCCAFFREY, PAUL	MUNICIPAL GOLF COURSE	$3,121.11	$-	$-	$-	$3,121.11
MCCARRON, MARY FRAN	SECRETARIAL	$43,024.80	$1,777.40	$-	$-	$44,802.20
MCCARTHY, KAREN HOSMER	CHILD CARE CENTER	$59,783.45	$1,440.00	$64.28	$-	$61,287.73
MCCARTHY, LEO F	MUNICIPAL GOLF COURSE	$1,090.48	$-	$-	$-	$1,090.48
MCCARTHY, STEPHEN J.	TEACHERS	$31,930.64	$40.00	$-	$-	$31,970.64
MCCLELLAN, GERALD S	TUTORS	$23,601.61	$2,044.23	$-	$-	$25,645.84
MCCLUSKEY, WILLARD E.	LIBRARY	$1,531.80	$400.00	$-	$-	$1,931.80
MCDERMOTT, CHRISTOPHER P	POLICE SPECIAL DETAIL	$-	$2,441.76	$-	$-	$2,441.76
MCDERMOTT, CHRISTOPHER P	POLICE	$87,989.28	$-	$45,075.88	$-	$133,065.16
MCDERMOTT, JANICE L	HOXIE HOUSE	$1,692.00	$-	$-	$-	$1,692.00
MCDONALD, EVANGELINE J	SUBSTITUTES	$70.00	$-	$-	$-	$70.00
MCDONALD, JENNIFER L	CHILD CARE CENTER	$2,583.52	$-	$-	$-	$2,583.52
MCDONALD, PATRICK R	TEACHERS	$42,562.96	$4,099.00	$-	$-	$46,661.96
MCDONALD, SUSAN E	TEACHERS	$71,050.48	$3,820.00	$-	$-	$74,870.48
MCELHINNEY, ASHLEY	RECREATION	$2,409.25	$-	$-	$-	$2,409.25
MCELHINNEY, VIRGINIA M	COUNCIL ON AGING	$7,438.00	$-	$-	$-	$7,438.00
MCGINNIS, LOIS	SUBSTITUTES	$4,690.00	$-	$-	$-	$4,690.00
MCGOWAN, TARYN	COMMUNITY SCHOOL	$2,655.00	$-	$-	$-	$2,655.00
MCGRAIL, CAROLYN	TEACHERS	$47,340.16	$1,880.00	$-	$-	$49,220.16
MCGRATH, KAREN	TEACHERS	$81,710.02	$2,058.82	$-	$-	$83,768.84
MCGUIRE, MARYJANE	EDUCATIONAL SUPPORT PERSONNEL	$12,384.04	$580.00	$-	$-	$12,964.04
MCGURK, KEVIN	EDUCATIONAL SUPPORT PERSONNEL	$18,292.56	$-	$-	$-	$18,292.56
MCHUGH, HALEY L	RECREATION	$1,725.75	$-	$-	$-	$1,725.75
MCHUGH, STEVEN R	TEACHERS	$46,210.96	$80.00	$-	$-	$46,290.96

MCLOUGHLIN, JUSTINE	TEACHERS	$75,342.88	$3,380.00	$-	$-	$78,722.88
MCMAHON, TIMOTHY Q	FIRE SPECIAL DETAIL	$-	$1,189.00	$-	$-	$1,189.00
MCMAHON, TIMOTHY Q.	FIRE	$80,105.68	$760.00	$56,976.50	$50.00	$137,892.18
MCNEILL JR, MICHAEL	TEACHERS	$65,932.00	$10,534.00	$-	$-	$76,466.00
MEARA, MELISSA	TEACHERS	$54,425.66	$240.00	$-	$-	$54,665.66
MEERBACH, ERIK R	TEACHERS	$66,658.84	$893.00	$-	$-	$67,551.84
MELANSON, DEBRA	SECRETARIAL	$43,024.80	$1,777.40	$-	$-	$44,802.20
MELILLO, EVAN N	SUBSTITUTES	$5,950.00	$-	$-	$-	$5,950.00
MELILLO, LAUREN P	TUTORS	$31,811.00	$975.00	$-	$-	$32,786.00
MELLO, KIMBERLY R	SUBSTITUTES	$9,628.00	$-	$-	$-	$9,628.00
MERRIAM, C RONALD	DEPARTMENT OF PUBLIC WORKS	$9,240.00	$-	$-	$-	$9,240.00
METROPOLIS, RICHARD G	ADMINISTRATION	$100,415.93	$-	$-	$-	$100,415.93
METTA, JUNE F	SCHOOL LUNCH	$2,078.86	$-	$-	$-	$2,078.86
MEYER, DARREN M	BOARD OF HEALTH	$48,542.99	$-	$-	$-	$48,542.99
MEYER, DEBORAH A	EDUCATIONAL SUPPORT PERSONNEL	$29,740.32	$950.00	$-	$-	$30,690.32
MICHAUD II, TIMOTHY A	DEPARTMENT OF PUBLIC WORKS	$4,068.00	$-	$-	$-	$4,068.00
MIGNONE, RICHARD A	COMMUNITY SCHOOL	$150.00	$-	$-	$-	$150.00
MILLER, MICHAEL P	TUTORS	$19,924.07	$6,349.53	$1,072.89	$-	$27,346.49
MILLER, SEAN M	FIRE SPECIAL DETAIL	$-	$205.00	$-	$-	$205.00
MILLER, SEAN M	FIRE	$65,316.20	$645.00	$10,933.32	$50.00	$76,944.52
MILLS, CARSON	SUBSTITUTES	$70.00	$-	$-	$-	$70.00
MISH, KELLY R	TEACHERS	$13,672.64	$-	$-	$-	$13,672.64
MITCHELL, JOHN D	MUNICIPAL GOLF COURSE	$6,246.77	$-	$50.36	$-	$6,297.13
MITCHELL, KATHLEEN A	TRANSPORTATION	$25,361.25	$-	$92.10	$-	$25,453.35
MITCHELL-KILDUFF, TARA	SCHOOL LUNCH	$1,220.34	$-	$-	$-	$1,220.34
MOHRE, JORDAN	COACHING	$5,965.00	$-	$-	$-	$5,965.00
MONTGOMERY, ELISE	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
MOODY, JESSICA W	SUBSTITUTES	$350.00	$-	$-	$-	$350.00
MOODY, SUZANNE V	SUBSTITUTES	$2,260.00	$87.99	$-	$-	$2,347.99
MOORE, GERI A	COMMUNITY SCHOOL	$97.50	$-	$-	$-	$97.50
MOORE, LINDA C	EDUCATIONAL SUPPORT PERSONNEL	$22,079.96	$-	$-	$-	$22,079.96
MORAN, MARK R	BLDG/GAS/PLMB/INSP. WIRE INSP.	$2,263.78	$-	$-	$-	$2,263.78
MORGAN, LYNNE ANN	TEACHERS	$70,182.20	$1,800.00	$-	$-	$71,982.20
MORRIS, AMANDA C	EDUCATIONAL SUPPORT PERSONNEL	$22,526.98	$1,600.42	$-	$-	$24,127.40
MORRIS, DEBRA	TEACHERS	$66,083.52	$-	$-	$-	$66,083.52
MORRIS, DONNA L	TEACHERS	$19,084.96	$5,400.00	$-	$-	$24,484.96
MORRIS, PAULA M	SUBSTITUTES	$2,380.00	$-	$-	$-	$2,380.00
MORRISON, ALLAN	DEPARTMENT OF NATURAL RESOURCE	$4,772.50	$342.00	$-	$-	$5,114.50

MORRISON, MARGARET C	DEPARTMENT OF NATURAL RESOURCE	$2,736.00	$-	$-	$-	$2,736.00
MORRISON, PATRICIA A	SECRETARIAL	$31,682.62	$750.00	$-	$-	$32,432.62
MORSE, SHIRLEY	HOXIE HOUSE	$1,935.00	$-	$-	$-	$1,935.00
MORTENSON, KATHLEEN E	LIBRARY	$1,920.83	$-	$-	$-	$1,920.83
MOTT, FELICIA J	SECRETARIAL	$42,197.40	$2,693.92	$-	$-	$44,891.32
MOYNAHAN, CLAIRE	SUBSTITUTES	$910.00	$-	$-	$-	$910.00
MOYNAHAN, MARY ALICE	TEACHERS	$71,050.48	$2,580.00	$-	$-	$73,630.48
MOYNAHAN, PATRAICK J	SUBSTITUTES	$1,260.00	$-	$-	$-	$1,260.00
MOYNAHAN, THOMAS	COMMUNITY SCHOOL	$69.58	$-	$-	$-	$69.58
MOYNAHAN, THOMAS J	RECREATION	$2,546.26	$-	$-	$-	$2,546.26
MUISE, RONALD A	COMMUNITY SCHOOL	$100.00	$-	$-	$-	$100.00
MULHEARN, TAYLOR P	RECREATION	$2,084.50	$-	$-	$-	$2,084.50
MULLIGAN, ANNETTE L	EDUCATIONAL SUPPORT PERSONNEL	$9,171.45	$280.00	$-	$-	$9,451.45
MULLIN, MARY K	EDUCATIONAL SUPPORT PERSONNEL	$21,929.29	$-	$-	$-	$21,929.29
MULROY, SEAN J	DEPARTMENT OF PUBLIC WORKS	$21,955.67	$4,562.11	$-	$-	$26,517.78
MUMA, VIRGINIA	COMMUNITY SCHOOL	$475.00	$-	$-	$-	$475.00
MURPHY, ANNE B	TEACHERS	$58,856.16	$-	$-	$-	$58,856.16
MURPHY, BRIDGET A	EDUCATIONAL SUPPORT PERSONNEL	$22,283.66	$-	$-	$-	$22,283.66
MURPHY, MELISSA K	SUBSTITUTES	$1,470.00	$-	$-	$-	$1,470.00
MURPHY, NEIL F	ADMINISTRATION	$46,036.06	$-	$-	$-	$46,036.06
MURPHY, SEAN	SUBSTITUTES	$4,550.00	$-	$-	$-	$4,550.00
MURPHY, SUE E	EAST BOAT BASIN	$7,447.00	$-	$-	$-	$7,447.00
MURPHY, TERENCE P	POLICE	$95,035.20	$1,752.00	$46,862.70	$-	$143,649.90
MURPHY, TERENCE P	POLICE SPECIAL DETAIL	$-	$15,452.40	$-	$-	$15,452.40
MURRAY, HELEN W	EDUCATIONAL SUPPORT PERSONNEL	$11,903.64	$-	$-	$-	$11,903.64
MURRAY, SARAH	TEACHERS	$71,515.68	$-	$-	$-	$71,515.68
MYERS, ELIZABETH F	TEACHERS	$66,690.00	$-	$-	$-	$66,690.00
MYERS, MERILYN	DEPARTMENT OF PUBLIC WORKS	$150.00	$-	$-	$-	$150.00
NAPLES, KATHLEEN P	COMMUNITY SCHOOL	$490.00	$-	$-	$-	$490.00
NEE, PATRICK R	MUNICIPAL GOLF COURSE	$6,101.73	$-	$36.86	$-	$6,138.59
NEGRON, SACHA K	EDUCATIONAL SUPPORT PERSONNEL	$20,212.83	$140.00	$-	$-	$20,352.83
NEILL, AMANDA I	EDUCATIONAL SUPPORT PERSONNEL	$22,094.04	$-	$-	$-	$22,094.04
NEILL, DAVID A	TEACHERS	$66,690.00	$4,982.00	$-	$-	$71,672.00
NELSON, ALISON R	TEACHERS	$69,366.09	$2,373.71	$-	$-	$71,739.80
NELSON, JEANNE MARIE	TEACHERS	$70,182.20	$260.00	$-	$-	$70,442.20
NESKE, CHRISTINE	TEACHERS	$51,788.56	$-	$-	$-	$51,788.56

NEVILLE, WILLIAM A.	DEPARTMENT OF PUBLIC WORKS	$50,474.00	$7,616.57	$956.00	$400.00	$59,446.57
NEWTON, GILBERT D	ADMINISTRATION	$100,333.79	$7,318.50	$-	$-	$107,652.29
NEWTOWN, NICOLE R	SUBSTITUTES	$1,148.00	$-	$-	$-	$1,148.00
NICHOL, MARGARET	TEACHERS	$76,141.84	$2,820.00	$-	$-	$78,961.84
NICOLAZZO, ALBERT W	COUNCIL ON AGING	$11,868.75	$-	$-	$-	$11,868.75
NIGRO, ROBERT A	TRANSPORTATION	$5,516.98	$1,658.19	$-	$-	$7,175.17
NOBLE, ANNA	TEACHERS	$47,577.48	$180.00	$-	$-	$47,757.48
NOLL, LISA J	SUBSTITUTES	$70.00	$-	$-	$-	$70.00
NOLL, STEPHEN	COACHING	$5,965.00	$-	$-	$-	$5,965.00
NORDMAN, BETSY	EDUCATIONAL SUPPORT PERSONNEL	$16,579.90	$13,493.66	$-	$-	$30,073.56
NORTON CANNAVO, KATHLEEN	TEACHERS	$70,182.20	$7,012.50	$-	$-	$77,194.70
NORTON, CATHERINE A	SCHOOL LUNCH	$4,793.81	$1,636.16	$-	$-	$6,429.97
NORTON, JANE F.	COMMUNITY SCHOOL	$5,268.67	$-	$-	$-	$5,268.67
NOVERO, ELENA M	TEACHERS	$65,808.40	$5,075.00	$-	$-	$70,883.40
NURSE, MICHAEL	POLICE SPECIAL DETAIL	$-	$164.00	$-	$-	$164.00
NURSE, MICHAEL J.	POLICE	$96,919.73	$625.00	$10,485.43	$-	$108,030.16
O'BRIEN, MATTHEW J	POLICE	$71,409.36	$-	$47,448.31	$-	$118,857.67
O'BRIEN, MICHAEL	COACHING	$5,965.00	$-	$-	$-	$5,965.00
O'CONNELL, DANIEL J	POLICE SPECIAL DETAIL	$-	$9,544.00	$-	$-	$9,544.00
O'CONNELL, SUE ANNE	SCHOOL LUNCH	$307.45	$85.14	$-	$-	$392.59
O'CONNOR, JAMES R	COMMUNITY SCHOOL	$300.00	$-	$-	$-	$300.00
O'CONNOR, LISA A	COMMUNITY SCHOOL	$5,374.01	$76.90	$-	$-	$5,450.91
O'GARA, CHRISTINE MARIE	EDUCATIONAL SUPPORT PERSONNEL	$20,215.16	$-	$-	$-	$20,215.16
O'GORMAN, JOANNA R	RECREATION	$2,868.75	$-	$-	$-	$2,868.75
O'GORMAN, JOSEPH B	RECREATION	$2,029.50	$-	$-	$-	$2,029.50
O'GORMAN, RUTH-ANNE	TUTORS	$6,145.00	$335.00	$-	$-	$6,480.00
O'NEIL, SHAWN	POLICE SPECIAL DETAIL	$-	$204.68	$-	$-	$204.68
O'NEIL, SHAWN	POLICE	$71,880.48	$-	$26,842.44	$-	$98,722.92
O'NEILL, PHYLLIS M	ACCOUNTING	$49,179.55	$475.00	$-	$-	$49,654.55
OAKES, BETSY	SUBSTITUTES	$70.00	$-	$-	$-	$70.00
OAKES, WILLIAM W	COMMUNITY SCHOOL	$560.50	$-	$-	$-	$560.50
OCAMPO, MEGAN R	SUBSTITUTES	$7,000.00	$738.00	$-	$-	$7,738.00
OLIVEIRA, CAMILA P	TEACHERS	$52,053.20	$1,650.00	$-	$-	$53,703.20
ORBACH, DEBORAH	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
OWEN, SUELLYN	CUSTODIANS	$34,358.81	$922.08	$3,492.82	$-	$38,773.71
PAGLIARANI, DONNA M	COMMUNITY SCHOOL	$420.00	$-	$-	$-	$420.00
PALIE, ERIN K	TEACHERS	$68,442.48	$-	$-	$-	$68,442.48
PALMER, BETH AF	EDUCATIONAL SUPPORT PERSONNEL	$13,871.20	$-	$-	$-	$13,871.20
PALOMBO, TERESA A	TEACHERS	$23,334.80	$773.86	$-	$-	$24,108.66
PALTRINERI, LINDA	TEACHERS	$76,141.84	$7,040.00	$-	$-	$83,181.84
PANNORFI, FRANK	ADMINISTRATION	$1,500.00	$-	$-	$-	$1,500.00

PAPAPIETRO, JULIE	SCHOOL LUNCH	$3,943.57	$707.79	$-	$-	$4,651.36
PARE, MARY L	COMMUNITY SCHOOL	$3,655.00	$-	$-	$-	$3,655.00
PARENT, DONALD R	TRANSPORTATION	$14,188.08	$2,432.99	$103.91	$-	$16,724.98
PARINI, DIANE	COMMUNITY SCHOOL	$1,485.00	$-	$-	$-	$1,485.00
PARKER, AMANDA	COACHING	$3,519.00	$-	$-	$-	$3,519.00
PARKER, DIANA L	TEACHERS	$67,779.20	$2,380.00	$-	$-	$70,159.20
PARMA, MICHAEL J	MAINTENANCE SUPERVI-SORS	$9,144.96	$1,970.21	$798.89	$-	$11,914.06
PARSONS, STUART W	LIBRARY	$52,697.69	$450.00	$-	$-	$53,147.69
PASTORE, CARLEY M	TUTORS	$730.00	$-	$-	$-	$730.00
PATTON, WILLIAM R	POLICE	$70,175.60	$-	$18,931.42	$-	$89,107.02
PEARSALL, BRENT F	TEACHERS	$65,808.40	$13,948.00	$-	$-	$79,756.40
PEARSALL, DAVID A	MUNICIPAL GOLF COURSE	$5,160.05	$-	$-	$-	$5,160.05
PEARSALL, LINDA M	TEACHERS	$66,690.00	$2,800.00	$-	$-	$69,490.00
PELLS, STANLEY	CUSTODIANS	$20,284.24	$783.90	$1,542.00	$-	$22,610.14
PELTIER, RENEE T	SCHOOL LUNCH	$1,106.83	$-	$-	$-	$1,106.83
PERDIGAO, SUZANNE E	TEACHERS	$70,182.20	$2,300.00	$-	$-	$72,482.20
PERKINS, DANIEL	POLICE	$70,364.88	$-	$36,372.30	$-	$106,737.18
PERKINS, DANIEL J	POLICE SPECIAL DETAIL	$-	$391.20	$-	$-	$391.20
PERRY, CAROLYN P	SECRETARIAL	$43,024.80	$2,230.25	$-	$-	$45,255.05
PERRY, CHRISTOPHER L	MUNICIPAL GOLF COURSE	$1,738.54	$-	$-	$-	$1,738.54
PETERS, MARYANNE	COUNCIL ON AGING	$3,010.00	$-	$-	$-	$3,010.00
PETERSON, CAROL ANN	TAX COLLECTOR	$49,966.10	$625.00	$-	$-	$50,591.10
PETIPAS, CATHERINE E	TEACHERS	$57,676.00	$925.00	$-	$-	$58,601.00
PETIT, JAMES	CUSTODIANS	$41,650.77	$-	$755.58	$-	$42,406.35
PETRUCCELLI-SMITHERS, JAN	SUBSTITUTES	$560.00	$820.00	$-	$-	$1,380.00
PHILIE, ADAM E	COMMUNITY SCHOOL	$1,422.00	$-	$-	$-	$1,422.00
PHILIE, PAULINE C	COMMUNITY SCHOOL	$1,625.00	$-	$-	$-	$1,625.00
PHILLIPS, GRETCHEN M	EDUCATIONAL SUPPORT PERSONNEL	$26,619.70	$1,931.31	$-	$-	$28,551.01
PHINNEY, LYNNE	TEACHERS	$43,302.83	$-	$-	$-	$43,302.83
PIEKARSKI, DANKA	TRANSPORTATION	$378.95	$-	$-	$-	$378.95
PIERCE, JAMES	ADMINISTRATION	$1,833.28	$-	$-	$-	$1,833.28
PIERCE, WENDY	COMMUNITY SCHOOL	$12,522.80	$-	$-	$-	$12,522.80
PIERCE, WENDY G	SUBSTITUTES	$770.00	$-	$-	$-	$770.00
PIKE, SUSAN E	TEACHERS	$66,690.00	$1,800.00	$-	$-	$68,490.00
PILCH, ALLAN F	SUBSTITUTES	$4,760.00	$-	$-	$-	$4,760.00
PIMENTAL, JOHN	BLDG/GAS/PLMB/INSP. WIRE INSP.	$28,566.00	$14,355.50	$1,293.75	$-	$44,215.25
PIMENTEL-MATTHEWS, TAMMY	FIRE	$71,510.53	$3,920.12	$34,723.82	$50.00	$110,204.47
PIMENTEL-MATTHEWS, TAMMY	FIRE SPECIAL DETAIL	$-	$820.00	$-	$-	$820.00
PINA, NOELLE	COMMUNITY SCHOOL	$82.50	$-	$-	$-	$82.50
PISCH, PATRICIA A	COMMUNITY SCHOOL	$120.00	$-	$-	$-	$120.00
PLOUFFE, DONNA F	COMMUNITY SCHOOL	$1,890.00	$-	$-	$-	$1,890.00
POLIDOR, DAVID B	MUNICIPAL GOLF COURSE	$84,193.42	$850.00	$-	$-	$85,043.42

POTTER, PAMELA J	TEACHERS	$70,182.20	$1,840.00	$-	$-	$72,022.20
POWELL, DANIEL G	DEPARTMENT OF NATURAL RESOURCE	$3,840.00	$675.00	$-	$-	$4,515.00
POWELL, WENDY L	DEPARTMENT OF NATURAL RESOURCE	$1,720.00	$-	$-	$-	$1,720.00
POWERS, ANN I	EDUCATIONAL SUPPORT PERSONNEL	$20,192.68	$475.00	$-	$-	$20,667.68
POWERS, ELIZABETH	TEACHERS	$65,953.84	$300.00	$-	$-	$66,253.84
POWERS, ELIZABETH F	TEACHERS	$74,544.00	$2,800.00	$-	$-	$77,344.00
POWERS, GREGORY A	SUBSTITUTES	$6,510.00	$-	$-	$-	$6,510.00
POWERS, PHILLIS A	SUBSTITUTES	$1,610.00	$-	$-	$-	$1,610.00
POWERS, ROBERT G	SUBSTITUTES	$350.00	$-	$-	$-	$350.00
POZERSKI, PETER M	FIRE	$56,143.26	$18,638.80	$7,593.00	$50.00	$82,425.06
PRICE, WERNER R	TEACHERS	$51,788.56	$-	$-	$-	$51,788.56
PROTZE, ALICIA M	RECREATION	$1,773.00	$-	$-	$-	$1,773.00
QUINN, COURTNEY L	SUBSTITUTES	$420.00	$-	$-	$-	$420.00
QUINN, MICHELLE	TEACHERS	$66,690.00	$1,800.00	$-	$-	$68,490.00
QUINN-ROBB, CHERYL	TEACHERS	$48,888.00	$7,700.00	$-	$-	$56,588.00
RADOSEVIC, NANCY	TUTORS	$2,612.50	$-	$-	$-	$2,612.50
RAE, BRIAN	CUSTODIANS	$34,078.34	$1,995.02	$3,525.82	$-	$39,599.18
RAFTERY, BLAKE K	EDUCATIONAL SUPPORT PERSONNEL	$18,516.64	$-	$-	$-	$18,516.64
RAFTERY, SHARYN LEE	SUBSTITUTES	$6,020.00	$-	$-	$-	$6,020.00
RAINS, CARILYN	ADMINISTRATION	$86,011.61	$1,000.00	$-	$-	$87,011.61
RAMIREZ-FRAZIER, JACQUELI	CUSTODIANS	$5,294.12	$-	$437.50	$-	$5,731.62
RAMOS, MYRNA	SCHOOL LUNCH	$6,317.41	$2,439.31	$-	$-	$8,756.72
RANTA, KAREN	SUBSTITUTES	$4,410.00	$-	$-	$-	$4,410.00
RAYMOND, MICHELLE Y	BLDG/GAS/PLMB/INSP. WIRE INSP.	$39,261.69	$1,726.53	$-	$-	$40,988.22
RECKER, BETH	TEACHERS	$55,009.72	$584.08	$-	$-	$55,593.80
REECE, JEANNE B	TEACHERS	$6,605.68	$-	$-	$-	$6,605.68
REIBER, AMY B	SUBSTITUTES	$7,622.00	$-	$-	$-	$7,622.00
REIL, TAMMY J	DATA PROCESSING	$55,247.71	$-	$-	$-	$55,247.71
REILLY, COLLEEN	CHILD CARE CENTER	$216.90	$-	$-	$-	$216.90
REILLY, CONSUELA M	CHILD CARE CENTER	$40,853.32	$850.00	$32.24	$-	$41,735.56
REILLY, KATHLEEN	CHILD CARE CENTER	$195.00	$-	$-	$-	$195.00
RICHARD, LAURA	TEACHERS	$62,275.20	$240.00	$-	$-	$62,515.20
RIDER, BLAKE A	SUBSTITUTES	$13,225.00	$900.00	$-	$-	$14,125.00
RIDER, CHERYL A	TEACHERS	$70,182.20	$1,800.00	$-	$-	$71,982.20
RIGAZIO, BRETT	TEACHERS	$56,497.04	$877.00	$-	$-	$57,374.04
RIGORDAEVA, KATHLEEN	TEACHERS	$74,544.00	$3,725.00	$-	$-	$78,269.00
RILEY, HEATHER L	TEACHERS	$76,141.84	$-	$-	$-	$76,141.84
RINDFUSS, AUSTIN T	RECREATION	$3,448.50	$-	$4.13	$-	$3,452.63
ROBICHAUD, ALBERT	POLICE SPECIAL DETAIL	$-	$207.12	$-	$-	$207.12
ROBICHAUD, ALBERT	POLICE	$73,903.12	$1,380.80	$29,333.60	$-	$104,617.52

ROBINSON, CHRISTY	EDUCATIONAL SUPPORT PERSONNEL	$22,036.04	$-	$-	$-	$22,036.04
ROBINSON, LAUREN L	LIBRARY	$57,996.24	$525.00	$-	$-	$58,521.24
RODRIGUES, JOSHUA I	TEACHERS	$40,189.44	$3,478.00	$-	$-	$43,667.44
ROGERSON, MELISSA L	RECREATION	$805.50	$-	$-	$-	$805.50
ROMANELLI, REILLY M	COACHING	$1,231.00	$-	$-	$-	$1,231.00
ROMANO, ARIANA B	RECREATION	$1,543.50	$-	$-	$-	$1,543.50
ROMANO, STANLEY	MUNICIPAL GOLF COURSE	$35,258.40	$775.00	$-	$-	$36,033.40
ROMANOWICZ, SHERRY A	COMMUNITY SCHOOL	$-	$4,883.00	$-	$-	$4,883.00
RONDEAU, JAMES	COMMUNITY SCHOOL	$420.00	$-	$-	$-	$420.00
ROWE, GAIL K	SUBSTITUTES	$1,050.00	$-	$-	$-	$1,050.00
RUMUL, JUDY A	ASSESSORS	$49,976.10	$550.00	$-	$-	$50,526.10
RUSSELL JR, GEORGE P.	FIRE	$125,183.43	$625.00	$-	$-	$125,808.43
RUSSELL, E MARILYN	SECRETARIAL	$43,024.80	$1,577.40	$-	$-	$44,602.20
RUSSELL, JEAN	SUBSTITUTES	$-	$5,965.00	$-	$-	$5,965.00
RUSSO, MARTIN P	TEACHERS	$74,544.00	$7,263.00	$-	$-	$81,807.00
RUTTY, SHERRILL L	EDUCATIONAL SUPPORT PERSONNEL	$20,387.68	$575.00	$-	$-	$20,962.68
RYAN, COLLEEN	RECREATION	$4,730.75	$-	$-	$-	$4,730.75
RYAN, PATRICIA	COUNCIL ON AGING	$17,654.72	$6,830.56	$-	$-	$24,485.28
RYER, SANDRA M	TEACHERS	$71,050.48	$-	$-	$-	$71,050.48
SABETTA, KAREN LEE	TEACHERS	$74,793.20	$2,300.00	$-	$-	$77,093.20
SABIN, JESSICA A	SUBSTITUTES	$210.00	$-	$-	$-	$210.00
SACCO, JUDITH	SCHOOL LUNCH	$4,800.04	$1,093.67	$-	$-	$5,893.71
SALINE, RICHARD R	DEPARTMENT OF PUBLIC WORKS	$54,961.20	$5,414.25	$645.44	$400.00	$61,420.89
SANDERSON, SANDRA	COMMUNITY SCHOOL	$810.00	$-	$-	$-	$810.00
SANTONI, JULIE A	TEACHERS	$70,182.20	$1,800.00	$-	$-	$71,982.20
SARAFIN, SUZANNE W	ADMINISTRATION	$48,402.12	$-	$-	$-	$48,402.12
SARGENT, CHARMAINE	FIRE	$50,732.88	$530.00	$5,989.71	$600.00	$57,852.59
SARNO, ROBERTA	COMMUNITY SCHOOL	$73.30	$-	$-	$-	$73.30
SAUNDERS, JOANNE D	TEACHERS	$71,097.48	$450.00	$-	$-	$71,547.48
SAVERY, LUCINDA A	TEACHERS	$76,141.84	$-	$-	$-	$76,141.84
SCALESE, JEANNETTE E	PUBLIC HEALTH NURSE	$41,232.10	$425.00	$-	$-	$41,657.10
SCARPELLINI, MARYANN E	ACCOUNTING	$38,107.30	$375.00	$-	$-	$38,482.30
SCHAEFER-CATTEN, AURELIA	TEACHERS	$74,544.00	$2,300.00	$-	$-	$76,844.00
SCHECHTMAN, JESSE	MUNICIPAL GOLF COURSE	$36,712.06	$700.00	$-	$-	$37,412.06
SCHERMERHORN III, HORACE	TEACHERS	$74,544.00	$2,399.00	$-	$-	$76,943.00
SCHERMERHORN, PATRICIA	TEACHERS	$74,544.00	$2,800.00	$-	$-	$77,344.00
SCHOFIELD, CATHERINE T	TEACHERS	$66,690.00	$1,800.00	$-	$-	$68,490.00
SCHULZ, VICTORIA J	TEACHERS	$74,544.00	$2,400.00	$-	$-	$76,944.00
SCOTT, LYNDSAY E	CHILD CARE CENTER	$10,860.08	$-	$-	$-	$10,860.08
SELBY, GERALD L	RECREATION	$1,291.50	$-	$-	$-	$1,291.50
SEWALL, WILLIAM L	PUBLIC FACILITIES	$53,308.55	$475.00	$-	$-	$53,783.55
SGRO, VINCENT J	LIBRARY	$24,405.36	$-	$-	$-	$24,405.36

SHANAHAN, KATHY L	CHILD CARE CENTER	$5,297.60	$-	$-	$-	$5,297.60
SHARPE, KATHI	EDUCATIONAL SUPPORT PERSONNEL	$4,294.59	$-	$-	$-	$4,294.59
SHASTANY, KERRY	EDUCATIONAL SUPPORT PERSONNEL	$19,800.04	$475.00	$-	$-	$20,275.04
SHAW, CHAD W	CUSTODIANS	$34,231.78	$861.00	$5,952.94	$-	$41,045.72
SHAW, JAMES B	COMMUNITY SCHOOL	$270.00	$-	$-	$-	$270.00
SHAW, SYDNY G	EDUCATIONAL SUPPORT PERSONNEL	$17,518.24	$2,732.01	$-	$-	$20,250.25
SHEA, ANN F	TEACHERS	$70,182.20	$2,300.00	$-	$-	$72,482.20
SHEA, JEREMY M	SUBSTITUTES	$5,514.00	$2,639.00	$-	$-	$8,153.00
SHEPHERD, CAITLIN	TEACHERS	$40,189.44	$3,202.00	$-	$-	$43,391.44
SHERWIN, ALDEN	BLDG/GAS/PLMB/INSP. WIRE INSP.	$30,191.50	$475.00	$-	$-	$30,666.50
SHERWOOD, KAREN E	TRANSPORTATION	$27,396.18	$7,154.12	$4,074.64	$-	$38,624.94
SHEWCHUK, DONALD G	TEACHERS	$71,050.48	$2,861.50	$-	$-	$73,911.98
SHORTEN, MARYALICE	SECRETARIAL	$43,024.80	$750.00	$-	$-	$43,774.80
SICARD, ELLIOTT F	EDUCATIONAL SUPPORT PERSONNEL	$18,292.56	$1,498.00	$-	$-	$19,790.56
SICARD, MADELEINE C	SUBSTITUTES	$280.00	$-	$-	$-	$280.00
SICARD, NANCY YOUNG	TEACHERS	$73,061.04	$-	$-	$-	$73,061.04
SIGSBEE, SUSAN	COMMUNITY SCHOOL	$1,100.00	$-	$-	$-	$1,100.00
SILVERMAN, KRISTEN	COMMUNITY SCHOOL	$2,575.63	$151.83	$-	$-	$2,727.46
SILVERMAN, LISA C	CHILD CARE CENTER	$25,879.49	$750.00	$-	$-	$26,629.49
SIMKINS, JOHN	COACHING	$8,948.00	$-	$-	$-	$8,948.00
SIMKINS, PENNY JANE	EDUCATIONAL SUPPORT PERSONNEL	$21,088.32	$-	$-	$-	$21,088.32
SIMPSON, ALEXANDER K	COMMUNITY SCHOOL	$139.16	$-	$-	$-	$139.16
SIMPSON, JANET C	TEACHERS	$66,690.00	$4,157.00	$-	$-	$70,847.00
SIMPSON, MARCIA	TEACHERS	$66,690.00	$2,880.00	$-	$-	$69,570.00
SINNOTT, MYLES F	DEPARTMENT OF NATURAL RESOURCE	$672.30	$-	$-	$-	$672.30
SIRANOSIAN, JENNIFER J	RECREATION	$1,039.50	$-	$-	$-	$1,039.50
SJOO, TERESA	COMMUNITY SCHOOL	$1,089.00	$-	$-	$-	$1,089.00
SKEARY, JOHN J	MUNICIPAL GOLF COURSE	$5,897.34	$-	$-	$-	$5,897.34
SKIRVAN, CHRISTINE	TEACHERS	$70,182.20	$-	$-	$-	$70,182.20
SLAGLE, KAREN	TEACHERS	$71,050.48	$1,800.00	$-	$-	$72,850.48
SLEPCHUK, WALTER M	ASSESSORS	$57,467.10	$400.00	$-	$-	$57,867.10
SMALL JOHNS, LESLIE ANN	CHILD CARE CENTER	$9,895.71	$-	$-	$-	$9,895.71
SMILLIE, JANET L	EDUCATIONAL SUPPORT PERSONNEL	$8,413.19	$-	$-	$-	$8,413.19
SMITH, CYNTHIA L	TRANSPORTATION	$10,532.34	$-	$-	$-	$10,532.34
SMITH, ELIZABETH	TEACHERS	$70,182.20	$1,875.00	$-	$-	$72,057.20
SMITH, JOAN M	TEACHERS	$71,050.48	$2,375.00	$-	$-	$73,425.48
SMITH, JOSEPH W	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$694.00	$-	$-	$20,736.68

SMITH, MARC J	ADMINISTRATION	$50,480.77	$-	$-	$-	$50,480.77
SMITH, MARILYN H.	ADMINISTRATION	$97,165.87	$-	$-	$-	$97,165.87
SMITH, MARY	HOXIE HOUSE	$63.00	$-	$-	$-	$63.00
SMITH, MATHEW	MUNICIPAL GOLF COURSE	$3,754.98	$-	$-	$-	$3,754.98
SMITH, MERLE J	CUSTODIANS	$246.08	$-	$-	$-	$246.08
SMITH, SHARON M	EAST BOAT BASIN	$36,721.67	$445.00	$944.53	$-	$38,111.20
SMITH, THOMAS E	COMMUNITY SCHOOL	$100.00	$-	$-	$-	$100.00
SODEKSON, SHARON F	COMMUNITY SCHOOL	$150.00	$-	$-	$-	$150.00
SOLTIS, PAULA L	TEACHERS	$74,544.00	$2,800.00	$-	$-	$77,344.00
SOUKE, NICHOLAS C	FIRE	$57,313.71	$2,828.24	$3,320.79	$50.00	$63,512.74
SOUZA, JANICE	RECREATION	$40,955.44	$400.00	$1,426.67	$-	$42,782.11
SPENCER, LESLIE	COMMUNITY SCHOOL	$291.00	$-	$-	$-	$291.00
SPIELMAN, ALETTA H.	ADMINISTRATION	$1,564.26	$-	$-	$-	$1,564.26
SPILLANE, MAURA J	SUBSTITUTES	$1,330.00	$-	$-	$-	$1,330.00
SPIRO, PAUL D	BLDG/GAS/PLMB/INSP. WIRE INSP.	$82,961.58	$-	$-	$-	$82,961.58
SPOFFORD, JAMES R	POLICE SPECIAL DETAIL	$-	$10,619.00	$-	$-	$10,619.00
ST JAMES, ANNA M	TRANSPORTATION	$22,256.25	$-	$235.54	$-	$22,491.79
ST PIERRE, LAURIE L	TEACHERS	$76,344.00	$300.00	$-	$-	$76,644.00
STALLINGS, KATHLEEN A	TEACHERS	$70,182.20	$1,800.00	$-	$-	$71,982.20
STANTON, DEBRA	TEACHERS	$71,050.48	$925.00	$-	$-	$71,975.48
STAPLETON, KAREN L	TEACHERS	$76,141.84	$3,300.00	$-	$-	$79,441.84
STEELE, AIMEE M	EDUCATIONAL SUPPORT PERSONNEL	$19,956.84	$1,788.00	$-	$-	$21,744.84
STEELE, CHRISTOPHER M	DEPARTMENT OF PUBLIC WORKS	$4,673.00	$-	$49.50	$-	$4,722.50
STEEVES, MARY-ELLEN	COUNCIL ON AGING	$50,596.40	$425.00	$-	$-	$51,021.40
STEWART, JEANNE C	SUBSTITUTES	$1,260.00	$-	$-	$-	$1,260.00
STILLINGS, CARL F	CUSTODIANS	$42,726.00	$1,005.47	$4,091.78	$-	$47,823.25
STINSON, DIANA L	CHILD CARE CENTER	$28,763.72	$2,880.00	$42.58	$-	$31,686.30
STOBBART, JOHN D.	CUSTODIANS	$45,458.80	$750.00	$2,314.61	$-	$48,523.41
STRANO, JENNIFER B	EDUCATIONAL SUPPORT PERSONNEL	$21,115.83	$-	$-	$-	$21,115.83
STYCHE, JAMES	TRANSPORTATION	$1,190.71	$-	$-	$-	$1,190.71
STYCHE, SALLY A	TAX COLLECTOR	$38,107.30	$375.00	$-	$-	$38,482.30
SULLIVAN, CARA	EDUCATIONAL SUPPORT PERSONNEL	$22,273.48	$-	$-	$-	$22,273.48
SULLIVAN, DAVID D	ADMINISTRATION	$437.50	$-	$-	$-	$437.50
SULLIVAN, JULIA L	COMMUNITY SCHOOL	$1,481.00	$-	$-	$-	$1,481.00
SULLIVAN, MAUREEN G	TEACHERS	$19,411.98	$-	$-	$-	$19,411.98
SULLIVAN, NANCY L	TEACHERS	$66,690.00	$-	$-	$-	$66,690.00
SUSKO, ANNE C	EDUCATIONAL SUPPORT PERSONNEL	$24,087.43	$11,096.50	$-	$-	$35,183.93
SUTTON, GAIL	TUTORS	$800.00	$-	$-	$-	$800.00
SWAN, JAMES	MUNICIPAL GOLF COURSE	$942.21	$-	$-	$-	$942.21
SWIFT, DYLAN J	TEACHERS	$50,299.16	$2,360.00	$-	$-	$52,659.16

SWIFT, JULIET A	MUNICIPAL GOLF COURSE	$3,024.00	$-	$-	$-	$3,024.00
SYLVESTER, KATHLEEN J	COMMUNITY SCHOOL	$390.00	$-	$-	$-	$390.00
TADDIA, JENNIE M	CHILD CARE CENTER	$2,190.69	$-	$-	$-	$2,190.69
TAVARES, ROBERT P	CUSTODIANS	$50,235.05	$750.00	$1,358.11	$-	$52,343.16
TEDESCHI, LINDA J	TEACHERS	$66,690.00	$1,800.00	$-	$-	$68,490.00
TEDESCHI, SILVIO	COACHING	$11,930.00	$-	$-	$-	$11,930.00
TEEHAN, MICHAEL	MUNICIPAL GOLF COURSE	$3,903.84	$-	$-	$-	$3,903.84
THIERWECHTER, KAYLA M	RECREATION	$1,737.00	$-	$-	$-	$1,737.00
THOMAS, COLLEEN	TEACHERS	$74,544.00	$2,990.00	$-	$-	$77,534.00
THOMPSON, MATTHEW	FIRE	$69,128.84	$530.00	$20,888.80	$50.00	$90,597.64
THOMPSON, MATTHEW	FIRE SPECIAL DETAIL	$-	$492.00	$-	$-	$492.00
TICE, ALEX J	COMMUNITY SCHOOL	$1,712.79	$-	$-	$-	$1,712.79
TILLY, DAVID	MUNICIPAL GOLF COURSE	$42,343.63	$-	$3,032.66	$-	$45,376.29
TILTON, PAUL	DEPARTMENT OF PUBLIC WORKS	$111,992.28	$475.00	$-	$-	$112,467.28
TIMMONS, JANET	COUNCIL ON AGING	$67,160.38	$625.00	$-	$-	$67,785.38
TOBIA, ELIZABETH A	TEACHERS	$70,453.06	$2,800.00	$-	$-	$73,253.06
TOCCI, JAMES G.	DEPARTMENT OF PUBLIC WORKS	$2,664.00	$-	$-	$-	$2,664.00
TOCZYLOWSKI, NATALIE	RECREATION	$1,260.00	$-	$-	$-	$1,260.00
TOFTEROO, KAREN	TEACHERS	$65,093.58	$2,405.82	$-	$-	$67,499.40
TOMASINI JR, ANGELO F	CUSTODIANS	$37,540.96	$924.35	$2,593.71	$-	$41,059.02
TOMASINI, BRIAN F	EDUCATIONAL SUPPORT PERSONNEL	$22,230.87	$699.64	$-	$-	$22,930.51
TOMPKINS, KRISTIN	TEACHERS	$70,182.20	$1,800.00	$-	$-	$71,982.20
TOWEY, KRISTEN G	RECREATION	$2,948.00	$-	$-	$-	$2,948.00
TOWNSEND, KAIJA F	RECREATION	$2,763.75	$-	$16.50	$-	$2,780.25
TRAVERS, AUDREY J	TRANSPORTATION	$24,565.68	$-	$1,573.63	$-	$26,139.31
TRAYNER, ADAM S	POLICE SPECIAL DETAIL	$-	$11,053.88	$-	$-	$11,053.88
TRAYNER, ADAM S	POLICE	$51,339.99	$-	$49,268.20	$-	$100,608.19
TREMARCHE, CONNOR J	RECREATION	$2,803.50	$20.25	$-	$-	$2,823.75
TREMARCHE, PAMELA V	TEACHERS	$76,141.84	$4,992.00	$-	$-	$81,133.84
TRIMBLE, PETER B	TEACHERS	$70,182.20	$10,386.00	$-	$-	$80,568.20
TRUDEAU, GEORGE	COMMUNITY SCHOOL	$348.00	$-	$-	$-	$348.00
TUCKER BROWN, SHARON	COMMUNITY SCHOOL	$150.00	$-	$-	$-	$150.00
TUOHY, DONNA M	TEACHERS	$74,544.00	$2,800.00	$-	$-	$77,344.00
TURNER, DEANE B	COMMUNITY SCHOOL	$200.00	$-	$-	$-	$200.00
TWOMEY, MICHAEL S	DATA PROCESSING	$100,515.13	$400.00	$-	$-	$100,915.13
VALLEE, JANET A	TEACHERS	$74,544.00	$2,300.00	$-	$-	$76,844.00
VAN CLEEF, MARY H	TEACHERS	$66,690.00	$1,800.00	$-	$-	$68,490.00
VARJIAN, KAREN E	LIBRARY	$41,796.85	$375.00	$-	$-	$42,171.85
VARNEY, CHERYLE M	TEACHERS	$65,808.40	$3,229.64	$-	$-	$69,038.04
VARNEY, JEANNE M.	ASSESSORS	$41,282.10	$475.00	$-	$-	$41,757.10
VAUGHAN, STEPHEN	DEPARTMENT OF PUBLIC WORKS	$5,340.50	$-	$-	$-	$5,340.50

VENA, LAUREN	TEACHERS	$44,711.68	$-	$-	$-	$44,711.68
VIGLAS, GERALDINE C	EDUCATIONAL SUPPORT PERSONNEL	$20,042.68	$900.00	$-	$-	$20,942.68
VINEIS, PATRICE M	LIBRARY	$54,050.04	$525.00	$-	$-	$54,575.04
VIOLA, KATHLEEN	COMMUNITY SCHOOL	$210.00	$-	$-	$-	$210.00
VITACCO, RALPH A	ADMINISTRATION	$1,500.00	$-	$-	$-	$1,500.00
VIVEIROS, JASON	FIRE	$76,471.75	$530.00	$95,603.89	$50.00	$172,655.64
VIVEIROS, JASON	FIRE SPECIAL DETAIL	$-	$1,435.00	$-	$-	$1,435.00
VOELXEN, SUZANNE E	TEACHERS	$70,182.20	$1,800.00	$-	$-	$71,982.20
VROUNTAS, MARILYN H	ADMINISTRATION	$95,748.18	$-	$-	$1,659.00	$97,407.18
WACK, PETER N	POLICE	$130,398.00	$-	$-	$-	$130,398.00
WAGNER, ANNE F	ADMINISTRATION	$96,746.68	$-	$-	$-	$96,746.68
WAHLSTEDT, RITA E	COUNCIL ON AGING	$36,925.00	$-	$-	$-	$36,925.00
WALDRON, JAMES A	CUSTODIANS	$4,260.00	$800.00	$-	$-	$5,060.00
WALL, CAROLINE E	RECREATION	$3,170.75	$-	$57.75	$-	$3,228.50
WALSH, JOYELLE	SUBSTITUTES	$1,890.00	$-	$-	$-	$1,890.00
WALSH, JULIE C	TEACHERS	$65,808.40	$-	$-	$-	$65,808.40
WALSH, KIMBERLY M	COMMUNITY SCHOOL	$1,050.00	$-	$-	$-	$1,050.00
WALSH-HOLMES, ANNA M	COMMUNITY SCHOOL	$225.00	$-	$-	$-	$225.00
WASHBURN, MARY	SUBSTITUTES	$5,286.00	$-	$-	$-	$5,286.00
WATSON, LOUISE	SUBSTITUTES	$1,890.00	$-	$-	$-	$1,890.00
WEBBER, JOSEPH R	DEPARTMENT OF PUBLIC WORKS	$6,264.50	$-	$-	$-	$6,264.50
WEBER, BARBARA	EDUCATIONAL SUPPORT PERSONNEL	$19,800.04	$505.62	$-	$-	$20,305.66
WEEKES, HAROLD A	MAINTENANCE SUPERVISORS	$54,558.40	$1,200.00	$4,936.74	$-	$60,695.14
WEEKES, NICHOLAS A	CUSTODIANS	$42,672.80	$1,840.72	$-	$-	$44,513.52
WEINER, LORI E	TEACHERS	$67,960.28	$250.00	$-	$-	$68,210.28
WELCH JR., MICHAEL	TEACHERS	$71,050.48	$897.00	$-	$-	$71,947.48
WELCH, KATELYN	COMMUNITY SCHOOL	$325.00	$-	$-	$-	$325.00
WERNER, JUDITH C	LIBRARY	$5,596.02	$-	$-	$-	$5,596.02
WHEARTY JR, ROBERT D.	RECREATION	$999.00	$252.00	$-	$-	$1,251.00
WHEARTY, DAVID R	EAST BOAT BASIN	$71,883.47	$3,425.00	$-	$-	$75,308.47
WHELAN, PAUL J	MUNICIPAL GOLF COURSE	$10,535.04	$-	$-	$-	$10,535.04
WHITE, ANGELA PICCOLO	TEACHERS	$74,544.00	$2,580.00	$-	$-	$77,124.00
WHITE, DANIEL	CUSTODIANS	$76.90	$-	$-	$-	$76.90
WHITE, JOHN P	SUBSTITUTES	$2,380.00	$-	$-	$-	$2,380.00
WHITE, KIM	TEACHERS	$55,320.40	$-	$-	$-	$55,320.40
WHITE, TAYLOR D	TOWN CLERK	$71,197.43	$875.00	$-	$-	$72,072.43
WIEHE, DENNIS G	EAST BOAT BASIN	$4,266.00	$-	$-	$-	$4,266.00
WIEHE, JANICE	TUTORS	$9,205.00	$-	$-	$-	$9,205.00
WIEMAN, PATRICIA	POLICE	$57,133.40	$475.00	$-	$-	$57,608.40
WIKLUND, MAUREEN	TEACHERS	$82,898.84	$3,080.00	$-	$-	$85,978.84
WILKEY, MARLENE	SUBSTITUTES	$9,520.00	$-	$-	$-	$9,520.00

WILKINS, KARIN G	TEACHERS	$36,343.32	$-	$-	$-	$36,343.32
WILLETTE, DOROTHY	TRANSPORTATION	$16,034.71	$3,269.40	$-	$-	$19,304.11
WILLIAMS, JOHN P	TEACHERS	$71,050.48	$3,884.00	$-	$-	$74,934.48
WILLIAMSON, MELISSA G	TEACHERS	$47,083.28	$6,228.69	$-	$-	$53,311.97
WIPER, KAREN L	SCHOOL LUNCH	$2,945.47	$341.28	$-	$-	$3,286.75
WOJNAR, MICHELLE	SUBSTITUTES	$140.00	$-	$-	$-	$140.00
WOJNAR, PATRICIA J	EAST BOAT BASIN	$35,716.77	$-	$718.44	$-	$36,435.21
WOOD, CAITLUN D	COMMUNITY SCHOOL	$25.00	$-	$-	$-	$25.00
WOOD, MICHAEL P	POLICE SPECIAL DETAIL	$-	$2,808.50	$-	$-	$2,808.50
WOOD, MICHAEL P	POLICE	$58,652.24	$1,112.32	$36,652.59	$-	$96,417.15
WOODBURY, JENNIFER	ASSESSORS	$27,087.20	$266.00	$-	$-	$27,353.20
YARNELL, WALTER J	TRANSPORTATION	$23,488.98	$85.64	$797.57	$-	$24,372.19
YOUNG, KRISTEN L	TEACHERS	$58,856.16	$140.00	$-	$-	$58,996.16
ZEIDA, EMILY	EDUCATIONAL SUPPORT PERSONNEL	$6,937.12	$-	$-	$-	$6,937.12

Report of the BOARD OF ASSESSORS

2013 was a year of new challenges and even relocation for the Assessing Department.

In July of 2013, the Assessing department was flooded as a result of a strong storm that lasted through that entire weekend. The damage to main of the areas of the department was severe enough to lead the Town to determine that we could no longer occupy that space. Within a month we had re –located to former meeting room space at the 16 Jan Sebastian Drive town offices. Though 35% smaller than the overall space held the Annex, the department had been able to maintain its level of service. The Board offers special thanks to our Assessing department staff for their patience and perseverance through this process.

The Fiscal 2014 actual bills were issued at the end of December. The legal value date for these bills was January 1, 2013, based on 2012 calendar year sales. At the writing of this report, the department was in the midst of the appeals process and review.

Fiscal 2014 was an interim update certification year for the town, and the project to revalue and work with officials from the Massachusetts Department of Revenue, Bureau of Local Assessment ran from June until December, at which point the towns' assessment projects was certified and Fiscal 2014 tax rate set. As part of the process of review, over 1400 properties were inspected and listed on site, and another 2800 properties were reviewed as part of a final "drive-by" review for accuracy and final value determination purposes.

The Fiscal 2014 certified assessments date of January 1, 2013 and were based upon review of valid calendar year 2011 sales. Sales of a non valid nature, such as foreclosure related and most short sales were not considered within the analysis. All sales properties, as in each year, were contacted both by mailer, as well as through a site visit.

The MapGeo GIS system, which is accessed by visiting the Town website (www.sandwichmass.org) is now in its second year of hosting the property field cards. The system continues to be quicker and more intuitive in property lookups, in and in compiling and requesting abutters certification. The 2014 data will also include building footprint recapture through 2007, a four year update over the 2003 data in place now.

A continuing internet related improvement goal for the department in 2014 is making improvements to the Assessing Department section of the Town website. Though there are limitations to what we can do from a "look and feel" standpoint, we are seeking to make more and easier to use information and links available from our page.

The appraisal staff of the department will continue their high visibility during the 2014 calendar year. Fiscal 2015 is a Department of Revenue certification year, in accordance with state regulations, and the department will be reviewing calendar 2013 sales in setting values as of January 1, 2014.

Ongoing programs include Building permit inspections, Personal Property listing and review, commercial income and expense review, and sales property review program.

The department will continue the DOR/Bureau of Local Assessment mandated "cyclical inspection program" – where the department visits and re-inspects a percentage of residential and commercial properties each year in an effort to maintain data quality.

As we continue with these annual inspection programs, please remember that statistical accuracy leads to assessment accuracy, which benefits both Town and Taxpayer equally. We ask for your continued cooperation in these efforts.

The department will also be requesting funding at the 2014 annual Town Meeting for new appraisal software to replace the current system, which has been in place since 1988. While the software still is accurate in result, it lacks many of the modern needs for appraisal and municipal assessment systems. Its replacement for these purposes is long overdue.

The Board would like to thank the staff of the Assessing Department for their continued outstanding service to the Board and to the residents of Sandwich.

Ed Childs, Director of Assessing
Judy Rumul, Office Manager
Jeanne Varney, Administrative Assistant
Jennifer Woodbury, Administrative Assistant
Walter Slepchuk, Assistant Assessor
Gary Fryxell, Field Technician

Wishing all residents a happy and prosperous 2014.

Robert G. James, Chairman
Nicholas Fernandes
Lawrence B, Harrington
SANDWICH BOARD OF ASSESSORS

Report of the CAPITAL IMPROVEMENT PLANNING COMMITTEE

The Capital Improvement Planning Committee is responsible for initiating, reviewing and reporting on all capital expenditure proposals designed to address the Town's long-term capital needs. Consistent with this mission, in FY13 the Committee was involved in the following activities:

1. At our request the Annual Town Meeting approved a Capital Budget in the amount of $500,000, which included funding for on-going repairs and renovations to town and school facilities and enabled completion of the replacement of the library HVAC system.
2. The Committee recommended approval of an Annual Town Meeting article requesting a debt-exclusion in order to fund the construction of a new public safety headquarters and substation. The proposal did not receive sufficient support from taxpayers.
3. The Long Range Capital Plan that had been presented to the Board of Selectmen by the Committee received their endorsement. The Plan defines and prioritizes the Town's long-term capital needs and identifies potential funding sources to address those needs.

Respectfully submitted,
S. Michael Baker, Chair

Town Clerk



Photo courtesy of Sandwich Archives

The Sandwich Railroad Station at Jarves Street on the left and the Freight House on the other side of the tracks.

Report of the TOWN CLERK

2013 proved to be an eventful year in the Town Clerk's Office. The election year began with a Special State Primary on April 30th. This primary narrowed the field to fill the vacant United States Senate seat created by the resignation of John Kerry who was chosen as Secretary of State. This primary election garnered an 18.6% voter turn-out. The Special Election was held on June 25th and 5,001 Sandwich voters turned out at the beginning of the summer season to cast their votes. This equated to a 31.9% turnout.

"Sandwiched" between these two special elections we held our Annual Town Meeting and Town Election. On the evening of May 6th Town Meeting convened with 403 voters in attendance, which was a 2.5% turnout. Town Meeting participants voted on a variety of items, including; several zoning amendments, Community Preservation expenditures and revisions to our Town Charter. The following evening, May 7th, there was a Special Town Meeting to decide on the Town's proposal to construct a joint public safety building. 469 voters attended, making it a 3% turnout. Town Meeting attendees rejected the proposal by a vote of 217 in favor and 216 against. The measure needed a two-thirds majority to pass.

Our Annual Town Election was held on May 9th and 1,765 votes were cast, which is 11.29% turnout. Voters reelected Selectmen Ralph Vitacco and welcomed Susan James as its newest member. Voters also returned Nancy Crossman and Marie Kangas to the School Committee.

Following a busy spring and summer the Board of Selectmen called a Special Town Meeting and Town Election. The Meeting was held on November 18th and 611 voters attended, which is a 3.9% turnout. Several additional zoning amendments were passed as well as a measure to repair the pool and windows at the High School. The following Thursday, November 21st, was the Special Town Election which contained two ballot questions requiring concurrence from the voters on action taken at the Special Town Meeting. Both questions passed.

The Town Clerk's Office also saw a change in personnel in 2013 with Administrative Assistant Nicole King leaving her post and being replaced by Sandwich native Linnea Freitas. As a lifelong Sandwich resident, Linnea is a wonderful addition to our staff and we are pleased to have her on board. As always, I'd like to publically thank my staff, Susan Lundquist and Linnea Freitas for their hard work over the past year. They always exude the upmost professionalism and have a strong passion to serve the residents of Sandwich. In addition, I could not run elections without the excellent roster of poll workers that faithfully assist in each and every election. I'd like to thank them for their service and dedication to ensuring that elections run smoothly.

In 2013, the preservation and restoration of the Town's vital and historic records was complete. Work soon began to make these newly restored records more easily accessible to the public. Digital images of each record are currently being matched up with an electronic version of the original written text. This will allow us ers to electronically search thousands of records and instantly se the original written entry as it appears in our historic documents This project is slated for completion by the summer of 2014.

It's my pleasure to serve the citizens of Sandwich as your Tow Clerk and I thank you for the opportunity. I will continue to en sure this office is run efficiently, providing residents with friendl and accurate information and services.

Respectfully Submitted,

Taylor D. White
Town Clerk

BIRTHS, MARRIAGES AND DEATHS IN 2013

A detailed list of births, marriages and deaths is no longer pub lished in the Town Report due to privacy concerns and State law The total number of births to Sandwich residents in 2013 was 117 The total number of marriages recorded in 2013 was 114. The total number of deaths recorded in 2013 was 341.

DOG AND CAT LICENSES

Dog Licenses Issued in 2013

2,025 Dog Licenses
30 Kennel Licenses

Cat Licenses Issued in 2013

Males	**0**
Neutered Males	**4**
Females	**0**
Spayed Females	**5**

BUSINESS CERTIFICATES & RAFFLE PERMITS

The Town Clerk registered 142 Business Certificates in 2013. 8 Raffle Permits to various non-profit organizations were issued in 2013.

TOWN OF SANDWICH
Special State Primary
April 30, 2013

Pursuant to the foregoing warrant, the polls opened at 7 A.M. The ballot boxes showed zero count. The ballots were delivered to the Ballot Clerks and the following election officers were administered an oath to faithfully perform their duties.

Precinct	Ballot Clerks	Ballot Checkers	Ballot Box Clerk	Warden
One	Phyllis Helfrich Susan Goehringer David Goehringer	Carolyn Motta Phyllis Mason	David Merrell	Marsha Kirrane
Two	Lorraine Jacobs Barbara Ames	Jeanette Jones Kenneth Wiedemann	Daniel DiGiandomenico	Jann Czarnetzki
Three	Harriet Dean Lorraine McCabe	Rosemary Rhoades Susan Lehane	Ted Wahl	Carolyn Weimar
Four	Mary Jeanne Rivoira Marianne Vaudreuil	Janet Hart Sylvia Maggio	William Hoxie	Marie Harrington
Five	Gilbert Martin Bernard Ferioli	Ellen Jones Judith Johansen	Clinton Jones	James Foley
Six	Judith Stainbrook Lois Wack	Priscilla Hall Vivian Gosnell	Thomas Cummings	Charles Burke

Senator in Congress - Democrat	P1	P2	P3	P4	P5	P6	Total
Stephen F. Lynch	152	136	95	103	105	96	687
Edward J. Markey	269	200	145	107	94	70	885
Write-Ins	0	0	0	1	0	0	1
Blanks	2	0	0	1	0	0	3
Total	**423**	**336**	**240**	**212**	**199**	**166**	**1576**

Senator in Congress - Republican	P1	P2	P3	P4	P5	P6	Total
Gabriel E. Gomez	127	143	117	83	53	86	609
Michael J. Sullivan	123	78	68	58	48	58	433
Daniel B. Winslow	49	49	30	29	21	16	194
Write-Ins	0	0	0	0	0	1	1
Blanks	0	0	0	0	0	1	1
Total	**299**	**270**	**215**	**170**	**122**	**162**	**1238**

The polls for the election were opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 2,814, which is 18% of the voters. The total number of eligible voters at the close of registration prior to the election was 15,563. The lists of Ballot Clerks and Checkers were checked and found in order and agreed with Ballot Box totals.

There were absentee ballots cast as follows: Precinct 1, 44; Precinct 2, 19; Precinct 3, 14; Precinct 4, 9; Precinct 5, 15; Precinct 6, 7; for a total of 108.

I hereby certify that this is a true record of the Special State Primary held on Tuesday, April 30, 2013.

Respectfully Submitted,

Taylor D. White
Town Clerk

TOWN OF SANDWICH
2013 ANNUAL TOWN MEETING
MAY 6, 2013

The Annual Town Meeting was called to order in the Sandwich High School auditorium by Moderator Garry Blank at 7:08 P.M. The total number of eligible voters was 15,633 and the clerks checked in a total of 403 voters, which is a 2.5% turnout. The invocation was delivered Rabbi David Freelund and John Kennan, Chairman of the Board of Selectmen, led the Pledge of Allegiance. Alexandria Wright sang the Star Spangled Banner. The Moderator swore in the following Sandwich residents as tellers: Paula Johnson, Denise Dever, James Schneider, Tobin Wirt and Robert King. Taylor White, Town Clerk, and Susan Lundquist, Assistant Town Clerk served as the timekeepers.

ARTICLE 1

To see if the Town will vote to hear the reports of all Town Officers and Committees and to act thereon and to hear the report of the Board of Selectmen on the Long Range Plan, or take any action relative thereto.

John Kennan, Chair of the Board of Selectmen, read the report on the Long Range Plan on behalf of the Board.

UNANIMOUSLY VOTED: That the Town accept the Report of all Town Officers and Committees as printed in the 2012 Annual Town Reports and hear the report of the Board of Selectmen on the Long Range Plan. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 2

To see if the Town will vote to hear the report of the Finance Committee and to see if the Town will vote to raise and appropriate or transfer from available funds the sum of $65,189,254.00, or any other amount, to defray Town expenses for the Fiscal Year July 1, 2013 to June 30, 2014 as itemized below in the third column entitled FY'14 Recommendation, or take any action relative thereto.

Paul Silvia, Chair of the Finance Committee, read the budget message on behalf of the Committee.

FY'14 BUDGET TOTALS

No.	Department	FY'12 Appropriation	FY'13 Appropriation	FY'14 Recommendation
114	Moderator	1	450	450
123	Selectmen/Administrator	377,656	408,966	432,571
	Personnel Expenses	158,153	158,730	388,878
131	Finance Committee	2,700	3,400	3,400
135	Accounting	183,362	199,489	204,731
141	Assessing	341,087	363,186	364,148
145	Treasurer	174,755	185,888	184,461
146	Tax Collector	241,224	251,359	254,595
147	Tax Title	25,000	25,000	20,000
151	Legal	225,000	275,000	275,000
152	Human Resources	143,842	152,282	156,551
161	Town Clerk	156,990	146,722	151,400
162	Elections & Registrations	45,000	57,500	42,750
171	Natural Resources	236,898	233,872	238,627
175	Planning & Development	153,133	153,345	150,334
190	Facilities Management	474,604	491,176	496,100
195	Town Reports	11,000	11,000	11,000

196	Bind Town Records	1,000	1,000	6,000
197	Data Processing	331,456	390,482	393,379
	Total 100s	3,282,861	3,508,662	3,774,375
210	Police Department	3,148,270	3,330,197	3,326,005
220	Fire Department	3,790,423	3,932,680	3,946,126
241	Inspections	231,306	239,002	247,616
244	Weights & Measures	200	200	200
291	Emergency Management	5,250	7,750	7,750
294	Forest Warden	1,500	1,500	1,500
297	Bourne Shellfish	4,000	4,000	4,000
299	Greenhead Fly	1,500	1,500	2,000
	Total 200s	7,182,449	7,516,829	7,535,199
300	School Department	29,225,227	29,626,393	30,324,286
313	UCCRVTS	1,786,439	1,906,350	1,998,563
	Total 300s	31,011,666	31,532,743	32,322,849
410	DPW – Engineering	123,593	143,188	146,059
420	DPW – Highways	1,540,118	1,343,672	1,362,853
421	Snow & Ice	250,010	250,011	250,012
424	Streetlights	30,000	30,000	30,000
435	DPW – Sanitation	765,569	0	0
	Total 400s	2,709,290	1,766,871	1,788,924
510	Health Department	167,616	174,752	169,748
522	Nursing Department	128,938	123,991	125,873
541	Council on Aging	152,115	187,540	191,191
543	Veterans Services	41,992	42,883	43,383
	Total 500s	490,661	529,166	530,195
610	Library	892,196	918,962	939,639
630	Recreation Department	71,149	88,086	93,746
650	DPW – Parks	13,850	13,850	13,850
671	Hoxie House / Grist Mill	10,000	0	0
693	Memorial Day	1,200	1,200	1,200
694	Historic District	12,000	12,000	12,750
	Total 600s	1,000,395	1,034,098	1,061,185
OPERATING SUBTOTAL:		45,677,322	45,838,369	47,012,727

135	Marina & SHGC Indirect Costs Transfers	30,000
171	Waterways Fund Transfer	17,500
220	Ambulance Fund Transfer	150,000
630	Beach and Recreation Account Transfer (incl. Sandy Neck)	207,295
645	Community Preservation Act Debt	1,205,469
650	Cemetery Trust Fund Transfer	22,000
671	Hoxie House / Grist Mill Income Transfer	29,000
INTER-FUND TRANSFERS SUBTOTAL:		1,661,264

132	Reserve Fund	500,000
540	Social Services Programs	21,200
710	Short Term Debt	50,000
750	Debt	2,732,263

910	Group Health Insurance	8,700,000
912	Medicare	555,160
940	Property & Liability Insurance	880,000
941	Unemployment Account	100,000
950	Retirement Assessment	2,976,640
OTHER ACCOUNTS SUBTOTAL:		16,465,263
FY'14 BUDGET TOTAL:		**65,189,254**

Steve Barr of Craft Road moved that the motion be amended by reducing the amount to be raised and appropriated to $60,430,576 from $61,174,006 and to achieve this reduction by reducing the Line Item 410 by one-half, to $71,594 and also reducing Line Item 420 by one-half, to $671,836 for the Fiscal Year 2014 as itemized in the third column entitled FY'14 Recommendation, as printed in the Warrant under Article 2.

Motion was seconded.

VOTED: That that the Town accept the amended motion. This was a voice vote and declared not carried by the Moderator.

UNANIMOUSLY VOTED: That the Town hear the report of the Finance Committee and raise and appropriate $61,174.006; transfer and appropriate $1,403,984 from Free Cash; transfer and appropriate $1,000,000 from the ambulance receipts reserved for appropriation account; transfer and appropriate $100,000 from overlay surplus; transfer and appropriate $1,171,000 from the Community Preservation Fund Fiscal Year 2014 estimated annual revenues; transfer and appropriate $34,469 from the Community Preservation Fund undesignated fund balance; transfer and appropriate $15,000 from Sandwich Marina funds; transfer and appropriate $15,000 from the Sandwich Hollow Golf Club enterprise fund; transfer and appropriate $207,295 from the beach parking receipts reserved for appropriation account; transfer and appropriate $29,000 from the Hoxie House / Grist Mill receipts reserved for appropriation account; transfer and appropriate $17,500 from the Waterways Fund; transfer and appropriate $22,000 from cemetery trust funds; to defray Town expenses for the Fiscal Year 2014 as itemized in the third column entitled FY'14 Recommendation, as printed in the Warrant under Article 2, and set the compensation of elected officials as follows:

Moderator	450
Chairman Board of Selectmen	2,000
Selectmen – 4 each	1,500
Chairman Board of Assessors	2,000
Assessors – 2 each	1,500
Town Clerk	70,186

This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 3

To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53F½ to raise and appropriate or transfer from available funds a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'14 enterprise fund budget for the Department of Public Works Sanitation Division, or take any action relative thereto.

Steve Barr of Craft Road made a motion: Move that the word "raise and appropriate $500,000 and" be stricken from the motion and amend the motion to read as follows: Move that the Town transfer and appropriate $502,473 from DPW – Sanitation Division Receipts, to be expended under the direction of the Board of Selectmen, for establishing the Fiscal Year 2014 Enterprise Fund operation budget for the DPW – Sanitation Division.

COUNTED VOTED: That that the Town accept the amended motion. This was a counted vote and declared not carried by the Moderator. The vote was 153 Yea and 205 Nay.

VOTED: That the Town raise and appropriate $500,000 and transfer and appropriate $502,473 from DPW – Sanitation Division Receipts, to be expended under the direction of the Board of Selectmen, for establishing the Fiscal Year 2014 Enterprise Fund operating budget for the DPW – Sanitation Division. This was a voice vote and declared carried by the Moderator.

ARTICLE 4

To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53F½ to raise and appropriate or transfer from available funds a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'14 enterprise fund budget for Sandwich Hollows Golf Club, or take any action relative thereto.

VOTED: That the Town transfer and appropriate $850,000 from Golf Course Receipts, to be expended under the direction of the Board of Selectmen, for establishing the Fiscal Year 2014 Enterprise Fund operating budget for Sandwich Hollows Golf Club. This was a voice vote and declared carried by the Moderator.

ARTICLE 5

To see if the Town will vote to hear the report of the Capital Improvement Planning Committee, and further, to raise and appropriate or transfer from available funds the sum of $500,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and repairing equipment, vehicles, and buildings, and providing related services in accordance with the following list, with any unexpended balance for each item identified below to be placed in the Building Repairs / Capital Purchases account to be expended under the direction of the Board of Selectmen:

Selectmen – Canal Centennial & Town 375th Expenses	75,000.00
Facilities Department – Town Building Repairs/Improvements	125,000.00
Library – HVAC System Improvement Project	150,000.00
School Department – School Building Improvements	150,000.00

or take any action relative thereto.

VOTED: That the Town hear the report of the Capital Improvement Planning Committee and raise and appropriate $500,000, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and repairing equipment, vehicles, and buildings, and providing related services as listed in Article 5 of the warrant, with any unexpended balance for each item to be placed in the Building Repairs / Capital Purchases account to be expended under the direction of the Board of Selectmen. This was a voice vote and declared carried by the Moderator.

ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of $16,963.00, or any other amount, to be expended under the direction of the Board of Selectmen, for

the purpose of funding the FY'14 Sandwich Promotions Fund as established under Chapter 227 of the Acts of 1997, or take any action relative thereto.

VOTED: That the Town transfer and appropriate $16,963 from the Sandwich Promotions Fund, to be expended under the direction of the Board of Selectmen, for funding the Fiscal Year 2014 Sandwich Promotions Fund as established under Chapter 227 of the Acts of 1997. This was a voice vote and declared carried by the Moderator.

ARTICLE 7

To see if the Town will vote to appropriate the sum of money, received or to be received, from the Chapter 90 State Aid to Highways Program for highway construction and/or maintenance on any State approved road during FY'14, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town appropriate $793,200 or any other amount received, or to be received, from the Chapter 90 State Aid to Highways Program for highway construction and/or maintenance on any State approved road during Fiscal Year 2014. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 8

To see if the Town will vote to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. c.59, §5, Clause 41A, the so-called Property Tax Deferral for Seniors program, from 8.0% to 5.0%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2013, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town vote to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. c.59, §5, Clause 41A, the so-called Property Tax Deferral for Seniors program, from 8.0% to 5.0%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2013.This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 9

To see if the Town will vote to transfer and appropriate the sum of $25,000.00, or any other amount, to be expended under the direction of the School Committee, from the Sandwich High School cellular tower lease receipt reserved for appropriation account, for the purpose of completing repairs and improvements to the athletic fields at Sandwich High School, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer and appropriate $25,000, to be expended under the direction of the School Committee, from the Sandwich High School cellular tower lease receipt reserved for appropriation account, for the purpose of completing repairs and improvements to the exterior athletic fields and facilities at Sandwich High School. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 10

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the FY'14 Community Preservation budget and to appropriate from the Community Preservation Fund FY'14 estimated annual revenues the sum of $75,000.00, or any other sum, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY'14; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources, and community housing purposes, as well as a sum of money to be placed in the FY'14 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes as recommended by the Community Preservation Committee; or take any other action in relation thereto.

UNANIMOUSLY VOTED: That the Town hear and act on the report of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation budget and transfer and appropriate $75,000 from the Community Preservation Fund Fiscal Year 2014 estimated annual revenues, to be expended under the direction of the Board of Selectmen, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2014; and further reserve for future appropriation from the Fiscal Year 2014 Community Preservation Fund estimated annual revenues the following sums: $178,000 for open space purposes; $178,000 for historic resources purposes; and $178,000 for community housing purposes. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 11

To see if the Town will vote to transfer and appropriate under the Community Preservation Act historic resources program the sum of $45,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of preserving, restoring, and protecting burial stones in the Town of Sandwich Old Town Cemetery, Grove Street; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose; or take any other action relative thereto.

UNANIMOUSLY VOTED: That the Town transfer and appropriate $45,000 from the Community Preservation Fund historic resources reserve for historic resource purposes under the Community Preservation Act, to be expended under the direction of the Board of Selectmen, for the purpose of preserving, restoring, and protecting burial stones in the Town of Sandwich Old Town Cemetery, Grove Street. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 12

To see if the Town will vote to authorize the Board of Selectmen to enter into renewable energy power purchase and/or net metering credit purchase agreements, including agreements for power and credits generated by solar photovoltaic systems, for terms of up to thirty years on such terms and conditions as the Board of Selectmen deems in the best interests of the Town, and to authorize the Board of Selectmen to take all actions necessary to implement and administer such agreements, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town authorize the Board of Selectmen to enter into renewable energy power purchase and/or net metering credit purchase agreements, including agreements for power and credits generated by solar photovoltaic systems, for terms of up to thirty years on such terms and conditions as the Board of Selectmen deems in the best interests of the Town, and to authorize the Board of Selectmen to take all actions necessary to implement and administer such agreements. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 13

To see if the Town will vote to approve the Upper Cape Cod Regional Technical School District Committee's vote on January 10, 2013 to establish a Stabilization Fund, pursuant to Section 16G½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earning as provided by law and further set up an operational line item to be created to transfer available monies into said Stabilization Fund, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town approve the Upper Cape Cod Regional Technical School District Committee's vote on January 10, 2013 to establish a Stabilization Fund, pursuant to Section 16G½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earning as provided by law and further set up an operational line item to be created to transfer available monies into

said Stabilization Fund. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 14

To see if the Town will vote to amend the Sandwich Town Charter, as printed below, by deleting those portions of the Town Charter highlighted with strikethrough formatting and inserting those portions of the Town Charter with underline formatting; and further, to authorize the Board of Selectmen to petition the General Court to the end that legislation be adopted precisely as follows in accordance with the special act charter process; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or take any action relative thereto:

THE COMMONWEALTH OF MASSACHUSETTS

In the Year Two Thousand and ~~Nine~~ Thirteen

AN ACT PROVIDING FOR A CHARTER FOR THE TOWN OF SANDWICH

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. ~~Chapter 137 of the Acts of 2002 is hereby repealed~~. S782, Chapter 106 of the Acts of 2009 is hereby repealed.

Section 2. The following shall be the Charter of the Town of Sandwich:-

Section 3. Any reference to gender in the wording of this Charter shall be construed as meaning any individual regardless of sex and is contained herein only in the interest of brevity.

CHARTER
TOWN OF SANDWICH

PREAMBLE

Good government can only be defined as that which is wholly and justly participated in by the people who are under its jurisdiction. For that purpose the citizens of Sandwich, in exercising their rights of self-government, do ordain the provisions set forth in the ensuing Charter of this town.

ARTICLE I
INCORPORATION, FORM OF GOVERNMENT

Section 1.1 INCORPORATION

The inhabitants of the Town of Sandwich, residing within its corporate boundaries as heretofore established, are hereby constituted and shall continue to be a body politic and corporate in perpetuity under the name of "The Town of Sandwich."

Section 1.2 FORM OF GOVERNMENT

a) The municipal form of government provided by this Charter shall consist of a Town Meeting open to all voters; a Board of Selectmen, elected by the people and accountable to the people; and a Town Manager, appointed by and accountable to the Board of Selectmen for proper administration of the affairs of the town.

b) The schools of the town shall be operated by a School Department and supervised by a Superintendent of Schools under the direction of a School Committee, elected by the people and accountable to the people for proper administration of the affairs of the schools.

ARTICLE II
POWERS OF THE TOWN

Section 2.1 POWERS

a) The Town shall have all the powers granted to towns by the Constitution and General Laws together with all of the implied powers necessary to execute such granted powers.

b) The powers of the Town under the Charter shall be construed and interpreted liberally in favor of the Town, and the specific mention of any particular power is not intended to limit in any way the general powers.

c) The Town may enter into agreements with any other agency of municipal government, agency of the Commonwealth, other states, or the United States government to perform jointly, by contract, or otherwise, any of its powers or functions and may participate in the financing thereof.

ARTICLE III
LEGISLATIVE BRANCH

Section 3.1 OPEN TOWN MEETING

The legislative powers of the Town shall be exercised by a Town Meeting open to all voters of the Town of Sandwich.

Section 3.2 PRESIDING OFFICER

All sessions of the Town Meeting shall be presided over by a Moderator, elected as provided in Section 4.4 of the Charter. The Moderator shall regulate the proceedings, decide questions of order, and make public declarations of all votes. The Moderator shall have all of the powers and duties given to Moderators under the Constitution and the General Laws, and such additional powers and duties as may be authorized by the Charter, by By-law or by other Town Meeting vote.

Section 3.3 ANNUAL TOWN MEEETING

The Annual Town Meeting shall be held on such date or dates as may be fixed by the Board of Selectmen as provided in paragraph (e) of Section 4.2.5 of the Town Charter.

Section 3.4 SPECIAL TOWN MEETINGS

Special Town Meetings shall be held at the call of the Board of Selectmen at such times as it may deem appropriate and whenever a special meeting is requested by the voters in accordance with procedures made available by the General Laws.

Section 3.5 QUORUM

The quorum for both the Annual Town Meeting and any Special Town Meeting shall be set by By-law.

Section 3.6 CLERK OF THE MEETING

The Town Clerk shall serve as the clerk to the Town Meeting. In the event that the Town Clerk is absent, the Assistant Town Clerk shall serve.

Section 3.7 WARRANT ARTICLES

a) Except for procedural matters, all subjects to be acted on by Town Meeting shall be placed on warrants issued by the Board of Selectmen.

b) The Board of Selectmen shall receive all petitions addressed to it which require the submission of particular subject matter to the Town Meeting in accordance with the General Laws. Ten (10) signatures shall be required on a petition to have an article inserted in the warrant for an Annual Town Meeting, and one hundred (100) signatures shall be required on a petition to have an article inserted in a warrant for a Special Town Meeting.

c) Any warrant article that seeks to raise, transfer, appropriate or expend any funds shall show comparative figures including actual figures for the preceding year, appropriations for the current year, requests for the next fiscal year and amounts recommended by the Finance Committee.

d) Copies of main motions to be considered on articles in the warrant that were not originally included in the printed warrant, and/or on the script to be read by Selectmen at Town Meeting, shall be made available as draft versions in writing to all voters prior to Town Meeting and distributed at Town Meeting. Final adjustments, if necessary will be shown on the viewing screen. The Moderator may require other motions to be submitted in writing. Failure to comply with this provision shall not invalidate any vote taken by Town Meeting.

Section 3.8 PUBLICATION AND DISTRIBUTION OF THE WARRANT

In addition to any notice required by the General Laws, the Board of Selectmen shall cause the Annual Town Meeting warrant to be posted on the Town bulletin board and otherwise distributed as provided by paragraph (e) of Section 4.2.5 of the Charter. Additional copies shall be kept available for distribution by the Town Clerk. In addition, the Board of Selectmen shall cause the Town Meeting warrant to be posted on the Town's website for the convenience of the residents of the Town; provided, however, that failure to post the warrant on the website or to post it one or more weeks prior to the date of the Town Meeting shall not invalidate or otherwise affect the legality or validity of the actions taken at the Town Meeting.

ARTICLE IV
ELECTED TOWN OFFICES

Section 4.1 ELECTED TOWN OFFICES, IN GENERAL

The offices to be filled by the voters shall be: a Board of Selectmen, consisting of five (5) members; a School Committee, consisting of seven (7) members; a Moderator~~; a Town Clerk~~; a Board of Assessors, consisting of three (3) members; a Board of Health, consisting of three (3) members; a Planning Board, consisting of seven (7) members; Constables, Trustees of the Sandwich Library, consisting of nine (9) members; Trustees of the Weston Memorial Fund, consisting of three (3) members; Sandwich Historic District, consisting of five (5) members; Housing Authority, consisting of (5) members, (4) of whom shall be elected, and (1) of whom shall be appointed by the Governor; and such other regional authorities, districts, or committees as may be required by the General Laws or inter-local agreement. All elected or appointed multiple member boards shall be arranged so that as nearly an equal number of terms as possible shall expire each year. Notwithstanding any other provision of the Charter, all elected officials and officers shall have the powers and duties as prescribed by the General Laws.

Section 4.2 BOARD OF SELECTMEN

The Board of Selectmen shall be composed of five (5) members. Each member shall be elected from the town at-large to a three (3) year term.

Section 4.2.1 QUALIFICATIONS

In addition to any other qualifications prescribed by law, each Selectman shall be a qualified voter of the town, and shall reside within the town while in office.

Section 4.2.2 COMPENSATION

Selectmen shall receive such compensation as may be specified in the annual budget, provided, however, that they shall be entitled to all necessary expenses incurred in the performance of their official duties upon approval by the Board of Selectmen.

Section 4.2.3 CHAIRMAN AND VICE CHAIRMAN

a) A chairman shall be elected by the Board of Selectmen at the first meeting following each regular Town Election. The chairman shall preside at all meetings of the Board. The chairman shall perform such other duties consistent with Massachusetts General Laws and this Charter, or as may be imposed on him by the Board.

b) A vice chairman shall be elected by the Board of Selectmen at the first meeting following each regular Town Election. The vice chairman shall act as chairman during the disability or absence of the chairman and in this capacity shall have the rights and duties conferred upon the chairman.

Section 4.2.4 VACANCIES

Vacancies in the office of Selectman shall be filled by special election if the vacancy occurs eight (8) months or more prior to the next annual election. If a vacancy occurs, the Board of Selectmen shall, within ten (10) days after the occurrence of a vacancy, call a special election that shall be held not less than sixty-five (65) days nor more than ninety (90) days after issuing the call. A vacancy which occurs less than eight (8) months prior to the next annual election shall be filled at the next annual election.

Section 4.2.5 GENERAL POWERS AND DUTIES

a) Except as otherwise provided by the General Laws or this Charter, all executive powers of the Town shall be vested in the Board of Selectmen. The Board of Selectmen shall provide for the exercise thereof and for the performance of all duties and obligations imposed on the Town by law.

b) At least a majority of the Board of Selectmen shall sign all official documents, and approve the financial warrants.

c) The Board of Selectmen shall serve as the Board of Directors and policy-making body of the Town. They shall appoint a Town Manager to carry out the day-to-day operations of the Town within the policies set by the Board of Selectmen. The Board of Selectmen shall appoint members of committees.

d) No member of the Board of Selectmen may serve in any other elected and/or appointed Town office or committee during his ~~or her~~ term as Selectman, excluding ex-officio positions, except that Selectmen may serve on committees when authorized by State law or Town By-Law. Service as a representative from the Town to another body other than
the Town shall not be prohibited by this provision.

e) The Board of Selectmen shall set guidelines for the preparation of the annual budget and present the budget to the Town Meeting. The Board of Selectmen shall set the date and warrant articles for the Town Meeting and any Special Town Meeting. The Board of Selectmen shall make available sufficient copies of the warrant for the Town Meeting for
all registered voters. The Board of Selectmen shall either provide direct mailings to households, or publish notice of the availability of and make available said warrants at town facilities and other common locations throughout the town at least two (2) weeks prior to the Town Meeting; provided, however, that failure to post the warrant on the website or to post it one or more weeks prior to the

date of the Town Meeting shall not invalidate or otherwise affect the legality or validity of the actions taken at the Town Meeting.

f) The Board of Selectmen shall be a licensing board for the Town and shall have the power to issue licenses as authorized by law, to make all necessary rules and regulations regarding the issuance of such licenses, and to impose restrictions on any such license as it deems to be in the public interest, and to enforce all laws, rules, regulations, and
restrictions relating to all such businesses for which it issues licenses.

g) The Board shall require bonds for all municipal officers and employees who receive or pay out any moneys of the town. The amount of such bonds shall be determined by the Board and the cost thereof shall be borne by the Town.

h) The Board of Selectmen shall be authorized to institute, prosecute, compromise or defend any claim, action, suit or other proceeding in the name of the Town and to settle any claim, action, suit or other proceeding brought by or on behalf or against the Town. In the event that a settlement requires the issuance of a permit or license or the transfer of property, and such matter is not within the Board of Selectmen's jurisdiction, the Town board or officer with legal jurisdiction over the matter shall retain sole authority to act on behalf of the Town.

i) The Board of Selectmen shall annually review a Long Range Plan, including capital planning, to project the future needs of the Town and report on this at Town Meeting.

j) The Board of Selectmen shall serve as custodians of all Town property except as otherwise provided by the General Laws or by vote of the Town.

k) The Board of Selectmen shall be authorized to formally investigate cases of any suspected serious misconduct or criminal wrongdoing by the Town Manager, or other officers or employees of the Town, provided that such investigation is approved by a vote of four out of five Selectmen.

l) The Board of Selectmen shall exercise any other responsibilities as set forth in the General Laws.

Section 4.2.6 MEETINGS OF THE BOARD

a) The Board of Selectmen shall hold at least two regular meetings each month. The Board shall fix, by resolution, the days, times and location of its regular meetings.

c) The Board of Selectmen may hold such special meetings as it deems necessary and appropriate, which may be called for by three members of the Board. In no event shall a regular or special meeting be held in any facility or at any locations which are not readily accessible to the public or handicap accessible.

Section 4.2.7 RULES OF PROCEDURE

a) The Board of Selectmen shall by resolution, determine its own rules and order of business; provided however, the rules shall provide that citizens of the town shall have a reasonable opportunity to be heard at any meeting in regard to any matter under consideration.

b) Voting except on procedural motions, shall be by roll call if requested by a Selectman, and the ayes and nays shall be recorded in the minutes.

c) Three Selectmen shall constitute a quorum for the purposes of transaction of business.

d) No action of the Board of Selectmen shall be valid or binding unless adopted by the affirmative vote of three or more members of the Board.

Section 4.2.8 PROHIBITIONS

a) Except where authorized by law, no Selectman shall hold any other town office or town employment during his term as Selectman, nor any former Selectman shall hold any compensated appointed town office or town employment until one year after the expiration of his term as Selectman.

b) The Selectmen shall not in any manner dictate the appointment or removal of any town administrative officers or employees whom the Town Manager or any of his subordinates are empowered to appoint. The Board of Selectmen may express its views and fully and freely discuss with the Town Manager anything pertaining to appointments and removal of such officers and employees.

c) ~~Except for the purpose of inquiries and investigations~~, The Board of Selectmen and its members shall deal with town officers and employees who are subject to the direction and supervision of the Town Manager, solely through the Town Manager, and neither the Board of Selectmen nor any of its members shall give orders to any such officer or employee, either publicly or privately.

Section 4.3 SCHOOL COMMITTEE

The School Committee shall be composed of seven (7) members. Each member shall be elected from the town at-large to a three (3) year term. The three (3) year terms of office for school committee shall be staggered.

4.3.1 QUALIFICATIONS

In addition to any other qualifications prescribed by law, each member of the School Committee shall be a qualified voter of the town, and shall reside within the town while in office.

4.3.2 COMPENSATION

School Committee members shall receive no compensation, provided, however, that they shall be entitled to all necessary expenses incurred in the performance of their official duties upon approval by the School Committee.

4.3.3 CHAIRMAN AND VICE CHAIRMAN

A chairman shall be elected by the School Committee at the first meeting following each regular Town Election. The chairman shall preside at all meetings of the Committee. The chairman shall perform such other duties consistent with Massachusetts General Laws and this Charter, or as may be imposed by the Committee.

A vice chairman shall be elected by the School Committee at the first meeting following each regular Town Election. The vice chairman shall act as chairman during the disability or absence of the chairman and in this capacity shall have the rights and duties conferred upon the chairman.

Section 4.3.4 VACANCIES

Vacancies in the School Committee shall be filled by special election if the vacancy occurs eight (8) months or more prior to the next annual election. In this case, the Board of Selectmen shall, within ten (10) days after the occurrence of a vacancy, call a special election that shall be held not less than sixty-five (65) days nor more than ninety (90) days after issuing the call. Any vacancy which occurs less than eight (8) months prior to the next annual election shall be filled at the next annual election.

Section 4.3.5 GENERAL POWERS AND DUTIES

a) The School Committee shall have all the powers and duties given to school committees by the General Laws. The School Committee shall have the power to select, oversee, and to terminate the Superintendent of Schools, establish educational goals and policies for the schools consistent with requirements of the General Laws and standards established by the Commonwealth.

b) The Superintendent of Schools shall be chosen upon the basis of the individual's executive and administrative training, education, experience and ability, and any other factors the School Committee deems appropriate. The Superintendent of Schools shall be bonded at town expense.

c) The Superintendent of Schools shall have the duties and responsibilities provided by the General Laws, this Charter, and vote of the School Committee.

Section 4.3.6 MEETINGS OF THE BOARD

The School Committee shall hold at least one regular meeting each month while school is in session. The Committee shall fix the days, times and location of its regular meetings.

The School Committee may hold such special meetings as it deems necessary and appropriate, which may be called by the Chair or four members of the Committee. In no event shall a regular or special meeting be held in any facility or at any locations which are not readily accessible to the public or handicap accessible.

Section 4.3.7 RULES OF PROCEDURE

The School Committee shall determine its own rules and order of business; provided however, the rules shall provide that citizens of the town shall have a reasonable opportunity to be heard at any meeting in regard to any matter under consideration.

Voting except on procedural motions, shall be by roll call if requested by a School Committee member and the ayes and nays shall be recorded in the minutes.

Section 4.3.8 BUDGET HEARING

The School Committee shall prepare an annual line-item operating budget and hold a public hearing on its proposed annual budget pursuant to, Section 38N of Chapter 71 of General Laws by March 1.

Section 4.4 MODERATOR

A Moderator shall be elected by the voters for a term of three years. In the event of absence of the Moderator, the Town Meeting may elect a temporary Moderator, for the purpose of presiding over the Town Meeting.

Section 4.4.1 POWERS AND DUTIES

a) The Moderator shall have the powers and duties provided by the General Laws, by this Charter, by By-law or by any other Town Meeting vote.

b) The Moderator shall appoint members of the Finance Committee which shall consist of nine (9) members. If the Moderator fails to fill a vacancy on the Finance Committee within forty-five (45) days of having been notified in writing by the Town Clerk of said vacancy, a majority of the remaining members of the Finance Committee may nominate a person for each such vacancy. Should the Moderator fail to take action on said nomination within 21 days, the nominee shall become a member of the Finance Committee.

c) To assist in the application and appointment process and/or to better prepare potential committee members, the Moderator may at his discretion include participation by the Chairman of the Board of

Selectmen, Chairman of the Finance Committee, or the Chairman of the School Committee or their designated representatives.

d) The Moderator shall appoint members to other committees as directed by Town Meeting.

~~Section 4.5 TOWN CLERK~~

~~A Town Clerk shall be elected by the voters at the annual town election, for a term of three years.~~

Section 4.6 BOARD OF LIBRARY TRUSTEES

The Board of Library Trustees shall be composed of nine (9) members. Each member shall be elected from the town at-large to a three (3) year term.

Section 4.6.1 QUALIFICATIONS

a) Each member of the Board of Library Trustees shall be a qualified registered voter of the town and shall reside within the Town while in office.

Section 4.6.2 GENERAL POWERS AND DUTIES

a) Notwithstanding any other provision of this Charter to the contrary, the Board of Library Trustees shall have all the powers and duties given to boards of library trustees by G.L. c.78 and any other applicable law, except as otherwise provided herein. The Board of Library Trustees shall, except in case of those employees subject to the provisions of G.L. c.150E, appoint the director of the library and all employees thereof, and may enter into a contract with said director, provided, however, that such contract shall meet minimum legal standards established by the Board of Selectmen and Town Manager. The Board of Library Trustees shall implement such human resources practices and standards as established by the Town Manager for all other Town employees, and employees of the library shall be subject to the personnel policies and procedures adopted by the Town and such other personnel policies and procedures agreed upon in writing by the Board of Library Trustees and Town Manager. The Town Manager shall be responsible for the procurement of all contracts on behalf of the library.

Section 4.6.3 VACANCIES

Vacancies shall be filled by election in accordance with the provisions of G.L. c41, §10, or by the Board of Selectmen and the remaining members of the Board of Library Trustees in accordance with the provisions of G.L. c41, §11.

Section 4.7 BOARDS, COMMITTEES AND OFFICERS

a) Each board or committee will be organized and charged with the powers and duties specified in the General Laws and Special Acts of the Commonwealth, Town By-law or elsewhere in this Charter. The Board of Selectmen may also, from time to time, establish boards or committees to address specific needs or issues. Each board or committee shall, at its annual organization meeting, elect a presiding officer and shall cause the Board of Selectmen and the Town Clerk to be notified of its selection. Such boards and committees shall make a written annual report of its activities to the Board of Selectmen.

b) Members of permanent committees shall be elected for a staggered term of three years unless otherwise provided for by the General Laws or this Charter. Appointees to temporary and special committees shall be appointed by the Board of Selectmen for the duration of the charge of the board or committee. Boards, committees or officers specifically provided for by the General Laws or this Charter may be continued or terminated only by the Board of Selectmen.

c) No resignation of any town officer, including members of a board or committee, shall be deemed effective unless and until such resignation is filed with the Town Clerk or such later time certain as may be specified in such resignation. In the event an appointed board or committee member misses three (3) consecutive meetings without the permission of the chair, the chair shall notify the Board of Selectmen, which board may, after opportunity for a hearing, deem such position to be vacant.

ARTICLE V
ADMINISTRATIVE SERVICES

Section 5.1 TOWN MANAGER

Section 5.1.1 APPOINTMENT AND QUALIFICATIONS

The Board of Selectmen shall by majority vote of the entire Board appoint a Town Manager. The method of selection shall be left to the discretion of the Board of Selectmen so long as the method of selection insures orderly, nonpartisan action toward securing a competent and qualified person to fill the position. The Town Manager shall be chosen solely upon the basis of the individual's executive and administrative training, education, experience and ability and need not, when appointed, be a resident of the Town of Sandwich; provided however, that the Town Manager shall establish such residence within six (6) months following the effective date of appointment, and provided further that the Board of Selectmen may, by a unanimous vote of all members of the Board of Selectmen then in office, extend to a time certain the time for establishing residence or waive this requirement in its entirety. The Town Manager shall be bonded at town expense.

Section 5.1.2 COMPENSATION

The Town Manager shall receive compensation as may be fixed by the Board of Selectmen according to his expertise, education and training. Any contract between the Board of Selectmen and the Town Manager shall be made pursuant to Section 108N of Chapter 41 of the General Laws.

Section 5.1.3 TERM AND REMOVAL

The Town Manager may be appointed for a definite term but may be removed at the discretion of the Board of Selectmen, by vote of the majority of the entire Board. The action of the Board of Selectmen in suspending or removing the Town Manager shall be final. It is the intention of this Charter to invest all authority and fix all responsibilities of such suspension or removal in the Board of Selectmen.

Section 5.1.4 POWERS AND DUTIES

The Town Manager shall be responsible to the Board of Selectmen for the proper administration of all the affairs of the Town consistent with the General Laws and this Charter, and shall:

a) appoint, discipline, suspend, or remove Town employees, including Civil Service positions, except that the approval of the Board of Selectmen shall be required for appointment of Department Heads and the Assistant Town Manager;

b) supervise and direct all appointed Department Heads and organize and structure all town departments accordingly;

c) administer and enforce all provisions of General Laws or Special Acts of the Commonwealth, or Town By-laws, and all regulations established by the Board of Selectmen;

d) coordinate activities of all town departments;

e) attend all sessions of the Town Meeting and answer all questions addressed to the Town Manager which are related to the warrant articles and to matters under the general supervision of the Town Manager;

f) keep the Board of Selectmen fully informed as to the needs of the town, and recommend to the Selectmen for adoption such measures requiring action by them or by the Town as the Town Manager deems necessary or expedient;

g) ensure that complete and full records of the financial and administrative activity of the Town are maintained and render reports to the Board Selectmen as may be required;

h) be responsible for the rental, use, maintenance, repair and the development of a comprehensive maintenance program for all Town facilities;

i) serve as the chief procurement officer and be responsible for the purchase of all supplies, materials, and equipment, and approve the award of all contracts. Any contract over ~~$500,000~~ $1,000,000 will require approval by the Board of Selectmen;

j) develop and maintain a formal and complete inventory of all Town-owned real and personal property and equipment;

k) administer personnel policies, practices, rules and regulations, any compensation plan and any related matters for all municipal employees and to administer all collective bargaining agreements entered into by the Town;

l) fix the compensation of all Town employees and officers appointed by the Town Manager; within the limits established by appropriation and any applicable compensation plan and collective bargaining agreements;

m) be responsible for the negotiation of all contracts with Town employees regarding wages, and other terms and conditions of employment, except employees of the School Department. The Town Manager may, subject to the approval of the Board of Selectmen, employ special counsel to assist in the performance of these duties. Collective bargaining agreements shall be subject to the approval of the Board of Selectmen, and to Chapter 150E of the General Laws;

n) prepare and submit an annual operating budget and capital improvement program as provided in paragraph (b) of Section 7.1 of this Charter and be responsible for its administration after its adoption. The Town Manager may transfer funds between individual line items within a department account at any time during the fiscal year, and further, may transfer during the last two (2) months of any fiscal year or during the fifteen (15) days of the new fiscal year to apply to the previous fiscal year, any amount appropriated for the use of any department other than a municipal light department or the school department to the appropriation for any other department, but the amount transferred from one department to another may not exceed three per cent (3%) of the annual budget of the department from which the transfer is made, with the approval of the Selectmen and Finance Committee;

o) keep the Board of Selectmen and the Finance Committee fully informed as to the financial condition of the town and make recommendations to the Board of Selectmen;

p) prepare and submit to the Board of Selectmen at the end of the fiscal year a comprehensive report on the finances and the activities and operations of all departments, boards and committees of the town;

q) investigate or inquire into the affairs of any Town department or office;

r) have full authority to act on behalf of the town during emergencies, including direction of Town personnel, declaring states of emergency, opening the emergency operations center and shelters, and the emergency expenditure of funds;

s) delegate, authorize or direct any subordinate or employee in the town to exercise any power, duty, or responsibility which the office of Town Manager is authorized to exercise, provided, that all acts performed under such delegation shall be deemed the acts of the Town Manager; and

t) perform such other duties as necessary or as may be assigned by this Charter, Town Bylaw, Town Meeting vote, or vote of the Board of Selectmen.

Section 5.1.5 ACTING TOWN MANAGER

The Assistant Town Manager shall perform the duties of the Town Manager in the Town Manager's absence. In the event of long-term disability, resignation, termination, or vacancy of both the Town Manager and the Assistant Town Manager at the same time, the Board of Selectmen shall appoint an Acting Town Manager for the duration of any such disability, or until appointment of a permanent Town Manager or Assistant Town Manager. No member of the Board of Selectmen shall serve as Acting Town Manager.

Section 5.2 TOWN COUNSEL

The Board of Selectmen shall appoint a competent and duly qualified and licensed attorney practicing in the Commonwealth to be the counsel for the town. Town counsel shall receive such compensation for his services as may be fixed by the Board of Selectmen and shall hold office at the pleasure of the Board. The Town Counsel shall be the legal adviser of all of the offices and departments of the Town, and shall represent the Town in all litigation and legal proceedings; provided however, that the Board of Selectmen may retain special counsel at any time they deem appropriate and necessary. The Town Counsel shall review and concur or dissent upon all documents, contracts, and legal instruments in which the Town may have an interest. The Town Counsel shall perform other duties prescribed by this Charter, Town By-law, or as directed by the Board of Selectmen. No employee, committee or board, elected or appointed, other than the Board of Selectmen, shall contact or otherwise interact with the Town or Labor Counsel in a manner inconsistent with the policy relative to access to counsel established by the Town Manager. This provision shall not limit the School Committee from retaining its own legal counsel.

ARTICLE VI
COMPLIANCE WITH LAW - PUBLIC RECORDS, OPEN MEETINGS, AND CONFLICT OF INTEREST

~~All boards, committees, and commissions shall comply with Sections 23A to 23C inclusive of Chapter 39 of the General Laws in the conduct of any town business.~~

All officers or employees of any agency, office, department, board, commission, bureau, division or authority of the Town shall comply with the provisions of clause twenty six (26) of Section 7 of Chapter 4 and Section 10 of Chapter 66, of the General Laws.

All employees of the Town, as that term is defined in Section 1 of Chapter 269A, shall comply with the requirements of Chapter 268A of the General Laws.

All boards, committees, and commissions shall comply with the requirements of Chapter 30A, Sections 18 through 25 of the General Laws, the so-called Open Meeting Law.

All board members, committee members and employees shall comply with the requirements of Chapter 268, Sections 1 through 29, the so-called Ethics Law.

ARTICLE VII
FINANCIAL PROVISIONS AND ADMINISTRATION

Section 7.1 SUBMISSION OF BUDGET AND BUDGET MESSAGE

~~a) After the Massachusetts Department of Revenue certifies surplus revenue (a.k.a. free cash), but before October 1, the Town Manager shall meet with the School Superintendent to prepare a~~

~~Projected Revenue and Expenses Report for the next fiscal year and submit it to the Board of Selectmen, School Committee, and Finance Committee.~~

a) The Town Manager and School Superintendent shall meet within ten (10) business days of state certification of surplus revenue or finalization of October 1st enrollment whichever ~~comes last~~ occurs later. Within ten (10) business days of that meeting, the Town Manager and School Superintendent shall submit a draft budget in a mutually agreed format to the Board of Selectmen, School Committee and Finance Committee.

b) Annually, before November 1, the Town Manager shall establish and issue a budget schedule which shall set forth the calendar dates for developing the annual budget for the next fiscal year.

c) On or before December 15, the Board of Selectmen shall meet in joint session with the School Committee. At this meeting the Board of Selectmen shall set guidelines for the preparation of the annual budget.

d) On or before February 1, the Town Manager and School Committee shall each submit to the Board of Selectmen and Finance Committee a proposed line item budget and accompanying message.

e) The Budget shall provide a complete financial plan of all Town funds and activities, including details on debt and debt service, anticipated income, and proposed expenditures. The Budget shall include proposals for capital improvements for the next five (5) years. The budget message shall begin with a clear general summary of its content, and explain in both fiscal terms and program objectives, proposed expenditures for each department, capital expenditures, and the projected tax rate.

f) The Board of Selectmen shall review the proposed Town Budget and refer it, including the School Department Budget and recommendations, to the Finance Committee, on or before March 1.

g) After the annual Town Meeting but before June 15, the Board of Selectmen shall meet in joint session with the Finance Committee to review the assumptions used to project budgets for the next two (2) fiscal years. If necessary, the Board of Selectmen shall vote to reset any of those assumptions.

Section 7.2 FINANCE COMMITTEE

a) There shall be a permanent committee known as the Finance Committee, composed of nine (9) registered voters of the town appointed by the Moderator. They shall serve for three (3) year terms which shall be staggered. Members shall serve without compensation and no member shall be an employee of the Town nor hold an elected or appointed town position during their term of office, excluding ex-officio positions.

b) The Finance Committee shall conduct a detailed line item review of the Town and School budgets and submit a written budget report to the Annual Town Meeting and a written report to the Annual Town Meeting and any Special Town Meeting with its advisory recommendations on all financial warrant articles, and the projected tax impact consistent with its recommendations.

c) The Finance Committee can require that the Town Manager, School Committee, any Town department, office, board, commission or committee furnish appropriate additional financial information, as needed. This request shall be made in writing and include a reasonable deadline for submission of the additional information.

d) The Finance Committee shall elect a Chairman and such other officers from among its members and form subcommittees as it deems necessary to accomplish its duties.

Section 7.3 PUBLIC NOTICE AND PUBLIC HEARING

a) The Finance Committee shall within sixty (60) days following the submission of the draft budget by the Town Manager, review the proposed budget, and return it to the Board of Selectmen with its recommendations.

b) The Board of Selectmen shall conduct at least ~~one~~ two public hearings. The first shall be held in February to consider budget matters generally and notice of the time, date and place therefor shall be posted in Town Hall and on the Town website and published in a daily newspaper of general circulation in the Town.

An additional public hearing shall be held prior to Town Meeting on the proposed budget, including the school budget, and Finance Committee recommendations, which hearing shall be posted and published as described above, with the following additional information included: the times and places where copies of the message and budget are available for inspection by the public.

~~c) Two public hearings shall be held, one at the beginning of the draft budget discussions and one for the final proposed budget, both publicized as follows in d(1) and d(2).~~

~~d) The Board of Selectmen shall post in the Town Hall and publish in a daily newspaper of general circulation and on the Town website, a summary of the proposed budget and notice stating:~~

~~1) the times and places where copies of the message and budget are available for inspection by the public, and~~

~~2) the date, time and place where the Board of Selectmen shall conduct the public hearing on the budget.~~

Section 7.4 BUDGET ADOPTION

Town Meeting shall adopt the annual operating budget, with or without amendments before the beginning of the fiscal year.

Section 7.5 ANNUAL AUDIT

At the close of each fiscal year, and at such times as it may be deemed necessary, the Board of Selectmen shall cause an independent audit to be made of all accounts of the Town by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly in the financial affairs of the Town or any of its offices. Upon completion of the audit, the results in a summary form shall be placed on file in the Town Clerk's office and on the Town website as a public record and in the Sandwich Public Library for public information.

Section 7.6 EMERGENCY APPROPRIATIONS, REDUCTIONS, and TRANSFERS

Any and all emergency appropriations, reductions, and transfers shall be made in accordance with the General Laws and the Town By-laws.

ARTICLE VIII
RECALL

Section 8.1 RECALL

A holder of an elected office in the Town of Sandwich may be recalled there from by the qualified voters of the Town as provided in Chapter 408 of the Acts of 1987 for reasons which shall include but are not limited to the following: embezzlement; influence peddling; refusal to comply with clause Twenty-six of section 7 of chapter 4, section 10 of chapter 66, sections 23A to 23C, inclusive, chapter 39 of chapter 268A of the General Laws or any rules and regulations thereto, and the By-laws of the Town of Sandwich which pertains to same; destruction or alteration of public records; nepotism;

conviction for a felony; failure to perform the duties of the elected office; or other willful acts of omission or commission which betray the public trust.

Section 8.2 RECALL PETITION

A recall petition shall be initiated by request of ten (10) qualified voters. The recall petition shall be signed by twenty-five percent (25%) of the qualified voters and returned within twenty (20) days in accordance with Chapter 408 of the Acts of 1987.

ARTICLE IX
CHARTER

Section 9.1 SEVERABILITY

If any section, or part of a section of this Charter, shall be held invalid by a court of competent jurisdiction, such holding shall not affect the remainder of this Charter.

Section 9.2 CHARTER REVIEW COMMITTEE

At least every five (5) years, the Selectmen shall appoint a Charter Review Committee to be composed of seven (7) members for a period not longer than six (6) months, who shall submit their recommendations to the Board of Selectmen and shall file proceedings of their deliberations.

Section 9.3 AMENDMENT TO CHARTER

This Charter may be amended or revised by special act of the General Court, upon the recommendation of Town Meeting and/or pursuant to Chapter 43B of the General Laws.

Section 9.4 INTERPRETATION OF THE CHARTER

Any question related to the interpretation of the Charter shall be presented to the Board of Selectmen for such action as it deems appropriate.

Section 9.5 TIME OF TAKING EFFECT AND TRANSITIONAL PROVISIONS

The amendments to the Town Charter as approved by the May 6, 2013 Annual Town Meeting shall take effect immediately upon approval by the voters under G.L. c43B [or, if submitted as special legislation, upon the effective date of the legislation], except that the amendments to sections 4.1 and 4.5 of the Town Charter with respect to the manner of selection of the town clerk shall be implemented as follows.

The individual elected as town clerk at the 2013 Annual Town Election (the "incumbent") shall hold said office and perform the duties thereof until the expiration in 2016 of the elected term, or the incumbent's sooner resignation, recall or retirement. At the expiration of the incumbent's elected term in 2016, or said sooner resignation, recall or retirement, the position of elected town clerk shall be abolished.

Should said incumbent serve out the remainder of the elected term through the 2016 Annual Town Election, the incumbent shall be deemed to be the first appointed town clerk, and in that position shall be subject to the Town's Personnel Policies and Procedures as would any other department head. In the event that the incumbent resigns, retires or is recalled prior to the 2016 Annual Town Election, appointment of the first appointed town clerk shall be made in accordance with Section 5.1.4(a) of the Town Charter.

In order to implement the provisions of Section 4.6.2, the personnel policies and procedures agreed upon in writing by the Board of Library Trustees and the Town Manager and on file with the Town Clerk as of the effective date of this act shall be operative for all employees of the library until such

time as the personnel policies and procedures applicable to library employees are amended in accordance with the provisions of said Section 4.6.2.

Carol Johansen of Oxford Road moved to amend Article 14.

Move that the Town amend Article 14 to keep the Town Clerk position elected by retaining the position of Town Clerk in the list of elected town offices in Section 4.1, retaining Section 4.5, and in Section 9.5 relating to the transitional process for an appointed Town Clerk, delete all text in the first paragraph following "G.L. c43B" and the second two paragraphs.

Motion to amend was seconded.

COUNTED VOTED: That that the Town accept the amendment. This was a counted vote and declared carried by the Moderator. The vote was 219 Yea and 88 Nay.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Town Charter, as printed in the Warrant under Article 14, by deleting those portions of the Town Charter highlighted with strikethrough formatting and inserting those portions of the Town Charter with underline formatting; and further, authorize the Board of Selectmen to petition the General Court to the end that legislation be adopted precisely as set forth in the Warrant in accordance with the special act charter process; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of this petition. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 15

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Definitions, by deleting the entire Definitions section and replacing it with the following, as printed below, or take any action relative thereto:

DEFINITIONS

In this bylaw the following terms, unless a contrary meaning is required by the context or is specifically prescribed, shall have the following meanings. Words used in the present tense include the future, and plural includes the singular; the word "lot" includes the word "plot"; the word "building" includes the word "structure"; the word "shall" is intended to be mandatory; "occupied" or "used" shall be considered as though followed by the words "or intended, arranged or designed to be used or occupied." The word "person" includes a corporation as well as an individual.

ACCESSORY BUILDING OR USE - A building or use customarily incidental to and located on the same lot with the principal building or use, except that if more than thirty (30) percent of the lot area is occupied by such use, it shall no longer be considered accessory.

BY-RIGHT ACCESSORY APARTMENT - A unit no more than 800 square feet in size, specifically providing supplemental living space to the primary residence on a lot.

ACCESSORY DWELLING UNIT - A dwelling unit with the purpose of promoting affordable housing in the Town for year-round residents that is no larger than 1,000 square feet in size or thirty percent if the gross square footage of a principal dwelling, whichever is smaller.

ANIMAL RESCUE/ ADOPTION - A public animal control facility or other facility which is operated by

an organization or individual for the purpose of protecting animals from cruelty, neglect or abuse.

APIARIES- Beehives and associated facilities in place recreationally or professionally for the purposes of producing honey, wax and any other associated product resulting from the practice of beekeeping.

AGRICULTURE - As defined by Massachusetts General Law Chapter 128, Section 1A. "Farming" or "agriculture" shall include farming in all of its branches and the cultivation and tillage of the soil, dairying, the production, cultivation, growing and harvesting of any agricultural, aquacultural, floricultural or horticultural commodities, the growing and harvesting of forest products upon forest land, the raising of livestock including horses, the keeping of horses as a commercial enterprise, the keeping and raising of poultry, swine, cattle and other domesticated animals used for food purposes, bees, fur-bearing animals, and any forestry or lumbering operations, performed by a farmer, who is hereby defined as one engaged in agriculture or farming as herein defined, or on a farm as an incident to or in conjunction with such farming operations, including preparations for market, delivery to storage or to market or to carriers for transportation to market.

AQUACULTURE- The sustainable farming or raising of shellfish, mollusks, crustaceans or fish in local town marine and fresh waters meant for distribution and consumption, as per Commonwealth of Massachusetts laws and regulations.

ARTERIAL STREET - Any state numbered highway, plus the following named streets: Beale Avenue, Chase Road, Farmersville Road, Great Hill Road, Mid-Cape Service Road, Newtown Road, Race Lane, Quaker Meetinghouse Road, Sandwich-Cotuit Road, Snake Pond Road.

ARTIST STUDIOS - Space explicitly for the purpose of the design and production of artwork including but not limited to; paintings, sculpture, glasswork, etc. and all accessory hardware, tools and structures to support such production hitherto.

BED & BREAKFAST – An owner-occupied dwelling for the rooming and boarding of guests. Food or beverage shall only be served to those who let a room in such a dwelling. A Bed & Breakfast shall not be considered a Home Occupation. A Bed & Breakfast shall require a special permit from the Zoning Board of Appeals. A Bed & Breakfast shall only be allowed in the following zoning districts: Residential-1, Residential-2, Business Limited-I, Business Limited-2, Ridge District and Shore District.

BEDROOM - Any habitable room in a dwelling, if such room exceeds sixty (60) square feet, other than a living room, dining room, kitchen, utility room, or bathroom. Any dwelling unit in which no such room exists shall be construed to contain one bedroom.

BOAT AND WATERCRAFT STORAGE BUILDING - A structure used for indoor storage of boat and watercraft. The storage of hazardous materials greater than those quantities normally associated with household use is prohibited in such structures.

BORDERING - As defined under the Wetlands Act (G.L. Chapter 131, Section 40) shall include any land within either of the following:

a. 100 feet horizontally landward from the bank of any beach, dune, flat, marsh, meadow or swamp bordering the ocean, estuary, creek, river, stream, pond, lake, freshwater wetland or coastal wetland.
b. 100 feet horizontally landward from the water elevation of the 100-year storm or whatever is the greater distance of (a) or (b).

BORDERING VEGETATED WETLAND (BVW) - A vegetation community where fifty (50) percent of the vegetation consists of wetland plant species, identified in the Wetlands Protection Act (MGL Chapter 131, Section 40), which borders a wetland resource area or watercourse defined by the Wetlands Protection Act (MGL Chapter 130, Section 140, 310 CMR~ 10.00), the Town of Sandwich Wetlands Bylaw and its regulations. The upland boundary of the BVW is established at the line, within which fifty (50) percent or more of the vegetation community consists of wetland plant species

identified in the Act. **(Added STM94)**

BULK STORAGE - Exposed outside storage of sand, lumber, coal, or bulk materials, bulk storage of liquids in tanks except underground as an accessory use.

CAMPER - A portable dwelling, eligible to be registered and insured for highway use, designated to be used for travel, recreational and vacation uses, but not for permanent residence. Includes equipment commonly called travel trailers, pick-up coaches, or campers, motorized campers, and tent trailers, but not mobile homes.

CAMPGROUND - Premises used for travel trailers, campers, tenting or for temporary seasonal overnight facilities of any kind where a fee is charged.

CAMPING SUPERVISED - Facilities operated on a seasonal basis for continuing supervised recreational, health, educational, religious, and/or athletic programs, with persons enrolled for periods of not less than one week, and with a group dining if overnight accommodations are included.

CINEMA - An auditorium facility with one or more viewing rooms for the primary purpose of showing films to the public for a fee.

CHILDCARE FACILITY - A business falling under the classification of center and school based early education and care program by the Commonwealth of Massachusetts Executive Office of Education's regulations.

CLUSTER DEVELOPMENT - A development under the provisions of Section 4400.

COLLECTOR STREET - Any street, which meets or has met all of the design and construction standards for a Collector Street contained in the Subdivision Control Regulations of the Sandwich Planning Board.

COMMERCIAL MARINE FISHING EQUIPMENT STORAGE – Storage of a boat, boat trailer and/or equipment necessary to a commercial marine fishing business. If stored outdoors such items shall not be stored less than 25 feet from any front lot line and not less than 10 feet from any side or rear lot line. No stored boat shall be used for dwelling or sleeping purposes.

COMMERCIAL RADIO TOWER - deleted ATM 5/4/98

COMMON DRIVEWAY – An alternative means of access for no more than three single-family dwellings on no more than two separate lots as may be allowed by Special Permit Section 4140 of the by-law. Common driveways are not streets and do not provide lot frontage.

CONSTRUCTION TRAILER - A temporary and mobile commercial trailer with the sole purpose of housing office operations of a future or current construction project that is removed within six months of project completion.

CONTINUING CARE RETIREMENT COMMUNITY – A Continuing Care Retirement Community ("CCRC") is a facility or group of facilities which offers several levels of assistance, including independent living, assisted living, congregate care, and/or skilled nursing care.

CONTRACTOR'S YARD - A lot with or without structures in the Industrial District used by an individual building contractor or subcontractor for storage of equipment, supplies, and sub-assemblies, or parking of wheeled equipment. (Amended 1/14/08)

CONVALESCENT HOME - An establishment providing housing and general care for the aged, or the convalescent. Convalescent Home as set forth in Chapter 111 Section 71 of the Massachusetts General Law is hereby incorporated by reference.

COTTAGE COLONY - Two or more detached seasonal dwellings located on the same lot, each designed for independent family living and including cooking facilities. **(Amended May 1, 1995)**

CREMATORIUM - A facility with the sole purpose of incinerating human remains or pet remains as per Commonwealth of Massachusetts regulations.

DISPOSAL AREA - Premises, whether licensed or not, where waste or scrap articles or materials are abandoned or stored, sorted, packed, bought or sold, except where such activities are carried on entirely within an enclosed building.

DUNE, PRIMARY - A hill or ridge of sand piled up by the wind with no other dune between it and the oceanfront.

DWELLING - A building or part of a building used exclusively as the living quarters for one or more families.

DWELLING, SINGLE-FAMILY - One dwelling unit on a single lot irrespective of structure type, ownership or tenure. **(Added STM 9/91)**

DWELLING, TWO-FAMILY - Two dwelling units on a single lot irrespective of structure type, ownership or tenure. **(Added STM 9/91)**

DWELLING, MULTI-FAMILY - Three or more dwelling units on a single lot irrespective of structure type, ownership or tenure.

DWELLING UNIT - Living quarters for a single family and not more than two (2) boarders or lodgers, with cooking, living, sanitary, and sleeping facilities, independent of any other unit.

ELEVATION - Height relative to Mean Sea Level.

EXTERIOR STORAGE, COMMERCIAL - Temporary exterior storage units located outside a building including but not limited to "pods", trailers, containers and the like which may house merchandise, furniture and more temporarily for no longer than six months.

FAMILY - One or more persons, including domestic employees, occupying a dwelling unit and living as a single, non-profit housekeeping unit; provided that a group of six or more persons who are not within the second degree of kinship to each other, as defined by civil law, shall not be deemed to constitute a family.

FAMILY DAYCARE - Child and infant daycare operations classified as a Family Child Care operated within a residence as per Commonwealth of Massachusetts Executive office of Education regulations.

FARM - Premises, including necessary structures and equipment, containing at least five acres, which are used for gain in the raising of agricultural products, or livestock, except horses (see stables).

FARM STAND - A permanent or temporary structure meant for the sole purpose of selling produce and other related agricultural offerings of local harvest falling into conformance with Massachusetts General Law Chapter 40A, Section 3.

FLOOR AREA - The sum of the gross horizontal area of the several floors of a building and its accessory buildings on the same lot, including the area of basements not more than fifty (50) percent below grade, roofed porches and roofed terraces, excluding areas with less than six feet floor to ceiling height. All dimensions shall be measured between exterior faces of walls.

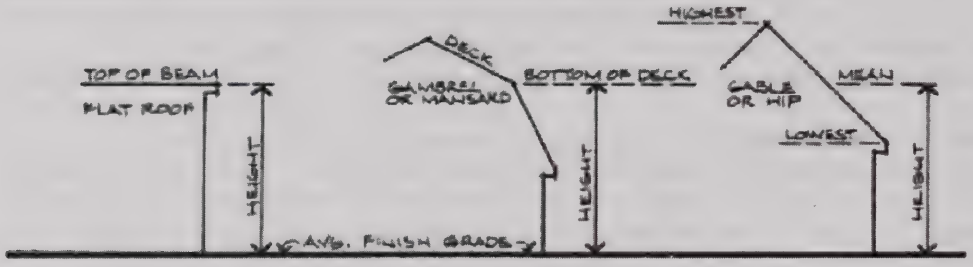
GAME ROOM - A commercial facility exclusively for playing of billiards, pool, darts and/or table games, but not including video games or pinball machines. **(Added STM 11/18/97).**

GARAGE - A building for the storing of motor vehicles.

GOLF COURSE, STANDARD OR PAR 3 - Course, including customary accessory buildings, where tee to hole distance averages not less than eighty (80) yards.

HEALTH CLUB - A facility with the purpose of offering physical exercise and sport activities with admission based on a fee structure. Accessory uses in addition, but not limited to exercise equipment, ball courts, swimming pools, steam rooms and locker or shower facilities may be included.

HEIGHT - The vertical distance from the mean existing grade at the front line of the building to the highest point of the roof for flat or shed roofs, to the deck line for mansard roofs and to the ridge for gable, hip and gambrel roofs. Not included are spires, cupolas, TV antennae and other parts of structures, which do not enclose potentially habitable floor space.



HOLIDAY OR SEASONAL ATTRACTION - A commercial venture with the purpose of attracting patrons to engage in or be entertained by attractions, spectacles, shows, or other similar activities specifically scheduled and suited to particular holidays or seasons of the year. Examples of such activities include, but are not limited to, haunted hayrides or haunted houses, corn, hay or other mazes, Christmas villages, Santa Claus workshops, etc. One-time events, festivals, carnivals and others similar shall be exempt.

HOME OCCUPATION - A business or profession engaged in within a dwelling by a resident thereof as an accessory use of the dwelling. **(Amended ATM 5/5/97).**

HOSPICE CARE FACILITY - A facility dedicated to the service and enactment of care for patients seeking end of life treatment where minor medical procedures or care, counseling and housing are provided.

HOSPITAL, NURSING HOME, CONVALESCENT HOME - Premises licensed as such by the Massachusetts Department of Public Health under Section 51 or 71 of Chapter 111, Massachusetts General Law.

HOTEL - A building or group of buildings, whether detached or connected, each containing three or more rooming units. Each individual unit shall have its own sanitary facilities. A hotel may include such accessory uses as function rooms, health club, restaurants, swimming pools, and/or tennis courts.

KENNEL, COMMERCIAL BOARDING OR TRAINING - An establishment used for boarding, holding, day care, overnight stays or training of animals that are not the property of the owner of the establishment, at which such services are rendered in exchange for consideration and in the absence of the owner of any such animal; provided, however, that "commercial boarding or training kennel" shall not include an animal shelter or animal control facility, a pet shop licensed under section 39A of MGL chapter 129, a grooming facility operated solely for the purpose of grooming and not for overnight boarding or an individual who temporarily, and not in the normal course of business, boards or cares for animals owned by others.

KENNEL, COMMERCIAL BREEDER - An establishment, other than a personal kennel, engaged in the business of breeding animals for sale or exchange to wholesalers, brokers or pet shops in return for consideration.

KENNEL, PERSONAL - A pack or collection of more than 4 dogs, 3 months or older, owned or kept under single ownership, for private personal use; provided, however, that breeding of personally owned dogs may take place for the purpose of improving, exhibiting or showing the breed or for use in legal sporting activity or for other personal reasons; provided further, that selling, trading, bartering or distributing such breeding from a personal kennel shall be to other breeders or individuals by private sale only and not to wholesalers, brokers or pet shops, provided further, that a personal kennel shall not sell, trader, barter or distribute a dog not bred from its personally-owned dog; and provided further, that dogs temporarily housed at a personal kennel, in conjunction with an animal shelter or rescue registered with the department, may be sold, traded, bartered or distributed if the transfer is not for profit.

LANDSCAPED OPEN SPACE - Space not covered by any structure, and not used for drives, parking, utilities, or storage; comprising landscaped areas and outdoor recreational facilities, including those on balconies and roofs over structures, if so developed. Area shall be measured horizontally and not include any land with slope over twenty (20) percent, or any land under water other than swimming pool.

LANE - Any street which meets, or has met, the design and construction standards of a lane, contained in the Subdivision Control Regulations of the Sandwich Planning Board and, by its locations and design, may not be reasonably expected to service non-residential property, or serve as a means of access to more than ten (10) homes.

LARGE SCALE GROUND MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION – A facility for the generation of electric power from sunlight where the collection systems are mounted on the ground and not on the roofs of structures. Ground mounted systems shall have a minimum rated capacity of 250kW individually.

LIVESTOCK OR FOWL - A fowl or other animal kept or propagated by the owner for food or as a means of livelihood, cow, bison, deer, elk, pig, boar, cottontail rabbit, northern hare, chicken, duck, goose, pheasant, quail, partridge and other birds and quadrupeds determined by the Massachusetts Department of Fisheries, Wildlife and Environmental Law Enforcement to be wild and kept by or under a permit from, the department in proper houses or suitable enclosed yards; provided, however, that "livestock or fowl" shall not include dog, cat or other pet.

LODGING HOUSE - A dwelling used for the taking of more than six (6) boarders or the renting of rooms, without cooking facilities, to more than six (6) and fewer than ten (10) persons, but not including buildings of charitable, educational, or philanthropic institutions.

LOT AREA - The horizontal area of a lot exclusive of any area in a street or way open to public use. All of the lot area used for zoning compliance shall be land other than that under water nine (9) months or more in a normal year, or considered as wetland resource area as defined in the Wetlands Protective Act, Chapter 131, Section 40 of MGL and subsequent regulations, 310 CMR 10.00, and no part of the lot area employed for zoning compliance shall be more distant from the street line than four (4) times the lot frontage.

LOT COVERAGE - Percentage of lot area that is covered by structures, paving, driveways, walkways and parking area.

LOT FRONTAGE - That portion of a lot fronting upon a street, measured continuously along the street sideline between side lot lines or, in the case of corner lots, between one side lot line and the midpoint of the corner radius. For lots on the outside of a curve whose radius is 120 feet or less, the lot frontage may be reduced at the street line to sixty (60) percent of the required lot frontage, provided that the full required frontage can be met at the front building line.

MAJOR COMMERCIAL COMPLEX - Facilities for retail trade or services containing more than 10,000 square feet gross floor area and more than one retail trade or service entity operating within the complex.

MARINE MEDICAL & REHABILITATION FACILITY - A facility that rescues, rehabilitates and then releases marine mammals and serves as an educational resource for studies in oceanic health and marine mammal care and medicine. **(Added ATM94)**

MEAN SEA LEVEL - The current Mean Sea Level Datum Plane established by the United States Geological Survey.

MEDICAL OFFICES - offices and clinics for medical or other health services for the examination and treatment of persons as outpatients, including laboratories that are part of such offices and clinics.

MINOR STREET - Any street, with the exception of those designated in these by-laws as Arterial or Collector Streets, which meets or has met all of the design and construction standards for a Minor Street contained in the Subdivision Control Regulations of the Sandwich Planning Board.

MOBILE HOME - A movable or portable dwelling built on a chassis, designed for connection to utilities when in use, and designed without necessity of a permanent foundation for year-round living.

MOBILE HOME PARK - Premises which have been planned and improved for the placement of mobile homes for year-round occupancy.

MOTEL - A building or a group of buildings, whether detached or connected, each containing three or more rooming units. Each rooming unit may include such accessory uses as swimming pools and tennis courts, and shall be no more than 480 square feet in size and no fewer than 225 square feet in size; and no structure shall be fewer than 20 feet from any other structures. The units shall be used, or designed to be used, as individual sleeping and dwelling units by transient travelers, tourists or vacationers. Each integral sleeping unit shall have its own attached sanitary facilities. A motel may include accessory uses such as a restaurant and other secondary facilities commonly associated with the operation of a motel.

MUSEUM - Premises of the procurement, care and display of inanimate objects of lasting interest and value.

NURSING HOME - A residence equipped and staffed to provide care for the infirm, chronically ill, or disabled. A Nursing Home is hereby incorporated as set forth in Chapter 111, Section 71 of the Massachusetts General Laws.

OFFICE – Office and meeting space for conducting professional services, clerical or administrative work for occupations including but not limited to business, healthcare, not-for-profit organization and trades or for conducting a home occupation.

OTHER RETAIL BUSINESS OR SERVICE- An establishment selling or renting goods and services to the general public for personal and household consumption, including but not limited to florist, grocery, or hair styling; stores that offer the following items, including but not limited to antiques, apparel, appliances, art, candy, consignment goods, convenience, crafts, drugs, electronics, liquor, photo supplies, shoes, stationery, video and variety stores. A convenience store that sells gasoline and auto supplies but does not repair, service, or store vehicles shall be considered a retail business.

OUTDOOR RECREATION FACILITY – Small-scale community recreation and sports fields or facilities allowed by special permit under Section 4150

PARKING SPACE - Space adequate to park an automobile, plus means of access. Where spaces are not marked, each space shall be assumed to require 350 square feet. Spaces to be not less than

nine (9) feet wide or eighteen (18) feet long.

PHILANTHROPIC INSTITUTION - An endowed or charitably supported, nonprofit religious or non-sectarian activity maintained for public or semi-public use.

PLANNED UNIT DEVELOPMENT - deleted ATM 5/4/98

RECREATION FACILITY – Indoor or outdoor sports facilities or athletic clubs including but not limited to, playing fields, courts, pools or ice rinks, rock climbing walls, or other sports areas, spectator facilities and other structures accessory to general athletics and recreation.

REGIONAL SERVICE - Regional service generally denotes retail and professional/business service activities serving the resident population of Sandwich and the Upper Cape Region (Sandwich/Mashpee/Falmouth/Bourne).

REHABILITATION HOSPITAL – A hospital licensed pursuant to Massachusetts General Laws, Chapter 111, which provides hospital-level in-patient rehabilitation services, together with general and specialty out-patient rehabilitation services including but not limited to: aquatic therapy, cardiac rehabilitation, occupational therapy, physical therapy, speech and language pathology, women's rehabilitative services, wellness, holistic medicine, sports medicine-adaptive sports, wound treatment, pain therapy, adult daycare, research and development related to rehabilitation, geriatric and elder care and day time veterinary rehabilitative services.

RESEARCH LABORATORY - Industrial or commercial experimentation, design, and production of prototypes, but exclusive of volume or continuous production.

RESIDENCE - The same as dwelling unit defined herein.

RESTAURANT – Any food service business serving the public on the premises and/or preparing food for takeout. (Added ATM 5/5/97)

RETAIL SALES/SERVICE, MAJOR - An establishment 2,500 square feet to 9,999 square feet selling or renting goods or providing services to the general public for personal and household consumption.

RETAIL SALES/SERVICE, MINOR - An establishment less than 2,500 square feet selling or renting goods or providing services to the general public for personal and household consumption.

RETAIL SALES/SERVICE, REGIONAL - An establishment 10,000 square feet or greater selling or renting goods or providing services to the general public for personal and household consumption.

ROOMING UNIT - A room or suite of rooms in a motel or lodging house suitable for separate rental.

SEASONAL/ SEASONAL USE - Prescribing to the traditional Cape Cod interpretation of Memorial Day until Labor Day as "height of season" with modern exception to include "Shoulder Seasons" in spring and autumn; thereby extending overall and official "Seasonal Use" or label of "Seasonal" from April 1st until October 31st.

SEASONAL DWELLING - A non-owner occupied dwelling that may not be occupied between October 31st and April 1st of a calendar year and where no lease or rent is permitted to last or extend for the full twelve months of the year, subscribing to the Town's definition of "Seasonal Use".

SHOOTING RANGE - An indoor facility or outdoor range(s) meeting the laws and regulations set forth by the Commonwealth of Massachusetts, Massachusetts Department of Public Safety and/ or Sandwich Police Department for the use of target practice, skeet shooting and other accessory activities with approved firearms including, but not limited to rifles, shotguns and handguns as well as bows and crossbows. No shooting range shall be less than 1,000 feet from a residence, commercial business, or other public gathering space.

SPA - A resort that provides services that enhance the health and well being of its guests. Typical spa facilities provide: instruction in exercise, nutrition, general health and fitness; opportunities to access a wide variety of exercise equipment, body work therapists, swimming facilities, outdoor hiking trails and small scale outdoor recreation such as tennis courts, croquet courts etc., The spa may consist of a building or group of buildings, a portion thereof designed for serving food in a dining room and containing 15 or more sleeping rooms for overnight guests together with both the indoor and outdoor recreational facilities. Spa facilities shall be for the exclusive use of the spa's registered, overnight guests. Spa facilities shall not be used for functions attended by any person who is not a registered, overnight guest of the spa.

SPORTSMEN'S CLUB - A public or private club with the purpose of promoting or engaging in the shared interests of hunting, fishing, trapping, shooting and general outdoorsmen activities where accessory uses such as meeting halls, dining or club rooms, private viewing rooms and interior or exterior shooting ranges may be located.

STABLES - Premises used for the shelter and feeding of horses.

STREET, PUBLIC - An accepted Town way, or way established by or maintained under County, State or Federal authority, or a way established by a subdivision plan approved in accordance with the Subdivision Control Law, or a way certified by the Planning Board to have sufficient width, suitable grades, and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land and the buildings erected or to be erected thereon.

STREET, PRIVATE - A way other than a Public Street, having suitable width, grades and adequate construction to provide safe vehicular access by abutters and public safety vehicles and maintained privately.

STRUCTURE - Anything constructed or erected, the use of which requires fixed location on the ground, or attachment to something on the ground, including all buildings, mobile homes, billboards, towers, swimming pools or tanks that have a capacity of 4,000 gallons or more, or the like, or part thereof; but not including paving, usual lawn accessories, fences or retaining walls six (6) feet in height or less.

SWIMMING POOL - Any constructed pool, located above or below ground, whether portable or fixed, used or capable of being used for swimming, wading, of bathing purposes. Pools having a depth of two feet or more and having a capacity of 4,000 gallons or more in volume shall be considered structures.

TATTOO ESTABLISHMENT/ BODY ART ESTABLISHMENT - A location, place, or business where the practices of body art are performed either for profit or not for profit and as further defined by the Sandwich Board of Health Regulations

TECHNOLOGY BUSINESS OR SERVICE - Such businesses or services include: communications; data warehousing of any media; sales, service, data collection, research, development, assembly and manufacture of communication products, information service products and other electronic technology based business or service.

THEATRE - A venue with the purpose of hosting staged theater productions, musical concerts, comedy shows, films or film festivals, speeches or debates and other events qualifying as entertainment, educational or informative that require seating for large audiences.

TOXIC OR HAZARDOUS MATERIALS - Any substance or mixture of such physical, chemical or infectious characteristics as to pose a significant, actual or potential hazard to water supplies, or other hazard to human health, if such substance or mixture were discharged to land or waters of this Town. Toxic or hazardous materials include, without limitation, organic chemicals, petroleum products, heavy metals, radioactive or infectious wastes, acids and alkalis, and include products such as

pesticides, herbicides, solvents and thinners.

Waste generated by the following activities, without limitation, are presumed to be toxic or hazardous, unless and except to the extent that anyone engaging in such an activity can demonstrate the contrary to the satisfaction of the Board of Appeals:

- Airplane, boat and motor vehicle service and repair.
- Chemical and bacteriological laboratory operation.
- Cabinet making.
- Dry cleaning.
- Electronic circuit assembly.
- Metal plating, finishing and polishing.
- Motor and machinery service and assembly.
- Painting, wood preserving and furniture stripping.
- Pesticide and herbicide storage.
- Photographic processing.
- Printing.

WASTEWATER TREATMENT FACILITY – A public or private facility constructed to treat wastewater, not including the disposal of treated effluent.

WASTEWATER EFFLUENT DISPOSAL – The disposal of treated effluent from a public or private wastewater treatment facility.

WHOLESALE AND RETAIL WAREHOUSE - one building on one lot occupied by one business for the sole purpose of selling goods or merchandise to both retail and wholesale customers. **(ST 92)**

YARD - A required open space, unobstructed with structures more than thirty (30) inches high, other than fences or other customary yard accessories.

YARD, FRONT - A yard extending between lot sidelines across the front of a lot adjacent to the street it abuts. A front yard shall be defined as the yard space bordering the adjoining street where the lot's address is derived from.

YARD, SIDE - A yard extending from the rear line of the required front yard to the rear lot line adjacent to the lot sideline.

YARD, REAR - A yard extending across the rear of the lot between the inner side yard lines.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Protective Zoning By-laws, Definitions, by deleting the entire Definitions section and replacing it with the new Definitions section, as printed in the Warrant under Article 15. This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 16

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Article VI, Growth Center Technology District, by deleting Article VI in its entirety, with the land area associated with the Growth Center Technology District becoming part of the Ridge District 2 (RD-2) zone, and to amend the Zoning Map accordingly, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Protective Zoning By-laws, Article VI, Growth Center Technology District, by deleting Article VI in its entirety, with the land area associated with the Growth Center Technology District becoming part of the Ridge District 2 (RD-2) zone, and to amend the Zoning Map accordingly. This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 17

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Article II, Use and Intensity Regulations, Section 2100 through Section 2140, Establishment of Districts, by deleting Section 2100 through Section 2140 in their entirety and replacing them with the following, as printed below:

2100. ESTABLISHMENT OF DISTRICTS

2110. For the purposes of this by-law, the Town is divided into the following Districts:

a.	Residential Districts	R-1 and R-2
b.	Ridge District	RD
c.	Shore District	S
d.	Business Districts	BL-1 and B-2
e.	Marine District	MAR
f.	Flex District	FLEX
g.	Industrial District	IND
h.	Government District	GD
i.	Adult Entertainment Overlay District	
j.	Flood Plain Overlay District	
k.	Parking Overlay District	
l.	Surface Water Protection Overlay Districts	
m.	Three Ponds Overlay District	
n.	Water Resource Overlay Districts	
o.	Wireless Telecommunications Overlay Districts	

The boundaries of these districts are defined and bounded on the map entitled "Zoning Map, Sandwich, Massachusetts," dated and revised April 24, 1978, as amended May 1 and 2, 1978 (Articles 12, 13, and 14), May 4, 1981 (Article 31), May 19, 1986 (Article 9), revised November, 14, 1988 (Article 33), revised May 24, 1989 (Article 26), revised May 1, 2000, (Article 31), revised March 19, 2001(Article 2) and as amended and revised through May 7, 2001and as further amended and revised through May 6, 2002 (Article 31) and as further amended on March 21, May 2, 2005, October 2009 and May 2013 on file with the Town Clerk. The map and all explanatory matters thereon are hereby made part of this by-law. Overlay districts shall be superimposed on other districts established in this by-law.

Adult Entertainment Overlay District, as described in Section 3920, is herein established as an overlay district and shall be superimposed on other districts established in this bylaw.

Flood Plain District, as described in Section 4310, shall be considered to be superimposed over any other district established by this by-law. Land in a Flood Plain District shall be subject to the requirements of Section 4300.

Parking Overlay District, as described in Section 3111, shall be considered to be superimposed over any other district established by this by-law. Land in the Parking Overlay District shall be subject to the requirements of Section 3112.

Surface Water Protection District, which comprise the area within 300 feet of any surface water pond as described in Sections 3610 and 5120, shall be considered superimposed over any other district established by this bylaw. Land in a Surface Water Protection District shall be subject to the requirements of Section 5100. (Added STM 9/91).

Water Resource Overlay District, as described in Section 5010, shall be considered to be superimposed over any other district established by this by-law. Land in a Water Resource Overlay District shall be subject to the requirements of Section 5000.

Wireless Telecommunications Overlay District, as described in Section 3820 is herein established as an overlay district and shall be superimposed on other districts established in this Zoning By-law. New telecommunications facilities that are constructed exclusively for the purpose of transmitting and receiving television, AM/FM radio, digital, microwave, cellular, telephone or similar forms of electromagnetic radiation must be located within the Wireless Telecommunications Overlay District.

2120. Except when labeled to the contrary, district boundary lines shown approximately following or terminating at street, railroad, or utility easement center of layout lines, boundary or lot lines, or the channel of a stream, shall be construed to be actually those lines; when shown approximately parallel, perpendicular, or radial to such lines, boundaries shall be construed to be actually parallel, perpendicular or radial thereto; when appearing to follow shoreline, boundaries shall coincide with the mean low-water line. When not locatable in any other way, boundaries shall be determined by scale from the map; and

2130. Where a district boundary line divides any lot existing at the time such line is adopted, the regulations for the less restricted portion of such lot shall extend not more than thirty feet into the more restricted portion of such lot, provided the lot has street frontage in the less restrictive district.

2140. DISTRICT PURPOSES ARE AS FOLLOWS:

1. Business Limited (BL-1)
To provide for moderately dense limited commercial mixed-use, village-style development with local and transient services; while preserving or enhancing ocean views from highways, protecting character of historic environs, preserving or enhancing landscaping, minimizing visibility of parked autos and avoiding creation of hazards or congestion.

2. Business (B-2)
To provide for mixed-use of moderately dense residential, business, technological, limited entertainment, athletic and commercial uses including formal streetscapes as well as civic uses and public open space in a village style atmosphere.

3. Flexible Growth District (FLEX)
To provide for uses that will be appropriate in scale and compatible with the Town's character while meeting the needs of the local and regional economy. Flexible use of land and space for light manufacturing and industrial, research and development, office and business, entertainment or athletic and regional commercial and retail space shall be permitted while enhancing landscaping and avoiding creation of hazards or congestion.

4. Industrial Limited (IND) - To preserve uniquely serviced areas for exclusive Industrial or commercial use, while providing a visually pleasing landscaped areas compatible with the Town's history.

5. Marine (MAR)
To encourage a mixture of marine, aquaculture, limited commercial, limited industrial and recreational uses that exist in concert with and respect the environs of the Cape Cod Canal, Cape Cod Bay and Sandwich Harbor.

6. Residence (R-1)
To provide moderate-density residential development and allow for a limited variety of accessory uses, while preserving current surrounding conditions and the environment of the community.

7. Residence (R-2)

To provide for lower-density residential development for those uses allowed in the R1 zone while protecting the quality of air, surface water and ground water of the area.

8. Ridge (RD)
To provide for flexible development of large-scale tracts allowing development for regional service and athletic recreation near expressway interchanges and to allow variety and choice in residential development; at the same time preserving or enhancing views of Cape Cod Bay from public ways; preserving or enhancing landscaping and tree cover; and minimizing visibility of parked autos, avoiding creation of hazards or congestion and assuring compatibility with low density residential development.

9. Shore (S)
To provide for moderately dense or clustered residential and hospitality development with accessory uses while preserving the character, views and ecology of oceanfront land.

10. Government District (GD)
Provide for necessary governmental functions, public recreation and conservation on publicly owned land.

AND FURTHER,

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Article II, Section 2200, Use Regulations, by deleting Section 2200 in its entirety and replacing it with the following, as printed below:

2200 USE REGULATIONS
No lot shall be used and no building, structure or addition to a structure shall be erected except as set forth in the Use Regulation Schedule, or as exempted by G. L. c. 40A, §6 or by the granting of special permit or variance. Symbols employed shall mean the following:

2210 **Y**- Permitted by-right *;
S- Uses authorized under special permit as provided for in **Section 1320**
N- Excluded or prohibited;
SA- Uses authorized under special permit as provided for in **Section 1380**

	Agricultural Uses									
	R-1	**R-2**	**BL-1** (2,3)	**B-2**	**FLEX**	**IND**	**MAR** (2,3)	**RD**	**S**	**GD**
Farm (1)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Farm Stand	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Aquaculture Operations	S	S	S	N	N	Y	Y	N	S	N
Brewery, Winery, Distilleries	N	S	Y	Y	Y	Y	Y	S	N	N

	Commercial Uses									
	R-1	**R-2**	**BL-1** (2,3)	**B-2**	**FLEX**	**IND**	**MAR** (2,3)	**RD**	**S**	**GD**
Adult Entertainment	N	N	N	N	S (4)	N	N	N	N	N

Animal Kennel	N	N	N	N	Y	N	N	N	N	N
Artist Studios	N	N	Y	Y	Y	N	S	S	S	N
Automotive Repair	N	N	N	N	SA	SA	N	N	N	N
Bank	N	N	Y	Y	Y	N	S	N	N	N
Beauty Salon/ Barbershop	N	N	Y	Y	S	N	N	N	N	N
Bed and Breakfast (5)	S	S	S	S	N	N	N	S	S	N
Boat/Motor Vehicle Service/Repair	N	N	SA	SA	SA	SA	SA	N	N	N
Boat/ Watercraft Sales, Wholesale (8)	N	N	N	N	Y	Y	Y	N	N	N
Boat and Watercraft Storage Building	N	N	N	N	S	S	Y	N	N	N
Car Wash	N	N	SA	SA	SA	N	N	N	N	N
Childcare Facility	Y	Y	Y	Y	Y	N	Y	Y	Y	N
Commercial and Charter Fishing	N	N	N	N	N	S	Y	N	N	N
Commercial/Recreational Marine Equipment Storage (6)	N	N	N	N	Y	Y	Y	N	N	N
Convenience Store, Retail	N	N	Y	Y	Y	N	S	N	N	N
Crematorium	N	N	N	N	S	N	N	N	N	N
Dry Cleaning	N	N	SA	SA	SA	N	N	N	N	N
Fast Food, Takeout (2)	N	N	Y	Y	Y	N	N	N	N	N
Funeral Home	N	N	Y	S	N	N	N	N	N	N
Gasoline Station	N	N	SA	SA	SA	SA	SA	N	N	N
Holiday Seasonal Attraction	S	S	S	S	S	N	S	S	N	N
Hotel/Motel	N	N	S	S	S	N	S	S	N	N
Major Commercial Complex	N	N	N	S	S	N	N	N	N	N
Major Industrial Complex	N	N	N	N	S	S	N	N	N	N
Marine Medical and Rehab Facility	N	N	N	N	N	N	Y	N	N	N
Medical Offices (21) (No surgical procedures)	N	N	Y	Y	Y	N	N	S	N	N
Medical Offices (21) (Outpatient surgical procedures)	N	N	Y	Y	Y	N	N	S	N	N
Motor Vehicle Rental Establishment	N	N	S	N	S	N	N	N	N	N
Motor Vehicle Sales, Wholesale (8)	N	N	N	N	S	N	N	N	N	N
Office, Professional	N	N	Y	Y	Y	N	Y	N	N	N
Other retail business or service	N	N	S	S	S	N	S	N	N	N
Research Laboratory	N	N	N	N	Y	N	Y	SA	N	N
	R-1	**R-2**	**BL-1** (2,3)	**B-2**	**FLEX**	**IND**	**MAR** (2,3)	**RD**	**S**	**GD**

Restaurant	N	N	Y	Y	S	N	Y	N	S	N
Retail Sales/Service, Minor	N	N	Y	Y	Y	N	N	N	N	N
Retail Sales/Service, Major	N	N	Y	Y	Y	N	N	N	N	N
Retail Sales/Service, Regional	N	N	N	S	S	N	N	N	N	N
Supermarket	N	N	Y	Y	Y	N	N	N	N	N
Tattoo/Body Art Establishment	N	N	N	N	N	N	S	N	N	N
Technology Business or Service	N	N	Y	Y	Y	N	S	N	N	N
Terminal, Bus or Rail	N	N	N	S	S	N	S	N	N	N
Terminal, Ferry/ Waterbus	N	N	N	N	N	N	Y	N	N	N
Terminal, Trucking	N	N	N	N	S	S	N	N	N	N
Veterinary Office or Hospital	N	N	Y	Y	Y	N	N	N	N	N
Warehouse Sales, Wholesale and Retail	N	N	N	N	S (7)	N	N	N	N	N

	Industrial/Utility Uses									
	R-1	**R-2**	**BL-1** (2,3)	**B-2**	**FLEX**	**IND**	**MAR** (2,3)	**RD**	**S**	**GD**
Bulk Storage/ Warehouse (9)	N	N	N	N	S	S	N	N	N	Y
Contractors Yard	N	N	N	N	Y	Y	N	S	N	Y
Disposal and Recycling Facility	N	N	N	N	SA (10,11)	N	N	N	N	SA (10)
Earth Removal	N	N	N	N	S	N	N	N	N	N
Hazardous Waste Facility	N	N	N	N	SA (11)	SA (11)	N	N	N	N
Heliport	N	N	N	N	S	N	S	N	N	Y
Manufacturing, Light	N	N	N	N	Y	S	S (12)	N	N	N
Metal Plating (13)	N	N	N	N	SA (11)	N	N	N	N	N
Power Generation, Electrical	N	N	N	N	SA	SA (14)	SA (14)	N	N	N
Research laboratory, Chemical, bacteriological lab	N	N	N	N	SA	N	SA	SA	N	SA
Sanitary Landfill	N	N	N	N	SA (11)	N	N	N	N	N
Sale, Storage or Distribution of Fuel Oil or Gasoline	N	N	SA	SA	SA	SA	SA	N	N	N
Seafood/ Fish Processing Facility	N	N	N	N	Y	N	Y	N	N	N

Solar Photovoltaic Installation, Large-Scale Ground Mounted (22)	N	S	N	N	Y	Y	N	S	N	S
Telecommunications Facility, Wireless (15)	N	S	N	N	S	S	S	S	N	S
Use of toxic or hazardous materials in quantities greater than associated with normal household or agricultural use **(13)**	N	N	SA	SA	SA	SA	SA	SA	N	SA
Wastewater Treatment Facility (17)	SA	SA	SA	SA	SA	SA	SA	SA	SA	SA
Wastewater Effluent Disposal (16)	SA	SA	SA	SA	SA	SA	SA	SA	N	SA
	Institutional									
	R-1	**R-2**	**BL-1** (2,3)	**B-2**	**FLEX**	**IND**	**MAR** (2,3)	**RD**	**S**	**GD**
Assisted Living Facility	N	S	S	Y	N	N	N	S	N	N
Animal Rescue/ Adoption	S	S	S	S	S	N	S	S	N	N
Cemetery	N	S	N	N	N	N	N	N	N	N
Continuing Care Retirement Community	N	S	S	Y	N	N	N	S	S	N
Hospice Care Facility	N	S	Y	Y	N	N	N	S	N	N
Hospital	N	N	S	S	S	N	N	S	N	N
Municipal Uses	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Museum	Y	Y	Y	Y	N	N	Y	Y	Y	N
Philanthropic Institutions	Y	Y	Y	Y	Y	N	Y	Y	Y	N
Rehabilitation Hospital	N	N	N	S	N	N	N	S	N	N
Religious Use	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
School- Public, Sectarian, Denominational, Non-profit Educational Corp.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Recreational/Cultural Uses										
	R-1	R-2	BL-1 (2,3)	B-2	FLEX	IND	MAR (2,3)	RD	S	GD
Amusement Park/ Water Park	N	N	N	N	N	N	N	N	N	N
Art Gallery	S	S	Y	Y	S	N	S	S	S	N
Bowling Alley	N	N	N	Y	Y	N	N	N	N	N
Campground	S	S	N	N	N	N	N	S	N	N
Cinema	N	N	N	Y	Y	N	N	N	N	N
Game Room	N	N	N	Y	N	N	N	N	N	N
Golf Course	N	S	N	N	N	N	N	S	N	N
Health Club	N	N	Y	Y	Y	N	S	S	N	N
Marina	N	N	N	N	N	N	Y	N	N	N
Mini-golf	N	N	S	Y	S	N	N	S	N	N
Recreation Facility, Indoor	N	N	N	Y	S	N	N	S	N	N
Recreation Facility, Outdoor	S	S	N	S	S	N	S	S	N	N
Riding School (18)	N	S	N	N	N	N	N	S	N	N
Social Club	N	S	Y	Y	Y	N	Y	S	N	N
Spa	S	S	Y	Y	N	N	N	S	S	N
Sportsmans' Club, Game Reserve, Rifle/ Gun Range	N	S	N	N	Y	N	N	S	N	N
Theatre	S	N	Y	Y	Y	N	N	S	N	N
Zoo/ Menagerie/ Aviary	N	N	N	N	N	N	N	N	N	N
Residential										
	R-1	R-2	BL-1 (2,3)	B-2	FLEX	IND	MAR (2,3)	RD	S	GD
Cluster Development	S	S	N	S	N	N	N	S	S	N
Cottage Colony	S	S	S	N	N	N	S	S	S	N
Mobile Home Park	N	N	N	N	N	N	N	N	N	N
Multi-family	S	S	S	S	N	N	N	S	N	N
Single-family	Y	Y	Y	S	N	N	N	Y	Y	N
Two-family	S	S	S	S	N	N	N	S	S	N
Two Single-family Dwelling Units on One Lot (19)	S	S	S	N	N	N	N	S	S	N

Accessory Uses										
	R-1	R-2	BL-1 (2,3)	B-2	FLEX	IND	MAR (2,3)	RD	S	GD
Accessory Apartment	Y	Y	Y	Y	N	N	N	Y	Y	N
Accessory Dwelling Unit	S	S	S	N	N	N	N	S	S	N
Animal Kennel, accessory to Veterinary Office	N	N	S	N	Y	N	N	S	N	N
Animal Kennel, accessory to residential use	S	S	S	N	N	N	S	S	N	N
Antenna, Amateur Radio accessory to residential use	Y	Y	Y	Y	N	N	N	Y	N	N
Antique shop, art gallery, gift shop accessory to cultural/ institutional use	S	S	Y	Y	N	N	Y	N	N	N
Automatic Teller Machines accessory to retail use	N	N	Y	Y	Y	N	Y	N	N	N
Camper Storage accessory to residential use	Y	Y	S	N	N	N	N	Y	N	N
Car wash accessory to gasoline station	N	N	SA	SA	SA	SA	N	N	N	N
Common Driveway	S	S	S	S	S	S	S	S	S	S
Construction trailer office, temporary accessory	Y	Y	Y	Y	Y	Y	Y	Y	N	N
Convenience store accessory to gasoline station	N	N	S	Y	Y	Y	S	N	N	N
Drive-Up or Drive- Through accessory to retail use	N	N	N	N	N	N	N	N	N	N
	R-1	R-2	BL-1 (2,3)	B-2	FLEX	IND	MAR (2,3)	RD	S	GD
Exterior										
Family Daycare (Accessory to dwelling)	Y	Y	Y	N	N	N	Y	Y	Y	N
Guest House accessory to residential use	Y	Y	Y	N	N	N	N	Y	Y	N
Heliport accessory to commercial/ institutional use	N	N	N	N	S	N	S	N	N	N

Personal Animal Kennel Accessory to Residential Use	S	S	N	N	N	N	N	S	N	N
Home Occupation accessory to residential use	Y	Y	Y	Y	Y	N	Y	Y	Y	N
Medical Office accessory to commercial use (20,21)	N	N	S	S	N	N	N	S	N	N
Motor Vehicle Sales, Wholesale, accessory to new car sales (8)	N	N	N	N	S	N	N	N	N	N
Office, professional accessory to commercial use	N	N	Y	Y	Y	N	S	S	N	N
Private Garage/ Boathouse	Y	Y	Y	Y	Y	Y	Y	Y	N	N
Restaurant accessory to commercial use	N	N	Y	Y	S	N	Y	S	S	N
Sale of Products Manufactured On-Site accessory to retail use	N	N	Y	Y	Y	N	Y	S	N	N
Stables accessory to residential use (18)	Y	Y	N	N	N	N	N	Y	N	N
Swimming Pools accessory to residential use	Y	Y	Y	Y	N	N	N	Y	N	N
Tennis Court accessory to residential or commercial use	Y	Y	Y	Y	N	N	S	Y	N	N

	R-1	**R-2**	**BL-1** (2,3)	**B-2**	**FLEX**	**IND**	**MAR** (2,3)	**RD**	**S**	**GD**
Terminal, Trucking accessory to commercial use (23)	N	N	N	N	S	S	N	N	N	S
Use of toxic materials accessory to commercial use	N	N	SA	SA	SA	SA	SA	SA	N	SA
Used Car Sales, accessory to motor vehicle sales, rental and retail	N	N	S (8)	N	S (8)	N	N	N	N	N
Wastewater Treatment Facility, Accessory (17)	SA	SA	SA	SA	SA	SA	SA	SA	SA	SA
Wastewater Effluent Disposal, Accessory (16)	SA	SA	SA	SA	SA	SA	SA	SA	N	SA
Wind Turbines accessory to residential use	S	S	S	S	N	N	N	S	N	N

USE REGULATION SCHEDULE NOTES

1. As defined by G. L. c. 40A.
2. Drive-up and drive-through facilities shall be prohibited.
3. Design guidelines of the Old King's Highway Historic District shall apply.
4. As required by Section 3900.
5. RESERVED.
6. Subject to open storage minimum set back: 25 feet front, 10 feet both side and rear. No stored boat shall be used for dwelling or sleeping purposes.
7. Products to be retailed must be directly related to the primary industrial activity.
8. Limit of twelve vehicles or watercraft on site at any one time.
9. Above-ground storage of household quantities of hazardous materials as defined by DEP regulations shall not require special permit.
10. Junkyards shall not be allowed.
11. See **Section 5030**, Prohibited Uses.
12. Limited to marine or scientific research laboratories devoted to research, design and/or experimentation and processing of fabrication incidental thereto.
13. See Hazardous Materials definition.
14. Allowed throughout the Industrial Area adjacent to the Cape Cod Canal.
15. If in Wireless Telecommunications Overlay District.
16. If outside Water Resource Protection District.
17. Subject to the requirements of Section 5000.
18. No more than one horse allowed on parcel less than one acre. On parcels greater than one acre but less than five acres, Board of Health regulations shall govern the number of horses allowable per nitrogen loading calculations. By special permit in Three Ponds District.
19. By special permit from Zoning Board of Appeals. Subject lot shall have at least twice the minimum lot area required for one principal single-family dwelling, at least the required frontage for one principal dwelling and both units satisfy requirements of **Section 2600**. This requirement shall not apply to lots created on plans recorded prior to January 1, 1985.
20. Only accessory to hospital or other medical facility.
21. Any use within the RD District that includes a medical office shall be located on a lot not less than five acres and shall be accessory to a principal use such as a hospital, continuing care retirement community, hospice care center or rehabilitation hospital.
22. As per **Section 4180**
23. To service fleet of trucks subordinate to principal use.
24. Discharge not allowed in Three Ponds, Surface Water Protection or Water Resource Overlay Districts if facility exceeds 10,000 gpd or more of discharge.

AND FURTHER,

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Article II, Section 2600, Intensity of Use Schedule, by deleting Section 2600 in its entirety and replacing it with the following, as printed below:

2600 INTENSITY OF USE SCHEDULE

(See 4640 for Multi-family dwelling requirements)

	R-1	BL-1 (a) MARS	B-2 (q)	FLEX IND	R-2 GD	RD (n,o)
Minimum lot size in square feet (b,h,l)	40,000	20,000	40,000	40,000	60,000	60,000
Minimum lot frontage in feet	150	125	150	150	200	200
Minimum front yard in feet (c)	30	30 (p)	30 (p)	30 (f)	50	40
Minimum side & rear yard in feet (c,d, e, i)	25	0	0	30 (m)	45	30
Maximum lot coverage %	25	None	None	None	25	25

	R-1	BL-1 (a) MARS	B-2 (q)	FLEX IND	R-2 GD	RD (n,o)
Maximum building height (g) in feet (Amended STM 4/1/96)	35	35	35	45	35	35
Maximum shape factor (k)	22	22	22	22	22	22

Intensity Of Use Schedule Notes:

a.) Permitted residential uses must conform to the requirements at the nearest residential district.

~~b.) For hotels or motels, must meet this requirement and lot area must be increased by 3,000 square feet per guest unit for each guest unit after the first.~~ RESERVED.

c.) On special permit from the Board of Appeals, may be reduced to the lesser of thirty percent (30%) of lot depth or the average of the setbacks of the buildings on the lot next thereto on either side, a vacant lot or a lot occupied by a building set back more than the minimum requirement being counted as though occupied by a building set back by the minimum.

d.) One-story accessory buildings may be located within a required yard, but not less than ten (10) feet from lot lines other than street lines; except an accessory building of one hundred (100) square feet or less may be located no closer than six (6) feet to the line.

e.) No building or any part thereof, except steps, shall be built within twelve (12) feet of any other building.

f.) If abutting an arterial street, sixty (60) feet front yard setback is required and to be maintained with vegetation

g.) A special permit may be granted by the Board of Appeals in accordance with Section 4160 for a height greater than the maximum building height for the District. (Amended 1/14/08).A special permit may be granted by the Board of Appeals in accordance with Section 4160 for a height greater then the maximum building height for the District. (Amended 1/14/08)

h.) For two family dwellings on lots shown on a plan recorded at the Barnstable County Registry of Deeds prior to March 1, 1982, increase the lot area by fifty (50) percent of present requirements; for all others increase lot area by one hundred (100) percent of present requirements, except as authorized under Section 4130.

i.) Any business abutting a residential district, or an existing residence in a business district will, in the Business Limited-I, Shore, and Marine Districts be required to have a minimum side and rear yard setback of twenty (20) feet. In the Business Limited-2 District, the minimum side and rear setback will be thirty (30) feet. The minimum side and rear yard setback will only apply to those yards directly abutting a residence.

j.) A special permit may be granted by the Board of Appeals to construct an addition to a structure with an existing nonconforming setback, provided, however, that this nonconformity is not increased.

k.) The lot shape factor shall be obtained by dividing the square of the perimeter enclosing the lot area necessary for zoning compliance (P) by the minimum lot area required in the Zone (A) i.e.: [P (squared)/A < 22]

l.) Minimum lot area requirements for all principal uses in residential districts located within a Water Resource District, as described in Section 5000, shall be 87,120 square feet.

m.) Any industrial use abutting any other district shall be required to have a minimum rear and side yard of 100 feet. (Added ATM 92)

n.) Any use within the RD District which entails medical office or medical services and technology use(s) shall be located on a parcel or lot of no less than five (5) acres and shall be accessory to a principal use as a Hospital, Continuing Care Retirement Community (CCRC), Hospice Center or Rehabilitation Hospital

o.) Within the RD District, multiple principle non-residential buildings may be authorized under special permit as provided in Section 1320. A special permit shall not be required for any Accessory Building or Use.

p.) On special permit from the Board of Appeals, front yard setback may be reduced to as little as zero, notwithstanding any other provisions of the bylaw.

q.) May be increased up to 40 feet by Mixed Use Cluster Development Special Permit.

AND FURTHER,

To see if the Town will vote to adopt a new Zoning Map entitled "Zoning Map, Town of Sandwich, Massachusetts, Draft Proposed" dated March 2013, and on file in the Town Clerk's Office.

or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Protective Zoning By-laws, Article II, Use and Intensity Regulations, Section 2100 through Section 2140, Establishment of Districts, by deleting Section 2100 through Section 2140 in their entirety and replacing them with the new Sections 2100 through Section 2140; and further, amend Article II, Section 2200, Use Regulations, by deleting Section 2200 in its entirety and replacing it with the new Section 2200; and further, amend Article II, Section 2600, Intensity of Use Schedule, by deleting Section 2600 in its entirety and replacing it with the new Section 2600; and further, adopt a new Zoning Map entitled "Zoning Map, Town of Sandwich, Massachusetts, Draft Proposed" dated March 2013, and on file in the Town Clerk's Office; all as printed in the Warrant under Article 17.This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 18

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Article IV, Section 4115, By-Right Accessory Apartment, by deleting Section 4115 and replacing it with the following, as printed below, or take any action relative thereto:

4115. By-Right Accessory Apartment. An accessory apartment is allowed as an accessory use to an owner occupied single-family dwelling in residential zoning districts in accordance with the following requirements. These requirements regulate the use and are not subject to relief through a variance.

a. The accessory apartment shall contain a maximum floor area of 800 square feet and shall not contain more than one bedroom. Common entries and open decks shall not be included in the 800 square feet calculation.

b. Accessory apartments are permitted only on lots with an area 10,000 SF or more or on lots of any size created by a cluster special permit where the overall density of the cluster development is 10,000 SF or more per dwelling unit.

c. In consideration of the overall density of development, accessory apartments are not allowed in single-family dwellings subject to a Comprehensive Permit, an Affordable Housing Conditional Density Special Permit or an Accessory Dwelling Unit Special Permit.

d. A deed rider in a form acceptable to the Inspector of Buildings and Town Counsel limiting the accessory apartment to one-bedroom and as a non-rental unit in perpetuity shall be recorded at the Barnstable County Registry of Deeds and proof of such recording provided to the Building Inspector before the Building Permit or Occupancy Permit is issued.

e. The accessory apartment may be located in an accessory structure no more than 80 feet from the primary dwelling or attached and within the single-family dwelling.

f. Any structural addition made to the single-family dwelling to accommodate an accessory apartment must meet all applicable front, side and rear setbacks, height and lot coverage requirements.

g. A minimum of one additional off-street parking space shall be provided, however, a

separate driveway is prohibited.

h. Only one accessory apartment shall be constructed in any single-family dwelling. Accessory apartments are prohibited on lots where there are more than one single-family, one or more two-family or one or more multi –family dwelling units.

i. The owner of the single-family dwelling must occupy the single-family dwelling or the accessory apartment, except for bona fide temporary absences.

j. Accessory apartments are prohibited from any use as rental units on a yearly, monthly, weekly or daily basis.

VOTED: That the Town amend the Sandwich Protective Zoning By-laws, Article IV, Section 4115, By-Right Accessory Apartment, by deleting Section 4115 and replacing it with a new Section 4115, as printed in the Warrant under Article 18.This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 19

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws by adopting a new Article VIII, Temporary Moratorium on Medical Marijuana Treatment Centers, as printed below, or take any action relative thereto:

ARTICLE VIII
TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS

PURPOSE

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town. Any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

DEFINITION

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

TEMPORARY MORATORIUM

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations Regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new

Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Protective Zoning By-laws by adopting a new Article VIII, Temporary Moratorium on Medical Marijuana Treatment Centers, as printed in the Warrant under Article 19.This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 20

To see if the town will vote to accept the provisions of M.G.L. c.64. &2(a), which imposes a local meals excise of 0.75% to take effect on July 1, 2013.This petition asks Sandwich residents to support the establishment of a local options meal tax to generate revenue for Town use.

(Submitted By Petition)

David Darling of Old County Road moved to that the Town accept the provisions of M.G.L. c.64L, §2(a), which imposes a local meals excise of 0.75% to take effect on July 1, 2013.

Motion was seconded.

Carl Johansen of Oxford Road moved the question. The motion was seconded. This was a voice vote and declared carried unanimously by the Moderator.

VOTED: That the Town accept the provisions of M.G.L. c.64L, §2(a), which imposes a local meals excise of 0.75% to take effect on July 1, 2013. This was a voice vote and declared carried by the Moderator.

ARTICLE 21

To see if the Town will vote to separate the Department of Public Works into four parts (Engineering, Highways/Parks, Tree work and Operation of the Transfer Station) and advertise each of these parts for sealed bids from qualified private contractors/entities and award the operation of each of the parts listed above to the lowest bidder.

(Submitted By Petition)

Steven Barr of Craft Road moved that the Town accept Article 21 the as written in the warrant.

VOTED: That the Town vote to separate the Department of Public Works into four parts (Engineering, Highways/Parks, Tree work and Operation of the Transfer Station) and advertise each of these parts for sealed bids from qualified private contractors/entities and award the operation of each of the parts listed above to the lowest bidder. This was a voice vote and declared not carried by the Moderator.

ARTICLE 22

To see if the Town will vote to allow the Harbormaster to charge an annual fee of $25 (or such amount as determined by the Harbormaster and the Army Corps of Engineers) to each applicant currently on or requesting to be put on the waiting list for a slip in the marina and, if approved, to allow the funds so collected to be used to maintain the marina. (Non-Binding)

(Submitted By Petition)

Steven Barr of Craft Road moved that the Town accept Article 22 the as written in the warrant.

VOTED: That the Town vote to allow the Harbormaster to charge an annual fee of $25 (or such amount as determined by the Harbormaster and the Army Corps of Engineers) to each applicant currently on or requesting to be put on the waiting list for

a slip in the marina and, if approved, to allow the funds so collected to be used to maintain the marina. This was a voice vote and declared carried by the Moderator.

ARTICLE 23

To see if the Town will vote to set aside 20% of the fiscal year beach parking and sticker revenues from the appropriate receipts reserved for appropriation account for the purpose of funding future public ocean beach and dune renourishment projects, or take any action relative thereto.

(Submitted By Petition)

Irene Davis of White Cap Path moved that the Town establish a receipts reserved for appropriation account in accordance with M.G.L. c.40, §5F and set aside 20% of the fiscal year beach parking and sticker revenues to be appropriated for funding future public ocean beach and dune renourishment projects.

UNANIMOUSLY VOTED: That the Town vote to set aside 20% of the fiscal year beach parking and sticker revenues from the appropriate receipts reserved for appropriation account for the purpose of funding future public ocean beach and dune renourishment projects, or take any action relative thereto. This was a voice vote and declared carried unanimously by the Moderator.

The Moderator entertained a motion to introduce further articles beyond 11:00 PM. This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 24

WHEREAS, the United States Constitution and Bill of Rights provide certain inalienable rights to natural persons; and

WHEREAS, corporations are not mentioned in the United States Constitution and We The People have never granted constitutional rights to corporations; and

WHEREAS, corporations are legal entities created solely by state action, and their entitlement, if any, to certain rights should be more narrowly defined than the rights afforded natural persons under the United States Constitution; and

WHEREAS, the decision to regulate corporate financial contributions is one that historically Congress and the States have been constitutionally allowed to address; and

WHEREAS, the United States Supreme Court's 2010 decision, by a 5-4 vote, in the Citizens United vs. Federal Election Commission case, overturned longstanding precedent prohibiting corporations and unions from spending their general treasury funds in public elections. The Supreme Court held for the first time that corporations, both for-profit and not-for-profit, and unions, have the right to spend unlimited amounts from their treasuries to support or oppose candidates for elected office; and

WHEREAS, we believe this ruling created a serious and direct threat to our democracy and the conduct of free and fair elections, by permitting corporations to drown out the voices of, and take the power away from, ordinary persons; and

WHEREAS, we now see our political process is flooded with newly unleashed corporate money, resulting in historically unprecedented campaign expenditures, and

WHEREAS, the people of the United States have previously used the Constitutional Amendment process to correct decisions of the United States Supreme Court that invade or invalidate democratic institutions, including elections.

NOW THEREFORE, BE IT RESOLVED THAT WE, THE VOTERS OF THE TOWN OF SANDWICH AT OUR 2013 ANNUAL MEETING, CALL UPON THE UNITED STATES CONGRESS TO PASS AND SEND TO THE STATES FOR RATIFICATION, A CONSTITUTIONAL AMENDMENT TO REVERSE THE CITIZENS UNITED DECISION AND RESTORE THE FIRST AMENEDMENT AND FAIR ELECTIONS TO WE THE PEOPLE AND FURTHER, WE CALL UPON THE MASSACHUSETTS GENERAL COURT TO PASS ONE OR MORE RESOLUTIONS ASKING FOR THOSE ACTIONS.

FURTHER BE IT RESOLVED THAT THE SANDWICH TOWN CLERK BE INSTRUCTED TO SEND A COPY OF THIS RESOLUTION TO SENATOR ELIZABETH WARREN, SENATOR WILLIAM COWAN, CONGRESSMAN WILLIAM KEATING, SENATOR HARRY REID, REPRESENTATIVE JOHN BOEHNER, PRESIDENT BARACK OBAMA, MASSACHUSETTS GOVERNOR DEVAL PATRICK, MASSACHUSETTS SENATE PRESIDENT THERESE MURRAY AND MASSACHUSETTS REPRESENTATIVE RANDY HUNT.

(Submitted By Petition)

Louis Cerrone of Popple Bottom Road moved that the Town support the resolution seeking a constitutional amendment to restrict the financing of campaigns and elections by corporations and unions, as printed in the Warrant under Article 24.

VOTED: To send a copy of the resolution as printed in Article 24 to Senator Elizabeth Warren, Senator William Cowan, Congressman William Keating, Senator Harry Reid, Representative John Boehner, President Barack Obama, Massachusetts Governor Deval Patrick, Massachusetts Senate President Therese Murray and Massachusetts Representative Randy Hunt. This was a voice vote and declared carried by the Moderator.

ARTICLE 25

Whereas, Massachusetts Emergency Management Agency (MEMA) Director Kurt Schwartz has acknowledged that Cape residents and visitors are "in harm's way" in the event of a radiological accident at the Pilgrim Nuclear Power Station in Plymouth;

Whereas, MEMA has determined that Cape residents and visitors will not be evacuated but plans to relocate Cape citizens after exposure to dangerous radioactive materials released in an accident;

Whereas, citizens of the Town of Sandwich find this State response to Pilgrim's threat to our health and safety unacceptable and in violation of the public trust;

Therefore, be it resolved that we the people of Sandwich respectfully request Governor Deval Patrick to call upon the Nuclear Regulatory Commission to uphold their mandate to shut Entergy's Pilgrim Nuclear Power Station in Plymouth because the public safety, particularly Cape and Islands residents and visitors, cannot be assured.

This petition will be sent to:
President Barack Obama
Governor Deval Patrick
Executive Office of Public Safety
Nuclear Regulatory Commission
Federal Emergency Management Agency
Massachusetts Emergency Management Agency
Barnstable County Commissioners
Senator John Kerry
Senator Elizabeth Warren
Representative William Keating
Representative Edward Markey
Senator Therese Murray
Senator Daniel Wolf
Rep. Sarah Peake
Rep. David Viera
Rep. Randy Hunt
Rep. Cleon Turner
Rep. Brian Mannal
Rep. Timothy Madden

(Submitted By Petition)

Sarah Cote of Route 130 moved that the Town support the resolution seeking to shut down the Entergy Pilgrim Nuclear Power Station in Plymouth, as printed in the Warrant under Article 25.

VOTED: To send a copy of the resolution as printed in Article 24 to President Barack Obama, Governor Deval Patrick, Executive Office of Public Safety, Nuclear Regulatory Commission, Federal Emergency Management Agency, Massachusetts Emergency Management Agency, Barnstable County Commissioners, Senator John Kerry, Senator Elizabeth Warren, Representative William Keating, Representative Edward Markey, Senator Therese Murray, Senator Daniel Wolf, Rep. Sarah Peake, Rep. David Viera, Rep. Randy Hunt, Rep. Cleon Turner, Rep. Brian Mannal, Rep. Timothy Madden. This was a voice vote and declared carried by the Moderator.

Voted: To adjourn Town Meeting as 11:28 to the Town Elections on May 9, 2013. This was a voice vote and declared carried by the Moderator.

ARTICLE 26

To Elect the following Officers:

Pursuant to the foregoing warrant, the polls opened at 7 A.M. The ballot boxes showed zero count. The ballots were delivered to the Ballot Clerks and the following election officers were administered an oath to faithfully perform their duties.

Precinct	Ballot Clerks	Ballot Checkers	Ballot Box Clerk	Warden
One	Phyllis Helfrich David Goehringer Susan Goehringer	Bruce Jillson Phyllis Mason	David Merrell	Sylvia Wahl
Two	Lorraine Jacobs Barbara Ames	Jeanette Jones Barbara Knight	Daniel DiGiandomenico	Richard Lawrence
Three	Harriet Dean Lorraine McCabe	Janice McDermott Susan Lehane	Ted Wahl	Carolyn Weimar
Four	Kenneth Wiedemann Mary Jeanne Rivoira	Sylvia Maggio Janet Hart	William Hoxie	Marie Harrington
Five	Gilbert Martin Bernard Ferioli	Ellen Jones Judith Johansen	Clinton Jones	James Foley
Six	Lois Wack Judith Stainbrook	Priscilla Hall Vivian Gosnell	Thomas Cummings	Charles Burke

One Assessor for a term of three years;

	P1	P2	P3	P4	P5	P6	Total
Lawrence Harrington	281	302	200	137	177	153	1250
Write-Ins	1	1	1	0	2	0	5
Blanks	117	134	63	53	79	64	510
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

One Board of Health member for a term of three years;

	P1	P2	P3	P4	P5	P6	Total
Sandra Lee Tompkins	278	299	199	130	171	150	1227
Write-Ins	1	0	2	0	0	0	3
Blanks	120	138	63	60	87	67	535
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

Two Selectman for terms of three years;

	P1	P2	P3	P4	P5	P6	Total
Ralph A. Vitacco	220	234	168	118	170	151	1061
Susan R. James	263	308	190	122	148	119	1150
Write-In	5	5	2	0	4	7	23
Blanks	74	82	35	29	40	36	296
Total	**562**	**629**	**395**	**269**	**362**	**313**	**2530**

One Constable for a term of three years;

	P1	P2	P3	P4	P5	P6	Total
Gerald D. Nye	281	295	200	132	173	150	1231
Write-In	2	0	1	1	1	0	5
Blanks	116	142	63	57	84	67	529
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

One Town Clerk for a term of three years;

	P1	P2	P3	P4	P5	P6	Total
Taylor D. White	304	329	211	144	198	172	1358
Write-In	2	2	2	0	2	0	8
Blanks	93	106	51	46	58	45	399
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

One Sandwich Housing Authority member for a term of five years;

	P1	P2	P3	P4	P5	P6	Total
Peter Beauchemin	271	290	200	124	170	150	1205
Write-In	0	0	1	0	0	0	1
Blanks	128	147	63	66	88	67	559
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

Two Planning Board members for a term of three years;

	P1	P2	P3	P4	P5	P6	Total
Sarah M. Regan	246	272	180	125	173	136	1132
William L. Burbank	243	265	164	113	148	130	1063
Write-In	1	1	1	0	1	0	4
Blanks	119	132	70	56	75	72	524
Total	**609**	**670**	**415**	**294**	**397**	**338**	**2732**

One Planning Board member for an unexpired term of two years;

	P1	P2	P3	P4	P5	P6	Total
Elizabeth K. Cotter	264	280	194	123	160	134	1155
Write-In	1	2	0	0	0	0	3
Blanks	134	155	70	67	98	83	607
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

Two School Committee members for a term of three years;

	P1	P2	P3	P4	P5	P6	Total
Nancy A. Crossman	239	251	175	116	158	122	1061
Marie A. Kangas	178	206	149	92	133	97	855
Sean Patrick Rausch	183	206	106	87	102	111	795
Write-Ins	3	1	5	2	6	5	22
Blanks	31	32	12	15	22	18	130

Total	**634**	**696**	**447**	**312**	**421**	**353**	**2863**

Three Trustees of the Sandwich Public Library for a term of three years;

	P1	P2	P3	P4	P5	P6	Total
Alice F. Baker	253	285	185	123	159	148	1153
Janet E. Czarnetzki	269	275	178	122	153	142	1139
Edwin M. Scribner, Jr. - Write-In	10	16	12	7	3	4	52
Other Write-Ins	5	9	0	3	7	5	29
Blanks	112	126	60	55	89	59	501
Total	649	711	435	310	411	358	2874

One Trustees of the Sandwich Public Library for an unexpired term of two years;

	P1	P2	P3	P4	P5	P6	Total
Mary McCoy Gaffney	280	315	199	135	176	150	1255
Write-In	2	1	0	0	1	0	4
Blanks	117	121	65	55	81	67	506
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

One Trustee of the Weston Memorial Fund for a term of three years;

	P1	P2	P3	P4	P5	P6	Total
Jonathan Hagenstein	267	294	193	127	169	146	1196
Write-Ins	0	0	0	0	0	0	0
Blanks	132	143	71	63	89	71	569
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

BALLOT QUESTION #1

Shall the Town of Sandwich be allowed to exempt from the provisions of proposition two and-one-half, so called, the amounts required to pay for designing, constructing, and making extraordinary repairs to a public safety headquarters and substation, including design, site improvements, equipment, furnishings and costs incidental thereto?

	P1	P2	P3	P4	P5	P6	Total
Yes	83	89	83	63	83	57	458
No	266	297	150	116	153	141	1123
Blanks	50	51	31	11	22	19	184
Total	**399**	**437**	**264**	**190**	**258**	**217**	**1765**

The polls for the election were opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 1,765, which is 11.3% of the voters. The total number of voters at the close of registration prior to the election was 15,635. The lists of Ballot Clerks and Checkers were checked and found to be in order and agreed with Ballot Box totals.

The number of absentee ballots cast was: Precinct 1, 46; Precinct 2, 24; Precinct 3, 12; Precinct 4, 7; Precinct 5, 25; Precinct 6, 9; for a total of 113 voters.

I hereby certify that this is a true record of the Annual Town Meeting held on May 6, 2013 and a true record of the Annual Town Election held May 9, 2013.

Respectfully Submitted,

Taylor D. White
Town Clerk

TOWN OF SANDWICH
SPECIAL TOWN MEETING
MAY 7, 2013

The Special Town Meeting was called to order in the Sandwich High School auditorium by Moderator Garry Blank at 7:11 P.M. The total number of eligible voters was 15,633 and the clerks checked in a total of 469 voters, which is a 3% turnout. John Kennan, Chairman of the Board of Selectmen, led the Pledge of Allegiance. Sandwich Soul, sang the Star Spangled Banner. Taylor White, Town Clerk, and Susan Lundquist, Assistant Town Clerk served as the timekeepers.

ARTICLE 1

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of designing, constructing, and making extraordinary repairs to a public safety headquarters and substation, including design, site improvements, equipment, furnishings and costs incidental thereto, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes that may be necessary for such purpose pursuant to M.G.L. c.44, §7(3), or any other general or special law, and further to authorize the Board of Selectmen to enter into any and all contracts necessary to carry out such project; provided that said appropriation shall be contingent upon the passage of a so-called Proposition Two and One-half debt exclusion referendum in accordance with M.G.L. c.59, §21 C(k) on May 9, 2013, or take any action relative thereto.

Selectmen Ralph Vitacco made a motion to fix the method of voting on Article 1 to a secret ballot process. Motion was seconded.

VOTED: That the Town fix the method of voting on Article 1 be a secret ballot process. This was a voice vote and declared not carried by the Moderator.

Carl Johansen of Oxford Road called the question. Motion seconded. This was a voice vote and declared carried by the Moderator.

VOTED: That the Town appropriate the sum of $30,000,000 to pay costs of designing, constructing, and making extraordinary repairs to a public safety headquarters and substation, including design, site improvements, equipment, furnishings and costs incidental thereto, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(3) or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor; and further, that the Board of Selectmen is authorized to enter into any and all contracts necessary to carry out such projects; provided, however, that no amounts shall be borrowed or expended hereunder unless and until the Town shall have approved a so-called Proposition Two and One-half debt exclusion referendum with respect to this borrowing in accordance with M.G.L. c.59, §21 C(k) on May 9, 2013.This was a counted vote and declared not carried by the Moderator. The vote was 217 Yea and 216 Nay.

The meeting was adjourned at 9:28 P.M.

I hereby certify that this is a true record of the Special Town Meeting held on May 7, 2013.

Respectfully Submitted,

Taylor D. White
Town Clerk

TOWN OF SANDWICH
Special State Election
June 25, 2013

Pursuant to the foregoing warrant, the polls opened at 7 A.M. The ballot boxes showed zero count. The ballots were delivered to the Ballot Clerks and the following election officers were administered an oath to faithfully perform their duties.

Precinct	Ballot Clerks	Ballot Checkers	Ballot Box Clerk	Warden
One	Janice McDermott Carolyn Wiedemann	Bruce Jillson Barbara Knight	Kenneth Wiedemann	Sylvia Wahl
Two	Lorraine Jacobs Barbara Ames	Lois Wack Sharon Lowberg	Daniel DiGiandomenico	Jann Czarnetzki
Three	Harriet Dean Lorraine McCabe	Rosemary Rhoades Carol Jillson	Ted Wahl	Carolyn Weimar
Four	Mary Jeanne Rivoira Phyllis Mason	Janet Hart Sylvia Maggio	William Hoxie	Marie Harrington
Five	Gilbert Martin Bernard Ferioli	Ellen Jones Judith Johansen	Clinton Jones	James Foley
Six	Judith Stainbrook Jeanette Jones Priscilla Hall	Marianne Vaudreuil Vivian Gosnell	Thomas Cummings	Charles Burke

Senator in Congress	P1	P2	P3	P4	P5	P6	Total
Gabriel E. Gomez	618	600	473	447	454	470	3062
Edward J. Markey	529	413	306	260	221	193	1922
Richard A. Heos	3	1	2	1	2	1	10
Write-Ins	2	0	1	0	1	2	6
Blanks	1	0	0	0	0	0	1
Total	**1153**	**1014**	**782**	**708**	**678**	**666**	**5001**

The polls for the election were opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 5,001, which is 31.93 percent of the voters. The total number of eligible voters at the close of registration prior to the election was 15,660. The lists of Ballot Clerks and Checkers were checked and found in order and agreed with Ballot Box totals.

There were absentee ballots cast as follows: Precinct 1, 76; Precinct 2, 66; Precinct 3, 40; Precinct 4, 38; Precinct 5, 38; Precinct 6, 18; for a total of 276.

I hereby certify that this is a true record of the Special State Election held on Tuesday, June 25, 2013.

Respectfully Submitted,

Taylor D. White
Town Clerk

TOWN OF SANDWICH
2013 SPECIAL TOWN MEETING
November 18, 2013

The Special Town Meeting was called to order in the Sandwich High School auditorium by Moderator Garry Blank at 7:16 P.M. The total number of eligible voters was 15,814 and the clerks checked in a total of 611 voters, which is a 3.9% turnout. Ralph Vitacco, Vice Chairman of the Board of Selectmen, led the Pledge of Allegiance. James Pierce read the Gettysburg Address. Ryan Sheehan and Tom Walsh from the Sandwich High School Choral sang the Star Spangled Banner. The Moderator swore in the following Sandwich residents as tellers: Rosemary Rhoades, Gene Parini, David Merrell, Denise Dever, Tobin Wirt, Kathy Felt and James Schneider. Taylor White, Town Clerk, and Susan Lundquist, Assistant Town Clerk served as the timekeepers.

ARTICLE 1

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich High School A Wing and for capital improvements associated with moving all 7th and 8th grades to Sandwich High School located at 365 Quaker Meetinghouse Road, including design, site improvements, equipment, furnishings and costs incidental thereto, and further to authorize the School Committee to enter into any and all contracts necessary to carry out such project; provided that said appropriation shall be contingent upon the passage of a so-called proposition two and one-half capital expenditure exclusion referendum in accordance with M.G.L. c.59, §21C(i½), or take any action relative thereto.

VOTED: That the Town raise and appropriate $650,000 for constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich High School A Wing and for capital improvements associated with moving all 7th and 8th grades to Sandwich High School located at 365 Quaker Meetinghouse Road, including design, site improvements, equipment, furnishings and costs incidental thereto, and authorize the School Committee to enter into any and all contracts necessary to carry out such project, provided that said appropriation shall be contingent upon the passage of a so-called proposition two and one-half capital expenditure exclusion referendum in accordance with M.G.L. c.59, §21C(i½). This was a counted vote and declared carried by the Moderator. The vote was 424 Yea and 134 Nay.

ARTICLE 2

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich High School swimming pool and associated mechanical equipment located at 365 Quaker Meetinghouse Road, including design, site improvements, equipment, furnishings and costs incidental thereto, and further to authorize the School Committee to enter into any and all contracts necessary to carry out such project; provided that said appropriation shall be contingent upon the passage of a so-called proposition two and one-half capital expenditure exclusion referendum in accordance with M.G.L. c.59, §21C(i½), or take any action relative thereto.

Ellen Scott of Easterly Drive made a motion to move the question. The motion was seconded and declared carried on a voice vote by the Moderator.

VOTED: That the Town raise and appropriate $980,000 for constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich High School swimming pool and associated mechanical equipment located at 365 Quaker Meetinghouse Road, including design, site improvements,

equipment, furnishings and costs incidental thereto, and authorize the School Committee to enter into any and all contracts necessary to carry out such project, provided that said appropriation shall be contingent upon the passage of a so-called proposition two and one-half capital expenditure exclusion referendum in accordance with M.G.L. c.59, §21C(i½). This was a counted vote and declared carried by the Moderator. The vote was 409 Yea and 103 Nay.

ARTICLE 3

To see if the Town will vote to accept the provisions of M.G.L. c.60A, §1 which authorizes a motor vehicle excise exemption for any motor vehicle owned and registered by a resident who is in active and full-time military service and has been deployed or stationed outside the territorial boundaries of the continental United States for a period of at least forty five (45) days in the calendar year of the exemption, or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town accept the provisions of M.G.L. c.60A, §1 authorizing a motor vehicle excise exemption for any active and full-time military service that meets the requirements of the law. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 4

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation, substantially in the form set forth below, relating to the removal of all supervisory positions in the Sandwich Police Department, specifically those positions of the rank of Sergeant or above, from Civil Service law and rules; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or take any action relative thereto:

AN ACT PROVIDING THAT SUPERVISORY POSITIONS IN THE POLICE DEPARTMENT OF THE TOWN OF SANDWICH SHALL BE EXEMPT FROM CIVIL SERVICE LAW AND RULES

Section 1: All supervisory positions in the Police Department of the Town of Sandwich of the rank of Sergeant and above shall be exempt from the provisions of Chapter Thirty-One of the Massachusetts General Laws and all rules adopted thereunder; provided, however, that the present incumbents of such positions who are subject to said Chapter Thirty-One shall continue to be subject to said chapter.

Section 2: This act shall take effect upon its passage.

UNANIMOUSLY VOTED: That the Town authorize the Board of Selectmen to petition the General Court for special legislation relating to the removal of all supervisory positions in the Sandwich Police Department, specifically those positions of the rank of Sergeant or above, from Civil Service law and rules, and authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition, as printed in the warrant under Article 4. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 5

To see if the Town will vote to accept the provisions of M.G.L. c.32, §4(2)B½ which allows service as a permanent-intermittent or call firefighter to be credited as full-time service for retirement purposes provided eligible members buy back said service for the purpose of retirement eligibility and benefits, or take any action relative thereto.

VOTED: that the Town accept the provisions of M.G.L. c.32, §4(2)B½ which allows service as a permanent-intermittent or call firefighter to be credited as full-time service for retirement purposes provided eligible members buy back said service for the purpose of retirement eligibility and benefits. This was a voice vote and declared carried by the Moderator.

ARTICLE 6

To see if the Town will vote to authorize the Board of Selectmen to grant a non-exclusive perpetual easement for sewer purposes in, over, under, and along the portions of the public roadway layout of Quaker Meetinghouse Road, Cotuit Road, Falmouth Road and Jan Sebastian Drive and a portion of Kiah's Way and the Town-owned parcels of land shown on Assessor's Map 17 as Lots 137, 138, 201, and 222 shown as "Permanent 20' Wide Sewer Easement" shown on a plan of land entitled "South Sandwich Village, Quaker Meetinghouse Rd. & Cotuit Rd., Sandwich, Massachusetts, Proposed Easements, Town of Sandwich," dated October 7, 2013, prepared by Horsley Witten Group, a copy of which is on file with the Town Clerk, and a non-exclusive temporary 20'wide construction easement shown on said plan as "Temporary 20' Wide Construction Easement", and a proposed lift station easement as shown on said Plan over a portion of Town-owned land shown on Assessor's Map 17, as Lot 196, for the purposes of constructing and installing, inspecting, repairing, replacing removing, operating and maintaining a sewer line with any manholes, pipes, conduits and other appurtenances and related equipment, on such terms and conditions as the Board of Selectmen may determine, or take any other action relative thereto.

UNANIMOUSLY VOTED: That the Town authorize the Board of Selectmen to grant a non-exclusive perpetual easement for sewer purposes in, over, under, and along the portions of the public roadway layout of Quaker Meetinghouse Road, Cotuit Road, Falmouth Road and Jan Sebastian Drive and a portion of Kiah's Way and the Town-owned parcels of land shown on Assessor's Map 17 as Lots 137, 138, 201, and 222 shown as "Permanent 20' Wide Sewer Easement" shown on a plan of land entitled "South Sandwich Village, Quaker Meetinghouse Rd. & Cotuit Rd., Sandwich, Massachusetts, Proposed Easements, Town of Sandwich," dated October 7, 2013, prepared by Horsley Witten Group, a copy of which is on file with the Town Clerk, and a non-exclusive temporary 20'wide construction easement shown on said plan as "Temporary 20' Wide Construction Easement", and a proposed lift station easement as shown on said Plan over a portion of Town-owned land shown on Assessor's Map 17, as Lot 196, for the purposes of constructing and installing, inspecting, repairing, replacing removing, operating and maintaining a sewer line with any manholes, pipes, conduits and other appurtenances and related equipment, on such terms and conditions as the Board of Selectmen may determine, as printed in the warrant under Article 6. This was a voice vote and declared carried unanimously by the Moderator.

ARTICLE 7

To see if the Town will vote to transfer from the Community Preservation Fund Affordable Housing Reserve the sum of $450,000 for the purpose of preservation and support of the Sandwich Housing Authority George Fernandes Way affordable housing development, and, in connection therewith, to authorize the Town Manager, upon such terms and conditions as he deems appropriate and with the approval of the Board of Selectmen, to enter into a grant agreement with said Housing Authority addressing the purposes for which such grant funds may be expended; and, further, to amend the vote taken under Article 18 of the May 4, 2009 Annual Town Meeting for the George Fernandes Way expansion project by reducing the amount appropriated therefor by the sum of $450,000; or take any action relative thereto.

VOTED: That the Town transfer from the Community Preservation Fund Affordable Housing Reserve the sum of $450,000 for the preservation and support of the Sandwich Housing Authority George Fernandes Way affordable housing development,

and, authorize the Town Manager to enter into a grant agreement with said Housing Authority addressing the purposes for which such grant funds may be expended; and, further, amend the vote taken under Article 18 of the May 4, 2009 Annual Town Meeting for the George Fernandes Way expansion project by reducing the amount appropriated therefor by the sum of $450,000; as printed in the warrant under Article 7. This was a voice vote and declared carried by the Moderator.

ARTICLE 8

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Section 2110, Establishment of Districts, by adding a new zoning district to be named Village Business District (VB) and to add the language printed below for the new district under Section 2140, District Purposes Are As Follows:

Village Business District (VB)
To ensure the preservation or enhancement of historic villages or similar areas by regulating mixed land use to accommodate residential, cultural, commercial and hospitality uses.

AND FURTHER,

To see if the Town will vote to adopt a new Zoning Map entitled "Proposed, Zoning Map, Town of Sandwich, Massachusetts" dated October 2013, and on file in the Town Clerk's Office.

AND FURTHER,

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Section 2200, Use Regulations, by adding a new column for the new Village Business District under Section 2210, as printed below:

Agricultural Uses	
	VB (2,3)
Farm **(1)**	Y
Farm Stand	Y
Aquaculture Operations	S
Brewery, Winery, Distilleries	S
Commercial Uses	
	VB (2,3)
Adult Entertainment	N
Animal Kennel	N
Artist Studios	S
Automotive Repair	N
Bank	S
Beauty Salon/ Barbershop	S
Bed and Breakfast **(5)**	S
Boat/Motor Vehicle Service/Repair	N
Boat/ Watercraft Sales, Wholesale **(8)**	N
Boat and Watercraft Storage Building	N
Car Wash	N
Childcare Facility	S
Commercial and Charter Fishing	S

Commercial/Recreational Marine Equipment Storage **(6)**	N
Convenience Store, Retail	S
Crematorium	N
Dry Cleaning	N
Fast Food, Takeout **(2)**	N
Funeral Home	S
Gasoline Station	N
Holiday Seasonal Attraction	S
Hotel/Motel	S
Major Commercial Complex	N
Major Industrial Complex	N
Marine Medical and Rehab Facility	N
Medical Offices **(21)** (No surgical procedures)	S
Medical Offices **(21)** (Outpatient surgical procedures)	S
Motor Vehicle Rental Establishment	N
Motor Vehicle Sales, Wholesale **(8)**	N
Office, Professional	S
Other retail business or service	S
Research Laboratory	N
	VB (2,3)
Restaurant	S
Retail Sales/Service, Minor	S
Retail Sales/Service, Major	N
Retail Sales/Service, Regional	N
Supermarket	N
Tattoo/Body Art Establishment	N
Technology Business or Service	S
Terminal, Bus or Rail	N
Terminal, Ferry/ Waterbus	N
Terminal, Trucking	N
Veterinary Office or Hospital	S
Warehouse Sales, Wholesale and Retail	N
Industrial/Utility Uses	
	VB (2,3)
Bulk Storage/ Warehouse **(9)**	N
Contractors Yard	N
Disposal and Recycling Facility	N
Earth Removal	N
Hazardous Waste Facility	N
Heliport	N
Manufacturing, Light	N

Metal Plating **(13)**	N
Power Generation, Electrical	N
Research laboratory, Chemical, bacteriological lab	N
Sanitary Landfill	N
Sale, Storage or Distribution of Fuel Oil or Gasoline	N
Seafood/ Fish Processing Facility	N
Solar Photovoltaic Installation, Large-Scale Ground Mounted **(22)**	N
Telecommunications Facility, Wireless **(15)**	N
Use of toxic or hazardous materials in quantities greater than associated with normal household or agricultural use **(13)**	N
Wastewater Treatment Facility **(17)**	N
Wastewater Effluent Disposal **(16)**	N

Institutional	**VB (2,3)**
Assisted Living Facility	S
Animal Rescue/ Adoption	N
Cemetery	N
Continuing Care Retirement Community	S
Hospice Care Facility	S
Hospital	N
Municipal Uses	Y
Museum	Y
Philanthropic Institutions	Y
Rehabilitation Hospital	N
Religious Use	Y
School- Public, Sectarian, Denominational, Non-profit Educational Corp.	Y

Recreational/Cultural Uses	**VB (2,3)**
Amusement Park/ Water Park	N
Art Gallery	S
Bowling Alley	N
Campground	N
Cinema	N
Game Room	N
Golf Course	N
Health Club	N
Marina	N
Mini-golf	N

Recreation Facility, Indoor	N
Recreation Facility, Outdoor	N
Riding School **(18)**	N
Social Club	S
Spa	S
Sportsman's Club, Game Reserve, Rifle/ Gun Range	N
Theatre	S
Zoo/ Menagerie/ Aviary	N
Residential	
	VB (2,3)
Cluster Development	S
Cottage Colony	N
Mobile Home Park	N
Multi-family	S
Single-family	S
Two-family	S
Two Single-family Dwelling Units on One Lot **(19)**	S
Accessory Uses	
	VB (2,3)
Accessory Apartment	Y
Accessory Dwelling Unit	S
Animal Kennel, accessory to Veterinary Office	N
Animal Kennel, accessory to residential use	N
Antenna, Amateur Radio accessory to residential use **(3)**	N
Antique shop, art gallery, gift shop accessory to cultural/ institutional use	S
Automatic Teller Machines accessory to retail use	S
Camper Storage accessory to residential use **(3)**	N
Car wash accessory to gasoline station	N
Common Driveway	S
Construction trailer office, temporary accessory	S
Convenience store accessory to gasoline station	N
Drive-Up or Drive- Through accessory to retail use	N
	VB (2,3)
Family Daycare (Accessory to dwelling)	S
Guest House accessory to residential use	S
Heliport accessory to commercial/ institutional use	N

Personal Animal Kennel Accessory to Residential Use	S
Home Occupation accessory to residential use	Y
Medical Office accessory to commercial use **(20,21)**	S
Motor Vehicle Sales, Wholesale, accessory to new car sales **(8)**	N
Office, professional accessory to commercial use	S
Private Garage/ Boathouse	S
Restaurant accessory to commercial use	S
Sale of Products Manufactured On-Site accessory to retail use	S
Stables accessory to residential use **(18)**	S
Swimming Pools accessory to residential use	S
Tennis Court accessory to residential or commercial use	S
	VB (2,3)
Terminal, Trucking accessory to commercial use **(23)**	N
Use of toxic materials accessory to commercial use	N
Used Car Sales, accessory to motor vehicle sales, rental and retail	N
Wastewater Treatment Facility, Accessory **(17)**	N
Wastewater Effluent Disposal, Accessory **(16)**	N
Wind Turbines accessory to residential use	N

or take any action relative thereto.

UNANIMOUSLY VOTED: That the Town amend the Sandwich Protective Zoning By-laws, Section 2110, Establishment of Districts, by adding a new zoning district to be named Village Business District (VB); by adopting a new Zoning Map entitled "Proposed, Zoning Map, Town of Sandwich, Massachusetts" dated October 2013; and by amending Section 2200, Use Regulations, by adding a new column for the new Village Business District under Section 2210, as printed in the warrant under Article 8. This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 9

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Section 2110, Establishment of Districts, by adding a new zoning district to be named Route 6A Village Business District (6A) and to add the language printed below for the new district under Section 2140, District Purposes Are As Follows:

Route 6A Village Business District (6A)

To regulate the limited mixed use or expansion of appropriate residential uses or commercial, service and professional business; while preserving the historic and residential character of the Route 6A Old King's Highway Corridor.

AND FURTHER,

To see if the Town will vote to adopt a new Zoning Map entitled "Proposed, Zoning Map, Town of Sandwich, Massachusetts" dated October 2013, and on file in the Town Clerk's Office.

AND FURTHER,

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Section 2200, Use Regulations, by adding a new column for the new Route 6A Village Business District under Section 2210, as printed below:

Agricultural Uses	
	6A (2,3)
Farm **(1)**	Y
Farm Stand	Y
Aquaculture Operations	S
Brewery, Winery, Distilleries	S
Commercial Uses	
	6A (2,3)
Adult Entertainment	N
Animal Kennel	N
Artist Studios	S
Automotive Repair	N
Bank	S
Beauty Salon/ Barbershop	S
Bed and Breakfast **(5)**	S
Boat/Motor Vehicle Service/Repair	N
Boat/ Watercraft Sales, Wholesale **(8)**	N
Boat and Watercraft Storage Building	N
Car Wash	N
Childcare Facility	S
Commercial and Charter Fishing	S
Commercial/Recreational Marine Equipment Storage **(6)**	N
Convenience Store, Retail	S
Crematorium	N
Dry Cleaning	N
Fast Food, Takeout **(2)**	N
Funeral Home	S
Gasoline Station	N
Holiday Seasonal Attraction	S
Hotel/Motel	S

Major Commercial Complex	N
Major Industrial Complex	N
Marine Medical and Rehab Facility	N
Medical Offices **(21)** (No surgical procedures)	S
Medical Offices **(21)** (Outpatient surgical procedures)	S
Motor Vehicle Rental Establishment	N
Motor Vehicle Sales, Wholesale **(8)**	N
Office, Professional	S
Other retail business or service	S
Research Laboratory	N
	6A (2,3)
Restaurant	S
Retail Sales/Service, Minor	S
Retail Sales/Service, Major	N
Retail Sales/Service, Regional	N
Supermarket	N
Tattoo/Body Art Establishment	N
Technology Business or Service	S
Terminal, Bus or Rail	N
Terminal, Ferry/ Waterbus	N
Terminal, Trucking	N
Veterinary Office or Hospital	S
Warehouse Sales, Wholesale and Retail	N
Industrial/Utility Uses	
	6A (2,3)
Bulk Storage/ Warehouse **(9)**	N
Contractors Yard	N
Disposal and Recycling Facility	N
Earth Removal	N
Hazardous Waste Facility	N
Heliport	N
Manufacturing, Light	N
Metal Plating **(13)**	N
Power Generation, Electrical	N
Research laboratory, Chemical, bacteriological lab	N
Sanitary Landfill	N
Sale, Storage or Distribution of Fuel Oil or Gasoline	N
Seafood/ Fish Processing Facility	N
Solar Photovoltaic Installation, Large-Scale Ground Mounted **(22)**	N

Telecommunications Facility, Wireless **(15)**	N
Use of toxic or hazardous materials in quantities greater than associated with normal household or agricultural use **(13)**	N
Wastewater Treatment Facility **(17)**	N
Wastewater Effluent Disposal **(16)**	N
Institutional	
	6A (2,3)
Assisted Living Facility	S
Animal Rescue/ Adoption	N
Cemetery	N
Continuing Care Retirement Community	S
Hospice Care Facility	S
Hospital	N
Municipal Uses	Y
Museum	Y
Philanthropic Institutions	Y
Rehabilitation Hospital	N
Religious Use	Y
School- Public, Sectarian, Denominational, Non-profit Educational Corp.	Y
Recreational/Cultural Uses	
	6A (2,3)
Amusement Park/ Water Park	N
Art Gallery	S
Bowling Alley	N
Campground	N
Cinema	N
Game Room	N
Golf Course	N
Health Club	N
Marina	N
Mini-golf	N
Recreation Facility, Indoor	N
Recreation Facility, Outdoor	N
Riding School **(18)**	N
Social Club	S
Spa	S
Sportsman's Club, Game Reserve, Rifle/ Gun Range	N
Theatre	S
Zoo/ Menagerie/ Aviary	N
Residential	

	6A (2,3)
Cluster Development	S
Cottage Colony	N
Mobile Home Park	N
Multi-family	S
Single-family	S
Two-family	S
Two Single-family Dwelling Units on One Lot **(19)**	S

Accessory Uses

	6A (2,3)
Accessory Apartment	Y
Accessory Dwelling Unit	S
Animal Kennel, accessory to Veterinary Office	N
Animal Kennel, accessory to residential use	N
Antenna, Amateur Radio accessory to residential use **(3)**	N
Antique shop, art gallery, gift shop accessory to cultural/ institutional use	S
Automatic Teller Machines accessory to retail use	S
Camper Storage accessory to residential use **(3)**	N
Car wash accessory to gasoline station	N
Common Driveway	S
Construction trailer office, temporary accessory	S
Convenience store accessory to gasoline station	N
Drive-Up or Drive- Through accessory to retail use	N

	6A (2,3)
Family Daycare (Accessory to dwelling)	S
Guest House accessory to residential use	S
Heliport accessory to commercial/ institutional use	N
Personal Animal Kennel Accessory to Residential Use	S
Home Occupation accessory to residential use	Y
Medical Office accessory to commercial use **(20,21)**	S
Motor Vehicle Sales, Wholesale, accessory to new car sales **(8)**	N
Office, professional accessory to commercial use	S
Private Garage/ Boathouse	S

Restaurant accessory to commercial use	S
Sale of Products Manufactured On-Site accessory to retail use	S
Stables accessory to residential use **(18)**	S
Swimming Pools accessory to residential use	S
Tennis Court accessory to residential or commercial use	S
	6A (2,3)
Terminal, Trucking accessory to commercial use **(23)**	N
Use of toxic materials accessory to commercial use	N
Used Car Sales, accessory to motor vehicle sales, rental and retail	N
Wastewater Treatment Facility, Accessory **(17)**	N
Wastewater Effluent Disposal, Accessory **(16)**	N
Wind Turbines accessory to residential use	N

or take any action relative thereto.

Carl Johansen of Oxford Road made a motion to move the question. The motion was seconded and declared not carried on a voice vote by the Moderator.

VOTED: That the Town amend the Sandwich Protective Zoning By-laws, Section 2110, Establishment of Districts, by adding a new zoning district to be named Route 6A Village Business District (6A); by adopting a new Zoning Map entitled "Proposed, Zoning Map, Town of Sandwich, Massachusetts" dated October 2013; and by amending Section 2200, Use Regulations, by adding a new column for the new Route 6A Village Business District under Section 2210, as printed in the warrant under Article 9. This was a voice vote and declared not carried by the required two-thirds majority by the Moderator.

ARTICLE 10

To see if the Town will vote to amend the Sandwich Protective Zoning By-laws, Section 4700, Conversion of Seasonal or Intermittent-Use Structures, by deleting Section 4710 and Section 4740 in their entirety and replacing them with the following:

4710. Cottage Colonies. Any **existing cottage colony** may not be converted to single-family dwelling use under separate ownership unless the lots upon which each building is located comply with the minimum requirements for a cluster subdivision and are created as a cluster subdivision under **Section 4400**. However, a non-conforming cottage colony may be converted to a residential or mixed-use condominium, cooperative or time sharing condominium that is more intensive or frequent than seasonal or intermittent use upon issuance of a Special Permit from the Planning Board and compliance with **Section 4740**.

4740. Procedures. The Planning Board shall act upon conversion of any existing cottage colony into a residential or mixed-use condominium, cooperative or time sharing condominium application as an application for special permit as set forth in **Section 1300** through **1360** and, where applicable, **Section 2400**.The **conversion of any existing cottage colony** into a

residential or mixed-use condominium, cooperative or time sharing condominium shall comply with the following additional requirements:

1. The establishment of a condominium association or homeowner's association with documents and covenants reviewed and approved by the Planning Board as part of the Special Permit; the Planning Board may require that said documents and covenants be reviewed by its legal counsel at the applicant's expense.

2. A full operations and management plan for the property reviewed and approved by the Planning Board as part of the Special Permit; the Planning Board may require that said plan be reviewed by its consulting engineer or other appropriate consultant(s) at the applicant's expense.

3. The review and approval from the Sandwich Board of Health to ensure compliance with all on-site wastewater treatment requirements prior to Special Permit approval.

4. Review and approval from the Sandwich Engineering Department for any new or enhanced driveways or curb cuts, as well as on-site parking mitigation prior to Special Permit approval.

5. Review and approval by the Sandwich Historic Committee (if applicable) for compliance with Old King's Highway Historic District requirements prior to Special Permit approval.

6. Completion of a full inspection and building code compliance checklist to be conducted by the Town Building Inspector prior to Special Permit approval and issuance of final occupancy certificates.

7. Review and approval by the Planning Board of a site plan prepared by a registered landscape architect for any clearing of pre-existing on site trees in order to protect the vegetative integrity of the lot.

or take any action relative thereto.

VOTED: that the Town amend the Sandwich Protective Zoning By-laws, Section 4700, Conversion of Seasonal or Intermittent-Use Structures, by deleting Section 4710 and Section 4740 in their entirety and replacing them with the language printed in the warrant under Article 10. This was a voice vote and declared carried by the required two-thirds majority by the Moderator.

ARTICLE 11

To see if the Town will vote to amend the Town Bylaws, Chapter 9, Boat Operations and Use of Waterways, by deleting the existing Chapter 9 and replace it with the language printed below, with all proposed changes highlighted in bold and underlined text, or take any action relative thereto.

CHAPTER 9 – BOAT OPERATIONS AND USE OF WATERWAYS

Section 9.01 Purpose

The purpose and intent of this Bylaw is to protect the health, safety and wellbeing of the citizens and visitors using the Town of Sandwich's waterways and to protect the quality and viability of the Town's natural resources by the reasonable regulation of the operation of motorboats and other vessels **on freshwater ponds and other navigable waterways of the Town.**

Section 9.02 Definitions

Bylaw shall mean Chapter 9, Boat Operations and Use of Waterways, of the Town of Sandwich Bylaws.

Enforcing Agent shall mean those persons enforcing the provisions of this Bylaw pursuant to Sections 9.12 and 9.13.

Director shall mean the Director of the Sandwich Department of Natural Resources.

Floats: A floating platform designed to be anchored in position by pilings, chain, or other tackle.

Great Pond shall mean a natural pond the area which is twenty (20) acres or more.

Harbormaster's Office shall mean the building at 25 Ed Moffit Drive, Sandwich, Massachusetts.

Headway Speed shall mean the minimum speed at which a vessel may be operated and maintain steerage way, **but not to exceed five (5) miles per hour.**

Headway Speed – Personal Watercraft shall mean the minimum speed at which a personal watercraft may be operated and maintain steerage way. To be considered operating at headway speed under this bylaw the operator shall be either kneeling or sitting.

Horsepower shall mean the aggregate rated horsepower of all propellant machinery at maximum operating revolutions per minute.

Licensed Docks and Piers shall mean docks and piers that have a valid Order of Conditions from the Sandwich Conservation Commission and a valid license from the Massachusetts Department of Environmental Protection, to install and maintain the dock or pier.

Limited Operation Zone shall mean the area of the waterway as measured three hundred (300) feet from a shoreline being used as a public or private swimming beach, towards the center of the particular waterway.

Mooring(s) shall mean Lines, cables, chains, mushroom anchors and other anchors shackles; hardware associated therewith that hold a boat, a raft or float in place on the water.

Motorboat shall mean any vessel propelled by machinery whether or not such machinery is the principal source of propulsion.

Negligent Operation shall mean operation of any vessel in a reckless or negligent manner as to endanger the life, safety or property of any other person or the Town.

Nighttime shall mean the period from sunset to sunrise

Operate shall mean to navigate or otherwise use a vessel.

Operator shall mean a person who operates or who has charge of the navigation or use of a vessel.

Other Unsafe Condition shall mean (a) the vessel is not displaying the navigation lights between sunset and sunrise; (b) the motorboat or vessel has fuel leakage from either the fuel system or engine; (c) the motorboat or vessel has an accumulation of fuel in the bilges or in a compartment other than a fuel tank; (d) the motorboat or vessel does not meet the ventilation

requirements for tanks and engine spaces; or (e) the motorboat or vessel does not meet the requirements for backfire flame control.

Overloaded shall mean that the number of persons aboard or cargo being carried, exceeds the manufacturer's recommended limit for such vessel or is excessive given wind, water and weather conditions.

Owner shall mean the person to whom the vessel is registered, or to whom the vessel mooring is registered. In the case of an unregistered vessel, the last registered owner/purchaser shall be considered the owner.

Person shall mean a natural person, corporation, association, partnership or other legal entity or other legal agency or political subdivision.

Personal Watercraft shall mean a vessel, by whatever name, propelled by a water jet pump or other machinery as its principal source of motor propulsion which is designed to travel over water and to be operated by a person sitting, standing or kneeling on the vessel rather than being operated in the conventional manner by a person sitting or standing inside the vessel, including but not limited to, jet skis, surf jets, and wet bikes.

Shoreline Safety Zone shall mean that portion of a waterway, as measured, one hundred fifty (150) feet from any shoreline, **edge of bank or vegetation**, public or private swimming area or that portion of the waterway as measured, seventy-five (75) feet from the waterside boundary of a public or private swimming area, if designated by markers, floats, or otherwise, towards the center of the particular waterway.

Similar Device when used in connection with the words "water skis", "surfboard" **or "tube**" shall mean any object used in the towing of a person or persons by a motorboat whether the person or persons ride on the device or hold onto it.

Sunrise – Sunset shall be determined by the chart set forth in the current year's issue of Eldridge's Tide and Pilot Book, **Sun's Rising and Setting at Boston.**

Town shall mean the Town of Sandwich, Massachusetts.

Town Hall shall mean the building at 130 Main Street, Sandwich, Massachusetts.

Town Hall Annex shall mean the building at 145 Main Street, Sandwich, Massachusetts.

Town Office Building shall mean the building at 16 Jan Sebastian Drive, Sandwich, Massachusetts

Vessel is a watercraft of every description used or capable of being used as a means of transportation on water, including motorboats and personal watercrafts, except a seaplane on the water.

Wake – Wash shall mean the discharge from the stern portion of a motorboat or personal watercraft or other vessel which causes rocking to other vessels, rafts, or floats.

Water Skiing shall mean the towing of a person or person(s) on water skis, or manipulation of a person or person(s) on water skis, or on a surf board, tube(s), rafts or other similar device behind a vessel.

Waterway shall include all navigable water bodies to include the freshwater ponds, estuaries, bays, creeks and other navigable water bodies within the boundaries of the Town of Sandwich.

Section 9.03 Vessel Speed

(1) Vessel speed shall not exceed headway speed and no wake - wash shall be created on any freshwater pond not a Great Pond.

(2) Vessel speed shall not exceed headway speed and no wake – wash shall be created on the following Great Ponds: Lower Shawme Pond and Upper Shawme Pond, or other Great Pond of less than seventy-five (75) acres in size. **Vessels operating on Peters Pond shall not exceed thirty-five (35) miles per hour.**

(3) **Vessel speed shall not exceed headway speed and no wake - wash shall be created in areas posted by the Town, within marked channels, nor within one hundred fifty (150) feet of individual bathers, divers, small vessels propelled by means other than machinery (e.g. rowboats, sailboats), mooring areas, public and private boat launch areas, floats, marinas, licensed docks and piers, vessels not underway, nor within a limited operation zone. To clearly designate the areas for boaters, swimmers, and law enforcement personnel, marker buoys are placed annually in appropriate locations around the perimeter of Peters Pond designating the shoreline safety zone or the limited operation zone. The area shoreward of these markers is designated as a "No Wake" zone.**

(4) No vessel shall be operated at any time on any pond, **or waterway in the Town in a negligent manner**, or at a speed greater than is reasonable and proper having regard for the lives and safety of the public; the state of visibility; the traffic density; the maneuverability of the vessel; the state of wind, water and current; and the proximity of navigational hazards.

(5) **Speed shall not exceed five (5) miles per hour, and no wake - wash shall be created in any portion of the Old Harbor estuary including Mill Creek, any portion of Scorton Creek, nor any area marked as a no wake zone**.

Section 9.04 Horsepower

(1) Horsepower of internal combustion engines shall not exceed five (5) horsepower on any pond not a Great Pond; however, no internal combustion engines shall be operated on the Upper and Lower Shawme Ponds except for emergency watercraft or town-authorized maintenance vessels. An electric motor, commonly known as an electric trolling motor, may be used for propulsion on the Upper and Lower Shawme Ponds.

(2) Horsepower of internal combustion engines shall not exceed ten (10) horsepower on Pimlico Pond.

(3) Horsepower of internal combustion engines shall not exceed fifteen (15) horsepower on the following Great Ponds: Lawrence Pond; Triangle Pond; Spectacle Pond; Snake Pond.

(4) **Horsepower of internal combustion engines shall not exceed one hundred fifty (150) horsepower or, in the case of personal watercraft, one thousand (1,000) cubic centimeters (CC) on Peters Pond.**

(5) **Notwithstanding the other provisions of Chapter 9, the Board of Selectmen or their designee shall permit persons operating larger engines on Peters Pond, prior to January 2013, to continue to operate larger engines on Peters Pond, on vessels registered or principally moored in the Town of Sandwich for a period of three (3) years from the date of the approval of this bylaw revision by the Director of the Division of Law Enforcement and the Attorney General of Chapter 9, but no later than December 31, 2017, provided such persons shall provide proof of such use to the**

Natural Resources Department, and provided that such persons meet the guidelines promulgated by the Board of Selectmen concerning the requirements for continuation of the use of larger horsepower engines on Peters Pond. These guidelines shall be promulgated by the Board of Selectmen within one hundred twenty (120) days of the receipt of the approval of the Director of the Division of Law Enforcement and the Attorney General of the revisions to Chapter 9. This section shall expire December 31, 2017.

(6) Notwithstanding the other provisions of Chapter 9 and recognizing that some long standing non-profit organizations have utilized various water bodies for instructional purposes, the Board of Selectmen may permit these non-profit organizations continued use of larger horsepower engines for transport or safety vessels, not to exceed fifty (50) horsepower, within set guidelines. These guidelines shall be promulgated by the Board of Selectmen within one hundred twenty (120) days of the receipt of the approval of the Director of the Division of Law Enforcement and the Attorney General of Chapter 9 and any revisions. The non-profit organization shall submit an application which is available at the Conservation Department. Following a public hearing on the application, the Board of Selectmen may issue a permit to allow the continued use of larger horsepower engines. Any permit issued shall remain in effect until revoked.. Violations of the permit conditions may be cause for revocation.

(7) Section 9.04 (5) shall not be enforced until the guidelines referenced in 9.04 (5) are promulgated by the Board of Selectmen.

Section 9.05 Operation

(1) Vessels shall not be operated on **any freshwater pond or estuary, creek or river** within the Town at greater than headway speed and create no wake - wash, between the hours of sunset to sunrise.

(2) No vessel shall be operated at any time on any pond **or waterway** in an overloaded condition.

(3) Motorboats and Personal Watercraft shall not be operated within a shoreline safety zone except for the purpose of launching or retrieving such vessel provided they remain outside of the designated swimming area(s), and operate at headway speed only within the shoreline safety zone.

(4) Personal Watercraft operation **and water skiing** is prohibited on Peters Pond, **before 10:00 AM, daily and** after the hour of 7:00 PM or after sunset, whichever occurs first.

(5) **Operation of personal watercraft, vessels engaged in water skiing, or vessels operating at greater than headway speed, within one hundred fifty (150) feet of bathers, divers, piers, docks, wharves, floats, sailboats, kayaks, canoes, rowboats, vessels not underway or any shore is prohibited.**

(6) Personal Watercraft operation, at greater than headway speed, **vessel operation at greater than headway speed and water skiing** are prohibited on Peters Pond, when vision is unduly restricted by weather.

(7) **No person shall operate a personal watercraft if such person is:**

a. **Under the age of sixteen (16) or**

b. **Sixteen (16) or Seventeen (17) year of age without first having received a safety certificate evidencing satisfactory completion of a training course in safe**

operation conducted by the MA Environmental Police or other entity approved by the Director of the MA Environmental Police.

c. Towing a water skier, other device, a boat or a personal watercraft.

d. Operating a personal watercraft in a negligent manner. Examples of negligent operation include, but are not limited to, the following:

1. Unreasonable jumping, or attempting to jump the wake of another vessel

2. Following or crossing within one hundred fifty (150) feet of another vessel. water skier, float or tube.

3. Weaving through or against congested vessel traffic or speeding in restricted areas.

4. Operating a personal watercraft in such a manner that endangers the life, limb or property of any person or the Town.

(8) Vessels shall be limited to towing only one (1) water skier, raft, tube or other device at a time on any Pond within the Town.

(9) Any vessel engaged in water skiing or towing shall be occupied by at least two (2) persons, one (1) who shall give their full attention to the operation of the boat and the other of whom shall give their full attention to the person or persons being towed.

(10) All vessels on Peters Pond shall circulate around the Pond in a counterclockwise pattern at all times.

(11) Vessel operators are responsible for their wake at all times.

(12) Vessels shall not be moored to aids to navigation or regulatory buoy at any time. No person or persons shall willfully destroy, move, injure, deface, or remove any aid to navigation or regulatory buoy established or placed by the Town or other governmental entity.

(13) No vessel shall operate on the waterways of the Town if the vessel is unregistered, if the vessel's registration has expired or if the vessel fails to have functioning safety equipment on board, all as required under M.G.L. Ch. 90B and 323 CMR 1, 2 &4.

(14) Pursuant to M.G.L. Ch. 90B, Sec. 8, no person or persons shall operate any vessel while such person is under the influence of intoxicating liquor or marijuana, narcotic drugs, depressant or stimulant substances as defined in M.G.L. Ch. 94C, or the vapors of glue.

(15) Any swimmer more than 150 feet from the shoreline of Peters Pond shall be attended by a vessel.

(16) Personal Watercraft powered by two (2) stroke engines are prohibited from operating on all ponds within the Town.

Section 9.06 Scuba Diving

(1) Any person SCUBA diving or group of SCUBA divers while swimming on or under the surface of the waters of Sandwich shall display for each diver or group of divers as a warning device

to boat operators, a diver's flag, so called, constructed of rigidly supported material, at least twelve (12) inches by fifteen (15) inches in area of red background with a white diagonal stripe. Such diver's flag shall be displayed on a boat or surface float and shall extend a minimum distance of three (3) feet from the surface of the water. Divers shall remain in an area within one hundred (100) feet of such displayed diver's flag while at or near the surface of the water. A boat operator within sight of a diver's flag shall proceed with caution and within a radius of one hundred (100) feet of such flag shall proceed at a speed not to exceed headway speed.

Section 9.07 Removal of Hazards to Navigation.

(1) **No vessel, mooring or other object shall be abandoned, sunk or placed where it may constitute a hazard to navigation.**

(2) **Any vessel, mooring or object constituting a hazard to navigation, and any vessel or object improperly secured, swamped, sunk, washed ashore or found in a restricted area, may be removed or relocated at the direction of the Director, or his assistants, Harbormaster or Assistant Harbormaster if corrective action is not taken after seventy two (72) hours' notice to the owner, or if the owner is unknown, after notice has been posted for the same period at the Town Clerk's Office or on or near such vessel, mooring or object. The expense of such removal or relocation and liability incurred therefore shall be the responsibility of the owner.**

(3) **Nothing in the above subsections shall restrict earlier action by the Director, Natural Resources Officer, Assistant Natural Resources Officer, Harbormaster, or Assistant Harbormaster with or without notifying the owner if, in his judgment, such action is necessary to protect life or property**.

Section 9.08 Pollution

(1) The discharge or disposal of oil, sewage, dead fish, fish parts, garbage, waste, rubbish or debris from vessels on or into the waters or onto the shores of the Town of Sandwich, is prohibited.

Section 9.09 Fueling of Vessels

(1) **With the exception of transferring approved portable fuel tanks to open boats, all persons fueling vessels shall comply with the Board of Fire Prevention Regulations 527 CMR 15.00**

Section 9.10 Floats and Moorings

(1) **Mooring or floats may not be placed on any waterway without first receiving approval of the Harbormaster or Assistant Harbormaster.**

Section 9.11 Regulations

(1) **The Board of Selectmen is authorized to prescribe rules and regulations to carry out the intent of this Bylaw. Failure by the Board of Selectmen to promulgate such rules or regulations shall not act to suspend or invalidate the effect of this Bylaw. Before**

promulgating any rules and regulations pursuant to this Bylaw, the Board of Selectmen shall hold a public hearing on the proposed regulations. Such rules and regulations may define key terms and establish procedures for the specifications and placement of moorings, creation of speed zones and other activities that may occur on or adjacent to any of the navigable waters within the boundaries of the Town, which shall include all harbors, rivers, bays or ponds, and may establish restrictions, together with reasonable penalties for infractions thereof, for specified waters and boating appurtenances thereto. Such rules and regulations shall be consistent with both state and federal laws or regulations pertaining to the use and operation of boats and vessels upon or in such waters.

Section 9.12 Enforcement

(1) The provisions of this Bylaw shall be enforced by **the Director, Assistant Director, Natural Resources Officer, Assistant Natural Resources Officers,** the Harbormaster, Assistant Harbormasters, **a Police Officer of the Town of Sandwich assigned to patrol Town waterways or a Sandwich Police Officer.**

(2) All persons shall stop immediately when directed to do so by an officer empowered to enforce this Bylaw pursuant to this section.

(3) **Any officer authorized to enforce the provisions of this bylaw who observes a vessel being used without personal flotation devices or other safety equipment required under this bylaw or which is in an overloaded or other unsafe condition and which, in their judgment, presents a substantial risk of injury or loss of life by the use of said motorboat or vessel, may terminate such use and direct the operator to take whatever immediate and corrective steps which are necessary for the safety of the persons aboard such motorboat or vessel, including, but not limited to, directing the operator to proceed to a mooring, dock, ramp, or be removed from the water and to remain there until such motorboat or vessel is deemed to be safe.**

Section 9.13 Penalties

(1) Whoever violates any of the provisions of this Bylaw and refuses or neglects to obey the lawful and reasonable order of those empowered to enforce the same, or resists them in the discharge of their duties, shall be fined not more than three hundred ($300) dollars or in the case of non-criminal enforcement, fifty ($50) dollars for the first offense and two hundred ($200) dollars for every violation, thereafter. Each day or portion thereof during which a violation continues shall constitute a separate offense and each provision of the Bylaw violated shall constitute a separate offense.

(2) As an alternative to criminal prosecution, the Enforcing Agent may elect to utilize the non-criminal disposition procedure set forth in M.G.L. Chapter 40, Section 21D, as adopted by the Town of Sandwich.

Section 9.14 Jurisdiction

(1) Nothing contained herein shall be held or construed to supersede or conflict with or interfere with or limit jurisdiction of the United States Government with respect to the enforcement of the navigation, shipping, anchorage and associated laws of the United States, or any lawful regulation of the Massachusetts Division of Waterways, or the Division of Law Enforcement,

or to conflict with any laws or regulations of the Commonwealth of Massachusetts. Vessels operated by public safety agencies of the Town, State or the United States Government are exempt from complying with the provisions of this Bylaw.

Section 9.15 Severability

(1) The invalidity of any provision of this Bylaw or of any regulations promulgated thereunder shall not invalidate any other provision thereof.

Edwin Maclean of John Ewer Road made a motion to indefinitely postpone Article 11. The motion was seconded.

UNANIMOUSLY VOTED: To indefinitely postpone Article 11. This was a voice vote and declared carried unanimously by the Moderator

ARTICLE 12

To see if the Town will vote to rescind the vote of the May 6, 2013 Annual Town Meeting under Article 23 to set aside twenty percent (20%) of the fiscal year beach parking and sticker revenues from the appropriate receipts reserved for appropriation account for the purpose of funding future public ocean beach and dune re-nourishment projects, or take any action relative thereto.

VOTED: That the Town rescind the vote of the May 6, 2013 Annual Town Meeting under Article 23 to set aside twenty percent (20%) of the fiscal year beach parking and sticker revenues in a special receipts reserved for appropriation account limited for the purpose of funding future public ocean beach and dune re-nourishment projects. This was a voice vote and declared not carried by the Moderator.

At 11:23 P.M. the Moderator entertained a motion to introduce further articles beyond 11:00 PM. This was a voice vote and declared carried unanimously by the required two-thirds majority by the Moderator.

ARTICLE 13

To see of the Town will vote to set aside from the general fund an amount equal to 50% of the revenue collected each fiscal year by virtue of the Town's adoption of the provisions of M.G.L. c. 64, s. 2(a), which imposes a local meals tax excise of 0.75%, for the purpose of funding the account for future public ocean and dune re-nourishment projects, which account was created by favorable vote of the 2013 Annual Town Meeting on Article 23, or take any action relative thereto.

(Submitted by Petition)

VOTED: That the Town set aside from the general fund an amount equal to 50% of the revenue collected each fiscal year by virtue of the Town's adoption of the provisions of M.G.L. c. 64, s. 2(a), which imposes a local meals tax excise of 0.75%, for the purpose of funding the account for future public ocean and dune re-nourishment projects, which account was created by favorable vote of the 2013 Annual Town Meeting on Article 23. This was a voice vote and declared carried by the Moderator.

ARTICLE 14

To see if the Residents of Sandwich MA will express its desire to the Board of Selectmen that the Town should have a Coastal Resource Manager and to encourage the Board of Selectmen to create such a position and hire an appropriate person to staff such a positions as soon as reasonably possible.

(Submitted by Petition)

VOTED: That the Town express its desire to the Board of Selectmen to create a Coastal Resource Manager position as soon as reasonably possible. This was a voice vote and declared carried by the Moderator.

VOTED: To adjourn the Special Town Meeting at 11:40 P.M. to the Special Town Election on November 21, 2013. This was a voice vote and declared carried by the Moderator.

ARTICLE 15
To Vote on the following Ballot Questions:

Pursuant to the foregoing warrant, the polls opened at 7 A.M. The ballot boxes showed zero count. The ballots were delivered to the Ballot Clerks and the following election officers were administered an oath to faithfully perform their duties.

Precinct	Ballot Clerks	Ballot Checkers	Ballot Box Clerk	Warden
One	Carolyn Wiedemann Janice McDermott	Barbara Knight Susan Lehane	Kenneth Wiedemann	Sylvia Wahl
Two	Lorraine Jacobs Barbara Ames	Lois Wack Suzanne Goehringer David Goehringer	Daniel DiGiandomenico	Richard Lawrence
Three	Harriet Dean Lorraine McCabe	Carol Jillson Rosemary Rhoades	Ted Wahl David Merrell	Carolyn Weimar
Four	Phyllis Helfrich Mary Jeanne Rivoira	Sylvia Maggio Janet Hart	William Hoxie	Marie Harrington
Five	Gilbert Martin Bernard Ferioli	Ellen Jones Judith Johansen	Clinton Jones	James Foley
Six	Jeanette Jones Priscilla Hall Phyllis Mason	Marianne Vaudreuil Sandra Miller	Thomas Cummings	Charles Burke

BALLOT QUESTION #1
Shall the Town of Sandwich be allowed to assess an additional $650,000 in real estate and personal property taxes for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich High School A Wing and for capital improvements associated with moving all 7th and 8th grades to Sandwich High School for the fiscal year beginning July first, two thousand thirteen?

	P1	P2	P3	P4	P5	P6	Total
Yes	279	268	259	174	168	197	1345
No	220	221	114	97	138	135	925
Blanks	4	0	0	2	1	0	7
Total	**503**	**489**	**373**	**273**	**307**	**332**	**2277**

BALLOT QUESTION #2
Shall the Town of Sandwich be allowed to assess an additional $980,000 in real estate and personal property taxes for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to the Sandwich High School swimming pool and associated mechanical equipment for the fiscal year beginning July first, two thousand thirteen?

	P1	P2	P3	P4	P5	P6	Total
Yes	227	228	234	152	137	173	1151
No	276	261	139	121	170	159	1126
Blanks	0	0	0	0	0	0	0
Total	**503**	**489**	**373**	**273**	**307**	**332**	**2277**

The polls for the election were opened at 7:00 a.m. and closed at 8:00 p.m. The total vote cast was 2,277, which is 14.4 percent of the voters. The total number of voters at the close of registration prior to the election was 15,814. The lists of Ballot Clerks and Checkers were checked and found to be in order and agreed with Ballot Box totals.

The number of absentee ballots cast was: Precinct 1, 50; Precinct 2, 38; Precinct 3, 18; Precinct 4, 11; Precinct 5, 20; Precinct 6, 25; for a total of 162 voters.

I hereby certify that this is a true record of the Special Town Meeting held on November 18, 2013 and a true record of the Special Town Election held November 21, 2013.

Respectfully Submitted,

Taylor D. White
Town Clerk

SANDWICH HISTORIC DISTRICT ELECTION
Old Kings Highway Regional Historic District
November 26, 2013

The Sandwich Historic District Election was held on November 26, 2013 at the Sandwich Town Clerk's Office to elect one member for a four year term and one member for a three year unexpired term. The polls were open from 6 P.M. to 8 P.M. There were 4 ballots cast.

The election results are as follows:

Richard Alger (Four Year Term).....4

Betty Allen (Three Year Unexpired Term).....4

I hereby certify that this is a true record of the 2013 Sandwich Historic District Election.

Respectfully submitted,

Taylor D. White
Town Clerk

Planning & Environment



Photo courtesy of Sandwich Archives

Fish houses at Sandwich on Mill Creek with the boardwalk on the far left.

Report of the
PLANNING & DEVELOPMENT DEPARTMENT

The Planning and Development Department is tasked with undertaking both short and long-term planning to protect the Town's natural and cultural resources while also encouraging development and redevelopment in appropriate areas of the community. To ensure that all planning and development related activites are dealt with as expeditously and thoroughly as possible, the department works with both the Planning Board and the Zoning Board of Appeals, and often coordinates with the Health Department, Building Inspector, Engineering Department, and Natural Resources Department while working towards the goal of providing reliable and exemplary customer service to town residents and businesses.

The daily activities of the Planning Department are overseen by a dedicated staff of two full-time employees and one part time employee. Marilyn Bassett, Sr. Administrative Asst., and Maureen Carty, part time Administrative Asst., provide the highest level of service to the public and ensure the land use boards and volunteer committees are kept abreast of all ongoing projects and planning activities. The Planning Board is currently chaired under the wise leadership of Joe Vaudo and enjoys the service and dedication of members Sarah Reagan, Hank Rakov, Bill Burbank, and Stan Torrey. This year, the Planning Board welcomed newcomer Liz Cotter to the Board and is greatly served by her legal knowledge. The Zoning Board of Appeals entered into the new year again, under the strong leadership of Woody Mitchell as chair and gains from the longstanding and much appreciated service of Bob Jensen, Erik VanBuskirk, Chris Neevan and Jim Killion. The ZBA welcomed David Schrader to service of the Town as this past year, and said goodbye to longtime member Fred Watt who served for 13 years, we all wish him the very best. The Planning Department is grateful for the continued outstanding stewardship of the Town's Land Use Boards.

Over this past year the department staff has worked on a variety of planning activites. Working in concert with town departments and other boards and committees, many of the Action Items in the LCP are continuing to be addressed or implemented. The Planning and Development Department undertook an extensive effort with the support and assistance of the Planning Board to execute a town-wide rezoning effort to modernize the local land use bylaws to fully comply with state law, current and future growth trends and to improve language, definitions, use charts and the local permitting process. The fruits of these zoning change should begin to take shape in 2014 by easing or expediting permitting, addressing both economic development and preservation efforts and working towards maintaining quality of life and property rights in the Town. This effort would not have been possible without the assistance of many members of Town staff, boards, committees and citizens willing to provide feedback, advice and guidance to help shape the local zoning bylaws.

The Department also worked closely with the Cape Cod Commission on a variety of important projects. Chief among them was continued technical support and planning through the RESET process. This planning process partnership focuses on future build out and development plans at the South Sandwich Village Center as well as the Sandwich Industrial Park. The continued planning for growth and highest and best land use at South Sandwich Village and in Sandwich Industrial Park remain a top priority for the planning effort in Sandwich in accordance with the Local Comprehensive Plan and in being responsive to prospective development and local business needs.

In its regulatory role the Department continues to work with the Planning Board and ZBA on a host of planning issues. Permitting for new development or business has begun to noticably rebound. This past year, the Department assisted in permitting the Town's first solar farm in Forestdale in addition to multiple new businesses in Sandwich Industrial Park and other locations throughout the community. Several small subdivisions or housing lots have been proposed and approved as Sandwich continues to inch closer towards full build out.

In the coming year, a key priority shall be updating local documents and plans to meet the continually changing and growing needs of the community. The Department looks forward to updating the local signage bylaws and ordinance in partnership with the Building Department. Also, the Planning and Development Department will be working with other town staff on a recreational master plan at Sandwich Hollows Golf Course with the goal of providing additional recreational and sports opportunities at Sandwich Hollows.

As always, a key goal of the Department is to conduct its daily business in an efficient and positive manner while making every effort to streamline the permitting process and make that process predictable for those seeking to do business in town. The Department would like to thank all of the Town staff who make this effort possible including Paul Tilton, Town Engineer, Sam Jensen Assistant Town Engineer, Sean Harrington, Engineering Technician, Dave Mason, Health Agent, Mark Galkowski, Director of Natural Resources, Dave DeConto, Assitant Director of Natural Resources, Ed Childs Director of Assessing and Mike Twomey Town IT Director. Additional thanks go to Town Manager Buc Dunham, Assistant Town Manager Doug Lapp and Building Inspector Paul D. Spiro for their continued guidance and support of the Department this past year. Also, thanks to those elected and appointed Board members who donate time from their busy schedules to serve the community and have the authority and responsibility to protect the Town and guide its development. Your commitment and tireless efforts on behalf of the Town are very much appreciated.

The coming year affords the Department an opportunity to assist the Town and the land use boards in meeting the many challenges that face the community over the next several years. The Department looks forward to such endeavors as finalizing updates to several other local plans or bylaws as well as proceeding with technical support for upcoming town projects. It is our intent to continue providing the highest level of public service to the community.

Respectfully submitted,

Nathan D. Jones, Town Planner
Planning & Development Department

Report of the
NATURAL RESOURCES DEPARTMENT AND ANIMAL CONTROL

To the Honorable Board of Selectmen and the Citizens of Sandwich:

Two thousand and thirteen (2013) was an active year for the Natural Resources Department (DNR) and the Town.

The Town Beach barrier beach and adjacent areas experienced significant erosion in the fall of 2012 and this winter due to the severity of not less than three (3) storms. Estimates of thirty (30) feet of dune and shorefront were lost in portions of the beach from Superstorm Sandy (2012) and the February 09 nor'easter (NEMO). The Town and the Commonwealth anticipated the gravity of the damage from NEMO and issued emergency procedures and regulations prior to the onset of the storm. The department staff assisted the Emergency Management Department and the Building Department with damage assessment to structures and coastal properties throughout and after the storm. Many access stairs on public and private properties were damaged or destroyed. Damaged public access stairs at Town Neck Beach were re-built before the start of the summer season. The department managed the issuance and compliance of 82 Emergency Permits issued by Conservation Commission. We plan to install permanent protective fencing along the dune system on the public portion of Town Neck Beach in 2014.

A large number of anadromous fish passed through the Shawme Pond system, this year, but less than what we witnessed in 2012. Approximately forty-five hundred (4500) alewives and blueback herring entered the Upper Shawme Pond. The Department continues to utilize an electronic fish counter loaned to us by the MA Division of Marine Fisheries. Local trained observers were also used to monitor the Lower and new Upper Shawme Pond ladders.

More citizens took advantage of Sandwich's shellfish program in its third year as over ninety (90) licenses were purchased. Shellfishermen made two hundred seventy (270) trips to the flats from opening day through May, harvesting 60.25 bushels of quahogs (M. Mercenaria). Shellfishing continues on Sundays through May 2014. A Town of Sandwich permit is required. Also, Sandwich residents remain eligible to purchase a Bourne Resident Shellfish Permit to fish in Bourne's open areas throughout the year. We continue to provide financial assistance to support Bourne's propagation efforts.

Our waterways patrol efforts are focused on Peters Pond, where the largest concentration of boating activity occurs each summer. Fewer complaints were received by the office than in the past. Our patrol boat crew conducted four hundred twenty four (424) inspections and issued one hundred fifty three (153) warnings for violations of the Town bylaw and state law. A few of our newer DNR staff attended a state boating law training session offered by the MA Environmental Police. Peters Pond, approximately one hundred twenty seven (127) acres in size, borders transient campgrounds and a state managed boat ramp, where a large percentage of the craft launched are jet skis. New technology allows these craft to achieve higher speeds than ever, making their operation in the hands of a novice, dangerous. From our observations, these craft need further regulation to be safely operated on Town waterways, otherwise serious injury or death will result. The department with the support of the administration and Board of Selectmen forwarded a revision of the Town Boat Operations and Use of Waterways Bylaw to a Special Town Meeting in November to accomplish this goal. Unfortunately the article was indefinitely postponed.

The DNR crew with help from the Sandwich High School Football Team planted three hundred (300) bags of quahogs in the Old Harbor estuary received from the Division of Marine Fisheries (DMF) Taunton River contaminated relay, in late May. We appeared to experience less predation by the seagull population this season. This may have been due to favorable water temperatures during the three (3) days of planting. We continued experimenting with oyster culture, rising, and remote set oysters (Crassostrea virginica) in a new cage system. The oysters were provided to the department at no cost through the Marine Program of the Cape Cod County Extension Service (CCCES). We have found the three (3) tiered tray system gives us better survival than the floating bag system we used in previous years. Portions of our trays were covered by sand carried into the estuary by the severe winter storms. Our 2012 year class seems to be surviving better than the 2011 year class. Growth appears to be even throughout the Old Harbor. Our main concern when we release the next group of adults is predation by birds and humans. I would like to take this opportunity to remind the public that the harvest of Oysters is prohibited throughout the town.

The department appreciates many of our pet owner's conscientious efforts in cleaning up after their pets on our public lands. Not only does this set a good example for our visitors, it improves overall water quality in our estuaries and ponds. A special thanks to Dr. Cory Blake of Oceanside Veterinary Hospital for her continuous donation of 'Mutt Mitts' and dispensers at many of the town conservation lands.

The department continued its long-standing relationship contracting with Massachusetts Audubon Society to provide plover and tern monitoring across our shores from April to August. This year due to the winter storm damage to the Town Neck Beach dunes and other high tide events, plover recruitment was lower than in past years. I continued to coordinate patrols at Town Neck Beach to provide a presence during the evening and night hours when illegal activities are most likely to occur. Both programs are funded from the beach parking fees account.

As mentioned in my previous Town Reports, the land area within Barnstable County has a high probability to experience outbreaks of wildfires, second only to Southern California. We continued implementation of the Wildland Fire Protection and Preparedness Plan for the Maple Swamp and Discovery Hill Town Lands Complex through the receipt of two (2) additional $10,000.00 grants from the Cape Cod Cooperative Extension of Barnstable County (CCCES). The focus of the project will be to continue mowing thirty (30) foot buffers along both sides of the existing roadway system creating a fire continuous fire break by removing the horizontal continuity of the woodland shrub layer. These grants will allow us to complete the third leg of Phase I and commence the first leg of Phase II.

Additional improvements and upgrades continue to be made to various conservation land facilities. Our workampers continue

to carry out a number of other maintenance projects and provide continuous onsite operations, maintenance, support and security. Our seasonal Deputy Natural Resource Officers (DNRO) completed a number of projects, this year, along with the execution of our waterways patrol schedule and patrolling the town shellfish beds on a regular basis. Other projects completed include; maintenance of our Conservation Lands trail head and trails; maintenance of parking areas, fields and roadways on other town lands; installation of seasonal protective fencing at Town Beach to protect the plover and tern nests and habitat; maintenance of shellfish signs; and installation of our seasonal signage and buoys at our beaches and on our waterways.

Our goals for the upcoming year include: revise the Animal Control Bylaw; complete the design of the Ryder boardwalk, move forward with the dog park design, work with our consultant, the Woods Hole Group, with the ongoing design, permitting and funding for the Town Neck Beach beach re-construction project, update the department's web site, continue public outreach on departmental issues, improve pet rabies and licensing compliance, complete the update and distribution of the Sandwich Conservation Lands Map and continue operational and security improvements to town conservation lands and facilities.

I would like to acknowledge the efforts of all my staff including Assistant DNR Director, David J. DeConto, Administrative Assistant, Heidi Hawkins, Deputy ACOs John Pimental and Walter Fagnant and to the DACOs clerk, Kim Cavanaugh who works diligently to connect the townspeople with their missing pets and calm worried pet owners; our seasonal workampers and DNR staff for their hard work and continuous years of service, Police Chief, Peter Wack and his department; DPW Director, Paul Tilton; Emergency Management Director, Brian Gallant and his staff, Recreation Director, Guy Boucher, DPW Parks/Grounds Superintendent, Dick Saline and his crew; the Facilities Department along with members of other town departments for the assistance they provide to us each year. Also, I would like to specifically recognize the support the Town has received from the State Shellfish Biologist, J. Michael Hickey, Field Biologist, Neil Churchill, Anadromous Fisheries Biologist, Brad Chase and the rest of the staff at the DMF; DFW District Manager Jason Zimmer and his staff at the Mass Wildlife Southeast District office; our AmeriCorps placement Ben Fairbank, who joined us in October and the AmeriCorps crew from the 'West House' for their assistance with various departmental projects.

Citizens who have questions regarding wildlife issues, shellfish inquiries, anadromous fish (herring), conservation lands management, boating laws, CPA issues, sale and/or donation of land for conservation purposes and/or other natural resources related matters, are encouraged to contact our office, Monday – Friday, 8:30 AM to 4:30 PM or via email at naturalresources@townofsandwich.net. The department's after hours hotline for reporting natural resources and boating violations June – September is 508-477-2589. For animal control matters please contact us at 508-833-8004, Monday – Friday, 8:30 AM to 12:00 PM or you can leave a message after hours or via email at animalcontrol@townofsandwich.net. If the matter is s an emergency, you can reach us after hours through the Sandwich Police Department. We will endeavor to provide answers to your questions or direct you to agencies or organizations that may be better qualified to respond to your questions.

Respectfully submitted,
Mark S. Galkowski
Director

Report of the ANIMAL CONTROL DIVISION

Over the past year the Animal Control Division has continues t strive for excellence by providing professional services for th people and animals within the Town of Sandwich.

Our two (2) part-time Deputy Animal Control Officers (DACO John Pimental and Walter Fagnant, Jr. have attended training con ferences and workshops to earn valuable certifications to help serv the town's animals and owners. This past year they responded t a total of 938 calls including 776 calls regarding domestic anima emergencies, 146 calls regarding lost pets. They have assisted th Department of Natural Resources with 210 wildlife emergencies

Please refrain from feeding stray animals and wildlife. Keep i mind, indirect feeding (i.e. Birdfeeders, improper storage of gar bage, etc.) is an attraction to strays and wildlife, especially in th colder months.

In April we assisted the Sandwich Lion's Club in the operation o their rabies clinic. This annual event provides affordable service to the community and helps offset some of the costs that come with animal ownership. Rabies prevention starts with the anima owner. Protect yourself, your pet and our community by ensurin your pet's vaccinations are up to date!

With the assistance of the Town Clerk's office, we saw an increase of over 697 dog licenses this year. This was due, in part, to the personal interaction of our Animal Control Division Clerk, Kim Cavanaugh and the DACOs informing dog owners of their responsibilities to license their dogs. Licensing is important for many reasons, especially to reunite a lost pet with its owner.

We expanded our affiliation with Oceanside Animal Hospital of Sandwich to assist us with various domestic emergencies in the event we cannot locate a pet's owner.

We continue to experience left behind or abandoned animals. The economic slump is still affecting some pet owners and non-profit animal assistance shelters across the state and throughout the country. This ripple effect has made it much more difficult finding space within non-profits and adopting pets into permanent homes. In each case of an unclaimed or abandoned animal we work to set up placements, during the holding period in order to maximize their chances of adoption.

I would like this opportunity to thank the community for their patience, assistance and support throughout the year.

Respectfully submitted,
David J. DeConto, Assistant Director

Report of the HARBORMASTER

I respectfully submit my annual report for the 2013 boating season. Our season went well and we continue to try to make the marina area a safe and enjoyable place for residents and visitors to the marina. Our recreational and commercial slips were rented to capacity, but fuel sales and transient dockage decreased from the previous year, a direct reflection of boaters' unease with fuel prices and the economy in general.

During the spring of 2013, marina staff was busy building 150 feet of new boat ramp floats at the ramp. The project, which replaced floats built in 1991, was completed in house at a substantial savings. This completed our goal of all 300 feet of floats at the launching ramp being of new construction by the spring of 2013. These new floats will service thousands of boaters who use the ramp annually for many years to come.

The marina was also successful in completing a new float system during the spring of 2013 which was installed to lease to vessels used in canal operations. This project was stipulated in our new lease with the Army Corps of Engineers and was completed on time and within budget.

During 2013, the marina continued with our never ending maintenance program. Our seasonal employees spent countless hours on the docks completing repairs and continuing to improve the landscaping around the property. Informational pedestals have been installed around the property to better explain to visitors things that go on at the marina and in the canal area.

In the fall of 2013, I received permission from the Army Corps and the Board of Selectmen to institute a waiting list fee. With over 1100 names on the waiting list, I feel this will help make the list more realistic for people truly interested in a slip at the marina. This project is ongoing as we speak and customers have a deadline of January 13, 2014 to pay the yearly fee or be taken off the waiting list. It is my intention to re-open the waiting list as soon as possible and lift the moratorium which has been in place since 2003.

In the coming year, the marina will be replacing its current office software program with a new software program. This will help streamline operations in the office and improve financial forms and procedures.

Lastly we look forward to continued progress on a new marina office. The town has recently advertised and issued requests for qualifications to hire an architect and this process will continue into 2014. We have had positive meetings with the Army Corps of Engineers and look forward to finalizing a location and approximate completion date in the coming year.

In conclusion, I would like to extend my thanks to the Board of Selectmen, Town Manager Bud Dunham and especially Assistant Town Manager Doug Lapp who is a great help to me throughout the year. I also extend my sincere thanks to my own staff: Troy Lima, Trish Wojnar and Sharon Smith. Without their efforts and the efforts of our highly skilled seasonal staff, the accomplishments of 2013 would not have been possible.

Respectfully Submitted,
David Whearty
Harbormaster

Report of the SANDWICH ECONOMIC INITIATIVE CORPORATION

The Sandwich Economic Initiative Corporation ("SEIC") created by Special Legislation (2010), approved by the board of Selectmen, Town Meeting, Massachusetts General Court and the Governor, is Sandwich's economic development agency consisting of nine local residents.

The Board had substantial membership changes in 2013 as a result of retirements and appointments by the Selectmen and Chamber of Commerce. Selectman Sue James, a College Professor,, was appointed to represent the Selectmen, and Joe Arnao, a local real estate professional was appointed by the Sandwich Chamber of Commerce.

Dick Johnson, former Mayor of Taunton, is the New President. The Vice President is Ellen Spear, Director of Heritage Museums & Gardens, the largest cultural venue on Cape Cod. The Treasurer is Charles Ritch, who has 30 years of high level banking experience as well as service on the board of Coastal Community Capital. New members include Hank Tuohy, former Chairman of the Finance Committee, representing the retail sales sector. Tuohy developed and owned TV and radio production properties for Sports Entertainment nationally, and was involved in the redevelopment of Downtown St. Petersburg, Florida; Ed Brabazon, a power plant developer whose company built the Sandwich Power Plant, and Mike Miller, former Sandwich Police Chief. The other reappointed board member in 2013 is local developer/builder Stan Torrey. The board now meets at Heritage after being hosted for two years at the Riverview School by former board member Maureen Brennan, President of the Riverview School.

The diversity and broad experience of the SEIC Board provides the essential elements that are needed to fulfill the Board's commitment to develop an economic development strategy based on the recommendations included in the Local Comprehensive Plan (LCP) and vision set forth by the Board of Selectmen and Town Manager.

Mission

To maintain and stimulate economic opportunities that will preserve and enhance the quality of life within the Sandwich community while creating an environment that will stimulate existing businesses to remain and expand in Sandwich while attracting new businesses that will expand the tax base and create new job opportunities and services.

Goals

Implement elements of the Local Comprehensive Plan that affect land use and economic development.

1. Expand the Town's property tax base.
2. Retain the Town's current job base and create new job opportunities.
3. Expand accessibility to local and regional infrastructure and services identified in the Local Comprehensive Plan; apply for appropriate grants for infrastructure improvement.
4. Cooperate with surrounding towns in regional planning and economic development

The SEIC was requested by the Board of Selectman to prioritize a list of economic development projects with specific deliverables and budgets for each project. The SEIC envisioned its role as follows: to work with the Town to develop designated land, unlocking its economic potential, and to recommend the highest and best use of such property for generating tax revenues, job creation and services while maintaining the historic character of Sandwich The following development areas were presented to the Board of Selectmen and the Finance Committee.

Priority Projects

A. South Sandwich Village Center (SSVC)

1) Vision: The vision for SSVC is a smart growth, mixed-use, pedestrian-oriented village center that includes buildings consisting of retail, office space, and residential units. It is anticipated that the SSVC will be a carefully planned, unique community where people can work, live, shop, play, and learn, and will be supported by a comprehensive infrastructure utilizing the latest technologies.

2) Potential Value:

Location	Land Area (acres)	Potential Tax Revenue	Potential New Jobs
SSVC (Tsakalos)	49	$1,354,468	560
SSVC (Town-owned)	56	$1,517,334	520

B The Industrial Area (IND)

1) Vision: As stated in the Sandwich Zoning By-Laws, the purpose of the IND zone is "to preserve uniquely serviced areas for exclusive industrial or commercial use, while providing visually pleasing landscaped areas compatible with the Town's history." The vision for the IND Area is to foster development of the currently undeveloped parcels and to introduce developments compatible with the Town's goals.

2) Potential Value:

Location	Land Area (acres)	Potential Tax Revenue	Potential New Jobs
(~121 currently undeveloped)			
Industrial Area	~250 total	$3,317,888	1000-2000

C. The Marina

1) Vision: Development of a railway station and ancillary shops, and expansion of tour boat and site-seeing activities is envisioned to enhance the cultural tourism attraction of Sandwich as a seaside community.

2) Potential Value:

Land Area (acres)	Potential Tax Revenue	Potential	Location New Jobs
(Town-owned)	(8 to be developed)		
Marina Area	23	$50,000	50 to 60

D. Peter's Pond Privately owned Land

1) Vision: The vision for private property on Peter's Pond is to attract a hotel and conference center with multi-purpose athletic fields that will be targeted for local, regional, and national tournament activities. The hotel and conference would be located on Peter's Pond and access would connect to Rte. 130.

2) Potential Value:

Location	Land Area (acres)	Potential Tax Revenue	Potentia New Job
Peters Pond	TBD	TBD	TBD

E Sandwich Hollows Golf Club (SHGC)

1) Vision: The intended goal for the SHGC property is to support Town staff in fulfilling the directive of the Board of Selectmen to enhance public recreation opportunities a SHGC.

2) Potential Value:

Location	Land Area (acres)	Potential Tax Revenue	Potentia New Job
Sandwich Hollows Golf Club	TBD	TBD	TBD

F Mirant

1) Vision: As Mirant continues to pursue a fully gas generate facility assure that that their 40 areas of land be included i the economic development strategy.

2) Potential Value:

Location	Land Area (acres)	Potential Tax Revenue	Potentia New Job
Mirant Land	40	$400,000	300

The present priority of the SEIC is to lead in coordinating th work of our consultants and experienced board members, workin cooperatively with the town and Cape Cod Commission to nego tiate a successful agreement with the Tsakalos Reality Trust fo the development of the SSVC, and to complete the Developmen Agreement and Purchase and Sale by March 1, 2014. This woul include but not be limited to permitting strategies, the best or mos beneficial mix of uses, and ultimately continued work on a fisca impact analysis. The SEIC would also apply for a Massachusett Highway Grant in September 2014 to assist with roadway devel opment.

With the establishment of the Cape Cod Commission's Regiona Economic Strategy Executive Team for the Sandwich SSVC an Industrial area, the SEIC has been requested to continue its ef forts and support for the SSVC and provide a Business Plan fo the Sandwich Marina. The Business Plan has been completed an submitted to the Board of Selectmen (BOS) and Finance Commit tee. The BOS has moved ahead with the first phase of the busines plan by hiring an engineer to evaluate the potential developmen of the town's 23 acres located on the harbor. The SEIC has als met with the Harbor Master for input on the potential expansio of commercial uses of the harbor. The SEIC has also prepared communication to the Army Corps of Engineers for an amend ment of the existing agreement for other commercial uses, primar ily for a commuter boat to Provincetown, whale watching tours and fishing trips.

The SEIC also supported new zoning ordinances at Town Meet ing proposed by Nate Jones, Sandwich Town Planner. These or dinances are tools for development and will provide a catalyst fo new growth.

he SEIC invited and coordinated a presentation for MASS DE-ELOPMENT on October 24, 2013 to review economic develop-ient opportunities in Sandwich. Marty Jones, Director of MASS EVELOPMENT along with staff members attended the presen-tion which concluded with a lunch at the Pilot House and tour f the sites for economic development. Also in attendance were epresentatives from the offices of Rep. Bill Keating, Senate Pres-lent Terry Murray, and local elected officials. Follow up meet-ngs will be held with MASS DEVELOPMENT IN 2014.

he SEIC has developed a strategy for strengthening Sandwich's ax base that will ultimately assist the Town in dealing with infra-ructure needs. Sandwich is positioned to capitalize on its Cape od location with good industrial and commercial land still avail-ble for development with new improved access to Route 6. This, oupled with a community attitude that is positive toward planful rowth will attract new companies to our community. Continued upport by the Board of Selectmen, Town Manager and residents ill enable the SEIC to continue to provide leadership and exper-se that will show results in 2 – 3 years.

ichard Johnson, President
andwich Economic Initiative Corporation

Report of the
COMMUNITY PRESERVATION COMMITTEE

The Sandwich Community Preservation Committee is charged with making recommendations to Town Meeting for funding of projects from the trust fund created by the Community Preservation Act. Community Preservation Act funding includes the 3% property tax surcharge (formerly used for the Land Bank) as well as matching funds provided by the Commonwealth of Massachusetts.

Community Preservation Act funds may be appropriated for projects related to: preservation or acquisition of open space; historic preservation; creation or preservation of community housing (housing for persons with income at or below the area median income), and recreation.

Projects recommended by the Committee and approved by Town Meeting in 2013 included:

- $45,000 for Historic Preservation: To Complete work at Town Cemetery on Grove Street
- $450,000 for Community Housing: Reallocation of funds for the George Fernandes Way Expansion project
- Administrative Funds:

  $15,000 For historic preservation assessment of the Clark Haddad Building

  $10,000 For engineering assessment of Grist Mill Foundation & the Lower Shawme Dam

The Community Preservation Committee welcomed the following new members in 2013:

Darryl Crossman-BOS Appointment
Sarah Regan- Planning
Lisa Hassler- Housing
Melissa Romano-Conservation

The Community Preservation Committee continues to seek applications for appropriate projects in the areas of open space, historic preservation, recreation, and community housing.

Respectfully submitted,

Lisa Bates
Chairman

Report of the CONSERVATION COMMISSION

To the Honorable Board of Selectmen and the Citizens of Sandwich:

The Conservation Commission through the hard work and dedication of the Natural Resources Department is responsible for: the review and permitting of projects subject to the Massachusetts Wetlands Protection Act and the Town of Sandwich Wetlands Bylaw, managing 1,500+ acres of conservation land, working with the Community Preservation Committee to preserve priority lands, and educating local citizens.

In 2013 the Conservation Commission fulfilled its regulatory responsibilities under the Sandwich Wetlands Protection Bylaw, Chapter 7 and the Massachusetts Wetland Protection Act, MA General Laws, Chapter 131, Section 40 by reviewing 6 Requests for Determination of Applicability's, 36 Notice of Intents, 7 Requests to Amend existing Orders of Conditions and 30 Certificates of Compliance. Commission staff also evaluated 51 requests for Administrative Review permits for minor projects. As expected, based on the stable economic and housing market, the number of formal filings remained about the same from the previous year. Administrative Review permits however, continued to increase from the previous year confirming the usefulness of this process in saving time and money to the residents of Sandwich. The Commission also conducted numerous site reviews and consulted with other Town officials on regulatory and coastal and inland management issues. The Commission moved their meeting location to 270 Quaker Meetinghouse Road in August of 2013. The Town Assessor's Office moved into the old meeting room at 16 Jan Sebastian Drive at that time.

Goals for 2014 include:

- Ongoing review of existing Sandwich wetlands regulations, policies, and guidelines and revise and update as needed
- Continue to focus on and improve enforcement of the wetlands regulations and bylaws
- Continue public awareness and outreach
- Obtain land acquisition priorities and make recommendations to the CPC for land acquisition

Overall, thanks to the dedication and hard work of all its mem bers, the Commission remains strong with a diverse and expe skills set in many areas. The full Commission is comprised of full time and 3 associate members. With the addition of Donal Barber as an associate member to the Board this past year, we cu rently have 5 full and 2 associate members. There are currentl 2 vacancies for full time and 1 vacancy for an associate membe The Commission continues to seek conservation-minded citizen who are willing to give time in the service of their community.

Michael Zylich remains the Commission's representative to th Water Quality Advisory Board and Chris Sellstone remains as th alternate representative, where they diligently continue to work t develop a Comprehensive Wastewater Management Plan to ad dress nutrient impacts to the groundwater and estuaries. Meliss Romano was appointed to serve on the Community Preservatio Committee as the board's representative, where they continue t approve funding of a variety of exciting projects.

We acknowledge the Board of Selectmen, and all other town de partments, officials and officers for their cooperation and help i 2013. The Conservation Commission is especially grateful fo the hard work and dedication of Mark S. Galkowski, Natural Re sources Director, David J. DeConto, Assistant Director of Natura Resources and Heidi K. Hawkins, Administrative Assistant wh tirelessly carry out the daily workload of the Conservation Com mission. We would also like to thank the Ameri-Corp West Hous Crew and volunteers who have helped maintain our conservatio lands in the past year including those who served as workcamper for the Ryder Conservation area and the Oakcrest Cove recreatio area.

Finally, it is with great sadness that the Commission acknowledg es the passing of David Sullivan who dedicated many years to th Town with his work on the Commission. His hard work, thought ful consideration of projects and dedication to the environmen will certainly be missed.

Respectfully Submitted,

Michael J. Zylich
Chairman, Sandwich Conservation Commission

eport of the
APE COD COMMISSION

he Cape Cod Commission is the regional land use planning, onomic development, and regulatory agency created in 1990 serve the citizens and 15 towns of Barnstable County, Massausetts. The Commission's mission is "to keep this special place ecial," and the agency strives to achieve technical excellence, vironmental protection balanced with economic progress, and gional consensus. The Commission pursued the following **gional priorities** for Fiscal Year 2013 (July 1, 2012 to June 30, 013):

Wastewater Management – Related to this priority, this year e Commission prepared an initial Regional Wastewater Mangement Plan to serve as a framework and a set of tools to help gin identifying several water quality solutions for each waterhed across the Cape. The Commission also prepared a guidance ocument for the agency's regulatory review of local Comprehensive Wastewater Management Plans (CWMPs), conducted a ape-wide buildout analysis to support local and regional planng, developed the Watershed MVP application for technical perts and municipalities to explore various potential manageent scenarios, developed a "green infrastructure" siting tool as companion to the Watershed MVP, and pursued pilot projects better understand green approaches to treating wastewater and ormwater. In January 2013, the Commonwealth of Massachutts directed the Cape Cod Commission to prepare an update to he 1978 Area-wide Water Quality Management Plan for Cape od, a requirement under Section 208 of the federal Clean Water ct. The Commission subsequently developed a Program Work lan for the 208 Update and has embarked on that work plan. The ork plan has an ambitious set of tasks to complete within three ears, the bulk of which is to be completed in FY2014. The Comission and its consultants are tackling the technical analyses, lanning, financial, and public participation requirements for the 08 Update simultaneously. Stakeholders are engaged in the proram's policy, affordability, financing, planning, and implementaon issues, and in watershed- or basin-specific issues, needs assments, evaluation of alternatives, and evaluation of costs. The verall goal is to identify the most cost-effective, appropriately caled and phased solutions on a watershed-by-watershed basis, ocusing on the most severely impaired waters and the most easily nd affordably implemented solutions while maximizing the use f existing infrastructure.

. Strategic Information Office – Related to this priority, this ear the Commission helped establish a governance committee. he Smarter Government Steering Committee then executed a lata-sharing agreement with Cape towns to collaborate on opportunities for digital regionalization and recommend potential egional solutions for services and products that increase governmental efficiency and decrease costs to taxpayers. One example ctivity is the development of an "ePermitting, Licensing, and nspection System" that is under development now. When fully mplemented, the online system will allow Cape Cod municipalies to issue and monitor permits, licenses, and inspections, with a web-based portal for citizens and contractors. The system uses a common technology infrastructure and software that can be adopted regionally but tailored to each town.

3. Community Design Services – Related to this priority, this year the Commission managed a number of complex planning projects for which the staff provided community design services to Cape municipalities. Design services can focus on land use, streetscape, roadway, development patterns, transportation alternatives such as bicycle and pedestrian amenities, stormwater management, sustainable landscape design, and more. Design services are frequently integrated through Regional Economic Strategy Executive Team (RESET) assistance projects, which offer a multi-faceted, multi-disciplined approach to community and economic development planning.

4. Economic Development – Related to this priority, the Commission continued to pursue the implementation of priority projects that were identified in the Five-year (2009-2014) Comprehensive Economic Development Strategy (CEDS). This year the focus was on wastewater management planning in economic centers; continuation of the SmarterCape Initiative to promote the use of technology infrastructure that helps the region's economy evolve from service-based to knowledge-based; and initial work on a comprehensive Cape Cod Canal area transportation study, which includes considering major congestion, safety, and community/economic issues associated with the bridges and the rotaries.

5. Regional Consensus – Related to this priority, the Commission coordinated a number of ongoing planning and policy-making endeavors striving to achieve consensus across the region. In addition to the activities mentioned above, the Commission embarked on a consensus-building update to the Joint Land Use Study (JLUS) for the Massachusetts Military Reservation and surrounding communities. The US Department of Defense-funded planning process between the military installation and the communities of Bourne, Falmouth, Mashpee, and Sandwich aims to ensure that future community growth and development is consistent with the military training and operational missions and to help reduce the impacts of military operations on the adjacent land. The Commission also continued to help Cape communities prepare Multi-Hazard Mitigation Plans for FEMA certification and potential future funding.

In addition to the Cape-wide regional services and programs that the Cape Cod Commission pursues each year (the highlights mentioned above), each of the 15 municipalities in Barnstable County receives direct assistance from the Commission that is tailored to that community's specific needs. **Some highlights of Cape Cod Commission activities specific to the Town of Sandwich during Fiscal Year 2013 follow.**

PLANNING, COMMUNITY DEVELOPMENT, AND TECHNICAL SERVICES

PLANNING AND TECHNICAL STAFF

- The Commission's planning and technical staff pursued an update to the Massachusetts Military Reservation (MMR) Joint Land Use Study (JLUS), including collecting and analyzing data, plans, studies, shared-services agreements, and land use/zoning and buildout analyses. The staff convened meetings of policy and technical advisory committees, completed a report on community-military partnerships, and held

several workshops to identify potential shared-services opportunities. Commission staff members are now completing initial feasibility studies for several potential shared services, and the staff will develop a model agreement and a final report by the end of September 2013. Online: www.capecodcommission.org/departments/planning/MMR

- The Commission's GIS staff has provided locus maps for the JLUS Update project showing features such as owners/occupants and land use, the boundary of Camp Edwards, protected open space and energy projects, buildout potential, and location of 40B affordable housing sites near the study area. Cooperative work with the military base's GIS staff resulted in a GIS layer that more closely matched the defined boundary of the Upper Cape Water Supply Reserve of the MMR.

AFFORDABLE HOUSING

- The Barnstable County HOME Consortium, coordinated by the Commission's affordable housing staff specialist, made one down payment/closing cost loan totaling $6,343 to a low-income first-time homebuyer.

ECONOMIC DEVELOPMENT

- The Commission's staff developed a scope of work with the town for a Regional Economic Strategy Executive Team (RESET) project that will begin in Fiscal Year 2014. The project involves an evaluation of development/redevelopment options within a study area that includes the industrial park, the South Sandwich Village area, the town-owned properties in South Sandwich, and the YMCA property. The Commission will complete baseline research and a market analysis to determine existing and future demand for retail and office space. Three scenarios of possible future land use patterns will be presented, the first based on current zoning. The study will also include a fiscal impact analysis for each scenario to better predict taxes, levels of services, and types of taxpayers affected. The study will also include an impact analysis for transportation, water and natural resources, and the regional economy, and a regulatory analysis. A final report is expected later in FY2014. (Online: www.capecodcommission.org/initiatives/RESET)

PLANNING, ECONOMIC DEVELOPMENT, AND TRANSPORTATION

- • The Commission's transportation and planning staff helped promote local work to establish a bicycle path/route from the Cape Cod Canal into Sandwich village. The Board of Selectmen approved the concept, pending funding.
- TRANSPORTATION
-
- • The Commission's transportation staff conducted annual summer traffic counts in Sandwich, including automatic traffic recorders (ATRs) and turning movement counts (TMCs). Traffic data are available online: www.capecodcommission.org/departments/technicalservices/transportation/counts
- Roadway segments and intersections in Sandwich included Route 130 north of Quaker Meetinghouse Road and at the Sandwich/ Mashpee town line; Route 6 between Exits 3 and 4; Route 6 at the Sandwich/Barnstable town line; Route 6A at the Bourne/Sandwich town line and at the Sandwich/Barnstable town line; Route 6A east and west of the east end of Tupper Road; Cotuit Road south of Quaker Meetinghouse Road and at the Sandwich/Mashpee town line; Main Street east of Route 130; Quaker Meetinghouse Road east of Cotuit Road, south of Kiah's Way, and east of Peters Pond Drive; Race Lane at the Sandwich/Barnstable town line; and Service Road east of Quaker Meetinghouse Road and at the Sandwich/Barnstable town line.

WATER RESOURCES

- The Commission's water staff continues to support the town's work on wastewater planning and solutions, including plans that accommodate economic development in the South Sandwich Village Center, a proposed 50-acre private development that includes a public-private wastewater component. The project is moving through the Massachusetts Environmental Policy Act (MEPA) process and the Cape Cod Commission regulatory and development agreement process. The Commission's staff also has supported the town's discussions with the Massachusetts Military Reservation about the potential use of the base's wastewater infrastructure as a regional option with other Upper Cape towns.

- The Commission's water staff conducted the annual Pond and Lake Stewardship (PALS) freshwater ponds water-quality sampling snapshot for Lawrence and Triangle ponds.

GEOGRAPHIC INFORMATION SYSTEM (GIS)

- The Commission's GIS staff supported all of the above as necessary, including the RESET project through the use of Barnstable County LiDAR data from the Northeast LiDAR Project, which was funded by the NRCS and is being hosted by MassGIS. The GIS staff is using the county LiDAR data set to develop surfaces for the possible development of 3D imagery. Currently, this work is in support of potential development projects in so-called "Golden Triangle" area.

REGULATORY ACTIVITIES
DEVELOPMENT OF REGIONAL IMPACT (DRI) DECISIONS IN FISCAL YEAR 2013

- Greenwood Meadows – The Cape Cod Commission approved a Limited DRI with conditions on 1/31/13 for the proposed large-scale ground-mounted solar photovoltaic field on more than 16.5 acres in Forestdale.
- Sagamore Line Reinforcement Project, Western Segment, Phases I and II – The Cape Cod Commission approved a DRI with conditions on 2/28/13 for the proposed installation of 23,000 feet of 20-inch diameter gas pipeline from the Spectra Energy Station west of Route 130, across Route 130, and along Service Road to Quaker Meetinghouse Road.

DRI MINOR MODIFICATIONS – TYPE #1

- The Commission's executive director approved several requested minor modifications to the previously approved decision for Olde Harbor Estates (HDEX05006) on 10/26/12.
-

DRI REVIEWS PENDING AT YEAR END

Sandwich Beach Nourishment Dredging – a proposed beach nourishment and maintenance dredging project. The DRI review is pending the issuance of a Massachusetts Environmental Policy Act (MEPA) certificate.

DRI CERTIFICATES OF COMPLIANCE

Final Certificates of Compliance:

- o Bay View Farm Estates (TR05015) – Issued on 7/18/12
- o Olde Harbor Estates (HDEX05006) – Issued on 10/26/12

Preliminary Certificates of Compliance:

- o NSTAR Lower SEMA 345kV Transmission Project (TR11014) – Issued on 8/23/12

DEVELOPMENT AGREEMENTS

On 7/19/12, CCC approved the Tsakalos Realty Trust's filing of a Notice of Intent to File a Development Agreement Application for the South Sandwich Village, a proposed 50-acre mixed-use village center off Route 130 and Cotuit Road. The proposal includes retail, office, and residential buildings, a community center, a sports complex, and a library, and will involve the redevelopment of three existing shopping plazas. The Massachusetts Environmental Policy Act (MEPA) office issued a certificate on the project's Final Environmental Impact Report on 11/14/12. In July 2013, the CCC approved an extension to the period for filing a Development Agreement Application for another year.

OTHER REGULATORY ASSISTANCE

The Commission provided technical comments to the Massachusetts Environmental Policy Act (MEPA) office on an Environmental Notification Form for the proposed MMR Small-arms Range Improvements project. Comment letter submitted on 9/19/12.

For more information about the Cape Cod Commission, visit the web site: www.capecodcommission.org

Report of the CAPE LIGHT COMPACT

Cape Light Compact is an intergovernmental organization consisting of the 21 towns and 2 counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve our 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options.

POWER SUPPLY

Many of the same factors that influenced New England's electricity prices in 2012 persisted in 2013. Most notably, the price of natural gas remained the most important driver of electricity prices, as the fuel used to produce more than half of the region's electricity. While New England's consumption of natural gas continues to increase, both for generating electricity and for heating, as gas displaces oil, 2013 has not seen any new pipeline capacity into the region. As a result, despite relatively low and stable prices for natural gas in other parts of the country, the gas transmission bottleneck into New England has continued to push our prices up.

So, what's being planned to help relieve this constraint? First, ISO New England, the organization charged with operating the region's electrical grid, introduced a "Winter Reliability Program." During particularly cold periods of winter 2012/2013, there were periods when, because of the increased use of natural gas for heating, dual-fuel generators, or facilities that can burn natural gas or oil to generate electricity, were called on to produce electricity with oil, because of natural gas shortages. Unfortunately, many of these facilities did not have enough oil on site to operate when called upon, simply because of the substantial cost of carrying a large oil inventory. The Winter Reliability Program will pay these dual-fuelled units to stock up on oil, so they can operate if called upon. In theory, this should help the region avoid a shortage of natural gas during cold snaps in the 2013/2014 winter.

Over the long term, most are looking to new or expanded natural gas pipelines into New England as the solution. There are challenges here too however, and the region's largest pipeline may not be expanded until the end of 2016. As a result, power supply prices in the first half of 2014 will increase substantially. We expect these prices to come down somewhat in the second half of 2014, but are not likely to fall below eight cents per kWh.

In 2013, Cape Light Compact provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison Solutions. As of the most recent count, the Compact had 7,140 electric accounts in the Town of Sandwich on its energy supply. Customers have a choice as to which power supplier they wish to engage, and are able to opt out of, and return to, the Compact's supply at any time with no charge. The Compact encourages customers to participate in competitive electric markets, and to be well informed consumers.

CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local, state and federal level. This consumer advocacy has saved customers over $141 million and the Compact is currently fighting to prevent an additional $20 million rate increase to residential customers.

ENERGY EFFICIENCY

Jan. – Dec. 2013	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	44	$11,936.60	59,683	$109,490.81
Residential	863	$176,007.40	880,037	$1,056,864.75
Commercial	48	$91,495.80	457,479	$142,113.99
Total	*955*	*$279,439.80*	*1,397,199*	*$1,308,469.55*

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge ($0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer's electric bill.

Other Cape Light Compact Efforts Include:

- 1 ENERGY STAR® qualified home was constructed in the Town of Sandwich.
- The Cape Light Compact's energy education program continues to support teacher training, materials, classroom presentations and "energy carnivals" to all Sandwich public schools as well as ongoing Energy Club activities at Forestdale School and energy education outreach efforts at the High School. The Compact would like to congratulate the Forestdale SPIT and SPARKS clubs and students from Sandwich High School's Environmental Technology class on their state and national recognition awards for their work with energy education outreach this past school year! As part of the recognition program, the students traveled to Washington DC to receive their award from the National Energy Education Development Project (NEED) and participated in the NEED Youth Awards Program along with students from throughout the country.
- Three Government projects in Sandwich were funded $62,118 to implement energy efficiency measures saving the town 81,443 kWh per year. Government entities include the Oak Ridge and Forestdale schools. The town received energy efficiency incentives and technical assistance from Cape Light Compact and CLC vendors. The demonstration phase of the LED Streetlight Initiative was also funded in the Town of Sandwich for the amount of $1,726, saving 4,062 kWh annually.

Everett Horn, Sandwich Representative

Report of the CAPE COD WATER PROTECTION COLLABORATIVE

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions focused on the evaluation of a regionalized approach to wastewater management and the potential savings offered by regional watershed based approach and thorough vetting of alternative management approaches. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

In January 2013, Barnstable County, acting through the Cape Cod Commission, was directed by the Commonwealth of Massachusetts to prepare an update to the 1978 Section 208 Area-Wide Water Quality Management Plan for Cape Cod.

This plan will be a comprehensive Cape-wide review of water quality issues facing the region, but will focus initially on nutrient management and water quality planning for Cape Cod's coastal embayments. The Commonwealth provided $3 million to accomplish this task with the condition that a draft plan be completed within 12 months. A copy of the work plan is available here: http://www.capecodcommission.org/resources/initiatives/208workplan.pdf.

The Cape Cod Water Protection Collaborative recently reinstated monthly Governing Board meetings and reconstituted its Technical Advisory Committee (TAC) to provide input into the 208 Plan Update. The TAC was a key player in the review and shaping of the technologies matrix that formed the basis for the evaluation of appropriate management techniques. In addition, a Regulatory, Legal, and Institutional (RLI) Work Group, with representation from DEP, EPA, the Cape Cod Commission, the Army Corps of Engineers and other State and Federal partners, will address the potential need for regulatory reform and other challenges associated with planning and implementation. Other ad hoc committees will be established, as necessary. The Collaborative, through its Executive Director, is fully involved and engaged in this effort.

The Commonwealth expects the 208 plan and its underlying analysis to reflect the County's focus on the individual watersheds of each embayment as the most logical management unit on which to base water quality planning. It is widely expected that watershed based planning will provide management solutions that are less costly and require less infrastructure to be built than conventional planning efforts may recommend.

The ongoing lawsuits between the Conservation Law Foundation, and the United State Environmental Protection Agency remain unresolved as of this writing. The Collaborative continues to actively monitor the progress of the litigation.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program was expanded and increased in 2013.

Historic



Photo courtesy of Sandwich Archives

Javes Street looking south from Route 6A in the mid 20th century.

Report of the HISTORICAL COMMISSION

The Sandwich Historical Commission was established by Town Meeting in 1971 and acts as the local branch of the Massachusetts Historical Commission. The SHC is a collaborative effort of seven volunteer members who are appointed by the Board of Selectmen to identify, preserve, develop, and protect the historical assets of the town, including structures, burial grounds, monuments, natural features and other landmarks and sites of significant value to the town.

The Commission was actively involved in the question of how to preserve and use the Sand Hill School/Clark-Haddad building. At year's end the SHC was seeking alternative uses for the building and the surrounding lot with the goal of finding the highest use for the property, consistent with the U. S. Secretary of State's standards for historic preservation.

Acknowledgments

The Historical Commission is a team effort and no project could succeed without the support and assistance of the membership as a whole. Sandwich Massachusetts is the only town in the world where you can find the following distinguished volunteers:

Don Bayley – Don represented the Sandwich Historical Commission to the Sandwich 375 Committee and is their online/ media director.

Terry Blake – Chair from January through September. Website and MACRIS coordinator.

Carolyn Crowell – Carolyn's long history with the commission and personal insight into the recent history of Sandwich make her an invaluable asset.

William Daley–Bill is committed to making the 375th anniversary of the founding of Sandwich a great success. He represented the commission to the Sandwich 375 Committee as coordinator of historical events. In addition, Bill's coordination of the Historic Marker Program has been a tremendous success. His effort has resulted in 125 approved markers through December, 2013. This information is used to enhance the MACRIS files, thus filling a dual purpose. Bill also authored several articles for publication in magazines, newspapers and inclusion in the web site.

Lisa Hassler –Lisa crafted an adaptive reuse plan for the Sand Hill School. Lisa sponsored a request to the Community Preservation Committee for $15,000.00 from the CPC to fund an architectural assessment of the 1885 Sand Hill School, Clark-Haddad Building. This project includes conducting multiple case studies and specific recommendations for integrating the building into the community.

Jennifer Madden –Jennifer successfully completed a cemetery preservation plan for Old Town Burying Ground and has implemented a plan for preservation of the Cedarville Cemetery. She is continually evaluating the most pressing needs for cemetery preservation and allocating funding for restoration and documentation.

Cemeteries are a memorial to the great achievements of the common everyday people that lived and worked in Sandwich, leading to the creation of a better town for those that followed. Our primary objective is the preservation of these unique historical resources for future generations and to increase the awareness and importance of our historic cemeteries as sources of community and state pride.

David Schrader – David joined the commission in September, 2014 and was immediately confirmed as our new Chair. His experience in the corporate world will serve him and the commission well.

Jonathan Shaw – Jon retired from his long involvement with the SHC in March, 2014. Jon will be long-remembered.

Additional gratitude is due to Kaethe Maguire and Taylor White and Dave Wheelock for their advice and mentoring; Town Archivist, Barbara Gill; Planning Board, Marilyn Bassett and Maureen Carty; and Doug Lapp and Kathy Coggeshall in Town Hall for their perpetual care.

Members:
Don Bayley
Terry Blake, Vice Chair
Carolyn Crowell
William Daley
Lisa Hassler, CPC Representative
Jennifer Madden
David Schrader, Chair

Respectfully submitted,

Terry Blake, Vice Chair

Report of the
SANDWICH TOWN ARCHIVES AND HISTORICAL CENTER

The Archives is located in the MacKnight Room of the Sandwich Public Library and is open Tuesday through Thursday from 9:20 a.m. to 4:30 p.m. for those wishing to research the history of Sandwich and the people who lived here. The Archives is open through the generous support of the Friends of the Archives (FOSTA) which raises the funds to pay the salary of the archivist and to assist in the preservation of historical materials.

The Archives has been visited in the past year by over 250 individuals, including those who happened to sign our guest book. The third grade classes from Sandwich schools visit during their curriculum concentration on the history of Sandwich, and a class from the Bridgeview Montessori School also spent some time researching Sandwich history. Various groups from Sandwich High School also carried on research projects this year. The Archivist also has answered queries by telephone, e-mail and snail mail for researchers, near and far, concerning family history for those with roots in Sandwich.

The Archives continues to collect materials which pertain to Sandwich history and the people who lived here, preserving them for the use of researchers in the future. We are always interested in obtaining family papers and photographs of Sandwich as it was in the past, which will be preserved and catalogued.

Special thanks are extended to those who volunteer in the Archives and to those who have donated to the collections in the past year:

Patrons of the Sandwich Public Library
Sandwich Public Schools

Ursula Leahy	March Propper
Jan Crocker	Samuel White
Ellen O'Flaherty	Richard Roberti
Louis Manno	Barbara Knight
Barbara Shaner	Virginia Atkins
Barbara Foster	James Pierce
Gail Ravetz	Robert McIlvene
Irene Fowler	Ann Shea
Edna Hagger	Thelma McMahon
Carolyn Crowell	Judith Morse
Sandwich Realtors	Kaetha Maguire
John Cullity	

Respectfully submitted,

Barbara L. Gill
Archivist

Report of the
DEXTER GRIST MILL

Overlooking the Lower Shawme Pond in the historic center of Sandwich, bordered by the newly renovated Town Hall, the Dexter Grist Mill was in full operation from late June to Columbus Day. This season The Mill ground nearly 3 tons of corn, selling it to local visitors and business from Sandwich to Provincetown alike; the corn meal was also packaged and sent as far as California to fulfill its mail orders.

Thomas Dexter built the Mill between 1640 and 1646. He was one of the original "Ten Men of Saugus" who settle Sandwich in 1637. The Dexter family owned the Mill until 1700 when it was sold to Capt. Seth Pope. After remaining idle for many years, there was renewed interest in the Mill and a historical restoration began in 1961. All of the later additions on the site were removed and the Mill, still in its original location, was restored to a 17th century working grist mill. All the Mill's machinery is the earliest type used in this country and is driven by water power from Shawme Pond. Those who enjoy baking can purchase freshly ground cornmeal packaged in old fashioned cloth bags.

This was the third season the Sandwich Recreation Department oversaw the operations at the Mill and its dedicated staff. Our millers worked hard day in and day out, grinding corn and educating the many visitors on how the Mill operates along with providing the history of the Mill and the Town of Sandwich. The Mill was host to hundreds of visitors from all over the country and world, and like in years past, welcomed the 3rd graders from the three Sandwich Elementary schools.

I would like to thank all of the staff for their continued dedication to the Town and the Dexter Grist Mill. Also, I would like to thank the Sandwich Facilities Department, Sandwich Chamber of Commerce, the Sandwich Museum coalition and Scenic Roots Garden Center.

Respectfully Submitted,

Guy J. Boucher
Recreation Director

Report of the HOXIE HOUSE

It's Cape Cod's oldest house in Cape Cod's oldest town. This "salt box" house located overlooking beautiful Shawme Pond is named after Captain Abraham Hoxie, a whaling captain who owned the house in the mid-1800's. Prior to that, it had been owned by descendants of Rev. John Smith. The house dates back to the 1680-1690 period. It was acquired by the Town of Sandwich and restored in 1959. It is truly representative of early colonial construction; it is a first period house.

This was the third season; the Sandwich Recreation Department has overseen the operations and its dedicated docent staff. The Hoxie House was open to visitors and residents from the end of June until Columbus Day. Our docent staff is adept at providing tours to the diverse visitors who come through its doors. Whether their audience is a 3rd grade class from Sandwich Public Schools or visitors from another country; they are able to share their knowledge of the vibrant history of the Town, points of interest in the house and furnishings, along with and explanation of where some whimsical sayings from that period were derived. Our staff is friendly, informative, and entertaining; visitors leave with a smile and a better understanding of life in Colonial days.

I would like to thank all of the staff for their continued dedication to the Town of Sandwich and the Hoxie House. We appreciate the involvement and support of the Sandwich Facilities Department, Sandwich Chamber of Commerce and the Sandwich Museum Coalition and we look forward to the opening of the Hoxie House once again in June!

Respectfully Submitted,

Guy J. Boucher
Recreation Director

Report of the OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT COMMITTEE

The Old King's Highway Regional Historic District Act wa passed by the Massachusetts legislature and signed into law i 1973 (Chapter 470, as amended.) The purpose of the Act is t preserve and protect the buildings, settings, and places within th historic district, which includes portions of Sandwich, Barnstable Dennis, Yarmouth, Brewster, and Orleans. Each member tow has a local Historic District Committee, and there is a Regiona Historic District Commission comprised of the chairs from eac town's committee. The Sandwich Historic District includes al properties located between Route 6 and Cape Cod Bay, extendin from the town line with Bourne to the border of Barnstable.

All exterior changes to a property, including new building con struction, additions/alterations and demolitions must receiv Sandwich Historic District Committee (SHDC) approval prior t the commencement of work. Approval is also required for sheds decks, window and door replacements, signs, retaining walls walk-ways, driveway paving, aprons, fences, and exterior pain colors. Upon approval, a Certificate of Appropriateness is issued For new building projects and large addition/alteration project applicants are encouraged to come before the Committee infor mally to discuss project details prior to or during the design phas to get a sense for the design elements the Committee member may find inappropriate for the site. These informal discussions are held at the end of the scheduled public agenda items. All applications are reviewed at public hearings which are usually held on the second and fourth Wednesday evenings of each month, starting at 6:30 PM. In August our meeting venue changed from the Town Office Building located at 16 Jan Sebastian Drive to the Human Services Building located at 270 Quaker Meeting Road, to make room for our new neighbors, Assessing, who moved into Jan Sebastian Drive the end of July.

In January 2013, the SHDC appointed Patricia McArdle as Chairperson for the year. The other elected members of the 2013 committee were William Collins, Barbara Shaner, and Andrew Jones. The Board of Selectman, in addition, appointed Betty Allen and Richard Alger as alternate SHDC members and Barry Hall as the Committee Builder/Architect member. At our November 26th SHDC Election, Betty Allen was elected a full member for a 3-year unexpired term as well as Richard Alger being elected a full member for a 4-year term Lynda Haller (in May) and Terry Blake (in August) were appointed by the Board of Selectmen as alternate members.

In 2013, the SHDC held hearings for 170 applications and 28 exemptions.

Thanks are due to all the members of the Committee who served in 2013. On behalf of our Committees, past and present, we would like to extend our sincere appreciation to the late Patricia McArdle, Barbara Shaner and Andrew Jones who served on our Committee for many years.

Respectfully submitted,

William Collins, Chairman

Public Safety & Inspections



Photo courtesy of Sandwich Archives

Bazzinoti's Gas Station on Route 6 (now 6A) which stood next to the present Century 21 Real Estate offices.

Report of the POLICE DEPARTMENT



Sandwich Police Department's Leadership Team

SANDWICH POLICE DEPARTMENT'S MISSION STATEMENT

The Mission of the Sandwich Police Department is to enforce the law and promote a feeling of safety and security for all members of the community. The Sandwich Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.

Core Values

RESPECT for all persons both in and outside of the organization. We will inspire respect and confidence in the public trust by performing all duties impartially and respecting the dignity of all citizens and fellow employees.

STRIVE FOR EXCELLENCE in all our activities. We value professionalism and a team effort to provide effective public safety services. We will strive for courage and conviction to see the mission through.

Provide a high level of SERVICE to the community at all times. We will work cooperatively with other town, state and federal agencies to provide the highest level of service to our residents, businesses and visitors.

We will seek the highest levels of ETHICAL and MORAL Conduct in our on-duty and off-duty activities.



Memorial Day Honor Guard

From the Chief of Police,

During 2013 the police department's calls for service increased once again. While our staffing has remained level since 2001, we are focused on continuing to provide the best possible service to the community.

This year two officers retired. Three new officers were hired to fill vacancies from the previous year; Jeffrey Brunelli, Michael Flannigan and Paul Grigorenko. Officer William Patton was provisionally promoted to the rank of Sergeant. We are presently in the process of hiring two positions to fill 2013's vacancies.

We again offered our adult citizen academy and youth academy to the community. We held our second annual SPD Food Drive this summer. It exceeded last year's event. The communities support for our effort to stock the Sandwich Food Bank during the summer is greatly appreciated! We also hosted a Toys for Tots collection site. We partnered with the fire department, SHS and SHS's SADD to present a mock OUI crash for the second time. The students in SADD did a great job bringing together a variety of resources to better educate their classmates about the dangers associated with drinking and driving.

We continued to participate with the DEA's Prescription Drug Collection initiative. This program is in addition to the 24/7 Prescription Drug Collection Container which is located within the department's lobby. We encourage residents to dispose of any unused prescriptions within this container. It has been a true success since we obtained it from a grant in 2012.

The department continues to be focused on being proactive in the area of narcotics investigations. In 2012 we added a narcotics canine to the department. This past year we assigned an officer to the Cape Cod Regional Narcotics Task Force. This officer working collectively with our detectives and patrol officers has assisted the department in impacting the presence of illegal substances within our community.

A great deal of time was focused on planning for a new building. The employees within the police department work in a building that was designed for 9 people. During the year we offered tours of the building. It is truly too small for a police department that processes nearly 20,000 calls for service and 700 arrests. Men and women continue to share a locker room and the unsecure makeup of the building is unsafe for processing prisoners.

n November the department held its second awards ceremony. A umber of officers were recognized for their efforts related to life aving, outstanding service, community service and involvement ith the Boston Marathon Bombing.

s we move into the new year we have started the process to be- ome accredited through the state. While a great number of new olicies and procedures have been developed within the past three ears, this will standardize the department's policies and proce- ures with other law enforcement agencies around the state.

he men and women of the Sandwich Police Department con- nue to do an outstanding job for our community day in and day ut. Their professionalism shows during routine times, storms, ommunity projects and emergent situations. Please take the time o recognize their professionalism as they assist you during the oming year.

hief Peter N. Wack



fficer Daniel Perkins; organizer of the 2013 SPD Food Drive

	2009	2010	2011	2012	2013
olice services initiated	7820	10529	14674	17027	19237
ssault investigations	181	191	156	174	152
uto theft investigations	8	9	4	8	8
urglary investigations	319	288	243	258	174
omestic violence nvestigations	166	154	188	204	182
arceny investigations	224	214	174	208	175
iquor Law Violations	21	39	58	71	103
alicious destruction	148	185	241	155	125
urders	0	0	0	0	0
otor vehicle crash nvestigations	275	273	287	261	248
roperty alarm responses	865	823	833	791	895
obbery Investigations	6	2	1	3	1
rug Violations	55	56	41	55	34
rrests	445	424	587	608	624
OUI	72	83	75	67	65
otor vehicle citations	1024	1842	3306	3436	3573



Officer Adam Trayner; 2013 SHS Mock OUI Crash Presentation

School Resource Officer Report

The following is a summary of activities that have been accomplished by the Sandwich Police Departments School Resource Officer, Christa Cabral, during the 2013-2014 school year.

Officer Cabral attended the orientation for incoming High School freshmen and their parents in August. Orientation allowed Officer Cabral to introduce herself as the School Resource Officer and explain what her goals and expectations are as the School Resource Officer and liaison to students, parents, faculty and administrative staff. Deputy Sheriff Shawn Cahill, of the Barnstable County Sherif's office, also attended and together they addressed social media issues, bullying and harassment laws. In October they also presented a parent workshop on Internet and drug safety. This workshop is also being presented to all 6th, 7th and 8th grade students.

Officer Cabral, along with Sandwich high school teacher Laura Carlyle, started an Introduction to Criminal Justice class at Sandwich High School that has proven to be very popular among senior students. This class includes out of school field trips and many professional guest speakers. Officer Cabral also visited Human Relations and Health classes at SHS to discuss personal safety and healthy relationships. She also worked directly with the Barnstable District Attorney's office with monthly round table meetings. During these meetings information is shared between police, schools and courts on issues of student safety. Officer Cabral also attended monthly meetings with Cape School Resource Officer's, as well as Upper Cape Tech, which added in the sharing of information across school districts.

Officer Cabral co-chairs the Building Emergency Response Team (BERT) safety committee along with J.J. Burke of the Sandwich Fire Department. This committee addresses school safety concerns for both police and fire. Training with the BERT team members to assist in the event of an emergency is an ongoing process at all schools. She has assisted with lock down and fire drills in all of the public schools, including the Riverview School campus. She attended specialized lock down training (A.L.I.C.E) this fall along with SHS Assistant Principal Rich Metropolis and will be making recommendations on how to increase school safety in Sandwich to the BERT safety team and school committee. Officer Cabral, along with school administration and The Sandwich Citizens Police Academy Alumni Association, participated in a holiday outreach program enabling many students and families to receive financial assistance during the holidays. Officer Cabral is a member of National Association of School Resource Officers.



2013 Holiday Toy Drive

DETECTIVE DIVISION

The Detective Division consists of Detective Sergeant Terence Murphy, Detective Albert Robichaud and Detective/Court Officer Robert Brun.

The Detective Division had a busy year investigating breaking and entering into homes even though there was a sharp decrease in this crime in 2013. Detective Robichaud continued to spend a majority of his time investigating property crimes by following up leads, checking local pawn shops and speaking with other agencies in regards to stolen property. As an example, after a home was broken into in East Sandwich, our detectives were able to identify the suspect, obtain a search warrant, and received a full confession. As a result of the investigation, the defendant received a sentenced to the House of Correction. Also in 2013 Sandwich Detectives provided valuable information to Barnstable Police which help them solve a bank robbery in their town.

Once again in 2013, a lot of effort was focused on drug enforcement by detectives because there is a direct correlation between drug use and property crimes. The Sandwich Police drug interdiction unit was very active this year. The goal of the interdiction unit is to take a proactive approach to narcotic enforcement in effort to help keep Sandwich a safe place to live. Chief Wack assigned narcotic K-9 officer Matthew O'Brien and his partner "KODA" to the Cape Cod Drug Task Force. In his assignment, Officer O'Brien works daily with the State Police, Sheriff's Department and the other Cape Police Department's to fight the drug problem on Cape Cod. The proactive assignment of Officer O'Brien and his narcotic K-9 "KODA" greatly assists Sandwich Police in their continuous quest of taking drugs off the streets of Sandwich.

Throughout the year, detectives investigated multiple sexual assault cases. The victims ranged from child to adult. Officer Christa Cabral and Officer Lauren Gilrein assisted with these investigations and working closely with Children's Cove. Our detectives also investigated multiple stabbing incidents, motor vehicle break-ins, larcenies, shoplifting and identity thefts. With the help of the uniformed patrol division the Detective Division strives to provide the best possible services to the community.

Report of the FIRE DEPARTMENT

As Fire Chief, I respectfully submit the annual report for the yea 2013 for the Sandwich Fire Department.

Fire, rescue and related incidents totaled 3,868 in 2013. This in cluded 2,610 medical calls, 118 fires and related incidents wit damages totaling $263,400.00 and 1,140 other emergencies, in cluding but not limited to: 149 hazardous incidents includin flammable or toxic chemical spills, power lines down, attempte arsons, fuel leaks, structures hit by lightning, assistance to othe agencies, and investigations. We averaged 10.6 emergencies day, with Saturday being our busiest day, and Thursday being th slowest. Our busiest hours are 8AM to 4PM = 48% of all calls 4PM to 12 Midnight = 36% of all calls, and Midnight to 8AM = 16% of all calls.

Last year 63 or 77% of the structure fires were in residential occu pancies, with a dollar loss of $221,500.00 this was a sixteen per cent increase from last year. Additionally, we treated three resi dents with injuries at structure fires last year. This underscores the need to properly locate and maintain smoke detectors. In 2006 the Center for Disease Control released a grant funding program for the State Department of Public Health in conjunction with the Massachusetts State Fire Marshal's Office to offer free smoke de tectors to those Massachusetts residents who qualify. The qualifi cations are your home must have been constructed prior to 1975 and have battery operated smokes. If you qualify please contact the Sandwich Fire Department Fire Prevention Division to sched ule installation.

We responded to 117 carbon monoxide incidents last year. Residents must not take chances with carbon monoxide; it is odorless, tasteless and colorless and is easily overlooked. In many cases it is the poor maintenance of heating system that has caused the problem, followed by vehicles running in attached garages. Nicole's Law which requires that every dwelling, building or structure including those owned by the Commonwealth, occupied in whole or in part for residential purposes that, (1) contain fossil fuel burning equipment or (2) incorporate closed parking within its structure, be equipped by the owner with approved carbon monoxide alarms. All residential properties were mandate to have installed CO alarms as of March 31, 2006.

Emergency medical calls numbered 2,610 involving 2,746 patients, of whom we transported 2,011 patients to area hospitals. Out of those 2,610 calls, 603 required more than one ambulance and 1,492 required Advanced Life Support. We responded to 155 motor vehicle accidents and used the Jaws of Life and other heavy-rescue equipment to extricate numerous people.

The Department's 10 CPR/AED instructors taught 190 people in 30 Classes; including community/lay people, local Doctors, Nurses, Police, and Firefighters. Additionally, 452 blood pressure screenings were conducted between the Headquarters and Forestdale stations.

Fire Prevention conducted 791 inspections, issued 681 permits and reviewed numerous commercial and residential plans, visited numerous homes and businesses to answer questions, performed public, private, and school safety programs.

The Sandwich Fire Department continued its Fire Prevention Education program last year by conducting a series of site visits, lectures and 12 school safety drills. The drills included fire alarm, lockdown and storm dismissal drills. The drills were conducted at all Sandwich Public Schools as well as private schools and charter schools.

Sandwich is divided into the 5 response districts listed below:

District 1
Includes Quaker Meetinghouse Road west to the Bourne town line and from power lines north. 1,072 medical calls, 34 fires totaling $71,500.00 in damages, and 377 other emergencies for a total of 1,438 emergencies in this area, with average response times: Ambulance 5.5 min. Fire 7.3 min.

District 2
Includes Quaker Meetinghouse Road east to the Barnstable town line and from power lines north. 380 medical calls, 22 fires totaling $60,700.00 in damages, 229 other emergencies for a total of 631 emergencies in this area, with average response times: Ambulance 9.8 min. Fire 9.3 min.

District 3
Includes power lines south to the Mashpee line and east from the Military boundary to Stowe Road. 856 medical calls, 52 fires totaling $126,200.00 in damages, and 335 other emergencies for a total of 1,243 emergencies in this area, with average response times: Ambulance 7.1 min. Fire 6.8 min.

District 4
Includes power lines south to the Mashpee line and from Stowe Road east to the Barnstable town line had 262 medical calls, 11 fires totaling $5,000.00 in damages, and 127 other emergencies for a total of 400 in this area, with average response times: Ambulance 10.00 min. Fire 10.5 min.

District 5
Includes all areas north of the Cape Cod Canal had 31 medical calls, 1 fire and 8 other emergencies for a total of 40 in this area, with average response time to this district is 12.48 minutes.

Mutual Aid
As part of the county mutual aid agreement, assistance was provided to other communities 70 times and we received their help 194 times. The times we have multiple calls at once and no personnel in either station, causes us to call for Mutual Aid.

Of the 3,868 emergencies we responded to 1,508 or 39% occurred while another emergency was being handled. As the call volume steadily increases it can and does in some cases extend response times until off duty personnel can get to the stations. Many of the longer times are for incidents that happen when we have three or more calls at the same time, are on the outer edges of the town, non-emergency requests for assistance or when we went mutual aid to another community. The reason I mention this is because as we get more and more simultaneous calls we are going to need that third ambulance manned full time. The importance of response times is significant when you consider that the human brain suffers severe damage in only 4 to 6 minutes, making recovery very difficult at best. Response time also impacts residential fires, as a room will flash over consuming the entire contents in 2.5 minutes preventing escape. Response times in Sandwich suffer because of poor station placement, no personnel in the East Sandwich station and the number of emergencies that come in at the same time as other emergencies.

To meet the many and varied specialized needs presented to us at the various incidents 6,059 pieces of apparatus were needed, with the total number of 12,306 personnel responding to those incidents, much of which involves bringing additional personnel to complete vital tasks or relieve the first in crews. The volume and frequency of our incidents has a direct impact on our response times, the time from the receipt of the call to our arrival at the incident.

Comprehensive Training of emergency response personnel is an ongoing major concern and need. The challenges that are thrown at emergency responders today are becoming more and more difficult requiring specialized tools and techniques. Failure to properly train our personnel will some day come back to haunt the community. This must be dealt with sooner rather than later.

The Sandwich Fire Department sponsored a Citizens Fire Academy; this was a 12-week course where residents of Sandwich learned about the Sandwich Fire Department. Residents are shown how the fire department operates, what equipment we have, and some of the services we provided to the town. I would encourage resident to call the Fire Department to see when the class is being offered and sign up.

Exercises:

The Sandwich Fire and Police Departments conducted a full scale school evacuation of the Henry T. Wing School in June 2013. The school was evacuated for a simulated natural gas leak and students and staff was transported to the Corpus Christi Parish Center which functions as the Town's Family Reunification Center. A total of 725 students and staff were evacuated and transported back to the school in 90 minutes. The exercise is part of a series of yearly evacuation exercises conducted at each of the public schools in Sandwich. I want to thank Father George Harrison and the staff at Corpus Christi for providing invaluable assistance to the Town of Sandwich for school safety. I also would like to thank Mo Macleod of First Student Transportation and the bus drivers of the Sandwich School District for participating in the exercise.

The Sandwich Fire and Police Departments participated in a simulated home day care evacuation activity in June 2013. There were (3) licensed home day care facilities in Sandwich that evacuated their location and arrived at the home day care family reunification center located at the Oak Crest Cove on Quaker Meetinghouse Road. The drill was a success and will now become a yearly activity to strengthen our emergency preparedness and response.

The Sandwich Fire Department along with all municipal departments participated in a tabletop Hazardous materials exercise at the Sandwich Hollows Golf Course in October 2013. The exercise tested the town's response capability to a hazardous materials incident and to work in conjunction with local, state and federal partners.

As I stated before: A full time mechanic position is needed to safely and properly maintain the Fire Department's apparatus. With nearly 4.5 million dollars in rolling stock alone, not includ-

ing the several hundred thousand dollars of specialized equipment that is carried on all of the units, it is critical that the maintenance of that equipment get the proper attention of a full time mechanic. Without a proactive maintenance plan and in house repair person, higher out of town repair costs and longer down times are inevitable. While we are fortunate to have a Firefighter/EMT who is knowledgeable and capable of doing much of the work, he is hampered by interruptions requiring his response on calls. Maintenance and repairs are very time consuming on the larger specialized fire and rescue equipment, making it difficult at best, for that member to handle during a shift that requires him to also respond to emergency calls. I strongly recommend that this become a full time position as soon as possible.

As you know the Fire Stations are bursting at the seams from both old age and increased functions that must be carried out in them. None of our fire stations are insulated causing very high-energy costs. There is also a serious lack of space for every facet of our operation from office and medical supplies to vehicles and equipment. We have been cited by the State Ambulance Inspector for not having adequate space for the storage of our ambulance supplies, not having a decontamination area for our medical supplies, and not having an adequate oxygen storage area. Closets have been turned into offices with files and supplies placed in the attics, hallways and in the apparatus bays. Vehicles must be specially ordered to fit in the buildings adding to their cost. Several specialized pieces of equipment must be parked outside, or at other locations within the town, delaying response, especially during the winter months, and adding to maintenance costs. The East Sandwich Fire Station still remains unmanned and is of great concern. If you look at the number of fires in the East Sandwich district it ranks third in the town, and on some occasions residents call for our response and then complain that we took so long to get there.

The community faces many critical challenges over the next few years with public safety one of the key issues. A third of the community receives less than reasonable fire and ambulance response times and coverage. One fire station sits too far south to benefit the greater population and all are too small for our busy operation. We are unable to store and maintain our equipment, supplies, and files, in a cost effective manner. Separate studies have recommended, along with the community asking for better Fire and Ambulance coverage. We will continue to try to accomplish this, while keeping in mind the fiscal effect this would have on the Town. I would also like to thank the Board of Selectmen, other town boards, departments, and committees, the citizens and various organizations of Sandwich, other Fire/Rescue Departments, but most importantly the members of the Sandwich Fire Department and their families for their support and cooperation throughout the year.

On a personal note, I would like to thank the citizens of Sandwich for allowing me to be your fire chief for the past eight years, it truly has been a pleasure.

Respectfully Submitted
George P. Russell, Jr.
Fire Chief

Report of the FOREST WARDEN

As Forest Warden, I respectfully submit my last annual report as Forest Warden for the year 2013. Below is a break down of the activities of the Forest Warden's department:

Written seasonal burning permits issued: 5,061
Daily burning permits issued: 4,012
Cook permits issued: 1,326
Agricultural permits issued: 81
Burning without a permit: 38
Burning permits out of control that required a fire department response: 1
Burning permits which rekindled that required a fire department response 2
Burning permits which required an investigation due to a concern 16
Investigation of an outside odor of smoke: 14
Woodland, brush, and grass fires: 18
Cost and dollars lost in damage to woodland and exposures: $25,140.00

Massachusetts provides an open burning season, however it has strict guidelines that must be adhered to, and everyone must obtain a permit from the fire department the day they would like to burn. Last year burning without a permit increased 10%. We do not have any discretion to expand the guidelines, change the hours, or extend the burning season. I ask that persons who wish to burn respect others and the law, as the right to burn brush is limited and not guaranteed.

I would like to remind everyone that no fires are allowed on the beaches unless it is for cooking and then only if it meets stringent requirements. First a permit must be obtained from the fire department and you must follow the rules set by the Selectmen and the State. A copy of the rules will be given to you when you obtain a permit.

The Fire Department should have three brush trucks, and we are still in the process of converting the military surplus vehicle that we obtained into a breaker when funds become available. The other two brush trucks are: a 1953 Studebaker, and a 1970 Kaiser. Both of these trucks were military surplus and it is getting more and more difficult to obtain parts for them.

On the Upper Cape we have some of the largest contiguous tracks of natural woodlands, with much of it in and around Sandwich. Sandwich has the distinction of having two of the largest acreage, 2,000 and 2,500 acre. Forest fires on Cape Cod in size, are second in the Northeast only to Plymouth. With the increase in the number of homes and their proximity to the woods, the losses will be high without quick action. The types of vegetation and weather conditions, including ever changing winds, put Cape Cod in the top three in the United States for forest fire spread and severity. Rapid response to and the control of outside fires are imperative to prevent the major fires this town has experienced in the past.

I would like to thank the Board of Selectman, other town boards, departments, and committees, the citizens and organizations of Sandwich, other Fire Departments and especially the members of the Sandwich Fire Department and their families for their support and cooperation throughout the past eight years.

Respectfully Submitted
George P. Russell, Jr.
Fire Chief

Report of the BUILDING DEPARTMENT

The building department consists of the building, electrical, plumbing and gas inspectors along with the staff to support each of these functions. The department serves the town of Sandwich to ensure the public safety in enforcement of all applicable building codes, regulations and by-laws making certain that the buildings under its jurisdiction are constructed and maintained safely. The building department also serves the administration and enforcement of the Protective Zoning By-Law, The Old King's Highway Historic District Committee and the Architectural Access Board regulations as well as other oversight as may be determined by the selectmen or the Town Manager.

The 8th Edition of the Building Code (2009 International Building Code and the 2009 International Residential Code for One and Two-Family Dwellings) with the respective, proprietary Massachusetts Amendments continues to be in effect and will not change until the 2015 Building Code cycle. The 2012 International Energy Conservation Code was approved for use in Massachusetts and will take effect on July 1, 2014; however, it will run concurrently with the current Energy Code giving applicants for building permits the option to use either code through the July 1, 2014 date for mandatory compliance.

As in previous years the following chart will show building department activities over a period of years; there was a decrease in the amount of new single-family homes built during the year, but the combination of additions and alterations, and other permits increased over last year.

	2013	2012	2011	2010
New Single-Family Homes	22	30	25	18
Additions, Alterations and Other Permits	943	825	605	779
New Commercial/Rebuild	2	5	0	2
Commercial Additions, Alterations and Other	55	87	2	14
Inspections (+/-)	1500	1255	1223	895
Fees Collected	$231,365	$225,062	$184,778	$162,009

During this calendar year, the building department processed permits totaling $302,944.00 inclusive of Plumbing/Gas permit fees of $40,619.00 and Electrical permit fees of $30,960.00. These fees include monies collected for sheet metal permits, signs, certificates, stoves and driveway openings.

The building department worked closely with the Town Planner for changes made to some of the zoning districts and in the continual task of updating the Sandwich Protective Zoning By-Laws. Much progress was made in updating the filing system during the year. Also, permitting and inspection tracking through the use of computers and hand-held devices remains a goal of the building department. The building department ultimately wants to expand the use of automated technology throughout the upcoming year in anticipation that more phases of the building department will be added to this automation into the future.

During the year, Alden "Pete" Sherwin, Assistant Building Inspector retired. Pete spent eleven years serving the town in this capacity. Pete's knowledge and dedication to service will be sorely missed. We wish him many years of health and happiness in his retirement. With Pete's retirement, the building department welcomed Brendan Brides, as the new Assistant Building Inspector. Brendan brings many years of construction experience to the job and he has been well received by staff and those served by the building department.

On behalf of all the inspectors, we give our sincere thanks to Michelle Raymond, Office Manager, Heidi Hawkins, Tori Hall and Kim Cavanaugh for their help and support in the operation of all inspectional services.

As part of the public safety team in the Town of Sandwich, we look forward to continually serve the town for any questions that our citizens, contractors, design professionals and visitors may have regarding any phase of building, zoning and historic district issues along with accessibility, sign and other safety issues.

Paul D. Spiro
Inspector of Buildings

Report of the ELECTRICAL DEPARTMENT

To the Honorable Board of Selectmen:

During the 2013 year, there were 771 Electrical permits issues, which is an increase of over 200 from last year. The inspections for the year totaled 756. The monies collected for Electrical permitting were $30,960.00, which is an increase of over $7,000.00.

I wish to acknowledge the office staff for their continuous support and professionalism in regards to scheduling inspections, working with the customers, and accurate record keeping.

John Pimental
Inspector of Wires

Report of the PLUMBING/GAS INSPECTOR

To the Honorable Board of Selectmen:

During the 2013 year there were 436 Plumbing permits issued and 594 Gas permits issued, which is a combined increase of over 150 from last year. The inspector completed a total of 840 inspections for both Plumbing and Gas, which is an increase of over 250 from last year. The monies collected for Plumbing and Gas permitting was $40,619.00 which is an increase of over $8,000.00 from last year.

I would like to express my genuine gratitude to the office staff for their continued support and professionalism in facilitating customers with scheduling and inquires along with all record keeping that is required.

Walter Fagnant, Jr.
Plumbing and Gas Inspector

Report of the FACILITIES DEPARTMENT

The mission of the facilities department is to provide cost effective maintenance repairs and improvements to Town Facilities and buildings. 2013 was another productive year for this department. Despite limited staff and rising cost of construction materials and labor, the department was able to complete numerous maintenance and construction projects. Below is a summary of some major accomplishments.

- Human Services Building-Built reception area in the COA office, remodeled COA meeting space and Emergency Management office. Added car port for COA vehicles. Replaced parking lot lights with energy efficient LED lights. Installed automatic door in medical equipment building.
- Fire Station #3-Stripped and installed new roof shingles and exterior trim.
- Town Hall Annex –Repaired the flood damage to the lower level and provided much needed file storage. Removed handicap ramp built and installed new ramp. Repaired chimneys exterior trim gutters downspouts and architectural window on front façade of the building.
- Town Offices -Jan Sebastian Drive-Remodeled meeting space to provide new office space for Assessing Department .Replaced all exterior doors, Installed exterior LED high efficiency lighting, replaced HVAC unit for the Planning and DNR office. Installed new flooring in the Building Department.
- Department Of Public Works- Installed new efficient lighting in the DPW Maintenance Facility, Incrementally replacing antiquated heating units to provide higher efficiency to lower heating cost. Replaced exterior doors and water heater.
- Greenville School-Currently in process of completing restoration of Greenville school house building and added ADA accessibility.
- Sandwich Hollows- Assisted with ADA upgrade for the Clubhouse.
- Town Hall-Added twenty four hour monitoring of HVAC system, Added transfer switch to provide use of emergency generator when needed.
- Comfort Station Town Hall Square- replaced windows, doors and siding.
- Oak Crest Cove-provide daily maintenance of property grounds and buildings for the increased public use of the recreational activities.

The continuation of the maintenance schedule for HVAC equipment is a top priority; we provide daily maintenance and monitor all systems for Town Buildings.

Many thanks to all town departments for their support and cooperation in 2013. Also individual thanks to Facilities department staff Bill Sewall, Mike Little, Wayne Enos and Gary Grondlun for their perseverance and hard work throughout the year. Also special thanks to Jan Hagberg for her continued administrative support and Kathy Coggeshall for all her support in maintaining the Town Hall.

Respectfully Submitted
Ted Hamilton
Director of Public Facilities

Report of the BOARD OF HEALTH

The Board of Health and its Health Department strives to maintain programs to protect the public and environmental health, enforce and educate those state laws that authorizes the Health Department to enforce such and to develop programs that will reflect the anticipated changes in Public and Environmental Health.

The development of the Comprehensive Water Resources Management Plan continued to be the focal point of the Health Department this past year. This is year two of a three year process for the development of the CWRMP. The Health Department is working closely with its consultant Wright-Pierce and the Water Quality Advisory Committee. The first year has been the development of Phase I which is the Needs Assessment. This year the WQAC completed Phase II which is comprised of the Alternatives Analysis. The Alternatives Analysis looks at the existing conditions in the town and looks at alternatives by watershed to determine what wastewater options are best suited for each watershed. The Sandwich Health Department, the only Health Department in the Commonwealth to implement the MEP program is still awaiting the results from SMAST. The results of the MEP analysis will be utilized in the development of the CWRMP. The development of the CWRMP will allow the Town to determine Sandwich's wastewater issues and how Sandwich's wastewater affects the estuaries in Barnstable, Mashpee, and Falmouth. This process utilizes groundwater watersheds to model future impacts. The Town needs to review nitrogen issues affecting these embayment's and determine a plan of action if needed to assist in nitrogen reduction. This data will be utilized to determine how to address wastewater in the Town of Sandwich. To simply state that the Town of Sandwich requires sewering and wastewater treatment plants is premature and scientifically unfounded at this time.

Meanwhile the Health Department and the Board of Health continues to identify septic systems requiring upgrade and compliance while educating the community of the need for proper sewage treatment and disposal.

The economy and resulting foreclosures has impacted the Health Department resulting in an increase of General Complaints and Housing Complaints. Foreclosures have resulted in abandoned dwellings or bank "takeovers" resulting in trash and debri in yards impacting abutting dwellings. This Department has responded to numerous complaints which take numerous man hours to track down contacts for bank owned properties. The second impact of the resulting foreclosures is the impact on the Health Department resulting from residents of foreclosed homes accessing rental properties. An increase in rental properties has resulted in an increase in the housing complaints, which the Department is responsible for enforcing through the State Minimum Standards for Human Habitation 105 CMR 410.000. The Health Department becomes involved with tenants and rental property owners which consumes a considerable amount of man hours.

Board of Health member Doctor Francis Sheehan was appointed Animal Inspector by the Board of Health for the Town of Sandwich as approved by the Massachusetts Department of Agriculture. This position is responsible for the inventory of large animals. Dr. Sheehan completed the required barn inspections for the 2011 inventory period. The Board thanks Dr. Sheehan for his time and efforts. With the decline in the economy, the Health Department has seen an increase in "residential size chicken coops". Residents have sought to be less dependent on purchasing food. The result of this is an increase in residents with 4-6 hens for eggs.

Although this has not created public health issues, there has been an increase in noise complaints because of roosters. The Health Department ask that the citizens of the Town to be considerate of their neighbors.

The Board witnessed the election of Rebecca Lovell Scott to the Board of Health in May. The Board elected Sandra Lee Tompkins as Chairman, Rebecca Lovell Scott as Vice Chair and Dr. Francis Sheehan as Clerk. The Board and Agent express their gratitude to the Assistant Health Agent Darren Meyer for his continued efforts and professionalism. Additionally, Darren maintains a committed schedule for timely permit approval and all efforts to assist the citizens. The Board also acknowledges the efforts by Tori Hall, the Boards Secretary and managing all permitting issues, processing of licenses and general questions with professionalism and ease.

	2012	2013
Percolation Tests Witnessed	104	98
Title 5 Engineered Septic Plans Reviewed	142	152
Septic Permits Issued (New)	20	23
Septic Permits Issued (Repair/Upgrade)	135	129
Septic Installation Inspections	204	219
State Septic Inspection Reports Reviewed	118	131
Well Permits Issued	41	48
Composting Operation Permi	0	0
Septic Disposal Works Installation Licenses Issued '2		71
Offal (Septage Haulers) Licenses Issued	23	24
Sewage Complaint Investigations	6	14
Food Service Permits Issued	166	171
Food Service Establishment Inspections	327	357
Home Baking Permits Issued	14	17
Bed & Breakfast Licenses Issued		
(3 or fewer bedrooms)	9	9
(4 or more bedrooms)	9	8
Camps/Cabins,etc. Licenses Issued	23	23
Camp Inspections	8	16
Pool Licenses Issued	19	21
Pools Inspection	3	1
Rental Housing		
Inspections/Complaint Responses	110	97
Tanning Permits Issued	3	3
Funeral Directors	1	1
Stable Permits Issued	32	33
Total Animals;		
Equine	68	5
Cattle/Dairy/Beef/Oxen	4	3
Goats	2	16
Sheep	30	32
Llamas/Alpacas	0	1
Swine	0	2
Turkeys	6	2
Chickens	140	145
Recreational Pond Samplings	480	465
Rubbish Haulers Licenses Issued	9	9
General Public Health Complaints	363	291

Respectfully Submitted
David B. Mason, RS, CHO, Health Agent

Report of the EMERGENCY MANAGEMENT DIRECTOR

This was a busy year for Emergency Management. While we were spared the destruction of the storms that many of our neighboring areas were hit with, we still had issues that we handled.

Shelters were opened three times, including the pet component piece. Scattered power outages throughout the town left some residents without electricity for a period of time. We worked with Nstar to coordinate critical infrastructure and priority restorations.

Our staff participated in several drills and exercises with a variety of partner stakeholders. Evacuation exercises, regional hazardous material exercise, many communication drills and others tested our ability to handle situations that may arise.

The Comprehensive Emergency Management Plan, Multi Hazard Management Plan among others were updated this year and submitted to MEMA.

I would like to take this opportunity to thank the Deputy Director, Bill LaPine, Sean Grady, Randy Lewis, Jim Foley, Heather Gallant, Lois Wack, and Rich Donahue for all your help and volunteerism.

Special thanks also go to Mark Galkowski for his untiring efforts and support of Emergency Management. Also, Chief Peter Wack, Chief George Russell and their staff deserve thanks. They have been supportive of our mission and always helpful when needed. Thanks to the Town Manager, Bud Dunham and Asst. Town Manager, Doug Lapp for their continued support. Paul Tilton and his staff are outstanding as well- always available and willing to help. The School Superintendent, Dr. Canfield and Alan Hall continue to support our efforts in sheltering.

Thanks to all the department heads and staff for all their help throughout the year. With respect to other groups that have been supportive, I would like to thank ARES, CCDART, MEMA, FEMA, the REPC and Sean O'Brien, Chief Mike Whalen, Dennis Police and the United States Secret Service for assisting us with operations. Frank O'Laughlin, our official meteorologist has been instrumental in assisting all aspects of our operations.

We would like to increase our volunteer base. There are several tasks that we would like to have help with. These include: shelter operations and management, radio communications, administrative tasks, logistics, documentation, etc. we provide the training. Please contact me if you are interested.

Our volunteers gave 11,872 hours of service to the town during the past year. I appreciate each and every person who gave of their time. The entire group is volunteer- we couldn't do what we do without their help.

Brian J. Gallant, Director
Sandwich Office of Emergency Management
Chair, Local Emergency Planning Committee

Report of the SCHOOL SAFETY GROUP

Two thousand and thirteen was a very busy year for the Sandwich School Safety Group with several activities and equipment purchases for the school district. The group authorized further portable radio purchases so all Building Emergency Response Team (BERT) members would have radios as well as BERT vests.

The group continued to focus on the issues of prevention, planning, response and recovery. Fire Prevention Officer JJ Burke and School Resource Officer Christa Cabral conducted BERT team meetings with all schools in which included the annual first week of school fire drill. The group also conducted evacuation chair trainings with the Oak Ridge School staff. School Department Director of Nursing Carilyn Rains coordinated CPR training for teachers and staff in the district and to date, 46 personnel received CPR training during the 2013 calendar year. The group also produced a School Safety Operations Manual for all command staff in the Town. Officer Cabral, Inspector Burke and Nurse Raines also held a Town Hall style meeting with the School District Bus Drivers to discuss safety and security.

Lockdown drills and Fire Drills were conducted in each of the schools and safety checks were conducted at all schools looking at potential failure points in infrastructure that can be addressed in future budget cycles. Officer Christa Cabral and High School Asst Principal Richard Metropolis attended ALICE (Alert, Lockout, Inform, Counter, Evacuate) training in Chatham in November 2013. The Sandwich School Safety Group may be looking to adopt portions of ALICE to implement in the School District's Lockdown Protocol.

Alan Hall, Director of Facilities for the Sandwich School District was instrumental in implementing the BE SAFE system at the Sandwich High School, which allows for first responders to receive and validate critical information. Discussions are ongoing about adding several weather drills to the preparedness schedule for all schools.

The group also wrote and conducted Operation Knight Life in conjunction with the School Athletic Department and coaches. The program included CPR/AED instruction followed by a mock cardiac arrest drill to test coaches and first responder's ability to respond in a timely manner to a crisis on school grounds. This showed compliance with the Massachusetts Department of Public Health's School Emergency Medical Services Response Plan which the Sandwich School District is fully compliant as of September 2013. We would like to thank the Sandwich School Department's Director of Athletics Neil Murphy for his support with this endeavor.

In June 2013, the Henry T. Wing School participated in a full school evacuation to the designated reunification center at the Corpus Christi Parish Center. The safety group led the team that evacuated 800 students to the site and returned them without incident. This was the first time the school has been evacuated and plans are for the Sandwich High School to participate in 2014. We would like to thank Father George Harrison and the staff at Corpus Christi Parish for their continued support of school safety within the town and for the participation of the High School BERT team who managed the evacuation site for the group.

Looking toward the future the group will continue its mission of providing a safe and secure environment for all members of our school community by facilitating emergency training, identifying needed resources and collaborating with other community groups who can assist us in accomplishing this mission.

Lastly, we would like to express our gratitude to the School Committee, Board of Selectmen, School Department Administration, Town Manager, School Councils and community at large for their continued support of our efforts.

Respectfully submitted,

Fire Inspector John J. Burke, Fire Department, Co-Chair
Officer Christa Cabral, Police Department, Co-Chair
Dr. Richard Canfield, Superintendent of Schools
Dr. Walter Lesiak, Community Representative
Alan Hall, Director of Building and Grounds Schools
Carilyn Rains, Director of Nursing, School
Douglas Lapp, Asst Town Manager

Public Works



Photo courtesy of Sandwich Archives

The "Lower Falls" at the Grist Mill as they looked in 1909.

Report of the
DEPARTMENT OF PUBLIC WORKS



The mission of the Department of Public Works is to maintain, preserve and protect the infrastructure and resources of the Town of Sandwich in the most efficient and effective manner. In order to fulfill this mission, the DPW strives to provide responsive and high quality public service to the residents of Sandwich. Each of the DPW departments plays a vital role in providing this service.

2013 was a productive year for this Department. The DPW commenced several significant infrastructure projects throughout Town, ranging from minor sidewalk repairs to reconstruction of the drinking fountain plaza near Town Hall. A summary of DPW accomplishments and services are listed below.

HIGHWAYS

Public roads are the Town's most valuable asset and deserve special attention on an annual basis. In order to provide safe roads for the travelling public, appropriate funds must be allocated for Town infrastructure. Unfortunately, due to rising costs and limited funding, the DPW is not able to maintain roads as they have in the past. With the DPW's sole pavement funding source coming from the State, another source must be sought to supplement the State funding. A Road Bond has been a topic of discussion for several years and is now at the forefront of Town priorities due to the deteriorating conditions of public roads, particularly subdivision roads. The DPW continues to lobby for more funding from the State, but without guaranteed annual increases, supplement funding, such as a Road Bond, must be considered to cover rising infrastructure costs.

Given the financial constraints, the DPW strives to maximize its resources by carefully implementing its on-going pavement management plan. This plan entails proper planning to maintain, repair and reconstruct Sandwich's 150 miles of public roads. Paving treatments from this plan performed this past year include reclamation, milling, resurfacing and patching.

The process of rehabilitating poor-conditioned roads is called pavement reclamation. The existing pavement and sub-grade are pulverized to create a homogeneous pavement base, which is then paved with a new surface. Pavement reclamation replaces the old method of destruction, removal and replacement with new materials. This saves on labor, fuel, equipment and most importantly natural resources by reusing the existing pavement. This process was used on Boardley Road and Country Club Road. In order to meet new State "Complete Street" policy standards to provide safer accommodations for bicyclists, Boardley Road was slightly widened to provide a safer shoulder and uniform width throughout the corridor. This method is applied to all reclaimed roads, where appropriate and feasible. Special care is taken when widening to ensure shade trees and canopies are preserved and enhanced as part of this widening effort.

Roads that are experiencing structural deficiencies but not in need of base rehabilitation (e.g., reclamation), are good candidates for cold planing and resurfacing. This process entails grinding (or milling) the distressed top layer of pavement and then resurfacing the road with new asphalt. This treatment was performed on Harlow Road, South Sandwich Road and Tupper Road.

Pothole patching, berm work, aprons and paving around drainage structures were also completed throughout Town.

Sidewalks repairs were performed on Main Street and the Tupper Road sidewalk was extended to Route 6A as part of an on-going plan to enhance pedestrian accessibility throughout Sandwich Village.

Significant drainage projects were accomplished on George Gallant Road, Windsor Road, Tupelo Terrace, Old County Road, Harlow Road, Boardley Road and Tupper Road.

The Department performed temporary repair of the Grist Mill water holding area, critical to the operation of the Grist Mill Water Wheel. Flow was restored to allow the Grist Mill to remain open during the peak tourist season. More permanent repairs to the holding areas and Grist Mill foundation are being evaluated.

General maintenance performed by the highway crew included catch basin cleaning and repairs, clearing catch basin grates, pipe cleaning, street sweeping, sign construction and installation, roadside litter pick up, and various routine services to the residents. In total, the DPW responded to over 617 work order requests from the public.

Two major storms, Winter Storm NEMO and a Nor'easter proved challenging for the DPW crews. Snow accumulations, tree damage and flooding required many hours of cleanup by the DPW. The significant tree damage during the storms resulted in over 100 roads being inaccessible due to downed trees. The DPW continued its debris cleanup well into the summer following these storms. The DPW thanks the residents for their patience during these severe storms.

SANITATION

The Sanitation Department completed its second year of the Pay-As-You-Throw (PAYT) program and first year under the Enterprise Fund on July 1. The program continues to be successful as evidenced by numbers reported in the PAYT Year 2 Update. Solid

waste continues to drop, down 50% compared to volumes prior to PAYT. Compared to recycling volumes prior to PAYT, commingled items (plastic, bottles, and cans) are up 72% and fiber (paper and cardboard) is up 3.2%. Traffic volumes have decreased by 16%, improving safety and flow through the facility as well as at the Route 130 DPW entrance. The total two-year solid waste cost avoidance resulting from PAYT totals $280,000.

Thanks go out to Gary Gray, newly appointed Sanitation Manager, and the entire Transfer Station crew for their efforts in transitioning the public into this new system. Special thanks go to the sticker holders of Sandwich for their cooperation, understanding and patience as we fine-tuned this program over the course of two years. The recycling effort of the residents has been tremendous; the primary reason behind the success of the program.

PARKS DEPARTMENT AND TREE WARDEN

Many public trees were damaged during two significant storms this past winter. As is the policy during major storms, the DPW moved trees off the road to provide safe access to emergency vehicles and ultimately to the general travelling public. Following the storm, the DPW returned to cleanup trees and branches left on the roadside, pruning damaged limbs as necessary to improve aesthetics and ensure the health of the trees.

The Department continued its general tree management plan by pruning and planting trees and clearing invasive undergrowth to preserve Sandwich's public trees. Hazard trees were removed to ensure the safety of the pedestrians and motorists travelling on public roads and sidewalks. Thanks go out to volunteer Patrick Ellis, former DPW Superintendent and Tree Warden, for his assistance to the DPW related to the inspection, evaluation and management of the public shade trees throughout Sandwich.

The Town continued its aggressive program to brush and prune roadsides in an effort to maintain good sight distances and vertical clearance along roads while preserving valuable tree canopies.

Our parks crew again demonstrated their ability to maintain our grounds in beautiful condition. The crew enthusiastically maintained our flower beds, roadsides, cemeteries and numerous other highly visible public areas that are enjoyed by residents and visitors alike. In the tradition of Sandwich, the parks crew continued to beautifully decorate the Town during the holiday seasons, including new displays to celebrate the Town's upcoming 375th anniversary.

ENGINEERING DEPARTMENT

In 2013, the Town constructed approximately 3.3 miles of sidewalk on Quaker Meetinghouse Road between Route 6A and Cotuit Road. Funding was provided by a state grant through the Massachusetts Department of Transportation. The Engineering Department provided construction administration and inspection services for the duration of the project. Engineering is working with MassDOT to improve the sidewalk within the State's layout across Route 6 to complete this central pedestrian route. It is anticipated that this work will take place in 2014.

Work was begun on renovations to the drinking fountain plaza at Town Hall. Significant work was completed on the stone masonry retaining walls within Mill Creek, one of the more challenging components of this complex project. This work will also include a new pedestrian bridge over Mill Creek, relocation of the fountain within the plaza, and other elements. The Engineering Department is providing construction administration and inspections. Construction is anticipated to be completed early in 2014.

Construction of improvements at the Route 6 Exit 2 interchange (Route 130), and the Cotuit Road, Harlow Road, and South Sandwich Road roundabout was completed. Traffic safety has long been problematic at these locations and the Department has advocated for assistance implementing improvements. Funding and administration for both projects has been provided by the Massachusetts Department of Transportation Highway Division and the Federal Highway Administration.

The Engineering Department continued implementation of the Town's Stormwater Management Plan as mandated by the Environmental Protection Agency (EPA). This included educating the public and schools, adopting and enforcing regulations and improving drainage systems on public roads. EPA has indicated that a new permit may be issued in 2014 with substantial new requirements for sampling and management of stormwater runoff. The Department will assess the new permit when it is issued and advise the Town accordingly if additional budgetary or programmatic assistance will be needed.

The Engineering Department assisted with planning and maintenance of Town roads and other infrastructure. Included were repairs to the Boardwalk which was heavily damaged in a Nor'easter; pavement resurfacing of Boardley Road, Harlow Road, and South Sandwich Road; assistance with Chapter 90 road maintenance planning; assistance with coordination of winter maintenance operations; and numerous traffic safety assessments at various locations.

The Engineering Department assisted with development of sewer standards, adopted by the Town in anticipation of future growth. Review and construction inspection assistance was provided to the Planning Board and Zoning Board of Appeals on various matters. Technical support was also provided to Town departments in the form of GIS mapping, procurement assistance, and records research.

I wish to thank all the Town Boards, Committees and Departments, particularly the Engineering Department, for their assistance and cooperation over the past year. I would like to commend all DPW employees for their tireless efforts and commitment to keep the Town of Sandwich safe and beautiful.

Respectfully submitted,

Paul S. Tilton, P.E.
Director of Public Works/Town Engineer

Culture, Recreation & Leisure



Photo courtesy of Sandwich Archives

Baseball game at Casino Field during the 1939 Tricentennial celebration of the founding of Sandwich.

Report of the
RECREATION DEPARTMENT

The mission of the Recreation Department is to promote healthy lifestyles and the general well being of individuals in the community by providing a wide range of affordable recreational classes, programs and events. While physical fitness, arts & crafts, and sports are an integral component of recreation, it is our goal to incorporate, in these activities, a sense of community, personal growth, social interaction, broadening of horizons, and general enjoyment.

We extend our sincerest appreciation to all of our dedicated volunteers and instructors who generously offer their time and expertise for the benefit of all Sandwich residents and visitors alike, with special thanks to all the Youth Sports Board Members and coaches, the Sandwich Facilities Department, Information Technology, Department of Natural Resources, Department of Public Work, Emergency Management, and all the Town Departments who assist the Recreation Department in accomplishing our goals. We also would like to thank the Sandwich Partnership for Families and the Sandwich for continuing to collaborating with us.

The Sandwich Recreation Committee's objective is to provide support to the Recreation Department along with leadership and a sense of town spirit and unity. We thank and recognize the contribution, efforts, time and energy of Ted Mullin, Chair; Ken Mooney, Vice-Chair; and Committee Members Lisa Bates, Mary Casali, Susan McKenna and Brian Bodjack.

I would be remiss if I did not take this opportunity to thank Janice Souza, Assistant Director, for all of her hard work and all of the extra time she puts in to provide quality programs to our Town. Janice's leadership and dedication to the Town should not go unnoticed and can be seen in all of our programs and special events.

This was our third season overseeing the Hoxie House and Dexter Grist Mill and their staff. This past season was a great success and we could not be happier to have two such great facilities and staff to work with. Each location welcomed hundreds of visitors throughout their season from June to Oct. keeping alive the vibrant history of our Town.

The Recreation Department works with volunteers and the KBF Skate Park Committee to oversee, clean, maintain the Kenneth Benjamin Fleet Skate Park, located on Quaker Meetinghouse Road. Because of all the volunteers, the park has continued to see a new optimism and respect that can be felt throughout the community. The park is open year round (weather permitting), 7 days a week, from 8 AM – dusk. The annual clean-up of the park is scheduled each spring. Volunteers are always needed and welcome. If you would like to be a part of this great facility, please let us know. The continued support of the community will keep this park a safe and clean place for all to enjoy.

In 2013, beachgoers, fishermen & sunbathers kept our lifeguards and gate attendants busy. Wakeby, Oakcrest Cove and Snake Pond beaches were staffed with lifeguards. Gate attendants managed the beach parking lots at the Boardwalk, Town Neck, 2 lots at Eas Sandwich and Snake Pond. The past season was also the fourt season that the Recreation Department served as Parking Con trol Officers in the beach parking areas, helping to ease conges tions and stem illegal parking. This summer Jen Clancy, Beac supervisor, Janell Hofmann, Fun, Fun Program Director and Ton Landolfa Head Tennis Instructor were outstanding in the supervi sory roles. Our summer staff of 70 (tennis, swimming and sail ing instructors, counselors, gate attendants, lifeguards and Hoxi House and Dexter Grist Mill Tour Guides) are valued and appreci ated for a job well done as they consistently continue to go abov and beyond the call of duty. Traditional summer programmin (swimming, sailing & tennis) was filled to near capacity alon with our all day Summer Fun, Fun Program at Oakcrest Cov was once again well received and full every week, servicing ove 200 families. This summer also saw the creation of the Summe Counselor in Training Program. All program information can b found at our web site www.sandwichrec.com and on Face book by becoming a fan of The Sandwich Recreation Department.

This past year Oakcrest Cove (the home of Sandwich Recreation has seen the usage of the property soar. With over 600 unique vis its a day during the summer, residents are utilizing this property to its fullest. From the moment the gate opens in the morning this property is bustling with tennis lessons, Zumba, Pickle Ball, the Fun, Fun Program, Tennis lesson, Swim lessons, yoga, Ballroom Dance classes, Karate, beachgoers, fishing, boating and night youth basketball under the lights. It is clear that residents and visitors alike are enjoying all that Oakcrest Cove has to offer.

The 4th of July activities drew large crowds and participation! Over 600 runners entered this year's early morning 3-mile road race. One again the parade was a huge success and was water free with thousands of spectators in attendance all enjoying the patriotic floats, marching groups and antique vehicles. The afternoon family picnic with live music was once again very well attended. Our renowned "egg toss" game had over 800 participants! As always the Fireman's Muster was a huge hit and a fun way for all to cool off. Dale & the Duds had the crowd of 1000+ dancing and singing along to their "oldies but goodies" on picturesque Shawme Pond at the evening concert…and the perfect ending to the perfect day was the Town's treasured boat parade where spectators stood mesmerized and awed by the creativity and ingenuity of the candle lit boats. We are grateful to the Ellis family for continuing to sponsor this valued tradition. This July 4th was one to remember! Many, many thanks to the Recreation Committee, Fire and Police Departments and all the volunteers that helped make this year's event so fabulous!

Our father/daughter Valentine's Dance was once again filled to capacity! It was a magical evening of daughters & dads dancing to music provided by a professional DJ, couples had their pictures taken. Because of the overwhelming response and requests we hosted our second annual mother/son dance this past year and this program too was filled to capacity with all the young men dancing and being quite the little gentlemen to their mothers.

Once again, our annual October Scarecrow Contest was spectacular thanks to the creativity and participation of the community.

There were 27 impressive entries exhibited on the front of the Sandwich Public Library lawn; hundreds of residents and visitors were captivated by this delightful exhibit. Over 100 people cast ballots for their favorite scarecrow. We appreciate the support from the Library staff, volunteers, and thank all those who participated.

The main function room at Oakcrest Cove continues to gaining in popularity for residents to rent out this beautiful facility overlooking Peter's Pond for private functions. You will find the main lodge rented out most weeks.

The Sandwich Recreation Department is very excited and grateful to be located at the Oakcrest Cove Lodge. This location has allowed us to expand our programming offerings while still preserving the main lodge facility for functions and event. Now that we are located here at Oakcrest Cove we are utilizing the entire property for many different programs from family hikes, basketball, and Zumba. We have only just begun to tap into the potential for programs here at Oakcrest Cove and look forward to exciting year ahead.

The following programs/events were offered in 2013:

- Youth Swimming Lessons
- Youth Sailing Lessons
- Youth Tennis Lessons (spring/summer/fall)
- Adult tennis (spring/summer/fall)
- Skating Lessons at Gallo Ice Arena
- Yoga Classes
- Kayaking
- Stand up paddle boarding classes
- Road Race T-shirt Design Contest
- July 4th Road Race
- July 4th Street & Boat Parade
- July 4th Family Picnic with a live band
- July 4th annual Eggs Toss Contest
- July 4th Band Concert
- Walking Club
- NY City Bus Trip
- Scarecrow Contest
- Sledding
- Intro to Wrestling
- Fun, Fun Summer Program
- Summer Counselor in Training Program
- Pickle-Ball
- Adult Co-Ed Indoor Soccer
- Adult Co-Ed Ultimate Frisbee
- Zumba
- Kids Fit After School Program
- Youth Running Club
- Adult Running Club
- Kinder Kids
- Children's Sampler series
- Summer outdoor basketball program
- Free family hikes
- Father and Daughter Dance
- Mother and Son Dance
- Kids Holiday Fun Program
- Gym Babies
- Conditioning for Sports & Fitness
- Arts and crafts
- Mother Daughter Workshops
- Indoor circuit course
- Outdoor boot camp
- Outdoor boxersize
- Yoga retreats
- Kids cooking classes
- Lego club
- Qi Gong
- Ballroom Dance lessons
- Youth Karate classes
- Kind eating classes
- College Knowledge classes
- Community Movie night
- Monthly Kids Pizza and Movies nights
- Yoga for the Special Child
- Pancake breakfasts

We have many exciting programs in the works and will continuing to grow our Department and offerings in 2014. Keep your eye on our website to see what we are up to and how you can get involved and take part in the fun. Our website is www.sandwichrec.com. Registrations can be done on-line or at the Recreation Office. You can also find us on Facebook so become a fan of The Sandwich Recreation Department and stay up to date on all that we have to offer.

We welcome your comments and suggestions. Office hours are 8:30 AM – 4:30 PM Monday – Friday.

Respectfully submitted,
Guy J. Boucher
Recreation Director

Report of the SANDWICH PUBLIC LIBRARY

The program highlight of 2013 was Sandwich Reads Together's choice of Any Given Day by Dennis Lehane. The celebrated novelist graciously accepted an invitation to visit Sandwich in May to meet and greet the fans of this work of historical fiction which takes place in early-twentieth century Boston and references the 1919 Boston Police Strike, immigration, race relations and Babe Ruth's Red Sox. Mr. Lehane entertained a filled to capacity town hall meeting room and spoke of the importance of libraries as the son of working class immigrants who saw books as a luxury. Lehane got his first library card at the Uphams Corner branch of the Boston Public Library and learned, that you could take a book home on personal trust and responsibility and be fined only if you returned it late. The Tea Party calls that socialism. I call it the greatest good in the world. I stand before you because of libraries; so please support them. Write them a check if you can. Lehane spoke about his intensive historical research for his works and the voices of his characters. He graciously spent time answering questions and signing books for those in attendance. The Sandwich Public Library is especially grateful for the efforts of the Sandwich Reads Together Committee and the financial support of the Sandwich Kiwanis Club's Leverault Trust.

Two significant articles were presented to voters at the May Annual Town Meeting. The first was support of the Trustees governance of the library following a review of the Town Charter. Voters reaffirmed the importance of the elected Board of Trustees maintaining control of the policies and operations of the library. The second vote was to add additional funding to complete the replacement of the library's antiquated heating and cooling system, a project which should be completed in 2014 and will improve conditions at the library as well as being more cost effective. We are grateful for the support of voters who attended town meeting and supported these two initiatives. In addition, the library's septic system was replaced. Our current standing on the Massachusetts Board of Library Commissioners Public Library Construction Grant list remains at second on the waiting list for construction of the South Sandwich Village Library at the Golden Triangle.

We continue to provide library patrons with a vast array of digital materials available for download on various devices. The library provides downloadable e-books, magazines and music with 150,000 items available. This year we launched Zinio, enabling access to 145 popular magazines including Consumer Reports and Newsweek complete with full text articles, images and links to media resources. We continue to meet the challenge of providing digital content and resources to provide a 24/7 library to the community.

The library continues to offer a variety of programming to meet the needs to many users from our Lap Babies Story Hour to Teen Writing and Acting Workshops to Book Discussion Groups. We are appreciative of our relationship with Titcomb's Bookshop which enables us to host author visits which included Susan Branch, Thomas Mickey and Sally Gunning. One of the most well-received programs this year, as part of our History Talks series, was a visit from Sandwich Archeologist David Wheelock and property owner Tom Keyes discussing the archaeological dig on the 17th century Thomas Tobey house currently taking place in Sandwich Village. 1,812 children participated in our Summer Reading Program, Dig Into Reading , and our weekly Wednesday evening family programming included animals, music and storytelling.

The library's meeting rooms continue to be booked by community groups, large and small. Demand for public meeting space resulted in the creation of a conference room to accommodate smaller groups including writers' groups, artists and the many subcommittees of the 375th Celebration. Our meeting rooms were utilized 742 times this year and provide a forum for public discourse and engagement as well as cultural entertainment.

The Library Trustees began our 5-Year Strategic Planning process with the first two meetings held prior to the end of the year with a cross-section of community members providing their vision of the library's role in the community. Marian Gurney was named Chair of the Trustees with Mark Wiklund serving as Vice-Chair and the Board welcomed Edwin (Ted) Scribner as a new member and accepted the resignation of John McDonagh.

On behalf of the Library Trustees, I would like to extend my appreciation to the library staff, the Friends of the Library, the Friends of the Sandwich Town Archives and the many volunteers and community members who contribute to the library through their time, financial resources and passion.

Respectfully submitted,
Joanne L. Lamothe
Library Director

Sandwich Public Library Board of Trustees
Marian Gurney, Chair
Mark Wiklund, Vice Chair
Alice Baker
Jann Czarnetzski
Mary Gaffney
Ted Scribner
Jennifer Tickell
Jeanie Vander Pyl

Sandwich Public Library Statistics

Circulation	FY11	FY12	FY13
Children's	103,159	88,330	78,908
Adult	190,761	205,482	154,188
Downloads	3,451	6,132	13,913
Total Circulation	297,371	299,944	247,009
Interlibrary Loan			
Items borrowed from other libraries	30,525	30,713	25,937
Items lent to other libraries	26,258	32,226	27,141
Collections			
Children's Books	22,976	22,932	23,297
Adult Books	41,407	43,034	37,548
Audio	3,168	3,466	3,552
Video	5,297	6,046	6,702
Materials in Electronic Format	495	5,149	13,913
Periodical Subscriptions	262	236	270

Report of the CULTURAL COUNCIL

The Sandwich Cultural Council is the local arm of the Massachusetts Cultural Council. Members are volunteers who are responsible for making decisions on how to award money granted by the MCC in ways that will serve local cultural needs. We solicit and review grant requests annually and award funding to individuals or organizations seeking to provide programs that will enrich, educate and/or entertain the residents of Sandwich.

We try to ensure that the programs selected represent as many of the arts and sciences as possible and that they target a cross-section of the Sandwich community. In addition, the Council itself may apply to the State for a grant to sponsor a fundraising event. The Council meets regularly during the year to fulfill its duties.

For the current year, the Council granted awards totaling $4,700 to 15 organizations/individuals out of 21 grant requests received. These grants support programs in community-oriented arts, the humanities and interpretive sciences geared towards all segments of the Sandwich community.

The recipients were:

- Sandwich Council on Aging – Halloween Harvest: A Performance for Seniors
- John Root – Songbirds of the Northeast
- Denya LeVine – Music for preschool children and seniors together
- Sandwich Public Library – Restoration of three Dodge Macknight watercolors
- Shawn Dahlstrom – All About sEVEn art exhibit
- Glass Town Gala, Inc., dba Sandwich 375 Committee – BASH: Bringing Alive Sandwich History
- Sandwich Town Band – Free band concerts Thursday evenings in July and August
- Cape Cod Collaborative Arts Network – "Waiting for Oscar" musical revue at Cotuit Center for the Arts
- Henry T. Wing School PTSA – African drum and dance
- Amy Lynn Barber – Percussion Discussion
- Denis Cormier – Hands on History – the American Revolutionary War
- SEIC (Sandwich Economic Initiative Corporation) – Brady's Island public awareness
- Cultural Center of Cape Cod - Rise and Shine Program
- Cotuit Center for the Arts – School Outreach Program – eARThchange exhibit
- Sandwich Community School for Early Learning – Annual art show

The Cultural Council thanks all those who applied this year and wishes to encourage more Sandwich residents to apply for grants next year. The application deadline for the next cycle will be October 15, 2014. The Council is always seeking new volunteers to serve on the committee. Those interested should contact Charleen Johnson at 508-833-2962.

Respectfully submitted,

Charleen Johnson, Chair
Aurora Winters, Secretary
Patricia O'Connell, Treasurer
Karen Miller
Wayne Miller

Report of the
GLASS TOWN CULTURAL DISTRICT

The Glass Town Cultural District was established by a partnership between the Town and the Massachusetts Cultural Council in 2012. The GTCD is managed by a collaborative effort of nine volunteer members who are appointed to a steering committee by the Board of Selectmen. The Cultural District goals are to:

1. Attract artists and cultural enterprises
2. Encourage business and job development
3. Establish the district as a tourist destination
4. Preserve and reuse historic buildings
5. Enhance property values
6. Foster local cultural development.

The Glass Town Cultural District Steering Committee completed its inaugural year in November, 2013 with the establishment of sponsorships with two of the town's leading organizations, the 375th Committee and First Night Sandwich. Donations were made possible by donations from the Sandwich Visitors Board, Friends of the Sandwich Public Library and Friends of Sandwich Town Hall.

The Adams Arts Program supports projects that revitalize communities, create jobs, grow creative industries, and increase engagement in cultural activities by Massachusetts residents and visitors. The grant awarded the Cultural District $24,375 over a two-year period, with matching funds contributed by the Town of Sandwich, and contributions from the Sandwich Visitor Services Board, the Friends of Sandwich Public Library and Friends of Sandwich Town Hall. The award was announced in September and the steering committee is formalizing a long-range plan for the use of the funds.

The Glass Town Cultural District Steering Committee is a nine member board appointed by the Selectmen. The current membership is: Terry Blake (Chair); Charlene Johnson (Vice-Chair); Joanne Lamothe (Managing Partner); Ellen Spear; Jeanne Prendergast; Katie Campbell; Lee Repetto; Nathan Jones; Steve Catania.

The District is grateful for the teamwork of all the members of the Steering Committee and Town Hall, whose participation has resulted in a truly collaborative project.

Report of the
DIRECTOR OF GOLF OPERATIONS - SANDWICH HOLLOWS GOLF CLUB
FY 2012-2013/ calendar year 2013

Sandwich Hollows Golf Club is an 18-hole municipal golf facility overlooking Cape Cod Bay. Calendar year 2013 marked the thirteenth year of ownership and management of Sandwich Hollows Golf Club by the Town of Sandwich.



All phases of successful club operations are largely dependant on increasing our total number of rounds on a yearly basis. All efforts - marketing, staffing, capital improvements and policy planning are analyzed and executed with this goal in mind, and with an eye toward FY '14, Sandwich Hollows is confident this progress will continue.

In May of 2011 The Clubhouse Sports Bar & Grilled opened its doors. Open for breakfast, lunch, & dinner seven days a week. If you are planning an event please check out the bay view room. 508-888-0800

Modest course renovations took place in 2013, including the addition of several golf car paths, along with some minor tree management.

Impact of new policies affected all facets of golf operations. Most notably, increased attention toward and the establishment of discounted rates for Sandwich charity golf outings. Relationships forged between community leaders and the golf club were extremely productive for all parties involved. Outings have become and will continue to play a significant role in the success of this golf course, with local charitable outings leading the way.

Some of the local groups who held substantial golf functions at Sandwich Hollows in 2013 were:

SANDWICH FIRE DEPARTMENT
SANDWICH POLICE DEPARTMENT

Many other groups, most new to the club, participated in holding outings or weekly leagues, or both, in 2013.

WEEKLY LEAGUES
PUBLIC SAFETY GOLF LEAGUE
PLAYERS CLUB
SANDWICH HOLLOWS MEMBERS WOMENS LEAGUE
SANDWICH HOLLOWS SENIOR MENS WEEKDAY LEAGUE
DOUBLE BONUS QUOTA LEAGUE

REGIONAL LEAGUES
CAPE COD PRO-AM LEAGUE
CAPE COD SENIOR 4-BALL LEAGUE
CAPE COD WOMENS LEAGUE
BAY COLONY WOMENS LEAGUE
MID-CAPE MENS CLUB
SANDWICH HIGH SCHOOL GOLF TEAM
UPPER CAPE TECH GOLF TEAM
SACRED HEART HIGH SCHOOL TEAM

GOLF OUTING PARTNERS
BOGILIANI TOURNAMENT
MATTY OLIVERIA MEMORIAL
DANIEL MURRAY MEMORIAL
NORTHEASTERN UNIVERSITY
MARJO
JIM LYNCH C.C. CLASSIC

The Sandwich Hollows Golf Advisory Committee (GAC) continues to advise management in important areas of both short and long term planning. New GAC Chairman, John Tzimorangas, is currently assisted by the following: Patty Piva, Mike Regan, Norm Theriault, Vic Devine, Paul Washburn and Al Lanoie

The Sandwich Board of Selectmen have instituted periodic reviews throughout the year with management regarding general department policies, accomplishments, goals, planning for the future and accountability of existing management.

The recent success of Sandwich Hollows could not have been achieved without the ever-present assistance of Town Manager Bud Dunham, Assistant Town Manager Doug Lapp, and many other department heads that lent a helping hand when requested. Ted Hamilton, Director of Public Facilities, has been generous with his time and helpful with many projects at the club.

Please visit our website, www.sandwichhollows.com.

Respectfully Submitted,
John R. Johnson Jr.
Director of Golf Operations

Report of the VISITOR SERVICES BOARD

The Visitor Services Board is funded by a percentage of the local occupancy tax. The mission of the Board is to allocate such funds "for programs and projects that enhance the beautification, recreational resources, public safety, promotional and marketing activities, events, services and public improvements which are of clear mutual interest to the residents and visitors of the town of Sandwich, and which strengthen said town as an attractive center for tourism, conventions and related purposes of the visitor industry" (MA Session Laws, Acts of 1997, Chapter 227).

This past year funds were granted to: the Town of Sandwich Glass Town Cultural District, the Sandwich Chamber of Commerce Building Fund, the Sandwich Chamber of Commerce Visitors' Center operations fund, the Canal Region Chamber of Commerce Visitors' Center operations fund, the Sandwich 375 Committee (for concert promotion at the new Sandwich Performing Arts Center), the Sandwich Garden Club (for purchasing daffodil bulbs for the Sandwich 375th Anniversary in 2014), and for website domain name renewal (http://sandwichvacation.com).

Respectively submitted:

Don Bayley, Chair
Jennifer Chadwick
Nancy Clifford
Lisa Kirkwood
David Merrell
Donna Thomas

Report of the WESTON MEMORIAL FUND

The current Sandwich Public Library building opened in 1911. It was then known as the Weston Memorial Library. The 1911 library building was made possible by a gift of Sophia and William Weston. The Westons were Sandwich natives who had no children and wished to leave all of their property to the Town of Sandwich for a public library. The trust fund created by William's will is today known as the Weston Memorial Fund. The Weston Memorial Fund has grown from $20,000 to $747,349 as of June 30, 2013. The growth is attributable to a strong tradition of Sandwich residents donating to the fund, and through the investment efforts of its trustees. Three trustees elected at our annual town elections manage the fund. Trustees transfer the annual income from the fund to the Sandwich Public Library to help pay for its operation. The fund's principal is preserved and invested for the future.

The Fund distributed $17,203.10 to the Town for library purposes for fiscal year 2013. This compares to $15,451 in fiscal year 2012. Continued low interest rates impacted our income and we expect this level of low interest income to prevail for the near future. The allocation of assets in the Fund reflects a balanced investment approach with long-term objectives of increasing the Fund value and income. The market value of the Fund was $747,349.27 as of June 30, 2013, compared to $655,913 as of June 30, 2012. When adjusted for contributions received, the total annual return was more than 16%.

The challenge of creating income in a low-interest-rate environment continues. Our conservative investment philosophy has dampened the downside of the fund assets relative to other indices. We note that dividends currently provide more income than bonds – an historical anomaly.

The Trustees of the Sandwich Public Library help us coordinate an annual appeal to residents of the Town. The annual appeal donations are assigned to the Endowment Fund, which has grown to be the second largest component of the Weston Memorial Fund. **We thank you and encourage everyone to make an annual donation to this important fund for the library.**

Name of Fund (year created)	Book Value	Market Value
Mary C. Baker Fund (1964)	22,936	33,436
Hannah B. Belcher Fund (1942)	17,015	23,767
Willard Boyden Fund (1999)	9,277	12,958
Annie B. Chamberlin Fund (1945)	1,023	1,429
Endowment Fund (1997)	98,548	137,658
Harriet M. Faunce Fund (1910)	2,522	3,524
J. Frank Giles Fund (1934)	2,522	3,524
Virginia L. Harvey (2007)	53,521	74,761
Dodge MacKnight Fund (1964)	226,911	316,965
Charles M. Macy Fund (1925)	21,378	29,862
Nolan, Robert & Marjorie (2003)	32,710	45,691
Nathaniel Nye Fund	1,501	2,096
Sophia and William Weston Fund (1907)	44,155	61,679
TOTAL ALL FUNDS	$535,017	$747,349

Respectfully,
Geoffrey F. Lenk, Chairman;
Peter N. Conathan, Jonathan Hagenstein, Trustees

Housing & Human Services



Photo courtesy of Sandwich Archives

The Daniel Webster Inn, then called The Central House, on Main Street and to the left is the Boyden Block and Stables, postmarked January 10, 1909

Report of the SANDWICH HOUSING AUTHORITY

The Sandwich Housing Authority is an independent governmental entity administered by a Board of Commissioners consisting of four members elected by the voters of Sandwich and a fifth member appointed by the Governor of the Commonwealth.

The mission of the Sandwich Housing Authority is to provide safe and affordable housing for low and moderate income persons, encourage self-sufficiency, and continuously pursue opportunities for the expansion of affordable housing units whenever financial or regulatory opportunities may exist.

The Authority currently provides housing for families, senior citizens and people with special needs at properties located on George Fernandes Way and at Hansen Village on Tom's Way.

These properties include:

- 28 units of state-funded Section 667 elderly housing
- 8 units of state-funded Section 667 congregate housing
- 13 units state-funded Section 705 family housing
- 12 units of state-funded Section 689 special needs housing
- 3 units of CPC-funded rental housing

The Authority also administers State and Federal rental vouchers which can be utilized at non-SHA rental properties throughout the area including:

- 10 state-funded MRVP vouchers for low-income families and individuals
- 20 state-funded AHVP vouchers for low-income & disabled individuals
- 28 HUD Section 8 vouchers for low-income families and individuals.

2013 was both a challenging and an exciting year for the Sandwich Housing Authority.
As with housing agencies across the Commonwealth, the SHA continued to see a growing demand which far exceeded its supply of available housing. There were many bright spots, however, over the past year and the SHA is very appreciative to the Community Preservation Committee and the members of Town Meeting for their continued confidence and support on two new affordable housing initiatives.

Sandwich RAP Program –Three Sandwich families now occupy homes that were acquired and renovated using a portion of the RAP funds which were approved by the Community Preservation Committee (CPC) and Town Meeting. Under this program, CPC funds are used by the SHA as a down payment to acquire and renovate an existing housing unit for a qualified family. The income generated through the rental of the unit is then used to fund the monthly mortgage payment to a local bank. The SHA continues to review available properties and may acquire additional units in the future.

Expansion of George Fernandes Way -- The Authority continues to work with its development team to create 24 new units of affordable housing on SHA-owned land adjacent to George Fernandes Way (GFW). The Community Preservation Committee originally awarded $1.85 million toward this project; as a result of the 2013 Fall Town Meeting, $450,000 of this award is now available to preserve the existing 12 units at GFW. This money will be matched by a $450,000 grant that the Housing Authority received under the Massachusetts Department of Housing and Community Development (DHCD) High Leverage Asset Preservation Program (or HLAPP).

South Sandwich Village---The Authority has been working with the Town of Sandwich and the selected developer of South Sandwich Village to grant an easement through the Housing Authority's property at 20 Tom's Way (or better known as Hansen Village) to facilitate required road and sewer infrastructure.

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The Board of Commissioners would like to formally welcome Tobin Wirt who joined the Housing Authority Board as the Governor's State Appointee in April 2013. The Board would also like to thank our Executive Director and Staff for all of their continued efforts during the year as well as their ability to find a positive side to almost every situation!

The Authority would also like to thank Town Manager Bud Dunham, the Board of Selectmen, the Police & Fire Departments, the Department of Public Works, the Council on Aging, the Board of Health, the Town Planner and all the other town agencies for their continued assistance, cooperation and support throughout the year.

Regular public meetings of the Board of Commissioners are scheduled for the first Thursday of each month at 6:00 PM in the Community Room at Hansen Village, 20 Tom's Way. To confirm meeting times, or for more information on eligibility or unit availability, please contact the Sandwich Housing Authority at (508) 833-4979.

For more information, please visit our website at *www.sandwichhousing.org*

Respectfully submitted,

The Sandwich Housing Authority Board of Commissioners
Richard Johnson, Chairman
Peter Beauchemin, Commissioner
Christine Palkoski, Commissioner
Hank Tuohy, Commissioner
Tobin Wirt, State Appointee

And the Staff of the Sandwich Housing Authority:
Paula K. Schnepp, Executive Director
Martin MacDonald, Maintenance
Rebecca Dudley, Administrative Assistant

Report of the

SANDWICH PUBLIC HEALTH NURSE

The Public Health Nursing Department continues to focus on its mission to provide services and information to the residents of the Town of Sandwich which would assist them in maintaining/improving the quality of their health.

My plan for the year was to focus on vaccine preventable diseases and to work on disseminating information about tick borne diseases and the preventative measures available.

The Sandwich Human Services Association began planning early in 2013 for the Sandwich Wellness Day which was held March 23, 2013 in the Wing School. This department provided information on age based immunizations, tick-borne diseases, tick removers, and healthy eating as well as an opportunity to receive the Tdap (tetanus, diphtheria, acellular pertussis) vaccine, which is recommended by CDC as a one time dose for adults. I also organized County, VNA, and acupuncturist involvement.

I began meeting in February with Larry Dapsis (County Entomologist) to begin planning for the Cape's extended tick season. I also recruited Larry to present information at the Sandwich Wellness Day. I met with managers from our local hardware stores to explore setting up small areas in the stores where I could place information sheets on ticks, the diseases they cause, and preventative measures available. I also requested that items such as permethrin and deet be readily available close to the information areas. I provided information to all residents accessing the services of this department and placed packets of information in the library. Despite all of the above, Sandwich still had 155 cases of confirmed, suspect, or probable cases of tick borne diseases reported through the MassachusettsDisease Surveillance System. These are just the reported cases; actual cases are probably much more. Lyme disease was the most common but Babesiosis and Human Granulocytic Anaplasmosis were also reported among the tick borne diseases. Unfortunately, we have another tick which is inhabiting our area, the lone star tick. At this time, researchers are uncertain as to what this means for disease presentation and treatment but prevention is the same…permethrin on clothes and deet on skin. The Massachusetts Department of Public Health also reported cases of:

Calicivirus/Norovirus

Campylobacteriosis

Giardiasis

Hepatitis B

Hepatitis C

Influenza

Listeriosis

Salmonellosis

Shiga toxin producing organism

Varicella

TB

Massachusetts requires through General Laws, Chapter 111, sections 6 and 7 that specified diseases are investigated by the local health department and reported back to the MDPH. In these situations I am mandated by the state to follow-up with documented individuals and gather specified information to send back to the MDPH.

Once again we have contracted with U. Mass. to bill insurance companies for us. We also have contracts with Massachusetts Department of Public Health, Medicare, and Mass Health in an effort to ensure, in most cases, no charge, easy accessability of CDC recommended vaccines to children and adults living in Sandwich. I continue to hold shot clinics the 2nd Tuesday of each month and gave 65 immunizations (Pneumovax, Hepatitis A, Mumps/Measles/Rubella, Tetanus/Diphtheria/Acellular Pertussis, Zostavax (shingles), Varivax, and Menactra as well as the Mantoux test this past year.

We have had 2 well attended adult flu clinics and 1 pediatric flu clinic and continue to immunize residents on a daily basis. The flu is just beginning to make an appearance on the Cape and there is still time to be immunized. The predominant A strain being cultured is H1N1 which is a component of this year's vaccine.

There were 216 walk-in visits and medical calls this year. Medical care remains similar to last year: dressing changes; skin checks; suture removal; wound care; medical questions; discussions with doctors; lawyers; elder services; family members, and the VNA. There were 136 blood pressure checks done in the office and at Shawme Heights and Hansen Village.

There were 136 B12 intramuscular injections given both in the office and at home visits. This service requires a doctor's order and is free for residents of Sandwich. I made 33 home visits for: medication assessments/refills; psychiatric issues; immunizations; acute illness assessments; and family concerns.

The equipment shed, which houses durable medical equipment, (wheelchairs, walkers, commodes, canes, shower chairs and benches) continued to be active with 256 access points recorded. This service is free of charge for residents of Sandwich who may borrow from the shed from 8:30AM-4:30PM.

I continue to be grateful for the professionalism, flexibility, and dependability of the registered nurses who readily volunteer their time to work at clinics. Many thanks to Maureen Schneider, Cathy Baker, Susan Selby, Carolyn Washburn, and Janice Wiehe. Also, thanks to Marilyn Bassett, Rosemary Rhodes, Gerry Selby, Patricia Young, Irene Papscy, Martha Johnson, Joanne Heatley, Joan Foley, Addie Finn and Rosemarie Fariello for providing the much appreciated administrative support for the clinics.

I also wish to thank Jeannette Scales, Administrative Assistant, for working on all of our clinics and managing the office on a daily basis.

Respectfully Submitted,

Joanne Geake MPH, BSN, RN

Sandwich Public Health

Report of The SANDWICH COUNCIL ON AGING

The mission of the Council on Aging is to 1) advocate on behalf of Sandwich elders in addressing their needs by identifying and developing resources of assistance; 2) provide information, referral, outreach, nutrition and health services, in cooperation with other Town Departments and area agencies; 3) enhance quality of life for seniors and the community by providing educational, recreation, cultural programs and activities; and 4) set policy for operation of the Council on Aging.

Our senior citizen population (age 60+) is 5,686 (27% of the population). ***We know there will continue to be a dramatic increase in the numbers of residents turning 60 – in 2023 the projected number is 9,576 – 45% of the population (based on numbers in 2013 census).*** Your Council on Aging staff and Board of Directors as well as our Friends of Sandwich Council on Aging are aware and concerned of this growth trend and will continue to advocate to ensure your Council on Aging is able to serve this growing population.

Our Outreach Program is vital to the safety, security and well being of our senior citizens and their families. Living independently and safely in one's own home as long as possible is important to most senior citizens and our Outreach Program is crucial to that goal. We work closely with many local, state and federal agencies to leverage as much assistance as possible. We continue to try to meet the challenge to supplement funding cuts to programs that are important to senior citizens. Much of the help we receive comes from donations and the willingness of Sandwich citizens of all ages to help in so many ways.

We provide programs to address outreach needs and/or concerns, information and referrals, advocacy for senior citizens and their family members. In FY 13, our Outreach Program assisted 322 senior citizens plus assisted an additional 75 with applications for fuel assistance. We also assisted 171 community members under age 60 and provided fuel assistance intake assistance for 35 families age 59 and under in Fiscal 2013.

As a service to community members of all ages, we continue to oversee the Global Petroleum Oil donation as well as continue to be an intake site for the State Fuel Assistance Program through South Shore Community Action. We encourage residents of any age struggling with heating bills to contact us at 508-888-4737 to inquire about program guidelines.

Our Volunteer Program is crucial to our operation. Talented and dedicated volunteers deserve most of the credit for the success of the work of the Council on Aging. If you are interested in helping out please contact our Volunteer Coordinator at 508-888-4737. *You do not have to be over age 60 to volunteer!* Our volunteers make possible many programs such as: Reception Desk coverage, Seminars, Friendly Visitors, Handyman Repair Program, Telephone Reassurance, Intergenerational Programs, Transportation and our Newsletter collating. Our Board Members are also volunteers as are the Friends of Sandwich Council on Aging Board. In FY 13, our 93 volunteers gave 7,586 hours valued at $159,306. Our volunteers are vital not only to the Council on Aging but to all Sandwich residents. We honor them each year with a recognition luncheon made possible with State Formula Grant funds.

Our Transportation Program: The Council on Aging has two vehicles – 12 passenger van as well as a bus we received through a grant award from the Cape Cod Regional Transit Authority in February, 2010. We operate our passenger vans to transport seniors to medical appointments, grocery shopping, pharmacy, banks, area malls, and errands such as the library, town offices, hair dressers, barbers as well as to programs at the Council on Aging. We also transport to Sight Loss Support Group once a month. These programs are possible through the generous donation of time by our van volunteers. The users of this service pay a donation to support this program and necessary maintenance costs.

We also have volunteer drivers available to drive seniors to medical appointments. This program is critical, as many seniors can no longer drive.

The Town now funds a part-time (15 hour) driver to assist us to adequately provide for the transportation needs of elders who no longer (or should not) drive.

Other Programs: We provide many social, educational and wellness programs and we encourage you to explore our offerings.

Staff or volunteers responded to 25,921 Telephone calls (22,382 in FY12) for general information and referral, transportation, educational seminars, social programs, outreach requests, fuel assistance, financial assistance, health issues/screenings, and insurance counseling—SHINE (Serving the Health Information Needs of Elders).

Participation at our programs was 16,321 (12,951 FY12) in areas such as our many classes, seminars, socials, day trips, luncheons, transportation to medical appointments, grocery shopping, appointments for lawyers, tax preparation, health screenings, support groups and wellness programs were handled during FY13. Evening and Saturday fitness programs continue to be very popular.

THE NEWSLETTER: Our newsletter is published 10 months (December/January and July/August are combined) and is made possible with the support of local merchants who advertise in our Newsletter. We receive no town funds. They make possible the printing and mailing of our Newsletter (16,980 in FY13) to 2,000+ businesses and residents. In order to save postage costs, we do encourage receiving via e-mail. This Newsletter communicates the programs and services being offered at the Council on Aging as well as information on health, legal and financial issues. As many as 28 volunteers address and collate the Newsletter each month. We thank our advertising sponsors for their ongoing support.

Many organizations provide support and assistance to the programs and services at the Council on Aging. They are: Friends of the Sandwich Council on Aging, American Legion Post #188, American Legion Auxiliary, Rotary Club of Bourne/Sandwich, Lion's Club, Sandwich Women's Club, Shawme Heights Man-

agement, Inc. We thank them and ask you to support their fund raising efforts. We also thank private citizens who support us through their donations of funds and items such as craft items, supplies and services.

We continue to work closely with other Town Departments. These men and women are always ready to assist the Council on Aging and Sandwich Senior Citizens. We thank them and sincerely appreciate their support.

Eleven members comprise the policymaking Board of the Council on Aging. The Board would like to thank the citizens of Sandwich and officials for their assistance and support during the year. ***The Board will continue to advocate for the need of a Senior Center to provide appropriate and adequate space and has made this their number one priority. We continue to remain hopeful that there will be encouraging news soon for a timeline for the building of our Senior Center.***

We are fortunate to have the services of a knowledgeable and caring staff. Town funded positions are Mary-Ellen Steeves, Administrative Assistant, who provides assistance and support in so many ways to the staff and program participants as well as coordinating the Tax Credit program and the Transportation Program; Rita Wahlstedt, Outreach Coordinator who advocates for services for clients; Patricia Ryan, Volunteer and Special Projects Coordinator who provides the much needed organization for our volunteer program as well as the coordination of some of our special programs and Albert Nicolazzo, Van Driver. We receive State Formula Grant funding which enables us to fund Patricia Ryan, Volunteer/Special Projects Coordinator and Ginger McElhinney, Clerk who helps with data entry for our stats. We will continue to work to provide interesting and meaningful programs and services.

Sandwich Council on Aging appreciates the support received from our community and will continue to work to earn your support.

Janet A. Timmons, Director
John Barrett, Chair
Neal O'Brien, Vice Chair
Carolyn Motta, Secretary
Fredrick Battaglia, Treasurer
Neal O'Brien
Ellen Swain
Mary Jane Ross
Marian McLoughlin
Maureen Schneider
Regina Peters

Report of the SANDWICH VETERANS' SERVICES

To the Honorable Board of Selectmen and the Citizens of the Town of Sandwich:

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2013. Our duties are categorized in two basic areas: Benefits and Services.

Commonwealth Low-income Benefits:
This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged veterans who establish need and worthiness and are residents of the Town of Sandwich. During the year the Town, through our office, extended benefits to qualified veterans totaling $19,300 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

Federal Benefits and Services:
We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining over $4.3 million in cash payments for compensation and pensions for Sandwich veterans and their dependents. The federal monies greatly reduce pressure on the Commonwealth benefits.

Our objective is to be a one-stop center for all of the benefit needs of both veterans and their spouses and our staff works very hard to meet that goal. We are anxious and willing to assist with claims and information for the full range of available services.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, in the Town Hall, at your home or any location that is best for you. For the convenience of our Sandwich veterans, we also keep office hours at the Sandwich Council on Aging on Wednesday afternoons.

We would especially like to thank the Town Manager, Treasurer and Town Accountant for their outstanding support.

In the Service of all Veterans,

Edward F. Merigan, Director and Veterans' Agent
James M. Crockett, Town of Sandwich Service Officer

Report of the CAPE COD REGIONAL TRANSIT AUTHORITY

The Cape Cod Regional Transit Authority (CCRTA) has provided in Sandwich 22,296 one-way passenger trips from July 2012 through June 2013 (FY13).

CCRTA provided 217 general public clients in Sandwich with DART (Dial-a-Ride Transportation) service during FY13. These clients took a total of 15,857 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 179,373 in FY12 compared to 200,536 in FY13.

CCRTA FY13 records for the Boston Hospital Transportation service indicates 23 Sandwich residents took 139 one-way trips on this service.

The fixed route Sandwich Line serves the towns of Sandwich, Bourne and Mashpee. A total of 5476 one-way trips originated in Sandwich for the Sandwich Line for the period for the period July 2012 through June 2013; total ridership for the Sandwich Line for this period was 13,171.

CCRTA supplied the Sandwich Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 963 rides from July 2012 to June 2013.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

Educatiom



Photo courtesy of Sandwich Archives

Pleasant Street in the early 1900's

2013 Report of the SANDWICH PUBLIC SCHOOLS

School Committee:

Andrea Killion, Chair	2015
Susan Sundermeyer, Vice Chair	2014
Travis Andrade	2015
Robert Catalini	2014
Nancy Crossman	2016
Anita Johnston (until 11/14/13)	2015
Marie Kangas	2016

Owen Gaffney, Student Representative

Superintendent of Schools:
C. Richard Canfield, Ed.D.

Director of Pupil Personnel:
Matthew Bridges

Director of Finance & Business Operations:
Michelle Austin

Director of Facilities:
Alan Hall

Office Personnel:
Joan Caulkins, Administrative Assistant
Monica de la Hoya, Bookkeeper/Secretary
Holly Lenk, Bookkeeper
Felicia Mott, Payroll

Office Address:
260 Quaker Meetinghouse Road
East Sandwich MA 02537
Telephone: 508 888-1054
FAX: 508 833-8023

GENERAL INFORMATION

School Committee Meetings:
Regular School Committee Meetings are held at 7:00 PM, in the Sandwich High School Media Studio, on the first and third Wednesdays of each month, unless otherwise posted.

School Entrance Ages:
School Committee Policy states: "Children must be five (5) years of age by September 1st to be eligible for kindergarten and six (6) years of age by September 1st to be eligible for first grade."

Birth Certificate:
A birth certificate is required for all children entering either Kindergarten or Grade 1.

Medical Requirements:
Medical requirements for school entrance are immunizations according to the General Laws of Massachusetts, certified by a doctor.

State Regulations:
The School Committee or Board of Health shall cause every child in the public schools to be separately and carefully examined by a physician duly registered in Massachusetts within six months before entrance to school or during the first year after entrance and at intervals of either three or four years thereafter.

No School Information:
Every effort will be made to have school whenever feasible. If the conditions are severe, school will be canceled. If conditions are almost safe but the Highway Department needs extra time to plow, the school day will be shortened. Under this alternative plan the opening of all schools and all bus pickups will be delayed two hours. When the schools are on a two-hour delay, there will be no morning kindergarten. You will receive an "Alert Now" message regarding no school announcements or a two hour delayed opening. Announcements will also be carried, starting at or before 6:00 AM, by radio stations WQRC 99.9 FM, CAPE 104, WCOD 106.1 FM, WXTK 94.9 FM, WPLM-AM 1390, as well as television stations WBZ Channel 4, WCVB Channel 5, WHDH Channel 7, and WLVI Channel 56.

ENROLLMENTS IN SANDWICH
As of October 1, 2013

Grade	Forestdale	Oak Ridge	Wing	High School	Totals
Pre-School	0	0	65		65
Kdg. AM	15	17	17		49
Kdg. PM	7	15	15		37
K Full Day	41	41	49		131
Grade 1	71	69	70		210
Grade 2	84	76	67		227
Grade 3	78	86	86		250
Grade 4	64	83	88		235
Grade 5	87	81	67		235
Grade 6	77	93	89		259
Grade 7	94	76	96		266
Grade 8	85	99	86		270
Grade 9	0	0	0	199	199
Grade 10	0	0	0	176	176
Grade 11	0	0	0	207	207
Grade 12	0	0	0	202	202
Total:	703	736	795	784	3018

School Budget	29,626,393
Revised Budget	29,758,793
School Expended	29,758,793

Revolving Accounts:	Prev Bal	Receipts as of 6/30/2013	Expenses as of 6/30/2013	Balance 6/30/2013
Athletic Revolving Account	3,257	199,066	201,704	619
Special Education Tuition Acct. Balance	881,241	902,746	1,104,465	679,522
Pre School Tuition Account Balance	59,317	39,654	85,527	13,445
Music Account Balance	5,230	15,113	14,508	5,835
Brennan Account Balance	184	3,000	2,204	980
Administrative Account	2,872	0	0	2,872
School Donation Revolving Acct	17,898	10,628	16,746	11,780
Facilities Use Revolving	43,089	41,169	29,328	54,931
Insurance Fund	4,857	71,486	75,452	891
Student Activity Revolving	2,336	20,501	19,749	3,088
Cape Cod Five	5,000	26,116	17,105	14,011
Kindergarten Revolving	131,315	255,937	207,572	179,679
School Choice Revolving	541,419	383,620	625,226	299,813
Total Revolving Accounts	**1,698,015**	**1,969,036**	**2,399,586**	**1,267,466**

Grants	Grant Amount	Expended as of 6/30/13	Balance as of 6/30/13
Nurse Leadership	77,900	58,628	19,272
E C Allocation #262	8,930	8,340	590
Project Adjust #240	693,833	632,330	61,503
Race to the Top #201F	35,036	24,839	10,198
Title 1 #305	286,094	283,332	2,762
Title 1 #305 - Roll over	12,192	12,192	0
Title II #140	47,189	30,028	17,161
Title II #140 - Rollover	19,138	19,138	0
Community Partnership #391	28,725	28,725	0
EEC #237	34,949	33,132	1,818
Sped Program Improvement #274F	24,574	15,536	9,038
Total Grants	**1,268,560**	**1,146,219**	**122,341**
Total Grants	**1,268,560**	**1,146,219**	**122,341**

Report of the SUPERINTENDENT OF SCHOOLS

Forestdale School

As of October 1st, the student population at Forestdale School stood at 703. In addition to a K-8 heterogeneous configuration of regular and special education students who attend regular education classrooms, Forestdale houses three district-wide Communication Skills Development Special Education Programs. We implement a social skills development program in all grades. Teachers in grades K-5 implement Responsive Classroom and teachers in grades 6-8 implement Developmental Designs . Both programs teach skills in listening, speaking, respect, and caring, while incorporating the academic curriculum. In grades K-4, Second Steps Anti-bullying program is implemented and a bullying program from the Massachusetts Aggression Reduction Center (MARC) out of Bridgewater State University is implemented in grades 5-8.

Forestdale teachers continue to use the Literacy Collaborative model for reading instruction and Writer's Workshop for writing instruction. The Everyday Math program continues in grades K-6. The Full Option Science System (FOSS) program is used for science in grades K-6. Grade 6 also uses the Science Education for Public Understanding Program (SEPUP). Both programs offer hands-on engaging activities to support learning and understanding.

Professional development continues to focus on English/language arts (ELA), mathematics, science, and inquiry based learning. Teachers work in grade level groups as well as cross grade levels district-wide on a monthly basis. Science work is focusing on the development of a district-wide science curriculum. ELA is developing writing benchmarks that will be used across the district. This year, teachers in grades seven and eight received professional development in Project Based Learning (PBL) in preparation for STEM Academy.

Students enjoy a wide variety of co-curricular classes during the school day which include art, music, physical education, and library. Students also may avail themselves of opportunities after school such as intramural sports, drama, and art classes. World languages (French, Spanish, and Latin) are offered to students in grade seven and eight.

Forestdale School begins the day with Music Everyday, a program brought to us from the Cape Cod Symphony. Each week a different composer is featured. Daily, students are read a short paragraph about the composer and one of his/her compositions. They then listen to the concerto or movement by that composer. Additionally, members from the symphony visit Forestdale and present a program that integrates classical music with education. In the spring, students learned about recycling, reusing, and reducing through music and musical instruments.

We continue to bring extraordinary learning experiences to students. Some of these include AmeriCorps Water Festival for grade 4 and 5 where students learn all about water and its properties; Yarmouth Minutemen re-enact aspects of the American Revolution for grade 5 students, Massachusetts Audubon and Wildlife Pasture Sanctuary provide exhibits on wildlife in the Cape Cod area for grade 2 students; and Geography Game Show is a presentation (questions and answers) by an individual who teaches geography through drawing to students in grade 4, 6, and 7.

Parents and the community support Forestdale students through volunteering in classrooms. The Forestdale PTA continues to be instrumental in funding enrichment programs, student field trips, and other festive events throughout the year.

We are grateful for the community, parents, staff, and students at Forestdale School who work together each day on making the Forestdale School a positive and productive learning community.

Oak Ridge School

The Oak Ridge School serves a population of 726 students in kindergarten through grade 8 and has 76 full and part time staff with 34 general education classrooms. Oak Ridge has developed a student leadership and recognition system that incorporates school service, scholarship, sportsmanship, and leadership and provides a system of awards for exemplary demonstration. Our grade 5-8 Student Councils are very active in supporting class, school, and community activities and raising money for multiple charitable causes.

This school has a dynamic PTA (with 100% teacher enrollment) that supports the work of our staff and students. Our teachers and parents bring evening activities for students and families including Family Math and Science Night, Family Movie Nights, a Holiday Fair, a Talent Show, and the Oak Ridge Idol as well as informational nights for parents. We also provide enrichment activities during the school day such as The Power of One Anti-bullying Production, author visits, and many field trips such as the Christa McAuliffe Challenger Center and Plimoth Plantation.

Our strong home-school partnership contributes to a positive school environment and we are all working toward a common goal in the best interests of our children. Teachers and parents also participate in the Respect for Human Differences Committee comprised of parents and teachers who work diligently together to help students recognize and celebrate both their uniqueness and community, and empower students to support others in the world community. We also have an energetic School Advisory Council that meets regularly to support school initiatives and goals.

With other K-8 schools in the district, the Oak Ridge School collaborates with Superintendent Canfield and administrators in aligning our school improvement efforts to carry out the district mission, vision, values and goals and in implementing the Common Core Standards in all curriculum areas. Professional development in Project-Based Learning has been extensive this year as we ready our schools to open the STEM Academy for grades 7-8 in the fall. Our schools have developed professional learning communities through our Curriculum Coordinators to examine curriculum data in ELA, math, and science to enhance teaching and learning. We are working diligently to map district curriculum.

Our elementary schools provide on-going literacy professional

development led by school-based literacy teachers and our ELA coordinators. We are dedicated Literacy Collaborative Schools with three literacy teachers who insure students regularly engage in guided reading, writing workshop and language and word study. Additionally each elementary school has two specially trained Reading Recovery teachers to develop our emergent readers in grades K-1. We also have two mathematics interventionists serving all grade levels in each school and implement the response to intervention model to address individual student needs.

Our K-8 schools offer Music, Physical Education, Art, and Library classes for all students except those in the half-day kindergarten program and a district-wide band program starting at grade 4. Additionally, we offer French, Spanish and Latin for students in grades 7 and 8 daily as well as Chinese cultural enrichment in grades K-6.

Our teachers are trained in and use the social competency programs of Responsive Classroom and Developmental Designs that focus on the research based connection between social and emotional learning and academic success for all students. Our Assistant Principals implement Bully Busters anti-bullying program and develop student leaders who then teach the program in classrooms.

Our schools also engage closely with the Police and Fire Departments to enhance our Emergency Response through practicing multiple on-site evacuations and lockdowns, increasing security measures throughout the school, and providing additional safety information for substitute teachers, volunteers, and all parents.

Our schools have Smartboards and Elmo document cameras in the majority of classrooms in the school. There is a dedicated Technology Integration Specialist in each building to instruct teachers and students. Our schools offer both full and half day kindergarten programs and an Extended Day Program from 7:00 a.m. until 6:00 p.m. daily. We provide clubs and activities such as Homework, Chess and Scrabble Club and, for grade 7 and 8 students, intramural sports such as baseball, softball, basketball, soccer and field hockey.

Henry T. Wing School

The Henry T. Wing School provides a safe and respectful environment for all students, staff, and volunteers. We strive to develop confident, enthusiastic, and high achieving learners. We support and challenge each student to become an engaged, active and responsible citizen in an increasingly complex world. Fulfilling this mission for our K-8 school of 800 students is the shared responsibility of the school, home, and community.

The Wing School has a very active PTA that supports the work of staff and students. The PTA helps support student activities and enrichment through their fundraising efforts. Additionally they provide a variety of support to the students and staff through their consistent volunteerism. There is also a strong home-school partnership that contributes to a positive school environment and truly makes the Wing School a family.

Students participate in a wide variety of extra-curricular activities including, but not limited to, student council, ASLP, bingo nights, math counts, math club, band, chorus, dramatic performances, dance, grade 7 and 8 intramural sports, and service projects. Parents are kept up to date about events at the school through monthly newsletters, our website, the Virtual Backpack, our Twitter account and our Alert Now system.

The Wing School staff regularly participates in professional development. This summer our grade 7 and 8 teachers participated in a week-long training on Project-Based Learning in preparation for the opening of the STEM Academy. All of our teachers participate in monthly professional development aligned with our on-going relationship with Lesley College and the Literacy Collaborative Program. They also received bi-monthly professional development in either math or science that focuses on a deepened understanding of content standards and effective pedagogy.

We have worked diligently this year to evaluate and revise some of our safety procedures and protocols at the Wing School. In partnership with the Wing leadership team, town safety officials and our PTA, we have made changes to our student drop-off/pick-up procedures along with the traffic flow around our building, resulting in increased safety and security for our students.

The continued success of the Wing School is a result of well developed relationships and a strong collaborative partnership between students, staff and parents. Each member positively contributes to a culture of support, trust and high expectations that define the Wing School Family.

Sandwich High School

The 2012-2013 school year was a year replete with satisfaction, pride, and most importantly forward progress towards our goals of providing a top flight 21st century education for our deserving learners. Life at Sandwich High School is framed around its core values of Performance, Respect, Integrity, Dedication, and Excellence. Teachers have designed curriculum, instruction, and assessment around the school's academic, social, and civic expectations. Students and parents are well versed in our core values and demonstrate not only awareness, but also a deep understanding of their application to all aspects of student life in academics, arts, and athletics. These core values have proved steadfast, as they have shaped the centrality of thought that guided Sandwich High School through an exciting year of affirmation, growth, and change.

The opening date for the STEM Academy has been set for September, 2014. This important decision put into place a well choreographed plan involving town officials, administrators, teachers, parents, students, and community members serving in advisory positions. Each group of stakeholders has brought forth meaningful and multi-faceted wisdom as we work together to ensure a successful opening. Since the summer of 2013, staff members have had the opportunity to engage in professional development in Project Based Learning developing new strategies for interdisciplinary instruction and authentic forms of assessment. The emphasis throughout all STEM planning has been on rigor, relevance, and relationships. Plans are well underway for expanded opportunities in the arts and athletics for our STEM students as well.

In the midst of all the energy and excitement that has defined the STEM planning year, Sandwich High School hosted its 2013 decennial accreditation visit from the New England Association of Schools and Colleges (NEASC). The visit culminated a three year self study and lays the foundation for the next ten year cycle of continuous growth that has defined our journey at SHS! The visiting team was composed of 16 educators from throughout New England. Its members conducted a thorough and thoughtful examination of evidence, assessed the prevalence of our core values in action, and met with teachers, students, parents, administrators, and town leaders. While the final report will not be delivered until the spring of 2014, the visiting team departed after providing us with a very positive impression of their experience. It was clear from the start of the visit to its culmination that our students served as outstanding ambassadors of Blue Knight Pride leaving a lasting and positive impression on our guests!

Another major change impacting all school districts throughout Massachusetts has been the roll out of the new Educator Evaluation tool. Thanks to our terrific technology team at SHS, teachers throughout the entire district have been well trained and supported as we work together to ensure a smooth transition to this statewide model which places increased emphasis on professional growth and collaboration.

Sandwich High School continues its expansion of program offerings. Planning is underway for courses in computer programming both at the STEM Academy and at the high school. Our inaugural year of Advanced Placement Economics is off to a strong start as is our new offering in Debate Theory. Plans for a SHS Debate Team are taking shape! All existing and new courses at Sandwich High School are vetted through the ATLAS curriculum mapping process providing consistency and emphasis on shared understandings.

Student athletes continue to be a source of great pride as Sandwich High School continued its unbroken record of winning the MIAA Sportsmanship Award. Our highly successful girls' volleyball team, girls' soccer team, field hockey team and golf team kept the fans engaged deep into post season. Our music and theater programs continue to shine as record numbers of students performed in the fall production of Night of the Living Dead as well as Sandwich Soul, band and chorus.

Against this backdrop of academic, athletic and artistic success, a dedicated group of teachers, called the Collaborative Design Team, continues to meet regularly to take care of the NEASC process and STEM transition working closely with the principal and superintendent to implement new programs and initiatives designed to provide our students with twenty first century skills. Sandwich High School continues to boast excellent test scores in MCAS, SAT, and AP testing. 90% of SHS grads advanced to higher education with graduates of the Class of 2013 attending some of the most prestigious colleges and universities in the country.

In closing, feedback from our graduates provides us with the assurances that Sandwich High School stands tall in its commitment to preparing students as lifelong learners imbued with a sense of responsibility to the global community. The town of Sandwich can take great pride in the accomplishments of its young people.

Special Education

Within the special education department, staff has been working extremely hard throughout the district to meet the individual needs of all students being serviced on an IEP (Individualized Education Program).

Our School to Work program is in the second year at Sandwich High School to meet the social, emotional, academic and vocational needs of students. There are twelve students in the program and the academic and vocational success of students has been very rewarding. Providing a work experience embedded into the daily schedule has allowed students to be exposed to vocational interests of students that may transform into careers beyond graduation. The program has generated such interest that many students are hoping to enroll next year. The collaboration that has occurred with local business owners has been appreciated and rewarding as a school- community partnership.

We have implemented many aspects of technology to provide additional access to educational programs which has been very successful at all grade levels-PreK-12. With the addition of iPADS, Smart boards, FM Systems, and software programs contributing to the instruction within each program, student growth at many levels has been remarkable.

The Spinnaker Program is completing its fifth year of program implementation with extensive professional development being provided to service students with Autism and other related disabilities. The success of our students in this program has been outstanding and it has been wonderful to see the improved verbal communication and social skill development of all children.

Within Sandwich High School we have added Reading Courses and Language Based offerings for students that will reinforce and provide interventions and strategies for both reading and written language. The Learning Center, Social Development Program, Life Skills Program, inclusion academic programs and itinerant services have provided a comprehensive model serving to meet the needs of all students with success.

Social workers within the district have been providing valuable support for students in small groups, individual and whole class interventions regarding social skills, problem solving and strategies to promote the self esteem and confidence of all students.

Extensive Professional Development has been provided for staff in the areas of IEP (Individualized Education Program) goal writing, specialized reading programs (Lexia, Edmark, Wilson, Read Naturally), Math Recovery, Speech and Language training for Assistive Technology, Transition Planning and Social Skills.

This past year we completed the Department of Elementary and Secondary Education's six year audit-CPR (Coordinated Program Review) of Special Education, Civil Rights and English Language Learners. The outcomes in all areas were recognized with high regards and commendations from DESE. Our staff has much to be proud of, as validated in the results of this comprehensive audit. We are very fortunate to have the outstanding staff provide the high level of commitment and passion for students within the Sandwich Public schools.

Facilities Department – Alan Hall

I am proud to submit this report as an update on the Facilities of the Sandwich Public Schools. The Facilities Department has conducted several improvements over the past year. Below you will find a short list of some of the major improvements at each site. Along with the planned maintenance, last February the district suffered major damages caused by Blizzard NEMO.

Some of the storm related issues included the High School's 1974 Generator along with the frozen Fire Suppression Sprinkler burst at the Oak Ridge School and substantial wind damage at the Forestdale and the High School Athletic field fencing. During the storm the High School was used as a Regional Shelter and the Custodial and Maintenance staff worked diligently to accommodate all of their needs.

In June the High School had a major underground Electrical Service failure. The Town's Insurance provider assisted the district with the funds to make the necessary repairs.

Also, with the suspension of the Sandwich Community School, the Sandwich Public Schools Facilities Department has taken on the responsibility for the scheduling and coordination of all internal and external Facilities uses. Mimi Shorten, long-time Community School employee, has transferred to the schools' Facilities Department.

We have also improved the Custodial supply ordering process by centralizing the purchases and warehousing them at Sandwich High School under the direction of the Assistant Director of Facilities, Mr. Jamie Booth. The Facilities Department is also overseeing the district's school security. The two new staff members on that team make daily rounds to inspect all access and egress along with the perimeters of the facilities and grounds.

I would like to thank each staff member of the Sandwich Public Schools Facilities Department for their hard work and dedication to the Sandwich Public Schools.

Below is a list of improvements made over the course of the past year.

- New Infield skin and sod - High School Baseball Field
- Replaced old 1974 Generator with a new 250 KW Generator External and Natural Gas Fired (Replaced Town Insurance Blizzard Nemo)
- Replaced Underground Electrical service (Town Insurance)
- Natatorium study, Structural and HVAC
- Interior Painting - Oak Ridge
- Summer work request, cleaning , floor waxing and internal room moves
- Relocation and build out for the Central office at the Oak Ridge school as part of STEM plan.
- Assembled 6 sets of 5 tier aluminum portable bleachers -High School Grounds
- Improved the receiving area at the High School to accommodate Centralized Facilities Purchasing
- Closeout of the (MSBA) Massachusetts School Building Authority Green Repair Program at the Forestdale and Oak Ridge Schools which included new roofs, windows and window treatments.
- Upgraded the Generators at the Oak Ridge and Forestdale Schools with a new transfer switch that included the Boiler rooms.

Submitted by
C. Richard Canfield, Ed.D.
Superintendent of Schools

Report of the SANDWICH HIGH SCHOOL

365 Quaker Meetinghouse Road
East Sandwich, MA 02537
508-888-4900
www.sandwich.k12.ma.us/shs
2013-2014

Principal	Ellin Booras
Assistant Principal	Richard Metropolis
Assistant Principal	Anne Wagner

Office Personnel	
Guidance Office	Rachel Cronin
School Accounts	Joanne DeConto
Admin. Assistant	Elaine Dumas
Admin. Assistant	Brenda Kinchla
Admin. Assistant	Deb Melanson
Admin. Assistant	Carolyn Perry

School Psychologist	Liz Killorin

Guidance Counselors	Lindsey Arrimour
	Christine Carroll
	Kathy Lucas
	Erik Meerbach

School Nurses	Kathy Grant
	Elizabeth Dean

Administrator for Athletics	Neil Murphy

School Resource Officer	Office Christa Cabral

Library/Media Specialist	Elizabeth Davis

Library ESP	Elliot Sicard

ESPs	
General Ed	Pamela Horn

Special Education ESPs	
	Ann Balcom
	Jennifer Condon
	Lesa Dovell
	Pamela Drolette
	Kelly Henson
	Kathleen Kondratowicz
	Joseph Smith
	Annie Susko
	Brian Tomasini
	Geraldine Viglas

Director of Facilities & Grounds	Alan Hall

Assistant Director of Facilities & Grounds	Jamie Booth

Custodians	Dave Archambeault
	James Douglas
	Douglas Hill
	Joseph Kovac
	William MacLeod
	Suellyn Owen
	Carl Stillings

Grounds (System)	
	Glenn Johnson
	John Stobbart

SANDWICH HIGH SCHOOL FACULTY
November 6, 2013

Name	Department	Education	Began in Sandwich
Ellin Booras	Principal	University of Connecticut, B.A. University of Massachusetts, Amherst, M.Ed. Bridgewater State College, C.A.G.S. Boston College, Ed.D.	1998
Therese Alcorn	Mathematics	Framingham State College, B.S.	1990
Lindsey Arrimour	School Counselor	Indiana University of Pennsylvania, B.A. University of Scranton, M.S.	2010
Samantha Austin	School to Work	Saint Joseph's College of New York, B.A.	2012
David Aycock	Mathematics	Westfield State College, B.A. Bridgewater State College, M.Ed.	1994
Kerri Brown	English	University of Connecticut, B.A.	2013
Kathleen Norton Cannavo	Speech-Language Pathology	Bridgewater State College, B.S. Emerson College, M.S.	2000
Laura Carlyle	English	University of Massachusetts, Amherst, B.A.	1995
Christine L. Carroll	School Counselor	Bradford College, B.A. Bridgewater State College, M.Ed.	2000
William Childress	English	East Carolina University, B.S. East Carolina University, B.A., M.A.T.	2012
Ann Cloutier	Science	University of Massachusetts, Dartmouth, B.F.A. University of Massachusetts, M.M.A., C.C.C.C. University of Massachusetts, Dartmouth, C.Z.M. University of Massachusetts, Dartmouth, M.A.T.	2003
Rebekah Christofi	English	University of Massachusetts, Dartmouth, B.A. University of Massachusetts, Dartmouth, M.A.T.	2013
Kevin Coakley	Industrial Arts	Fitchburg State, B. S. Cambridge College, M. Ed.	2006
Ann Coolidge	Mathematics	Nichols College, B.S. University of Massachusetts, Dartmouth, C. MGT University of Massachusetts, Dartmouth, M.B.A.	2001
Kathleen A. Coppola	World Languages	Regis College, B.A. Middlebury College, M.A.	2000
Martin Cosgrove	History	Framingham State College, B.A. University of Massachusetts, Boston, M.Ed.	1995
Susan Coutinho	Social Worker	Plymouth State College, B.S. Boston University, M.S.W.	2007
Chelsea Craig	English	University of Maine, Farmington, B.F.A.	2011

Elizabeth Davis	Instructional Technology & Media Services	Westfield State, B.A. Cambridge College, M.Ed.	2013
Joseph Dawe	Social Studies	Bates College, B.S. Bridgewater State College, M. A. T.	1997
Elizabeth Dean	School Nurse	Colby-Sawyer College, B.S.N. University of Illinois, Chicago M.N.A.	2008
Elizabeth Donahue	Instructional Technology & Media Services	Salem State College, M.Ed. Bryant College, M.B.A. Bryant College, B.S.	2012
Clare Driscoll	Special Education	Framingham State University, B.S. Lesley University, M.Ed.	1989
Michael Duarte	Social Studies	University of Massachusetts, Bridgewater, B.S. University of Massachusetts, Dartmouth, M.A.T.	2011
Kathleen Duffy	Special Education	Simmons College, B.A.	1984
Christopher Dumas	Science	SUNY Brockport, B.S. University of Montana, M.S.	2007
Kirsten Ermi	Mathematics	University of Toronto, B.S.	1991
Nathaniel Everett	Social Studies Department Head	Fitchburg State University, B.A. University of Massachusetts, Dartmouth, M.A.T.	2012
Joseph Fagnant	Fine Arts/Band	University of Maine, B.A. Southern Oregon University, M.	2013
Kwon Faith	School to Work	Suffolk University, B.A. Simmons College, M.A.T.	2013
Dominique Fougere	Mathematics	Providence College, B.A.	2010
Donald Franke	Social Studies	Framingham State University, B.A. Bridgewater State College, M.A.T.	1985
Marci Galvin	English	Westfield State College, B.A. Lesley University, M.Ed.	2000
Mark Gilmore	Science	S.U.N.Y., Potsdam, B.S. Bridgewater State College, M.A.T.	1993
Susan Goodspeed	Special Education	University of New Hampshire, B.A.	2013
Kathleen Grant	School Nurse	Curry College, B.S.N.	1997

Louis Grimaldi	Mathematics	Westfield State College, B.S., M.Ed.	1987
Bryan Hafferty	Mathematics	Bridgewater State University, B.S.	2011
Owen Hill	Science	Fitchburg State College, B.S.	1994
Carolyn Hite	Special Education	St. Thomas Aquinas, B.S. Russell Sage College, M.S., Ed.	1989
Mary Kelly	Instructional Technology & Media Services	University of Maryland, B.A. Lesley University, M.Ed.	2002
Elizabeth Killorin	School Psychologist	Armstrong Atlantic State University, M.Ed. Georgia Southern University, Ed. S.	2011
Deborah Klier	Instructional Technology & Media Services	Westfield State, B.S. Bridgewater State, M.Ed.	2006
Melinda Lasit	Choral Music	California State University at Hayward, B.A.	2009
Michael Lavers	Science	Worcester Polytechnic Institute, B.S. Boston University, M. Ed.	2007
Gary Linehan	Social Studies	University of Massachusetts, Boston, B.A., M.Ed.	2003
Hengjia Liu	World Language	Beijing Foreign Studies University, B.A. University of Massachusetts, Amherst, M.Ed.	2012
Courtney Look	Art	Massachusetts College of Art, B.F.A.	2012
Kathy Lucas	School Counselor	University of Massachusetts, Dartmouth, B.A. Boston University, M. Ed.	2010
Margaret Luck	Social Studies	University of California, Irvine, B.A. Texas A&M University-Commerce, M.S. Ed.	2009
Christopher Luette	Health and First Aid	West Virginia Wesleyan College, B.A.	2012
William Luette	Physical Education/Wellness	Rowan College of N.J., B.A. Marygrove College, M.A.	2005

Martha Martin	English	Colby College, B.A. Fairfield University, M.Ed.	1999
Patrick McDonald	Social Studies	Assumption College, B.A.	2011
Susan McDonald	Special Education	Stonehill College, B.A. Bridgewater State College, M.Ed.	1986
Karen McGrath	Instructional Technology and Media Services	University of Massachusetts, Amherst, B.A. Anna Maria College, M.Ed.	2004
Steven McHugh	Mathematics	Harvard University, B.A. Cambridge College, M.Ed. Cornell University, J.D.	2011
Justine McLoughlin	Science	College of Mt. St. Vincent, B.S. Fordham University, M.S.	1981
Michael McNeill	Social Studies	Bridgewater State College, B.A. Fitchburg State College, M.Ed.	2002
Melissa Meara	Science	Saint Joseph's College, B.S.	2007
Erik Meerbach	Director of Guidance	University of Massachusetts, Amherst, B.A. Boston College, M.C.	2012
Richard G. Metropolis	Assistant Principal	University of New Hampshire, B.A. University of Massachusetts, Lowell, M.Ed. Cambridge College, C.A.G.S.	2010
Mary Alice Moynahan	World Language	College of the Holy Cross, B.A. Tufts University, M.A.	1992
Anne Murphy	Science	The College of William and Mary, B.S. George Mason University, M.S.	2012
Neil Murphy	Administrator for Athletics	Westfield State, B.A. Springfield College, M.A.	2013
David Neill	Mathematics	Bridgewater State College, B.S.	2001
Alison Nelson	World Language	University of Delaware, B.A. University of Massachusetts, Boston, M.Ed.	2006
Jeanne Nelson	World Language	Boston College, B.A. Universidad de Jaen, M.A.	1998
Gilbert Newton	STEM Academy	Florida State University, B.S., M.S.	1981
Margaret Nichol	Mathematics	Boston State College, B.A. Boston College, M.Ed.	1984

Anna Noble	Social Studies	Northeastern University, B.S.	2006
Diana Parker	Science	University of Maine, Orono, B.S.	1992
Brent Pearsall	Physical Education	Salem State College, B.S.	1993
Pamela Potter	World Language	Duquesne University, B.S. Pace University, M.B.A.	1996
Elizabeth Powers	Department Head Special Education	Rhode Island College, B.S. Arizona State University, M.Ed.	2012
Jeanne Reece	Behaviorist	U Mass Amherst, B.A. U Mass Amherst, M.Ed. & C.A.G.S.	2013
Laura Richard	Special Education	Slippery Rock University, B. S. Cambridge College, M. Ed.	2006
Brett Rigazio	Art	St. Michaels College, B.A. / B.S.	2006
Joshua Rodrigues	Instructional Technology & Media Services	Bridgewater State University, B.A.	2012
Martin Russo	English	Fordham University, B.A University of Virginia, M.A. Southern Connecticut State University, M.Ed.	1993
Lucinda Savery	Mathematics	Salem State College, B.S. University of Massachusetts, Dartmouth, M.A.T.	2000
Horace Schermerhorn	English	Norwich University, B.A. Bridgewater State College, M.Ed. Salem State College, M.Ed.	1989
Victoria Schulz	Special Education	University of Rhode Island, B.S. Rhode Island College, M.A. Bridgewater State College, C.A.G.S.	1993
Caitlin Shepherd	English	Salem State University, B.A.	2012
Donald Shewchuk	Special Education/Math	San Diego State University, B.A. Bridgewater State College, M.Ed.	1996
Janet Simpson	Social Studies	Northeastern University. B.S.	1976
Marcia Simpson	Art	University of Massachusetts, Dartmouth, B.F.A.	1986
Laurie St. Pierre	Science	Regis College, B.A. Lesley University, MEd. St. Lawrence University, B.A.	1994
Anne Wagner	Assistant Principal	Lesley University, M.Ed. Fitchburg State University, C.A.G.S.	2012

Angela White	World Languages	Bridgewater State College, B.A. Harvard University, A.L.M.	1990
Kristen Young	P.E./Wellness	Bridgewater State College, B.S. Fitchburg State College, M. Ed.	2005

Report of the
HENRY T. WING SCHOOL FACULTY
2013 - 2014

Principal:	Marc J. Smith, B.A., M.Ed. CAGS
Assistant Principal:	Christopher Dintino, B.S., M.Ed,
Main Office Personnel:	Mary Fran McCarron E. Marilyn Russell
School Nurse:	Jennie MacDonald, B.S., R.N. Mary Farley, R.N. (.5)
Custodial Personnel:	Troy Jones Sean Fortin Fred Kling James Petit

HENRY T. WING SCHOOL

Name	Position	Education	Began
Aldrich, Kathryn	Grade 1 Teacher	Northeastern University, B.S.; Lesley University, M.Ed.	2002
Allen, Forrest	E.S.P. Technology	U. Mass Dartmouth, B.A. Business	2013
Allietta, Patricia	Pre-School Teacher	University of Connecticut, M.A. Boston College, B.S.	1992
Alty, Katie	Grade 4 Teacher	Bridgewater State College, B.S., BA El. Ed., Fitchburg State College, M.Ed.	2008
Balkam, Pamela	E.S.P. Spinnaker Program	Stonehill College, B.A	2005
Bechard, Shannon	Grade 4 Teacher	Providence College, B.A.; Salem State, M.Ed.	2010
Berry, Elaine	Grade 6 ELA Teacher	Bridgewater State College, B.S.	1997
Blount, Stacey	Grade 5 Teacher	Lesley College, B.S. Cambridge College, M.Ed.	1992
Brault, Danielle	E.S.P. Spinnaker Program	Lesley University, M.Ed. Elem. Ed & Moderate Special Needs	
Budzynkiewicz, Suzanne	Reading Recovery Teacher	Kean College	1989
Cahill, Lisa	Adaptive Phys. Ed.	Bridgewater State College, B.S., Ed. Oregon State University, M.Ed.	1994
Carter, Jeff	Intervention Grades 5 & 6	SUNY, B.A.Ed.; NYIT M.Ed.	1999
Cavanaugh, Amanda	Intervention E.S.P.	Framingham State, B.A.	2013
Chambers, Paula	Grade 7 Science	B.S. U. Mass Dartmouth	2006
Clifford, Brandy	Math Intervention	Salem State College, B.S.W. Bridgewater State College, M.Ed	2000
Cooney, Christina	Grade 3 Teacher	U. Mass Dartmouth, B.A., Bridgewater State, Post BA Elem. Ed. Fitchburg M.Ed.	2008
Cote, Theresa	E.S.P. Spinnaker Program	Salem State University, B.S., Ed.	2012
Covey, Katherine	E.S.P. Spinnaker Program	Northeastern University, B.S. Finance	2012
Cowan, Fred	E.S.P.	Lesley University, M.Ed.	2012
Crosby, Julia	Grade 1 Teacher	Lesley University, B.A. Cambridge College, M.Ed.	2001
Crowther, Deana	E.S.P. Spinnaker Program	Simmons College, B.S. Salem State College, M.Ed.	2012
Davis, Jessica	Spec. Ed.Teacher,Gr. 3 &4	U.Mass Boston, B.A.; Curry College,M.Ed.	2013
Delman, Renee	Spec. Ed. Teacher, K-2	Radford Univ, B.S.; Lesley Univ,M.Ed.	2012
Demache, Lynn	E.S.P. Sinnaker Program	U.Conn B.A; Bridgewater State College M.Ed.	2013
Dintino, Christopher	Assistant Principal	Bridgewater State College, B.S., M.Ed. School Administration American International College	1991
Dowick, Joseph	Social Worker	Salve Regina Univ., B.S.S.W., Boston Univ. M.S.W.	2011
Duffany, Jeffrey	Grade 8 History	Framingham State College, MA	2010
Dumas, Sharon	Grades 7 & 8 E.S.P.	Assumption College, B.A., Fitchburg State College, B.S. Early Childhood Ed.	2001
Dunham, Michele	Spec.Ed. Teacher Gr.7 & 8	Providence College, B.A.	1988
Dunn, Laura	Grade 3 Teacher	North Adams State College, B.S.,E.C.E.	1986
Edwards, Emily	Art Teacher	Haverford College, B.A.; Framingham State Univ. M.Ed. Art	2013

Name	Position	Education	Began
Ellis, Patricia	Lead Teacher Spinnaker Program	U.Conn, B.A., M.A. Endicott BCBA	2009
Eno, Erin	Music Teacher	SINY Fedonia, B.A. Music	2012
Farley, Mary	.5 School Nurse	Suffolk U., Cape Cod Community	2010
Felicetti, Tara	E.S.P. Spinnaker Program	Northeastern University, B.S.	2006
Gamache, Kathleen	Latin Teacher	Sweet Briar College, B.A.;UMass Amherst, M.A.T.	2013
Garrity, Patricia	Grade 7 Math	College of New Rochelle, B.A.	1992
Gruen, Lynn	Speech & Lang. Pathologist	Indiana University of PA., M.S.	1989
Hampton, Liz	Speech &Lang. Pathologist	Northern Ariz. Univ., M.Ed.	2013
Harrington, Maureen	Grades 1 & 2 E.S.P.		1980
Harrison, Adrienne	E.S.P. Spinnaker Program	Bridgewater State College, B.A.	2012
Hickson, Beth	Pre-school Teacher	Bridgewater State College, B.S. Fitchburg State College, M.Sp.Ed.	2007
Horan, Lori	Grade 8, English	University of Georgia, B.A., Simmons College, M.Ed. Lesley Univ., M.Lit.	2006
Howell, Christine	Grade 2 Teacher	Wheelock College, B.S., Rhode Island College, M.Ed.	2007
Hurley, Melissa	E.S.P. Spinnaker Program	Salve Regina, B.S. Elem. Spec. Ed.	2013
Joy, Allison	P.E. Teacher	Bridgewater State College, B.S.	2013
Kelliher, Susan	Grade 2 Teacher	Fitchburg State College, B.S., El. Ed./Special Education	1999
Kelsey, Christine	E.S.P. Spinnaker Program	Univ. of Maine, B.A.	2012
Kent, Lisa	E.S.P. Spinnaker Program	Bay Path College,Assoc. Degree E.C.E	2013
Kerr, Jonathan	Grade 6 Teacher	Springfield College, B.S.	1989
Koch, Emily	E.S.P. Spinnaker Program	Dartmouth College, B.A.; Brandeis University, M.A.	2011
Kozak, Donna	E.S.P. Preschool		1991
Lacina, Leah	Special Ed. Teacher Spinnaker Grades 2 - 4	Lesley University, B.A., M.Ed. (Special Education)	2008
Leary, Patricia	Literacy Coach	SUNY @ Geneseo, B. S.; S.U.C. @ Buffalo, M.Ed.; CAGS Literacy UNE	1994
Lemay, Catherine	Grade 3 Teacher	S.U.N.Y. Geneseo, B.S. El Ed./Spec.Ed Lesley University, M.Ed.	1989
Lima, Kathy	E.S.P.	University of Lowell, B.S.	2000
McGurk, Kevin	Intervention E.S.P.	Univ. of New Haven, B.S.	2012
Macdonald, Eugenia	School Nurse	Northeastern University, College of Nursing, B.S.N.	2006
MacDonald, Kristin	Grade 5 Teacher	Villanova University, B.A., College of Notre Dame of Maryland, M.Ed.	2007
Maciel, Susan	Grade 4 Teacher	Illinois State University, B.S.Ed.	2001
Maki, Shauna	Kindergarten Teacher	Lesley University, B.S	2007
Manning, Lynn	Occupational Therapy	U. Mass Dartmouth, B.S. Mount Ida College, A.S. Occ. Therapy	2011
Maseda, Stephanie	Grade 2 Teacher	U. Mass., Dartmouth, B.A.,Bridgewater State, Post-B.Cambridge College,M.Ed.	2000
Mays, Melissa	E.S.P. Spinnaker Program	Valencia College, Assoc. Degree, Gen. Education, Business Management	2013
Morris, Amanda	E.S.P. Spinnaker Program	Emerson College, B.A.	2011
Morris, Debra	Grade 7 English	Principia College,B.A.	1998

Name	Position	Education	Began
Mulligan, Annette	E.S.P. Spinnaker Program	Associates Degrees in Medical Transcription and Graphic Arts	2013
Murphy, Bridget	E.S.P. Spinnaker Program	Bridgewater State, B.S. Ed.	2012
Myers, Elizabeth	Math Intervention	University of Vermont, B.S., Ed.	2010
Negron, Sasha	E.S.P. Spinnaker Program	Ohio Wesleyan University, B.F.A.	2013
Nordman, Betsy	Pre-school Teacher	North Adams State College, B.S. Simmons College, M.Sp.Ed.	2009
Novero, Elena	Physical Ed. Teacher	Northeastern University, B.S.	1991
O'Gara, Christine	E.S.P.	U. Mass. Dartmouth, B.A. Lesley College, MA, L.M.H.C., S.A.C.	2007
Orbach, Deborah	Occupational Therapist	Boston Univ.,B.A.; Univ. of Southern Cal. , Certificate in Occ. Therapy	2009
Palombo, Teresa	Technology Integration	Boston College, B.A.	2006
Petipas, Cathy	Grade 1 Teacher	Eastern Nazarene College, B.S., E.C.E.	2005
Phillips, Gretchen	Intervention E.S.P.	Simmons College, B.A. Lesley Univ., M.Ed.	2012
Phinney, Lynne	Kindergarten Teacher	Univ. N.H., B.A. Psychology, B.A. Family Studies; Wheelock College, M.S.	2010
Powers, Ann	E.S.P.		2002
RigordaEva, Kathleen	Grade 4 Teacher	Stonehill College, B.A., Lesley College, M.A.	1988
Riley, Heather	Behaviorist	Union College, B.S.; University of Hawaii M.A. & Ph.D	2009
Robinson, Christy	E.S.P. Spinnaker Program	U.Mass, Amherst B.A.	2012
Rutty, Sherrill	E.S.P.	University of Southern CT., B.A.	1991
Ryer, Sandra	Speech & Language Path.	Bridgewater State College, B.A., M.A.	2000
Saunders, Joanne	Grade 2 Teacher	Babson College, B.S.; Lesley Univ. M.Ed.	2009
Schermerhorn, Patricia	Grade 8 Mathematics	Bridgewater State College, B.A., M.Ed.	1987
Shaw, Sydny	E.S.P. Spinnaker Program	C.C.C.C. Assoc. Degree	2010
Sicard, Nancy	Reading Recovery Teacher	University of Mass, B.A. El.Ed. Framingham State College, M.Ed.	2000
Smith, Elizabeth	Literacy Teacher	Wheelock College,B.S.El.Ed. Spec.Ed.	1998
Smith, Marc J.	Principal	Stonehill College, B.A.; M.Ed. UMass Boston; Bridgewater State Univ. CAGS	2013
Soltis, Paula	Grade 8 Science	Bridgewater State B.S.; Worcester State, M.Ed.	1984
Stallings, Kathleen	Grade 6 Mathematics	University of Minnesota, B.A.	1996
Strano, Jennifer	E.S.P. Spinnaker Program	St. Michael's College, B.A.	2012
Stanton, Deb	Grade 6 ELA Teacher	Salem State Univ., B.S. El.Ed., M.Ed.	2005
Sullivan, Cara	E.S.P. Spinnaker Program	Central Washington Univ.B.S. El. Ed.	2008
Sullivan, Maureen	Spanish Teacher	Northeastern Univ. B.S.	2013
Tobia, Elizabeth	Grade 5 Teacher	Kutztown University, B.S. Ed., Cambridge College, M.Ed.	1986
Tuohy, Donna	Grade 4 Teacher	Bridgewater State, B.S.Ed., M.Ed.	1987
Vallee, Janet	Librarian	Fitchburg State College, B.S. Bridgewater State College, M.UMS	1989
Vena, Lauren	½ Day Kindergarten	Post Bacc. Bridgewater State , Univ. of Ariz. B.S., Lesley University, M.Ed.	2011
Weber, Barbara	Pre-school E.S.P.	SUNY @ Cobleskill, A.A.S Nursery Education, SUNY @ Plattsburgh, B.S.	2002

Name	Position	Education	Began
White, Kimberly	Grade 1 Teacher	Westfield State College, BS.Ed.	2007
Williams, John	Music/Band Teacher	College Misericordia, B.M.; U. Mass Boston, M.Ed.	2000
Williamson, Melissa	Lead ABA Teacher	Curry College, B.A.; Endicott College, M.Ed.	2010
Wilkins, Karin	Kindergarten Teacher	Holy Cross, B.A., Boston College, M.Ed. ECE; M.Ed. Spec. Ed.	2013

Report of the
FORESTDALE SCHOOL

Principal:	Ruth M. Joseph
Assistant Principal:	Marilyn H. Smith
Office Personnel:	Christine Flannigan, Secretary Maureen Jackson, Secretary
School Psychologist:	Kristen Francis
School Nurse:	Beth Recker, R.N. Jennifer Blackington, R.N.
Custodial Personnel:	Harold Weekes, Supervisor Harold Lowry Angelo Tomasini Nicholas Weekes

Name	Position	Education	Began
Abbott, Amy	SPED Teacher	Bridgewater St. College, B.A. Elem Ed.. Bridgewater St. College, M Ed.	2008
Abbott, James	Physical Thpt	Marquette University, B.S., Daemen College, Doc.	1978
Ahonen, Jean	Grade 3 Teacher	Boston University, B.A., Simmons College, M.A.T.	1981
Aiello, Kim	ESP	SUNY at Oswego, B.A.	1996
Archambeault, Carol	Grade 6 Teacher	UCONN, B.A., Bridgewater State College M Ed.	1999
Babineau, Kathy	Speech/Language	University of New Hampshire, B.S., M.S.	2004
Bahman, Susan	Grade 6 Teacher	Wells College, B.A.; Cambridge College M. Ed.	1996
Barbosa, Dianna	Social Worker	UMASS, B.A., Boston College, M.S.W.	2011
Beikes, Linda	ESP	Bridgewater State College, B.A.	2005
Birmingham, Steve	Tech ESP	Murray State University,B.A., University of Illinois, M Ed.	2011
Blackington, Jennifer	School Nurse	Bridgewater State College, BSN	2010
Brown, Cristine	SPED Teacher	Bridgewater State University, B.S., M.Ed.	2012
Burns, Juleanne	SPED Teacher	St. Elizabeth College, B.S.; Lesley College M. Ed.; Seton Hall, Ed S.	1986
Cahill, Lisa	A.P.E. Teacher	Bridgewater State College, B.S., Oregon State University, M. Ed.	1994
Carl, Catherine	Grade 8 Teacher	UMASS Lowell, B.S.; UMASS Lowell M Ed	2005
Carter, Lisa	Kindergarten Teacher	Bridgewater State College, B.S., M. Elem Ed.	1995
Clabault, Colleen	Grade 8 English	St Lawrence University, B.A., Nova Southeastern Univ. M.S.	1996
Codner, Connie	Grade 6 Teacher	Central Conneticut State University, B.S., M. S.	1996
Collins, Ellen	ESP	Aquinas Junior College, A.S.	2004
Congro, Carolyn	ESP	Plattsburgh State University, B.S.	2006
Corcoran, Megan	SPED Teacher	Stonehill College, B.A., Bridgewater State College, Post - Bac. Sp. Ed.	2012
Coughlin-Crowley, Erin	Grade 2 Teacher	Bridgewater State College, B.S., Cambridge College, M. Ed.	1986
Curran, Susan	ESP	SUNY College at Fredonia, NY	1995
Delano, Theresa	Grade 1 Teacher	Wheelock College, B. S., M Ed.	1984
Demeo, Maria	Foreign Language	UMASS Amherst, B.A., School of Intl. Training, M.A.T. Spn, M.A.T. ESL	2011
Doyle, Joan	SPED Teacher	Simmons College, B.A., Bridgewater State College, M. Ed.	1998
Eident, Donna	Literacy Tch Gr. K-8	Bridgewater St. College, B.S. Elem Ed, Bridgewater St. College, M Ed.	2008
Eldredge, Patricia	P.E. Teacher	Austin Peay State University, B.S., Ball State University M.A.	1996
Elliott, Mary	Kindergarten Teacher	Bridgewater State College, B.S.	2001
Emerson, Kim	Grade 3 Teacher	University of New Hampshire, B.S., Bridgewater State Univ., M Ed.	1997
Ferris, Maureen	ESP	Bridgewater State University, B.A., Curry College, M.Ed.	2013
Fiore - Kelley, Marisa	ESP	Cape Cod Comm. College, A.S., Boston Univ. B.S.	2004
Flaherty, Colleen	Foreign Language	Union College, B.A., Univeristy of Colorado, M.A.	2011
Flannigan, Christine	Admin. Asst.	California State University, Long Beach, B.S.	2000
Francis, Kristen	Pyschologist	Simmons College, B.A., Northeasten Univeristy, M.S., C.A.G.S.	2004
Freeman, Connie	Grade 5 Teacher	Boston College, B.S., M.A.	2008
Fudala, Renee	Grade 7 Teacher	Humboldt State University, B.S., Goddard College, M.A.	2011
Gamache, Kathleen	Latin Teacher	Sweet Briar College, B.A., UMASS Amherst, M.A.T.	2013
Ganju, Diana	Tech. Integration Spec.	Univ. of Michigan, B.A., California State University, M Ed.	2009
Gendreau, Kerry	ESP	Marywood College, B.S.	2013
Graham, Patricia	SPED Teacher	Fitchburg State University, B.S., Bridgewater State Univ., M Ed.	1993
Haley, Val	SPED Teacher	UMASS Boston, B.A., Bridgewater State Univ. M.Ed.	2012

Handrahan, Stephanie	Grade 4 Teacher	Westfield State College, B.S. Elem Ed, Lesley University M Ed.	2009
Hart, Kelly	Math Inv. Teacher	UMASS Boston, B.S., Bridgewater State Univ., M Ed.	2007
Howell, Sarah	Speech/Language	Lenoir-Rhyne College, B.A., Appalachian Statre Unv. M.A.	2012
Iadonisi, Susan	Grade 2 Teacher	Trinity College, B.S., Cambridge College, M Ed.	1992
Jackson, Maureen	Admin. Asst.	Cape Cod Community College, A.A.	1994
Jacobsen, Kathy	Grade 1 Teacher	Boston College, B.A., Tufts University, M. Ed.	1987
Jarozsuk, Karen	ESP	St. Michael's College, B.A., Bridgewater State University, Post-Bac	2013
Jones, Alison	ESP	Fairfield University, B.A.	2006
Jordan, Sally	ESP	Springfield College, B.S.	2006
Joseph, Ruth	Prinicpal	Ohio University, B.S., Boston College, M Ed., UMASS Lowell, Ed.D.	2011
Kanis, Mersh Lubel	SPED Teacher	Cambridge College, B.A., UMASS Boston, M. Ed	2003
Kelly, Roisin	Grade 1 Teacher	Stonehill College, B.A.	2012
Kennison, Merrill	Grade 2 Teacher	Bridgewater State College, B.A., Lesley University M Ed.	1987
Kern, Susan	Rdg Recovery Teacher	Bridgewater St. College, B.S. Elem Ed, Worcester St. College, M. Ed.	2008
Keyes, Mary	Occupational Therapist	Springfield College, B.S., Columbia University, M.S. O.T.	2010
Kittredge, Jane	Grade 7 Teacher	Unversity of New Hampshire, B.S.	1999
Kuchar, Christine	ESP	UMASS Lowell, B.S.; SNHU, MBA	2011
Lehane, Michael	Grade 8 Teacher	Bridgewater State College, B.A.	1988
Linkkila, Jenny	Rdg Recovery Teacher	Stonehill College, B.A., North Carolina State University M. Ed.	1999
MacKenzie, Elizabeth	Band Instructor	UMASS, Amherst, B.A.	2012
Manning, Lynn	O.T.	UMASS, Dartmouth, B.S.	2011
Mark, Arleen	ESP	Northen Essex College,A.A.	2009
Mish, Kelly	Speech/Language	Stonehilll College, B.A., University of South Florida, M.S.	2013
Montgomery, Elise	Art Teacher	Tufts University, B. S.	1998
Moore, Linda	ESP	Dean Junior College, A.S.	2004
Moynahan, Mary Alice	Foreign Language	College of the Holy Cross, B.A., Tufts University, M.A.	1992
Mullin, Mary	ESP	Stonehill College, B.S.	2012
Murray, Helen	ESP	Arizona State University, B.S.	2006
Murray, Sarah	Math Inv. Teacher	Suffolk Univeristy, B.S.; Wheelock College, M Ed.	1999
Neske, Christine	Grade 4 Teacher	Westfield State College, B.S. Elem Ed; Lesley University M. Ed.	2009
Neill, Amanda	ESP	Cape Cod Community College, A.A.	2011
Palmer, Beth	ESP	Westfield State College, B.S.	2011
Paltrineri, Linda	Grade 5 Teacher	University of Vermont, B.S., Bridgewater State College, M Ed.	1987
Perdigao, Suzanne	Kindergarten Teacher	Bridgewater State University, B.S.	1993
Powers, Elizabeth	Grade 4 Teacher	Boston College, B.S., Cambridge College, M. Ed.	1986
Price, Werner	Foreign Language	Univ. of Miami, B.A., ICADE, M.A.	2012
Quinn, Michelle	Grade 1 Teacher	Wheelock College, B. S.	1998
Raftery, Blake	ESP	Cape Cod Community College, A.A.	2010
Recker, Beth	Nurse	SUNY New York @ Cortland, B.S. Tomplins/Cortland Comm. College R.N.	2000
Rider, Cheryl	Grade 3 Teacher	Elms College, B.A.	1996
Sabetta, Karen	Grade 7 Teacher	Unversity of New Hampshire, B.A., UMASS Boston, M Ed.	1993
Santoni, Julie	Grade 6 Teacher	Fitchburg State College, B.S., M Ed.	1994
Sarafin, Sue	Speech/Language	University of Rhode Island, B.S.	2009

Shea, Ann	Grade 5 Teacher	UMASS Amherst, B.A.	1993
Skirvan, Christine	Grade 2 Teacher	St. Joseph College, B.S., Lesley University, MS	2001
Slagle, Karen	Grade 3 Teacher	Central Missouri State University, B.S., Simmons College, M.Ed	1997
Smith, Joan	SPED Teacher	Bridgewater State College, B.S., M Ed	1994
Smith, Marilyn	Assistant Principal	Curry College, B.A. Elem Ed, Bridgewater State College, M.Ed. & C.A.G.S	2009
Stapleton, Karen	Grade 5 Teacher	UMAINE, Farmington, B.S.; Bridgewater State College, M Ed.	1983
Steele, Aimee	ESP	UMASS Dartmouth, B.A.	2007
Swift, Dylan	Grade 7 Teacher	Univ. of North Carolina, B.S., Vanderbilt University M.S.	2010
Sullivan, Maureen	Spanish Teacher	Northeastern University, B.S.	2013
Tofteroo, Karen	Music Teacher	Westfield State College, B.S.	2001
Tremarche, Pam	P.E. Teacher	Springfield College, B.S., Bridgewater State College, P.B.T.C., M.S.	1988
Trimble, Peter	Grade 8 Teacher	UCONN, B.S.	1983
Vena, Lauren	Kindergarten Teacher	University of Arizona, B.S., Lesley College M.Ed.	2011
Walsh, Julie	Foreign Language	University of Quebec	1999
Zeida, Emily	ESP	Bridgewater State University, B.A.	2013

Report of
OAK RIDGE SCHOOL
Staff December 2013

Oak Ridge School
260 Quaker Meetinghouse Road
East Sandwich, MA 02537
508-833-0111

Principal	M. Patrice Hurley
Assistant Principal	Debra A. Landry
Office Personnel	Judi Fish, Secretary Heidi Anderson-Walsh, Secretary
School Psychologist	Richard DeVellis Kristen Francis
School Nurse	Cheryle Varney, R.N. Elizabeth Lopes, R.N.
Custodial Personnel	Douglas Loud, Supervisor Richard Auclair Chad Shaw
Cafeteria Personnel	Nancy Looney, Supervisor Judy Sacco Linda Liimatainen Pamela Pearson

Oak Ridge School Personnel 2013

Last	First	Position	College	Degree	Year Began
Anderson-Walsh	Heidi	Secretary	Dean Jr.	A.S.	1993
Auclair	Richard	Custodian	n/a		2008
Bartlett-Kelly	Ann	Math Intven	Stonehill	B.A.	2002
Beane	Pamela	ESP	Briarwood College	A.S.	2005
Black	Kara	Tch. Gr. 4	U. Mass. Amherst	B.A.; M. Ed.	2008
Bovat	Sandy	ESP	U. Mass.		2002
Cahill	Lisa	OT			
Chagnon	Doreen	Tch. Gr. 4	Lesley College	B.A.; M. Ed.	2005
Cote	James	Tch. Spec.Ed.	Lesley U. ; Harvard	BA; M. Ed.	2004
Coronesi	Stephanie	Tch. Gr.8	Long Island U.; St. Thomas Aquinas		2013
Crosby	William	Tch. Gr. 4	U MA Dartmouth; Leslie	B.A. Psy/Ed.; M. Ed.	1996
Dallaire	Pamela	Tch. Gr. 3	Wagoner C.	B.A. Ed.	1985
D'Amato	Karen	Tch. Gr. 3	Boston C.	B.A. Spec. Ed. / El. Ed.	1976
Davis	Arly	Tch. Gr. 7	UCONN; CCSU	B.S.; M.S.	2009
Davis	Frances	ESP	U of NC	B.S.	2004
Denmat	Cynthia	Tch.Gr.1	Lesley Un.	B.A.; M. Ed.	2009
Desmarais	Amanda	Tch.Gr.6	Central Michigan Univ.	B.S. El. Ed.	2010
Diemer	Jennifer	ESP	Briarwood C.	A.S.	2001
DeVellis	Richard	Soc. Dev. Tch.	U. Mass	CAGS; M. Ed.	2009
Durmis	Julie	Librarian			2013
Ferrick	Marian	Math Interven	Bridgewater St	B.S. El. Ed.	1976
Fish	Judith	Secretary	CCCC	A.S.	1980
Flannery	Maureen	ESP	Aquinas Jr C	A.S.	2000
Flynn	Carol	Tch. K	Bridgewater State	B.S.	2013
Francis	Kristen	Psychologist	N. E. Univ., Simmons	B.A.; M.S.; CAGS	2009
Gallagher	Catherine	ESP	Bryant & Stratton	Med Sec Science	2001
Gill	Michelle	Tch. Gr. 2	Salve Regina	B.A. El. Ed. & Spec. Ed.	1987
Gamache	Kathleen	Tch. Latin	Sweet Briar; UMass Amherst	B.A.; M.A.T.	2013
Goins	Erin	Tch. PE	SUNY Cortland	B.S. Ed.	2008
Green	Ellen	Tch. Gr. 5	Boston State	B. E. Ed.	2002
Healy	Benjamin	Music Tch.	Salve Regina University; Bridgewater State	B.A.; M.A. Music Ed.	2011
Hood	Molly	Tch. Gr. 3	Providence College; Lesley U.	B.A.; M. El. Ed. Special Needs	2001
Hunnewell	Kathryn	Tch. Gr. 4	U MA Amherst; Bridgewater St	B.S.; M. Ed.	1995
Hunt	Yvonne	Tch. Gr. 5	Westfield St	B.S. & B.A,.; Psy/M. Ed.	2001
Hurley	Patrice	Principal	U MA Boston; Lesley U.	B.S.; M.Ed.	2012
Husson	Laura	Tech. ESP	UNH	B.S.	2004
Jacobson	Kristin	Tch.Spec.Ed.	Lesley U.; Pt.Loma Nazarene	B.S.; M.A. Ed.	2013
Konowicz	Robert	Tch. PE	U MA Amherst	B.S.	2001
Jaques	William	ESP Spec.Ed.			2013
Konowicz	Sara	Tch. Gr. 6	U MA Amherst	B.A.	1988
Lally	Maryanne	Tch. Rdg. Rec.	Bridgewater State; Boston U.	B.S. El. & Spec. Ed; MA Spec. Ed.	1998
Landry	Debra	Asst. Prin.	Keene St; Salem St	B.S. Ed.; M. S. Ed. Admin.	1988
Lavelle	Ginger	Tch. Gr. 8	W.P. I.; Fitchburg State	B.S. E.E. Comp Eng; MS Ed.	2010
Lewis	Rebecca	Tch. Gr. 6	Mary Washing College; Fitchburg State	B.A.; M. Ed.	2006
Liimatainen	Linda	Cafeteria			2006
Looney	Nancy	Cafeteria			2003
Lopes	Elizabeth	Nurse	UMass Darmouth	B.S.N.	2009
Lornell	Eric	Tch. Gr. 8	SUNY	B.S.; M. Ed.	1989
Loud	Douglas	Custodian			1987
Lupone Stonis	Susan	Tch. Gr. 4	Boston U	B.S.W.; M. Ed.	1989
Lyver	Michele	Tch. Gr. 7	Suffolk U.	B.S. Ed.	2000
Mach	Elaine	Speech Tch.	Worcester State	B.S.; M.S.	2012
Machnick	Lauren	Tch. Rdg. Rec.	Quinnipiac University; Bridgewater State	B.A. Sociology; El. Ed.	2006

MacKenzie	Elizabeth	Tch. Inst. Mus	U.Mass	B.A. Music	2012
MacPherson	Marian	Tch. Gr. 6	Boston College; Framingham St; Bridgewater	B.A.; M. Ed.; C.A.G.S.	1998
Mann	Peter	Tch. Art	U. MA Amherst; Brooklyn C.	B.F.A.; M. Ed.	1997
Mantenfel	Ellen	Literacy Tch.	Northeastern ; Case Western ; Bridgewater	B.S. Ed.; Speech Path.; M.Ed. Rdg.	1989
McAdams	Kathryn	Tch. Gr. 2	Framingham St	M.Ed. Spec	1999
McGrail	Carly	Technology	Bridgewater State; Wheelock College	B. A.; M. Science	2010
Morgan	Lynne	Tch. Gr. 1	Emmanuel C.; Curry C.	B.A.El. Ed.; M. Ed.	1996
Orbach	Debbie	OT	Boston U.; U. of S. California	B.A.; Cert in OT	2009
Palie	Erin	Tch. Spec. Ed.	Mt. Ida; Fitchburge State	B.A.; M. Ed.	2009
Pearsall	Linda	Tch. Gr. 3	Plymouth St.	B.S.	1988
Pearson	Pamela	Cafeteria			2006
Pike	Susan	Tch. Gr. 1	R.I. College	B.A. El. Ed./Psyc.	1997
Price	Werner	Tch. Spanish	U. Miami; ICADE	B.A.; M.A.	2012
Ryer	Sandra	Speech Tch.	BWS	M.A.	2010
Schaefer-Catten	Rea	Tch. Gr. 5	Orange Coast ; Butler U.; Lesley C.	A.A.; B. S. Sec. Ed.; M. Ed.	1992
Schofield	Catherine	Tch. Gr. 5	UNH at Keene	B.S. El. Ed.	1997
Shastany	Kerry	ESP	Becker Jr. College	A.S.	2003
Simkins	Penny	ESP	Dean; CCCC	A.S.; Preschool Cert.	2010
Sullivan	Maureen	Tch. Spanish	Northeastern U.	B.S.	2013
Sullivan	Nancy	Tch. K	Framingham State	B.S. ECE	2007
Tedeschi	Linda	Tch. Gr. 1	Lyndon St.	B.E. Ed.	1991
Thomas	Colleen	Tch. Gr. 7	Rutgers U.; Cambridge C.	B.A. ; M. Ed.	1996
Tompkins	Kristin	Tch. Gr. 2	Assumption; Framingham St.	B. S. Psy-El. Ed.; M. S. Sped	1997
Van Cleef	Mary	Tch. K	Framingham St	B.S. Ed.	1997
Varney	Cheryle	Nurse	Curry C.	B.S.N.	1994
Voelxen	Suzanne	Tch. Gr. 2	U. Mass	B. S. Ed.	1996
Walsh	Julie	Tch. French	U. Quebec	Cert. En Education	1999
Weiner	Lori	Tch. Spec. Ed.	Bloomsburg Univ.; Lesley Univ.	B.A.; Masters	2008
Welch	Michael	Tch. Gr. 8	Stonehill C.; Bridgewater St.	B.A.; M.A.	2000
Williams	John	Tch. Inst. Mus	U. Mass	B.M.; M. Ed.	2000

CLASS OF 2013 SCHOLARSHIP AWARDS

Cassandra Andreotti
PTSA
Sandwich Firefighters

Stephanie Taylor Andrews
Harold Magnusson

***Sarah R. Balkam**
Eva G. Strain

Riley E. Barrows
American Legion Post 188 Clifford Collins

Britney Christina Bazinet
Cape Cod Five Cents Savings Bank (laptop)
Harold Magnusson

Elizabeth Grace Bestford
Don Long Memorial
William H. Harrison

Colin Gerald Caristi
Sandwich Police Department

***Mitchell Carolan**
John F. Clayton

Morghan Casino
American Legion Auxiliary Local 188
American Legion Post 188 Clifford Collins
Richard E. Pierce, Jr. Memorial Scholarship
Shawme Fish and Game Club

***Gabriela P. Christian**
Eugene S. Clarke, Jr.

***Julie Ann Collins**
Dr. Sylvester McGinn
Sandwich Education Association

Daniel Paulus Cowick
Sandwich Chamber of Commerce

***Jonathan J. Cubetus**
Harold Magnusson

Cameron Cullotta
HUB International New England

***Henry Daniels-Koch**
Sandwich Chamber of Commerce
Sandwich Democratic Town Committee
The Grace Swift Nye and Alfred Gibbs Nye Scholarship

++*Evan Lewis Denmark
Captain Gerald F. DeConto
Elks National Foundation Most Valuable Student
Engineers Week New England
Sandwich Education Association
Sandwich Women's Club
Sons of the American Legion
The Grace Swift Nye and Alfred Gibbs Nye Scholarship

Lisa Ann Duerr
Barnstable County Agricultural Society

Meagan M. Eccleston
American Legion Auxiliary Local 188
Anne and Sarah Chamberlain
Sandwich High School Association

***Catherine Anne Felicetti**
Alvah B. Holway
Christopher Melanson Memorial
Forestdale Student Council Award

Sarah Elizabeth Fishman
Sons of the American Legion

Katherine A. Flynn
#12 Award

Kylie Howland Foster
Sandwich Firefighters

Patrick Austin Fox
Ellen Nye Holway Scholarship

***Taryn Christine Gaffney**
Sandwich High School Association

***Jacob Ganley**
Forestdale School Scholarship

***+Kenna Dylana Garrison**
Massachusetts Shellfish Office Association

Catherine Jean Gaudet
Timothy Colombo Memorial

Grace Kathryn Goodfellow
Physicians of Cape Cod

Brian Thomas Hann
Eugene S. Clarke, Jr.

***Tyler A. Hazard**
Elizabeth Egan Gould Memorial
Sandwich High School Association
Timothy Colombo Memorial

***Whitney Jeanne Hazard**
Sandwich High School Association

Jennifer Meghan Hoadley
Harold Magnusson

James Douglas Jamilowski
American Legion Auxiliary Local 188
American Legion Post 188 Clifford Collins
Holly Hog Charitable Foundation

Nicholas Kennedy
Jeff Hayes Memorial

Ryan Michael Lewis
Hannah S. Belcher

Nicholas Ward Lorino
George S. Wing

***Hannah Catherine MacDonald**
Sandwich High School Association

Tomas James Maciel
#12 Award
Sandwich Firefighters
Sandwich Police Department

***Amanda Mae Mark**
Christopher Melanson Memorial
Sandwich Education Association

***Catherine Allisa Maxwell**
Harold Magnusson
Sandwich High School Association

Alexis Theresa McCauley
Cape Cod Chamber of Commerce
Mary A. Earle Memorial Scholarship ALA

***Sarah Michelle McGee**
Richard J. Connor Scholarship

Rachel Mehmel
Mary Celata Scholarship
Sandwich Lions Club

Alexandra Natalya Nobile
Bonbright Family Foundation/Sandwich Band Boosters

Katie Rose Owen
David B. Laffoon
Sarah Bradley

***Morgan Janay Pell**
Sandwich High School Association

***Mariah Pennington**
John and Abigail Adams Scholarship

***Samantha Marie Petracca**
Jennifer Geertz Memorial/Knights Theater Company
Wareham Education Association

Adam H. Roellke
Paul Curtis Ewer, Jr.

Madeline Elizabeth Rose
Holly Hog Charitable Foundation

Aaron Von Sadosky
Bunny DiPietro Memorial Shawme
Fish and Game Club

***James Tyler Silverman**
Sandwich Education Association
Sandwich Firefighters

***Jennifer Jean Siranosian**
Mary Crocker Baker
PTSA

Stephanie Katherine Smith
Donald Ashley Memorial Scholarship

***Maranda A. Swift**
Sandwich Administrators

Nicholas Tierney
Richard E. Pierce, Jr. Memorial Scholarship

***Kristen Grace Towey**
Elizabeth T. VanBuskirk
John and Ruth Tybach Memorial
Sandwich Women's Club

***Molly Frances Travers**
Wareham Education Association

Danielle Ashley Trayner
Sandwich Education Association
Sandwich Firefighters
Sandwich Police Department

***Alexander Harry Vrountas**
Class of 2000
Henry L. and Mary E. Hall
Sandwich Republican Town Committee

Kimberly Mae Whicher
Sandwich Police Department

***Daniel John White**
Bourne-Sandwich Rotary
Christopher Melanson Memorial

Emma Rhea White
Sandwich High School Association

***Alexandra Katherine Wright**
David W. Allen Memorial

COMMENCEMENT - 11:00 A.M. ~ SATURDAY, JUNE 1, 2013

*Processional ..... " Pomp and Circumstance" (Elgar)
Directed by Mr. John Williams

*Pledge of Allegiance
Julianne M. Tatelbaum

*National Anthem ..... Sandwich Soul and Sandwich Singers
Directed by Ms. Melinda Lasit

Salutatorian
Kenna D.Garrison

Greetings
Dr. C. Richard Canfield, Superintendent of Schools

Farewell to SHS
Alexander H. Vrountas, Class President

Recognition of Class Advisers and Presentation of Yearbook
Henry Daniels-Koch, Class Treasurer,
Kevin G. Wright, Public Relations

Valedictorian
Evan L. Denmark

Class Gift
Evan L. Denmark, Class Vice President
Brian T. Hann, Class Secretary

The Time of Your Life (Billie Armstrong)..... Sandwich Soul
Ryan Sheehan & John Petty, Guitar,
Benjamin Romanelli, Mandolin
Directed by Ms. Melinda Lasit

Presentation of Diplomas
Dr. Ellin Booras, Principal
Ms. Andrea Killion, Chair,
Sandwich School Committee
Mr. Richard Metropolis, Assistant Principal
Ms. Anne Wagner, Assistant Principal

*Recessional .....Nathan Hale Trilogy (Curnow)
Directed by Mr. John Williams

* Please Stand

Class Advisers
Elizabeth Dean and Margaret Luck

Class Officers
President ~ Alexander H. Vrountas
Vice President ~ Evan L. Denmark
Secretary ~ Brian T. Hann
Treasurer ~ Henry Daniels-Koch
Public Relations ~ Kevin G. Wright

Marshals
Jessica A. Lizotte
Jake M. Cuppels

Ushers
Brenna J. Demianczyk ~Lydia G. Evans ~Owen J. Gaffney
Stephen R. Galanis ~Heather E. Goddard ~Olivia K. Haggerty
Olivia J. Howard ~Kathryn A. Karolczak ~Cullen J. Kilduff
Madeline A. Klimm ~Angela M. Lorino ~ Matthew W. Mullin
Andrew J. Sivco ~ Philecia M. Strauss ~Carly G. Whittle

~ Sincere thanks to ~
Dr. Ellin Booras, Principal
Mr. Richard Metropolis, Assistant Principal
Ms. Anne Wagner, Assistant Principal
SHS Faculty and Staff
Mrs. Laura Carlyle
Mrs. Susan Lindholm ~ Mr. Bud Schermerhorn ~ Mr. Chip Hill
Mr. Jamie Booth
The SHS Custodial and Maintenance Staff
Mrs. Brenda Kinchla
Mrs. Joanne DeConto ~ Mrs. Rachel Cronin
Friends and families of the Class of 2013
The Building/Grounds Team
Sandwich Hollows ~ Scenic Roots
Mr. Robbie Jarvis, Sound & Lighting
Ms. Paula Johnson, Ms. Jennifer McGrail, Mr. Andrew Eaton and Mr. Robert Vinciguerra, Sandwich Community Television

CLASS OF 2013

++ *Valedictorian*
+ *Salutatorian*
* *National Honor Society*

Multi-colored tassels denote National Art Honor Society

Courtney Marie Alexander
Jennifer Beth Allen
Gregory Altimas
Samantha Ann Anderson
Cassandra Andreotti
Stephanie Taylor Andrews
Nicole Elyse Austin
Jonathan R. Avery
Alex Baker
*Sarah R. Balkam
Jessica D. Barnaby
*Jason Barrette
Riley E. Barrows
Britney Christina Bazinet
Kelsey Nicole Belcher
Elizabeth Grace Bestford
Jonathan Taylor Blake
Andrew Bourque
Kiana Christina Bowe
Jarred Brewer
*Eve Nicole Brickley
Rachel Judith Brown
Michael Patrick Brownell
Drew Buckland
Candice Victoria Burke
Madison Beverly Burke
Matthew Butchard
Hailey Alivia Butler
Jakob K. Byrne
John Joseph Byrne
Nathan Andrew Cabral
Daunte R. Caesar
Erin Marie Yu Jun Cahill
Hayli Michelle Cairns
Colin Gerald Caristi
Paxton Caristi
*Mitchell Carolan
Hannah Marie Carrita
Heather L. Case
Morghan Casino
Ryan Alexander Catania
*Bryan Daniel Chambers
Yao Chen
Lauren Chicco
*Gabriela P. Christian
John Michael Clancy
Alexander J. Clifford
*Julie Ann Collins
Mary Elizabeth Connolly
Stephen Edmund Cook
Caitlin Shea Cooney
Dillon Duarte Corte-Real
John William Costello
Kelly Costello
Daniel Paulus Cowick
Amanda Rachel Cox
Claire Elizabeth Creedon
Scott Joseph Crocker
Emily Rose Crowley
*Jonathan J. Cubetus
Cameron Cullotta
Leeanne E. Cummings
Kyle Andrew Currier
Calvin Cutler
*Brian Sean Daly
*Henry Daniels-Koch
Sarah Elizabeth Deane
Michael Lawrence DeCoste
Michelle E. DeLuca
Cullan Michael Demianczyk
++*Evan Lewis Denmark
Michael J. Deptula
Emily Desmarais
Shane Doherty
*Kylie Averill Dolan
David Rush Donahue Jr.
Lisa Ann Duerr
Griffin Dunkley
Meagan M. Eccleston
*Gar Normen Esborn
*Eric Fagerberg
Riley P. Faherty
*Catherine Anne Felicetti
Oliver Leighton Fisher
Sarah Elizabeth Fishman
Katherine A. Flynn
Kylie Howland Foster
Patrick Austin Fox
*Taryn Christine Gaffney
Olivia Rose Gagnon
Kristina Gajdrikova
Madison Mackenzie Gale-Laman
*Jacob Ganley
*+Kenna Dylana Garrison
Catherine Jean Gaudet
*Erin Elizabeth Gendreau
Lucas Daniel Geoffrion
*Rebecca M. German
John Glynn
Victoria Beth Goddard
*Hilary Rose Gonneville
Garrett Glaser Goodfellow
Grace Kathryn Goodfellow
Paige A. Goulet
Samuel Louis Govoni
*Connor James Guerin
Allison Guest
Julia Anna Hamlin
Brian Thomas Hann
Kasey Harty
Tyler John Havey
Myles Hayman
*Tyler A. Hazard
*Whitney Jeanne Hazard
Tori Henry
Jaclyn Marie Higgins
Jennifer Meghan Hoadley
Kylie Elizabeth Hogan
Colin H. Hokanson
Brody Thomas Hollett
Janelle Hopkins
Anna Nichole Horning
Brendan Michael Howes
*Erin Michaela Hurley
James Douglas Jamilowski
Nathaniel P. Johnson
Morgan Elizabeth Johnston
*Alexi Hayes Jones
*Kayla Elisabeth Kaufmann
Brianna Lee Kearney
Shawn Jason Keene
Nicholas Kennedy
Kenneth J. Kinsella
*Shon A. Koren
*Madison Kremer
Sarah Grace Lake
Melanie Marie LaLonde
David Langan
Brendon Henri Larocque
Chelsea M. Laughlin
*Kelsey R. Lawrence
Patrick Lawrence
*Andrew J. Lefavor
Rebecca Anne Legere
Ryan Michael Lewis
*Brianna Lynn Lohr
Nicholas Ward Lorino
*Sarah Anne Lowry
*Hannah C. MacDonald
Tomas James Maciel
Olivia MacLeod
Nichole Katelyn Magnant
Sarah Lynn Mandy
Alicia M. Mangelson
Emily Marie Mann
*Amanda Mae Mark
*Reed Alex Maxim
*Catherine Allisa Maxwell
Alexis Theresa McCauley
*Thomas J. McEntee
*Sarah Michelle McGee
Jonathan Paul McGonagle
Jake G. McGrath
*Catherine M. McKenna
Megan Paulin McMahon
Kevin Thomas McNally Jr.
Jessica Marie McVay
Rachel Mehmel
Carly Elizabeth Melillo

Sidney Raven Miller
*Adam Barry Millham
Brian Stephen Millham
Joseph Xavier Millham
Dennis Paul Mills, Jr.
Tyler James Moffa
Jared H. Morrill
Michelle G. Morrisey
Meghan Summer Mosher
Christina Mary Murphy
Christopher Murphy
*Shannon Murphy
Alexandra Natalya Nobile
Joshua Michael Noonan
Leah Noonan
Christian James O'Brien
Connor John O'Brien
Ryan Oldfield
Connor O'Leary
Joshua Olsen
Katie Rose Owen
*Madison Ashley Palmer
*Morgan Janay Pell
*Mariah Pennington
Chadwick Keith Petipas
*Samantha Marie Petracca
Kelsey Elizabeth Philpott
Nicholas Flynn Polidor
Marinna J. Raucci
Abigail Anne Raymond
*Elizabeth Grace Reardon
Guinevere Reilly
Grayson Renfrew
Samuel Stuart Rice
Haley Fox Ries
Vinicius Bisi Rodrigues
Adam H. Roellke
Ariana Bridget Romano
Kohl William Romeiser
Trevor Read Romeiser
Madeline Elizabeth Rose
Gabrielle Rose Ryan
Aaron Von Sadosky
Jeremy W. Samoluk
Amanda Leona Seale
John Semle
Brett J. Silva
*James Tyler Silverman
*Alexander K. Simpson
*Jennifer Jean Siranosian
Erin Michelle Skala
Daniel Riley Smallidge
Anthony M. Smith
Ashley E. Smith
Stephanie Katherine Smith
*Ashley Jean Solari
Chloe Marie Solomon
Victoria Rose Spink
Christopher Sprague
Zachary Robert Starck
Michael Louis Stergis
Terah Sydney Strauss
Jacob Sullivan
Julia Lynne Sullivan
Timothy John Sullivan
Chelsea Mairéad Sutton
Michael Svirsky
Nicholas S. Swenson
*Maranda A. Swift
Julianne M. Tatelbaum
Kyle C. Taylor
Jacob E. Teehan
Daniel Thiesing
Nicole Thompson
Nicholas Tierney
*Kristen Grace Towey
*Molly Frances Travers
Danielle Ashley Trayner
Keelie Turgeon
Kelly Ann Van Cleef
*Amanda Vespermann
*Emma Theresa Vitacco
*Alexander Harry Vrountas
Zachery Tyler Wagner
Ryan C. Ward
David Thomas Watt
James Daniel Webb III
James Wegman
Kyle James Whaples
Kimberly Mae Whicher
*Daniel John White
Emma Rhea White
David Whittle
Colleen Marie Wick
Naomi Kathleen Wiley
Andrew Wilson
Theresa Anne Wojnar
Michaela Nicole Woodell
*William Michael Woods
*Alexandra Katherine Wright
Kevin G. Wright
Zachary Donald Young

++ *Valedictorian*
+ *Salutatorian*
* *National Honor Society*

Multi-colored tassels denote National Art Honor Society



Report of the UPPER CAPE COD REGIONAL TECHNICAL SCHOOL

To the citizens of
Bourne, Falmouth, Marion, Sandwich, and Wareham:

ELECTED SCHOOL COMMITTEE REPRESENTATIVES:

TOWN OF BOURNE	MARY CROOK LISA DUMONT
TOWN OF FALMOUTH	MARK MANCINI EDMUND ZMUDA
TOWN OF MARION	ELIZABETH MAGAURAN
TOWN OF SANDWICH	MICHAEL DEGAN STEVEN CHALKE, TREASURER
TOWN OF WAREHAM	ROBERT FICHTENMAYER, CHAIR KENT PEARCE
SUPERINTENDENT	ROBERT A. DUTCH

Upper Cape Cod Regional Technical School foundation enrollment, as of October 1, 2012 consisted of one hundred thirty-eight (138) students from Bourne, one hundred fifty-six (156) from Falmouth, thirteen (13) from Marion, one hundred thirty-one (131) from Sandwich, and two hundred forty-eight (248) from Wareham. The school also has a full-time, self-sufficient adult Licensed Practical Nursing program. For several years now, the school remains enrolled beyond capacity with a large waiting list that continues to grow each year. As the success of quality career and technical education draws praise on regional, statewide, national, and even international fronts, the interest in attending Upper Cape Tech is increasing and the number of applicants who cannot be afforded the opportunity of a career and technical education due to our limited number of seats continues at an all-time high.

School spirit has increased over the past several years as the enrollment has increased. Participation in athletics and extra-curricular activities is at an all time high. In just their second year as a varsity team, the UCT football team won the Division V Superbowl this year further increasing school spirit both within the school and within the five district towns.

Upper Cape Tech continues to expand its offerings for adults and other out of school individuals. Adult tuition students, specialized afternoon and evening occupational programs, and summer programs are additional to the 664-pupil school day enrollment. Upper Cape Tech continues to offer valuable cost-effective services to its communities via its day and evening programs. During this fiscal year 1,472 adult students were enrolled in evening courses.

This fiscal year concluded with the near completion of a 9,225-square-foot building designed to house the licensed practical nursing program. The building was largely constructed by students and teachers and was funded by the profits from the LPN and adult education programs. It will be home to the full-time LPN program and will include four classrooms/labs and a child care center, as well as provide space for offices and storage. Additionally, a part-time evening program will be available to prospective students commencing in January of 2014. Other building projects this year included the start of construction of a greenhouse for the Horticulture program. The greenhouse will serve as a retail facility which will be open to the public, allowing students to learn about not only the cultivation of various plants and flowers, but also about conveying that information to the general public and providing customer service.

Upper Cape Tech staff and students are able to undertake much of the maintenance of the building, along with monitoring the facility's complex ventilation and heating, saving thousands of dollars in outside labor costs.

The Regional School District Committee extends its appreciation to the many advisory boards that assist us in developing and maintaining educational programs, various town and school officials who support our efforts, and school staff members. It is the combined effort of all of these individuals that has enabled the success of the school and its graduates for the benefit of our communities. We look forward to your continued support.

Respectfully submitted,
Robert A. Dutch, Superintendent

2013 GRADUATES – TOWN OF SANDWICH

Ahari, Adam / Environmental Technology
Athanas, Patrick / Electrical
Barber, Cassandra / Environmental Technology
Cannata, Nicholas / Marine Services
Casey, Christopher / Culinary Arts
Chalke, Stephanie / Information Technology
Cratty, Derek / Horticulture
DeWitt, Sean / Engineering Technology
Ferrick III, Myles / Marine Services
Fulgueras, Ryan / Horticulture
Gerrity, Keith / Electrical
Grenier, Adam / Culinary Arts
Hall, Kimberly / Culinary Arts
Hauge, Kathryn / Culinary Arts
Hegg, Brian / Information Technology
Hill, Briana / Cosmetology
Hill, Gregory / Plumbing & Heating
Jepson, Colin / Health Technology
Kelley, Joshua / Electrical
Magnant, Ashley / Culinary Arts
McDonough, Taryn / Health Technology
Moore, Alexander / Information Technology
Mulroy, Cassandra / Cosmetology

2013 GRADUATES – TOWN OF SANDWICH - Continued

Murphy, Brian / Engineering Technology
Neal, Daniel / Engineering Technology
Nickerson, Derek / Marine Services
Powers, Jesse / Electrical
Roberts, Taylor / Culinary Arts
Rozell, Briana / Engineering Technology
Shastany, Emma / Cosmetology
Souza, Samantha / Carpentry
Splitz, Amy / Culinary Arts
Tobin, Ryan / Environmental Technology
Zeglan, Steven / Marine Services

Meeting Schedule

This section is subject to change. Please check the Town Hall Annex bulletin board to confirm the date, time and location of meetings.

Board of Appeals
2nd & 4th Tues., 7:00 p.m., Human Services Building, 270 Quaker Meetinghouse Road

Board of Assessors
Contact Town Clerk's Office for Meeting Schedule

Community Preservation Committee
1st Mon., 5:00 p.m., 16 Jan Sebastian Dr.

Conservation Commission
1st & 3rd Wed., 7:00 p.m., Human Services Building, 270 Quaker Meeting House Road *(except Jan. 1 and July 2nd/ there will be only one meeting in July on the 16th, 2014)*

Council on Aging
4th Mon., 11:30 a.m., Human Services Bldg.

Energy Committee
Contact Town Clerk's Office for meeting schedule

Friends of Sandwich Public Library
3rd Thurs. 10 a.m., contact Sandwich Public Library for details

Friends of the Sandwich Town Archives
3rd Wed., 1 pm, contact the Sandwich Public Library for details

Finance Committee
Contact Town Hall for Meeting Schedule

Golf Advisory Committee
Contact Town Clerk's Office for meeting schedule

Board of Health
2nd Wed., 7:00 p.m., 16 Jan Sebastian Dr. - As Needed

Historical Commission
1st Wed., 6 pm., Sandwich Public Library
(See Town Clerk's website for details)

Historic District Committee
2nd & 4th Wed., 6:30 pm, 16 Jan Sebastian Drive
(except Nov. & Dec. mtg is the 2nd Wed. only)

Housing Authority Commission
1st Thurs., 6:00 p.m., 20 Tom's Way

Library Trustees
2nd Tues., 7:00 p.m., Public Library

Personnel Board
Contact Town Hall for Meeting Schedule

Planning Board
1st & 3rd Tues., 7:00 p.m., Human Services Building, 270 Quaker Meetinghouse Road

Recreation Committee
Contact Town Clerk's Office for meeting schedule

School Committee
1st & 3rd Wed., 7:00 p.m., Sandwich High School Media Studio
(Unless Otherwise Posted)

Board of Selectmen
Every Other Thurs., 7:00 p.m., Town Hall, 130 Main St.
(Unless Otherwise Posted)

Visitor Services Board
Contact Town Clerk's Office for meeting schedule

Water Quality Review Committee
Contact Board of Health for Meeting Schedule

LOCATION OF TOWN DEPARTMENTS

Town Hall, 130 Main Street
Office of the Board of Selectmen 888-4910
Office of the Town Manager 888-5144
Accounting Office 888-0352
Office of the Treasurer 888-6508
Office of the Human Resources Director 833-8061

Town Hall Annex, 145 Main Street
Office of the Tax Collector 833-8012
Office of the Town Clerk 888 0340
Transfer Station/Beach Sticker Sales 833-8012

Public Library, 142 Main Street 888-0625
Town Archives

Public Works Dept., 500 Route 130 833-8002
Cemetery
Town Engineer
Highway
Parks
Sanitation/Transfer Station 888-1969
Tree Warden

Sandwich Marina, Ed Moffitt Drive 833-0808

Human Services Building, 270 Quaker Meetinghouse Road
Council on Aging 888-4737
Public Health Nurse 833-8020

Oak Crest Cove, 34 Quaker Meetinghouse Road
Facilities Department 477-9457
Information Technology 833-8069
Recreation Department 888-4361

Town Offices, 16 Jan Sebastian Drive, Industrial Park, Rte 130
Board of Appeals 833-8001
Board of Health 888-4200
Building Inspector 888-4200
Engineering Department 833-8000
DNR & Conservation 833-8054
Animal Control Division 833-8004
Planning Department 833-8001
Assessing Department 888-0157

Police Department, 117 Rte 6A, Sandwich
(Non-Emergency) 888-3343

Fire Department, 115 Rte 6A, Sandwich
(Non-Emergency) 888-0525

School Superintendent, 260 Quaker Meetinghouse Rd 888-1054

Sandwich Hollows Golf Club, Round Hill Rd 888-3384

TOWN WEBSITE: www.sandwichmass.org

TELEPHONE DIRECTORY

EMERGENCY 911
Accountant 888-0352
Animal Control Officer 833-8004
Archives *(located at the Public Library)* 888-0625
Assessors 888-0157
Barnstable County *(Main #)* 375-6600
Barnstable County Reg. Of Deeds 362-7733
Board of Appeals 833-8001
Board of Health 888-4200
Building Inspector 888-4200
Business Manager (School) 888-1054
Cable TV (Comcast) ..... *(Toll Free)* 800-COMCAST
800-266-2278
Cable TV Studio *(SCTV)* 888-6800
Canal Region Chamber of Commerce 759-6000
Cape Cod Times Newspaper 508-775-1200
800-451-7887
Council on Aging 888-4737
Engineering Dept. 833-8000
Facilities Manager 477-9457
Fire *(non-emergency)* 888-0525
Forestdale School-
Main 477-6600
Nurse 477-2866
Gas/Plumbing Inspector 888-4200
Golf Course *(Sandwich Hollows)* 888-3384
Health Agent 888-4200
High School 888-4900
Administrator of Athletics ..... ext 5044
Guidance ..... ext 5023
Library ..... ext 5043
Nurse ..... ext 5033
Historic District 888-4200
Housing Authority 833-4979
Hoxie House 888-1173
Human Resources 833-8061
Information Technology 833-8069
Library 888-0625
Marina 833-0808
Municipal Liens 833-8012
Natural Resources *(Conservation)* 833-8054
Oak Ridge School
Main 833-0111
Nurse 833-0988
Otis Air Force Base 968-4670
Planning Board 833-8001
Police *(non-emergency)* 888-3343
Public Health Nurse 833-8020
Public Works Department 833-8002
Cemetery
Highway
Parks
Town Engineer
Tree Warden
Transfer Station 888-1969
Recreation Director 888-4361
Sandwich Chamber of Commerce 833-9755
Sandwich Enterprise Newspaper 800-286-7744
Sandy Neck *(4x4 Permits)* 362-8300
Selectmen 888-4910
Shawme Crowell Forest 888-0351
Shellfish Inquiries 833-8054
State Fish Hatchery *(MDFW)* 888-0008
Superintendent of Schools 888-1054
SPED 888-1054 x21
School for Early Learning 508-888-8004
Tax Collector 833-8012
The Broadsider Newspaper 888-0000
Town Clerk 888-0340
Town Manager 888-5144
Treasurer 888-6508
Upper Cape Cod Regional Technical School 508-759-7711
Veterans' Services ..... *(Toll Free)* 888-778-8701
Water District 888-2775
Weights & Measures 1-508-862-4671
Wing School
Main 888-1343
Nurse 888-7016
Wire Inspector 888-4200

FAX NUMBERS:
Animal Control Officer 833-0018
Assessing 833-8098
Board of Appeals 833-8006
Canal Region Chamber of Commerce 759-6965
Council on Aging 833-9154
Natural Resources *(Conservation)* 833-0018
DPW 833-8011
Engineering 833-8005
Fire 833-8010
Forestdale School 477-7665
Golf Course *(Sandwich Hollows)* 833-1689
High School 833-8392
Housing Authority 833-4993
Human Resources 833-8045
Inspections 833-0018
Library 833-1076
Marina 833-8026
Nursing 833-8398
Oak Ridge School 888-0911
Planning & Development 833-8006
Police 888-4163
Recreation 888-5884
School Business Office 833-8023
School for Early Learning 833-9264
Selectmen 833-8045
Superintendent of Schools 888-9505
Tax Collector 888-2497
Town Manager 833-8045
Town Clerk 888-2497
Treasurer 888-8655
Wing School 888-1082

TOWN WEBSITE: *www.sandwichmass.org*

TOWN E-MAIL ADDRESSES: *townhall@townofsandwich.net*
selectmen@townofsandwich.net

Sandwich Chamber of Commerce Website *www.sandwichchamber.com*

Sandwich Visitor Services Board Website *www.sandwichvacation.com*

